



CITY OF COLLEGE STATION
Home of Texas A&M University®

ON-STREET PARKING REMOVAL POLICY AND GUIDELINES

- 1. Concerns** – All on-street parking concerns, either from staff or residents, are received by the Public Works Department Traffic Engineering Division. The Traffic Engineering Division will respond to the concern acknowledging receipt and if needed ask for more information.
- 2. Investigation** – If a valid concern is presented, the Traffic Engineering Division in coordination with City of College Station Fire Department (CSFD) may conduct an investigation. The investigation may include observing street width, traffic patterns, counting parked vehicles, taking pictures, fire hydrant locations and consulting with other City departments including, police, and the City Attorney's Office. The CSFD may evaluate the impact that the parking has on emergency vehicle access. An investigation does not need to be completed if it is determined parking needs to be removed because of a public health or safety concern. On residential streets 27 feet wide parking is permitted on one side, while residential streets 24 feet or less in width prohibit on-street parking on both sides of the street.
- 3. Recommendation and TMT** – The Traffic Engineering Division will present the investigation results to the Traffic Management Team (TMT). The TMT may give further guidance, direction, and recommend approval or denial. If the TMT recommends no parking removal no further action is needed. The Traffic Engineering Division will contact the person making the complaint of any TMT direction.
- 4. Public Meeting** – If deemed necessary for parking removal, a public meeting will be held for public input and notice. Meeting notices will be mailed to residents, including tenants and property owners adjacent to the parking removal street at least 10 days before the meeting. The meeting notice should include the streets that are proposed for parking removal, the date, time and meeting location and the City's representative's contact information. Based on feedback and input from the public meeting the parking removal may be presented back to the TMT or move forward for City Council direction.
- 5. TMT Follow-Up** – The public meeting feedback may be presented to the TMT or the City Council Transportation and Mobility Committee for further direction if needed. The TMT or Transportation and Mobility Committee may make changes to the proposed parking removal based on public feedback or may choose to proceed directly to City Council.

City Manager's Office

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cstx.gov

6. City Council – The parking removal ordinance, map, public meeting feedback, and the TMT recommendation are included City Council’s agenda items. The City Manager will determine based on the TMT and the public meeting input whether to place the parking removal agenda item on consent or regular agenda.

7. City Manager – If a public health or safety concerns is present the City Manager may change or alter this policy.

Approved and Effective on October 24, 2024.



Mayor