

PERMIT APPLICATION FOR WIRELESS FACILITIES AND GROUND EQUIPMENT



Applicant Name:			
Date Registered:			
SECTION I. DESCRIPTION OF FACILITY (MARK WITH 'Y' AND INDICATE NUMBER OF EACH TYPE OF FACILITY)			
	APPLICABLE Y/N	TYPE OF WORK	NUMBER OF ITEMS
A		Install network node on new node support pole*	
B		Collocate network node on existing pole*	
C		Install transport facility	
D		Install ground equipment	
		*Total of I.A and I.B cannot exceed thirty (30) network nodes per application	

SECTION II. SUBMIT THE FOLLOWING AS ATTACHMENTS TO THE APPLICATION

	REQUIREMENT	REFERENCE	FOR CITY-USE ONLY	
			COMPLETE Y/N	COMPLIANT Y/N
A	A separate map of each proposed item indicated in Section I, depicting the item's location in GIS or other acceptable format, and including information set forth in Section III, below	Loc. Gov. Code 284.104, 284.105; City Code 34-278(b); 34-278(p)		*See Section III
B	Construction and engineering drawings showing compliance with right of way management ordinance, including but not limited to height of each node support pole, height of all attachments on poles, location where proposed transport facilities will be connected to the network node, and all ground equipment, method to camouflage or conceal each network node consistent with the requirements of the right of way management ordinance	Loc. Gov. Code 284.108, 284.153, 284.301; City Code 34-278(b), 34-278(d), 34-278(e), 34-278(h)		
C	Certificate of compliance with applicable regulations of the Federal Communications Commission	Loc. Gov. Code 284.153; City Code 34-278(b)		
D	Certification that each proposed network node will be placed into active commercial service not later than the 60th day after the date the final testing is complete	Loc. Gov. Code 284.153; City Code 34-278(b)		
E	Industry standard pole load analysis demonstrating that each pole proposed to be used as a node support pole will safely support the load	Loc. Gov. Code 284.108; 284.301; City Code 34-278(d), 34-278(e), 34-278(h).		
F	An analysis showing that each proposed facility will not cause any interference with City public safety radio system, traffic signal light system, or other city safety communications	Loc. Gov. Code 284.303; City Code 34-278(b)		
G	For any network node proposed under Section I.C, written permission of the owner of the existing pole, including a copy of a signed Pole Attachment Agreement for City-owned poles	Loc. Gov. Code 284.054; City Code 34-278(d), 34-278(e), 34-278(h)		
H	Evidence of adequate insurance and bonds (provide updated documents if there have been changes since last ROW Registration)	Loc. Gov. Code 284.301; 284.302; City Code 34-278(k)		
I	List of contractor(s) and subcontractor(s) who will be working in the rights of way	City Code 34-278(g); 34-278(p)		
I	State and Federal rights-of-way permit(s) , if applicable	City Code 34-278(f)		
J	Application fee paid (see below)	Loc. Gov. Code 284.156; City Code 34-278(c)		
K	Email address	Loc. Gov. Code 284.154		
L	If this is a revised application, the denied application	Loc. Gov. Code 284.154		
M	Executed ROW and attachment agreement(s) , if applicable			
	Electric Distribution Utility Pole Attachment Agreement (non-wireless facilities)	Loc. Gov. Code 284.201		
	Electric Distribution Utility Pole Attachment Agreement (wireless facilities)	Loc. Gov. Code 284.201		
	Non-Utility Service Pole Attachment Agreement (wireless facilities)	Loc. Gov. Code 284.056		

SECTION III. MAP REQUIREMENTS		COMPLETE Y/N	COMPLIANT Y/N
<p>Each map submitted pursuant to Section II.A must contain the following information:</p> <ol style="list-style-type: none"> 1. The exact intended location of the Network Node, Node Support Pole, and its distance from the closest of each of the following: <ol style="list-style-type: none"> a. Residential Districts, b. Park or School, c. Utility Pole, d. Node Support Pole, e. Other Network Nodes on Service Pole 2. Boundaries of right of way 3. Sidewalks, 4. Ramps onto sidewalks required by Applicable Codes 5. Paved street surface and 6. Utility easements 	<p>Loc. Gov. Code 284.104, 284.105; 284.301; City Code 34-278(d), 34-278(e), 34-278(f), 34-278(h)</p>		

SECTION IV. CITY OF COLLEGE STATION – PLANNING AND DEVELOPMENT USE ONLY:

Completeness Reviews:	Circle One:	Applicant Notification by Email Date:
Transport Facilities (10 days from Filed Date):	Deemed Complete / Not Complete	
Network Node (30 days from Filed Date):	Deemed Complete / Not Complete:	
Node Support Pole (30 days from Filed Date):	Deemed Complete / Not Complete:	

Permit Issuance:	Circle One:	Issuance / Denial Date:
Transport Facilities (31 days from Filed Date w/complete application):	Permit Issued / Denied / NA	
Network Node (90 days from Filed Date w/complete application):	Permit Issued / Denied / NA	
Node Support Pole (180 days from Filed Date w/complete application):	Permit Issued / Denied / NA	

Fees for Wireless Network Facilities Placed in City Rights-of-Way:

Fee:	Description:
\$500	Per Wireless Facility Permit Application (up to five (5) Network Nodes per permit application).
\$250	Per each additional Network Node (after the initial five (5) Network Nodes) per permit application.
\$1,000	Per application for each new Network Node Support Pole.
\$250	*Annual Rental Rate for Network Nodes in Public Rights-of-Way (per Network Node)
\$20	*Annual Rental Rate for Collocation of each Network Node on each City Service Pole (per City Service Pole)
\$336	*Annual Rental Rate for Transport Facilities (node fiber/coax); \$28 per mo. (\$336 x total number of Network Nodes).
	*First year rental to be paid at time of permit application. Rental for each year after will be due by January 31 st of that year.

Fee Type:	Number:	Description:	Amount:
Application Fees for		Network Node Application (\$500 for up to five (5) Network Nodes per permit application)	\$
Application Fees for		Additional Network Node @ \$250 ea. (after the initial five (5) Network Nodes) per permit application	\$
Application Fees for		New Network Node Support Poles @ \$1,000 ea.	\$
Annual Rental Rate for		Network Nodes in Public Rights-of-Way (\$250 per Network Node, per year)	\$
Annual Rental Rate for		Collocation of each Network Node on each City Service Pole (\$20 per year, per City Service Pole)	\$
Annual Rental Rate for		Transport Facilities (node fiber/coax); (\$336 per year X total number of Network Nodes)	\$
		*First year rental to be paid at time of permit application. Rental for each year after due by January 31 st of that year.	
Total Application Fees and 1st Year Annual Rental Total:			\$

To Applicant: If disapproved, application was disapproved based on the specific code provisions, municipal rules, regulations or other laws noted above or as explained below: _____

PERMIT APPLICATION FOR WIRELESS FACILITIES AND GROUND EQUIPMENT

Notes to City staff:

1. The Permit Application for Wireless Facilities and Ground Equipment is intended to provide additional information needed to address permit applications for network nodes, node support poles, transport facilities, and related ground equipment. This form is not intended to be used alone. For this reason, the form does not include basic information collected as part of the general right of way registration application.
2. In accordance with the deadlines noted below, indicate whether the Applicant has submitted a complete permit application by marking, for each item in Sections II and III, “Y” for complete and “N” for incomplete. Notify Applicant of an incomplete application within the calendar day deadline noted below.
3. Evaluate complete permit applications for compliance with each code section indicated. If an item is compliant, mark that item with “Y.” If noncompliant, mark that item with “N.”
4. Fill out Section IV of the Permit Application for Wireless Facilities and Ground Equipment and email completed form to Applicant within the calendar day deadlines noted below. If permit application is denied due to an Applicant’s failure to comply with the requirements and submittals in the permit application, indicate that reason in the space provided for additional comments.
5. Deadlines:

Equipment Type	Determine whether an application is complete	Act on complete application	Total time from receipt of application
Transport facilities	10 calendar days	21 calendar days	31 calendar days
Network nodes	30 calendar days	60 calendar days	90 calendar days
Node support poles	30 calendar days	150 calendar days	180 calendar days
Revised application after denial	---	90 calendar days	90 calendar days