

TENT PERMIT CHECKLIST

SITE PLAN (the following items shall be identified):

- Show the location of the tent on the site plan.

NOTE: The tent shall not be located within 20 feet of lot lines, buildings, other tent structures, parked vehicles, or generators.

- Label the dimensions of the tent.
- Show the fire truck access road and fire lane to service the tent.
- Show any adjacent parking areas including drive aisles.
- Show any adjacent structures.

FLOOR PLAN (the following items shall be identified):

- Show the exit opening locations with a minimum width of 48 inches.
- Show the fire extinguisher locations, clearly marked and no more than 50 feet from any point within the tent.
- Show the egress exit path and aisles within the tent with a minimum width of 44 inches each.
- Show the floor layout including seating, tables, stages, dance floor, etc.

NOTE: Tents must be inspected by the Fire Marshal prior to use. Please provide at least one day advanced notice to the Fire Marshal for the inspection. Tent inspections may be requested Monday through Friday 8 a.m. - 5 p.m. by calling the College Station Fire Department at 979.764.3705.