

PERMITTED ITINERANT VENDOR CHECK LIST

1. Permit

- ◆ The permit must be kept on the premises at all times during the event.
- ◆ A tent permit is also required if a tent is utilized.

2. Length of Time

- ◆ The City of College Station Code of Ordinances **Chapter 4, Section 1-C (1) states: Itinerant vendor's permits shall be valid for one (1) year, provided that sales may not be conducted for longer than three(3) consecutive days or twenty-one cumulative (21) days.**

3. Signage

- ◆ All signage must be attached to the tent.
- ◆ No banners are allowed.
- ◆ Signs can be made of corrugated plastic, sturdy corrugated cardboard, metal or wood.
- ◆ No balloons or other inflatable devices are allowed.
- ◆ No directional signs are allowed (signs with arrows).
- ◆ No temporary signs are allowed, including stake signs, real estate type signs, or sandwich board type signs.

4. Maintenance

- ◆ Tent and other facilities must be kept in good repair during the event.
- ◆ All refuse and litter must be contained during the event and removed after the event.

5. Site Location

- ◆ No itinerant vendor may locate in an area unless the zoning classification of the area permits the type of business or service to be performed or provided.
- ◆ The itinerant vendor or solicitor must locate the activity in an existing parking lot.
- ◆ No itinerant vendor may locate in the street right-of-way or highway department right-of-way without permission of the State Highway District Engineer or the City Engineer having control over such property, where such authority exists.
- ◆ If there is an open and operating business(es) at the location, then the itinerant vendor or solicitor's activity cannot utilize more than five percent (5%) of the available parking space, or sixteen spaces, whichever is smaller.
- ◆ The location of the activity in the parking lot shall not cause a traffic hazard.