



Budget Billing Agreement

College Station Utilities Budget Billing program enables utility customers to pay the same amount each month for utilities based on the previous twelve months average total bills. In order to qualify for this program, you must have a history of at least twelve months of service at the same location. Your utility account cannot have a past due balance, and credit history on the account will be considered at the time of enrollment. At the time you sign up, we will average your last twelve months bills and begin billing the averaged amount. As you receive your bills each month, you will see what the actual calculated charge would be based on that month's meter reading but you will be asked to pay the budget amount. You will also see a deferred balance which may be a positive or a negative amount. On the twelfth bill, we will settle the account. The settle up bill will be made up of that month's actual charge plus or minus the deferred. If your settle up bill shows a credit, you can contact us for a refund if you like or simply let the credit remain on the account to be applied to the next budget bill. If the settle up bill shows a balance due, you'll need to pay it in full. We will then re-calculate your new budget amount based on the most recent twelve months history and notify you of the new amount.

Note: In order to remain a budget bill customer, utility bill payments need to be paid by the due date. Paying late will result in termination of budget billing.

Please complete this form and mail it to our office or fax it to 979/764-3791.

I understand the program as described above and would like to participate in Budget Billing.

Account Name: _____

Last 4 digits of Social Security Number: _____

Service Address: _____

Account Number: _____

Signature: _____