City of College Station Texas

FY 1999-2000 Annual Budget

Approved by the
College Station City Council
September 23, 1999

MISSION STATEMENT

On behalf of the citizens of College Station, the City Council will promote the safety, health, and general well-being of our community within the bounds of fiscal responsibility while preserving and advancing the quality of life for its citizens.

CITY OF
COLLEGE STATION

APPROVED BUDGET
FOR FISCAL YEAR
OCTOBER 1, 1999 TO SEPTEMBER 30, 2000

MAYOR

LYNN MCILHANEY

JAMES MASSEY, COUNCILMAN
RON SILVIA, COUNCILMAN
WINNIE GARNER, COUNCILMAN
LARRY MARIOTT, MAYOR PRO-TEM
DENNIS MALONEY, COUNCILMAN
ANNE HAZEN, COUNCILMAN

THOMAS E. BRYMER, CITY MANAGER

CHARLES CRYAN, DIRECTOR OF FISCAL SERVICES

JEFF KERSTEN, MANAGEMENT
AND BUDGET MANAGER

CITY OF COLLEGE STATION, TEXAS

PRINCIPAL CITY OFFICIALS
October 1999

ELECTED OFFICIALS:

MAYOR .....LYNN R. MCILHANEY
COUNCIL MEMBERS ..... JAMES MASSEY
.....RON SILVIA
..... WINNIE GARNER
.....LARRY MARIOTT, MAYOR PRO-TEM
..... DENNIS MALONEY
.....ANNE HAZEN

CITY ADMINISTRATION:

CITY MANAGER.....THOMAS E. BRYMER
DIRECTOR OF PUBLIC UTILITIES..... JOHN C. WOODY
POLICE CHIEF .....EDGAR R. FELDMAN
FIRE CHIEF..... DAVID GIORDANO
DIRECTOR OF FISCAL SERVICES.....CHARLES CRYAN
MANAGEMENT AND BUDGET MANAGER.....JEFF KERSTEN
DIRECTOR OF PUBLIC WORKS..... MARK SMITH
DIRECTOR OF PARKS AND
RECREATION.....STEPHEN C. BEACHY
DIRECTOR OF DEVELOPMENT
SERVICES .....JIM CALLAWAY
DIRECTOR OF THE OFFICE OF TECHNOLOGY
AND INFORMATION SERVICES .....LINDA S. PIWONKA
ACTING DIRECTOR OF HUMAN RESOURCES.....JULIE O'CONNELL
CITY ATTORNEY ..... HARVEY CARGILL, Jr.
CITY SECRETARY.....CONNIE L. HOOKS

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the City of College Station for its annual budget for the fiscal year beginning October 1, 1998. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of College Station, Texas

For the Fiscal Year Beginning

October 1, 1998

President

Executive Director

COLLEGE STATION
P. O. Box 9960 • 1101 Texas Avenue • College Station, TX 77842
Tel: 409 764 3500

November 1, 1999

Honorable Mayor and members of the City Council,

I am pleased to present to you the approved City of College Station 1999-2000 Annual Budget. The approved budget is an outline of the programs and services to be provided by the City during the coming year. It is also an opportunity to ensure energies and resources are directed to the programs, policies, and issues that are important to the City Council and to our citizens. This has been a challenging budget season, and we are taking the City's approved budget plan and are well on the way to implementing it and moving forward into the 21st century.

The past year has been an exciting time in College Station with continuation of the dynamic growth we have been experiencing for the past several years. 1998-99 has seen the opening of new businesses in the Business Center (UCS, Cabletime, Prodigene), continued success on pre-construction activities on the Wolf Pen Creek Hotel and Conference Center and the College Main Parking Garage, and a large number of other residential and commercial developments which add to the dynamic economic activity of our community. The City of College Station continues to grow, and this growth presents new opportunities and challenges to support the infrastructure and service delivery needs of the community.

The budget for 1999-00 was prepared using a number of other work products and data as a foundation including the Forecast 2004 report presented to Council in May, the results of the 1999 Citizen Survey, the Strategic Issues identified by City Council, budget revisions made by the City Council, and economic indicators from a variety of sources. These resources along with past policy decisions and the adopted financial policies of the City provide the basic framework for the budget document.

The Forecast 2004 report examined projected growth in the City of College Station over the next five years, and forecast what additional resources would be needed to provide services to support that growth. The report shows a positive outlook for the City of College Station over the next five years. It also projects what impact growth in the community is expected to have. Growth has been strong and is expected to continue in the near future. With this growth the demands for services have been increasing as more people move to College Station and utilize the services of the City. The public safety areas have seen calls for service increase. Development Services has also seen an increase in activity with new plats, zoning cases, and building plans as development continues in the City. Public Works has seen increases with a growing capital project plan to meet infrastructure needs of the City, as well as additional facilities to maintain as developer constructed improvements (streets, drainage, signs, etc.) become the City's maintenance responsibility. Public Utilities has also felt the impact of growth with

increased activity levels in new service connections, and with the need to complete several significant capital projects to keep up with the expanding community. Virtually every area has seen the impact of growth. It will be a challenge to keep up service delivery levels with limited additional resources and not allow our services to erode with the growing demands.

A key component of our service level and performance measurement program continues to be an effort to tie our performance to the views and opinions of our citizens/customers using survey information. The City contracted with the Public Policy Research Institute (PPRI) to conduct a citizen survey on the level of satisfaction with city services. As was the case in 1998, the citizen survey results show a very high level of overall satisfaction with City services. Nearly 94% of those surveyed in June, 1999 said they were either very satisfied or somewhat satisfied with city services. This compares with a satisfaction rate of 93% of respondents in 1998. This approval rating has consistently been in this range and that fact should be a source of great pride for the entire organization. I believe that it is critical that we not only celebrate that success, but also rededicate ourselves to keeping the satisfaction level high and avoid becoming complacent. The survey indicated that citizens continue to feel safe in College Station, which is an important indicator of the quality of life in the community. Traffic and transportation issues were identified as the single greatest need for improvement according to the survey. This budget recognizes this valuable feedback from our citizens and includes a number of initiatives that address traffic and transportation concerns in College Station.

The total approved budget for FY 00 is $144.1 million. Of that amount, $101 million is for operating expenditures and $43.1 million is for capital expenditures. The increase in operating expenditures when compared to last fiscal year is driven by utility expenditures, including the increased cost of purchased power anticipated in the new power supply contract and the use of current revenues in the Water Fund to support capital improvements, some of which are part of the regional water utility initiative. On the capital side, the higher expenditure level is related to the overlap of the implementation of the 1995 and 1998 bond issues as proposed in January of this year as well as higher than normal utility expenditures for such needed improvements as the Lick Creek wastewater treatment plant expansion and the construction of a water transmission line.

The City Council approved a tax rate of $0.4293 per $100 valuation. This is the same as the FY 99 tax rate. Maintaining this tax rate is possible due to continued growth and new property values being placed on the tax rolls, continued growth in other revenue streams including sales tax, and continued conservative management of the City budget. There are no base utility rate increases for FY00.

Overall, the operating and utility funds of the City continue to meet or exceed the City Council's financial policies for fund balance and working capital. The budget does anticipate the latest information available on the impact of a new power supply contract to be effective on January 1, 2000. That contract is expected to have higher purchased power costs due to tighter supplies of electricity. The power supply contract was approved by the City Council in September.

The program of services included in the FY 00 budget continues to focus on priorities established by City Council as well as the issues and needs expressed by citizens through

the annual survey and other communication vehicles. There is a particular focus in FY 00 on key areas which have been impacted by increasing demands for service due to growth including development review, capital improvement management, infrastructure maintenance and public safety. Additional funding is also included from a variety of sources to undertake new capital projects including the extension of Dartmouth and Longmire, the renovation of Adamson Pool, and local funds required to support TXDOT projects such as the next phase of Texas Avenue Widening and the State Highway 40 project.

The budget reflects a substantial commitment to invest in the human resources of the City of College Station. It includes a 4% across the board pay increase for all full and part time regular employees, additional funding for other parts of the pay plan, as well as funding for a pay study to determine what additional changes are needed to keep the pay plan competitive in the future. The pay plan elements of this budget reflect the importance of the human resources of the City of College Station to providing a high level of quality service to the citizens of the community.

The budget preparation process is an organization-wide effort involving many hours and many people. I would like to express my appreciation to all those who participated in the development of the proposed budget. I would like to particularly thank the members of the Management Team and the staff of the Office of Management and Budget for their dedicated effort to put together this budget plan for the coming year.

I would also like to thank the City Council for the effort that went into reviewing and modifying the budget to make it the best plan possible for the citizens of College Station.

Sincerely,

Thomas E. Brymer
City Manager

CITY OF COLLEGE STATION
1999-00 BUDGET
EXECUTIVE SUMMARY

The following is a summary of key elements included in the Fiscal Year 1999-2000 Budget for the City of College Station. The budget provides the framework for activities to be conducted in the 2000 fiscal year that begins October 1, 1999 and ends on September 30, 2000.

The City of College Station 1999-00 Fiscal Year (FY 00) budget document continues a focus on the eight Vision Statements the City Council has identified and set out to achieve. Rather than using a traditional fund accounting structure, this document is presented by function or program as it serves one of the eight Vision Statements established by the City Council. The organization of the document allows the reader to review changes in programs as they relate to goals the City Council has set for the City.

Below are the Council Vision Statements:

- **Transportation/Mobility**
- **Parks and Recreation**
- **Health and Public Safety**
- **Education/Information**
- **Quality Service**
- **Cultural Arts**
- **Employment/Prosperity**
- **Civic Pride**

Annually the City Council updates a set of shorter term goals called Strategic Issues. The Strategic Issues define specific goals of two general types. First are projects that may be completed in one to three years. The other general type provides for new on-going programs that may become a part of the City's business and included in its annual budget.

1999 Strategic Issues are listed later in this executive summary and can also be found under the Strategic Issues tab on page 29.

This budget was also prepared in the context of the Forecast 2004 document presented to the City Council in May. Many of the assumptions included in that document have been carried forward into the approved budget.

The intent of this budget document is to provide decision makers a better view of the City's resources and their utilization to accomplish the policy direction of the City Council. The intent is also to demonstrate the City's near term commitments, and to meet the financial policies approved by the City Council. The document is also designed to show citizens the services being provided and their associated costs.

Budget Format

Budget Summary Section

The budget is broken into four main sections. The first is the *Budget Summary*. It includes the Executive Summary, Overall Funds Summary, and Strategic Issues. This section provides the reader a general overview of the approved budget and identifies the key changes from the prior year.

Vision Statement Section

The *Vision Statement* section of the budget provides the reader a view of the various services provided by the City organized around the eight Council Vision Statements.

In the last several years, the City has moved to presenting performance results in the form of service levels and performance measures for each key activity. This information is included in the budget document organized by the eight Council Vision Statements. The service levels show what services the different functions and programs in the organization are providing. The performance measures illustrate whether or not those levels of service are being met. This occurs through the creation of specific measures designed to show what levels of service are being achieved.

Strides continue to be made refine the performance measurement information in an effort to make it more useful to the City Council, citizens, and City staff for policy making, informational purposes, and

administrative decision making. Also included in this section is a budget summary organized by service levels. The budget summary provides a brief description of any Service Level Adjustments (SLA) included in the approved budget. SLAs are additional resource requests made which are based on mandates, expansion of services to respond to council strategic issues, or the need to maintain current service levels due to population growth or other reasons.

Financial Section

Following the Vision Statements is the *Financial Section* of the budget. It provides a more traditional *"fund accounting"* view of the City's budget. Readers are provided fund summaries and department summaries. These summaries include prior year actual revenues and expenditures, revised FY 99 budget revenues and expenditures, FY 99 year end estimates, FY 00 base budget, and the total FY 00 approved budget.

The financial section of the document is broken into four fund types. These are *General Governmental Funds, Enterprise Funds, Special Revenue Funds, and Internal Service Funds.*

Budget Basis

The budgets for the Governmental Funds and Special Revenue Funds are prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these items can be found in the Financial Policies on page F-1.

The budgets for the Enterprise and Internal Service Funds are similarly prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

The City organization is composed of various departments or general service areas. Several departments are represented within more than one fund, i.e., the Utilities Department encompasses the Electric, Water, and Wastewater Funds. Each department consists of one or more divisions and each division may have one or more activity (cost) center. Department summaries illustrate costs by division and by category. Routine budget controls are exercised within activity centers at the category level (groupings of accounting objects into the items personnel, supplies, maintenance, services, and capital). On an annual basis, fiscal control is at the Department level in the General Fund and at the fund level for other funds.

Also included in the Financial Section of the Budget is a summary of the Capital Improvement Projects Budget for FY 00. This includes the General Government Capital Projects and the Utility Capital Projects. A summary of the operational impact the approved capital projects will have on the operations budget is provided.

Appendices

The fourth major section of the budget is the *Appendices* which contains supplemental and statistical information to meet specific charter requirements and to help the reader better understand the community. The Appendices include a detail of salaries and positions approved in the budget, the Financial and Budget Policies and other schedules necessary for a comprehensive budget document.

A shortened version of the budget, called the Citizen's Budget, is prepared. It excludes much of the Appendices and detailed financial summaries, to make the document less bulky and more user friendly.

The budget is submitted to the City of College Station City Council approximately 45 days prior to the end of the fiscal year. Copies are placed with the City Secretary and in the College Station branch library for citizen review.

Budgetary Management and Planning In College Station

The Budget Process begins early in the calendar year with the Budget staff preparing salary and benefit information for the upcoming budget year. A basic flow chart showing the budget development process may be may be found in the appendix on page I-1. The process continues through the Spring and early Summer as departments prepare their budget requests. This year the Forecast 2004 report provided a framework for the budget preparation effort. The report outlined projected growth of College Station over the next 5 years and the impact this growth is expected to have on the ability to provide city services. Budget requests are analyzed and reviewed, and the City Manager's Proposed Budget is developed and presented to the City Council. The City Council then reviews, revises, and adopts the budget.

The FY 00 budget continues the strategy of not appropriating funds for anticipated vacant positions. Overall this policy tracked actual conditions well in recent years. All salary and benefit amounts are budgeted approximately 3% lower than actual salary costs, due to existing or anticipated vacancies that will occur in the year.

The Budget staff evaluated current budgets prior to developing targets for FY 00. Part of the analysis was to identify and reduce budget targets for all "one-time" types of expenditures (expenditures for capital, special studies and other like items) included in current budgets. This analysis provided reductions totaling approximately $1.8 million from departmental targets. In addition, the City saved $56,465 in 1998 by providing employees with the opportunity to "flex" (pre tax income) for medical costs, medical insurance, and child care. In 1999 this amount is estimated to be approximately $60,947. Employees save even more since the City's savings is based on social security and Medicare taxes while employees also save on income taxes. Another reduction included in the budget is the elimination of one vacant position in the Office of Management and Budget.

A detailed review of departmental submissions was conducted to insure that requests were complete and within the guidelines of the City Council and the City Manager. Items deemed to be in excess of the target budget were submitted and reviewed as Service Level Adjustments (SLA's). The SLA's were reviewed by the City Manager, Finance Director, and Budget Manager. The City Manager reviewed the SLA list with affected department directors and finalized the list included in this approved budget.

SLA's are added to the budget based on several basic criteria: a) mandates due to federal or state statutes or regulations, contractual agreements, local policies, and capital projects; b) items directly addressing one or more of the City Council's Strategic Issues; c) items needed to continue or enhance the ability of the City to fulfill one or more of the City Council's Vision Statements; d) other items of general value to the City either as replacements or added efficiencies or improved services; e) items that maintain existing service levels approved by the City Council in light of increasing demands for service due to growth. Maintaining existing service levels due to increased growth demands is the reason many of the service level increases are included in the FY 00 Budget.

Tax and Rate Changes

The ad valorem (property) tax rate is approved to be $0.4293 per $100 valuation. This is the same as the FY 99 tax rate. This approved tax rate will meet the debt service obligations of the City and provide operations and maintenance funding in the General Fund. This rate is above the effective tax rate of $0.4117 per $100 valuation and anticipates continued implementation of the Wolf Pen Creek Tax Increment Financing district enacted in 1988. Sales tax revenues have been estimated to account for the projected loss of $12,500 in revenues due to the state approved changes in the sales tax law. It is anticipated that over the next 5 years the sales tax law changes will impact College Station up to $200,000 annually.

There are no planned general increases of utility rates in the budget. These include the Electric, Water, Wastewater, and Sanitation rates. On January 1, 2000 the City will enter into a new power supply contract. The budget includes the best available information on the anticipated cost of power in the Electric Fund. Once issues involving the new proposed joint water district are resolved, it may be possible to consider rate reductions in the Water Fund.

College Station: Yesterday, Today and Tomorrow

The following sections highlight some of the key factors used in the preparation of the FY 00 approved budget. These include a summary of the key **economic indicators** affecting the City, a summary of the **Forecast 2004 Report** presented to the City Council at the May Council retreat, the City Council identified **Strategic Issues**, and a summary of the results of the **1999 citizen survey**.

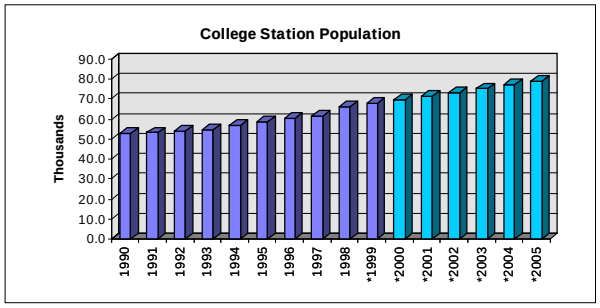
Economic Indicators

As the 21st century approaches, College Station continues to grow. This growth has an impact on resources available to provide services to the community. Indicators of growth include population increases, building activity, unemployment rate, ad valorem tax revenues, and sales tax revenues.

The population of College Station has grown throughout the 1990's. At the 1990 Census, the population of College Station was 52,456. Estimates as of December 1998, bring the population to 66,200. This is a 26% increase in

population over the past 9 years. Population is projected to grow by 2%-3% per year over the next 5 years to a range of 73,300 to 77,200 by 2004.

The following graph shows population growth in College Station over the last 10 years and projections through the year 2004.



*1999-2004 Assumes 3% growth on the population.

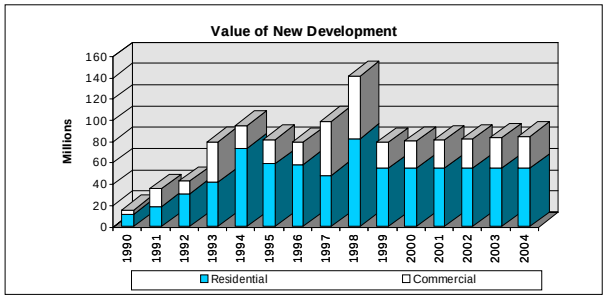
The pace of new development has continued to grow over the last 3 years. Through the first 6 months of 1999 development has also been comparable to the same period in 1998. New construction permits are a key indicator of the health of an economy since construction tends to be one of the first indicators in an economic downturn. It also relates closely to increased property values for ad valorem tax purposes.

For several years during the early 1990s, growth was primarily due to retail development as College Station became a regional shopping center. Both residential and commercial development have been strong in recent years.

Other economic indicators continue to demonstrate a strong local economy.

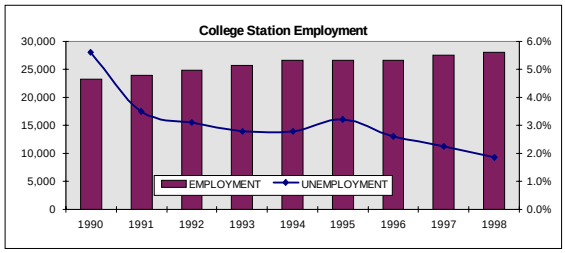
1. Building Permits and Development -- The new property value added to the ad valorem tax base in 1999 was approximately $102.2 million. The City is on track to meet this level again in 2000. Through September 1999, 319 residential permits were issued. For the same period of 1998, 293 residential permits were issued.

   From January through September 1999, the City permitted approximately $90.3 million of new property. The following chart shows dramatic year to year changes have occurred in permitted construction value in the 1990's. It also projects future new development of $80 million per year through 2004.

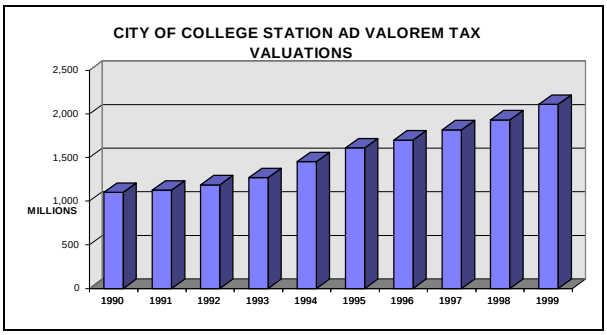


2. Unemployment Rate--Brazos County has maintained an unemployment rate of less than 4% since 1990. It fell below 3.0% for 1996 and remained there in 1997 and 1998. The rate is at 1.9% through August 1999. The local economy has one of the lowest unemployment rates in the state and the nation and continues to add new jobs. New businesses such as Universal Computer Systems, and retail stores such as Best Buy help keep unemployment low.

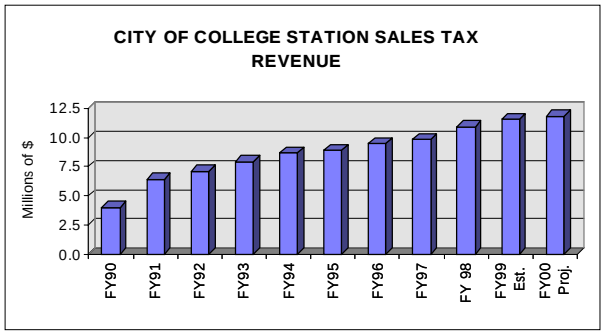
   The following graph shows the Texas Workforce Commission 12 month averages from 1990 through 1998 for College Station.



3. Ad Valorem Valuations-- Ad valorem tax values remained relatively level from the mid 1980's until 1991. Beginning with 1991, total taxable assessment rose from approximately $1.10 billion to approximately $2.11 billion. The City has experienced a 91.7% increase since 1990 and a 9% increase in the last year. The increase in ad valorem value is directly related to new construction in the City. Increasing values reflect an overall strong local economy. As taxable ad valorem value increases, particularly through growth, it provides additional resources for both the General Fund and General Debt Service Fund of the City. This increase provides resources needed to meet increasing service demands associated with the City's growth. The following graph shows the increase in Ad Valorem tax valuations from 1990 to 1999.

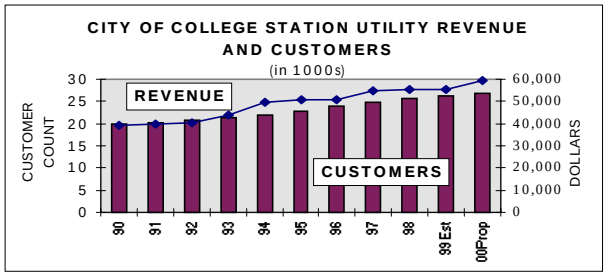


4. Sales Tax Revenues-- The sales tax is the largest single revenue source for the City's General Fund, accounting for approximately 44% of General Fund revenues. This is one reason why a fiscally conservative approach is taken to estimating future sales tax revenues. Even so, annual growth in College Station's portion of sales taxes continues to be strong and are projected in FY 99 to grow 5.3% over the FY 98 actual sales tax revenues. In FY 00 revenues are projected to grow just under 3.25% over the FY 99 year end estimate. Continued growth in sales tax revenues can be attributed to a strong economy, and the addition of several new retail businesses. Moderate, steady growth is expected to continue in the near future. The recent changes in the sales tax law are expected to reduce revenues in FY 00 by $12,500. Over the next 5 years the anticipated impact of the state sales tax law changes is to reduce the City's sales tax portion by $200,000 annually, based on Legislative Budget Board estimates.



The chart above demonstrates the continuing rise in sales tax revenues experienced by the City of College Station.

5. Total utility revenues--Utility revenues continue to increase year to year. The City has experienced fairly consistent customer growth which has helped keep annual sales growing. As the chart below indicates, the number of customers has risen steadily over the past ten years. Changes in revenues have been affected by purchased power costs, rate changes and weather conditions. Growth in customers and sales contributes to the City's ability to maintain stable rates and to provide needed resources for the City's General Fund.



On January 1, 2000 the City will enter into a new power supply contract. The budget includes the best available information on the anticipated cost of power in the Electric Fund.

Economic and fiscal indicators demonstrate the local economy has shown a moderate and sustained growth rate. This results in both revenue growth for the City and increased demand for services. Revenue growth appears equal to the costs of maintaining the current service levels throughout the City. Staff continues to monitor various indicators of economic and fiscal health of the community. Monitoring is also done in order to better respond to economic conditions that may indicate a weakness in the local economy. Any such weakness could adversely affect the fiscal health of the City.

While much growth is occurring, fiscally conservative estimates are made in anticipating future revenues. This approach is important to ensure any slow down in growth, or decline in economic conditions does not adversely affect the financial position of the City.

Forecast 2004

At the May Council Retreat, the Forecast 2004 report was presented to the City Council. This report was designed to examine growth patterns expected in College Station over the next 5 years and project impacts on the ability of the City to provide services. The Forecast 2004 report provided an economic foundation for the budget and is a planning tool for both staff and Council. The forecast is used to indicate the actual and possible results of decisions made by the City Council over a number of years. This year's forecast continued to show results of the decisions

to add facilities through capital projects approved by voters and maintain current services.

The Forecast 2004 Report conclusions include the following. Current and anticipated growth in the community has resulted in increased demands for services provided by the City. These include increased public safety needs, increased pressures on the transportation systems in College Station, increased demands for Parks and Recreation Services, increased demands to keep up with the development activity in Development Services, and others. It will be possible to continue providing services under existing conditions with no tax or rate increases. However, as growth occurs in the next several years it will become more difficult to find additional resources to meet the service demand increases that result. It will be necessary to examine and consider alternatives on how we deliver services as well as how some of these additional needs are funded in the future.

The forecast indicates it will be difficult over the next several years to add enough ongoing revenues to keep up with the anticipated expenditure demands of the growing community. Recent sales tax law changes are expected to have a cumulative effect of reducing sales tax revenues $200,000 annually over the next 5 years.

The forecast shows that all operating funds of the City are sound. There are no plans for significant increases in fees, service charges or taxes in the near future. The forecast indicated that a planned Wastewater rate increase may again be postponed. Beginning next year the Lick Creek Treatment Plant will be expanded at an estimated cost of $7.75 million. The forecast indicates that the increased debt service can be handled in the current rate structure. The Wastewater Fund forecast will be examined closely over the next several years to determine what impact the new plant coming on line will have on operating costs to the facility and to the wastewater fund.

Within the limitations of the forecast, there is indication the long-term outlook for the General Fund will not require tax rate or other general fee increases in the next few years. The General Fund will be able to absorb approximately $350,000 of ongoing operating and maintenance costs as a result of capital projects such as the new Library, Parks, and the Business Center. In 1995 these additional costs were presented to the citizens as a potential cause for an ad valorem tax rate increase of approximately 3.5 cents. The forecast takes into account the additional debt service requirements, and operations and maintenance costs associated with the projects approved in the 1998 bond authorization of $24.24 million.

The forecast provides an indication of what additional resources may be available in future years for ongoing operations and maintenance costs. It also indicates what resources are projected to be available for one time expenditures. Ongoing resources include new revenue streams that are anticipated to remain constant or grow. One time resources, including excesses in fund balance and revenues, are not anticipated to continue in the future. Several years ago, for example, a one time revenue was received after the settlement of GTE franchise issues. This distinction is important to avoid adding more ongoing expenditures than revenue growth can support.

The forecast provides an opportunity to think strategically about the best ways to address growing service demand issues in the next several years. It will also serve as the foundation for continued planning in the next 12 to 18 months.

City Council Strategic Issues

The City Council takes time each year to identify issues that are important to the entire City. The issues are then prioritized based on ranking by each of the council members to provide a set of "Strategic Issues" to be addressed during the upcoming budget year. The 24 Strategic Issues are an integral part of the budget process and provide guidance in setting priorities in the approved budget.

1999 Council Strategic Issues

Transportation/Mobility

- Traffic Management - North/South
- Public Transportation
- Street Markings Program

Parks and Recreation

- Implementation of Wolf Pen Creek Master Plan
- Senior Programs

Health and Public Safety

- One Stop Social Services Facility
- Drainage Maintenance (FEMA)
- Fire Master Plan
- Railroad Safety/Separation

Education/Information

- Communications With Citizens

Quality Service

- Streamlining Development Process (Staffing Issues)
- Comparison of Compensation to Market
- New City Hall
- Centralized Customer Service
- Regional Water Authority
- Cooperative Efforts with TAMU and CSISD
- Strategic Plan

Employment/Prosperity

- Tourism Development (Marketing & Attractions)
- Economic Development
- Northgate Revitalization

Civic Pride

- Neighborhood Program and Policy
- Gateway, Streetscape, and Beautification
- Comprehensive Plan Implementation
- Growth Management

1999 Citizen Survey Results

The Public Policy Research Institute (PPRI) was hired to perform the annual citizen survey in 1999. This is the third year this survey has been conducted by PPRI. It was conducted as a random sample telephone survey contacting 518 citizens. The survey focused on satisfaction with service delivery by different departments of the City, rather than desire for additional services.

Respondents overwhelmingly held a favorable view of City services. 94% of respondents said that overall they are either satisfied or very satisfied with services provided by the City.

One area of the survey that demonstrates very favorable results for the City is the section addressing how safe our citizens feel. The public safety section of the survey indicates the vast majority of residents feel safe in College Station.

The survey also showed high satisfaction with Public Safety services, Parks and Recreation services, and Utility services.

The one area that received on a relative basis lower levels of satisfaction is street and transportation issues. The satisfaction with the overall condition of City streets was 68% in the 1999 survey. Traffic and transportation concerns were also mentioned most often when survey respondents were asked what is the single greatest need for the City of College Station.

These concerns are being addressed in the budget in a number of ways. First, an additional $100,000 was approved to be allocated to street maintenance activities. This will allow additional repairs to roadways to be completed. There is also approximately $12.5 million in street and traffic capital projects approved for FY 00. This includes several projects that will address some North/South access issues. These include the extension of Longmire to Graham Road, and the extension of Dartmouth to Krenek Tap Road. Both of these projects were approved to be funded using Certificates of Obligation.

The budget also includes funds to add 2 new motorcycle Police Officers. These officers will be assigned to work traffic enforcement, which was also identified as a concern in the survey. These items are going to directly address the transportation concerns identified over the last several years in the survey results, and in other feedback provided by citizens.

The results of this annual survey are used as one tool to garner feedback from citizens regarding satisfaction with services. Areas that receive lower satisfaction rates are examined to determine what resources allocation changes may be needed.

A more detailed review of the survey results may be found in Appendix L.

Policies Affecting All Funds

A number of decisions included in this budget have a general effect on departmental costs across the various funds. The following are a result of Council decisions:

1. Pay Plan changes-- Over the past 3 years the City has worked to revamp the employee compensation system. Earlier this summer, the City Council received a report on the status of the pay plan. Council direction was to continue moving forward with the pay plan which is made up of 3 key components. These components are 1) an annual market adjustment, 2) skills based pay and competency based performance pay, and 3) gainsharing.

   The market adjustment is designed to help the pay system keep up with changes in the market. The FY 00 approved budget includes a 4% market increase for all employees effective January 1, 2000. This market increase is based on results of the annual market survey of jobs with other similar

communities and other local employers. Also included in the approved budget are individual market adjustments to positions compensated significantly under the market survey results. These approved changes will raise the positions most out of balance with the survey results. The approved adjustments should help to make the compensation program more competitive so the most qualified people can be hired and retained to deliver services to the citizens of College Station.

The skills based program is designed to provide compensation to non-exempt employees. It is based on skills employees have earned that add value to their jobs. Skills pay rewards personal initiative and achievement by employees. It is designed to encourage willingness to learn and grow with changing times. The competency based performance program is designed to reward superior performance by exempt employees. Evaluation of exempt employees is linked to established organizational goals.

The final component of the compensation system, a gainsharing program, was implemented at the end of FY 97. Gainsharing is designed to encourage City employees to find ways to save money by providing services more efficiently through innovation. At the end of the fiscal year, the total savings against the budget is determined. This information is then analyzed and the amount eligible for gainsharing is identified.

In FY 98, $1,512,000 in savings was identified due to innovations, cost containment and other means. Of this amount two thirds, or $1,008,000, was identified as additional resources for future programs. The remaining one third, or $489,000, was distributed equally to eligible City employees, in December 1998. Approximately $15,000 was returned to departments that were able to specify particular savings in FY 98.

This program is designed to encourage savings and innovations by City employees. The program will continue at the end of FY 99. Anticipated funds for the gainsharing program are accounted for in the budget. The City Council approves the gainsharing allocation annually.

The total amount approved for pay plan increases in FY 00 is $1,356,433 for all funds.

Funding was also approved for a consultant to review the City's pay plan and to conduct a salary survey to determine what additional changes are needed to keep the pay plan competitive in the future. Any recommended changes from this study will be brought back to the City Council. This item also addresses Strategic Issue #7 Comparison of Compensation to Market.

2. Mandates--The City operates under mandates from both the federal and state government. Among those which have had a direct effect on College Station are regulations regarding solid waste disposal and wastewater treatment. Both types of regulations have created significant increases in costs. In recent years, the Carter Creek Wastewater Treatment Plant underwent significant capital reconstruction to meet increasingly stringent regulations for plant effluent and sludge. Other mandates that affect the cost of providing services relate to additional access to City facilities for people with disabilities. Such regulations increase the cost of new construction.

   In addition to state and federal regulations, the City of College Station has developed its own energy, water conservation, solid waste recovery, and recycling programs. The City has attempted to focus its conservation programs on increasing efficiency. Customers benefit from the results as participants in the community owned utility systems.

   Regulations on wastewater treatment and solid waste disposal have increased costs for those activities primarily due to increased capital requirements. Staff reviews operational changes and capital requirements of mandates. Where feasible, the City attempts to increase efficiencies in order to reduce long term costs of mandated changes.

   Service Level Adjustments directly related to external mandates include state mandated one call system for the location of utility lines and federal and state required public information materials regarding water. The total cost of these mandates in the approved budget is $15,999.

   Another type of mandate we have is funding the operations and maintenance expenses of approved capital projects. Several of the Service Level Adjustments approved in this

budget are the direct result of required operations and maintenance costs for City capital projects. These include the landscaping maintenance for phase II of the Business Center, and maintenance contracts of several computer software systems purchased in FY 99.

3. Copier Replacement Policy - The City has several replacement policies for items including fleet, and technology items. In FY 00 it was approved to extend the replacement policy to the copy machines utilized by the City. This will allow funds to be put aside for the replacement of copiers as they become eligible for replacement.

Positions in the Approved FY 00 Budget

As a service organization, salaries and benefits are the largest category of expense for a city. College Station is similar to other cities in that respect. Human resources are also one of the primary assets of the City of College Station. When the cost of purchased power is excluded, personnel expenditures account for approximately 58.7% of total City operating and maintenance expenditures.

Staff increases beginning in FY 93 resulted primarily from increased economic activity and associated increasing needs for services by a population that increased 26.2% from 52,456 to 66,200 since 1990.

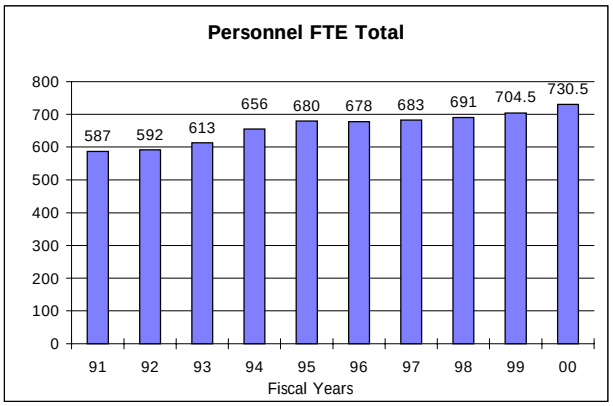
A total of 730.5 full time equivalent positions are in the approved budget. 669 of these are full and part-time benefited positions approved in the FY 00 budget. This is a net increase of 26 positions from the revised base budget. 27.5 positions were added through service level adjustments. 26.5 of these positions are in the General Fund, 1 in the Sanitation Fund. 1 vacant position, in the Budget Office, was eliminated and 0.5 position was eliminated in the fire department by combining temp/seasonal money with a new part-time benefited position.

The City of College Station also budgets for temporary/seasonal positions. The Parks Department makes extensive use of these funds for many of their seasonal programs. Other departments also utilize these resources. The City accounts for temporary/seasonal funds by calculating the number of hours worked, and approximately the number of full-time equivalent (FTE's) positions. This figure is rounded to the nearest half position.

There are 26.5 positions in the approved BVSWMA budget. These positions are not included in the total position count for the City of College Station.

The additional 27.5 positions approved are:

- Two (2) new motorcycle officer positions, one half (0.5) new crossing guards, one (1) quartermaster, one (1) communications operator, and one (1) alarm permit coordinator in the Police Department;
- Three (3) new firefighter positions for the second year of a 3 year phased effort to staff a 3rd ambulance, one (1) code enforcement officer, and one half (0.5) administrative/ support position in the Fire Department. The 0.5 administrative support position will be combined with temp/seasonal money to create one (1) full time benefited position;
- One (1) graduate engineer position, one (1) staff planner/inspector, one (1) land management coordinator, two (2) staff support positions, and one (1) planning intern in Development Services;
- One (1) greenways coordinator, one (1) engineer, one (1) engineer technician, one (1) traffic technician, and one (1) equipment operator in the Public Works Department;
- One (1) affordable housing coordinator in the Economic and Community Development Department;
- One half (0.5) Parks Planner position (upgrade a part time draftsperson to a full time parks planner), and one (1) emergency management coordinator in the Parks and Recreation Department;
- One (1) microcomputer specialist in the Office of Technology and Information Services;
- One (1) Municipal Court customer service representative; and one half (0.5) bailiff position to make the bailiff a full time benefited position;
- One half (.5) secretary position in the City Secretary's Office; and
- One (1) container coordinator position in Sanitation.



The preceding graph shows the change in the number of positions over the last 10 years.

Capital Improvement Projects

In March 1995, the citizens approved a $22.5 million general government bond authorization, and in November 1998 approved a $24.24 million general government bond authorization. The 1995 bond authorization was scheduled to be completed over a 5 year period. We are concluding that program and will be issuing the final bonds from that authorization next year. Information provided to citizens suggested the City would issue the debt so as to retain the existing debt service tax rate or its effective equivalent. The current plan is to issue the voter approved debt over five years. This will allow the City to construct the projects included in the bond authorization and meet the goal of maintaining the debt service ad valorem tax rate based on the debt requirement and the increase in taxable property values in College Station.

Staff recommended that the City Council consider starting the 1998 bond authorization program sooner than originally planned due to the positive financial condition of the City, and the ability to issue lower cost bonds. The City Council approved the staff recommendation on starting the 1998 bond program early. In 1999 the first group of bonds from that authorization were issued. It wasadvantageous to issue the debt early due to lower interest rates and allowed some of the projects to get started earlier than anticipated. One of the results of this change is higher than anticipated capital projects expenditures in FY 99 and approved for FY 00.

Existing City Council policies allow the City to continue to utilize other types of debt instruments for items such as computers and the College Station Business Park. Alternative debt instruments are planned for authorized uses and the debt service for those issues is included in the analysis of the appropriate debt service funds. The City has the capacity to continue to issue all authorized general obligation debt without increasing the ad valorem tax rate for debt service.

Utility projects are funded through the issuance of debt repaid through the rates of the various utilities and/or through the use of operating revenues generated by the utilities. In FY 96, the Electric Utility began a practice of using revenues and current unobligated resources to pay for certain capital projects. This practice will help reduce future debt requirements and provide a more stable basis for future rate payers. This practice is also being utilized in the Water Fund. In FY 00, over $4 million in electric operating revenues and working capital were approved for use in capital projects. Over $3 million in water operating revenues and working capital were approved for use in capital projects. This results in less debt being issued that will have to be paid back over the next 20 years. It has been possible to avoid this additional debt due to the working capital balances that have accumulated in these funds.

A more detailed description of the capital projects is included later in the Budget Overview and in the Capital Projects section of this document.

City of College Station

Net Budget Expenditure Comparison

Fund	FY 99 Budget	FY 00 Budget	Percent Change
General	$26,723,693	$27,397,072	2.52%
Combined Utilities	51,219,351	57,461,426	12.19%
Sanitation	3,783,717	4,166,719	10.12%
General Debt Srvc.	5,018,498	5,137,441	2.37%
Hotel/Motel	1,759,820	2,320,927	31.88%
Parking Fund	104,005	68,774	(33.87%)
Parks Xtra Ed.	75,000	97,400	29.87%
Comm. Dev.	4,430,781	4,345,704	(1.92%)
Subtotal O&M Expenditures	$ 93,114,864	$100,995,463	8.46%
Cap. Imp Proj.			
Gen. Govt.	$9,099,127	17,975,945	97.56%
Utilities	9,292,764	13,149,405	41.50%
Drainage	1,525,000	5,001,392	227.96%
Convention Center	3,195,000	3,065,700	(4.05%)
College Main Prkg Garage	3,000,000	3,267,922	8.93%
Wolf Pen TIF	464,450	672,925	44.89%
Subtotal Cap. Expenditures	$ 26,576,341	$43,133,289	62.30%
Total	$ 119,691,205	$144,128,752	20.42%

Net Operating Budget Change

The previous table indicates that the City's approved net operating and maintenance expenditures for FY 00 are anticipated to be $100,995,463 which is an increase of 8.46% from the FY 99 budget. The Capital Budget was approved to be $43,133,289, which is 62.30% above the FY 99 capital budget. The total approved budget of $144.13 million is 20.42% above the FY 99 budget.

The Operations and Maintenance Funds increase is due primarily to increases in the Utility Funds. The anticipated purchased power cost is up by 22%, or $4.4 million from the FY 99 budget. The capital project transfer from the Water Fund was approved to increase by approximately $3.4 million. This is being done to reduce the amount of debt required for water capital projects. It is possible to do this because of the excess working capital balance available in the Water Fund. The General Fund net operating budget is projected to increase by 2.5% from the FY 99 net operating budget.

The overall increase in the approved net budget is higher due to increases in capital spending. This spending tends to have significant year to year changes. Many of the capital projects included in the FY 00 budget are continued from FY 99. There are several significant projects continuing or approved to begin in FY 00. These include the Wolf Pen Creek Conference Center and the College Main Parking Garage. Also included are several significant street projects including the second phase of the Graham Road upgrade, the George Bush East Widening, the Longmire extension and the Dartmouth extension. Other key capital projects include the first phase of the expansion of the Lick Creek Waste Water Treatment Plant, and the construction of a new water transmission line. Several drainage projects are also scheduled in FY 00 including additional work on Bee Creek and Wolf Pen Creek.

Each fund will be discussed in detail in the Financial section of this budget. General Government capital projects increase by $8.8 million in part due to the new projects approved in the 1998 bond authorization.

Utility Capital Projects increase by $3.9 million. This is due to an increase in the water and wastewater capital projects. Most of the increase is needed to ensure that utility services can be adequately provided to a growing community.

Drainage Capital Projects increase by $3.5 million. It is anticipated that several drainage projects that have been delayed will move forward in FY 00.

Over the next several years there will be considerable capital project activity as these funds are spent and the various infrastructure in College Station is improved and expanded.

Budget Overview

The discussion below focuses on the various City departments and functions provided by each department. It is intended to discuss the approved changes and to identify the basic functions of the various city departments. A number of departments have functions that cross both the Visions Statements and among the various funds of the City. The overlaps between departments, funds and Vision Statements will be noted for the reader. The Department totals represent the operating portion of the budget.

Police Department $7,597,794

The Police Department provides a number of services that help make the community safe. Among the services provided are 1) police patrol with certified police officers who are equipped with police vehicles and all necessary equipment, and assigned to specific areas of the city; 2) criminal investigation which investigates reported crimes; 3) animal control; 4) jail and communications providing support for officers on the street and short term detention facilities which reduces the processing time of arrests; and 5) a professional standards division which serves a support and training function for the Department.

The Police Department's approved budget of $7,597,794 includes service level adjustments totaling $423,457. Included are funds for two additional motorcycle officers and their associated supplies and equipment totaling $148,084. A portion of this amount, $46,367, is expected to be recouped through a matching grant. The two motorcycle officer positions are also projected to bring in additional revenue through fines and permit fees. It is currently estimated that $60,000 in revenues will be realized in FY 00 by the approval of these 2 positions. Three additional positions have also been approved, $24,633 for a Quartermaster, $66,257 for a Permit Coordinator, and $28,284 for a communications officer. The approved Permit Coordinator is also partially grant funded ($25,710) and expected to more than pay for itself by bringing in an estimated $75,000 in alarm permitting fees. The approved communications operator is needed to help handle the increasing number of calls received by the Police Department.

Additionally, $7,889 was approved for crossing guards at A&M Consolidated High School, Parkview Drive (Pebble Creek Elementary), and Graham Road (Cypress Meadow Intermediate school). Funding for the increased number of crossing guards comes from fees that are charged when drivers renew their drivers' licenses.

The Department has also received a Safe and Sober Grant for $55,737. The grant provides overtime funding for officers to specifically target drunk driving, speeding, and seat belt use. This increase in funding will ensure that the department has the resources it needs to enforce those laws and regulations within the community.

Other approved increases include $3,471 for a copier replacement program, $35,450 for public safety assignment pay, and $53,652 for shift differential pay.

Fire Department $5,145,002

The Fire Department provides services important to the community, to our neighbors in Bryan through an automatic aid program, and to rural areas around College Station. The Fire Department operates out of four stations located throughout the City. Station # 4, located at Easterwood Airport, opened in early 1999. The basic services of the Fire Department are 1) fire response with three front line pumper trucks and one front line ladder truck with at least three trained firefighters per vehicle; 2) emergency medical response with three front line ambulances each staffed with two paramedics; 3) fire prevention services, provided by firefighters and a fire prevention specialist, including commercial fire safety inspections and fire prevention training at local schools and other functions; 4) code enforcement activities performed by the community enhancement action center; and 5) hazardous material response by volunteers among the firefighters using a specially equipped vehicle.

The approved Fire Department budget includes $243,342 for eight service level adjustments. $17,925 was approved for a part-time benefited administration support position. $35,130 was approved for assignment pay. $831 was approved for the new copier replacement policy. $7,500 is in the approved budget to replace seven sets of firefighting protective clothing, and to provide additional funds for the repair of the protective

clothing inventory. A total of $59,740 was approved for a third code enforcement officer position, of which $55,000 will annually be paid through Community Development Block Grant revenue. Three Emergency Medical Service (EMS) related service level adjustments, totaling $169,858, were approved. $117,033 was approved for three additional personnel associated with the third ambulance purchased in FY 99. $30,000 was approved for the creation of an EMS equipment replacement account in which high cost EMS equipment can be scheduled and funded for replacement. $22,825 was budgeted to increase paramedic certification pay from the current $150 a month per paramedic to $200 a month.

Public Works $9,036,578

The Department of Public Works maintains streets, drainage ways, and the City's traffic control system. It is also responsible for refuse collection, monitoring capital projects engineering and construction, as well as fleet and facilities maintenance.

The Public Works Department has $668,879 in approved SLAs for FY 00.

The General Fund portion of the Public Works budget includes SLAs for: the implementation of the greenways masterplan, $61,611; the copier replacement policy, $1,121; additional funds for street maintenance, $100,000; additional funds for drainage maintenance activities, $50,000; an increase in engineering staff to implement the capital program, $143,875; additional funds to contract services to inspect development projects, $32,470; and an additional traffic signal technician, $32,293.

The SLA to help implement the capital program is important given the size of this year's approved capital budget of $43.1 million. In order to ensure these projects are constructed in an efficient and quality manner it is necessary to have the staff to manage the projects. This SLA will go towards achieving that goal.

In the Sanitation Fund there are five Service Level Adjustments (SLAs) approved for FY 00 totaling $233,842. These SLAs consist of: 1) $159,800 for the purchase of an additional roll-off vehicle, 2) $25,642 for the addition of a Container Coordinator position, 3) $20,900 for a 1/2 ton truck upgrade, 4) $7,500 for the purchase of 3 additional roll-off containers, and 5) $20,000 for an annual tree trimming contract for City right-of-ways (ROWs).

The Fleet Services Fund has an SLA of $8,667 to fund the annual equipment replacement charge for a new drive through wash area for vehicles, and an SLA of $5,000 for increased preventative maintenance costs associated with new vehicles approved for addition to the fleet. The capital purchase of the replacement drive through wash facility is budgeted in the Equipment Replacement Fund.

Parks and Recreation Department Expenditures. $5,076,681

The Parks and Recreation Department (PARD) is responsible for the park facilities and recreation programs in College Station. Services provided include athletic, recreation, and instruction programs for youth and adults. Also provided are programs and special events at the Wolf Pen Creek Amphitheater and other park locations throughout the City, the operation of swimming pool facilities, conference center, and recreation center. PARD is also responsible for maintaining park facilities, including ballfields, pool sites and the Municipal Cemetery, through regular mowing and maintenance. PARD also ensures City property is maintained in an aesthetically pleasing manner through horticultural and landscaping efforts.

The approved budget includes 19 Service Level Adjustments totaling $310,273.

Within the Administration Division, the Emergency Management activity has a service level adjustment of $49,365 for the addition of an Assistant Emergency Management Coordinator. The Planning function has a $19,520 approved service level adjustment for the upgrade of a part-time Draftsperson to full-time Parks Planner. Also included is $1,809 for the copier replacement policy.

Recreation Division service level adjustments include $60,000 to fund hosting of the Texas Amateur Athletic Federation 2000 Games of Texas to be held in College Station and Bryan during the summer of 2000. Also approved is $2,750 for the purchase of a FM Public Information Radio to be used at athletic and special events and $8,000 to upgrade a van to be used for Teen Center, Senior, and other recreational activities.

Special Facilities service level adjustments include $32,701 for increasing lifeguard salaries, $7,750

for swimsuits and training of lifeguard staff, $2,329 to increase Lincoln Center hours of operation, $1,662 for the copier replacement policy, $2,500 for hosting the Texas Public Pool Council annual conference, $4,000 to purchase an audible fire alarm and strobe lights in the Conference Center, $8,000 for refinishing the hardwood floors of the Conference Center, $6,187 to increase part-time and seasonal salaries and $6,000 to fund a comprehensive study of the Conference Center infrastructure.

Parks Operations has two service level adjustments in FY 00 which include $34,200 for the purchase of 3 out-front mowers and $50,000 to continue the Parks and Recreation Department infrastructure replacement fund. These funds are used to replace various pieces of infrastructure in the Parks Replacement inventory.

Forestry service level adjustments include $13,500 to upgrade a replacement vehicle to include a crew cab and hydraulic dump bed.

Development Services $1,596,292

The Development Services Department administers new development in the City. The development process includes planning and building function as well as development coordination activities. Also involved in the development process are other areas including the Fire Department and Public Utilities.

There are four approved Service Level Adjustments in Development Services. An SLA was authorized for $148,398 to assist the department in keeping pace with the current level of development review activity. This activity has been at a high level and additional resources are needed to make sure the development process does not take longer than necessary, and to ensure the quality of the development that occurs in College Station. This can be critical to reducing future maintenance costs of developer built infrastructure that becomes the city's responsibility to maintain.

Another SLA for the creation of a Land Management Coordinator position was also authorized at $45,659. Also authorized was a SLA of $29,000 for additional support of neighborhood planning activities. This package includes funding for an intern and supplies needed to continue the program. Additionally, as part of the Copier Replacement Policy, a SLA of $1,119 was approved. These Service Level Adjustments should increase customer service by increasing divisional efficiencies.

Economic and Community Development $767,468

The Economic and Community Development Department is responsible for coordinating economic development activities in College Station. These activities include marketing the Business Center in College Station as well as the rest of the City for new business activity. The department director serves as the staff liaison to the Economic Development Corporation.

Four SLAs were approved for these two activities. In Economic Development, $18,000 was approved for landscape maintenance at the business center, and $2,000 was approved for two employees to receive certification in the Economic Development Institute. In Community Development, $53,241 was approved to add an Affordable Housing Coordinator. The costs for this position would be reimbursed from CDBG and HOME grants received from the Department of Housing and Urban Development (HUD). $22,500 has also been approved to purchase a van for use by the Community Development staff and eligible outside agencies receiving Community Development funds.

Office of Technology and Information Services (OTIS) $4,653,354

This Department provides most of the technology services for the City, as well as utility billing and metering and library services. Included under the umbrella of the department are Management and Geographic Information activities; Print/Mail (a separate internal service fund); Communications Services (a separate internal service fund), responsible for maintenance and operations of radios and related equipment as well as land communication links; Utility Billing (a separate internal service fund); and Library Services (which is a contract operation with the City of Bryan).

The approved FY 00 budget includes a number of service level increases. In OTIS Administration, $831 was approved for the new copier replacement policy.

MIS has six approved SLAs totaling $151,852. Three maintenance SLAs were approved: $26,794 for maintenance of the software used with the mobile data terminal infrastructure, $9,000 for maintenance of the planning and code enforcement software and $25,850 for maintenance of the HTE

customer information system. Other SLAs include $34,000 for the acquisition of credit card payment equipment, $39,708 for a micro computer specialist position, and $16,000 on a subscription plan for the AS400 system.

GIS has two approved SLAs totaling $69,900. A SLA of $60,000 was approved to fund a contract with ArcInfo/ArcView to develop GIS applications. The other approved SLA is $9,900 for the internal training of employees in ArcView software.

In the Communications Division, one SLA was approved for FY 00. $5,340 was approved to fund participation on the FCC's National Coordination committee.

There is one approved Print/Mail SLA for the new copier replacement policy at a cost of $2,436. The capital purchase of the copiers will be budgeted in the Equipment Replacement Fund.

There are two approved SLAs for FY 00 in the Utility Billing Fund. They include $5,600 for increased postage, printing, and copier cost; and $3,612 to upgrade an existing Temporary/Seasonal position to part-time with benefits.

Library services are provided in College Station through an agreement with the City of Bryan Library System, allowing a branch of that library to operate in College Station. Moving into its newly constructed building in March of 1998, the College Station branch continues to experience increases in circulation and visitors in 1999. The FY 00 approved budget includes two service level adjustments; $15,767 to increase library staff salary and $37,644 for the addition of a librarian. The increase in staff salary coincides with a salary increase approved by the City of Bryan City Council to maintain the current level of service provided at the College Station branch.

Fiscal Services $1,998,531

The Fiscal Services department provides Fiscal Administration, Accounting, Purchasing, Risk Management, and Budget services to the rest of the City organization. The department works to ensure that purchases are made and recorded properly following all statutory and local requirements; and to ensure the City's exposure to physical and financial losses are minimized. It also oversees the operations of the Municipal Court which collects the fines and fees for the City.

For FY 00 the following service levels adjustments were authorized: $24,041 for the addition of a full-time Customer Service Representative; $29,247 to change a part-time Bailiff to full-time; $5,000 for a consultant to assist in the bid process for the City Insurance Program; and $1,810 for the copier replacement policy. These adjustments should promote increased customer service abilities and Court processing efficiencies.

General Government $1,772,791

Several administrative activities are included in the General Government Department. These include the Mayor/Council activity, the City Secretary's Office, the City Manager's Office, Legal, Human Resources, and Public Relations and Marketing.

Five Service Level Adjustments were approved in FY 00 for the General Government Department. In the City Manager's Office, $14,893 was approved to up-grade the current Volunteer Coordinator into a regular, part-time position. A second SLA of $50,000 for Human Resources would hire an outside consultant to review the City's market survey and provide testing validation for testing that is an integral part of the pay system. City Council also approved a SLA for $13,955 to convert a temp/seasonal position in the City Secretary's Office into a full time records technician. Finally, two SLAs of $831 each would go toward the new copier replacement policy for Human Resources and the City Secretary's Office.

Public Utilities Department $35,282,261

Public Utilities is the largest department in the City both in personnel employed and total Operations & Maintenance expenditures. It is comprised of three services: Electric, Water, and Waste Water. Each is accounted for in a separate fund and operated as an enterprise with fees covering the cost of services provided. Each service has its own unique characteristics and challenges.

Electric Operations & Maintenance (O&M)

The Electric Division is responsible for providing cost efficient and reliable electric service to the citizens, businesses, and institutions in College Station. Electric service is critical to the ability to encourage new employment and prosperity in the City.

On January 1, 2000 the City will enter into a new power supply contract. The approved budget includes the best available information on the anticipated cost of power in the Electric Fund.

The new power supply contract was approved by the City Council in September of 1999.

The approved FY 00 Electric Division budget includes service level adjustments totaling $259,765. The largest SLA, $135,000, is for an asset management and strategic plan study. Another SLA is for the outsourcing of the creation of a GIS database of existing easements costing $60,000.

A SLA was approved for an existing program with rising costs, $2,233 for additional funding of the state mandated one call system. A SLA for $2,172 was also approved for the new copier replacement policy.

Three SLAs were approved for upgrades to vehicles scheduled to be replaced: $10,000 for an aerial man lift, $5,000 to upgrade a standard truck to an extended cab truck, and $2,500 for a cargo safety screen for a van. Other SLAs include $12,000 for the replacement of manual tools with battery and gas powered tools, and $30,860 for substation maintenance. $471 was also added for the city-wide language pay SLA.

Water O&M

Water service is provided as an enterprise where customers are charged on a unit basis for their consumption and recovering the full cost of service for water production, transmission, and distribution. Over the past several years the City has been working with the City of Bryan and Texas A&M University to form a regional water corporation. If created, it is anticipated this entity will allow water costs to level off, and potentially allow for a water rate reduction in the future.

The approved FY 00 budget includes four SLAs totaling $81,533. The largest SLA for $60,000 was included for the replacement of water and wastewater infrastructure software.

One SLA was approved for an existing program with rising costs: $2,233 for additional funding of the state mandated one call system for the locate of utility lines. Another SLA costing $10,000 was included for a concrete meter vault to be located at the Sandy Point pump station. Another mandated SLA is $9,300 for federal and state required public information materials.

Waste Water O&M

Waste Water services are provided as an enterprise function with service related fees paying for the cost of service.

Included in the FY 00 approved budget are service level adjustments totaling $208,617. The largest SLA is $105,500 for the purchase of a liquid sludge truck. Another SLA for $60,000 was included for the factory reconditioning of a centrifuge used at the Carter's Creek wastewater treatment plant.

One SLA was approved for an existing program with rising costs: $2,233 for additional funding of the state mandated one call system for the locate of utility lines. Another SLA for $684 was approved for the new copier replacement policy. Other SLAs include $10,500 for the replacement of the uninterruptable power supply unit, $12,000 for professional services for predictive maintenance service, $17,700 for the replacement of the network server at the Carter's Creek wastewater treatment plant, and $60,000 for the replacement of the network server at the Carter's Creek wastewater treatment plant.

Brazos Valley Solid Waste Management Agency $3,495,657

The Brazos Valley Solid Waste Management Agency (BVSWMA) is a cooperative arrangement between the Cities of College Station and Bryan to provide solid waste disposal service. The agency is responsible for running the landfill, developing and implementing alternative disposal programs for waste that cannot be placed into the current landfill site, and providing for long-term disposal for the two cities and other customers of the agency. The BVSWMA is not included in the overall City budget summary.

Approved expenditures for Landfill Operations are $2,206,276 which reflects an 9.4% decrease from the FY 99 revised budget. $950,277 of this amount is in Service Level Adjustments. These SLAs consist of the following amounts:

- $441,762 for construction of Fill Sector 14
- $251,115 for construction of the final cover for the Western and Northern slope
- $30,000 for a special Waste Approval Program
- $28,000 on a cab and chassis with trailer for a fuel/lube system
- $29,000 for an entrance lane for weigh vehicles
- $8,000 for the purchase of two way radios
- $25,000 for the paving of landfill haul roads
- $45,600 for a right-of-way tractor/mower/sweeper

- $5,000 for a pole barn for tractors and implements
- $86,800 for a waste reduction program

The Administration budget is $1,289,381 which represents a 7.9% increase in expenditures from the FY 99 revised budget. There is $847,085 in SLAs for various projects including:

- $540,000 for landfill site selection permitting
- $140,843 for household hazardous waste collection and public education
- $8,000 for a litter education program
- $150,000 for repair and resurfacing of Rock Prairie Road
- $8,242 for a master composter training program.

Other Funds and Capital Projects Funds

The City uses a number of other funds to account for various types of activities and programs that do not strictly fall under one of the operating departments. These funds and the capital project budgets approved for FY 00 are described below.

General Debt Service Fund

The General Debt Service Fund is used to account for ad valorem taxes collected to pay for authorized general government debt. The debt service portion of the ad valorem tax rate was approved to decrease from the current rate of $0.2675 cents per $100 valuation to $0.2662. That rate will produce approximately $5,587,875 in ad valorem tax revenue. By state law this tax rate is what is necessary to pay debt service on existing debt requirements for FY 00. The approved tax rate is projected to be sufficient to allow the City to issue all currently authorized debt over the next five years.

Projected revenues for the fund are $6,424,886 and projected expenditures are $5,624,911. The ending fund balance is projected to be sufficient to meet Council policies.

Economic Development Fund

The City created an Economic Development Fund to account for resources and expenditures directed at providing incentives for businesses and industries to locate in the College Station/Bryan area. All resources set aside for these purposes will be transferred into this fund and will remain in the fund until expended for the intended purpose. The City has a number of potential and real prospects indicating a desire to locate in the Business Center. Resources in this fund will allow the City to meet its obligations to those and future prospects within the limits of the funds available. There is $888,245 approved in this fund. $120,000 is for the Universal Computer Systems cash assistance. $50,000 was approved for the Economic Development Matching Fund, $12,500 was approved for the EDC/SCIC membership, and $705,745 will be available for other economic development prospects and activities.

Hotel/Motel Tax Fund

The City receives a tax of 7% of room rental rates from persons staying in hotels or motels within the City. The City's use of the taxes received is limited by state statutes to support of tourism and has a number of allowable uses specified in the law. The tax is used by the City to support the Convention and Visitors Bureau, to pay for operations of the City's conference center, support activities in the Wolf Pen Creek Amphitheater, support the Arts Council of Brazos Valley, support of certain parks activities, and support for the George Bush Presidential Library. The total anticipated revenues are $2.068 million and anticipated expenditures are $2.321 million.

The approved FY 00 Hotel/Motel Fund budget includes $50,000 for the continuation of funding to the George Bush Library. This is the 5th year of a 5 year commitment to provide $250,000 in support to the Bush Library.

The Arts Council budget for FY 00 is $235,400. This includes $209,000 for the ongoing operational costs. The supplemental request that was authorized is $26,400 to fund a millennium celebration of culture and art in a Northgate festival as well as an increase in the ongoing Art in Public Places program. The Arts Council also has budgeted funds for the purchase of a commemorative Millennium Sculpture that is included in their budget request.

The Convention & Visitors Bureau authorized budget includes an increase in funding of $45,000 or 7.0% for a total authorized budget of $665,000. These additional funds have been requested to fund repairs to the Convention and Visitors Bureau Building, including air conditioning replacement, as well as fund expanded advertising, tourism promotion, and convention sales activities. Also authorized was $40,000 for a Festivals and Events Program that will likely be placed in the Convention

and Visitors Bureau. The total authorized Convention & Visitors Bureau budget is $665,000, and $40,000 for the Festivals and Events Program.

The base budget for the Brazos Valley Sports Foundation is $122,000. The Foundation requested an increase of $48,000 or 39.3%. The total authorized increase is $3,660, or 3%, to be used to allow the Sports Foundation to continue operations at existing service levels. The Brazos Valley Sports Foundation was created to put a focus on marketing sporting events in the Bryan/College Station area. The original proposal was to have a decrease in funding from the entities such as the City of College Station and an increase in private donations. To date the private donations to the Sports Foundation have not been as high as originally projected. At issue is what level of support the City of College Station wants to provide the Brazos Valley Sports Foundation. The approved level of funding provides an interim approach that will provide an opportunity to determine what level of service should be provided by the Sports Foundation.

Community Development Fund

The Community Development Fund is used to account for the grants received by the City such as the Community Development Block Grant, and HOME grants related to providing assistance to low and moderate income persons and families. The approved revenues for FY 00 are $4.1 million and expenditures are planned for housing assistance, rental rehabilitation, homebuyers assistance, affordable housing and similar uses. The approved CD budget is $4.3 million.

Parks Xtra Education Fund

The Parks Xtra Education Fund was established in FY 96 and is a joint effort between the City of College Station and the College Station Independent School District to provide community based education programs.

Registration fees provide the primary funding for the Parks Extra Education Fund.

Approved program funding for FY 00 is $94,400. These funds include $75,000 to cover the costs of instructors, supplies, equipment and various other program related costs. The remaining $22,400 is to be allocated for the payment of half the salary and benefits associated with the position responsible for administering the program.

Parking Enterprise Fund

The Parking Enterprise Fund was created to account for revenues and expenditures resulting from the operation of the City's parking facilities. In FY 00 revenues will come from the Patricia Street parking lot. The fund will also account for capital expenditures associated with a new parking garage in Northgate.

Revenues from the Patricia Street parking lot fees are estimated to be $100,000 and parking fines are projected to be $70,000. This estimate is based on projected customer demand for parking at the facility multiplied by the hourly charges per parking space. Interest from investments are expected to be approximately $3,760.

Expenditures related to the Patricia Street parking lot are budgeted at $68,774. Included in the expenditures section was an approved service level adjustment of $481 related to pay plan market adjustments for FY 00.

Equipment Replacement Fund

The City has a fund that serves to accumulate resources for the replacement of vehicles and large motorized equipment, the telephone and radio systems, and is now used to provide replacement assets for the existing major technological infrastructure, and beginning in FY 00 the replacement of copiers. A total of $2.01 million was appropriated in this fund in FY 00. This includes $1.5 million for vehicle replacements scheduled for FY 00. Other equipment approved to be purchased includes a number of new vehicles and equipment, several copiers scheduled for replacement, and approved expansions and enhancements to the Mobile Data Terminal system.

Internal Services Fund

Over the past several years the City has established 3 internal service funds for Fleet Services, Print/Mail and Communications. Each of these funds receives revenues from the departments to whom they provide services. Fleet Services is responsible for maintaining the rolling stock of the City of College Station. Print/Mail provides printing and mail services to the departments. The print services are provided based on the cost of providing the services. Departments have the option of either using the City print shop or taking the work to an outside print shop. The Communications Fund provides all of the phone and radio maintenance in the City system.

Total revenues projected for FY 00 are $1.972 million. Expenditures were approved to be $1.977 million in FY 00.

Approved SLAs for FY 00 include $8,667 for replacement charges for a vehicle wash facility within Fleet Services, $5,000 for additional preventive maintenance expenses required for the SLA requested vehicles, $2,436 for copier replacement policy within Print/Mail, and $5,340 for Communication's participation in the FCC's National Coordination Committee.

Thoroughfare Rehabilitation Fund

This fund was established to account for major thoroughfare projects. In 1996, the City Council approved the use of this fund and established funding. In the past, revenues in this fund were provided by an annual transfer of $200,000 from the General Fund. The Council decided to discontinue this policy in FY 00. There are bond funds available to pay for major thoroughfare rehabilitation. Approximately $1,050,000 has been transferred since the funds' inception in 1996.

It is anticipated that $50,000 will be available for thoroughfare rehabilitation projects in FY 00.

Self Insurance Fund

The City combines four separate types of insurance into one fund. This combination allows the City to cross utilize resources to better manage costs and to reduce the opportunity for major swings in rates for one type of insurance in order to meet potential liability problems.

The benefit received is that the combined funds provide a working capital balance that is sufficient to meet most potential liabilities without large annual impacts on premiums charged to the various departments. The City is self insured for all of its primary health care, worker's compensation, unemployment, and property casualty needs. The City carries only stop loss and catastrophic loss insurance as a hedge against potential major losses.

The City establishes charges that are levied to each of the operating departments to pay for program administration, cover the stop loss, reinsurance policies, and pay claims. The charges are computed annually to assure that charges are in line with current costs and that each functioning unit is charged appropriately. Revenues of the Self Insurance Fund come from charges to the various operating departments for employee health insurance. Employees who choose to cover family members pay an additional $200 per month for full spouse and child dependent coverage. A reduced fee is applied for spouse only or child only coverage.

Property casualty charges to departments are based on a number of factors including number and types of equipment used by the department, space occupied in a City facility, number of employees, budget, and other relevant criteria. Workers' compensation is based upon a standard set of workers compensation rates provided by our plan administrator and adjusted by an experience modifier. Unemployment insurance rates are based on standard rates charged departments against salary paid and modified to meet the needs of the program on an annual basis.

The revenues of the fund were approved to be $2.96 million for FY 00. Expenditures are estimated to be $3.19 million. The estimated ending fund balance is projected to be $845,257 and should be sufficient to protect the City against potential losses up to the loss limits in its various stop loss and catastrophic loss policies.

Like the Equipment Replacement/Fleet Maintenance Fund, this fund has been a success for the City of College Station over the past several years. It must be noted however that health insurance claim costs have increased in recent years. Health care costs are projected to be lower in FY 99 than budgeted. Steps continue to be taken to make plan modifications in order to control growing claim costs in the Employee Health Insurance program.

Capital Projects Funds

The City has a number of capital project funds. General obligation bonds form the basic resource for general government projects such as streets, parks, traffic, public facilities, drainage and other such needs. However, the City has several other resources that may be used to supplement those resources, and help to hold down the ad valorem tax necessary to pay for general obligation bonds.

In addition to the general government projects the City has bond funds for each of the utilities operated by the City. Operating funds from both the Electric and Water Funds will be used to fund over $7 million in capital projects.

Other resources to fund capital projects include the Wolf Pen Creek Tax Increment Financing District, the Drainage Utility, and Parkland Dedication Funds. Each will provide resources that will be used to complete a number of projects over the next 5 years. The parking garage is planned as an enterprise fund activity with fees covering debt service and operating costs. The Convention Center will utilize TIF funds and Hotel/Motel funds to cover the debt service requirement.

General Capital Projects

The following is a brief summary of some of the key general government projects scheduled for FY 00.

In FY 99, $6.23 million in General Obligation bonds were issued, and $850,000 in Certificates of Obligation were issued. In FY 00 $9.25 million in G.O. bonds are scheduled to be issued. These resources will be used to fund a portion of the General Government Capital projects. The General Obligation bonds issued are from the 1995 and 1998 bond authorizations approved by the voters.

In FY 98. $2,000,000 was set aside for debt avoidance. These funds were approved to be used for various projects in FY 99. $932,000 is available for projects to be funded out of debt avoidance funds transferred from the General Fund. $150,000 was approved for the Texas Avenue Right of Way acquisition project, and $260,000 approved for the State Highway 40 ROW acquisition project. These projects are managed by the Texas Department of Transportation. The City pays 10% of right of way costs, and also pays for any enhancements such as the application of streetscape standards desired in the project.

Street Rehabilitation Projects

In FY 00, several significant rehabilitation projects was approved. These include: $1,300,000 for phase II of Graham Road upgrade; $460,000 for Cherry Street improvements; $450,000 for North Forest Parkway rehabilitation; and $1,089,000 for projects to be determined later based on street conditions. Also approved is $309,000 for the rehabilitation of Tarrow Street South from University Drive to Lincoln Street.

Street Extension Projects

In FY 00, several significant capital projects were approved. These projects include: $1,390,000 for George Bush East to widen to four lanes with a center median from Texas Avenue to Dominik Drive; $1,128,000 for phase I of Jones Butler extension, a north/south corridor from Luther Street West to George Bush Drive; and $637,000 for Rock Prairie Road realignment.

Also included is $455,000 for the Longmire extension, and $635,000 for the Dartmouth extension. Both of these extensions will improve North/South access in College Station. The Longmire extension will take Longmire from the end of the new Kroger development to Graham Road. The Dartmouth extension will go from the end of the new multi family development to Krenek Tap Road. This will improve access to Central Park and to the City's new Utility Customer Service Center and helps address some of the traffic issues that have been highlighted in the citizen survey and in other feedback received from citizens of College Station.

$377,000 was approved for the second year allocation of Victoria oversized participation from Graham Road to Barron Road, while $149,000 was approved for general oversized participation as it is requested by developers. Oversize street participation is used when the City requires the construction of a street larger than needed to serve the area a developer plans to develop. The developer pays for the cost of the streets used to serve the subdivision while the City pays the additional cost of the street used by a larger area or the City as a whole.

Another approved street project for FY 00 is $316,000 for Barron Road right-of-way acquisition.

Parks Capital Projects

In FY 00 several significant capital projects were approved. Included in the list are: $443,000 for the completion of the West District Maintenance Shop project; $832,000 for the continuation of the Regional Athletic Park development project; $701,000 for renovation of Adamson Pool; $164,000 for the development of Edelweiss Park (in combination with Parkland Dedication funding), and $162,000 for a roller hockey rink.

Parkland Dedication Capital Projects

In FY 00, several significant capital projects were approved, including $125,000 for Willow Branch tennis courts and $33,300 for the development of Edelweiss Park (in combination with Parks Projects funding).

General Government And Capital Equipment Capital Projects

General government and capital equipment projects are planned assets that have a value to more than

one specific area of City operations. Two main divisions within this category are public facilities and technology projects. In FY 00, significant approved projects include: $810,000 for the completion of the renovation and expansion of Fire Station # 2; $200,000 for the next phase of the fiber optic loop project; $400,000 for the completion of the decompression of City Hall project; and $191,348 (raised from private donations) for completion of the purchase of Library books, equipment, and furniture.

Each year the City prepares a technology plan that projects what significant technology projects are proposed for the next 5 years. The following are some of the key projects on that plan.

Approved technology projects in FY 00 include $23,033 for a Human Resources module. This module is designed to improve the tracking of employee personnel and benefit information. It will integrate with the existing Payroll/Personnel and Applicant Tracking modules.

$25,060 was approved for AFIX fingerprinting software. This software will allow the Police Department to quickly compare latent and rolled fingerprints. This system will enable suspect finger prints to be compared to an entire database of people arrested by the College Station Police Department. Access will also be available to the database of finger prints at the Brazos County jail.

$50,000 is included for the first year funding of the replacement public safety system projected to cost $1,250,000. The Public Safety System is used to collect, and maintain public safety information so that it can be quickly retrieved and analyzed. This system will be utilized by both the Police and Fire Departments and will replace the current Public Safety System.

$50,000 for the initial year of the records storage project estimated to cost $326,000 was also approved in the FY 00 budget. The records storage project is designed to find ways to store many of the records in the City electronically. This should result in a reduced need to keep paper copies of many records.

Other technology projects are included in the GIS budget to continue the Geographic Information Services provided. The Equipment Replacement Fund has several technology related projects budgeted including expansion and enhancement of the Police Department Mobile Data Terminal project and the 24 City Hall Project. The Water Fund budget includes $60,000 for the replacement of the Water/Wastewater Infrastructure software. This will improve the ability of Water and Wastewater personnel to track, maintain, and improve the water and wastewater systems.

General Capital Project Summary

Streets TxDOT	1,500,480
Streets Rehabilitation	4,002,860
Streets Extension	5,397,180
Traffic Projects	1,125,110
Sidewalks and Trails	368,370
Parks Capital Projects	3,552,704
General Government and Capital Equipment	1,779,241
Business Park	250,000
Total	**17,975,945**

Business Park Capital Projects
$250,000 was approved for phase III of the College Station Business Park. Completion of phase III will open a 27 acre tract along the Technology Drive cul de sac.

Wolf Pen Creek Capital Projects
In FY 00, $3,065,700 was approved to continue the Wolf Pen Creek Convention Center project. This project is the construction of a conference center facility in the Wolf Pen Creek area in conjunction with the development of a full service hotel. The project is scheduled for completion in FY 01. The amount budgeted is what is anticipated to be spent in FY 00 on this project.

Parking Garage Capital Projects
In FY 00, $3,267,922 was approved to continue the College Main Parking Garage project. This project is the construction of a multi story parking garage that will be used to help address parking needs in Northgate. Council and staff are also considering a proposal to lease parking spaces for a new dorm project proposed to be built in Northgate. The project is scheduled for completion in FY 01.

Special Revenue Capital Projects

Convention Center	$3,065,700
College Main Parking Garage	3,267,922
Total	**$6,333,622**

Utility Capital Projects

The following is a brief summary of some of the utility capital projects scheduled for FY 00. These capital projects are funded either through existing revenues from these funds, through the issuance of Utility Revenue Bonds, or through drainage utility funds.

Electric Capital Projects

In FY 00, all approved electric capital projects will be funded from current revenues, without any electric revenue bonds needing to be issued. Significant approved electric capital projects include $875,000 for routine service and system extensions due to new development in the community, $700,000 for community enhancement, $215,00 for residential and thoroughfare street lighting, $1,597,400 for switch station substation conversion, and $100,000 for underground capacity improvement. Funds in the amount of $100,000 were approved for electric service extension to the Business Center. $200,000 was approved for transmission metering, while $400,000 was approved to continue the fiber optic loop project.

Water Capital Projects

In FY 00, the approved CIP budget includes regular maintenance and replacement of the City's water distribution system. The largest CIP project is $3,251,855 for the first portion of construction of a parallel water transmission line. $614,350 was approved for the initial development of well # 6 and line. These projects need to be done to ensure College Station has an adequate and reliable water system. As the City grows, demands for water service increase and these projects will help the City ensure the demand can be met. The debt service for these projects, along with other projects, is proposed to be shared by the regional water agency once it is established. $1,252,000 was approved for water line rehabilitation projects: $574,000 for phase III of the Eastgate Rehabilitation Program, $300,000 for phase I of the Northgate Rehabilitation project, and $378,000 for the rehabilitation of the Greens Prairie storage tank.

In FY 00, $7,300,000 in utility revenue bonds are scheduled to be issued, while $3,378,000 of water operating funds will be used for capital projects.

Waste Water Capital Projects

The Wastewater CIP approved budget for FY 00 includes funds for collection and treatment projects. The largest project, the expansion of the Lick Creek trunk and treatment plant, has a FY 00 approved budget of $4,150,000. This project is scheduled to be completed in FY 01 at a cost of $8,750,000. Additionally, $450,000 was approved to fund continued work on odor control at the Carter's Creek wastewater treatment plant.

Collection projects approved for FY 00 include $1,300,000 for phase I of the northeast truck expansion, $1,115,000 for phase I of Northgate sewer line rehabilitation, $466,000 for phase III of Eastgate sewer line residential rehabilitation, $417,000 for phases II & III of Graham Road impact fee line, $500,000 for Westside sewer service, and $300,000 for sewer improvements required to facilitate the next phase of the Texas Avenue widening project.

In FY 00, $9,650,000 in utility revenue bonds was approved for issuance.

Utility Capital Project Summary

Electric Projects	$4,379,900
Water Projects	7,118,805
Wastewater Projects	9,388,700
Total	**$20,887,405**

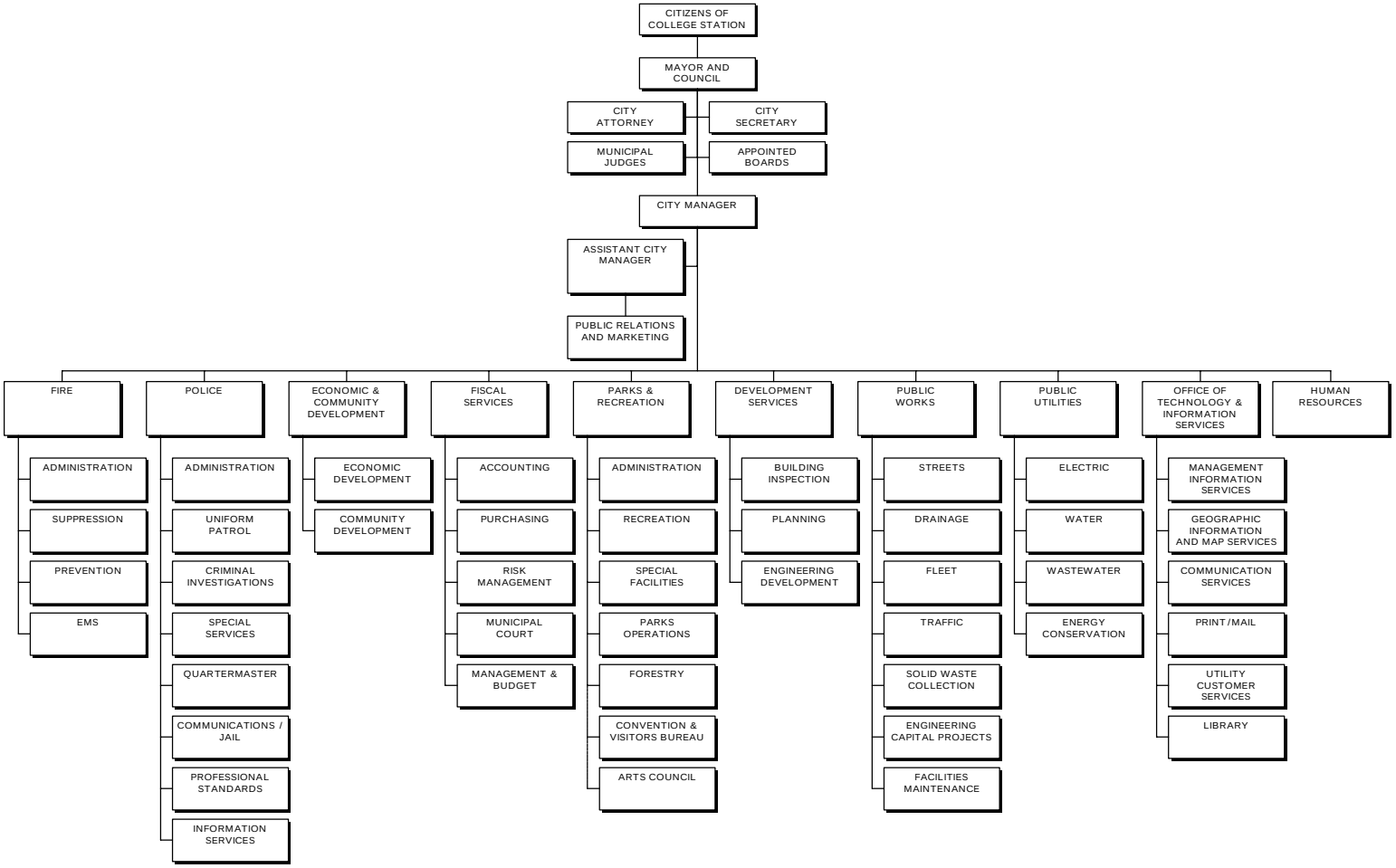
Drainage Utility CIP

The Drainage Utility was approved by the City Council in 1996. A total of $5,001,392 was approved to be budgeted for drainage capital projects in FY 00. Resources will come from the Drainage Utility and $785,000 from anticipated bond proceeds. In FY 00, significant projects include $1,700,000 for the Bee Creek (combined) project, $1,285,000 for greenways projects, $800,000 for Wolf Pen Creek channel improvements from tributary A to Tributary B, and $395,000 for Wolf Pen Creek channel improvements from Texas Avenue to Tributary B.

Conclusion

The previous discussion was intended to provide the reader with an overview of the approved FY 00 budget and the key changes from the FY 99 budget. The following sections of the budget provide a more detailed discussion of the approved budget both by Council Vision Statement and by Fund.

CITY OF COLLEGE STATION

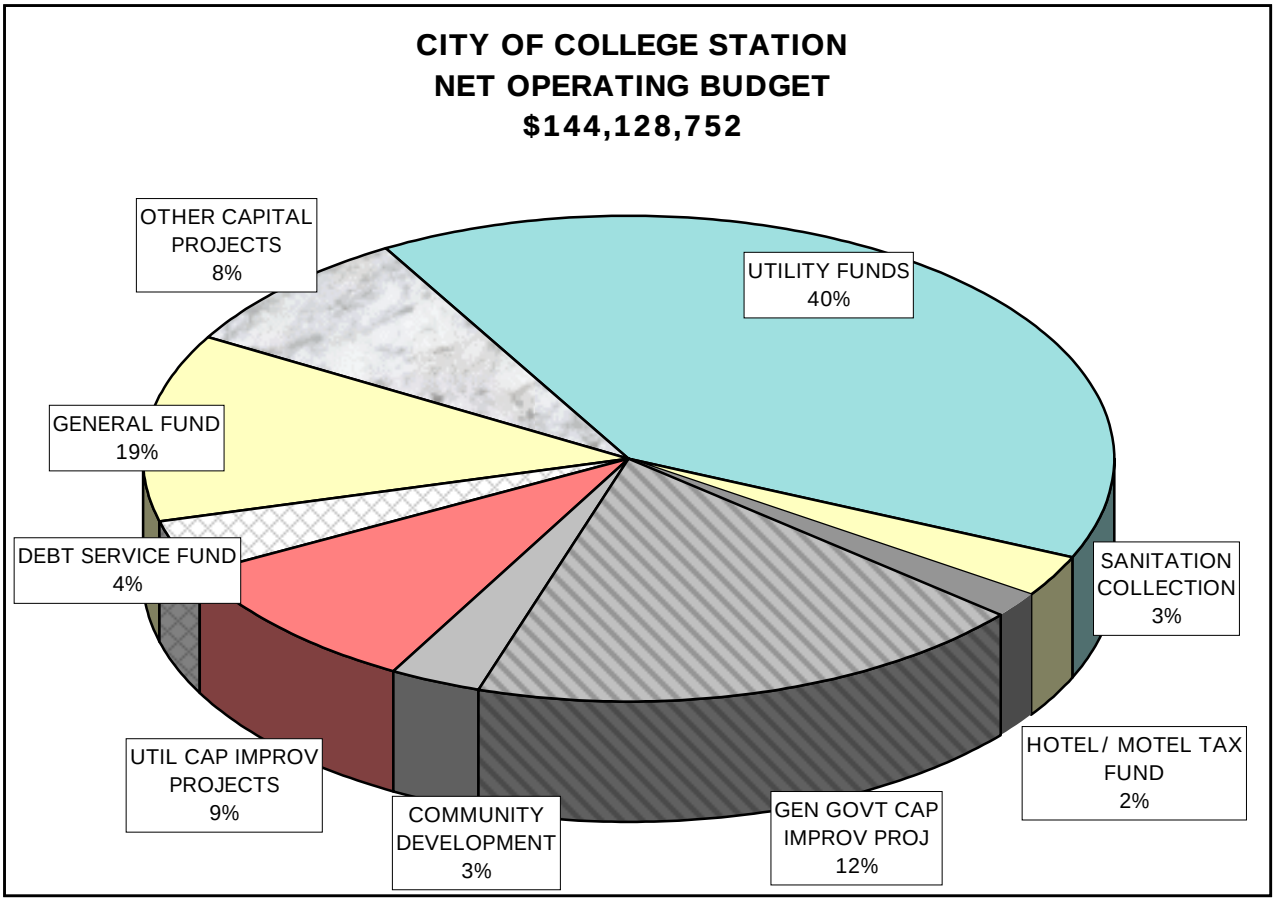


CITY OF COLLEGE STATION
FISCAL YEAR COMPARISON SUMMARY

FISCAL YEAR 1999-00 PROPOSED BUDGET	TOTAL SOURCES OF FUNDS	TOTAL USES OF FUNDS	TRANSFERS IN	NET OPERATING & CAPITAL BUDGET	% CHANGE FROM PRIOR FISCAL YEAR
GENERAL FUND	$ 31,923,257	$ 32,216,494	$ (4,819,422)	$ 27,397,072	2.52%
UTILITY FUNDS	55,594,148	57,461,426	0	57,461,426	12.19%
SANITATION COLLECTION	6,187,919	4,166,719	0	4,166,719	10.12%
UTILITY BILLING FUND	1,941,667	2,052,952	(2,052,952)	0	NA
ECONOMIC DEVELOPMENT	888,245	888,245	(888,245)	0	NA
INSURANCE FUND	4,033,147	3,187,890	(3,187,890)	0	NA
DEBT SERVICE FUND	9,901,107	5,624,911	(487,470)	5,137,441	2.37%
HOTEL/ MOTEL TAX FUND	3,275,665	2,320,927	0	2,320,927	31.88%
PARKING ENTERPRISE FUND	173,760	68,774	0	68,774	(33.87%)
PARKS XTRA EDUCATION	159,240	97,400	0	97,400	29.87%
THOROUGHFARE REHAB	261,012	50,000	(50,000)	0	NA
INTERNAL SERVICES	6,820,747	3,990,806	(3,990,806)	0	NA
COMMUNITY DEVELOPMENT	4,444,886	4,345,704	0	4,345,704	(1.92%)
SUB TOTAL OF O&M	$ 125,604,800	$ 116,472,248	$ (15,476,785)	$ 100,995,463	8.46%
UTIL CAP IMPROV PROJECTS	$ 26,914,440	$ 20,887,405	$ (7,738,000)	13,149,405	41.50%
GEN GOVT CAP IMPROV PROJ	19,219,785	17,975,945	-	17,975,945	97.56%
DRAINAGE UTIL CAP IMPROV PROJ	5,712,627	5,001,392	0	5,001,392	227.96%
CONVENTION CENTER CIP	5,290,466	3,065,700	0	3,065,700	(4.05%)
COLLEGE MAIN PARKING CIP	7,087,900	3,267,922	0	3,267,922	8.93%
WOLF PEN CREEK TIF	673,925	672,925	0	672,925	44.89%
SUB TOTAL OF CAPITAL	$ 64,899,143	$ 50,871,289	$ (7,738,000)	$ 43,133,289	62.30%
TOTALS	$ 190,503,943	$ 167,343,537	$ (23,214,785)	$ 144,128,752	20.42%

FISCAL YEAR 1998-99 APPROVED BUDGET	TOTAL SOURCES OF FUNDS	TOTAL USES OF FUNDS	TRANSFERS IN	NET OPERATING & CAPITAL BUDGET	% CHANGE FROM PRIOR FISCAL YEAR
GENERAL FUND	$ 30,747,757	$ 30,809,108	$ (4,085,416)	$ 26,723,692	1.27%
UTILITY FUNDS	52,130,964	51,219,351	0	51,219,351	(0.76%)
SANITATION COLLECTION	5,570,070	3,783,717	0	3,783,717	0.58%
UTILITY BILLING FUND	2,190,873	2,248,641	(2,248,641)	0	NA
ECONOMIC DEVELOPMENT	844,164	844,164	(844,164)	0	NA
INSURANCE FUND	4,366,041	3,290,184	(3,290,184)	0	NA
DEBT SERVICE FUND	7,976,593	5,429,599	(411,101)	5,018,498	(2.07%)
HOTEL/ MOTEL TAX FUND	2,677,622	1,759,820	0	1,759,820	11.30%
PARKING ENTERPRISE FUND	156,727	104,005	0	104,005	59.89%
PARKS XTRA EDUCATION	111,702	75,000	0	75,000	14.50%
THOROUGHFARE REHAB	1,076,032	1,076,032	(1,076,032)	0	NA
INTERNAL SERVICES	6,300,125	4,135,981	(4,135,981)	0	NA
COMMUNITY DEVELOPMENT	4,437,232	4,430,781	0	4,430,781	42.48%
SUB TOTAL OF O&M	$ 118,585,902	$ 109,206,383	$ (16,091,519)	$ 93,114,864	1.54%
UTIL CAP IMPROV PROJECTS	$ 18,189,428	$ 15,206,764	$ (5,914,000)	9,292,764	(5.18%)
GEN GOVT CAP IMPROV PROJ	16,457,159	10,076,627	(977,500)	9,099,127	(13.66%)
DRAINAGE UTIL CAP IMPROV PROJ	2,245,423	1,525,000	0	1,525,000	8.81%
CONVENTION CENTER CIP	5,500,000	3,195,000	0	3,195,000	59.75%
COLLEGE MAIN PARKING CIP	6,800,000	3,000,000	0	3,000,000	0.00%
WOLF PEN CREEK TIF	464,450	464,450	0	464,450	193.96%
SUB TOTAL OF CAPITAL	$ 49,656,460	$ 33,467,841	$ (6,891,500)	$ 26,576,341	(1.20%)
TOTALS	$ 168,242,362	$ 142,674,224	$ (22,983,019)	$ 119,691,205	0.92%

FISCAL YEAR 1997-98 BUDGET	TOTAL SOURCES OF FUNDS	TOTAL USES OF FUNDS	TRANSFERS IN	NET OPERATING & CAPITAL BUDGET	% CHANGE FROM PRIOR FISCAL YEAR
GENERAL FUND	$ 29,993,649	$ 30,069,933	$ (3,681,830)	$ 26,388,103	17.03%
UTILITY FUNDS	50,825,712	51,611,298	0	51,611,298	4.10%
SANITATION COLLECTION	5,795,348	3,761,728	0	3,761,728	11.63%
UTILITY BILLING FUND	1,982,791	1,952,803	(1,952,803)	0	N/A
ECONOMIC DEVELOPMENT	588,750	588,750	(588,750)	0	N/A
INSURANCE FUND	4,260,225	2,978,040	(2,978,040)	0	N/A
DEBT SERVICE FUND	7,010,358	5,124,376	0	5,124,376	4.03%
HOTEL/ MOTEL TAX FUND	2,709,662	1,581,118	0	1,581,118	4.19%
PARKING ENTERPRISE FUND	140,000	65,047	0	65,047	NA
PARKS XTRA EDUCATION	98,902	65,500	0	65,500	NA
THOROUGHFARE REHAB	622,976	200,000	(200,000)	0	NA
INTERNAL SERVICES	5,169,888	3,603,382	(3,603,382)	0	NA
COMMUNITY DEVELOPMENT	3,109,693	3,109,693	0	3,109,693	1.91%
SUB TOTAL OF O&M	$ 112,307,954	$ 104,711,668	$ (13,004,805)	$ 91,706,863	7.90%
UTIL CAP IMPROV PROJECTS	$ 19,169,837	$ 17,177,060	$ (7,377,058)	9,800,002	22.46%
GEN GOVT CAP IMPROV PROJ	14,956,765	10,864,300	(325,000)	10,539,300	(27.94%)
DRAINAGE UTIL CAP IMPROV PROJ	1,540,500	1,401,500	0	1,401,500	N/A
CONVENTION CENTER CIP	2,000,000	2,000,000	0	2,000,000	N/A
COLLEGE MAIN PARKING CIP	3,000,000	3,000,000	0	3,000,000	N/A
WOLF PEN CREEK TIF	170,685	158,000	0	158,000	14.08%
SUB TOTAL OF CAPITAL	$ 40,837,787	$ 34,600,860	$ (7,702,058)	$ 26,898,802	18.15%
TOTALS	$ 153,145,741	$ 139,312,528	$ (20,706,863)	$ 118,605,665	10.07%


CITY OF COLLEGE STATION
NET OPERATING BUDGET
$144,128,752
OTHER CAPITAL PROJECTS 8%
UTILITY FUNDS 40%
GENERAL FUND 19%
DEBT SERVICE FUND 4%
SANITATION COLLECTION 3%
UTIL CAP IMPROV PROJECTS 9%
HOTEL/ MOTEL TAX FUND 2%
COMMUNITY DEVELOPMENT 3%
GEN GOVT CAP IMPROV PROJ 12%

CITY OF COLLEGE STATION
ALL FUNDS
OPERATING EXPENDITURE SUMMARY

OPERATING EXPENDITURE BY FUND

FUND	ACTUAL 97-98	REVISED BUDGET 98-99	ESTIMATED YEAR END 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
GENERAL FUND	$ 26,094,791	$ 29,873,820	$ 29,088,806	$ 28,338,031	$ 31,350,643	4.94%
PARKING ENTERPRISE FUND	113,604	104,005	104,005	68,774	68,774	(33.87%)
XTRA EDUCATION FUND	43,360	75,000	75,150	75,000	75,000	0.00%
ELECTRIC FUND	3,859,178	4,542,720	3,967,155	4,684,314	4,944,079	8.84%
WATER FUND	3,325,611	3,213,687	3,159,069	2,699,770	2,781,303	(13.45%)
WASTEWATER FUND	2,140,504	2,666,574	2,418,709	2,464,616	2,673,233	0.25%
PURCHASED POWER	16,751,281	20,412,639	20,412,639	24,883,646	24,883,646	21.90%
SANITATION FUND	2,895,410	3,099,126	3,003,235	3,076,895	3,310,737	6.83%
UTILITY BILLING FUND	1,509,226	1,267,365	1,227,425	1,259,760	1,268,972	0.13%
FLEET FUND	948,051	975,447	962,356	997,685	1,011,352	3.68%
PRINT/MAIL FUND	224,741	241,723	245,535	245,016	247,452	2.37%
COMMUNICATIONS FUND	334,342	422,169	416,542	449,995	455,335	7.86%
COMBINED FUND TOTAL	$ 58,240,099	$ 66,894,275	$ 65,080,626	$ 69,243,502	$ 73,070,526	9.23%

OPERATING EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 24,025,133	$ 26,874,938	$ 26,162,514	$ 27,128,215	$ 29,073,074	8.18%
SUPPLIES	2,087,605	2,695,118	2,577,043	2,497,841	2,707,168	0.45%
MAINTENANCE	4,097,338	5,016,013	4,756,440	4,341,362	4,691,446	(6.47%)
PURCHASED SERVICES	9,130,814	10,999,985	10,395,786	10,078,185	11,120,850	1.10%
CAPITAL OUTLAY	2,147,928	895,582	776,204	314,253	594,342	(33.64%)
PURCHASED POWER	16,751,281	20,412,639	20,412,639	24,883,646	24,883,646	21.90%
COMBINED FUND TOTAL	$ 58,240,099	$ 66,894,275	$ 65,080,626	$ 69,243,502	$ 73,070,526	9.23%

PERSONNEL SUMMARY BY FUND

FUND	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
GENERAL FUND	488.5	483.5	495.0	493.0	519.0	4.85%
PARKING ENTERPRISE FUND	0.0	3.0	3.0	3.0	3.0	0.00%
XTRA EDUCATION FUND	0.0	0.0	0.0	0.0	0.0	N/A
ELECTRIC FUND	53.5	53.5	53.5	54.5	54.5	1.87%
WATER FUND	29.5	30.5	30.5	32.5	32.5	6.56%
WASTEWATER FUND	38.0	36.0	36.0	34.0	34.0	(5.56%)
SANITATION FUND	29.5	28.5	31.5	31.5	32.5	3.17%
UTILITY BILLING FUND	29.5	29.0	30.0	30.0	30.0	0.00%
FLEET FUND	15.0	15.0	15.0	15.0	15.0	0.00%
PRINT/MAIL FUND	0.0	5.0	5.0	5.0	5.0	0.00%
COMMUNICATIONS FUND	0.0	5.0	5.0	5.0	5.0	0.00%
COMBINED FUND TOTAL	683.5	689.0	704.5	703.5	730.5	3.69%

ANALYSIS OF APPROVED TAX RATE
FY 99-00

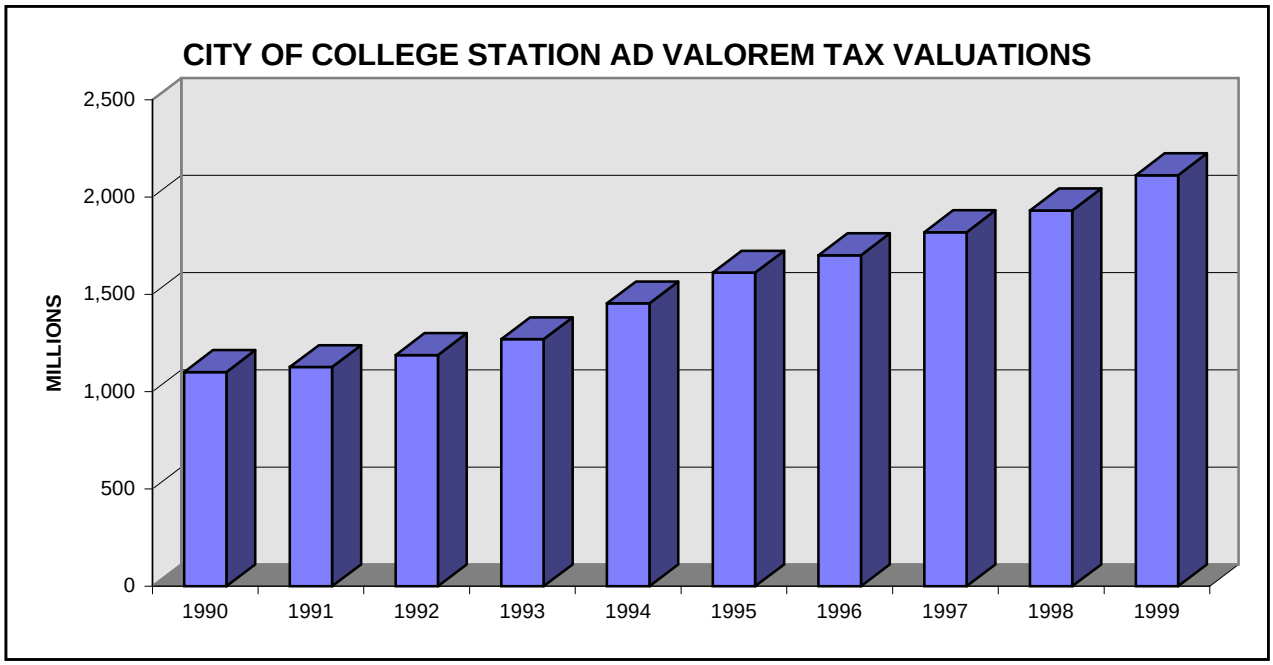
	FY 99	APPROVED FY 00
Assessed Valuation of Real and Exempt Property (Based on 100% of Market Value)	$2,208,019,033	$2,420,818,924
Less: Exempt Property	$215,130,818	$226,250,105
Less: Agricultural Loss	$28,082,830	$29,238,120
Less: Over 65 and Veterans Exemptions	$33,138,668	$35,015,000
Less: House Bill 366	$100,893	$82,823
Less: Abatements	$0	$16,016,809
Less: Freeport	$0	$1,868,390
Taxable Assessed Value	$1,931,565,824	$2,112,347,677
O&M and Debt Service Portion	$1,913,061,371	$2,074,333,324
TIF Captured Value	$18,504,453	$38,014,353
Total	$1,931,565,824	$2,112,347,677
Apply Tax Rate per/$100 Valuation	0.4293/$100	0.4293/$100
Total Tax Levy	$8,292,212	$9,068,309
Estimate 100% Collection	$8,292,212	$9,068,309

	Tax Rate Per $100 Valuation	Percent Of Levy	Estimated Collections
Debt Service	0.2662	62.0%	$5,540,428
General Fund	0.1631	38.0%	$3,394,757
Wolf Pen Creek TIF #1	0.4293	100%	$83,124
Melrose TIF	0.4293	100%	$50,000

ANALYSIS OF PROPERTY VALUATIONS

APPRAISAL YEAR	TOTAL MARKET VALUATION	EXEMPT VALUE	TOTAL TAXABLE VALUE *
1990	1,244,411,436	142,931,914	1,101,479,522
1991	1,282,692,121	156,080,118	1,126,612,003
1992	1,353,127,372	164,570,381	1,188,556,991
1993	1,446,692,180	177,229,893	1,269,462,287
1994	1,648,484,066	194,215,922	1,454,268,144
1995	1,814,639,141	203,017,772	1,611,621,369
1996	1,935,322,710	234,121,234	1,701,201,476
1997	2,065,133,267	245,085,209	1,820,048,058
1998	2,208,019,033	276,453,209	1,931,565,824
1999	2,420,818,924	308,471,247	2,112,347,677

* Assessed value is 100% of the estimated value.



1999-2000 STRATEGIC ISSUES

In May of 1999, the City Council compiled a list of strategic issues for 1999-2000 to be used during the development of the FY 00 budget. These 24 issues were identified as priorities and ranked by the City Council. Action plans were then created to direct the staff in addressing these issues. Since many of the strategic issues for FY 00 are consistent with those from previous years, some action plans are currently underway.

Many of these issues have specific funds included in the approved budget that are intended to go toward implementing the action plan. As the approved budget was developed, these strategic issues played an important role in determining what funding recommendations were made.

This section of the budget lists the issues, the vision that the issue addresses, and the goals of each of them.

Approved Budget for 1999-2000 Strategic Issues

Strategic Issue	Goal
Vision Statement 1. Transportation/Mobility	
1. Traffic Management - North/South	Continue to address lack of adequate north - south traffic routes giving consideration to neighborhood traffic issues and concerns. Review specific north - south neighborhood traffic problems and identify alternative solutions.
4. Public Transportation	Increase the effectiveness of public transportation. Address community needs for transportation services. Encourage the use and support of public transportation. Continue to monitor state highway projects that improve access to College Station.
14. Railroad Safety and Grade Separations	To improve the safety and mobility of vehicular, pedestrian and bicycle traffic at railroad crossings along the Wellborn Corridor.

Vision Statement 2. Parks and Recreation	
2. Wolf Pen Creek Master Plan Implementation	Continue the implementation of the Wolf Pen Creek Corridor Master Plan.
21. Senior Programs	To assess the needs of the senior population of College Station and provide services that meet those needs.

Vision Statement 3. Health and Public Safety	
17. Fire Master Plan	To develop a Master Plan document for the Fire Department; to identify challenges that must be answered in light of the projected growth of the City; to identify deficiencies relating to ISO recommendations and standards; to develop department goals for meeting the identified challenges; to improve service delivery to the citizens in all areas of the City; and to provide the safest possible working environment for Fire Department personnel.
20. One Stop Social Service Facility	To promote safety, health, and general well-being and to preserve and advance the quality of life for all citizens through the creation of a Community/Social Services Center that provides an environment for service-providers to focus on quality service provision, collaboration, and meeting the needs of families.

Approved Budget for 1999-2000 Strategic Issues

Strategic Issue	Goal
Vision Statement 4. Education/Information	
9. Communication with Citizens	To increase and enhance communication with all citizens, businesses and the media through the creation of a comprehensive marketing communications campaign and implementation plan.

Vision Statement 5. Quality Service	
6. Streamlining Development Process/Staffing Issues	To make development review improvements and streamlining a continuous improvement process; to provide and train adequate staffing for development review.
7. Comparison of Compensation to Market	To review the compensation program in comparison to the market in order to assure that the pay program adequately reflects market values; to conduct a salary survey, and make recommendations on adjustments to the plan if necessary.
8. Regional Water Authority	Develop a regional authority for the operation of water production facilities dedicated to meeting the collective, long term water requirements of the two cities and TAMU.
11. Drainage Maintenance	Improve drainage maintenance operations.
15. Cooperative Efforts with TAMU and CSISD	Improve cooperation through the number of joint projects with Texas A&M University and the College Station Independent School District.
16. Strategic Plan	Integrate existing planning elements including the Comprehensive Plan, the CIP, the Financial Forecast, and other plans, into a comprehensive strategic plan for the City of College Station.
18. Centralized Customer Service	Evaluate and implement any needed changes that improve citizens' access to customer service.
19. Gateway Streetscape and Beautification	To develop and implement zoning regulations to address buffer, screening, land use and related issues along the entrees into the City; to continue the development and implementation of urban design projects at major "gateway" intersections.
23. Street Markings Program	Develop a proposal for enhanced pavement markings.
24. Growth Management	To determine Council goals and direction regarding growth management.

Approved Budget for 1999-2000 Strategic Issues

Strategic Issue	Goal
Vision Statement 6. Cultural Arts	

Vision Statement 7. Employment/Prosperity	
3. Economic Development	To establish a proactive economic development program within the City of College Station.
13. Tourism Development	Continue to enhance tourism in the community.

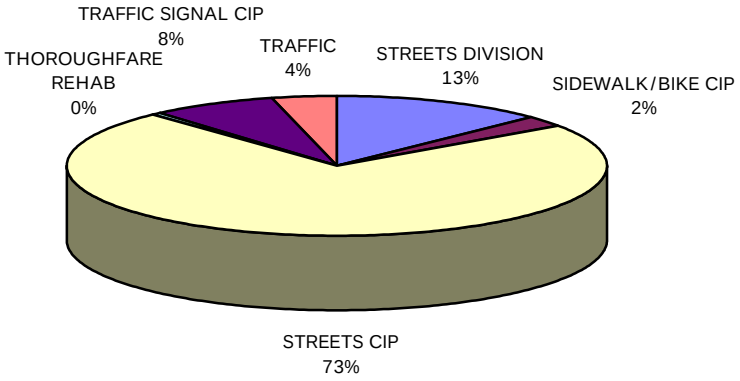
Vision Statement 8. Civic Pride	
5. Neighborhood Program and Policy	Facilitate activities to enhance the quality of life in neighborhood areas and implement the Comprehensive Plan by improving communication, increasing citizen participation, promoting sense of community and addressing neighborhood issues through ongoing neighborhood support services and a resident led small-area planning process.
10. Comprehensive Plan Implementation	Implement the various elements of the City of College Station Comprehensive Plan through specific initiated measures as well as through the on-going development process. Implement various other special area plans such as Wolf Pen Creek and Northgate.
12. Northgate Revitalization	To facilitate redevelopment and revitalization in Northgate through a program addressing existing transportation (pedestrian and vehicular) issues; parking and shopping obstacles in the area; health and safety related issues; the physical appearance of the area; preservation; and obsolete infrastructure.
22. New City Hall	Utilizing the City's facilities study, Comprehensive Plan recommendations, and CIP Committee recommendations, Council will oversee the development of a detailed implementation strategy for a new municipal complex with consolidated facilities.

1. TRANSPORTATION/MOBILITY $14,642,404

Citizens benefit from the ability to move into, out of, and within College Station in a safe and efficient manner.

Transportation and Mobility are provided in College Station in a wide variety of ways. Many of these are provided by the City directly, while others are provided by agencies such as the Texas Department of Transportation. The City of College Station maintains all non-state roadways within the City. This includes maintenance of City streets to ensure they move traffic in a safe and efficient manner. Major street projects are funded through capital improvement projects. Transportation and Mobility are also provided through the coordination and maintenance of the traffic signal system in the City. College Station also has a sidewalk and bike loop system. Approximately $14.64 million was approved in the FY 00 budget to address this vision statement. Although not included in this vision statement, the City's Development Services Department provides support for transportation planning and the Police Department plays an important role in transportation through traffic regulation enforcement and monitoring sites of frequently occurring accidents.

APPROPRIATIONS - TRANSPORTATION/MOBILITY

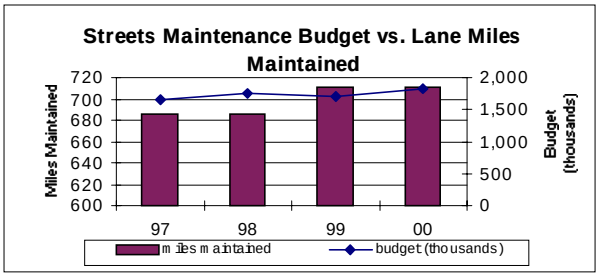


Streets Division $1,889,724

The Street Division is in the Department of Public Works and strives to ensure that the street system within the City of College Station is properly maintained. This is done through a number of programs including a street rehabilitation program to address the needs of streets before more expensive reconstruction measures are needed. The Streets Division coordinates with the Engineering Division in the planning and development of major street capital projects that involve rebuilding roadways that need upgrades.

The recently completed citizen survey indicated that the overall level of satisfaction with the streets in the City was fairly consistent with the previous year, decreasing slightly from 71% satisfied or very satisfied in 1998 to 68% satisfied or very satisfied in 1999. The survey also indicated that the majority of citizens, 24.5% of those who responded, felt that street related items (improvement, maintenance, etc.) were the most important issue in the City.

The Street Division also provides routine pothole patching and other maintenance services. The Street Division's budget for FY 00 is used for continued maintenance and care of City streets. The effectiveness of this service will be measured by determining whether 95% of the streets in the City have a grade of "C" or better, as determined by using the Pavement Management System. One SLA has been authorized for $100,000 to increase funds used for street maintenance activities.



The graph above illustrates growth in the number of lane miles within the City and the street maintenance expenditures. As is evident, spending on street maintenance is relatively flat over the period covered by the chart as the number of lane miles of streets has increased.

Street Rehab. Capital Projects $3,908,000

In FY 00, several significant projects were approved, including $1,300,000 for phase II of Graham Road upgrade, $460,000 for Cherry Street improvements, $450,000 for North Forest Parkway rehabilitation, $ 1,089,000 for projects to be determined at a later time based upon street conditions. $309,000 was approved for the rehabilitation of Tarrow Street South from University Drive to Lincoln Street. The project will replace the entire pavement structure including curbs and gutters.

Street Extension Capital Projects $5,280,000

In FY 00, several significant street extension capital projects will be undertaken. These projects include $1,390,000 for George Bush East widening to four lanes with a center median from Texas Avenue to Dominik Drive; $1,128,000 for phase I of Jones Butler extension, a north/south corridor from Luther Street West to George Bush Drive; and $637,000 for Rock Prairie Road realignment. $377,000 was approved for the second year of Victoria oversized participation from Graham Road to Barron Road, while $149,000 was approved for oversized participation. Oversize street participation is used when the City requires the construction of a street larger than needed to serve the area a developer plans to develop. The developer pays for the cost of the streets used to serve the subdivision while the City pays the additional cost of the street used by a larger area or the City as a whole.

Other approved street extension projects for FY 00 include $316,000 for Barron Road right-of-way acquisition, $455,000 for Longmire extension, and $635,000 for Dartmouth extension.

Street TxDOT Capital Projects $1,467,000

$314,500 was approved in FY 00 for the continuation of phase II of Texas Avenue right-of-way acquisition from Dominik to FM 2818. Since the project will be managed by the Texas Department of Transportation, they will receive the funds for use in the project. Funding was also approved for other TxDOT projects including $500,000 for phase II of the Texas Avenue streetscape project, $392,500 for streetscape for University Drive, and $260,000 for State Highway 40 right-of-way acquisition.

Thoroughfare Rehabilitation $50,000

$50,000 has been budgeted in FY 00 for thoroughfare rehabilitation projects.

Traffic/Traffic Signals $587,680

The traffic signal system in College Station is one of the key mechanisms in the control of the flow of traffic through the City. This 47 signal system is critical during peak traffic times such as the fall during football season. The Traffic Signal Division is responsible for maintaining and repairing traffic signals and school warning devices in order to provide safe and efficient movement of vehicles and pedestrians.

One SLA has been authorized for inclusion in the FY 00 budget. $32,393 was approved to add an additional traffic signal technician to assist in maintaining the increasing number of traffic lights in the City.

Traffic Signal Capital Projects $1,100,000

In FY 00, there is an approved budget of $918,000 for traffic signal enhancements. Improvements considered include new signal installations, implementation of intelligent transportation systems, school warning devices, system upgrades, communication enhancements, development driven signal issues, and traffic engineering. A new signal is planned at the intersection of University Drive and Boyett.

$182,000 was approved for traffic management improvement. Intersections that may be addressed include Texas Avenue and Southwest Parkway, Rock Prairie Road and Rudder Freeway, and Holleman and Texas Avenue.

Sidewalks & Trails Capital Projects $360,000

The City of College Station has worked over the years to ensure adequate transportation opportunities for pedestrians and bicyclists. The

City has an adopted sidewalk and bike loop plan. As new development occurs, sidewalks are an important aspect that must be considered. In FY 00, three capital projects were approved: $290,000 for sidewalk and trails construction, $20,000 for the continuation of the neighborhood streetscape project, and $50,000 for neighborhood capital improvement projects.

Strategic Issues

Three strategic issues have been identified under this vision statement for FY 2000. They are as follows:

- 1. Traffic Management - North/South
- 4. Public Transportation
- 14. Railroad Safety and Grade Separations

The following pages in this section detail the service levels and performance measures for the operating divisions in the Transportation/Mobility Vision Statement. Also included are the budget and position summaries for each of the divisions.

PUBLIC WORKS — STREETS MAINTENANCE

Description & Budget Explanation:
This Division is responsible for the repair and maintenance of City streets and the annual residential street rehabilitation program. The Streets Maintenance Division also provides barricades for special events such as bonfire, football games, parades etc. and emergencies such as flooding, fires, ice storms and hazardous material spills. This Division's approved budget of $1,889,724 is 9% higher than the FY 99 revised budget. One service level adjustment was authorized for the Division, $100,000 for additional costs related to street maintenance activities.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$1,758,397	$1,740,200	$1,889,724
Position Summary	20	19	19

Program Name: Streets Maintenance

Service Level: Provide regular maintenance and care of city streets.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of pavement greater than or equal to level "C". *(random sample of pavement inventory).*	95%	95%	95%
- Percent of citizens satisfied with street condition.	71.2%	67.6%	80%
Efficiency			
- Cost per capita.	$24.92	$27.34	$28.70
- Cost per lane mile of sealcoat.	N/A	$7,100	$7,455
- Cost per lane mile of overlay.	$24,897	$25,696	$26,980
Output			
- No. of street repair work orders.	395	500	525
- No. of lane miles of street sealcoated.	0	15	15
- No. of lane miles of street overlay.	21	21	21

PUBLIC WORKS — TRAFFIC SIGNALS

Description & Budget Explanation:
This Division is responsible for the repair and maintenance of traffic signals, school warning devices and pedestrian flashers. The FY 00 approved budget is $400,672, a 10.3% increase as compared to the FY 99 revised budget. This increase is attributable to one service level adjustment of $32,293 for an additional Traffic Signal Technician.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$313,429	$332,174	$400,672
Position Summary	4	4	5

Program Name: Traffic Signals

Service Level: Maintain and repair traffic signals and school warning devices to provide safe and efficient movement of vehicles and pedestrians.

Performance Measures:

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
Percentage of system available.	99%	99%	99.9%
Efficiency			
Cost per work order.	$89.00	$89.00	$112.00
Cost per intersection.	$469.00	$469.00	$582.00
Total system downtime per year.	10 hrs.	10 hrs	5 hrs
Response time to after-hours calls.	< 2 hrs.	1.5 hrs	1.5 hrs
Output			
No. of maintenance and repair work orders.	1,300	1,300	1,350
No. of signal bulbs replaced.	1,300	1,300	200
No. of signal heads replaced & repaired.	18	18	14
No. of operation hours per year.	402,960	402,960	438,000

PUBLIC WORKS — TRAFFIC SIGNS AND MARKINGS

Description & Budget Explanation:
This Division is responsible for the installation and maintenance of traffic signs and pavement markings. The FY 00 approved budget is $187,008, a 5.7% decrease from the FY 99 revised budget.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$167,774	$196,271	$187,008
Position Summary	2.5	2	2

Program Name: Traffic Signs and Markings

Service Level: Maintain, repair, and install street signs and pavement markings to provide safe and efficient movement of motorists, bicyclist, and pedestrians.

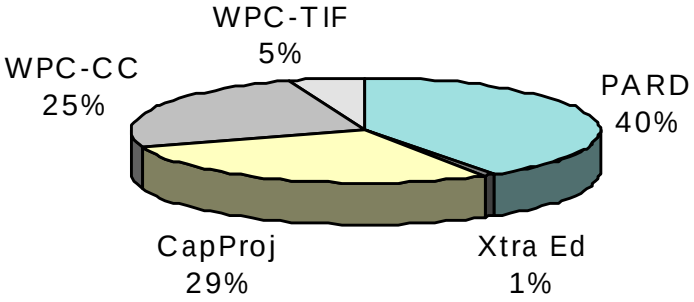
Performance Measures:

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
-Missing stop sign replacement time.	4 hrs	4 hrs	3 hrs
-Replacement time for all other regulatory signs.	24 hrs	24 hrs	24 hrs
Efficiency			
-Cost per work order.	$150	$150	$170
-No. of work orders per employee.	475	475	383
Output			
-No. of work orders per year.	950	950	1,000
-No. of stop signs replaced.	200	200	150

2. PARKS AND RECREATION $12,465,410

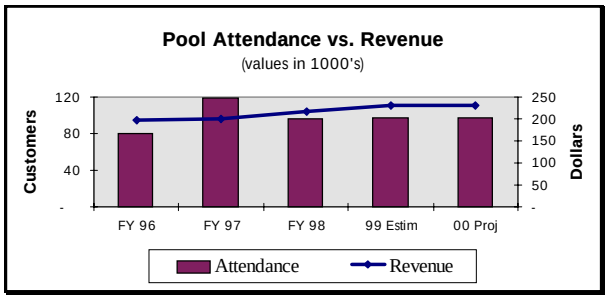
Citizens benefit from parks and recreational activities that are geographically and demographically accessible and serve a diversity of interests.

College Station has had a long and proud history of supporting parks and recreational activities for City residents. $12,465,410 is approved in the FY 00 budget to address the Parks and Recreation Vision Statement. The City has over 900 acres of park land and strong recreational youth and adult sport activities such as softball. Neighborhood parks are numerous throughout the City, with opportunities for most residents to live within walking distance of one of the many park facilities. The City Council, Parks and Recreation Board, and Parks and Recreation Department work hard to provide the best park and recreation facilities and programs possible.



Parks and Recreation Department $5,076,681

The Parks and Recreation Department is responsible for the park facilities and recreation programs in College Station. Among the services provided are athletic, recreation, and instruction programs for youth and adults in activities including softball, swimming, and tennis. Also provided are programs and special events at the Wolf Pen Creek Amphitheater and other park locations throughout the City. The Parks Department operates a number of special facilities including 3 City owned swimming pools and the CSISD Natatorium.

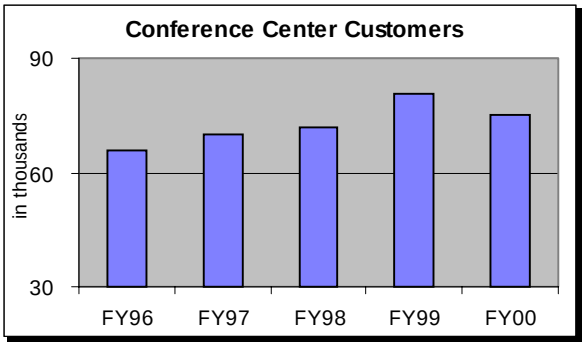


The preceding graph illustrates the revenue generated by the pools and the leveling off of attendance due to facility capacity limitations

The Conference Center is operated to provide meeting space for organizations. The Lincoln Center is a community center that provides positive drug free programming, and also serves as a satellite center for social services. The Xtra Education program provides citizens of all ages the opportunity to enhance their quality of life through continuing education.

1999 Operational Improvements

Responding to the need to continue maintenance of the numerous public greenways and parks in the City, three out-front mowers were added to Park Operations during FY 99. This investment has already reduced mowing time by 50% or more in some areas while substantially reducing user fatigue. Mowing time required for ballfields has cut from as much as 1-1/2 hours to 25 minutes. Additionally, tractor mowers and other equipment have been freed up to maintain areas they are more suited.



The preceding graph illustrates the number Conference Center customers in FY 96 through FY 00 (approved). There is an increasing trend in use of the facility through FY 99. The FY 00 attendance is expected to be down slightly due to new meeting placed associated with the opening of several new hotels. In addition, the new Conference Center/Hotel Complex at Wolf Pen Creek is expected to open in FY 01.

Parks Operations maintain park facilities, including ballfields and pool sites, through regular mowing and maintenance. Forestry Division, through horticultural and landscaping efforts, ensure that City property is maintained in an aesthetically pleasing manner. The City Cemetery is included in the property maintained by the Forestry Division.

The approved budget includes 19 service level adjustments totaling $310,273 as summarized in the following table.

Division	***Approved*** Cost
Administration	$ 70,694
Recreation	70,750
Special Facilities	71,129
Operations	84,200
Forestry	13,500
Total	$310,273

Within the Administration Division, the Emergency Management activity has a service level adjustment of $49,365 for the addition of an Assistant Emergency Management Coordinator. The Planning function has a $19,520 approved service level adjustment for the upgrade of a part-time Draftsperson to full-time Parks Planner. Also included is $1,809 for the copier replacement policy.

Recreation Division service level adjustments include $60,000 to fund hosting of the Texas Amateur Athletic Federation 2000 Games of Texas to be held in College Station and Bryan during the summer of 2000. Also approved is $2,750 for the purchase of a FM Public Information Radio to be used at athletic and special events and $8,000 to upgrade a van to be used for Teen Center, Senior, and other recreational activities.

Special Facilities service level adjustments include $32,701 for increasing lifeguard salaries, $7,750 for swimsuits and training of lifeguard staff, $2,329 to increase Lincoln Center hours of operation, $1,662 for the copier replacement policy, $2,500 for hosting the Texas Public Pool Council annual conference, $4,000 to purchase an audible fire alarm and strobe lights in the Conference Center, $8,000 for refinishing the hardwood floors of the Conference Center, $6,187 to increase part-time and seasonal salaries and $6,000 to fund a comprehensive study of the Conference Center infrastructure.

Parks Operations has two service level adjustments in FY 00 which include $34,200 for the purchase of 3 out-front mowers and $50,000 to continue the Parks and Recreation Department infrastructure replacement fund. These funds are used to replace various pieces of infrastructure in the Parks Replacement inventory.

Forestry service level adjustments include $13,500 to upgrade a replacement vehicle to include a crew cab and hydraulic dump bed.

Parks Xtra Education $97,400

Established in FY 96, Parks Xtra Education is a joint effort of the City of College Station and the College Station Independent School District to provide community based education programs. In FY 99 over 120 classes were offered to citizens aged 13 and older. FY 00 approved funding for the program is $75,000.

Parks Capital Projects $3,552,704

Ongoing capital improvement projects include the West District Maintenance Shop related project with approved funding of $443,000, Thomas Park improvements of $84,000, additional amenities for Wayne Smith Youth Baseball Park totaling $49,000 and the Regional Athletic Park development with approved funding for FY 00 at $832,000. These projects were all part of the 1998 bond authorization.

Additionally approved capital projects include neighborhood park improvements for Lemontree Park at $22,000, Oaks Park at $28,000, and Raintree Park at $44,000. Also included in new capital projects is an irrigation system for Central Park with approved funding of $16,000. Development of Edelweiss Park is approved with funding of $219,000.

Capital improvements for Adamson Lagoon at $57,000 and Hallaran Pool at $28,000 are approved. Approved as well for Adamson Lagoon is $701,000 to fund a significant renovation of the pool's infrastructure. In the near future long-term requirements of Adamson Lagoon will be studied with consideration of possible alternative scenarios to meet the overall objectives of the City.

Additional funds of $740,404 are maintained to provide flexibility in meeting the recreational and aesthetic needs of the community. These projects give further indication of the strong commitment the City has towards providing a healthy and secure environment for its citizens.

Wolf Pen Creek Convention Center $3,065,700

Construction of the Wolf Pen Creek Convention Center was delayed during FY 99. However in FY 00, $3,011,000 of a $6,580,000 total capital budget is approved. When completed this facility will contain 45,000 sq. ft. net leasable space, which includes 30,000 sq. ft. exhibit hall and 10,000 sq. ft. grand ballroom. Also included is $54,700 in salaries and benefits.

Wolf Pen Creek TIF District $672,925

The Wolf Pen Creek Tax Increment Finance District generates revenues that can be utilized in the Wolf Pen Creek District. The FY 00 approved budget funding is targeted for future Wolf Pen Creek projects.

Strategic Issues

Two strategic issues have been identified under this vision statement for FY 2000. They are as follows:

- 2. Wolf Pen Creek Master Plan Implementation
- 21. Senior Programs

The following pages in this section detail the service levels and performance measures for the operating divisions in the Parks and Recreation Vision Statement. Also included are the budget and position summaries for each of the divisions.

PARKS AND RECREATION — ADMINISTRATION

Description & Budget Explanation:
The Administration Division serves as a primary customer contact point, provides administrative support to other Parks and Recreation Divisions, and coordinates the City's Emergency Management program. The approved Parks Administration budget is 7.5% above the FY 99 revised budget. Approved service level adjustments include $49,365 for an Assistant Emergency Management Coordinator and $19,520 upgrade of a part-time Draftsman position to full-time Parks Planner.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$453,744	$487,064	$531,210
Position Summary	8.0	8.0	9.5

Program Name: Administration

Service Level: Provide departmental administration, customer service, pavilion rentals, program support, and design and administration for all approved capital projects, and graphics support.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percentage of CIP projects completed within budget, specifications, and allotted time.	100%	90%	90%
- Percentage of all drafting and graphics assistance requests completed satisfactorily and promptly.	100%	95%	95%
- Percentage satisfied on customer survey.	100%	98%	98%
Efficiency			
- No. of work orders per person (Planning).	112	100	100
Output			
- No. of work orders for assistance completed.	316	300	300
- No. of CIP projects completed.	6	8	6
- No. of CIP assistance projects (Landscape design).	3	3	2
- No. of brochures/fliers produced.	66	75	75
- No. of pavilion rentals administered.	343	400	400
- No. of Parks Advisory Board Meetings held.	12	12	12
- No. of cost centers monitored.	22	22	22
- Dollar amount administered in rental, user and deposit fees.	$406,460	$52,000	$52,000

Program Name: Emergency Management

Service Level: Coordinate disaster, training, planning, response and recovery for the city.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Compliance with State and Federal requirements for emergency management.	100%	100%	100%
Efficiency			
- Cost per employee trained in Emergency Management Academy.	$33	$33	$40
Output			
- No. of emergencies responded to.	0	1	0
- City participation in annual emergency exercise.	1	1	1
- Update of emergency plans annually.	100%	100%	100%
- Conduct Emergency Management Academy annually.	1	1	1
- Coordinate individual DEM training courses for City personnel.	0	1	1
- No. of personnel participating in training.	19	24	25

PARKS AND RECREATION — RECREATION

Description & Budget Explanation:
The Recreation Division has several programs that are all directly related to providing recreational, leisure and educational programs and opportunities. The FY 00 approved budget is 3.8% above the FY 99 revised budget. Proposed service level adjustments include $2,750 for the purchase of a FM Public Information Radio, $8,000 for a van upgrade, and $60,000 to host the Texas Amateur Athletic Federation 2000 Games of Texas.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$1,095,439	$1,268,395	$1,324,240
Revenue Summary	$364,943	$358,600	$368,360
Position Summary	23.5	23.0	23.0

Program Name: Athletics

Service Level: Provide athletic programs to meet the needs and desires of citizens of all ages, interest and skill levels; host high-quality athletic events that will attract out-of-town visitors to our community & increase the economic prosperity of the local community through athletic events that will generate tourist dollars; assist organizations with planning and conducting athletic events that also attract tourist and generate economic growth in our community.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent satisfied on customer survey.	96.5%	99%	99%
Efficiency			
- No. of adult participants City Leagues	N/A	9,486	8,248
- No. of youth participants City Leagues	N/A	1,775	1,880
- No. of participants non-City events	N/A	13,000	2,850
Output			
- Total revenue.	$204,258	$206,300	$208,200
- No. non-City league athletic events (regional, state, and national tournaments, track meets, swim meets, road races, etc.).	N/A	18	18
- No. of assisted non-City league events	N/A	6	6
- No. of hotel room nights generated from non-city league athletic events hosted.	5,000	5,500	10,400
- No. of hotel room nights generated from non-city league athletic events serviced/assisted.	1,000	1,200	1,500

Program Name: Concessions

Service Level: Meet the needs and desires of our customers and enhance our athletic and special events through the provision of concessions in a cost-effective manner while meeting all pertinent health regulations.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Score on Texas Dept. of Health Food Service Establishment Inspection Report.	99.5%	95%	95%
Efficiency			
- Percentage of expenditures covered by revenues.	100%	100%	100%
Output			
- Total Concession Revenue	$21,299	$21,300	$19,300

Program Name: Instruction

Service Level: To meet the needs and desires of the youth, adult and senior populations in our community through continuing education programs, instructional and leisure activities that encourage positive mental physical and social development of citizens.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percentage of satisfied customer on survey.	98.8%	98%	98%
Efficiency			
- Total No. of Instructional Classes Offered	N/A	340	350
- Total No. of X-tra Ed Classes Offered	N/A	272	275
- Total No. of Senior Citizen Activities Offered	N/A	15	25
Output			
- Revenues from Instructional activities (excl. Xtra Ed.).	$90,881	$95,700	$96,110
- Total Number of Instructional participants.	3,586	3,500	3,500
- Total Number of Xtra Ed Participants.	2,375	2,147	2,200
- Total Number of Senior Citizens Served	N/A	300	500

Program Name: Programs And Special Events

Service Level: Provide a variety of special events for the enjoyment of local citizens, and sponsor, co-sponsor and facilitate special events that will enhance local tourism, promote community pride, increase business revenues and increase hotel/motel sales tax revenues. Finally, provide and assist with programs that enhance the arts through encouragement, promotion, improvement, and application of the arts including, but not limited to instrumental & vocal music, dance, drama, and other arts related to the presentation, performance, execution and exhibition of these major art forms.

Performance Measures:	**FY 98 Actual**	**FY 99 Estimate**	**FY 00 Appr. Budget**
Effectiveness			
- Percentage satisfied on customer survey.	99%	95%	95%
Efficiency			
- Number of participants at WPC events	27,000	39,000	30,000
- Number of participants, non WPC events	N/A	N/A	5,000
Output			
- Total programs and special events revenue.	$28,436	$28,200	$20,200
- No. of events at WPC amphitheater.	21	22	22
- No. of City programs offered (non WPC)	N/A	N/A	2
- No. of assisted non city programs/events	N/A	N/A	10

Program Name: Recreation Youth

Service Level: Utilizing city-owned and operated teen centers, park facilities and resources, as well as school and privately owned facilities and resources, provide and make easily accessible programs and activities for College Station's youth population that will create positive mental, physical, and social youth development.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent satisfied on customer survey for Kids Klub.	95%	95%	95%
- Percent satisfied on customer survey for teen activities.	92%	90%	90%
Efficiency			
- No. of Teen Center members.	N/A	250	250
- No. of youths served through leisure/rec. activities.	2,407	2,500	2,500
- No. of youths served through educational activities.	1,780	500	500
- No. of CSISD students served by Kids Klub.	543	540	750
Output			
- No. of leisure/rec. activities provided.	115	100	100
- No. of educational programs provided.	30	30	30
- Revenue generated through sponsorships/grants fundraisers.	$3,275	$3,500	$3,500
- Revenue generated through fees to participants (excluding Kids Klub).	$2,699	$3,700	$6,300
- No. of days Teen Center open.	135	260	357
- No. of fund raising activities conducted by teens.	3	5	3

PARKS AND RECREATION — SPECIAL FACILITIES

Description & Budget Explanation:
The Special Facilities Division operates the pools, the Conference Center, and Lincoln Center. The FY 00 approved budget is 1.6% above the FY 99 revised budget. Authorized service level adjustments include: $23,701 for an increase in lifeguard salaries; $7,750 for the lifeguard staff swimsuits and training; $2,329 to increase Lincoln Center hours; $775 for the copier replacement policy; $2,500 for hosting of the Texas Public Pool Council annual conference; $4,000 for an audible fire alarm and strobe lights in the Conference Center; $8,000 to increase Conference Center part-time and temporary/seasonal salaries; and $6,000 to fund a comprehensive study of the Conference Center infrastructure.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$1,017,587	$1,138,909	$1,146,171
Revenue Summary	$12,186	$336,300	$331,140
Position Summary	34	34	34

Program Name: Aquatics

Service Level: Provide public operation of three city-owned pools and one school-owned pool that are clean, safe, and attractive.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent satisfied on customer survey.	99%	95%	99%
Efficiency			
- Percentage of expenditures covered by revenues.	41%	40%	40%
- Average cost per day of operation.	$1,609	$1,780	$1,780
- Average cost per participant.	$5.47	$5.90	$5.90
Output			
- Revenue.	$201,000	$208,100	$210,340
- Number of customers	96,426	98,000	98,000
- Days 1 or more pools are open.	328	325	325

Program Name: Conference Center

Service Level: Provide satisfactory meeting accommodations for local citizens and out-of-town clients.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percentage satisfied on customer survey.	98%	98%	98%
Efficiency			
- Percentage of expenditures covered by revenues.	47.60%	48%	44%
- Average No. of customers based on 360 days of operation.	199	215	200
Output			
- Revenue.	$83,552	$94,000	$85,000
- Number of customers.	71,687	77,440	70,000
- Number of days with customers	348	344	348

Program Name: Lincoln Center

Service Level: Provide positive, drug-free programming at recreation centers. Provide clean, safe, attractive facilities for outside agencies to use as satellite service centers for social services.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percentage satisfied on customer survey.	94%	90%	90%
Efficiency			
- Cost per participant.	$3.46	$3.39	$3.19
Output			
- Revenue.	$3,363	$6,200	$6,000
- Number of days open.	362	362	362
- Number of participants.	56,157	60,000	60,000

PARKS AND RECREATION — OPERATIONS

Description & Budget Explanation:
The Operations Division is responsible for grounds maintenance and upkeep of Parks and Recreation facilities. The FY 00 approved budget is 7.6% over the FY 99 revised budget. Included in the approved budget are the following authorized service level adjustments: $50,000 for the Parks and Recreation Department's infrastructure replacement fund and another $34,200 for the purchase of 3 outfront mowers.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$1,144,803	$1,209,153	$1,400,663
Position Summary	30	31	31

Program Name: Parks Operations

Service Level: Provide clean, safe and well-maintained leisure facilities and provide support for recreation programs and special events.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent satisfied on customer survey.	95%	95%	95%
Efficiency			
- No. of acres per full-time employee.	17.3	17	17
- Cost per regularly maintained acre.	$2,647	$2,726	$2,850
Output			
- No. of acres regularly maintained.	432.4	432.4	432.4
- No. of pavilions regularly maintained.	5	5	5
- No. of play courts regularly maintained.	29.5	29.5	29.5
- No. of athletic fields regularly maintained.	31	31	31
- No. of park lights regularly maintained.	695	701	701
- No. of parks mowed and trimmed.	30	30	30
- No. play units inspected and maintained.	35	36	36

PARKS AND RECREATION — FORESTRY

Description & Budget Explanation:
The Forestry Division is responsible for the maintenance of the Wolf Pen Creek Amphitheater, the College Station Cemetery, and the maintenance of municipal trees and landscaped areas. The FY 00 approved budget is 4.2% above the FY 99 revised budget and includes an authorized service level adjustment of $13,500 for a crew cab and hydraulic dump bed upgrade on a replacement vehicle.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$557,635	$643,169	$674,397
Position Summary	12.5	12.5	12.5

Program Name: Wolf Pen Creek

Service Level: Provide safe, well maintained special-use facility.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent satisfied on customer survey.	90%	90%	90%
Efficiency			
- Cost per acre (annually).	$4,000	$4,164	$4,251
Output			
- No. of sq. ft. of turf area maintained.	487,781	487,781	487,781
- No. of sq. ft. of landscaped bed areas maintained.	26,000	26,000	26,000
- No. of acres on special-use facility park.	21	21	21

Program Name: Cemetery

Service Level: Provide grounds maintenance and customer service for municipal cemetery.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent satisfied on customer survey.	50%	50%	50%
Efficiency			
- Dollar cost per acre	$6,842	$7,036	$7,446
Output			
- Avg. number of spaces sold annually.	162	132	150
- Revenue generated from sold spaces.*	$63,600	$51,600	$60,000
- Avg. number of burials per year.	86	90	80
- Acres of cemetery care.	18.5	18.5	18.5

* All funds go to the Cemetery Endowment Fund.

Program Name: Forestry

Service Level: Provide landscape and grounds maintenance operations, and provide support for special events, programs, and activities.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent satisfied on customer survey.	94%	94%	94%
- No. of checks per year on irrigation systems (65 systems FY 99, 60 systems FY 00).**	90	50 of 780	720 of 720
Efficiency			
- No. of sq. ft. of beds maintained per labor-hour.	67.6	55	67
- No. of labor-hours per irrigation system.	36	45	36
Output			
- No. of labor-hours on municipal tree care.	2,080	1,300	2,500
- No. of labor-hours on horticultural maintenance.	1,899	1,500	2,300
- No. of labor-hours on irrigation system checks, repairs, and improvements.	2,400	3,300	1,600
- No. of labor-hours on special events.	3,327	3,500	3,200

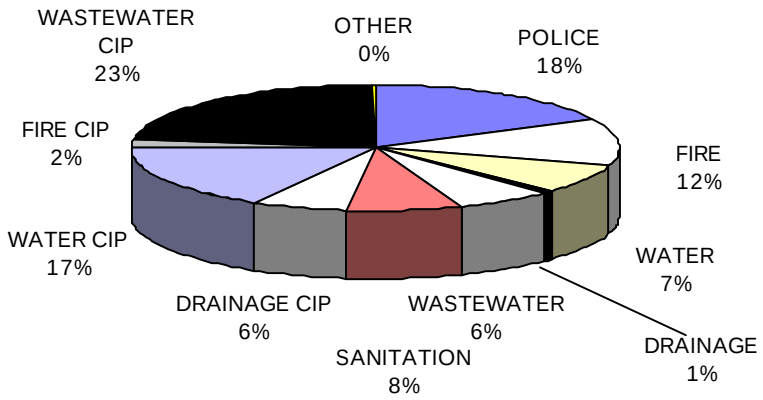
** The Forestry Activity Center goal is to perform monthly system checks on 60 systems. There are an additional 9 systems under landscape maintenance contracts that the Activity Center may have to respond to from time to time. The change from 65 to 60 systems checked in-house is from system improvements and replacements that combined some systems.

3. HEALTH AND PUBLIC SAFETY $48,388,066

Citizens benefit from available health and human services and a reasonably safe and secure environment.

Health and Public Safety are provided within the City of College Station through a number of municipal functions. Among those functions that directly effect health and public safety are Police, Fire and Emergency Medical Services, Water Production and Distribution, Waste Water Collection and Treatment, Sanitation and Emergency Preparedness Planning services. Each service is designed and provided in a manner to effectively and efficiently provide a secure environment within the City of College Station for its citizens and visitors. To provide these services effectively the City has continued to plan for and implement various capital projects such as an additional water well, treatment plant renovations and expansions, distribution and collection line replacements, and improved communications for public safety employees. Slightly more than $48 million is included in the approved FY 00 budget to address the Health and Public Safety Vision Statement.

APPROPRIATIONS - HEALTH AND PUBLIC SAFETY



Police Department $7,597,794

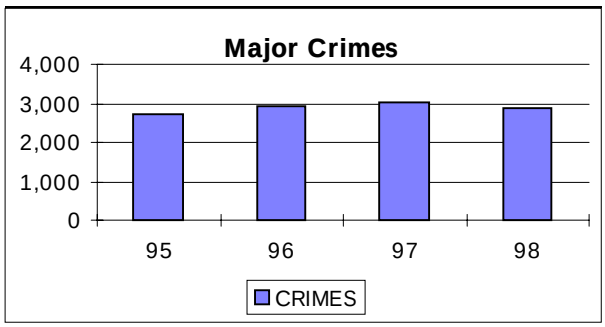
The Police Department provides a number of services that help make the community safe. Among the services provided are 1) police patrol with certified police officers who are equipped with police vehicles and all necessary equipment, and assigned to specific areas of the city; 2) criminal investigation which investigates reported crimes; 3) animal control; 4) jail and communications providing support for officers on the street and short term detention facilities which reduces the processing time of arrests; and 5) a professional standards division which serves a support and training function for the Department.

The Police Department's approved budget of $7,597,794 includes service level adjustments totaling $423,457. Included are funds for two additional motorcycle officers and their associated supplies and equipment totaling $148,084. A portion of this amount, $46,367, is expected to be recouped through a matching grant. The two motorcycle officer positions are also projected to bring in additional revenue through fines and permit fees. It is currently estimated that $60,000 in revenues will be realized in FY 00 by the approval of these 2 positions. Three additional positions have also been approved, $24,633 for a Quartermaster, $66,257 for a Permit Coordinator, and $28,284 for a communications officer. The approved Permit Coordinator is also partially grant funded ($25,710) and expected to more than pay for itself by bringing in an estimated $75,000 in alarm permitting fees. The approved communications operator is needed to help handle the increasing number of calls received by the Police Department.

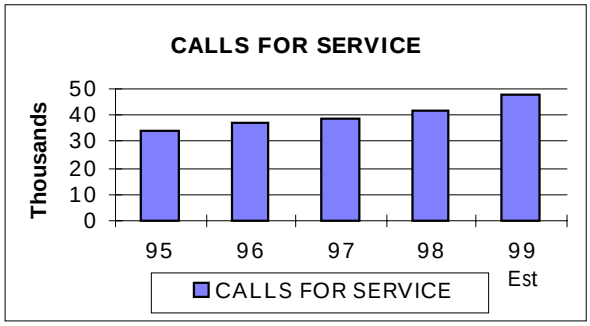
Additionally, $7,889 was approved for crossing guards at A&M Consolidated High School, Parkview Drive (Pebble Creek Elementary), and Graham Road (Cypress Meadow Intermediate school). Funding for the increased number of

crossing guards comes from fees that are charged when drivers renew their drivers' licenses.
The Department has also received a Safe and Sober Grant for $55,737. The grant provides overtime funding for officers to specifically target drunk driving, speeding, and seat belt use. This increase in funding will ensure that the department has the resources it needs to enforce those laws and regulations within the community.

Other approved increases include $3,471 for a copier replacement program, $35,450 for public safety assignment pay, and $53,652 for shift differential pay.



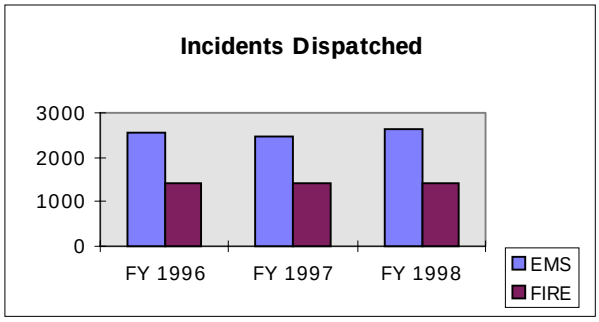
The above graph illustrates a slight decrease in the number of reported major offenses in 1998. Major offenses are those criminal incidents categorized as "Part I Crimes" or "Index Crimes" by the FBI's Uniform Crime Reporting system.



The above graph illustrates the number of calls for service received by the Police Department. A "Call for Service" is defined as any event or situation, reported by a citizen, which requires a response from the Police Department. The graph shows a steady increase of calls for service over the past five years.

Fire Department **$5,145,002**

The Fire Department provides services important to the community, to our neighbors in Bryan through an automatic aid program, and to rural areas around College Station. The Fire Department operates out of four stations located throughout the City. Station # 4, located at Easterwood Airport, opened in early 1999. The basic services of the Fire Department are 1) fire response with three front line pumper trucks and one front line ladder truck with at least three trained firefighters per vehicle; 2) emergency medical response with three front line ambulances each staffed with two paramedics; 3) fire prevention services, provided by firefighters and a fire prevention specialist, including commercial fire safety inspections and fire prevention training at local schools and other functions; 4) code enforcement activities performed by the community enhancement action center; and 5) hazardous material response by volunteers among the firefighters using a specially equipped vehicle.



The preceding graph illustrates the increasing trend in responses by the Fire Department over the last three years

1999 Operational Improvements

In cooperation with the Office of Management and Budget, the Fire Department divided the existing Fire Operations Division budget into separate Fire Suppression and Emergency Medical Service Divisional budgets effective FY 00. Along with new service levels and performance measures, the separate divisions will permit a more accurate tracking of service delivery costs.

The approved Fire Department budget includes $243,342 for eight service level adjustments. $17,925 was approved for a part-time benefited administration support position. $35,130 was approved for assignment pay. $831 was approved for the new copier replacement policy. $7,500 is in the approved budget to replace seven sets of firefighting protective clothing, and to provide additional funds for the repair of the protective clothing inventory. A total of $59,740 was approved for a third code enforcement officer

position, of which $55,000 will annually be paid through Community Development Block Grant revenue. Three Emergency Medical Service (EMS) related service level adjustments, totaling $169,858, were approved. $117,033 was approved for three additional personnel associated with the third ambulance purchased in FY 99. $30,000 was approved for the creation of an EMS equipment replacement account in which high cost EMS equipment can be scheduled and funded for replacement. $22,825 was budgeted to increase paramedic certification pay from the current $150 a month per paramedic to $200 a month.

Fire Capital Projects $810,000

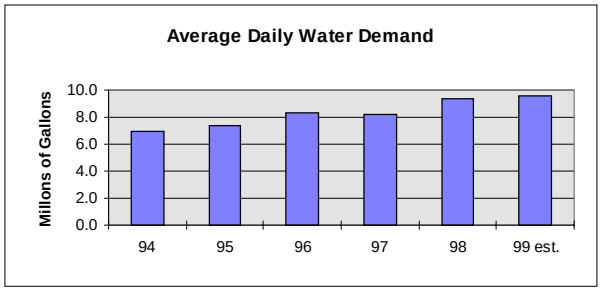
For FY 00, one Fire Department related capital improvement project was approved. $810,000 was approved for the completion of the rehabilitation and expansion of Fire Station #2 located on 2100 Rio Grande.

Water Division - Operations $2,781,303

A reliable and safe supply of potable water is necessary for any community. The City of College Station has the capacity to produce approximately 18.29 million gallons per day of potable water. The Water Division has developed high standards of reliability assuring customers that their needs will be met with supplies that meet or exceed all federal and state mandated standards. Water service is provided as an enterprise where customers are charged on a unit basis for their consumption in order to recover the full cost of service for water production, transmission, and distribution.

The approved FY 00 budget includes four SLAs totaling $81,533. The largest SLA for $60,000 was included for the replacement of water and wastewater infrastructure software.

One SLA was approved for an existing program with rising costs: $2,233 for additional funding of the state mandated one call system for the locate of utility lines. Another SLA costing $10,000 was included for a concrete meter vault to be located at the Sandy Point pump station. Another mandated SLA is $9,300 for federal and state required public information materials.



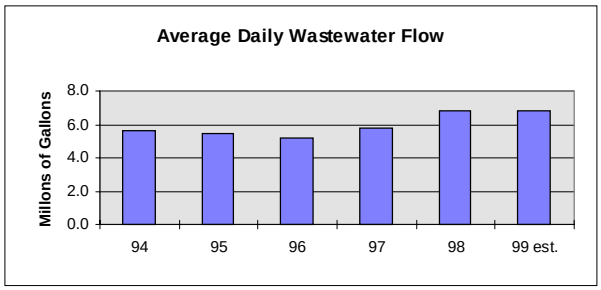
The preceding graph illustrates the daily demand for water and shows how water demand has increased over the past six years.

Water - CIP $7,118,805

This year's approved CIP budget includes regular maintenance and replacement of the City's water distribution system. The largest CIP project is $3,251,855 for the first portion of construction of a parallel water transmission line. $614,350 was approved for the initial development of well # 6 and line. The debt service of these projects, along with other projects, was approved to be shared by the regional water agency once it is established. $1,252,000 was approved for water line rehabilitation projects: $574,000 for phase III of the Eastgate Rehabilitation Program, $300,000 for phase I of the Northgate Rehabilitation project, and $378,000 for the rehabilitation of the Greens Prairie storage tank.

Wastewater - Operations. $2,673,233

Since just before the beginning of the 20th century the need for effective sanitary sewer collection and treatment has been recognized as a means of controlling certain diseases for people in urban settings. Over the last several decades the standards have continued to increase for this vital health related function. The past upgrades to the Carter Creek Wastewater Treatment Plant were directly related to those changing standards. As the system continues to grow, additional capital is needed for line extensions. The existing system will have to be maintained with line replacements and plant enhancements and expansions.



The preceeding chart shows the daily annual wastewater flow in millions of gallons. The decrease in years 94 through 96 came about as a result of system improvements that decreased leakage into the system from rainwater.

Wastewater services are provided as an enterprise function with service related fees paying for the cost of service. Included in the FY 00 approved budget are service level adjustments totaling $208,617. The largest SLA is $105,500 for the purchase of a liquid sludge truck. Another SLA for $60,000 was included for the factory reconditioning of a centrifuge used at the Carter's Creek wastewater treatment plant.

One SLA was approved for an existing program with rising costs: $2,233 for additional funding of the state mandated one call system for the locate of utility lines. Another SLA for $684 was approved for the new copier replacement policy. Other SLAs include $10,500 for the replacement of the uninterruptable power supply unit, $12,000 for professional services for predictive maintenance service, $17,700 for the replacement of the network server at the Carter's Creek wastewater treatment plant, and $60,000 for the replacement of the network server at the Carter's Creek wastewater treatment plant.

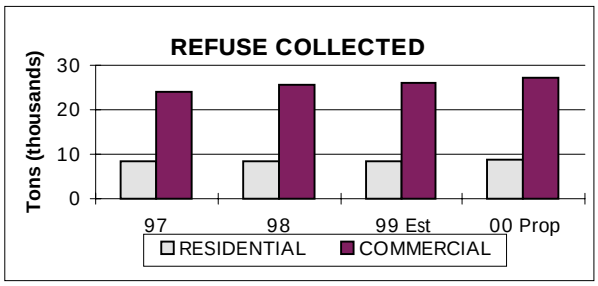
Wastewater - CIP $9,388,700

The Wastewater CIP approved budget for FY 00 includes funds for collection and treatment projects. The largest project, the expansion of the Lick Creek trunk and treatment plant, has a FY 00 approved budget of $4,150,000. This project is scheduled to be completed in FY 01 at a cost of $8,750,000. Additionally, $450,000 was approved to fund continued work on odor control at the Carter's Creek wastewater treatment plant.

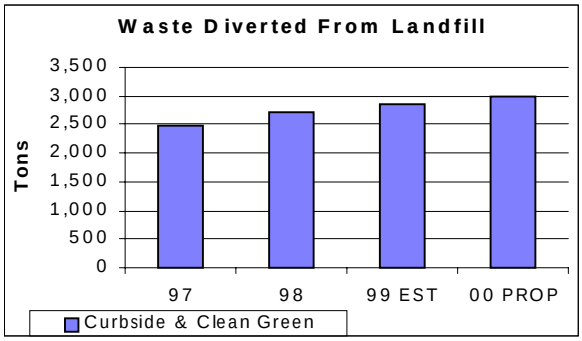
Collection projects approved for FY 00 include $1,300,000 for phase I of the northeast trunk expansion, $1,115,000 for phase I of Northgate sewer line rehabilitation, $466,00 for phase III of Eastgate sewer line residential rehabilitation, $417,000 for phases II & III of Graham Road impact fee line, $500,000 for Westside sewer service, and $300,000 for phase II of Texas Avenue sewer widening.

Sanitation $3,310,737

Solid Waste Collection is provided as an enterprise service with service fees that are intended to cover the cost of service. The Sanitation Division in College Station provides a number of services to meet local needs and desires in providing collection of municipal solid waste. These include providing residential containers, curbside recycling, brush and grass clipping collection, street sweeping, and the removal of virtually any waste that may be disposed of in the local landfill or through composting. Commercial service is also a self supporting service provided to local businesses. The Commercial service provides collection in small and large plastic containers serviced with side load automated collection equipment. Customers with greater volumes can use roll off containers that hold a larger capacity and are serviced by front load collection equipment.



The above graph illustrates the increasing volumes, in tons, of refuse collected and disposed by the Sanitation Division.



This graph illustrates the tons of residential refuse diverted from the landfill and recycled. Materials which are diverted from the landfill include aluminum, glass, plastic, newspaper, and yard waste.

1999 Operational Improvements

In 1999, the Sanitation Division replaced one of its brush hauling trucks with a roll-off truck and purchased an additional roll-off container. The Division then used these resources to collect yard waste and haul the materials to the Bryan composting facility. This switch of equipment has given the Division the ability to use additional roll-off containers to augment the

resources used for brush collection. It also provides the Division the flexibility to use the brush roll-off container and truck to augment the resources needed during heavy roll-off demand, saving potential overtime costs.

The approved Sanitation budget includes five Service Level Adjustments totaling $233,842. These SLAs consist of: 1) $159,800 for the purchase of an additional roll-off vehicle, 2) $25,642 for the addition of a Container Coordinator position, 3) $20,900 for a 1/2 ton truck upgrade, 4) $7,500 for the purchase of three additional roll-off containers, and 5) $20,000 for an annual tree trimming contract for City right-of-ways (ROWs). These SLAs were approved to maintain the high level of service that the Division provides.

Drainage - Operations $320,384

Drainage issues have been critical in the last several years in College Station. Drainage issues can impact both health and public safety, as well as Transportation and Mobility issues. The Drainage service level provides a drainage maintenance program that keeps the storm carrying capacity of the system adequate in College Station. Mowing of rights of way and creek cleaning are the primary ways this service level is provided.

One Service Level Adjustment is approved in the Drainage operations budget for FY 00. $50,000 is approved to add an additional equipment operator and supplies to keep up with the growing drainage needs of the City.

Drainage Utility CIP $5,001,392

The Drainage Utility was approved by the City Council in 1996. In FY 00, significant projects include $1,700,000 for the Bee Creek (combined) project, $1,285,000 for greenways projects, $800,000 for Wolf Pen Creek channel improvements from tributary A to tributary B, and $395,000 for Wolf Pen Creek channel improvements from Texas Avenue to tributary B.

Other Health & Public Safety Expenditures $125,575

The Health Department provides health services to the citizens of Brazos County. These services include restaurant inspection and health services for lower income residents. The City's portion of the approved FY 00 Health Department budget is $89,775, a 5% increase over the level of funding provided in FY 99.

The Brazos Valley Council on Alcohol and Substance Abuse (BVCASA) operates a Straight Talk Hotline that provides 24-hour routine information and referral to community resources for individuals with alcohol and substance abuse problems. $25,000 was approved in FY 00 for this organization. This amount is consistent with previous funding amounts provided by the City.

The Retired and Senior Volunteer Program (RSVP) works as a clearinghouse for volunteer services for non-profit agencies in the Brazos Valley, including health care organizations. $5,000 was approved in the FY 00 budget for this organization.

The Brazos County Senior Citizen Association is an organization of area senior citizens that provides recreational and social activities to members. $3,300 was approved in the FY 00 budget for this organization.

The Dispute Resolution Center is a local organization devoted to mediating disagreements before they are taken to civil court. $2,500 was approved in the FY 00 budget for this organization.

Brazos Valley Solid Waste Management Agency $4,115,141

The Brazos Valley Solid Waste Management Agency (BVSWMA) is a cooperative arrangement between the Cities of College Station and Bryan to provide solid waste disposal service. The agency is responsible for running the landfill, developing and implementing alternative disposal programs for waste that cannot be placed into the current landfill site, and providing for long-term disposal for the two cities and other customers of the agency. The BVSWMA is not included in the overall City budget summary.

Strategic Issues

Two strategic issues have been identified under this vision statement for FY 2000. They are as follows:

- 17. Fire Master Plan
- 20. One Stop Social Service Facility

The following pages of this section detail the service levels and performance measures for the operating divisions in the Health and Public Safety Vision Statement. Also included are the budget and position summaries for each of the divisions.

POLICE DEPARTMENT — ADMINISTRATION

Description & Budget Explanation:
The Administration Division is responsible for the administrative support of all divisions in the Police Department. The approved budget of $384,524 is 3.1% lower than the FY 99 revised budget.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$439,527	$372,241	$384,524
Position Summary	7	6	6

Program Name: Administration

Service Level: To ensure that Departmental programs and activities are in line with the department mission statement and accomplished within budgetary limitations.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Ensure other divisions within the Police Department meet their performance measures.	N/A	90%	90%
Efficiency			
- The Department stays within budget overall.	98%	100%	100%
Output			
- Percent of chapters of policy revised annually.	100%	100%	100%

POLICE DEPARTMENT — UNIFORM PATROL

Description & Budget Explanation:
The Uniform Patrol Division is responsible for providing police patrol and traffic enforcement duties. The approved budget for this Division of $3,470,430 is 1.8% lower than the FY 99 revised budget due to the transfer of some expenses to the Quartermaster Division. Service level adjustment increases authorized for this Division include $148,084 for the addition of two motorcycle officers, $55,737 for administration of the Safe and Sober grant, $20,708 for public safety assignment pay, $53,652 for shift differential pay, and $7,889 in additional funding for crossing guards. An additional $106,367 in revenue is expected from matching grants and increased fines to offset the cost of the two motorcycle officers.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$2,814,288	$3,493,046	$3,470,430
Position Summary	54	63	66.5

Program Name: Uniform Patrol

Service Level: Provide timely initial police services on a 24 hour basis incorporating a community policing philosophy with an emphasis on problem solving.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of time Patrol Officers' time that is			
Proactive	39%	40%	42%
Reactive	61%	60%	58%
Efficiency			
- Average response time on high priority calls.	5.60 mins	6 mins	6 mins
- Average response time on low priority calls.	13.05 mins	13.5 mins	13.4 mins
- Percentage of total accidents that are alcohol related.	1.87%	2.75%	2%
Output			
- No. of high priority calls handled.	5,136	5,150	5,200
- No. of low priority calls handled.	36,638	42,830	43,000
- Total number of calls handled.	41,774	47,980	48,200
- No. of DWI arrests.	297	425	450
- No. of DUI arrests.	130	160	175
- No. of problems addressed.	N/A	90	95
- No. of problems resolved.	N/A	65	68

Program Name: Special Enforcement Section

Service Level: Provide traffic safety services.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- No. of injuries at high accident locations.	217	240	230
Efficiency			
- Annual cost per location for school crossing guards.	$1,960	$2,575	$2,500
- Cost per traffic enforcement at high accident locations.	$2.49	$2.75	$2.60
Output			
- No. of enforcement actions for high accident locations.	1,083	1,160	1,200
- No. of directed traffic patrols performed.	282	185	190

POLICE DEPARTMENT — CRIMINAL INVESTIGATION

Description & Budget Explanation:
This Division is responsible for investigation of serious criminal offenses, provide victim, witness, and suspect interviews, monitor criminal gang activity, and provide narcotic substance investigations. The approved budget for this Division is 5.8% lower than the FY 99 revised budget and includes one service level adjustment of $3,510 for public safety assignment pay.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$724,180	$969,486	$918,412
Position Summary	14	18	17

Program Name: Criminal Investigations

Service Level: To provide efficient assignment and investigation of serious criminal offenses within a reasonable amount of time. Ensure that victims of assigned criminal offenses be contacted within 10 days of assignment. To provide effective investigations to clear the maximum number of offenses with the resources available.

Performance Measures:

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
-Percent satisfied on customer survey.	87.1%	80%	80%
-Percent cleared on follow-up cases.	56%	60%	60%
-Percent cleared by arrest.	30%	32%	35%
Efficiency			
-75% of assigned cases will be disposed of within 30 days	NA	75%	75%
-70% of assigned cases cleared	73%	70%	70%
-45% of cleared cases will be by arrest	51%	45%	45%
Output			
-No. of assigned cases.	2,376	2,500	2,400
-No. of cases cleared.	1,736	1,650	1,680
-No. of cases cleared by arrest.	895	850	672

POLICE DEPARTMENT PROFESSIONAL STANDARDS

Description & Budget Explanation:
The Professional Standards Division recruits, selects and trains sworn and civilian employees. Additionally, the Division provides continuing training to employees and is responsible for the Management of the Accreditation Process. This Division's approved budget of $231,083 is 9% below the previous fiscal year.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$327,224	$261,247	$231,083
Position Summary	5	3	3

Program Name: Recruiting & Training

Service Level: To provide continuing education and training for the enhancement of the professional skills of current employees.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percentage of sworn employees that receive an average of 80 hours of in-service training each.	100%	100%	100%
Efficiency			
- Cost per training hour.	$12.33	$15.16	$15.46
Output			
- No. of in-house training hours.	4,500	5,500	5,610
- No. of outside training hours.	4,000	4,200	4,284

POLICE DEPARTMENT — QUARTERMASTER

Description & Budget Explanation:
The Quartermaster Division is responsible for equipment, supplies, and maintenance purchased for the Police Department. The duties include the ordering and dispersal of supply and equipment items for use by all Department employees, and coordinating repairs for all of the Department's facility and fleet needs. The Division's approved budget of $787,718 is 145.7% above the previous fiscal year due to the transfer of vehicles and other fixed cost items to the Quartermaster Division. Service level adjustments include $24,633 for the addition of an actual "Quartermaster" position and $3,471 for a new copier replacement policy similar to the City's vehicle replacement policy.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$285,148	$290,342	$787,718
Position Summary	1	0	1

Program Name: Quartermaster

Service Level: Provide equipment, supplies, and maintenance for the Department.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent satisfied on employee survey.	96%	95%	96%
Efficiency			
- Percent of Supply requests filled within 5 working days.	N/A	85%	85%
Output			
- No. of supply requests filled within 5 working days.	N/A	400	500

POLICE DEPARTMENT — COMMUNICATIONS / JAIL

Description & Budget Explanation:
The Communications/Jail Division is responsible for police communications and dispatch, provides safe and secure detention operations, and provides report taking capabilities for low-prioritized calls. This Division's approved budget of $978,534 is 2.4% above the FY 99 revised budget. Service level adjustments for the Division include $28,284 for the addition of a communications operator and $4,212 for public safety assignment pay.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$956,583	$871,710	$978,534
Position Summary	26	26	27

Program Name: Public Safety Communications

Service Level: Processing of Police, Fire, and EMS calls for service.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent satisfied on Citizen Survey.	89%	90%	75%
Efficiency			
- Percent of priority 1 police calls dispatched within 3 minutes.	100%	98%	96%
- Percent of priority 1 fire calls dispatched within 1 minute.	97%	98%	96%
Output			
- No. of phone calls processed monthly.	19,000	20,350	21,000
- Phone calls processed monthly (8am-5pm).	10,000	10,000	11,500
- 911 phone calls monthly.	900	1,000	1,150
- Total police incidents monthly.	7,000	8,000	8,500
- Total fire incidents monthly.	350	350	375

Program Name: Jail

Service Level: Processing of prisoners allowing patrol officers to reduce transport and processing time of prisoners; keeping an officer in service by taking low priority calls for service over the phone or in person.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Length of time to process arrestees.	30 mins.	30 mins.	30 mins.
Efficiency			
- Percent of priority 4 calls handled by PSO's.	8%	7%	9%
Output			
- No. of reports taken by PSO's monthly.	200	190	210
- No. of prisoners processed monthly.	435	575	600

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- Length of time to process arrestees.	30 mins.	30 mins.	30 mins.
Efficiency			
- Percent of priority 4 calls handled by PSO's.	8%	7%	9%
Output			
- No. of reports taken by PSO's monthly.	200	190	210
- No. of prisoners processed monthly.	435	575	600

POLICE DEPARTMENT — SPECIAL SERVICES

Description & Budget Explanation:
The Special Services Division is responsible for coordination of the Tech-Prep Criminal Justice Program at A&M Consolidated High School. The Division is responsible for a number of programs that involve the community, and the public school system, in crime prevention education for our children. The Division also provides animal control services. Special Services's approved budget of $537,423 is 17.3% above the FY 99 revised budget. Service level adjustments (SLA) for this Division include $66,257 for a new Permit Coordinator position. This position is partially grant funded and is also expected to generate an additional $75,000 in fees. One other authorized SLAs of $7,020 is included for public safety assignment pay.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$559,261	$469,918	$537,423
Position Summary	7	8	9

Program Name: Tech - Prep Criminal Justice Program

Service Level: Coordinate the Tech-Prep Criminal Justice Program at A&M Consolidated High School while establishing positive relationships with students, faculty, staff, and interviewing with At-Risk Students.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Annual faculty and staff survey approval rating.	97.5%	95%	95%
Efficiency			
- Avg. cost per student.	$255	$225	$205
Output			
- No. of students in Tech - Prep Criminal Justice Courses.	163	182	180
- No. of students involved in Criminal Justice Vocational Industrial Clubs of America.	25	15	20
- No. of at-risk students helped with mentoring sessions.	377	400	400
- No. of Tech-Prep Criminal Justice classes taught.	852	900	900

Program Name: Drug Abuse Resistance Education (DARE)

Service Level: To provide a quality D.A.R.E. program to students in selected grades in the C.S.I.S.D. system, for the purpose of educating students of the consequences of substance use and abuse.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percentage of students in D.A.R.E. program that scored 70% or higher on written exam.	87%	99%	95%
- Percentage of teachers and administrators that are satisfied with the quality and success of D.A.R.E. program.	98.6%	95%	95%
Efficiency			
- Cost per student.	$19.36	$43.69	$42.86
Output			
- No. of students taught in the 5th Grade curriculum.	511	515	525
- No. of students taught in the 7th Grade curriculum.	392	0	0

Program Name: Animal Control

Service Level: To provide adequate and professional animal control services to the citizens and visitors to the City of College Station.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of on-duty, animal calls responded to within 15 minutes.	77%	76%	70%
- Percent of citizens satisfied with service.	72%	81%	90%
Efficiency			
- Cost per call for service.	$21.69	$24.00	$18.46
- Cost per animal handled.	$50.41	$60.00	$57.58
Output			
- Calls for service per year.	3,220	3,500	3,800
- No. of animals handled per year.	2,014	1,800	2,000

POLICE DEPARTMENT INFORMATION SERVICES

Description & Budget Explanation:
The Information Services Division is responsible for processing and maintaining police records and evidence. This Division's approved budget of $289,670 is 5.5% above the FY 99 revised budget.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$217,917	$277,079	$289,670
Position Summary	7	8	8

Program Name: Information Services

Service Level: Process and maintain accurate police records and evidence and provide for the effective and efficient retrieval, distribution, and storage of departmental records and evidence so that information requested by other divisions of the department, prosecutors, and the citizens is readily available.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent satisfied on annual customer survey.	90.8%	95.5%	95%
- Percent of time that all incoming records/evidence are processed correctly.	99%	99%	99%
Efficiency			
- Percent of time reports and supplements received by 9 a.m. are processed by 12 noon.	89%	88%	93%
- Percent of time all citations are processed by 3 p.m. the day following the citation.	91%	89%	95%
- No. of evidence/property items disposed during measured month.	171	121	180
Output			
- No. of reports processed annually.	13,780	13,887	13,994
- No. of Record Technicians used to process reports.	4	4	4
- No. of citations processed annually.	27,313	35,126	42,939
- No. of record technicians used to process citations.	1	1	1
- No. of evidence/property items processed annually.	3,768	4,203	4,638
- No. of evidence/property items disposed annually.	2,411	1,451	2,160

FIRE DEPARTMENT — ADMINISTRATION

Description & Budget Explanation:
This is the administrative and training function of the Fire Department. General administrative support is provided to the department. Requests for service by citizens and Fire Department employees are also handled in this area. The FY 00 approved budget is 0.96% above the FY 99 revised budget and includes two service level adjustments of $17,925 for a part-time administrative support position and $831 for the copier replacement policy.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$309,694	$299,380	$294,312
Position Summary	4	4	3.5

Program Name: Administration

Service Level: Provide comprehensive planning, operational oversight, and budget preparation and monitoring services to the Fire Department.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Compliance rate of adopted state and federal regulations by CSFD within 180 days of implementation.	N/A	N/A	95%
- Insurance Service Office (ISO) rating.	N/A	3	3
Efficiency			
- Percent of staff time devoted to research, compliance, and implementation of federal and state regulations.	N/A	N/A	N/A
Output			
- No. of federal and state regulations adopted within 180 days of implementation.	N/A	N/A	N/A
- No. of federal and state regulations which CSFD is in compliance within 180 days of implementation.	N/A	N/A	N/A
- Percent of policies and procedures reviewed annually.	N/A	75%	100%
- Monthly evaluation of budgetary reports with identifiable problems being corrected within 45 days.	N/A	N/A	90%

There is no history due to all new performance measures for FY 00.

Service Level: Provide necessary support services and information to internal and external customers.

Performance Measures:	**FY 98 Actual**	**FY 99 Estimate**	**FY 00 Appr. Budget**
Effectiveness			
- Percent of EMS reports entered into the billing system within 48 hours of reception of reports.	N/A	N/A	85%
- Approval percent on citizen satisfaction survey.	N/A	N/A	85%
- Percent of the accounting and purchasing invoices are entered into the system at least twice a week.	N/A	N/A	90%
- Percent of time payroll data are entered into the system accurately.	N/A	N/A	95%
- Percent of time citizen inquiries/complaints are resolved with 72 hours.	N/A	N/A	90%
Efficiency			
- Percent of staff time devoted to the entry of EMS reports into the billing system.	N/A	N/A	60%
- Percent of staff time devoted to the entry of accounting and purchasing invoices.	N/A	N/A	35%
Output			
- No. of EMS reports entered into the billing system.	N/A	N/A	N/A
- No. of accounting and purchasing invoices entered.	N/A	N/A	N/A
- No. of citizen inquiries/complaints.	N/A	N/A	N/A

There is no history due to all new performance measures for FY 00.

FIRE DEPARTMENT — FIRE SUPPRESSION

Description & Budget Explanation:
The Operations Division provides emergency response to fire and hazardous materials incidents. Safety surveys of structures in the community are also performed by this function to help ensure that fire protection systems will work properly during an emergency. Automatic and mutual aid agreements with neighboring entities allows more integrated fire and hazardous materials response to the community. EMS operations were previously accounted for by this cost center but are assigned a separate division in FY 00 for increased tracking capabilities. The restructuring has lead to an approved budget 34.8% lower than FY 99 revised budget and includes an authorized service level adjustment of $7,500 for the purchase of 7 sets of fire-fighting clothing. *The following performance measures are new and as information is gathered, estimates for FY 00 will be included during the year.*

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$3,552,440	$4,185,342	$2,813,957
Position Summary	69	72	47

Program Name: Fire Department Suppression

Service Level: Provide prompt, effective, and efficient response and mitigation for fire, rescue, and Haz-Mat emergencies.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of response time, which consists of dispatch to first arriving unit on scene (Response time consists of dispatch time*, turnout time, and drive time).	N/A	N/A	N/A
> 6	N/A	N/A	N/A
< 6	N/A	N/A	N/A
< 5	N/A	N/A	N/A
< 4	N/A	N/A	N/A
< 3	N/A	N/A	N/A
- Percent of time vehicular accident victims are extricated** within 15 minutes from arrival of first on scene unit.	N/A	N/A	N/A
- Percent of time fire damage is confined to the room/structure of origin.	N/A	N/A	N/A
- Percent of time fire fighting agent is applied within 6 mins. of first fire unit arrival on scene.	N/A	N/A	N/A
- Percent of time a stop loss*** on Haz-Mat incidents are achieved within 1 hour of on scene time.	N/A	N/A	N/A
Efficiency			
- Percent of funds for billable time and expendables recouped on Haz-Mat responses.	N/A	N/A	N/A

- Per-capita operating expenditures.****	N/A	N/A	$41.38
Performance Measures:	**FY 98**	**FY 99**	**FY 00**
	Actual	**Estimate**	**Appr. Budget**
Output			
- Total no. of unit responses.	N/A	N/A	N/A
- Total no. of incidents.	N/A	N/A	N/A

* Dispatch time is tracked in Police Department's Communication Service Level.
** Extrication is the removal of all victims from the vehicles involved in an accident.
*** Stop loss is the point in time in which the spread of a material has been contained.
**** 66,200 population estimate

Service Level: Provide services which enhance the survivability of citizens, visitors, and emergency response personnel in our community during fires and other emergencies.

Performance Measures:	**FY 98**	**FY 99**	**FY 00**
	Actual	**Estimate**	**Appr. Budget**
Effectiveness			
N/A			
Efficiency			
N/A			
Output			
- Total no. of station tours.	N/A	N/A	N/A
- Percent of pre-scheduled station tours.	N/A	N/A	N/A
- Percent of "walk in" station tours.	N/A	N/A	N/A
- Total number of station tour visitors.	N/A	N/A	N/A
- Staff hours committed to station tours.	N/A	N/A	N/A
- Total no. of public education appearances.	N/A	N/A	N/A
- Staff hours committed to public education appearances.	N/A	N/A	N/A
- Total no. of commercial businesses receiving fire safety surveys and evaluations for familiarity of structure and contents.	N/A	N/A	N/A
- Staff hours committed to safety surveys.	N/A	N/A	N/A
- Total no. of EMS riders.	N/A	N/A	N/A
- Percent of EMS riders who are city employees.	N/A	N/A	N/A
- Percent of EMS riders who are EMS trainees.	N/A	N/A	N/A
- Total hours committed by EMS riders.	N/A	N/A	N/A

Program Name: Training

Service Level: Coordinate training, testing, and support necessary to provide prompt, effective, and efficient response and mitigation for fire, rescue, and Haz-Mat emergencies.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Required/actual continuing education hours			
Fire	N/A	N/A	1,280
ARFF (Aircraft Rescue Fire Fighting)	N/A	N/A	144
Haz-Mat (Hazardous Materials)	N/A	N/A	664
- Percent of TXFIRS* reports reviewed for completeness, SOP** compliance, and safety adherence.	N/A	N/A	50%
- No. of required/actual certifications maintained.	N/A	N/A	165
Efficiency			
- Cost per internal/external training hour.	N/A	N/A	N/A
Output			
- No. of TXFIRS reports generated by CSFD.	N/A	N/A	N/A
- No. of total fire training hours.	N/A	N/A	N/A

* Texas Fire Incident Reporting System
** Standard Operating Procedures

FIRE DEPARTMENT — FIRE PREVENTION / COMMUNITY ENHANCEMENT

Description & Budget Explanation:
The Fire Prevention/Community Enhancement Division does a number of things related to safety to prevent fires as well as investigative services to determine the cause and origin of fires. Also included in this function is the maintenance and enforcement of city ordinances relating to zoning, sanitation, drainage, nuisance abatement, and parking related violations. Fire Prevention is involved in the development process through the inspection of new buildings to ensure compliance with the fire code. Public safety and education programs are provided to the citizens of College Station. The approved budget is 16.7% above the FY 99 revised budget. An approved service level adjustment of $59,740 is included to obtain a CDBG funded Code Enforcement Officer

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$377,439	$429,539	$519,103
Position Summary	9	9	10

Program Name: Fire Prevention

Service Level: Provide prompt and thorough system acceptance tests and conduct building fire safety inspections to ensure code compliance.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness:			
- Percent of surveyed customers rating the fire new inspection service good or very good.	98%	98%	98%
- Percent of time acceptance tests are conducted within one working day of requests.	98%	98%	98%
- Percent of time new business final inspections are held within one working day of requests.	100%	100%	100%
Efficiency			
- Time per inspection.	1 hour	1 hour	1 hour
- No. of inspections per month per officer.	38	36	35
- Staff time cost per inspection.	$17	$19	$19
- Per-capita operating expenditures (for all Fire Prevention/Code Enforcement activities).*	$5.99	$6.49	$7.81
Output			
- # of visits per construction-renovation sites.	3 per week	3 per week	3 per week
- Total # of construction-renovation site visits.	733	750	750
- No. of systems tests conducted per year.	128	120	125
- No. of fire safety inspections of businesses.	931	1,100	1,100
- Major violation* follow-up time.	1 day	1 day	1 day
- Minor violation follow-up time.	3 days	3 days	3 days

* Major violations are any problems that pose an immediate threat to life , property or the environment. Locked exits, sprinkler systems out of service, dumping of hazardous materials, unauthorized burning)

Service Level: Determine fire cause and origin of all fires responses and location by occupancy of fire injuries/deaths.

Performance Measures:	**FY 98 Actual**	**FY 99 Estimate**	**FY 00 Appr. Budget**
Effectiveness:			
- Percent of time fire cause and origin are determined when an investigator is called.	98%	98%	98%
- Percent of investigations on all major fire, Haz-Mat, and fire code compliance cases initiated within 24 hr.	100%	100%	100%
Efficiency			
- Avg. time spent per fire investigations.	4 hours	4 hours	4 hours
Output			
To Be Determined.			

Service Level: Provide public safety education programs.

Performance Measures:	**FY 98 Actual**	**FY 99 Estimate**	**FY 00 Appr. Budget**
Effectiveness:			
- Percent of class participants satisfied or very satisfied with public safety education programs.	98%	98%	98%
Efficiency			
- Avg. time per class.	1 hour	1 hour	1 hour
- Avg. cost per student for fire safety training.	$1.10	$1.20	$1.10
Output			
- No. of participants in fire safety classes.	9,195	8,000	10,000
- No. of fire safety/code compliance classes.	82	65	150

Program Name: Community Enhancement (Code Enforcement)

Service Level: Ensure a healthy and safe community through the timely, proactive, and reactive enforcement of property standards, codes, and ordinances.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of staff time spent on proactive code enforcement.	27%	27%	27%
- Percent of calls investigated within 48 hours of call.	92%	90%	92%
- Percent of cases resolved within 90 days.	98%	98%	98%
- Percent of cases resolved by voluntary compliance.	98%	99%	98%
- Percent of cases requiring administrative action.	1%	<1%	2%
Efficiency			
- No. of cases resolved per code employee.	2,541	2,000	3,000
- Cost per parking contact.	$2.35	$2.20	$2.25
- Cost per enforcement of parking violations.	$1.95	$2.30	$2.30
Output			
- Total number of community enhancement cases.	5,082	3,200	6,000
- No. of premise* cases resolved.	4,166	3,040	5,700
- No. of proactive cases (including PITY).	1,662	864	1,620
- No. of cases taking 90 days or more.	3	5	100
- No. of cases resolved by voluntary compliance.	4,126	2,970	5,586
- No. of cases requiring administrative action.	40	25	114
- No. of Weeds & Grass cases.	679	1,000	1,000
- No. of Sanitation related cases.	318	300	1,000
- No. of Junk/abandoned vehicle cases.	172	200	300
- No. of Landscape and land use zoning cases.	1,192	900	500
- No. of Signs-handbills zoning cases.*	N/A	N/A	2,500
- No. of PITY (parking in the yard) cases.	44	75	200
- No. of Other code enforcement cases.	346	725	500
- No. of public information contacts.	2,375	2,500	3,000
- Patrol fire lanes (days per week).	6	6	6
- Number of parking citations other than handicap and fire lane.	5,341	10,000	10,000
- No. of parking contacts (per year).	14,145	28,000	28,000

* Premise cases are nuisance issues like weeds and grass, junk vehicles, and litter. They also include zoning, sanitation and drainage ordinances.

FIRE DEPARTMENT — EMERGENCY MEDICAL SERVICE

Description & Budget Explanation:
The Emergency Medical Service division provides emergency response to medically related emergency calls for assistance. Automatic and mutual aid agreements with neighboring entities allows more integrated EMS response to the community. EMS operations were previously accounted for by the Fire Suppression Division but is assigned a separate division in FY 00 to promote increased management capabilities of this critical service. The approved FY 00 budget is $1,517,630 and includes the following service level adjustments: $30,000 for the EMS Replacement Package which increases ambulances by 1 to 3 units for the City; $69,391 for the addition of 3 personnel for the 3rd ambulance; and an increase in Paramedic Certification Pay from $150 to $200 per month per paramedic totaling $22,825 for the division. *The following performance measures are new and as information is gathered, estimates for FY 00 will be included during the year.*

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	N/A	N/A	$1,517,630
Position Summary			29

Program Name: Emergency Medical Service

Service Level: Provide timely response, prompt patient assessment, quality treatment, and transport.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of ALS response time, which consists of dispatch to first arriving unit on scene (Response time consists of dispatch time*, turnout time, and drive time).	N/A	N/A	N/A
> 6	N/A	N/A	N/A
< 6	N/A	N/A	N/A
< 5	N/A	N/A	N/A
< 4	N/A	N/A	N/A
< 3	N/A	N/A	N/A
- Percent of time patient's condition remained the same or improved during transport.	N/A	N/A	N/A
Efficiency			
- Per-capita operating expenditures.	N/A	N/A	$22.39
Output			
- No. of ALS/BLS responses.**	N/A	N/A	N/A
- Total no. of unit responses.	N/A	N/A	N/A
- Total no. of incidents.	N/A	N/A	N/A

* Dispatch time is tracked in Police Department's Communication Service Level.
** Advanced life support (ALS) treatment including the administration of medications, defibrillation/cardioversion (electric shocks to the heart), intravenous (IV) fluid therapy, advanced airway management such as intubation, and blood pressure control with MAST (military anti-shock trousers).

Basic life support (BLS) treatment including CPR, splitting, bandaging, spinal immobilization, and oxygen therapy.

Service Level: Coordinate training, medical direction, and support necessary to provide timely response, prompt patient assessment, quality treatment, and transport.

Performance Measures:	**FY 98 Actual**	**FY 99 Estimate**	**FY 00 Appr. Budget**
Effectiveness			
- Required/actual continuing education hours			
EMT-Basic	N/A	N/A	48
EMT-Intermediate	N/A	N/A	3
EMT-Paramedic	N/A	N/A	27
- Percent of EMS patient reports reviewed for completeness, protocol compliance, and safety adherence.	N/A	N/A	75%
- No. of required/actual certifications maintained.	N/A	N/A	N/A
Efficiency			
- Cost per internal/external training hour.	N/A	N/A	N/A
Output			
- No. of EMS patient reports generated by CSFD.	N/A	N/A	N/A
- No. of total EMS training hours.	N/A	N/A	N/A

WATER FUND — WATER OPERATIONS

Description & Budget Explanation:
The Water Operations Division is responsible for the supply and delivery of water. Revenues are expected to be approximately 8.31% higher in FY 00 than in FY 99. Approved FY 00 expenditures are 15% lower than the FY 99 revised budget. Four SLAs were approved in the FY 00 budget for a total of $81,533. One SLA is for an existing program with increasing costs, $2,233 for the state mandated one call system for the location of utility lines. One SLA is for federal and state required Public Information Materials costing $9,300. A third SLA is for a $10,000 concrete meter vault to be located at the Sandy Point pump station. The fourth SLA is for the replacement of Water/Wastewater infrastructure software.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$3,325,611	$3,159,069	$2,781,303
Revenue Summary	$8,377,306	$7,790,500	$8,112,900
Position Summary	30.5	30.5	32.5

Program Name: Water Production

Service Level: Provide an economical water supply in adequate quantities to meet or exceed demand.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Maintain avg. costs (within +/- 10% of 0.50/1000 gal.).	$0.37	$0.44	$0.44
Efficiency			
- Operations and Maintenance Cost/1000 gal.	$0.18	$0.20	$0.22
Output			
- Maximum production capacity (MGD).	18.3	18.3	18.3
- Daily avg. demand (MGD).	9.4	9.6	9.8
- Maximum peak demand (MGD).	17.7	18.0	18.4
- Annual system demand (Billion gallons).	3.4	3.4	3.5

Program Name: Water Distribution

Service Level: Provide a superior water system reliability through a program of distribution accountability that will ensure unaccounted water will be 10 % or less annually as recommended by the American Water Works Association.

Performance Measures:	**FY 98**	**FY 99**	**FY 00**
	Actual	**Estimate**	**Appr. Budget**
Effectiveness			
- Percent of unaccounted water (Industry avg. of unaccounted water 10.1%).	8.0%	9.7%	<10%
Efficiency			
- Cost per meter repair.	$48	$40	$40
- Cost per meter replacement.	$80	$71	$71
- Cost per water main leak repair.	$484	$435	$435
Output			
- No. of meter repairs.	156	100	100
- No. of meter replacements.	653	700	700
- No. of water main repairs.	153	150	150

WASTEWATER FUND WASTEWATER OPERATIONS

Description & Budget Explanation:
The Wastewater Operations Division is responsible for the collection and treatment of wastewater in the City. Revenues are expected to be approximately 4.62% higher in FY 00 than in FY 99. Approved FY 00 expenditures are 0.24% higher than the FY 99 revised budget. Seven SLAs were approved for the FY 00 budget. One SLA is for an existing program with increasing costs, $2,233 for the state mandated one call system for the location of utility lines. Another SLA is for the new copier replacement policy costing the Wastewater Fund $684. A third SLA of $10,500 is for the replacement of uninterruptable power supply unit. A SLA of $12,000 is for professional services for predictive maintenance service. Another SLA is for the factory reconditioning of a centrifuge used at the Carter's Creek wastewater treatment plant, costing $60,000. A SLA of $17,700 is for the replacement of the network service at the Carter's Creek Wastewater Treatment Plant. The seventh SLA is for the purchase of a liquid sludge truck for $105,500.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$2,140,504	$2,418,709	$2,673,233
Revenue Summary	$6,775,418	$6,914,600	$7,053,000
Position Summary	36	36	34

Program Name: Wastewater Treatment

Service Level: Provide safe and effective wastewater treatment while maintaining compliance with all State and Federal regulations regarding wastewater treatment and OSHA safety requirements.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Maintain avg. costs (within +/- 10% of 0.70/1,000 gal.).	$0.67	$0.75	$0.70
Efficiency			
- Operations and maintenance costs/1,000 gal.	$0.56	$0.49	$0.54
Output			
- Maximum treatment capacity (MGD).	10	10	10
- Daily avg. flow (MGD).	6.8	6.8	6.8
- Maximum peak flow (MGD).	14.3	14.3	14.3
- Annual system flow (Billions).	2.2	2.2	2.2

Program Name: Wastewater Collection

Service Level: Provide a safe and cost effective method of collecting and transporting wastewater to insure a healthy and safe environment.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Maintain avg. costs (within +/- 10% of 0.40/1,000 gal).	$0.26	$0.32	$0.32
Efficiency			
- Cost per collection line repair.	$838	$1,325	$1,325
- Cost per collection line TV inspection.	$82	$100	$100
- Cost per collection line HV cleaning.	$50	$50	$50
- Cost per service line repair.	$324	$250	$250
- Cost per man hole repair.	$242	$240	$240
- Cost per collection line tap.	$166	$175	$175
Output			
- No. of collection line repairs.	19	20	20
- No. of collection line TV inspections.	252	150	150
- No. of collection line HV cleanings.	345	375	375
- No. of service line repairs.	43	40	40
- No. of man hole repairs.	47	30	30
- No. of collection line taps.	392	500	500

PUBLIC WORKS — SANITATION

Description & Budget Explanation:
The Sanitation Division is responsible for the collection of all municipal refuse, recycling, and commercial refuse. The Division's approved budget of $3,310,737 is 6.8% higher than the FY 99 revised budget. In addition, an 8% increase in revenue from the previous year is expected. There are five approved service level adjustments for Sanitation. These SLAs consist of: 1) $159,800 for the purchase of an additional roll-off vehicle, 2) $25,642 for the addition of a Container Coordinator position, 3) $20,900 for a 1/2 ton truck upgrade, 4) $7,500 for the purchase of 3 additional roll-off containers, and 5) $20,000 for an annual tree trimming contract for City right-of-ways (ROWs).

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$2,895,410	$3,003,235	$3,310,737
Revenue Summary	$3,930,760	$3,924,410	$3,912,810
Position Summary	28.5	31.5	32.5

Program Name: Residential Collection

Service Level: Provide residential solid waste collection to College Station citizens.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of missed collection reports per week.	0.23%	0.16%	1.00%
Efficiency			
- No. of labor hours per ton of household garbage.	0.60	0.58	0.57
- No. of labor hours per ton of bulky waste.	3.37	3.37	5.00
- No. of labor hours per ton of Clean Green	3.67	3.60	3.53
- Cost per ton of household garbage.	$ 67.82	$ 72.76	$ 52.67
- Cost per ton of bulky waste.	$168.31	$188.18	$226.47
- Cost per ton of Clean Green	$225.16	$247.85	$198.56
- Residential monthly rate.	$ 11.20	$ 10.20	$ 10.20
Output			
- No. of household tons collected.	8,284	8,560	8,645
- No. of bulky waste tons collected.	2,464	2,468	2,493
- No of Clean Green tons collected	1,696	1,730	1,765

Program Name: Residential Recycling

Service Level: Provide residential recycling collection to College Station citizens.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of Residential Municipal Solid Waste (MSW) diverted annually.	24.5%	23.9%	25.2%
- Participation rate	73%	59%	60%
Efficiency			
- Cost per ton, Recycling.	$ 230	$277.46	$308.30
- Revenue per ton, Recycling.	$ 17.47	$ 24.53	$ 28.57
- Net cost per ton, Recycling *(cost-revenues-avoided disposal costs).*	$181.00	$213.30	$249.77
Output			
- No. of tons collected - Recycling.	943	907	1,250
- Avoided landfill costs.	$29,795	$35,935	$48,165

Program Name: Commercial Collection

Service Level: Provide sanitation service to College Station businesses and apartments.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of missed collection reports.	0.24%	0.25%	1.00%
- Percent of customers satisfied with service.	95%	95%	95%
Efficiency			
- Labor-hours per ton.	0.45	0.53	0.51
- Cost per ton.	$48.51	$53.15	$44.53
Output			
- No. of tons collected.	25,745	26,050	27,092

PUBLIC WORKS — DRAINAGE MAINTENANCE

Description & Budget Explanation:
The Drainage Maintenance Division is responsible for the care and maintenance of the drainage ways throughout the City. The FY 00 approved budget is $320,384, a 4.5% increase over the FY 99 revised budget. One service level adjustment was approved for the Division, a $50,000 SLA consisting of one additional Equipment Operator and related supplies.

	FY 98 Actual	FY 99 Estimate	FY 00 Prop. Budget
Budget Summary	$299,004	$276,911	$320,384
Position Summary	4.5	4	5

Program Name: Drainage Maintenance

Service Level: Provide a drainage maintenance program that keeps the storm carrying capacity of the system adequate in College Station.

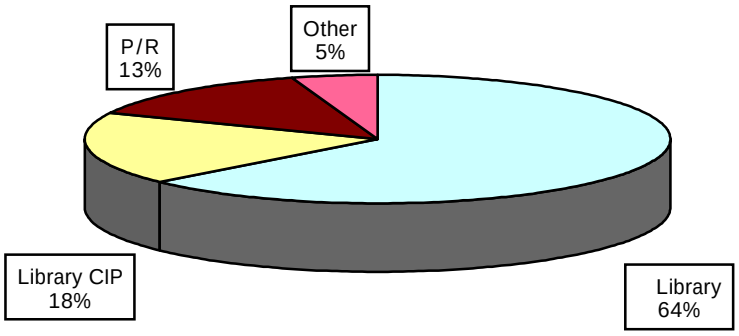
Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Cost per capita per year for flood damage to structures. (target not to exceed $2.00)	$0	$0	$0
Efficiency			
- Cost per mile of right of way mowing.	$107	$107	$112.35
- Cost per mile of herbicide.	$0.46	$0.46	$0.48
- Cost per mile of creek cleaning.	$79.80	$72.58	$76.20
Output			
- No. of miles of right of way mowing.	449	420.3	428.7
- No. of miles of herbicide.	425	421	429
- No. of miles of creek cleaned.	19	17.88	17.88

4. EDUCATION/INFORMATION $1,087,040

Citizens benefit from access to broad-based information and knowledge

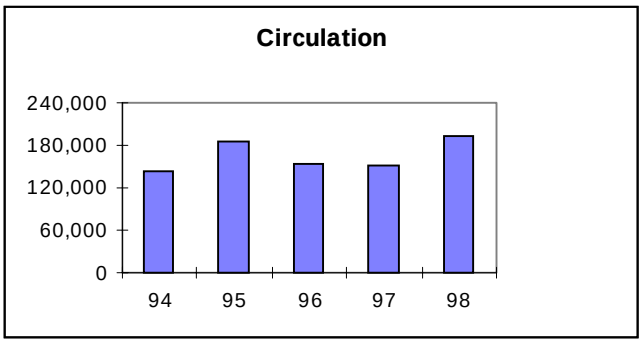
Providing education and information services is vital in ensuring that citizens in College Station receive the information they need. It is also important to provide facilities such as a library to allow citizens to find information they need on a variety of subjects and to provide opportunities to have a better informed and well educated community. Education and information services are provided in several ways by the City of College Station. These include the provision of library services as well as through the Public Relations and Marketing activity. Individual departments also play a major role in providing information to the citizens of College Station.

APPROPRIATIONS - EDUCATION/INFORMATION



Library Operations/Contributions $698,802

Library services are provided in College Station through an agreement with the City of Bryan Library System, allowing a branch of that library to operate in College Station. Moving into its newly constructed building in March of 1998, the College Station branch continues to experience increases in circulation and visitors in 1999. The FY 00 approved budget includes two service level adjustments; $15,767 to increase library staff salary and $37,644 for the addition of a librarian. The increase in staff salary coincides with a salary increase approved by the City of Bryan City Council to maintain the current level of service provided at the College Station branch.



The preceeding graph illustrates the circulation of volumes at the branch library.

Library Capital Projects $191,348

In FY 00, the Library proposes to expense the remainder of the $291,348 donated for new books, equipment, and furniture. In FY 99, approximately one-third of the funds were expended. Consequently, $191,348 was authorized to be spent in FY 00 on additional books, equipment, and furniture.

Public Relations and Marketing $146,890

The Public Relations and Marketing Division is another part of the provision of information services in College Station. This service provides timely, factual, and understandable information to College Station households and to the news media. Press releases and news articles are two examples of how the Division provides City information to the community.

1999 Operational Improvements

The Public Information Team, consisting of the Public Relations and Marketing Manager and representatives from each City department, meets throughout the year to evaluate the goals of the Public Relations and Marketing Department and offers guidance in the best way to communicate to the citizens of College Station.

Other Education/Information Expenditures **$50,000**

$50,000 is included in the approved FY 00 budget for the George Bush Presidential Library. The City of College Station has contributed $200,000 over the past four years towards its completion and operation. Opening in November 1997, the Presidential Library draws a large number of tourists to College Station. It continues to provide significant educational opportunities for visitors and members of the community.

Strategic Issues

One strategic issue has been identified under this vision statement for FY 2000:

- 9. Communications With Citizens

The following pages in this section detail the service levels and performance measures for the operating divisions in the Education/Information Vision Statement. Also included are the budget and position summaries for each of the divisions.

OFFICE OF TECH. AND INFORMATION SERVICES — LIBRARY SERVICES

Description & Budget Explanation:
The Library Division is responsible for library services in Brazos County. The FY 00 approved budget is $698,802 a 7.6% increase in expenditures over the FY 99 revised budget. The FY 00 approved budget authorized two service level adjustments; an increase in Library staff salaries costing $15,767 and an additional Librarian for $37,644.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$586,438	$636,664	$698,802
Position Summary	0	0	0

* The Library is operated through a contract with the City of Bryan, all Library staff are employed by the City of Bryan.

Program Name: Library Services

Service Level: Provide a helpful, friendly, customer oriented library service to Brazos County residents.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent satisfaction level of high or very high on citizen survey.	84.9%	88.2%	90%
- Percent of users who rate library collection as satisfactory or very satisfactory.	80%	80%	80%
- Collection Turnover Rate.	4.0	4.18	3.84
Efficiency			
- Collection per staff.	3,529	4,230	5,000
- Library cost per capita.	$7.12	$8.79	$9.88
- Circulation per capita.	3.0	3.48	3.73
Output			
- Circulation.	192,000	230,000	250,000
- Collection size.	46,000	55,000	65,000
- Reference transactions.	9,793	12,000	13,000
- Number of Library visitors.	159,048	120,000	130,000

GENERAL GOVERNMENT — PUBLIC RELATIONS & MARKETING

Description & Budget Explanation:

The Public Relations and Marketing Division is responsible for providing information to the public and the media in a timely and accurate way and for providing assistance to departments in developing marketing strategies and campaigns. Additionally, this Division is responsible for supporting and assisting with community relations events and activities. The FY 00 approved budget of $146,890 is 17.5% below the FY 99 revised budget.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$108,497	$170,791	$146,890
Position Summary	2	2	2

Program Name: Public Information Function

Service Level: Provide factual, timely, and understandable information to College Station households and the local news media.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent satisfied on household survey.	73.17%	75%	75%
- Percent of media satisfied on survey.	100%	100%	100%
Efficiency			
- Avg. cost of providing public information per message.	$.025	$.032	$.030
Output			
- Total number of messages sent.	4,221,915	4,900,000	5,200,000

Program Name: Marketing/Advertising/Special Events Function

Service Level: Provide marketing, advertising, and special event support to all departments as requested.

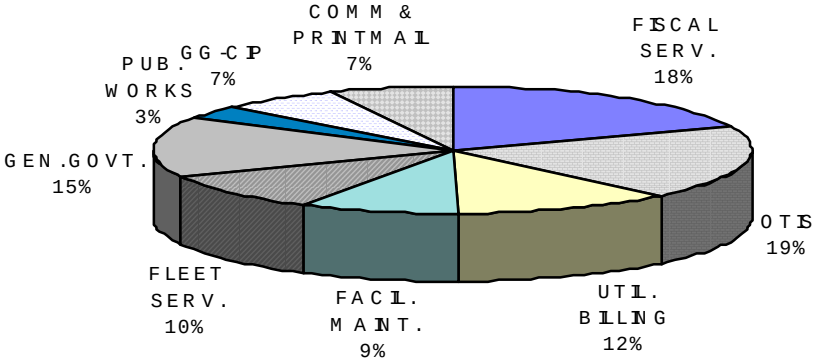
Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent satisfied on departmental support survey.	87%	65%	75%
Efficiency			
- Avg. number of persons attending special events.	109	300	300
Output			
- No. of marketing/advertising projects annually.	18	23	23
- No of special events annually.	11	26	26
- No of persons attending annually	1,283	3,250	3,500

5. QUALITY SERVICE $10,591,031

Citizens benefit from value and quality of service delivered at a reasonable tax rate.

Quality Service is provided by the City of College Station in many ways. Providing quality at a reasonable cost is one of the ways the City is a good steward of the its revenues. Within the College Station City organization are many areas that provide support to those departments that provide key services to the citizens. These internal services include General Government, Fiscal Services, Technology and Information Services, and Fleet Services. Quality Service helps ensure that the front line service providers can provide the best possible service at the lowest possible cost.

APPROPRIATIONS - QUALITY SERVICE



Fiscal Services $1,998,531

The Fiscal Services Department provides Fiscal Administration, Accounting, Purchasing, Risk Management, and Budget services to the rest of the City organization. It also oversees the operations of the Municipal Court. Fiscal Services Administration oversees other areas of the Department and handles cash and debt issues for the City while ensuring all funds are invested prudently.

Accounting and Purchasing activities work closely together to ensure purchases are made and recorded according to guidelines. The Risk Management function seeks to ensure that the City's exposure to physical and financial losses are minimized through a number of programs addressing worker safety.

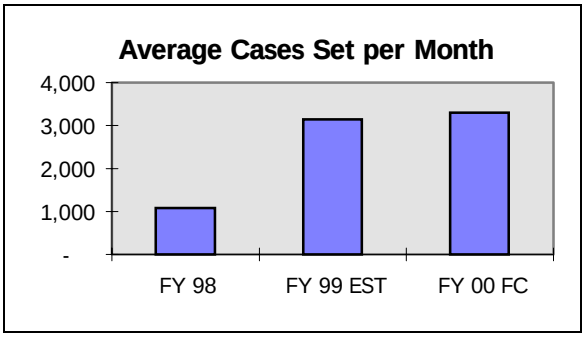
The Office of Management and Budget prepares, monitors and reviews the annual budget. The office is also responsible for providing management and organization review services to City departments. Several organization studies and reviews were conducted in FY 99 that have resulted in improved work processes and service provisions. Efforts will continue in this area to ensure all work processes are continually reviewed and improved. One vacant position was eliminated in FY 00.

1999 Operational Improvements

Accounting, Purchasing and the Office of Management and Budget, worked together to increase electronic processing. A procurement card pilot program was implemented along with laser checks technology. Reporting to TMRS and IRS was processed electronically and completion of the PCSS and GMBA interface occurred as well as conversion of Medicare billing to Method 2 processing. Also, implementation of E-solutions software to assist in payment of GTE bills was completed.

Municipal Court collects the fines and fees for the City. In FY 97 the City Council approved making the Municipal Court Judge a full time position. This has allowed more cases to be heard by the Court, and allows for a quicker disposition of cases requiring a judge. For FY 00 the following service levels adjustments were authorized: $24,041 for the addition of a full-time Customer Service

Representative; $29,247 to change a part-time Bailiff to full-time; $5000 for a consultant to assist in the bid process for the City Insurance Program; and $831 for the copier replacement policy. These adjustments should promote increased customer service abilities and Court processing efficiencies.



The above chart demonstrates the increasing case load for Municipal Court.

Office of Technology and Information Services **$1,982,793**

The Office of Technology and Information Services (OTIS) provides a number of internal services to the City organization. Services provided from General Fund revenues include OTIS Administration, Management Information Services (MIS) for micro to mid-range computer users, and Geographic Information Services (GIS). Communications, Print/Mail, and Utility Billing services are detailed in the subsequent sections.

The Department manages the franchise agreements the City of College Station has with telecommunication, cable and natural gas providers in the community.

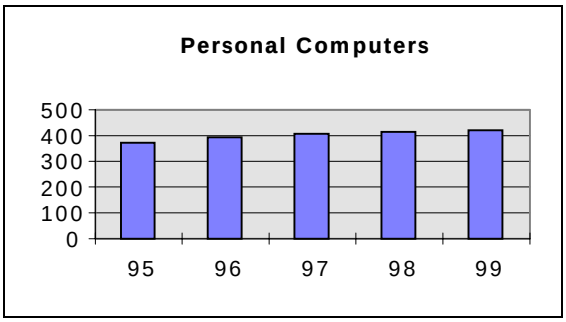
As technology has grown in recent years so has the use of technology by the City. As a result, the need to have high quality service in the computer and communication areas has grown.

1999 Operational Improvements

In FY 99, OTIS tested and upgraded City computer software to ensure Y2K compliance. Additionally, MIS has aided in the implementation of HTE software for the new systems such as building permits, planning and zoning, land management, and code enforcement.

The approved FY 00 budget includes a number of service level increases. In OTIS Administration, $831 was approved for the new copier replacement policy.

MIS has seven approved SLAs totaling $151,852. Three maintenance SLAs were approved: $26,794 for maintenance of the software used with the mobile data terminal infrastructure, $9,000 for maintenance of the planning and code enforcement software and $25,850 for maintenance of the HTE customer information system. Other SLAs include $34,500 for the acquisition of credit card payment equipment, $39,708 for a micro computer specialist position, and $16,000 on a subscription plan for the AS400 system.



The above chart illustrates the growing number of personal computers in the city.

GIS has two approved SLAs totaling $69,900. The largest SLA, for $60,000, was approved to fund a contract with ArcInfo/ArcView to develop GIS applications. Also approved was $9,900 for the internal training of employees in ArcView software.

Communications & Print/Mail **$702,787**

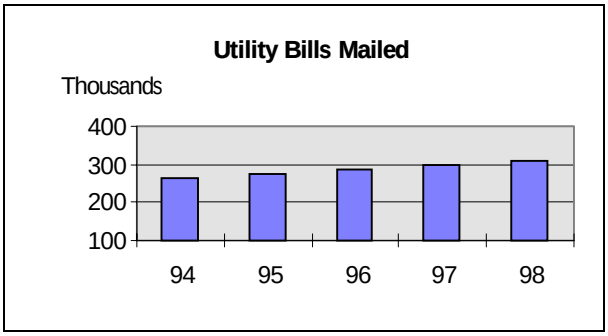
In FY 98, the Print/Mail and Communications functions became internal service funds. The Communications activity is responsible for the maintenance of the telephone, radio, and other communications systems used by the City of College Station. $5,340 was approved to fund participation on the FCC's National Coordination committee.

The Print/Mail function is responsible for providing printing and mail services to departments in the City. One approved SLA is for the new copier replacement policy at a cost of $2,436. The

capital purchase of the copiers will be budgeted in the Equipment Replacement Fund.

Utility Billing **$1,268,972**

Utility Billing is responsible for the metering, billing, and collection of electric, water, waste water, sanitation, and the drainage utility fees. Two approved SLAs for FY 00 include $5,600 for increased postage, printing, and copier cost and $3,612 to upgrade an existing temporary/seasonal position to part-time with benefits.



The above chart demonstrates the steady growth in the number of annual utility bills mailed by Utility Billing.

1999 Operational Improvements

Utility Billing implemented new technologies that will permit greater customer service by offering customers the options of budget billing and flexibility in establishing differing due dates. Additionally, the implementation of an automated work order process will cut down on the use of paper filing and increase efficiency in researching customer requests.

Fleet Services **$1,011,352**

The City of College Station has a fleet of over 400 vehicles and heavy equipment used to provide better services to the citizens of College Station. Nearly every service provider in the City depends on having a reliable fleet of vehicles to provide services. These include Police and Fire services, Solid Waste Collection, Public Utilities, and many others. The Fleet Services Division manages the fleet and performs preventive maintenance and vehicle repair.

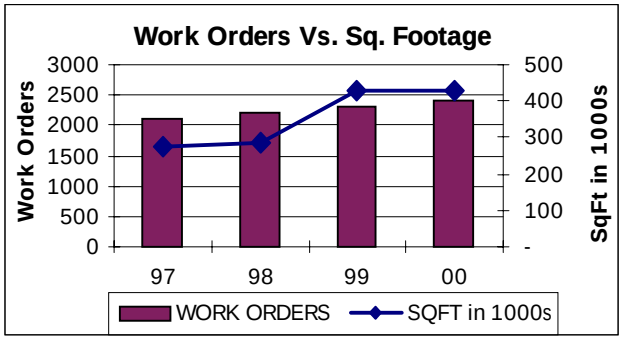
Two Service Level Adjustments were approved for the Fleet Services Division in FY 00. $8,667 has been approved as replacement costs for a new fleet wash facility ($130,000) that will be included in the Equipment Replacement Fund. The new facility will allow the Department to comply with EPA regulations governing the disposal of water. The new facility will also shorten the time needed to wash the vehicles, allowing additional time on the various routes. The second SLA was an approved increase of $5,000 to the Fleet operating budget for parts and supplies, an adjustment for the new vehicles and equipment to be added in FY 00.

Facilities Maintenance **$920,924**

The Facilities Maintenance function provides support services to the front line departments through the upkeep and maintenance of City facilities. This includes all City buildings and equipment such as air conditioning units. Additionally, Facilities Maintenance performs some minor building construction and remodeling activities. The Division also manages facility repair funds that have been included in the budget in recent years. This ensures that facilities and equipment are repaired and replaced in a timely manner to avoid higher repair costs that would otherwise occur.

1999 Operational Improvements

Facilities Maintenance has begun to hire contractors for many of the small construction projects. This change has allowed the Division a much needed increase in the resources available for preventative maintenance activities.



The above chart illustrates that an emphasis on preventative maintenance has kept the numbers of work orders stable while square footage maintained continues to increase.

Public Works Administration **$331,678**

This is the administrative division of the Public Works Department which includes Streets, Drainage, Fleet, Traffic, and Solid Waste Collection. Because the other activities of this Department have been split among a number of

vision statements, Quality Service was the most appropriate place to put this activity. Public Works Administration is the primary customer contact point for these activities.
An SLA for $61,611 was approved for implementation of the greenways masterplan. The SLA will add a Greenways Coordinator and associated supplies. Funding for the position ($49,811) would come from the recent bond authorization for the greenways program. An additional SLA has been approved of $831 for the City wide copier replacement program.

General Government $1,625,901

Several administrative activities are included in the General Government Department that are described below. This discussion does not include Public Relations/Marketing, which is included in Vision Statement #4 Education/Information.

The Mayor/Council activity is accounted for in this Department. The City Secretary's Office is responsible for elections, records management, City Council support and other activities.

The City Manager's Office is responsible for the day to day operations of the City, and for providing recommendations on current and future issues to the City Council. Another key support area for the service providers in the organization is the Legal Office. The Legal Office provides legal services and support to the City Council and the City staff.

1999 Operational Improvements

The Municipal Volunteer Program, organized under the City Manager's Office, has created a computerized tracking system that allows a monthly calculation of hours and numbers of volunteers throughout the City. With this information, the potential dollar savings to the City from the use of volunteers can be identified.

The Human Resources Department is responsible for helping hire and retain the most suitable candidates for jobs. Human Resources provides training activities, and administers the compensation and benefits program in the City.

Five service level adjustments were approved in FY 00 for the General Government Department. In the City Manager's Office, $14,893 was approved to up-grade the current Volunteer Coordinator into a regular, part-time position. A second SLA of $50,000 for Human Resources would hire an outside consultant to review the City's market survey and provide validation for testing that is an integral part of the new pay plan. City Council also approved a SLA for $13,955 to convert a temp/seasonal position in the City Secretary's Office into a full time records technician. Finally, two SLAs of $831 each would go toward the new copier replacement policy for Human Resources and the City Secretary's Office.

General Government and Capital Equipment CIP $748,093

General government and capital equipment projects are planned assets that have a value to more than one specific area of City operations. Two main divisions within this category are public facilities and technology projects. In FY 00, $600,000 was approved for public facility capital projects. $200,000 was approved for the continuation of the fiber optic loop project. $400,000 was approved for the completion of the decompression of City Hall project.

Technology projects, in FY 00, were approved to funded at a cost of $148,093. Such projects include $23,033 for a Human Resources module, $25,060 for AFIX fingerprinting software, $50,000 for the first year funding of the public safety system, and $50,000 for the initial year of the records storage project.

Strategic Issues

Ten strategic issues have been identified under this vision statement for FY 2000:

- 6. Streamlining Development Process/Staffing Issues
- 7. Comparison of Compensation to Market
- 8. Regional Water Authority
- 11. Drainage Maintenance
- 15. Cooperative Efforts with TAMU & CSISD
- 16. Strategic Plan
- 18. Centralized Customer Service
- 19. Gateway Streetscape and Beautification
- 23. Street Markings Program
- 24. Growth Management

The following pages in this section detail the service levels and performance measures for the operating divisions in the Quality Service Vision Statement. Also included are the budget and position summaries for each of the divisions.

FISCAL SERVICES — ADMINISTRATION

Description & Budget Explanation:
The Fiscal Services Administration Division assists departments in delivering services through effective financial management. This activity is accomplished through the review of financial aspects of contracts, and administration of the finance, accounting, purchasing, risk management, and municipal court functions. Cash and debt management is also performed by this office. The Division's approved budget is $258,708, an 8.4% decrease in expenditures over the FY 99 revised budget. Included is service level adjustment of $979 for copier replacement.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$143,185	$270,507	$258,708
Position Summary	3	3	3

Program Name: Fiscal Services - Information

Service Level: Provide accurate and timely information to the council and staff for use in planning, setting goals, and monitoring programs.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Annual internal/external survey of satisfaction rate.	83%	81%	85%
Efficiency			
- Percent of all contracts reviewed within 2 working days of receipt.	67%	75%	75%
- Percent of reports completed within 20 working days of the end of the period.	75%	75%	75%
Output			
- No. of contracts reviewed annually.	268	280	280
- No. of quarterly reports.	4	4	4

Program Name: Fiscal Services - Operations

Service Level: Administer cash and debt operations of City through management of cash flows, investments, and payments.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Portfolio rate of return as a percentage of similarly weighted average maturity treasury notes.*	108 %	100%	103%
Efficiency			
- Percent of available cash invested.	99%	99%	99%
Output			
- Annual dollar amount of interest earned.	$3,598,453	$4,326,750	$4,500,000
- Provide monthly market-to-market report.	12	12	12

* An index created by using a constantly maturing treasury note with a weighted average maturity that approximates the weighted average maturity of the City's portfolio.

FISCAL SERVICES — RISK MANAGEMENT

Description & Budget Explanation:
The Risk Management Division is responsible for providing programs that minimize the City's exposure to physical and financial loss. The Division resolves claims filed against the City and has programs established to reduce potential claims to the City. These programs include safety classes and inspections. The FY 00 approved budget is $124,398, a 12% increase over the FY 99 revised budget. One service level adjustment of $5,000 for a consultant to assist in the bid process of the City insurance program was authorized.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$106,138	$108,283	$124,398
Position Summary	2	2	2

Program Name: Risk Management

Service Level: Resolve claims filed against the City in a consistent and expedient manner.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of satisfied survey claimants.	85%	N/A[1]	85%
- Percent of claims filed against the City resolved without litigation.	99%	100%[2]	100%
Efficiency			
- Cost per claim filed.	$164	$525[3]	$400
- Number of claims reviewed.	468	500	500
Output			
- Total number of claims filed.	468	580	500

Service Level: Reduce total number and dollar amount of claims filed through monitoring and mitigation programs.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of third party losses that are subrogated.	100%	100%	100%
- Percent of funds that are recovered.	57%	38%	45%
Efficiency			
- Cost per property casualty claim review	$79	$45	$45
- Cost per workers comp claim review	$225	$118	$100
Output			
- Total dollars recovered.	$20,524	$38,000	$35,000
- Total compensation dollars saved.			

[1] No longer doing survey for each claim.
[2] These include only claims filed in Risk Management. It does not include litigation filed without a claim first filed with Risk Management.
[3] This is calculated by dividing the claims payout for W/C & P/C by the total number of claims.

FISCAL SERVICES — ACCOUNTING

Description & Budget Explanation:
The Accounting Division is responsible for processing, recording, and reporting all financial transactions of the City. The FY 00 approved budget is $586,451, a 5.8% increase over the FY 99 revised budget.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$616,680	$564,127	$586,451
Position Summary	11	11	11

Program Name: Accounting

Service Level: Provide accurate, useful and timely information to customers.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Receive the Certificate of Achievement for Excellence in Fin. Reporting from GFOA for the Comprehensive Annual Financial Report.	Yes	Yes	Yes
- Receive an unqualified audit opinion from external auditors.	Yes	No(a)	Yes
- Satisfaction rate on annual customer survey.	91%	90%	85%
Efficiency			
- Percent of month-end transactions recorded by the 10th business day of each month.	86%	90%	90%
- Submit CAFR to GFOA by March 31	Yes	Yes	Yes
Output			
- No. of month-end transactions recorded by the 10th business day of each month.	229	200	200

(a)The qualified audit opinion is a result of Y2K disclosures.

Service Level: Process and record all financial transactions for the City in an accurate, efficient, and timely manner.

Performance Measures:	**FY 98 Actual**	**FY 99 Estimate**	**FY 00 Appr. Budget**
Effectiveness			
- Percent of vendor invoices paid within 30 days of invoice date.	90%	90%	90%
- Receive an unqualified audit opinion from external auditors	Yes	No(a)	Yes
- Satisfaction rate on annual customer survey.	91%	90%	85%
- Percent of completed general ledger reconciliations and updates within 30 days of the period close date.	91%	85%	85%
- Ratio of correcting journal entry transactions to total journal entry transactions	0.5%	<1%	<1%
Efficiency			
- No. of A/P transactions per person.	24,344	24,500	26,500
- No. of journal entry transactions per person.	115,155	120,000	125,000(b)
- Admin. cost per A/P transaction.	$ 2.91	$2.58	$2.41
- Admin. cost per A/P check.	$ 5.79	$4.85	$4.25
- Admin. cost per vendor invoice.	$ 4.04	$3.55	$3.58
- No. of payroll checks per person/dollar amount per check.	10,527/$3.79	11,300/$3.14	11,300/$3.18
- Accounts receivable collection rate.	N/A	90%	90%
- No. of billing transactions per person/dollar amount per transaction.	14,149/$1.13	14,700/$0.97	14,700/$0.98
- No. of cash receipts per person/dollar cost per transaction.	39,138/$2.20	36,000/$2.12	36,500/$2.13
- No. of reconciliations per person.	213	350	350
Output			
- No. of A/P transactions.	48,688	49,000	53,000 (c)
- No. of journal entry transactions	230,309	240,000	250,000(b)
- No. of correcting journal entry transactions	1,332	1,325	1,300
- No. of A/P checks.	24,470	26,000	30,000(c)
- No. of vendor invoices paid.	35,081	35,500	35,600
- No. of payroll checks.	21,054	22,600	22,600
- Amounts collected.	N/A	$5,511,760	$5,515,000
- No. of billing transactions.	14,149	14,700	14,700
- No. of cash receipt transactions.	39,138	36,000	36,500
- No. of general ledger reconciliations.	425	350	350

(b)Increase due to implementation of Customer Information, Work Order, Building Permits, and Continuing Property Records software applications which interface with the general ledger.
(c)Increase due to Accounting processing Utility Customer Service refund checks.

FISCAL SERVICES — PURCHASING

Description & Budget Explanation:
The Purchasing Division assists City departments in acquiring quality products and services in an efficient manner and at favorable prices. Purchasing also maintains open communication with City departments and vendors. The approved budget is 2.4% above the FY 99 revised budget.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$196,124	$209,778	$219,876
Position Summary	4.5	4.5	4.5

Program Name: Purchasing

Service Level: Acquire quality goods and services in a timely and efficient manner within legal parameters for continued City operations.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Satisfaction percentage on annual survey of departments.	89.3%	81%	85%
- Satisfaction percentage on annual vendor survey.	N/A	90%	90%
- Percent of total expenditures done though cooperative purchasing agreements.	*N/A	10%	10%
- Percent of City's purchase transactions processed through field purchase orders.	93.3%	93.5%	93%
- Percent of City's dollars handled through the purchasing department.	87.2%	91.5%	90%
- Percent of total dollars utilizing blanket contracts.	16%	11%	13%
-Percent of active suppliers accounting for 90% of City expenditures.	15.2%	16%	15.5%
Efficiency			
- Average cost per purchase order.	$112	$115	$113.50
Output			
- Total dollar value of all City purchases.	$34,112,690	$25,000,000	$30,000,000
- Number of cooperative agreements in which the City participates.	12	13	15
- Number of FPO's processed by departments.	24,381	24,000	20,000
- Dollar value of P.O.'s processed by Purchasing staff.	$29,751,070	$23,500,000	$26,000,000
- Number of the following purchasing activities:			
one-time bids	68	75	72
annual bids	24	25	24
formal contracts/agreements	178	185	190
- Total number of suppliers.	6701	6600	6700
- Total number of active suppliers	1749	1650	1700

*Expenditures made through Interlocal Agreements were not tracked during 1998.

Service Level: Effectively and efficiently manage and dispose of surplus assets to obtain the greatest value for the City.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percentage of all surplus disposed within 6 months of being identified as surplus.	100%	100%	100%
Efficiency			
- Recovery percentage on surplus property.	20%	25%	25%
- Percentage of original value of heavy equipment and vehicles recovered through disposal methods.	39.8%	20%	28%
Output			
- Net amount received after expenses of disposition.	$99,135	$75,000	$87,000

Service Level: Manage warehouse inventory acquisition effectively and efficiently at favorable prices for continued City operations.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Average number of turnover levels of inventory items.	1.13	1.9	1.5
Efficiency			
- Percentage value of blanket orders for inventory items.	89.6%	65%	75%
Output			
- Dollar amount of blanket orders placed against inventory items.	$997,584	$800,000	$900,000

FISCAL SERVICES — OFFICE OF MANAGEMENT AND BUDGET

Description & Budget Explanation:
The Office of Management and Budget (OMB) is responsible for the preparation, monitoring and review of the annual budget. The budget activity involves working to ensure the overall policy goals of the City are reflected in the way funds are allocated and spent. OMB also reviews expenditures to determine whether the overall policy goals were met. The office is responsible for ongoing organizational review. The ongoing organizational review involves the development and monitoring of service levels and performance measures. This activity also involves the ongoing review and improvement of City processes through the reengineering program. The FY 00 approved budget of $237,307 is 19.9% below the FY 99 revised budget. This is due to the elimination of one full-time position.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$200,520	$187,068	$237,307
Position Summary	5.5	4.5	4.5

Program Name: Budget Preparation, Monitoring and Review

Service Level: Prepare, monitor and review all aspects of the annual budget.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of annual actual expenditures of budget.	94%	95%	95%
- Percent of respondents satisfied or very satisfied with services provided by Budget Office.	71%	86%	85%
Efficiency			
- Cost per budget adjustment.	$77	$75	$75
- Time per budget adjustment.	5 days	5 days	3 days
- Time per budget analysis project.	2 days	3 days	3 days
Output			
- No. of budget and contingency transfers processed.	26	25	25
- No. of budget amendments processed.	3	1	1
- No. of budget analysis reviews completed.	25	20	30

Program Name: Organization Review and Improvement

Service Level: Conduct organizational review functions to improve the performance of the organization.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of departments surveyed satisfied or very satisfied with organizational review.	82%	82%	85%
- Percent of organizational reviews conducted resulting in marked improvement in process.	N/A	100%	100%
Efficiency			
- Cost per review conducted.	$12,580	$13,000	$10,000
- Percent of review cost covered by cost savings or new revenues.	N/A	40%	60%
Output			
- No. of organization reviews conducted.	2	2	3
- No. of process improvement teams.	5	3	5
- Dollar amount of actual savings generated through organization reviews.	N/A	N/A	N/A

FISCAL SERVICES — MUNICIPAL COURT

Description & Budget Explanation:
Municipal Court provides a competent court system with quality service through the utilization of effective and efficient operating procedures. The FY 00 approved budget is 17.3% higher than the FY 99 revised budget primarily due to the following service level adjustments: $24,041 for the addition of a full-time Customer Service Representative; $39,111 to change a part-time Bailiff to full-time and increase security equipment for the court building; and $831 for the copier replacement policy.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$478,017	$485,766	$571,791
Revenue Summary	$1,233,604	$141,100	$150,081
Position Summary	11.5	11	12.5

Program Name: Case Maintenance

Service Level: Provide quality service while providing the City with administration for cases filed for enforcement of Class C misdemeanors.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percentage of non-parking citations entered within 24 hours of being filed In the court.	98%	85%	98%
- Percentage of parking citations entered within 24 hours of being filed in the court.	95%	80%	95%
Efficiency			
- No. of non parking citations entered per worker hour	30	30	30
- No. of parking citations entered per worker hour	41	35	41
Output			
- No. of non parking citations filed monthly.	1,910	1,950	2,200
- No. of parking citations filed monthly.	622	1,000	1,100

Program Name: Case Information/Processing

Service Level: Provide public with accurate information regarding their dealings with the court.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of payments processed within 24 hours received through the mail.	99%	75%	95%
- Percent of cash bonds received from the jail processed by noon of the same day.	99%	97%	98%
Efficiency			
- No. of payments processed by mail per worker hour	9	6	9
- No. of cash bonds, received from the jail, processed per worker hour.	4	4	4
Output			
- No. of monthly cash bonds received from jail on a monthly basis.	119	140	160
- No. of pieces of mail received on a monthly basis.	920	1,100	1,250

Program Name: Hearing Process

Service Level: Maintain effective and efficient court procedures in order to earn a high level of public confidence.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of contested hearings cases set for hearing within 60 days of request.	90%	75%	85%
- Percent of case paperwork prepared with notification to all parties ready at least 3 weeks prior to trial.	90%	93%	95%
Efficiency			
- No. of contested cases set for hearing per worker hour	3	3	4
Output			
- No. of contested cases set per month.	1,071	3,150	3,300
- No. of summons issued per month.	448	475	515
- No. of subpoenas issued per month.	343	200	240

OFFICE OF TECH. AND INFORMATION SERVICES — ADMINISTRATION

Description & Budget Explanation:
This division is responsible for administrative support of the Office of Technology and Information Services. The division also serves as the primary point of contact for the Communication and MIS divisions through the Action Center. The FY 00 approved budget is $319,282, a 14.7% decrease over the FY 99 revised budget. This decrease is mainly attributable to two SLAs from FY 99 with $45,361 in one-time costs. In FY 00, a $831 SLA was approved for the copier replacement policy.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$296,021	$366,787	$319,282
Position Summary	6	6	6

Program Name: Office of Tech. and Info. Services Action Center

Service Level: Coordinate Administration, MIS/GIS, Communication service request and provide administrative support to OTIS.

Performance Measures:

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
-Percent satisfied on customer service survey.	86.02%	81%	85%
Efficiency			
-No. of Communication requests per staff member. (3)	65	70	75
-No. of MIS/GIS requests per staff member. (3)	830	900	900
-No. of Field Purchase Orders (FPO) per staff member. (3)	763	700	1,000
Output			
-No. of Communication requests processed.	197	210	210
-No. of MIS/GIS requests processed.	2,490	2,700	2,700
-No. of Field Purchase Orders (FPO) processed.	2,291	2,100	3,000

OFFICE OF TECH. AND INFO. SERVICES — INTEGRATED DATA SERVICES

Description & Budget Explanation:
The Integrated Data Services Division is responsible for the maintenance of the City's micro-computers, mid range computers, and networks. The FY 00 approved budget is $1,466,812, a 1% decrease over the FY 99 revised budget. In addition, the Division's approved budget includes six service level adjustments totaling $151,852. Three maintenance SLAs were approved: 26,794 for maintenance of the software used with the mobile data terminal infrastructure, $9,000 for maintenance of the planning and code enforcement software and $25,850 for maintenance of the HTE customer information system. Other SLAs include $34,500 for the acquisition of credit card payment equipment, $39,708 for a micro-computer specialist position and $16,000 on a subscription plan for the AS400 system.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$1,198,413	$1,459,018	$1,466,812
Position Summary	12	14	15

Program Name: Management Information Systems - MIS

Service Level: Provide professional and helpful customer service to city computer end users.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
-Percent satisfied on bi-annual customer survey	80.25%	75.76%	70%
-Problem resolution/repair of computer systems			
Percent within one business day.	91.11%	88%	80%
No. of service/repair calls	4,138	3,500	5,250
Percent service calls for priority one application closed within 4 hours	94.55%	99%	99%
Efficiency			
-Public Safety Dispatch System up-time 7days/week, 24 hrs./day.	99.9%	99.9%	99.9%
-Midrange systems and wide area networks up-time, 5days/week, 9hrs./day.	98.64%	98%	98%
-Cost per hour of midrange up-time.	$43.34	$44.00	$47.98
-Cost per hour of Wide Area Network up-time.	$10.81	$16.50	$7.90
-Cost per work order hour for midrange	$54.72	$57.60	$39.44
-Cost per work order hour for WAN	$34.02	$34.00	$32.64
Output			
-No. of hrs. of up-time for midrange systems.	17,728	17,760	15,537
-No. of hrs. of up-time for WAN Servers	28,964	40,000	66,666
-Total hrs. spent on midrange work orders.	8,429	7,000	10,738
-Total hrs. spent on Wide Area work orders.	8,270	9,400	10,738

OFFICE OF TECH. AND INFO. SERVICES	GEOGRAPHIC INFORMATION SYSTEMS

Description & Budget Explanation:
This Division is responsible for the development and maintenance of the Geographic Information System (GIS). The FY 00 approved budget is $196,699, a 42% increase over the FY 99 revised budget. This increase is the result of two approved service level adjustments totaling $69,900. One is for a contract with ArcInfo/ArcView Software for the development of GIS applications ($60,000) and the second is for internal training of employees on the software ($9,900).

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$127,834	$127,722	$196,699
Position Summary	3.5	2.5	2.5

Program Name: Geographical Information Service - GIS

Service Level: Design, implement, provide, and maintain up-to-date, geographically accurate and complete coverage's with associated attribute information for all City departments.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent satisfied on customer survey.	74%	87%	80%
Efficiency			
- Percent of coverage's completed.	25%	38%	35%
Output			
- No. of maps produced	756	650	1,200

OFFICE OF TECH. AND INFORMATION SERVICES — PRINT/MAIL

Description & Budget Explanation:
The Print/Mail Division is responsible for the delivery of interoffice and external mail received at City Hall and the 14 offsite locations. Print/Mail is also responsible for in-house printing needs, sign making, and microfilming. The FY 00 approved budget is $247,452 a 2.4% increase over the FY 99 revised budget. One service level adjustment was approved of $2,436 for the copier replacement policy.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$224,741	$245,535	$247,452
Position Summary	5	5	5

Program Name: Print/Mail

Service Level: Provide professional and helpful customer service to City staff requiring printing and design needs, mail guidance, signs, and microfilming to comply with the State Records Retention Act.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
Percent satisfied on bi-annual customer survey	95%	98%	90%
Efficiency			
- Percent of incoming mail delivered within 24 hrs.	99%	99%	99%
- Percent of print work orders completed within 5 days.	90%	94%	90%
- No. of annual print work orders per staff.	715	715	715
Output			
No. of printing services work orders.	2,200	2,200	2,200
No. pieces of outgoing mail (w/o utility bills).	174,000	210,000	190,000

OFFICE OF TECH. AND INFORMATION SERVICES — COMMUNICATION SERVICES

Description & Budget Explanation:
The Communication Services Division is responsible for maintaining the city's telecommunications infrastructure. This includes the telephone and radio systems of the City. These systems are crucial to areas including Public Safety, Public Utilities, and Public Works. The FY 00 approved budget is $455,335, a 7.9% increase over the FY 99 revised budget. This increase is attributable to one service level adjustment, $5,340 to allow participation by the City's Communication Manager in the Federal Communication Commission's National Coordination Committee.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$334,342	$416,542	$455,335
Position Summary	5	5	5

Program Name: Communications

Service Level: Provide professional and helpful customer service to City staff requiring phone, radio, and cable needs.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of emergency work orders responded to within 2 hours.	100%	98%	98%
- Percent of routine work orders responded to within one business day.	98%	94%	90%
- Percent satisfied on survey.	87%	94%	80%
Efficiency			
- No. of work orders per staff annually.	336	280	280
Output			
- Total number of work orders.	1,681	1,400	1,400

OFFICE OF TECH. AND INFORMATION SERVICES — UTILITY BILLING

Description & Budget Explanation:
The Utility Billing Division is responsible for connecting and disconnecting water and electric meters, reading those meters and provide billing and collection services for the city to all customers of electric, water, sewer, sanitation and drainage services. The FY 00 approved budget is $1,268,972, a .1% increase over the FY 99 revised budget. Two approved SLAs for FY 00 include $5,600 for increased postage, printing, and copier cost; and $3,612 to upgrade an existing Temporary/Seasonal position to part-time with benefits.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$1,135,015	$1,227,425	$1,268,972
Position Summary	29.5	29.5	30

Program Name: Utility Customer Service

Service Level: Provide exceptional customer service to support the delivery of electric, water, sewer, sanitation and drainage services to the citizens of College Station.

Performance Measures:

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
-Percent satisfied on customer survey.	94%	85%	85%
Efficiency			
-No. of customers per day per walk-up employee.	72	65	60
-Annual number of processed bills per employee.	15,412	15,500	15,750
-Cost per bill.	$3.44	$3.70	$3.71
-Percent of bad debt expense annually.	0.39%	0.60%	0.46%
Output			
-No. of incoming calls.	73,781	71,000	75,000
-No. of bills annually.	308,240	310,000	315,000
-No. of payments.	294,851	298,000	310,000
-No. of walk-up customers.	54,519	54,000	54,000
-No. of service orders.	48,862	50,000	55,000

Program Name: Meter Service

Service Level: Provide timely connection and disconnection of electric and water services. Maintain service installations to ensure accurate recording of utility consumption. Obtain accurate and timely readings for all electric and water meters.

Performance Measures:

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
-Same day service percentage.	99.9%	99.9%	99.9%
-No. of electric meters checked and resealed annually.	4%	10%	15%
-Read accuracy percentage.	99.96%	99.96%	99.96%
Efficiency			
-No. of completed service orders per person.	14,284	14,390	14,500
-No. of completed routine checks of electric meters per person annually.	946	950	970
-No. of meters read daily, per person.	387	400	363
-Cost per meter read.	$0.26	$0.32	$0.33
Output			
-No. of service orders completed.	28,567	28,780	29,000
-No. of meters/readings checked out.	1,891	1,900	1,930
-No. of theft/tampering incidents discovered.	20	20	20
-No. of utility payments taken in field.	433	450	475
-No. of meters read annually.	439,269	448,000	456,500

PUBLIC WORKS — ADMINISTRATION

Description & Budget Explanation:
The Administration Division serves as the primary customer contact point, and provides administrative support for the nine divisions of the Public Works Department. The Division's FY 00 approved budget of $331,678 is 20% higher than the FY 99 budget. Two service level adjustments approved for this Division were $61,611 for the addition of a Greenways Coordinator and related supplies, and $831 for the City's copier replacement program.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$267,697	$269,355	$331,678
Position Summary	5	5	6

Program Name: Administration

Service Level: Provide prompt and reliable service to our customers both internal and external.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of internal customers satisfied on customer survey.	96%	95%	95%
Efficiency			
- No. of output items per support staff.	3,400	3,376	3,626
Output			
- No. of purchase requests submitted annually.	1,615	1,500	1,500
- No. of work orders assigned annually.	11,400	12,000	13,000
- No. of quarterly reports annually.	4	4	4

PUBLIC WORKS — FACILITIES MAINTENANCE

Description & Budget Explanation:
The Facilities Maintenance Division is responsible for the maintenance of the City's office spaces and buildings. This Division's approved budget of $920,924 is 3.3% lower than the previous fiscal year. One service level adjustment was approved for the Division, $290 for participation in the City's copier replacement program.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$735,554	$944,669	$920,924
Position Summary	6	6	6

Program Name: Facilities Maintenance

Service Level: Maintain clean, safe, and comfortable working environment for City employees, customers, and citizens.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent satisfied on customer survey.	87%	80%	85%
Efficiency			
- Avg. response time to emergency repairs.	1 Day	1 Day	1 Day
- Ratio of emergency repair hours to total of all maintenance hours.	9%	9%	9%
- Work orders per employee.	402	408	408
- Total direct dollar cost/square foot of all maintained facilities	$2.65	$2.65	$2.65
- Custodial cost per square foot.	$1.19	$1.19	$1.19
Output			
- No. of work orders annually.	2,199	2,040	2,140
- Total no. of labor hours to work orders.	8,627	7,488	7,488
- No. of labor hours to preventative maintenance.	325	480	480
- No. of labor hours to maintenance projects.	3,004	2,432	2,432
- No. of labor hours to emergency repairs.	913	480	480

PUBLIC WORKS — FLEET SERVICES

Description & Budget Explanation:
The Fleet Services Division is responsible for the care and maintenance of all vehicles and equipment in the City fleet. The FY 00 approved budget is $1,011,352, a 3.7% increase over the FY 99 revised budget. This increase includes two service level adjustments, $8,667 in replacement charges for the approved new fleet wash facility ($130,000), and $5,000 in increased maintenance costs for new vehicles and equipment being added to the fleet.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$948,051	$962,356	$1,011,352
Position Summary	15	15	15

Program Name: Fleet Services

Service Level: Provide prompt, reliable maintenance service at cost effective rates.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Vehicle downtime.	3.67%	4%	5%
- Percent satisfied on customer service survey.	85%	89%	85%
Efficiency			
- Cost per preventative maintenance (cars).	$ 26.39	$ 25	$ 25
- Percent of repairs requiring rework.	0.85%	0.75%	1.00%
- Mechanic efficiency percentage.	68.8%	70.0%	70.0%
Output			
- No. of vehicles per mechanic.	47	50	50
- No. of hours logged to work orders.	13,326	13,000	13,500
- Shop rate per hour.	$ 40.46	$ 40.00	$ 40.00

GENERAL GOVERNMENT — CITY SECRETARY

Description & Budget Explanation:
The City Secretary's Office is responsible for elections, records management, permanent records maintenance, City Council support, citizen committees, and vital statistics. The approved budget is 9% higher than the FY 99 revised budget but includes a service level adjustment of $831 for copier replacement and $13,955 for the addition of a part-time secretary.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$183,664	$181,676	$194,739
Position Summary	3.5	3.5	3.5

Program Name: Council Support

Service Level: Provide coordination and timely administrative support to the Council and Mayor.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of Council satisfied on coordination and administrative functions.	90%	90%	90%
Efficiency			
- No. of staff hours per packet.	25	50	40
Output			
- No. of Council meeting agendas prepared.	50	50	50
- No. of Council packets prepared	50	50	50

Program Name: Public Records and Information

Service Level: To maintain and provide public information in an efficient manner.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of customers satisfied on annual customer survey.	94%	98%	98%
Efficiency			
- No. of records processed	1,583	1,800	2,000
- Time per birth record request processed	10 minutes	10 minutes	10 minutes
- Time per general record request processed	30 minutes	30 minutes	45 minutes
Output			
- No. of birth certificates from hospital	648	750	750
- No. Birth certificate requests processed	590	675	700
- No. of requests for ordinances and general information, and death certificates processed.	300	1,200	1,300
- No. of sets of Council Meeting minutes processed.	45	50	50

GENERAL GOVERNMENT CITY MANAGER'S OFFICE

Description & Budget Explanation:
The City Manager's Office is responsible for the day to day administration of the City and for providing the City Council with recommendations on current and future issues. This is achieved by providing timely, complete and accurate information to the City Council. The City Manager's Office also involves providing the overall management philosophy and direction to the organization. The Community Relations Program is also part of the City Manager's Office. This program provides citizens with the opportunity to learn about and take part in their local government. Teen Courts, Citizens University, FRIENDS Mentors, and the Municipal Volunteer Program are some of the projects run by Community Relations. The approved budget is $478,501, 6.3% more than the FY 99 revised budget. This amount includes a service level adjustment of $14,893 for the upgrade of the volunteer coordinator to a benefitted part-time position.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$350,680	$458,019	$478,501
Position Summary	4	5	5.5

Program Name: Administration

Service Level: Facilitate communication between the Council, citizens, and staff on City related matters.

Performance Measures:	FY 98 Budget	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Satisfaction with City services on Citizen Survey	93.2%	93.8%	93.5%
- % of good/very good responses by City Council on overall quality of written material for Council meetings	N/A	N/A	90%
- % of good/very good responses by City Council on overall quality of oral presentations for Council meetings	N/A	N/A	90%
- Rating on City bond*	A1/A+	A1/A+	A1/A+
- % of inquiries/complaints responded to within standard response time	N/A	N/A	95
Efficiency			
- # of citizen inquiries/complaints	N/A	N/A	300
Output			
- % of Action Plans completed from Council's Strategic Issues	N/A	N/A	10%
- # of citizen and employee groups addressed per year to communicate the objectives of the City.	N/A	N/A	20

*The first bond rating is from Moody's and the second bond rating is from Standard's & Poor's
**Standard Response Time - depending upon type of complaint, average three to five business days.

Program Name: Community Programs

Service Level: To provide programs that will encourage two-way communication and better understanding and involvement between city government and the community.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Maintain a 5% or less recidivism rate within one year of Teen Court completion	N/A	3%	3%
- Maintain at least a 95 % satisfaction rate with Citizen University	100%	100%	100%
Efficiency			
- Annual cost per Citizen University participant	$104	$159	$125
- Annual est. saving to city through use of volunteers	N/A	$4,716	$30,000
Output			
- Annual # of Teen Court referrals	17	39	60
- Annual # of Citizen University students completing the program	22	21	24

GENERAL GOVERNMENT — LEGAL

Description & Budget Explanation:
The Legal Department is responsible for providing legal services to the City Council and to the city staff. Legal advice as to the best position for the City, contract writing, and litigation are some of the activities performed by the legal staff. The City Attorney's Office actively enforces ordinances as directed by the City Council, acquires real estate for easements, and handles real estate transactions. The FY 00 approved budget is approximately 3.7% more than the FY 99 revised budget.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$457,175	$481,402	$503,307
Position Summary	8	8	8

Program Name: Legal Department

Service Level: Provide in-house legal services to the City Council, staff, and boards and commissions; to maintain cost efficiencies in protecting the City from threatened or actual litigation; and effective preventative/proactive legal services.

GENERAL GOVERNMENT — HUMAN RESOURCES

Description & Budget Explanation:
The Human Resources Department is responsible for helping hire and retain the most suitable candidate, within available resources, for each position, providing the City with a highly motivated, well trained and efficient staff. The areas of selection and recruitment, employment, benefits, compensation, training and development, and employee relations are all administered by Human Resources. The FY 00 approved budget is $378,412 19.8% more than the FY 99 revised budget. This increase includes a service level adjustment of $50,000 to cover expenses of a consultant to review the City's current pay plan and $831 for copier replacement.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$286,486	$310,204	$378,412
Position Summary	6	6	6

Program Name: Training / Development

Service Level: Provide training and communication to city staff to develop quality service delivery.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Satisfaction rate from training participants.	95%	95%	95%
- Satisfaction rate from managers of training participants.	94%	95%	95%
Efficiency			
- Total cost of in-house training per employee.	$18.27	$18.00	$20.00
- Cost per employees participating.	$20.67	$23.00	$25.00
- No. of development hours per program.	4	4	4
Output			
- Total contact training hours.	3,802	4,500	4,500
- No. of employees participating in training.	549	700	700
- Total training programs completed.*	30	33	33

Program Name: Compensation and Benefits

Service Level: Provide a competitive, quality benefit and compensation plan.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- (Benefits) Percent within standard dollar amount for claims per employee.	+16%	-2%	+/-5%
- Percent of employees satisfied with claims handling.	80%	85%	85%
- Percent of Health providers satisfied with claims processing.	91%	93%	95%
- Median salaries compared to market	N/A	N/A	+/-5%
- Number of skill increases	N/A	N/A	33%
- Number of competency increases	N/A	N/A	33%
Efficiency			
- Insurance claims cost per employee.	$294.00	$290.00	$300.00
- Administration costs per claim (based on number of claims filed.).	$7.57	$8.75	$15.00
- Insurance claims cost per employee on optional plan.	$29.87	$22.00	$25.00
- Percent of support skill test passed	N/A	N/A	25%
Output			
- No. of insurance claims processed.	9,937	9,385	9,000
- Number of positions salary surveyed	N/A	N/A	120
- Number of salary surveys responded to	N/A	N/A	84
- Number of positions reviewed	N/A	N/A	10
- Number of employees taking support skill test	N/A	N/A	25
- Number of support skill test administered	N/A	N/A	50

Program Name: Recruitment and Selection

Service Level: Provide an adequate number of applicants for a department filling an open position in a timely manner.

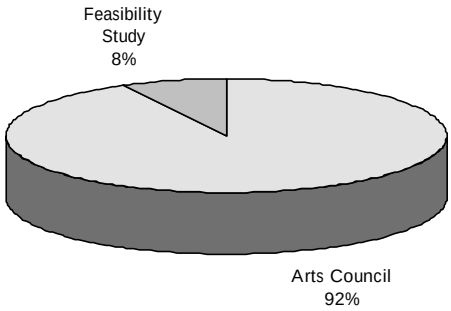
Performance Measures:	**FY 98 Actual**	**FY 99 Estimate**	**FY 00 Appr. Budget**
Effectiveness			
- Percent of open positions reposted. (due to inadequate pool)	6%	15%	10%
- Percent turnover for tested positions (during probationary period).	0.03%	1%	1%
- Annual Turnover Rate non-tested positions (during probationary period).	12%	2%	3%
- Percent of open jobs requested posted within 24 hrs.	99%	98%	98%
- Percent of time completed applications are available on the closing day of the posted job.	98%	97%	98%
Efficiency			
- Percent of posted jobs that were tested.	27%	24%	25%
- Percent of promotional jobs that were tested compared to all internal promotions.	21%	20%	20%
- No. of applications received per posted position.	17	19	20
Output			
- No. of applications processed.	3,217	1,500	3,500
- No. of posted jobs that were tested.	33	29	30
- No. of promotional jobs that were tested.	7	17	20

6. CULTURAL ARTS $255,400

Citizens benefit from availability and development of visual and performing arts.

Cultural Arts are provided in a number of ways in College Station. Cultural Arts are important in a community and provide some of the amenities that can make it a special place. Many of these are not provided by the City; instead, organizations such as Texas A&M University provide many of these services and programs. The City, however, provides funding for the cultural arts through the Brazos Valley Arts Council. This organization serves as a clearinghouse for other arts related organizations.

APPROPRIATIONS - CULTURAL ARTS



The Arts Council of Brazos Valley $235,400

The City of College Station provides funding to the Arts Council of Brazos Valley each year through proceeds from the Hotel/Motel Occupancy Tax Fund. The Arts Council uses these funds to offer the following programs and activities: 1) Local Color Art Gallery and Store; 2) Art Classes at Art Space; 3) an Annual Grant Program to provide local non-profit organizations with financial support for arts-related projects; 4) Scholarships; 5) Arts Education; 6) ArtiFacts publication; and 7) Arts in Public Places.

The City of College Station works with the Arts Council through the Parks and Recreation Director, who serves as the liaison to the organization.

During FY 99, the Arts Council continued its Art in Public Places Program. Currently in its second year, the public art program places outdoor sculptures at three sites in College Station over a nine month period. An approved increase of $6,400 in the FY 00 budget will permit the Arts Council to continue the on-going program with anticipation of purchasing another work from those on temporary display. In addition, an approved increase of $20,000 will allow the Council to conduct the Millennium Celebration of Culture and Art in a Northgate festival.

Cultural Arts Feasibility Study $20,000

A service level adjustment of $20,000 was approved to fund a feasibility study on building a performing arts center in College Station. The recent citizen survey conducted for the City shows that there is support for such a facility. This study will take an in-depth look at the issues to determine the feasibility of such a facility for this community.

Cultural arts are also provided by the City through some of the programming at the Wolf Pen Creek Amphitheater and various other Parks and Recreation sponsored programs.

Strategic Issues

No strategic issues have been identified under this vision statement for FY 2000.

The following pages in this section detail the service levels and performance measures for the Arts Council. Also included are the budget and position summaries for the Arts Council.

CULTURAL ARTS — ARTS COUNCIL OF BRAZOS VALLEY

Description & Budget Explanation:
The Arts Council of Brazos Valley conducts a continuing program of development, introduction, presentation, encouragement, and promotion of the arts in College Station by increasing the availability, performance, execution, and exhibition of all major art forms. The Arts Council base budget was approved to be $209,000 for FY 00. An approved increase of $6,400 in the FY 00 budget will permit the Arts Council to continue the on-going program with anticipation of purchasing another work from those on temporary display. In addition, an approved increase of $20,000 will allow the Council to conduct the Millennium Celebration of Culture and Art in a Northgate festival.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
College Station Budget Summary	$184,000	$209,029	$235,400
Arts Council Position Summary	3	3	3

Program Name: Annual Grant, Mini Grant and Scholarship Program

Service Level: To provide funding for arts related activities to non-profit organizations and individuals.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- No. of organizations completing Grant evaluations.	25	30	20
- No. of people served by Arts Council of Brazos Valley.	110,000	115,000	140,000
- Increase in the number of scholarship requests.	100%	100%	100%
- Percent increase in funding.	0%	20%	20%
- Increase in C. Monroe scholarship.	$500	$1,000	$1,000
- College Fine Arts scholarships.	$2,500	$2,500	$2,500
Efficiency			
- Percent of requests funded by Annual Grant Program.	90%	100%	100%
- Amount of funds provided by Mini Grant Program.	$3,000	$3,000	$1,000
- Amount of funds in Mini Grant remaining.	$0	N/A	$1,000
- Percent of requests funded by College Fine Arts Scholarship. *	$2,500	$3,000	$3,000
Output			
- No. of Carolyn Munroe Scholarships.	1	1	1
- No. of College Fine Arts Scholarships.	5	4	4
- No. of organizations receiving Annual Grants.	20	20	22
- Amount in Annual Grants.	$71,000	$100,000	$100,000
- No. of Mini Grants approved.	3	10	5

Program Name: Programs (Local Color Gallery and Art classes)

Service Level: To provide educational, entertainment and exhibition programs and services in the visual and performing arts to the community.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Annual percentage increase in visitors.	15%	20%	20%
- No. of areas of service, procedures and quality rated HIGH.	13	N/A	14
Efficiency			
- Avg. sales per artist.	$475	$500	$600
- No. of visitors per day.	20	50	50
Output			
- No. of Gallery visitors.	6,000	6,000	7,000
- Amount in Local Color sales.	5	5	6

Program Name: Administrative and Information Services

Service Level: To provide information, administrative support, coordination and assistance to groups, organizations and individuals.

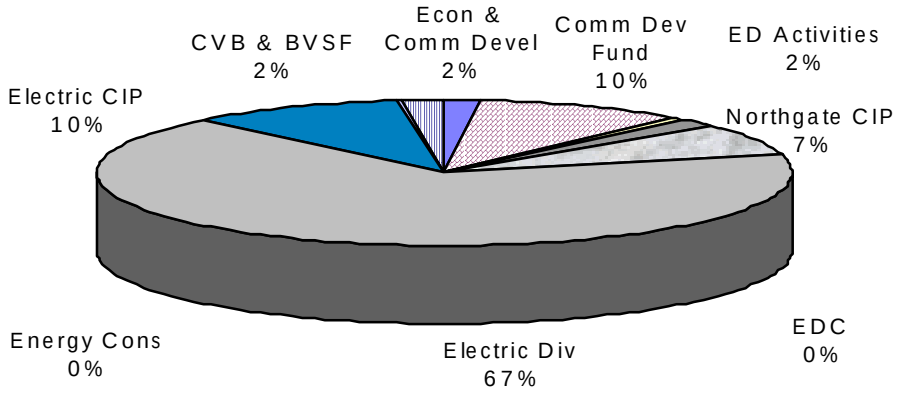
Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Annual percent increase of information requests.	10%	10%	15%
- Monthly circulation of artiFACTS.	20,000	22,000	16,500
Efficiency			
- No. of phone daily phone calls requesting information about programs and services.	55	75	75
- No. of artiFACTS newsletters.	240,000	249,000	198,000
- Cost per newsletter.	$0.04	$0.04	$0.04
- Amount of staff time needed to complete calendar.	5 hrs./week	8 hrs./week	8 hrs./week
- No. of activities on monthly calendar.	35	40	45
- No. of local and area media carriers receiving calendars.	59	60	60
- No. of Art Spots aired daily on KAMU-FM. reaching approximately 25,000 per airing	3	5	5
Output			
- No. of telephone requests for information.	12,500	20,000	20,000
- No. of newsletters.	12	12	12
- No. of newsletters in circulation.	20,000	20,000	16,500
- No. of artFAX sent to hotels and motels.	50	50	50
- No. of hotels and motels.	21	21	23
- No. of calendars.	12	12	12
- No. of activities promoted on calendars.	420	420	450
- No. of Art Spots recorded.	240	240	250
- No. of group promotional spots.	22	22	22
- No. of tickets sold.	7,500	7,500	8,000
- No. of organizations represented.	8	8	8

7. EMPLOYMENT/PROSPERITY $44,628,299

Citizens benefit from an environment that is conducive to providing diverse employment opportunities.

The encouragement of employment and prosperity is one of the key goals of the City policy makers. This is achieved in a variety of ways including economic development efforts to recruit and retain businesses in and to College Station. Redevelopment efforts in areas such as Northgate are designed in part to encourage an increase in prosperity. Business Park development is also critical to the City's efforts to provide diverse employment opportunities. The Electric Utility encourages employment and prosperity by providing some of the key resources businesses need. Employment and prosperity are also promoted through the activities of the Convention and Visitors Bureau and the Brazos Valley Sports Foundation.

APPROPRIATIONS - EMPLOYMENT/PROSPERITY



Economic and Community Development **$767,468**

The Economic and Community Development Department is responsible for coordinating economic development activities in College Station. These activities include marketing the Business Center in College Station as well as the rest of the City for new business activity. The department director serves as the staff liaison to the Economic Development Corporation.

Four different SLAs were approved for these two activities. In Economic Development, $18,000 was approved for landscape maintenance at the business center, and $2,000 has been approved for two employees to receive certification in the Economic Development Institute. In Community Development, $53,241 was approved to add an Affordable Housing Coordinator. The costs for this position would be reimbursed from CDBG and HOME grants received from the Department of Housing and Urban Development (HUD). $22,500 has also been approved to purchase a van for use by the Community Development staff and eligible outside agencies receiving Community Development funds.

Community Development Fund **$4,345,704**

The Community Development division helps provide low cost housing and other public assistance through community development block grant funds from the federal government. These funds are used to assist low to moderate income residents of College Station. Assistance is provided in areas including housing, public agency funding, public facility improvements, and economic development. Community Development grants for FY 00 include $1,186,000 in CDBG funds, $536,000 in HOME funds, and $120,000 in program income. $184,760 has also been appropriated from the Cedar Creek Project. In addition to these funds, there is expected to be $2,318,944 in unexpended funds from previous years' grants available for community needs.

Economic Development Corporation **$189,494**

The Economic Development Corporation is a joint agency funded by the Cities of Bryan, College Station, and Brazos County. The EDC promotes the Brazos County region for economic development prospects. In FY 00, the EDC will receive $19,494 over their FY 99 budget for a total of $189,494. The additional money will be used to fund a new position at the EDC.

Economic Development Activities **$888,245**

A number of Economic Development activities were approved in the FY 00 budget. Phase III of the College Station Business Center is budgeted to be built in FY 00. $888,245 has also been budgeted for economic development incentives for FY 00.

Northgate Capital Projects **$3,176,622**

Northgate is the oldest commercial district in College Station. It has a number of churches and a residential area as well. The revitalization of the Northgate area has been a top priority in recent years. It is hoped these efforts in Northgate will have a positive effect on the businesses in the area and will encourage additional redevelopment in the area over time. For FY 00, $3,176,622 was approved for the College Main parking garage. The project is scheduled for completion in FY 01.

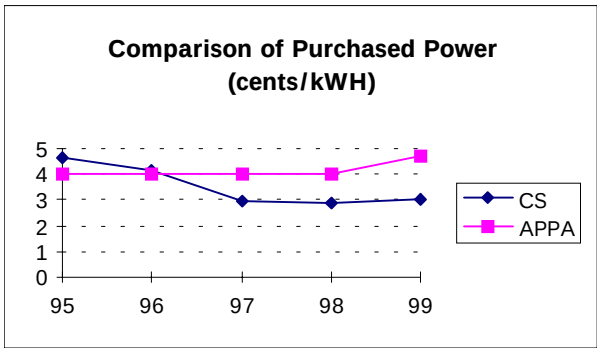
Electric Division **$29,827,725**

The Electric Division is responsible for providing cost efficient and reliable electric service to the citizens, businesses, and institutions in College Station. Electric service is critical to the ability to encourage new employment and prosperity in the City.

The approved FY 00 Electric Division budget includes service level adjustments totaling $259,765. The largest SLA, $135,000, is for an asset management and strategic plan study. Another SLA is for the outsourcing of the creation of a GIS database of existing easements costing $60,000.

A SLA was approved for an existing program with rising costs, $2,233 for additional funding of the state mandated one call system. A SLA for $2,172 was also approved for the new copier replacement policy.

Three SLAs were approved for upgrades to vehicles scheduled to be replaced: $10,000 for an aerial man lift, $5,000 to upgrade a standard truck to an extended cab truck, and $2,500 for a cargo safety screen for a van. Other SLAs include $12,000 for the replacement of manual tools with battery and gas powered tools, and $30,860 for substation maintenance. $471 was also added for the city-wide language pay SLA.



The graph above compares the American Public Power Association's average power cost with the average price paid by the City. The last three years show that the City has reduced and maintained its cost below the average APPA cost.

Electric Capital Projects **$4,379,900**

In FY 00, all approved electric capital projects will be funded from current revenues, without any electric revenue bonds needing to be issued. Significant approved electric capital projects include $875,000 for routine service and system extensions due to new development in the community, $700,000 for community enhancement, $215,00 for residential and thoroughfare street lighting, $1,597,400 for switch station substation conversion, and $100,000 for underground capacity improvement. Funds in the amount of $100,000 were approved for electric service extension to the Business Center. $200,000 was approved for transmission metering, while $400,000 was approved to continue the fiber optic loop.

Energy Conservation **$222,480**

Energy Conservation Division is responsible for encouraging and helping customers to use energy wisely. In FY 00, the Energy Conservation Division will move from the Development Services Department into the Public Utilities Department to more efficiently and effectively manage its operations. The FY 00 approved budget is $222,480, a 1.4% decrease over the FY 99 revised budget

Convention and Visitors Bureau $705,000
The Bryan-College Station Convention and Visitors Bureau is an important component in the encouragement of employment and prosperity opportunities. The Convention and Visitors Bureau works to encourage tourism into the Bryan and College Station area. The approved budget for FY 00 is $73,740 more than the FY 99 revised budget. The additional funding will be used for building renovations, including the replacement of the air conditioning system in the building occupied by Convention and Visitors Bureau, as well as fund a festivals and events position.

Brazos Valley Sports Foundation $125,660
The base budget for the Brazos Valley Sports Foundation is $122,000. The Foundation requested an increase of $48,000, or 39.3%. The total authorized increase is $3,660, or 3%, allowing the Sports Foundation to continue operations at existing service levels. The Brazos Valley Sports Foundation was created to put a focus on marketing sporting events in the Bryan/College Station area. The original proposal was to have a decrease in funding from the entities such as the City of College Station and an increase in private donations. To date the private donations to the Sports Foundation have not been as high as originally projected. At issue is what level of support the City of College Station wants to provide the Brazos Valley Sports Foundation. The approved level of funding provides an interim approach that will provide an opportunity to determine what level of service should be provided by the Sports Foundation.

Strategic Issues
Two strategic issues have been identified under this vision statement for FY 2000. They are as follows:

- 3. Economic Development
- 13. Tourism Development

The following pages in this section detail the service levels and performance measures for the operating divisions in the Employment/Prosperity Vision Statement. Also included are the budget and position summaries for each of the divisions.

ECON. & COMMUNITY DEVELOPMENT — ECONOMIC DEVELOPMENT

Description & Budget Explanation:
The Economic Development Division is responsible for coordinating the efforts to promote economic development activities in College Station. Economic development has been one of the key City Council issues in recent years. The FY 00 approved budget is 8.6% higher than the FY 99 revised budget. This increase is a result of two approved service level adjustments totaling $20,000. The first SLA of $18,000 is for landscape maintenance of the College Station Business Center Phase II. The second SLA of $2,000 is to be used toward certification of staff in the Economic Development Institute.

	FY 98 Actual	FY 99 Estimate	FY 99 Appr. Budget
Budget Summary	$211,770	$175,867	$248,486
Position Summary	2	2	2

Program Name: Economic Development - Retention, Attraction, and Redevelopment

Service Level: Provide for economic development efforts to retain and attract businesses in and to College Station.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- No. of jobs created or retained through City economic development efforts.	155	938*	325
- Net Increase in property valuation (from new development only).	$29,050,000	$25,780,000	$30,000,000
Efficiency			
- Percent of annual Economic Development Agreements with a payout of less than 7 years.	N/A	100%	95%
Output			
- No. of Economic Development agreements executed.	5	3	4

*U.C.S. (800), Stata (44), Arrowhead (38), Marble Slab (17), ARQ (4), HTRI (35)

Service Level: Provide for economic revitalization and redevelopment in targeted areas within College Station.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of citizens satisfied with redevelopment efforts in older areas of College Station.	77.8%	83%	80%
Efficiency			
Output			
- No. of economic development/redevelopment related activities in City.	4	7	7

Service Level: Manage and coordinate development/recruitment within the Business Center.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of Phase I at the Business Center occupied (77 dev. Acres).	58%	64.7%	81.8%
- Percent of Phase II at the Business Center Occupied (38 dev. Acres)	0%	14%	50%
Efficiency			
- Phase II Development Cost/Acre.	$40,369	$49,831	$0
Output			
- No. of businesses located.	3	3	3
- No. of new Business Park Jobs.	100	879	150

ECON. AND COMMUNITY DEVELOPMENT — COMMUNITY DEVELOPMENT

Description & Budget Explanation:
Community Development is responsible for providing low cost housing and public assistance through community development block grant funds from the federal government. Programs include housing rehabilitation; improvement to blighted areas, public agency assistance and general oversight. The FY 00 approved budget is $518,982, a 17.3% increase over the FY 99 revised budget. This increase is attributable to two service level adjustments totaling $75,741. The first SLA of $53,241 is for an additional staff position to work with affordable housing issues. The second SLA of $22,500 is to be used toward the purchase of a new van for CDBG eligible agencies and Community Development staff.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$390,246	$393,165	$518,982
Position Summary	8.5	8.5	9.5

Program Name: General Oversight

Service Level: Provide administrative, management, and general oversight to programs and services that benefit low-moderate incomes citizens or eliminate blighting conditions within the community.

Program Name: Revitalization of Eligible Areas and Properties

Service Level: Provide various technical and financial assistance to promote the revitalization of eligible areas and properties throughout the City.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of participating project properties tax valuation maintained or increased.	100%	100%	100%
Efficiency			
- Cost per facade improvement project.	$32,346	$106,825	*
Output			
- No. of specific projects identified and funded for parks, streets, water, sewage, and infrastructure needs.	5	5	4
- No. of commercial facade renovations completed.	1	2	*

* The number of applications, funding levels and availability, program guideline modifications and Council support for those proposed projects, all determine actual number and cost of façade projects completed. The FY 00 budget allocation for the Façade Program is $206,374.

Program Name: Public Services

Service Level: Provide a variety of health and public services to low income residents through the funding of non-profit organizations.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of public agencies funded that deliver public services within the terms and conditions of each agency's contract with the City.	100%	100%	100%
Efficiency			
- No. of agencies/contracts monitored per staff.	25	8	8
- No. of on-site monitoring visits.	16	16	16
- No. of reimbursement requests reviewed.	*41	32	32
Output			
- No. of agencies/contracts completed in compliance with policies.	25	8	8

Program Name: Housing Assistance Programs

Service Level: Assist low and moderate income residents with the purchase, rehabilitation, replacement or construction of residential property and to improve and increase the existing housing inventory within the city.

Performance Measures:	**FY 98 Actual**	**FY 99 Estimate**	**FY 00 Appr. Budget**
Effectiveness			
- Percent of applicants for replacement of dilapidated dwellings (15) that are provided relocation assistance (ORP Projects).	11%	7%	5 ea. / 33%
- Percent of applicants for rehabilitation of deteriorated dwellings (15) provided rehabilitation assistance (Rehab Projects).	1%	0.1%	5 ea. / 33%
- Percent of applicants for homebuyer assistance (100) provided downpayment assistance (DAP). NOTE: Applicants not eligible or able to purchase receive counseling and/or referral assistance (see below).	5%	16%	13 ea. / 13%
- Percent applicants for homebuyer assistance (100) receiving homebuyer counseling services or referred to credit counselor.	82%	120	100 ea./ 100%
Efficiency			
- Rehab program, cost per unit.	$21,275	$12,501	$21,000
- ORP Program, cost per unit.	$43,247	$48,000	$48,000
- Demolition Program, cost per unit (resulting from ORP projects or stand-alone demo's).	$1,850	$1,850	$2,000
- Down Payment Assistance Program, cost per unit. (see notes below)	$4,000	$7,060	$10,000
- New construction	N/A	$60,800	$65,000
Output			
- No. of units rehabilitated.	3	3	5
- No. of units replaced (ORP).	4	3	5
- No. of dilapidated structures demolished.	5	1	53
- No. of applicants receiving homebuyer (DAP) assistance.	N/A	15	15
- No. of applicants receiving home buyer and/or credit counseling.	N/A	120	100
- No. of new construction units developed.	2	6	6

NOTE: Beginning with FY 00, effectiveness will be reported as both a number of completed projects and a percentage of the proposed amount. Previous year percentages were reported as a percentage of the city's total estimated deteriorated/dilapidated structures needing repair/replacement assistance. Likewise, previously reported percentages for homebuyers were reported as a percentage of applications in file to be processed. All received applications have now been reviewed and processed. Future performance reports will document percentages and numbers of applications processed for that period.

ELECTRIC FUND — OPERATIONS

Description & Budget Explanation:
The Operations Division is responsible for the warehousing of supplies used in City operations, and the purchase and distribution of electric power to the customers of the electric utility. Revenues are expected to be approximately 6.67% higher in FY 00 than in FY 99. Approved FY 00 expenditures are 18.6% higher than the FY 99 revised budget. Nine SLAs were approved in the FY 00 budget for a total of $260,087. One SLA is for existing programs with increasing costs, $2,233 for the state mandated one call system. Another SLA is for the new copier replacement policy costing the Electric Fund $2,494. A SLA of $12,000 is for the replacement of manual tools with battery and gas powered tools. A fifth SLA is for an Asset Management and Strategic Plan study costing $135,000. A SLA of $60,000 is to out-source the creation of a GIS database of existing easements. Another SLA is for substation maintenance costing $ 30,860. Three SLAs are for upgrades to scheduled vehicle replacements: $10,000 for an upgrade of an aerial manlift, $5,000 for an upgrade of a truck to an extended cab truck, and $2,500 for an upgrade of a van to include a cargo safety screen.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$20,610,459	$24,379,794	$29,605,245
Revenue Summary	$36,380,812	$36,924,656	$40,368,248
Position Summary	53.5	53.5	53.5

Program Name: Warehouse

Service Level: Provide an efficient warehousing operation for the City of College Station, crew support for utility operations, and maintains the Utility Service Center grounds and building.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Provide immediate delivery of all water, wastewater, & electrical material.	100%	100%	100%
- Provide daily delivery of small office supply orders to all departments.	100%	100%	100%
- Provide weekly delivery of large orders, (i.e. cases of paper) same day delivery upon request.	100%	100%	100%
- Complete crew requests within 48 hours.	100%	100%	100%
Efficiency			
- Annual inventory count:			
value over	$3,515	$24,000	$24,000
value short	$4,731	$24,000	$24,000
- Annual inventory count:			
percent over	.30%	2%	2%
percent short	.41%	2%	2%
- No. of inventory items.	1,610	1,472	1,472
Output			
- Dollar value of material received.	$1,298,172	$1,500,000	1,400,000
- Dollar value of material issued.	$1,552,601	$1,300,000	$1,400,000
- No. of customers per day.	25-35	25-35	25-35
- No. of purchases per customer.	2-4	2-4	2-4

Program Name: Electrical Division

Service Level: Provide reliable electric service to the citizens of College Station.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Avg. customer outage duration for the previous 12 months (SAIDI).	69 mins.	129 mins.	75 mins.
- Avg. number of outages per customer per year (SAIFI).	1.23	2.11	1.17
Efficiency			
- System losses.	4.1%	4.4%	5%
Output			
- Total outage minutes in a 12 month period. (This is a rolling 12 month average.)	1,723,795	3,262,664	1,935,802

Service Level: To provide reasonably priced electric power to the citizens of College Station.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of purchase power price at or below avg. (Latest available data $.04).	83%	83%	N/A *
Efficiency			
- Monthly wholesale power billing avg.	$2,732,838	1,619,272	N/A*
Output			
- Avg. monthly amount of power purchased.	47,823,967	47,823,966	N/A*

* We are currently negotiating a new purchased power contract. Until we have a contract, it would be hard to predict FY 00 proposed numbers.

ELECTRIC FUND — ENERGY CONSERVATION

Description & Budget Explanation:
The Energy Conservation Division is responsible for encouraging and helping customers to use energy wisely. First, the Division is responsible for distributing utility and energy-conservation materials and information to the public to increase energy awareness. Second, the Division conducts energy audits for homes and businesses in order to analyze opportunities for customers to reduce energy costs. Third, the Division administers the Energy Back II residential high-efficiency A/C rebate program and the Good Cents new home construction energy conservation program. In FY 00, the Energy Conservation Division will move into the Public Utilities Department to more efficiently and effectively manage its operations. As a result of the move, the Division's activities will be funded from the Electric Fund. The FY 00 approved budget is $222,480 a 1% decrease over the FY 99 revised budget.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$129,831	$184,015	$222,480
Position Summary	1	1	1

Program Name: Energy Conservation

Service Level: Provide professional and helpful customer service to utility customers; implement and administer cost effective demand side management programs that will reduce the City's wholesale electrical costs.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent satisfied on customer survey.	96%	96%	96%
- Percentage of homes certified as Good Cents.	26%	26%	25%
- Amount of City energy demand reduced by high efficiency program.	409 kW	330 kW	300kW
Efficiency			
- Percentage of permitted homes Good Cents entries.	60%	62%	55%
- Percentage of permitted A/C's Energy Back II entries.	42%	42%	45%
Output			
- No. of energy audits.	102	75	100
- No. of homes entering Good Cents Program.	225	230	200
- No of Energy Back II rebates.	208	180	180

EMPLOYMENT / PROSPERITY

CONVENTION AND VISITORS BUREAU

Description & Budget Explanation:
The Bryan-College Station Convention and Visitor Bureau offers informational services, tour coordination, and assistance with transportation and meeting planning to visitors and convention attendees. The Convention and Visitor Bureau is funded through the Hotel/Motel Fund. The FY 00 approved budget is $705,000, a 11.87% increase over the FY 99 revised budget.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$533,000	$621,260	$705,000

Program Name: Convention and Visitors Bureau

Service Level: Provide an on-going tourism, marketing, sales and service effort to attract a maximum number of conventions, conferences and meetings that will use hotel rooms in our community; and provide quality services for conventions to generate repeat business and good referrals for new business.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Amount of hotel occupancy tax collections.	$1,555,051	$1,800,000	$1,854,000
- Amount of direct expenditures from convention delegates.	$8,941,438	$5,500,000	$9,405,000
Efficiency			
- Avg. daily hotel room rates.	N/A	$54.00	$54.00*
- Avg. hotel occupancy rate.	N/A	68%	68%*
Output			
- No. of bureau initiated convention room nights booked for the future.	47,687	55,000	57,000
- No. of delegates-conventions hosted.	42,782	38,000	40,000
- No. of sales appointments by bureau staff.	10,182	12,000	13,000
- No. of site inspections conducted by staff.	18	18	20
- No. of groups services provided for	168	165	175
- No. of room nights stayed by above groups	79,776	55,000	57,500
- No. of delegates.	47,599	42,000	45,000
- No. convention bids.	N/A	70	77
- No. of conventions booked.	N/A	150	160
- No. of convention articles.	N/A	15	18

* Budget Office Estimate

Service Level: Provide an on-going tourism, marketing, sales, and service program to bring the maximum number of overnight visitors to our community.

Performance Measures:	**FY 98**	**FY 99**	**FY 00**
	Actual	**Estimate**	**Appr. Budget**
Effectiveness			
- Amount of hotel occupancy tax collections.	$1,555,051	$1,800,000	$1,854,000
- Amount of direct tour and travel expenditures.	$1,714,848	$130,000	$607,500
- Monetary value of articles published.	$143,150	$150,000	$90,000
Efficiency			
- Avg. daily hotel room rates.	N/A	$54.00	$54.00*
- Avg. hotel occupancy rate.	N/A	68%	68%*
Output			
- No. of bureau initiated room nights booked for the future.	7,254	3,150	11,250
- No. of group tours hosted.	449	185	300
- No. of tour and travel group room nights.	880	600	615
- No. of articles published from hosted media.	7	6	5
- No. of familiarization tours hosted.	8	9	5
- No. of tourism inquiries as a result of trackable advertising.	N/A	9,600	10,000
- No. of tourism inquiries as a result of non-trackable advertising.	N/A	20,400	21,000

* Budget Office Estimate

EMPLOYMENT / PROSPERITY

BRAZOS VALLEY SPORTS FOUNDATION

Description & Budget Explanation:

The Brazos Valley Sports Foundation exists to develop and promote the interest, participation and acquisition of sporting events in Bryan-College Station. The Brazos Valley Sports Foundation is funded through the Hotel/Motel Fund. The FY 00 approved budget is $125,560, a 2.91% increase over the FY 99 revised budget.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Sports Events Coordination Budget	$99,500	$122,500	$125,560

Program Name: Sporting Events Coordination

Service Level: Promote the interest, participation and acquisition of sporting events in College Station/Bryan.

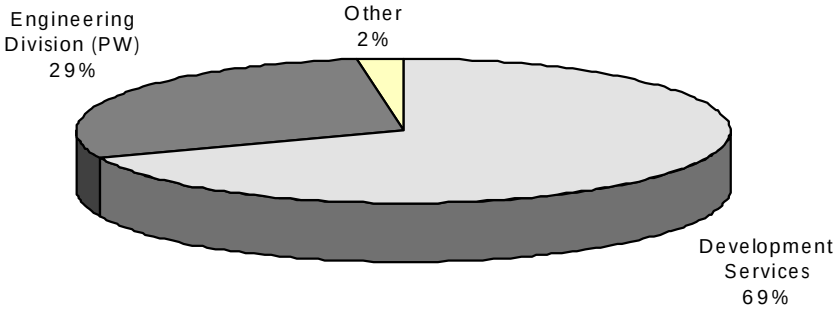
Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Annual percentage increase of sport events hosted/serviced	41%	25%	25%
- Annual percentage increase in number of participants	26%	25%	25%
- Annual percentage increase in number of room nights generated	71%	25%	25%
- Annual percentage increase in memberships	N/A	N/A	25%
- Annual percentage of return events	18%	15%	15%
Efficiency			
- Average number days per sport event	2.7	2.5	2.5
- Number of requests for assistance	34	32	40
- Average number of room nights per event	516	450	450
- Average number of participants per event	410	450	450
Output			
- Number of sport events hosted/serviced	34	24	35
- Number of room nights generated from Sport events hosted/serviced	17,550	13,000	17,000
- Community education workshops/seminars	4	3	4
- Number of events posted to sports calendar/ Community Calendar	68	50	60
- Number of different sports serviced	16	11	10
- Number of memberships	13	15	50

8. CIVIC PRIDE $2,314,391

Citizens benefit from well-planned, attractive residential and commercial areas, and from preserving historic areas.

Civic Pride is a critical part of what makes a community a good place to live. The City Council has identified this as one of the key policy areas for the City. Planning and development policies are critical because these have the greatest long term impact on community image and how citizens feel about their neighborhoods.

APPROPRIATIONS - CIVIC PRIDE



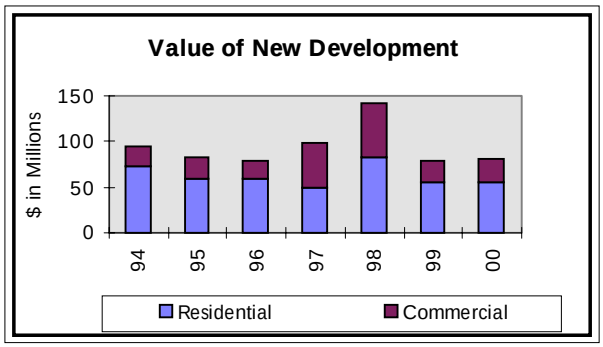
Development Services $1,596,292

The Development Services Department administers new development in the City. The development process includes planning and building function as well as development coordination activities. Also involved in the development process are other areas including the Fire Department and Public Utilities.

There are five authorized Service Level Adjustments in Development Services. An SLA was approved for $148,398 to assist the department in keeping pace with the current level of development review activity. This activity has been at a high level and additional resources are needed to make sure the development process does not take longer than necessary, and to ensure the quality of the development that occurs in College Station. This can be critical to reducing future maintenance costs of developer built infrastructure that becomes the city's responsibility to maintain.

Another SLA for the creation of a Land Management Coordinator position was authorized at $45,659. Also authorized was a SLA of $29,000 for additional support of neighborhood planning activities. This package includes funding for an intern and supplies needed to continue the program. Additionally, as part of the Copier Replacement Policy, a SLA of $1,119 was approved. These service level adjustments should increase customer service by increasing divisional efficiencies.

Development Services works to ensure that the zoning, subdivision, drainage and other ordinances are complied with. This ensures the community develops in a manner consistent with the policies established by the City Council.



The graph above depicts an increasing trend in the value of new residential and commercial development within the City. This growth has

occurred in a market environment of minimal inflation indicating that the growth is in real values. As would be expected, building permit activity is up as well. Residential building permits issued through September of 1999 increased 56.8% over those issued for the same period of 1998. Growth is primarily associated with residential remodeling and new duplex construction. The number of commercial permits issued is down slightly but have recently included several high value hotels.

Engineering Division (PW) $664,099

The Engineering division is responsible for the administration of the City's capital improvement plan. This includes the building of projects approved as part of bond elections such as streets, fire stations, libraries, and others; as well as capital projects for the public utilities such as electric, water, wastewater, and drainage projects.

Two SLAs have been authorized for the Engineering Division in FY 00. $143,875 was approved to enhance the abilities of the Division to keep up with the growing number of Capital Improvement Projects throughout the City. The SLA will add an engineer, engineering technician, vehicle, and supplies. A second SLA for $32,470 was approved for contract inspection services of development projects.

The SLA to help implement the capital program is important given the size of this year's approved capital budget of $43.1 million. In order to ensure these projects are constructed in an efficient and quality manner it is necessary to have the staff to manage the projects. This SLA will go towards achieving that goal.

Other Civic Pride Activities $54,000

Several outside organizations provide services that impact civic pride. The first is Brazos Beautiful. This organization focuses on a number of community enhancement areas including beautification and litter reduction, waste minimization and recycling, and public relations and education in these areas. The Brazos Beautiful approved budget for FY 00 is $37,000. $17,000 of that amount is for their base budget. The other $20,000 is for a beautification grant to enhance the gateways into the City. The Noon Lion's Club again requested funds to purchase fireworks for the annual 4th of July fireworks display in 2000. The approved budget is $8,000.
The Sister Cities Association requested and will receive $9,000 for FY 00. This organization establishes ties with other cities in the world and corresponds and has visitor exchanges. Groups from the sister cities make trips here and delegations from this area visit the foreign cities.

Strategic Issues

Four strategic issues have been identified under this vision statement for FY 2000. They are as follows:

- 5. Neighborhood Program and Policy
- 10. Comprehensive Plan Implementation
- 12. Northgate Revitalization
- 22. New City Hall

The following pages in this section detail the service levels and performance measures for the operating divisions in the Civic Pride Vision Statement. Also included are the budget and position summaries for each of the divisions.

DEVELOPMENT SERVICES — ADMINISTRATION

Description & Budget Explanation:
The Development Services Administration function is responsible for providing administrative support to the planning, engineering, building, code enforcement, development coordination, and energy management areas. Also, many of the Council strategic issues are managed by Development Services. The approved budget for this division is 6.6% more than the revised FY 99 budget and includes an approved service level adjustment of $1,058 for the copier replacement policy.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$181,733	$232,966	$254,438
Position Summary	5	5	5

Program Name: Administration

Service Level: Project development/implementation/management associated with the Council strategic issues; and management of department functions.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of City Council Strategic Issue objectives and milestones met within action plan time frames.	85%	85%	90%
- Percent of Council, Boards & Commission agenda items are completed within specified deadlines.	98%	98%	95%
Efficiency			
- Cost per Council, Board, Commission case.	$2,000	$2,000	$2,000
Output			
- No. of strategic issues addressed.	3	5	5
- No. Council, Board & Commission items.	320	350	350

DEVELOPMENT SERVICES — ENGINEERING DEVELOPMENT

Description & Budget Explanation:
Engineering development is responsible for the development review process, which ensures that development meets the required engineering standards. Approved expenditures for FY 00 are approximately 51.4% higher than the revised budget for FY 99.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$126,458	$140,253	$191,100
Position Summary	2	2	3

Program Name: Engineering

Service Level: Provide thorough and efficient plan review and construction inspection for development projects.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of plans and reports reviewed in 5 days or less.	76%	70%	50%
- Percent of site plan/plats reviewed in 5 days or less	N/A	70%	50%
- Percent of staff reports/coversheets completed on time	N/A	95%	95%
Efficiency			
- Administrative cost per review.	N/A	$400	$400
- Administrative cost per site plan/plat review	N/A	$250	$250
Output			
- No. of plans or reports reviewed annually.	324	350	350
- No. of site plans/plats reviewed annually	N/A	175	175
- No. of staff reports/coversheets prepared annually	N/A	200	200

DEVELOPMENT SERVICES — BUILDING INSPECTION

Description & Budget Explanation:
The Building Inspection function is responsible for the building review and permitting process. Building permits are issued and buildings are inspected as construction occurs to ensure buildings are constructed to city code. Approved expenditures for FY 00 are approximately 12.4% higher than the revised budget for FY 99 and include a service level adjustment of $33,182 for maintenance of the current development review program.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$367,014	$376,557	$429,023
Position Summary	8	8	9

Program Name: Building Division

Service Level: Perform thorough and efficient building plan review, inspection services and permit administration.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of plans reviewed within 5 days.	95%	95%	95%
- Percent of building inspections in 24 hours of request.	98%	95%	95%
- Percent satisfied on customer survey.	98%	95%	95%
- Percent of single family permits within 1 hour of application.	98%	95%	95%
Efficiency			
- Percent of single family permits issued within 5 days.	100%	99%	95%
- Percent of single family permits issued within 24 hours.	95%	95%	95%
- No. of building inspections per inspector	2,460	2,500	2,500
Output			
- Number of multi-family and commercial plans.	82	100	100
- No. of annual inspections.	9,839	9,500	9,500
- No. of inspections per day per inspector.	10.3	N/A	N/A

DEVELOPMENT SERVICES — PLANNING

Description & Budget Explanation:
The Planning activity is responsible for providing development services to those wishing to develop in College Station. This includes monitoring zoning, platting, and other development issues to ensure that development occurs in accordance with the existing policies and ordinances. Planning also assists the development community through this process and through any variances that may be requested. The planning function is also responsible for maintaining, monitoring and implementing the City's comprehensive plan. An SLA of $45,659 has been approved for FY 00 to add a Land Management Coordinator position. Also authorized were service level adjustments for maintenance of the current development review program in the amount of $115,216 and an intern position to assist in neighborhood planning programs at a cost of $29,000. With the approved SLAs, expenditures in this division would increase by approximately 23% over FY 99's revised budget.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$497,987	$583,967	$721,731
Position Summary	8.5	9.5	13.5

Program Name: Planning Administration

Service Level: Provide thorough and efficient review of zoning, development proposals, and project review.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent satisfied on customer survey.	90%	90%	90%
- Percent of development plans reviewed within 5 working days.	95%*	85%	85%
Efficiency			
- Cost per set of plans.	$2,857	$2,857	$2,857
- Cost per case (P&Z, ZBA).	$2,000	$2,000	$2,000
Output			
- No. of development plans reviewed.	100	200	250

* Average turn-around time 4.0 days.

Program Name: Comprehensive Plan

Service Level: Maintain, monitor, and implement the City's Comprehensive Plan Program.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Efficiency			
- Cost per case.	$2,564	$2,500	$2,500
Output			
- No. zoning cases	18	20	20

PUBLIC WORKS — ENGINEERING

Description & Budget Explanation:
Engineering is responsible for managing the capital improvement program and construction inspection of the infrastructure of private development. This includes projects such as street construction and rehabilitation, drainage projects, water and wastewater utilities, sidewalks and bikeways, and public facilities. The FY 00 approved budget is $664,099, a 37.7% increase over the FY 99 revised budget. The large increase is due to two service level adjustments that have been authorized. $143,875 was approved to aid in the CIP process. The SLA consists of an engineer, inspector, vehicle, and related supplies. The costs of this SLA will be reimbursed by the Utility Funds. Another SLA has been authorized for $32,470 that will allow for contract inspection services of development projects.

	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Budget Summary	$424,056	$487,602	$664,099
Position Summary	9	9	11

Program Name: Engineering

Service Level: Provide for effective and efficient use of Capital Improvement Funds.

Performance Measures:	FY 98 Actual	FY 99 Estimate	FY 00 Appr. Budget
Effectiveness			
- Percent of identified projects controlled by Engineering under contract.	87%	90%	95%
- Percent of CIP budget controlled by Engineering under contract.	82%	90%	95%
- Percent of budgeted capital projects designed and constructed within budget	N/A	90%	95%
Efficiency			
- Administrative cost per project	$14,772	$11,609	$10,733
Output			
- No. of CIP projects planned.	23	42	44

GENERAL FUND

The General Fund is used to account for all activities typically considered governmental functions of the city. These include Public Safety, Public Works, Parks and Recreation, Economic and Development Services, the support functions for these areas, and the administrative functions for the city.

The General Fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these items can be found in the Financial Policies on page F-1.

For FY 00, the General Fund is influenced by current policies and approved policy changes. The policies include inter-fund equity; maintaining a balance between revenues and expenditures; and maintaining the level of service currently provided as the city experiences residential and commercial growth.

The City is committed to look for ways to improve service delivery and efficiency of its operations. In FY 00, there are minor changes involving different departments in the General Fund. For example, the Fire Department has separated Fire Operations into Fire Suppression and Emergency Medical Services. This change should make it easier to determine the cost of providing these two services. Also, the Office of Management and Budget has reduced its number of analyst positions by one in the FY 00 budget by eliminating the previously listed vacancy.

The approved FY 00 General Fund revenues are $26,977,858, a 6.3% increase over the FY 99 revised budget. The increase is due to normal growth and inflationary factors and is distributed among most of the major revenue categories. Also included in the above estimate are approved service level adjustments for fee increases, grants, and donations from external sources. The approved budget includes a reduction of $12,500 in expected revenues to reflect the expected impact of recent state mandated sales tax changes.

Revenue projections are conservative estimates relative to historical trends and consider economic variables that affect the City's revenue stream. A table in appendix D provides historical trend data on major revenue categories. Major revenue estimates and assumptions are explained below.

1. Property Taxes are projected to be $3,431,548, up 10.6% over the FY 99 revised budget. This increase in ad valorem tax revenue is due to new development and increased value of existing properties.

   The operation and maintenance portion of the ad valorem tax rate was at 16.31 cents per $100 of valuation. Approximately $83,000 of the property tax that would ordinarily have gone into the General Fund will go to the Wolf Pen Creek Tax Increment Financing (TIF) Fund while Melrose TIF will receive $50,000.

2. Sales Tax is projected to be $11,849,500 in FY 00, up 4.5% over the FY 99 revised budget. Sales tax law changes, passed by the state legislature, are expected to reduce College Station revenues by $12,500. That reduction has been factored in to the estimate for FY 00. Estimated revenue is based on regression analysis of historical revenues, expected future retail sales and employment, and personal income. Good economic conditions continue to contribute to higher than normal growth in sales tax revenue.

3. Mixed Drink and Franchise Taxes are projected to increase 11.7% from the FY 99 revised budget. Growth in the cable and phone franchise taxes have led to much of the revenue increase.

4. Permit Revenue for FY 00 is projected to increase 9.4% the FY 99 revised budget. Good economic conditions have caused higher than normal growth to continue in building activity over recent years.

5. Government Grants experienced higher revenues than expected in FY 99 and are estimated to decline $25,586 from the FY 99 year end estimate. Many of the grants relate to the addition of Police Officers over the past several years. The approved budget amount for FY 00 is $282,814. Authorized service level adjustments of $127,814 are included.

6. Parks and Recreation revenues will increase 2.4% in FY 00 over the FY 99 year end estimate of actual revenues.

7. Other Service Charges include miscellaneous charges and fees from various departments within the general fund, primarily Police, Fire and Municipal Court. Police Department charges are

projected to increase by 67.1% to $353,300, partially due to an approved service level adjustment for an Alarm Permit Coordinator. Fire Department charges are expected to increase 4.7% to $334,430.

8. Fines, Forfeits, and Penalties are principally ticket and court fines from the Municipal Court. They are projected to increase by 12.3% from the FY 99 year end estimate to $1,365,000 in FY 00. This increase is partly related to the approved addition of 2 new motorcycle police officers who will address traffic issues. Also, there is an approved addition of 1 Municipal Court Customer Service Clerk that will increase the ability of the City to process fine revenue.

9. Miscellaneous Revenues include such items as miscellaneous rents and royalties, miscellaneous donations, collection service fees, sale of abandoned property, sale of fixed assets, etc. The FY 00 total is $178,000, a decrease of $24,000 from the FY 99 year end estimate. The decrease from the current year end estimate is due to the unknown and unplanned origin of many of these revenues.

10. Return on Investment (ROI) transfers from the enterprise funds were approved to be $5,673,885 for FY 00, a 6.4% increase over the FY 99 revised budget.

11. Investment earnings projected to be $400,000 which is above the FY 99 budget estimate of $390,000. The slight increase in investment earnings is dependent on modest increases in interest rates to partially offset the decrease in the fund balance.

City staff continued to look for ways to reduce expenditures in the FY 99 budget process. The Budget Office identified approximately $809,000 in one time expenditures that were removed from the FY 00 departmental target budgets. An additional $693,000 from the non-departmental section of the General Fund were also removed.

Net Expenditures for FY 00 are expected to be approximately $27.4 million, approximately 3.7% higher than the FY 99 year end estimate. This increase is due to inclusion of funding for service level adjustments that allows the City to address “Strategic Issues” and “Vision Statements” as outlined by the City Council. A net total of $1.3 million approved service level adjustments are included in the approved budget. These service level adjustments are discussed in detail in the executive summary and department summaries.

The General Fund has experienced changes in the number of budgeted positions. In the FY 00 base budget, the following changes have occurred in the number of full-time equivalent positions. The Energy Audits position was moved from the General Fund to the Electric Fund and a position was eliminated in the Office of Management and Budget. These changes result in a net decrease of 2 full-time equivalents to the base budget for the General Fund. The FY 00 base budget has 519 positions approved.

Approved service level adjustments will result in an increase of full-time equivalents. Among the approved positions are 3 additional Police Officers, 3 additional Fire Fighters, and various others to meet increasing service demands. There is a net increase of 24 positions in the FY 00 approved budget over the FY 99 revised budget. This figure includes an increase of 26 full-time equivalent positions, and a reduction of 2 full-time equivalent positions.

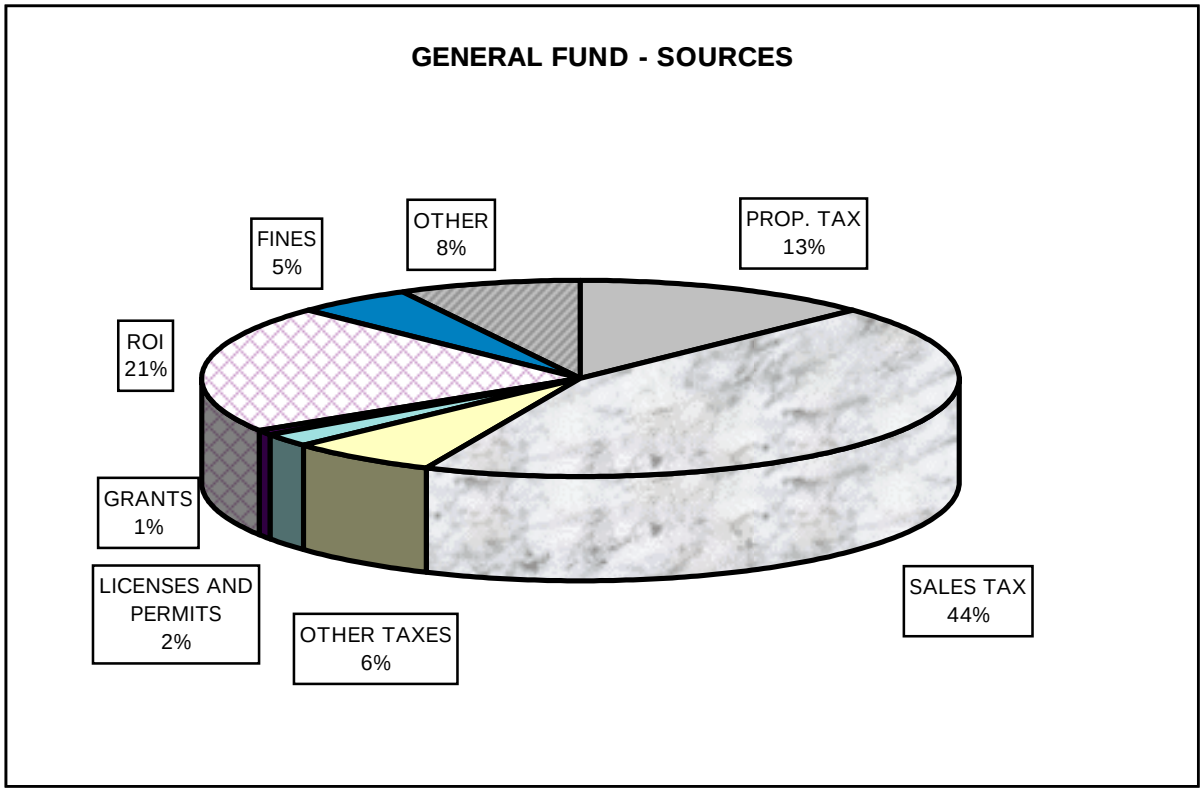
Approved Outside Agency Funding from the General fund FY 00 budget is $192,575. Agencies that have requested to maintain current levels of funding are the Brazos Valley Council on Alcohol and Substance Abuse, $25,000; Retired and Senior Volunteer Program, $5,000; SCA Student Ambassador program, $9,000; and the Noon Lions Club, $8,000. The Brazos County Health District has requested an increase in funding of $4,275 for a new total of $89,775. The Dispute Resolution Center of Brazos County has been allocated $2,500 and the Brzzos Senior Center has been allocated $3,300. Also included is $50,000 for the beautification project along FM 2818 being coordinated by Brazos Beautiful.

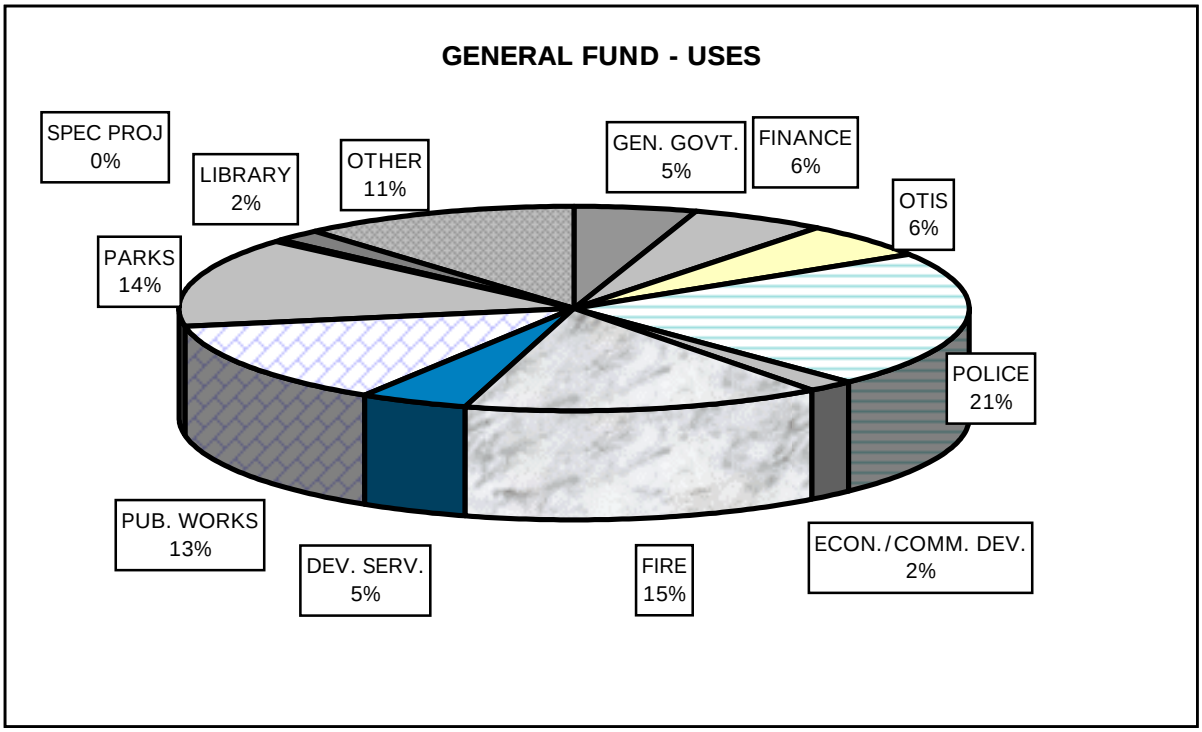
There is $894,550 budgeted for pay and benefit adjustments in the General Fund for FY 00. The plan will allow a 4% pay increase across the board. It will also provide funds for skills and competency based pay. Included in the above number is $16,899 for Language Skills Pay.

The FY 00 approved budget includes $76,784 for special projects. These funds will be used as loan repayment to the Electric fund for a portion of the Northgate Revitalization project.

CITY OF COLLEGE STATION
GENERAL FUND
FUND SUMMARY

	FY 97-98 ACTUAL	FY 98-99 REVISED BUDGET	FY 98-99 YEAR-END ESTIMATE	FY 99-00 BASE BUDGET	FY 99-00 APPROVED SLAS	FY 99-00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 00
BEGINNING BALANCE	$ 6,573,606	$ 5,964,198	$ 5,964,198	$ 4,945,399	$ 5,508,877	$ 4,945,399	
REVENUES:							
PROPERTY TAX	$ 2,753,863	$ 3,102,000	$ 3,102,000	$ 3,431,548	$ 0	$ 3,431,548	10.62%
SALES TAX	10,912,466	11,336,000	11,488,000	11,862,000	(12,500)	11,849,500	4.53%
MIXED DRINK AND FRANCHISE	1,610,444	1,537,400	1,638,000	1,717,000	0	1,717,000	11.68%
LICENSES AND PERMITS	577,032	526,750	550,000	576,000	0	576,000	9.35%
GRANTS	187,700	281,794	308,400	155,000	127,814	282,814	0.36%
PARKS AND RECREATION	554,454	624,824	566,400	580,000	0	580,000	(7.17%)
OTHER CHARGES FOR SERVIC	778,866	646,030	726,000	750,000	174,111	924,111	43.04%
FINES, FORFEITS, AND PENALT	1,233,604	1,426,700	1,216,000	1,255,000	110,000	1,365,000	(4.32%)
INVESTMENT EARNINGS	485,409	411,000	390,000	400,000	0	400,000	(2.68%)
MISCELLANEOUS	235,989	152,500	202,000	178,000	0	178,000	16.72%
RETURN ON INVESTMENT	5,330,500	5,333,975	5,333,975	5,673,885	0	5,673,885	6.37%
TOTAL REVENUES	$24,660,327	$25,378,973	$25,520,775	$26,578,433	$ 399,425	$26,977,858	6.30%
TOTAL FUNDS AVAILABLE	$31,233,933	$31,343,171	$31,484,973	$31,523,832	$ 5,908,302	$31,923,257	1.85%
EXPENDITURES:							
POLICE	$ 6,324,128	$ 7,170,250	$ 7,005,069	$ 7,174,337	$ 423,457	$ 7,597,794	5.96%
FIRE	4,239,573	5,053,652	4,914,261	4,901,660	243,342	5,145,002	1.81%
PUBLIC WORKS	3,965,911	4,313,390	4,247,182	4,293,119	421,370	4,714,489	9.30%
PARKS AND RECREATION	4,269,208	4,846,239	4,746,690	4,766,408	310,273	5,076,681	4.76%
LIBRARY	586,438	649,391	636,664	645,391	53,411	698,802	7.61%
DEVELOPMENT SERVICES	1,303,023	1,557,824	1,517,758	1,372,116	224,176	1,596,292	2.47%
ECONOMIC & COMMUNITY DE	602,016	671,107	569,032	671,727	95,741	767,468	14.36%
OFFICE OF TECH. & INFO. SYS	1,622,268	1,987,036	1,953,527	1,760,210	222,583	1,982,793	(0.21%)
FISCAL SERVICES	1,540,144	1,946,295	1,825,529	1,938,433	60,098	1,998,531	2.68%
GENERAL GOVERNMENT	1,642,082	1,678,636	1,673,094	1,692,281	80,510	1,772,791	5.61%
PUBLIC AGENCY FUNDING	139,177	182,500	132,500	188,300	4,275	192,575	5.52%
OTHER	1,822	0	0	0	0	0	N/A
SPECIAL PROJECTS	378,117	526,784	526,784	76,784	0	76,784	(85.42%)
ECONOMIC DEVELOPMENT	183,800	183,800	183,800	0	0	0	(100.00%)
TEEN CENTER	400,000	0	0	0	0	0	N/A
DEBT AVOIDANCE	1,900,000	585,500	585,500	0	0	0	(100.00%)
GENERAL/ADMIN. TRANSFER	(3,716,383)	(4,085,416)	(4,027,816)	(4,062,303)	(757,119)	(4,819,422)	17.97%
ESTIMATED GAINSHARING DIS	-	-	-	354,593	0	354,593	
CONTINGENCY	0	151,395	50,000	241,899	0	241,899	59.78%
TOTAL EXPENDITURES	$25,381,324	$27,418,383	$26,539,574	$26,014,955	$ 1,382,117	$27,397,072	(0.08%)
GAAP ADJUSTMENTS	$ 111,589						
INCREASE (DECREASE) IN FUND BALANCE	$ (720,997)	$ (2,039,410)	$ (1,018,799)	$ 563,478	$ (982,692)	$ (419,214)	
ENDING FUND BALANCE	$ 5,964,198	$ 3,924,788	$ 4,945,399	$ 5,508,877	$ 4,526,185	$ 4,526,185	


GENERAL FUND - SOURCES
FINES 5%
OTHER 8%
PROP. TAX 13%
ROI 21%
GRANTS 1%
LICENSES AND PERMITS 2%
OTHER TAXES 6%
SALES TAX 44%


GENERAL FUND - USES
SPEC PROJ 0%
LIBRARY 2%
OTHER 11%
GEN. GOVT. 5%
FINANCE 6%
OTIS 6%
PARKS 14%
POLICE 21%
PUB. WORKS 13%
DEV. SERV. 5%
FIRE 15%
ECON./COMM. DEV. 2%

CITY OF COLLEGE STATION
GENERAL FUND DEPARTMENT
SUMMARY

EXPENDITURE BY DEPARTMENT

DEPARTMENT	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
POLICE DEPARTMENT	$ 6,324,128	$ 7,170,250	$ 7,005,069	$ 7,174,337	$ 7,597,794	5.96%
FIRE DEPARTMENT	4,239,573	5,053,652	4,914,261	4,901,660	5,145,002	1.81%
PUBLIC WORKS	3,965,911	4,313,390	4,247,182	4,293,119	4,714,489	9.30%
PARKS AND RECREATION	4,269,208	4,846,239	4,746,690	4,766,408	5,076,681	4.76%
LIBRARY	586,438	649,391	636,664	645,391	698,802	7.61%
DEVELOPMENT SERVICES	1,303,023	1,557,824	1,517,758	1,372,116	1,596,292	2.47%
ECONOMIC/COMMUNITY DEV.	602,016	671,107	569,032	671,727	767,468	14.36%
OFFICE OF TECH & INFO SERVICES	1,622,268	1,987,036	1,953,527	1,760,210	1,982,793	(0.21%)
FISCAL SERVICES	1,540,144	1,946,295	1,825,529	1,938,433	1,998,531	2.68%
GENERAL GOVERNMENT	1,642,082	1,678,636	1,673,094	1,692,281	1,772,791	5.61%
GENERAL FUND TOTAL	$ 26,094,791	$ 29,873,820	$ 29,088,806	$ 29,215,682	$ 31,350,643	4.94%

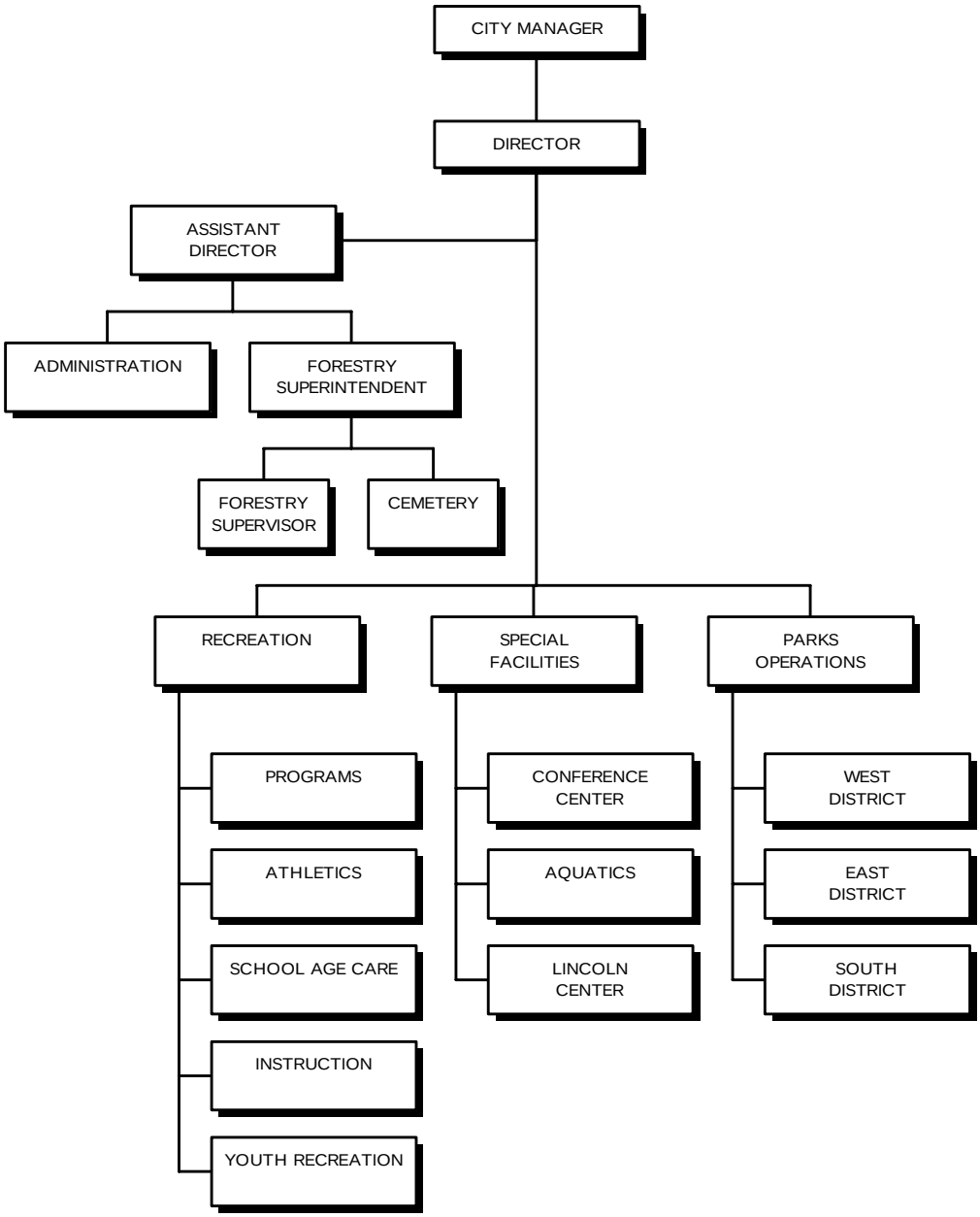
EXPENDITURE BY CLASSIFICATION

CATEGORY	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 17,579,213	$ 19,690,355	$ 19,228,551	$ 20,311,778	$ 21,349,732	8.43%
SUPPLIES	948,923	1,450,089	1,399,689	1,247,745	1,444,272	(0.40%)
MAINTENANCE	2,372,733	2,674,658	2,559,366	2,556,853	2,784,077	4.09%
PURCHASED SERVICES	4,553,043	5,438,261	5,354,630	4,859,513	5,313,380	(2.30%)
CAPITAL OUTLAY	640,879	620,457	546,570	239,793	459,182	(25.99%)
GENERAL FUND TOTAL	$ 26,094,791	$ 29,873,820	$ 29,088,806	$ 29,215,682	$ 31,350,643	4.94%

PERSONNEL SUMMARY BY DEPARTMENT

DEPARTMENT	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
POLICE DEPARTMENT	120.5	125.0	132.0	132.0	137.5	4.17%
FIRE DEPARTMENT	78.0	82.0	85.0	85.0	89.0	4.71%
PUBLIC WORKS	41.5	51.0	49.0	49.0	54.0	10.20%
PARKS AND RECREATION	109.5	108.0	108.5	108.5	110.0	1.38%
LIBRARY	0.0	0.0	0.0	0.0	0.0	N/A
DEVELOPMENT SERVICES	36.0	24.5	25.5	24.5	30.5	19.61%
ECONOMIC/COMMUNITY SERVICES	10.5	10.5	10.5	10.5	11.5	9.52%
OFFICE OF TECH & INFO SERVICES	32.5	21.5	22.5	22.5	23.5	4.44%
FISCAL SERVICES	31.0	32.0	37.0	36.0	37.5	1.35%
GENERAL GOVERNMENT	29.0	29.0	25.0	25.0	25.5	2.00%
GENERAL FUND TOTAL	488.5	483.5	495.0	493.0	519.0	4.85%

PARKS AND RECREATION



CITY OF COLLEGE STATION
PARKS & RECREATION DEPARTMENT
SUMMARY

EXPENDITURE BY DIVISION

DIVISION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
ADMINISTRATION	$ 453,744	$ 493,999	$ 487,064	$ 460,516	$ 531,210	7.53%
RECREATION	1,095,439	1,275,216	1,268,395	1,253,490	1,324,240	3.84%
SPECIAL FACILITIES	1,017,587	1,128,548	1,138,909	1,075,042	1,146,171	1.56%
PARKS OPERATIONS	1,144,803	1,301,376	1,209,153	1,316,463	1,400,663	7.63%
FORESTRY	557,635	647,100	643,169	660,897	674,397	4.22%
DEPARTMENT TOTAL	$ 4,269,208	$ 4,846,239	$ 4,746,690	$ 4,766,408	$ 5,076,681	4.76%

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 2,644,856	$ 2,866,418	$ 2,831,842	$ 3,012,209	$ 3,107,171	8.40%
SUPPLIES	292,266	409,967	401,527	378,768	493,868	20.47%
MAINTENANCE	250,025	282,648	275,066	301,408	307,908	8.94%
PURCHASED SERVICES	1,041,266	1,219,477	1,195,990	1,053,283	1,132,772	(7.11%)
CAPITAL OUTLAY	40,795	67,729	42,265	20,740	34,962	(48.38%)
DEPARTMENT TOTAL	$ 4,269,208	$ 4,846,239	$ 4,746,690	$ 4,766,408	$ 5,076,681	4.76%

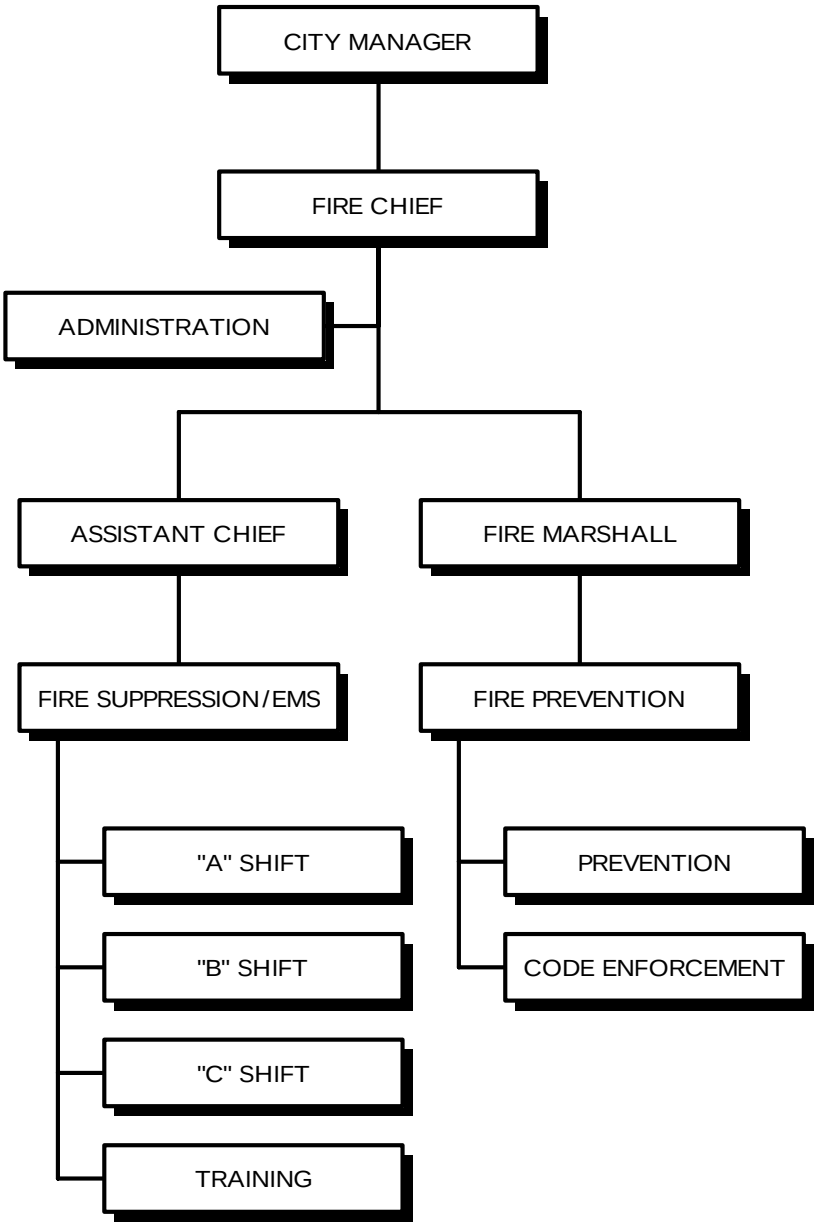
PERSONNEL SUMMARY BY DIVISION

DIVISION	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
ADMINISTRATION	7.0	8.0	8.0	8.0	9.5	18.75%
RECREATION	23.5	23.5	23.0	23.0	23.0	0.00%
SPECIAL FACILITIES	37.5	34.0	34.0	34.0	34.0	0.00%
PARKS OPERATIONS	29.0	30.0	31.0	31.0	31.0	0.00%
FORESTRY	12.5	12.5	12.5	12.5	12.5	0.00%
DEPARTMENT TOTAL	109.5	108.0	108.5	108.5	110.0	1.38%

SERVICE LEVEL ADJUSTMENTS

ADMINISTRATION	Assistant Emergency Management Coordinator	$49,365
	Upgrade PT Draftperson to Full Time Parks Planner	19,520
	Copier Replacement Policy	1,809
RECREATION	FM Public Information Radio	2,750
	Texas Amateur Athletic Federation 2000 games of Texas	60,000
	Van Upgrade	8,000
SPECIAL FACILITIES	Increase in Lifeguard salaries	32,701
	Swimsuits and training for lifeguard staff	7,750
	Increase Lincoln Center hours	2,329
	Copier Replacement Policy	1,662
	Hosting of the Texas Public Pool Coucil annual conf.	2,500

FIRE DEPARTMENT



CITY OF COLLEGE STATION
FIRE DEPARTMENT
SUMMARY

EXPENDITURE BY DIVISION

DIVISION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
FIRE ADMINISTRATION	$ 309,694	$ 291,508	$ 299,380	$ 275,556	$ 294,312	0.96%
FIRE SUPPRESSION	3,552,440	4,317,441	4,185,342	2,779,231	2,813,957	(34.82%)
FIRE PREVENTION	377,439	444,703	429,539	451,459	519,103	16.73%
EMER. MEDICAL SERV.	0	0	0	1,395,414	1,517,630	N/A
DEPARTMENT TOTAL	$ 4,239,573	$5,053,652	$ 4,914,261	$ 4,901,660	$ 5,145,002	1.81%

DEPARTMENT SUMMARY BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 3,535,538	$4,019,874	$ 3,954,777	$ 4,078,971	$ 4,242,537	5.54%
SUPPLIES	140,281	172,907	158,829	172,293	219,228	26.79%
MAINTENANCE	153,780	189,172	187,529	162,870	163,370	(13.64%)
PURCHASED SERVICES	367,277	596,386	593,947	487,526	491,557	(17.58%)
CAPITAL OUTLAY	42,697	75,313	19,179	0	28,310	(62.41%)
DEPARTMENT TOTAL	$ 4,239,573	$5,053,652	$ 4,914,261	$ 4,901,660	$ 5,145,002	1.81%

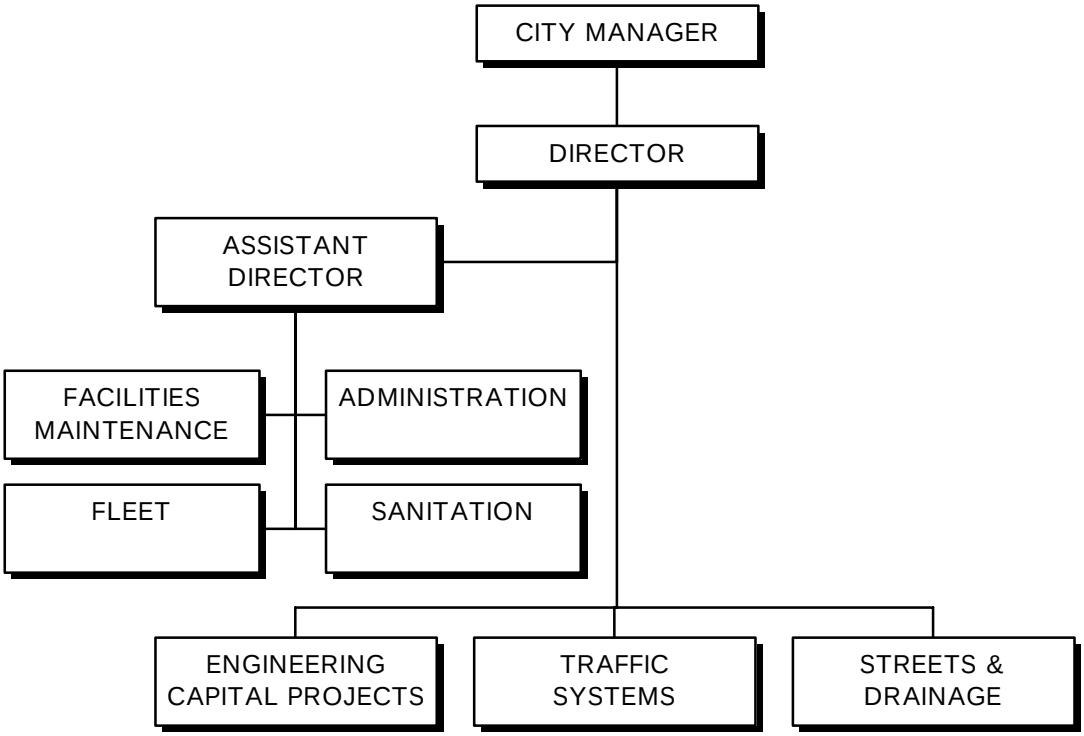
PERSONNEL SUMMARY BY DIVISION

DIVISION	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
FIRE ADMINISTRATION	5.0	4.0	4.0	3.0	4.0	0.00%
FIRE SUPPRESSION	73.0	69.0	72.0	47.0	47.0	(34.72%)
FIRE PREVENTION	0.0	9.0	9.0	9.0	9.0	0.00%
EMER. MEDICAL SERV.	0.0	0.0	0.0	26.0	29.0	N/A
DEPARTMENT TOTAL	78.0	82.0	85.0	85.0	89.0	4.71%

SERVICE LEVEL ADJUSTMENTS

FIRE ADMINISTRATION	Part-time Administrative Support Position	$ 17,925
	Copier Replacement Policy	831
FIRE SUPPRESSION	7 Sets of Fire-Fighting Clothing	7,500
FIRE PREVENTION	CDBG Funded Code Enforcement Officer	59,740
EMER. MEDICAL SERV.	Phase 2 of 3rd Ambulance Staffing (3 Personnel)	69,391
	EMS Replacement Package	30,000
	Increase in Paramedic Certification Pay	22,825
ALL DIVISIONS	Assignment Pay	35,130
		$ 243,342

PUBLIC WORKS



CITY OF COLLEGE STATION
PUBLIC WORKS
DEPARTMENT SUMMARY

EXPENDITURE BY DIVISION

DIVISION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
PUBLIC WORKS ADMINISTRATION	$ 267,697	$ 276,055	$ 269,355	$ 269,236	$ 331,678	20.15%
FACILITIES MAINTENANCE	735,554	952,780	944,669	920,634	920,924	(3.34%)
STREETS MAINTENANCE	1,758,397	1,734,048	1,740,200	1,789,724	1,889,724	8.98%
DRAINAGE MAINTENANCE	299,004	306,596	276,911	270,384	320,384	4.50%
TRAFFIC	167,774	198,325	196,271	187,008	187,008	(5.71%)
ENGINEERING	424,056	482,244	487,602	487,754	664,099	37.71%
TRAFFIC SIGNALS	313,429	363,342	332,174	368,379	400,672	10.27%
DEPARTMENT TOTAL	$ 3,965,911	$ 4,313,390	$ 4,247,182	$ 4,293,119	$ 4,714,489	9.30%

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 1,727,026	$ 1,852,507	$ 1,840,461	$ 1,941,814	$ 2,132,343	15.11%
SUPPLIES	141,139	173,349	199,569	172,391	175,191	1.06%
MAINTENANCE	1,347,292	1,544,514	1,466,862	1,448,563	1,575,453	2.00%
PURCHASED SERVICES	699,054	724,151	721,421	730,351	817,032	12.83%
CAPITAL OUTLAY	51,400	18,869	18,869	0	14,470	(23.31%)
DEPARTMENT TOTAL	$ 3,965,911	$ 4,313,390	$ 4,247,182	$ 4,293,119	$ 4,714,489	9.30%

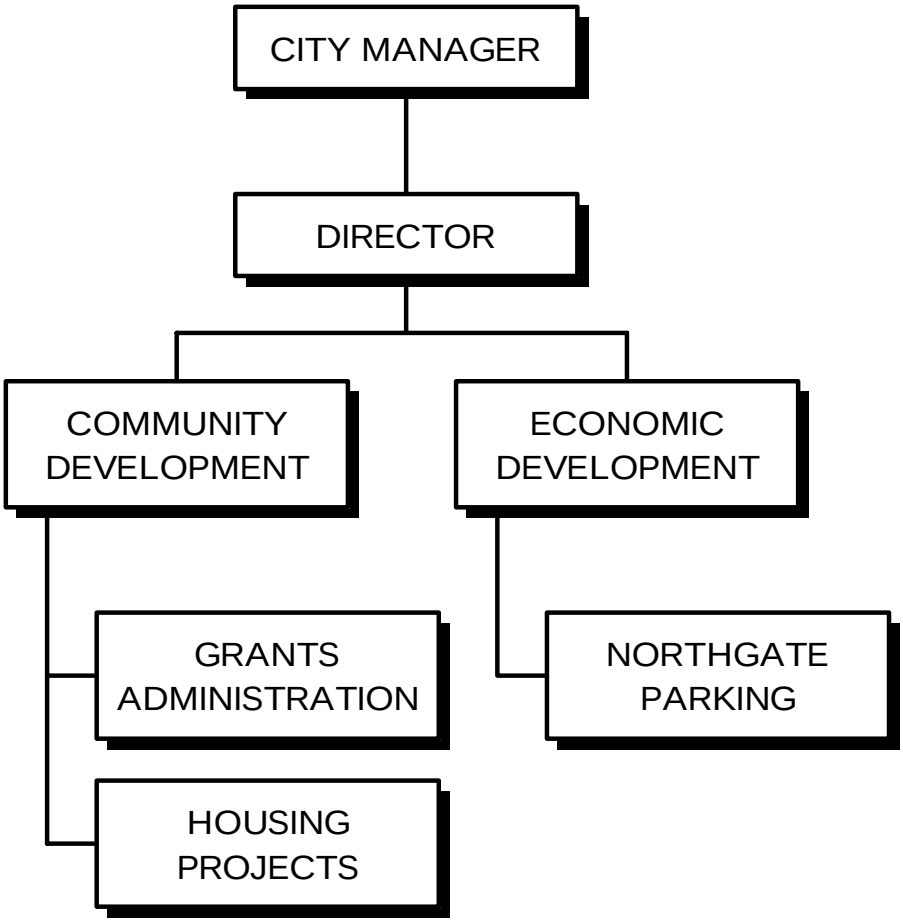
PERSONNEL SUMMARY BY DIVISION

DIVISION	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
PUBLIC WORKS ADMINISTRATION	5.0	5.0	5.0	5.0	6.0	20.00%
FACILITIES MAINTENANCE	6.0	6.0	6.0	6.0	6.0	0.00%
STREETS MAINTENANCE	20.0	20.0	19.0	19.0	19.0	0.00%
DRAINAGE MAINTENANCE	4.0	4.5	4.0	4.0	5.0	25.00%
TRAFFIC	2.5	2.5	2.0	2.0	2.0	0.00%
ENGINEERING	0.0	9.0	9.0	9.0	11.0	N/A
TRAFFIC SIGNALS	4.0	4.0	4.0	4.0	5.0	25.00%
DEPARTMENT TOTAL	41.5	51.0	49.0	49.0	54.0	10.20%

SERVICE LEVEL ADJUSTMENTS

PUBLIC WORKS ADMINISTRATION	Implementation of Greenways Masterplan	$ 61,611
	Copier Replacement Policy	831
FACILITIES MAINTENANCE	Copier Replacement Policy	290
STREETS MAINTENANCE	Street Maintenance	100,000
DRAINAGE MAINTENANCE	Drainage Maintenance	50,000
ENGINEERING	CIP Implementation Package	143,875
	Contract Inspection Services for Dev. Projects	32,470
TRAFFIC SIGNALS	Additional Traffic Signal Technician	32,293
		$ 421,370

ECONOMIC & COMMUNITY DEVELOPMENT



CITY OF COLLEGE STATION
ECONOMIC AND COMMUNITY DEVELOPMENT
DEPARTMENT SUMMARY

EXPENDITURE BY DIVISION

DIVISION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
ECONOMIC DEVELOPMENT	$ 211,770	$ 228,745	$ 175,867	$ 228,486	$ 248,486	8.63%
COMMUNITY DEVELOPMENT	390,246	442,362	393,165	443,241	518,982	17.32%
DEPARTMENT TOTAL	$ 602,016	$ 671,107	$ 569,032	$ 671,727	$ 767,468	14.36%

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 384,893	$ 437,636	$ 360,618	$ 480,975	$ 530,566	21.23%
SUPPLIES	14,551	18,091	18,728	16,932	16,932	(6.41%)
MAINTENANCE	8,856	12,607	9,048	8,860	14,010	11.13%
PURCHASED SERVICES	184,527	199,773	178,638	164,960	184,960	(7.41%)
CAPITAL OUTLAY	9,189	3,000	2,000	0	21,000	600.00%
DEPARTMENT TOTAL	$ 602,016	$ 671,107	$ 569,032	$ 671,727	$ 767,468	14.36%

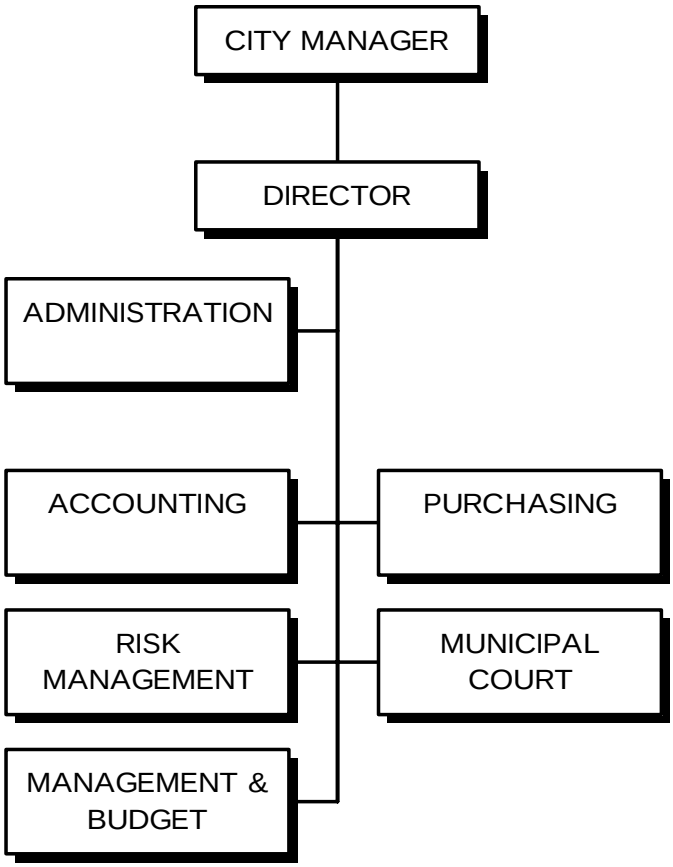
PERSONNEL SUMMARY BY DIVISION

DIVISION	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
ECONOMIC DEVELOPMENT	2.0	2.0	2.0	2.0	2.0	0.00%
COMMUNITY DEVELOPMENT	8.5	8.5	8.5	8.5	9.5	11.76%
DEPARTMENT TOTAL	10.5	10.5	10.5	10.5	11.5	9.52%

SERVICE LEVEL ADJUSTMENTS

ECONOMIC DEVELOPMENT	Landscape Maintenance in CS Business Center Phase II	$ 18,000
	Certification in Economic Development Institute	2,000
COMMUNITY DEVELOPMENT	Affordable Housing Staff Position	53,241
	Van for CDBG Eligible Agencies and Comm. Dev. Staff	22,500
		$ 95,741

FISCAL SERVICES



CITY OF COLLEGE STATION
FISCAL SERVICES DEPARTMENT
SUMMARY

EXPENDITURE BY DIVISION

DIVISION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
FISCAL ADMINISTRATION	$ 143,185	$ 282,494	$ 270,507	$ 257,729	$ 258,708	(8.42%)
RISK MANAGEMENT	106,138	111,119	108,283	119,398	124,398	11.95%
ACCOUNTING	616,680	554,209	564,127	586,451	586,451	5.82%
PURCHASING	196,124	214,766	209,778	219,876	219,876	2.38%
MUNICIPAL COURT	478,017	487,586	485,766	517,672	571,791	17.27%
OFFICE OF MGMT & BUDGET	N/A	296,121	187,068	237,307	237,307	(19.86%)
DEPARTMENT TOTAL	$ 1,540,144	$ 1,946,295	$ 1,825,529	$ 1,938,433	$ 1,998,531	2.68%

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 1,076,984	$ 1,398,768	$ 1,298,078	$ 1,405,472	$1,443,260	3.18%
SUPPLIES	37,455	40,617	37,711	40,184	41,184	1.40%
MAINTENANCE	11,172	13,100	12,944	15,440	15,440	17.86%
PURCHASED SERVICES	407,907	474,530	456,362	477,337	488,747	3.00%
CAPITAL OUTLAY	6,626	19,280	20,434	0	9,900	(48.65%)
DEPARTMENT TOTAL	$ 1,540,144	$ 1,946,295	$ 1,825,529	$ 1,938,433	$ 1,998,531	2.68%

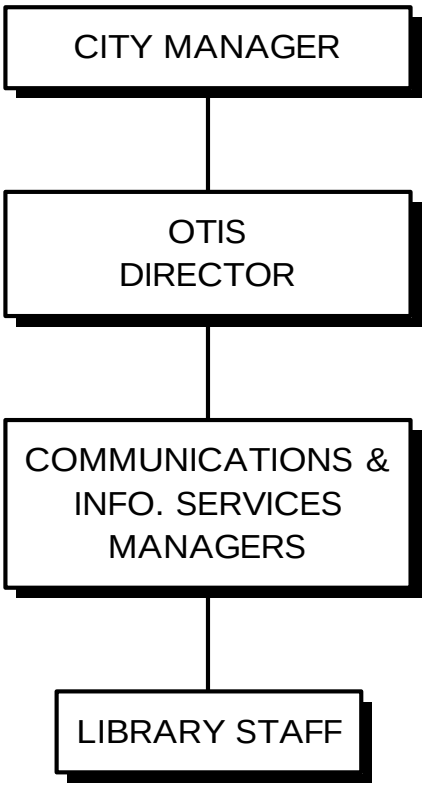
PERSONNEL SUMMARY BY DIVISION

DIVISION	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
FISCAL ADMINISTRATION	3.0	3.0	3.0	3.0	3.0	0.00%
RISK MANAGEMENT	2.0	2.0	2.0	2.0	2.0	0.00%
ACCOUNTING	11.0	11.0	11.0	11.0	11.0	0.00%
PURCHASING	4.5	4.5	4.5	4.5	4.5	0.00%
MUNICIPAL COURT	10.5	11.5	9.5	9.5	12.5	31.58%
OFFICE OF MGMT & BUDGET	0.0	0.0	5.5	4.5	4.5	(18.18%)
DEPARTMENT TOTAL	31.0	32.0	35.5	34.5	37.5	5.63%

SERVICE LEVEL ADJUSTMENTS

FISCAL ADMINISTRATION	Copier Replacement Policy	$ 979
RISK MANAGEMENT	Consultant to assist in bid process of City Insurance Program	5,000
MUNICIPAL COURT	Copier Replacement Policy	831
	Addition of full-time Customer Service Rep.	24,041
	Change part-time Baliff to full-time	29,247
		$ 60,098

COLLEGE STATION LIBRARY



CITY OF COLLEGE STATION
LIBRARY
DIVISION SUMMARY

EXPENDITURE BY ACTIVITY

DIVISION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
LIBRARY	$ 586,438	$ 649,391	$ 636,664	$ 645,391	$ 698,802	7.61%
DIVISION TOTAL	$ 586,438	$ 649,391	$ 636,664	$ 645,391	$ 698,802	7.61%

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 0	$ 0	$ 0	$ 0	$ 0	N/A
SUPPLIES	1,752	302	228	302	302	0.00%
MAINTENANCE	2,752	2,833	2,801	5,013	5,013	76.95%
PURCHASED SERVICES	541,934	606,256	593,635	600,076	653,487	7.79%
CAPITAL OUTLAY	40,000	40,000	40,000	40,000	40,000	0.00%
DIVISION TOTAL	$ 586,438	$ 649,391	$ 636,664	$ 645,391	$ 698,802	7.61%

PERSONNEL SUMMARY BY ACTIVITY*

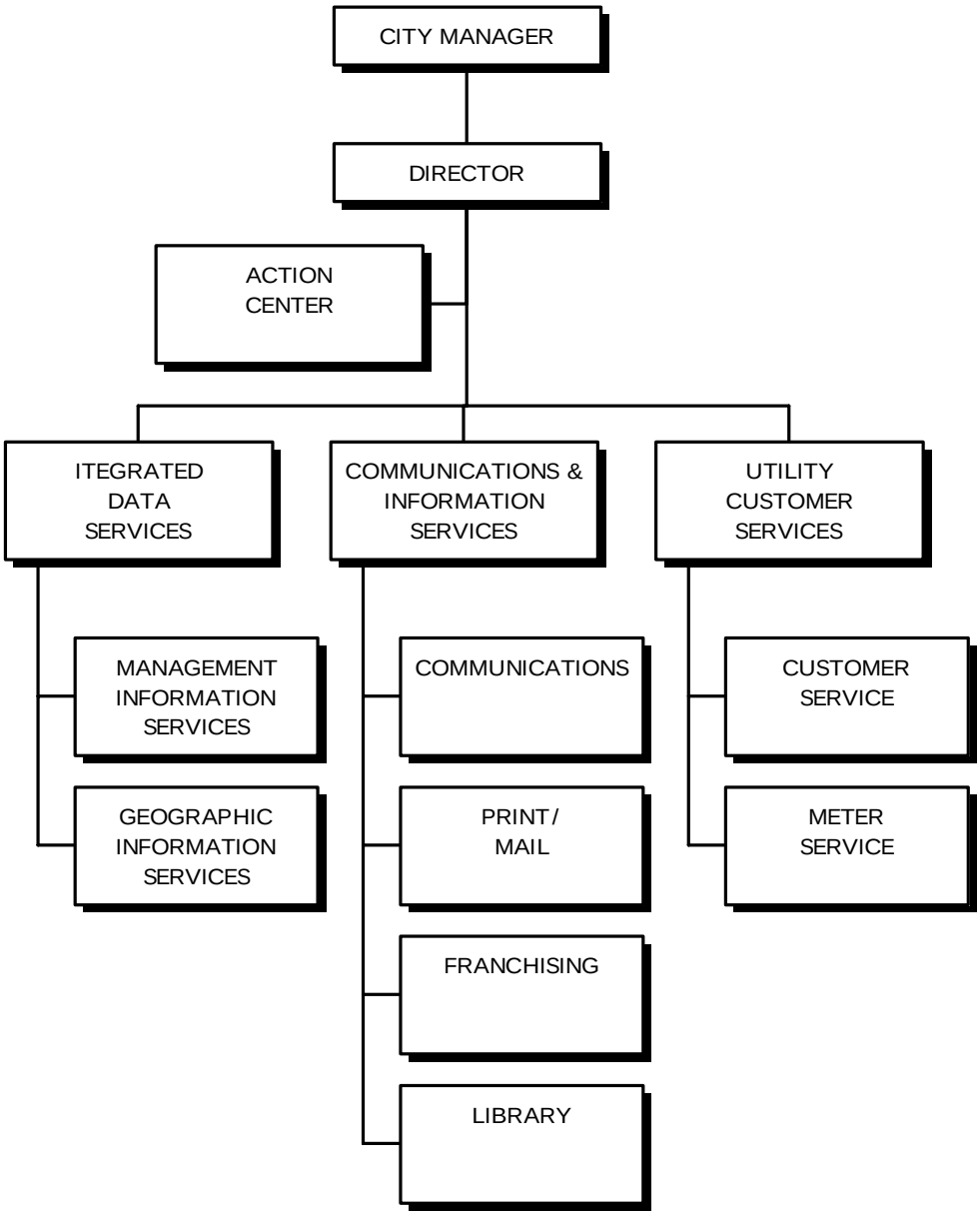
DIVISION	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
LIBRARY	0.0	0.0	0.0	0.0	0.0	N/A
DIVISION TOTAL	0.0	0.0	0.0	0.0	0.0	N/A

SERVICE LEVEL ADJUSTMENTS

Increase Library Staff Salary	$ 15,767
Addition of one Librarian	37,644
	$ 53,411

* Library services are provided through a contract with the City of Bryan, therefore, Library personnel are employees of the City of Bryan and are not reflected in the City of College Station personnel summary.

OFFICE OF TECHNOLOGY AND INFORMATION SERVICES



CITY OF COLLEGE STATION
OFFICE OF TECHNOLOGY AND INFORMATION SERVICES
DEPARTMENT SUMMARY

EXPENDITURE BY DIVISION

DIVISION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
OTIS ADMINISTRATION	$ 296,021	$ 374,216	$ 366,787	$ 318,451	$ 319,282	(14.68%)
GEOGRAPHIC INFO SERVICES	127,834	138,154	127,722	126,799	196,699	42.38%
MGMT INFO. SVS.	1,198,413	1,474,666	1,459,018	1,314,960	1,466,812	(0.53%)
DEPARTMENT TOTAL	$ 1,622,268	$ 1,987,036	$ 1,953,527	$ 1,760,210	$ 1,982,793	(0.21%)

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 842,010	$ 1,066,190	$ 1,011,134	$ 1,110,258	$ 1,143,966	7.29%
SUPPLIES	21,017	207,402	202,883	107,787	108,287	(47.79%)
MAINTENANCE	276,537	278,431	275,605	255,661	338,135	21.44%
PURCHASED SERVICES	88,110	140,424	160,986	108,401	179,927	28.13%
CAPITAL OUTLAY	394,594	294,589	302,919	178,103	212,478	(27.87%)
DEPARTMENT TOTAL	$ 1,622,268	$ 1,987,036	$ 1,953,527	$ 1,760,210	$ 1,982,793	(0.21%)

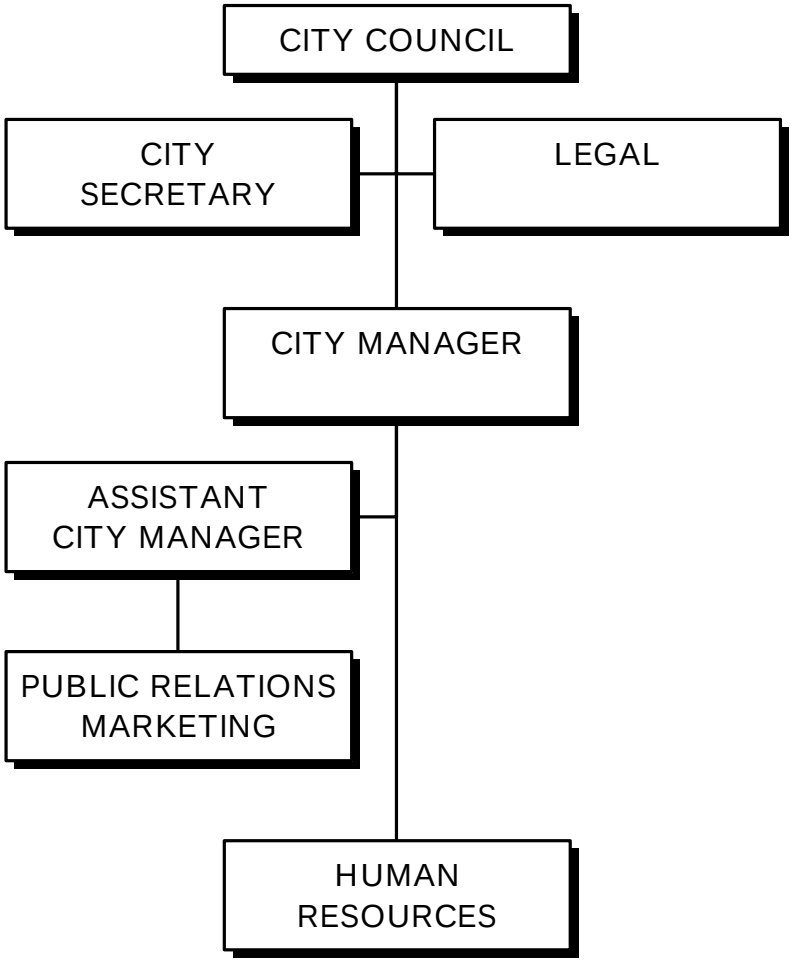
PERSONNEL SUMMARY BY DIVISION

DIVISION	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
OTIS ADMINISTRATION	6.0	6.0	6.0	6.0	6.0	0.00%
GEOGRAPHIC INFO SERVICES	3.5	3.5	2.5	2.5	2.5	0.00%
PRINT/MAIL	5.0	0.0	0.0	0.0	0.0	N/A
MGMT INFO SVS.	13.0	12.0	14.0	14.0	15.0	7.14%
COMMUNICATION SERVICES	5.0	0.0	0.0	0.0	0.0	N/A
DEPARTMENT TOTAL	32.5	21.5	22.5	22.5	23.5	4.44%

SERVICE LEVEL ADJUSTMENTS

OTIS ADMINISTRATION	Copier Replacement Policy	$ 831
GEOGRAPHIC INFORMATION SERVICES	Contract with ArcInfo/ArcView for Developing GIS Applica	60,000
	Internal Training of Employees on ArcView Software	9,900
MANAGEMENT INFORMATION SERVICES	Maintenance Agreement for Software Used with MDT Infra	26,794
	Maintenance Agreement for Planning and Code Enforceme	9,000
	Maintenance Agreement for Customer Info System for HTI	25,850
	Addition of One Micro Computer Specialist	39,708
	AS400 Subscription Plan	16,000
	Credit Card Payment Capability	34,500
		$ 222,583

GENERAL GOVERNMENT



CITY OF COLLEGE STATION
GENERAL FUND DEPARTMENT
SUMMARY

EXPENDITURE BY DEPARTMENT

DEPARTMENT	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
POLICE DEPARTMENT	$ 6,324,128	$ 7,170,250	$ 7,005,069	$ 7,174,337	$ 7,597,794	5.96%
FIRE DEPARTMENT	4,239,573	5,053,652	4,914,261	4,901,660	5,145,002	1.81%
PUBLIC WORKS	3,965,911	4,313,390	4,247,182	4,293,119	4,714,489	9.30%
PARKS AND RECREATION	4,269,208	4,846,239	4,746,690	4,766,408	5,076,681	4.76%
LIBRARY	586,438	649,391	636,664	645,391	698,802	7.61%
DEVELOPMENT SERVICES	1,303,023	1,557,824	1,517,758	1,372,116	1,596,292	2.47%
ECONOMIC/COMMUNITY DEV.	602,016	671,107	569,032	671,727	767,468	14.36%
OFFICE OF TECH & INFO SERVICES	1,622,268	1,987,036	1,953,527	1,760,210	1,982,793	(0.21%)
FISCAL SERVICES	1,540,144	1,946,295	1,825,529	1,938,433	1,998,531	2.68%
GENERAL GOVERNMENT	1,642,082	1,678,636	1,673,094	1,692,281	1,772,791	5.61%
GENERAL FUND TOTAL	$ 26,094,791	$ 29,873,820	$ 29,088,806	$ 29,215,682	$ 31,350,643	4.94%

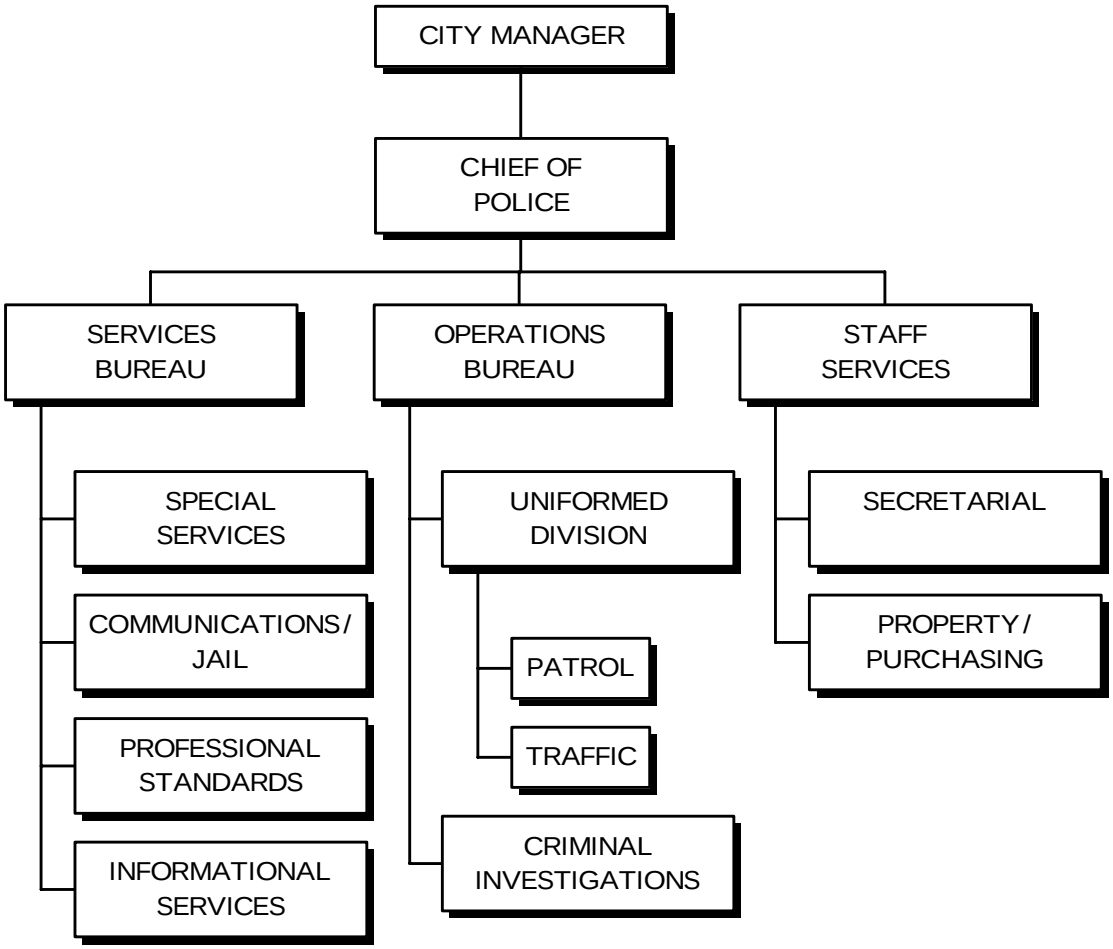
EXPENDITURE BY CLASSIFICATION

CATEGORY	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 17,579,213	$ 19,690,355	$ 19,228,551	$ 20,311,778	$ 21,349,732	8.43%
SUPPLIES	948,923	1,450,089	1,399,689	1,247,745	1,444,272	(0.40%)
MAINTENANCE	2,372,733	2,674,658	2,559,366	2,556,853	2,784,077	4.09%
PURCHASED SERVICES	4,553,043	5,438,261	5,354,630	4,859,513	5,313,380	(2.30%)
CAPITAL OUTLAY	640,879	620,457	546,570	239,793	459,182	(25.99%)
GENERAL FUND TOTAL	$ 26,094,791	$ 29,873,820	$ 29,088,806	$ 29,215,682	$ 31,350,643	4.94%

PERSONNEL SUMMARY BY DEPARTMENT

DEPARTMENT	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
POLICE DEPARTMENT	120.5	125.0	132.0	132.0	137.5	4.17%
FIRE DEPARTMENT	78.0	82.0	85.0	85.0	89.0	4.71%
PUBLIC WORKS	41.5	51.0	49.0	49.0	54.0	10.20%
PARKS AND RECREATION	109.5	108.0	108.5	108.5	110.0	1.38%
LIBRARY	0.0	0.0	0.0	0.0	0.0	N/A
DEVELOPMENT SERVICES	36.0	24.5	25.5	24.5	30.5	19.61%
ECONOMIC/COMMUNITY SERVICES	10.5	10.5	10.5	10.5	11.5	9.52%
OFFICE OF TECH & INFO SERVICES	32.5	21.5	22.5	22.5	23.5	4.44%
FISCAL SERVICES	31.0	32.0	37.0	36.0	37.5	1.35%
GENERAL GOVERNMENT	29.0	29.0	25.0	25.0	25.5	2.00%
GENERAL FUND TOTAL	488.5	483.5	495.0	493.0	519.0	4.85%

POLICE DEPARTMENT



CITY OF COLLEGE STATION
POLICE DEPARTMENT
SUMMARY

EXPENDITURE BY DEPARTMENT

DIVISION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
POLICE ADMINISTRATION	$ 439,527	$ 396,799	$ 372,241	$ 384,524	$ 384,524	(3.09%)
UNIFORM PATROL	2,814,288	3,535,652	3,493,046	3,184,360	3,470,430	(1.84%)
CRIMINAL INVESTIGATION	724,180	975,029	969,486	914,902	918,412	(5.81%)
PROFESSIONAL STANDARDS	327,224	253,909	261,247	231,083	231,083	(8.99%)
QUARTERMASTER DIVISION	285,148	320,583	290,342	759,614	787,718	145.71%
COMMUNICATION/JAIL	956,583	955,388	871,710	946,038	978,534	2.42%
PREVENTION SERVICES	131,775	0	0	0	0	N/A
SPECIAL SERVICES	427,486	458,333	469,918	464,146	537,423	17.26%
INFORMATION SERVICES	217,917	274,557	277,079	289,670	289,670	5.50%
DEPARTMENT TOTAL	$ 6,324,128	$ 7,170,250	$ 7,005,069	$ 7,174,337	$ 7,597,794	5.96%

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 5,078,412	$ 5,657,446	$ 5,562,655	$ 5,811,686	$ 6,111,598	8.03%
SUPPLIES	150,371	258,258	219,973	219,330	238,322	(7.72%)
MAINTENANCE	285,491	308,730	288,100	315,064	315,564	2.21%
PURCHASED SERVICES	774,820	850,736	841,816	827,307	872,958	2.61%
CAPITAL OUTLAY	35,034	95,080	92,525	950	59,352	(37.58%)
DEPARTMENT TOTAL	$ 6,324,128	$ 7,170,250	$ 7,005,069	$ 7,174,337	$ 7,597,794	5.96%

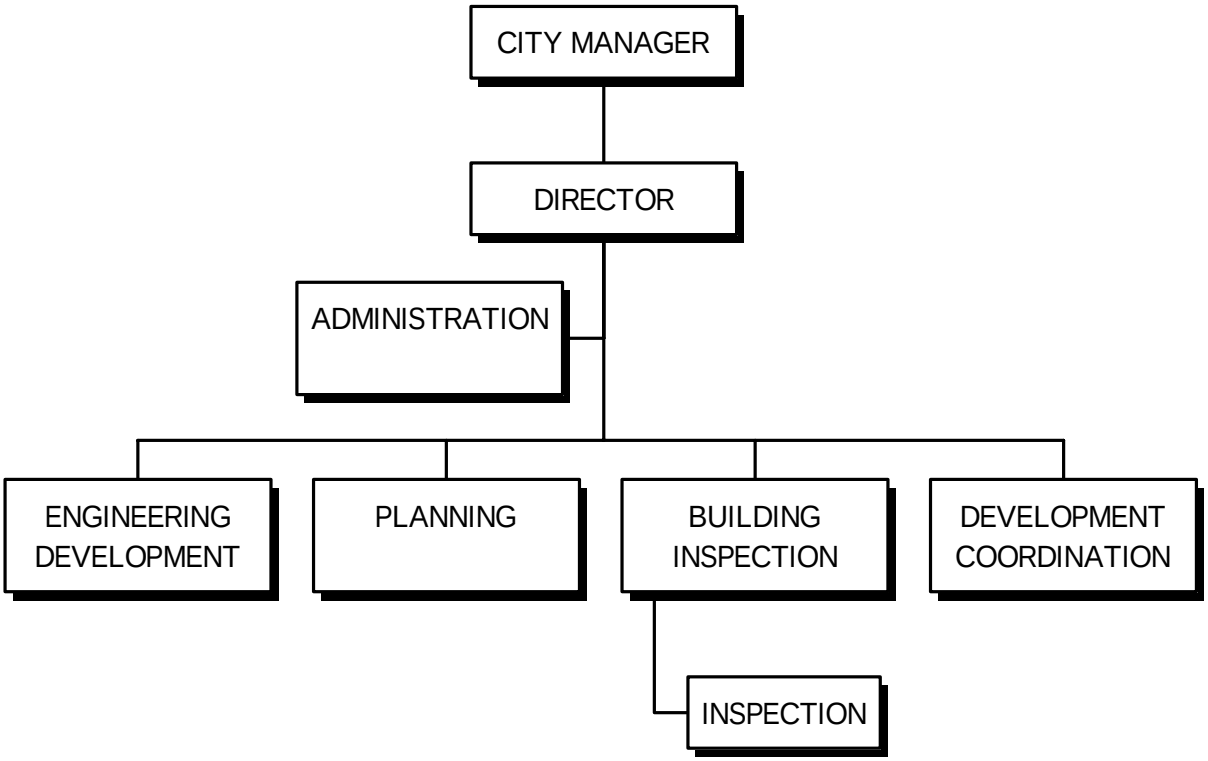
PERSONNEL SUMMARY BY DIVISION

DIVISION	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
POLICE ADMINISTRATION	7.0	7.0	6.0	6.0	6.0	0.00%
UNIFORM PATROL	51.5	54.0	63.0	64.0	66.5	5.56%
CRIMINAL INVESTIGATION	13.0	14.0	18.0	17.0	17.0	(5.56%)
PROFESSIONAL STANDARDS	5.0	5.0	3.0	3.0	3.0	0.00%
QUARTERMASTER DIVISION	1.0	1.0	0.0	0.0	1.0	N/A
COMMUNICATION/JAIL	25.0	26.0	26.0	26.0	27.0	3.85%
PREVENTION SERVICES	4.0	4.0	0.0	0.0	0.0	N/A
SPECIAL SERVICES	7.0	7.0	8.0	8.0	9.0	12.50%
INFORMATION SERVICES	7.0	7.0	8.0	8.0	8.0	0.00%
DEPARTMENT TOTAL	120.5	125.0	132.0	132.0	137.5	4.17%

SERVICE LEVEL ADJUSTMENTS

UNIFORM PATROL	Two Additional Motorcycle Officers	$ 148,084
	Safe & Sober Grant	55,737
	Crossing Guards	7,889
	Shift Differential Pay	53,652
QUARTERMASTER	Quartermaster	24,633
	Copier Replacement Policy	3,471
COMMUNICATIONS/JAIL	Communications Operator	28,284
SPECIAL SERVICES	Alarm Permit Coordinator	66,257
ALL DIVISIONS	Assignment Pay	35,450
		$ 423,457

DEVELOPMENT SERVICES



CITY OF COLLEGE STATION
DEVELOPMENT SERVICES
DEPARTMENT SUMMARY

EXPENDITURE BY DIVISION

DIVISION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
ENERGY MANAGEMENT SERVICES**	$ 129,831	$ 224,464	$ 184,015	$ 0	$ 0	(100.00%)
ADMINISTRATION	181,733	238,613	232,966	253,319	254,438	6.63%
ENGINEERING	126,458	126,254	140,253	144,850	191,100	51.36%
PLANNING	497,987	586,712	583,967	578,106	721,731	23.01%
BUILDING	367,014	381,781	376,557	395,841	429,023	12.37%
DEPARTMENT TOTAL	$ 1,303,023	$ 1,557,824	$ 1,517,758	$ 1,372,116	$ 1,596,292	2.47%

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 1,032,679	$ 1,131,973	$ 1,126,309	$ 1,162,864	$ 1,313,314	16.02%
SUPPLIES	55,535	69,212	69,440	46,668	52,868	(23.61%)
MAINTENANCE	24,073	29,420	28,912	26,271	31,481	7.01%
PURCHASED SERVICES	188,736	321,509	287,988	136,313	164,319	(48.89%)
CAPITAL OUTLAY	2,000	5,710	5,109	0	34,310	500.88%
DEPARTMENT TOTAL	$ 1,303,023	$ 1,557,824	$ 1,517,758	$ 1,372,116	$ 1,596,292	2.47%

PERSONNEL SUMMARY BY DIVISION

DIVISION	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
ENERGY MANAGEMENT SERVICES	2.0	1.0	1.0	0.0	0.0	(100.00%)
ADMINISTRATION	4.0	5.0	5.0	5.0	5.0	0.00%
ENGINEERING	12.0	2.0	2.0	2.0	3.0	50.00%
PLANNING	9.0	8.5	9.5	9.5	13.5	42.11%
BUILDING	9.0	8.0	8.0	8.0	9.0	12.50%
DEPARTMENT TOTAL	36.0	24.5	25.5	24.5	30.5	19.61%

SERVICE LEVEL ADJUSTMENTS

ADMINISTRATION	Copier Replacement Policy	$ 1,119
PLANNING	Maintenance of Current Development Review Program	148,398
	Creation of a Land Management Coordinator Position	45,659
	Neighborhood Planning Program Expansion	29,000
		$ 224,176

** ENERGY MANAGEMENT SERVICES is moving to the Electric Fund beginning FY00.

DEBT SERVICE FUND

The City's basic debt management policies are explained in the Financial Policy Statements, included in *Appendix F* to this document. The City is continuing to review its debt management policies and to address the particular concerns and needs of the citizens. The City strives to issue debt only to meet capital needs.

The Debt Service Fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these items can be found in the Financial Policies on page F-1.

State law in Texas sets the maximum ad valorem tax rate for a home rule city, such as College Station, at $2.50 per $100 dollars valuation including all obligations of the city. The City of College Station's approved ad valorem tax rate is 42.93 cents/$100 valuation which would allow the city to legally increase its rate by more than five times the current rate.

Current policy is to maintain at least 15% of annual appropriated expenditures and any associated fees as the Debt Service Fund balance at fiscal year end. The fund is in compliance with that policy.

The most recent debt issues of the City of College Station have earned ratings* from Moody's and Standard & Poor's as follows:

Bond Type	Standard & Poor's	Moody's
General Obligation	A+	A1
Utility Revenue	A+	A1
Certif. of Oblig.	A+	A1

Revenues in the Debt Service Fund are anticipated to increase in FY 00 by 10.3% from the FY 99 revised budget, reflecting the increased taxable base in College Station. The debt service portion of the ad valorem tax rate was approved at 26.62 cents per $100 valuation for FY 00. This is a reduction of 0.13 cents from the FY 99 debt service tax rate of 26.75 cents per $100 valuation.

In the fall of 1998, citizens of College Station approved $24.24 million in future bond authorization for streets, traffic, fire stations, land acquisition, parks, and drainage improvements.

Current analysis of the debt requirements in the future shows that the City will have enough debt capacity to issue all of the authorized bonds without a tax increase. In FY 00, it is estimated that $6.57 million of the 1998 authorization, along with previous years' authorization (1995) of $2.67 million in General Obligation Bonds will be issued for a total of $9,245,000. The 2000 GOBs will be used as follows:

- $4.69 million for street projects
- $290,000 for Northgate and sidewalk improvements
- $1.1 million for traffic management
- $810,000 for fire station renovation
- $1.57 million for park improvements
- $785,000 for drainage improvements

It is also anticipated that the City will issue $4.1 million of COs. These Certificates are expected to be issued as follows:

- $701,000 for Adamson Pool renovation
- $200,000 for the City's fiber optic loop
- $148,000 for miscellaneous technology projects
- $2,390,000 for street projects
- $162,000 for a roller hockey rink
- $450,000 for business park construction
- $50,000 for neighborhood CIP projects

Although not supported by tax debt, $16.95 million in Utility Revenue Bonds (URBs) will also be issued for water and waste water projects. Revenue bonds are backed by utility charges and not property taxes.

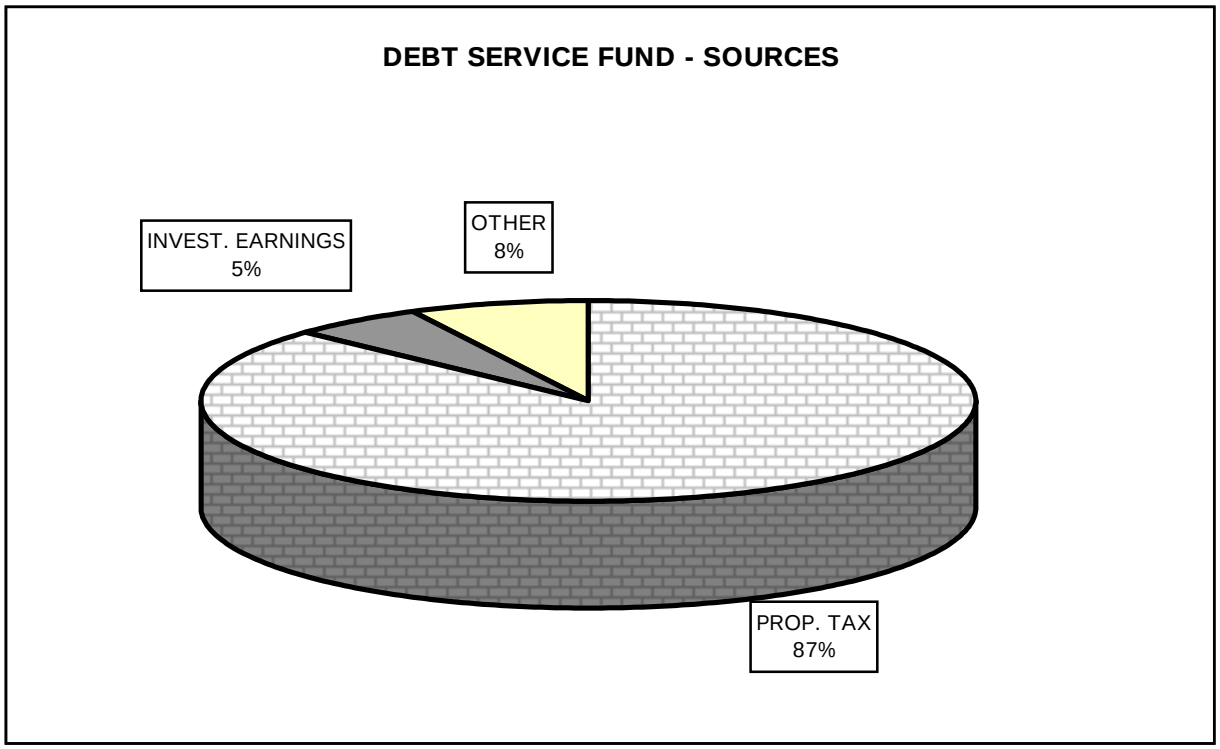
Each year an analysis is done to determine what resources are needed and if refunding and call options are available and in the best interest of the City. It is not anticipated that any bonds will be called in FY 00.

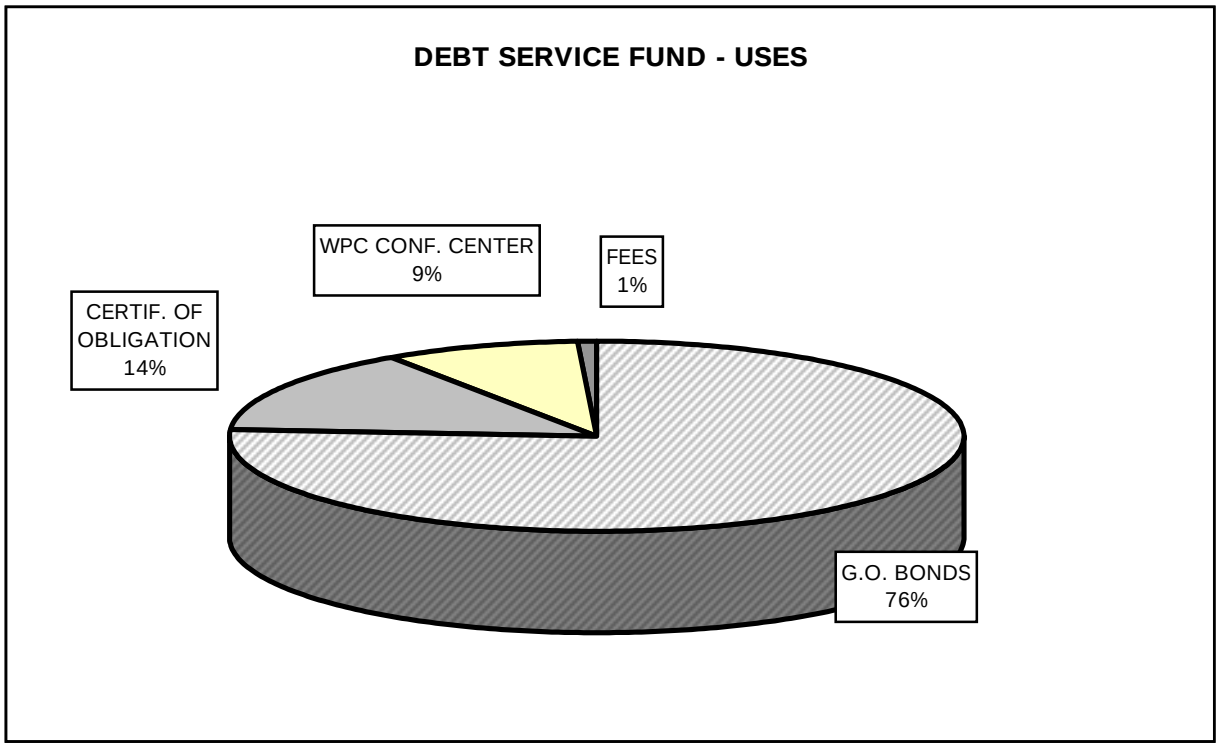
The following section contains a schedule of requirements and a summary of requirements for all General Obligation Bonds and Certificates of Obligation. The detail information for each individual GOB and CO is found in *Appendix J*. The schedule of requirements and the individual detail information for all Utility Revenue Bonds are also found in *Appendix J*.

* The ratings are standard ratings of Moody's and S&P. The highest rating available on S&P is AAA and the lowest "investment grade" debt issue is BBB. In contrast, Moody's highest rating is Aaa and the lowest "investment grading" is Bbb.

CITY OF COLLEGE STATION
DEBT SERVICE FUND
FUND SUMMARY

	FY 97-98 ACTUAL	FY 98-99 REVISED BUDGET	FY 98-99 YEAR-END ESTIMATE	FY 99-00 BASE BUDGET	FY 99-00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 00
BEGINNING BALANCE	$ 1,991,448	$ 2,756,036	$ 2,756,036	$ 3,476,221	$ 3,476,221	26.13%
REVENUES						
ADVALOREM TAXES, ETC.	$ 5,024,027	$ 5,132,300	$ 5,133,150	$ 5,587,875	$ 5,587,875	8.88%
INVESTMENT EARNINGS	347,341	279,514	352,065	349,541	349,541	25.05%
OTHER	284	0	0	0	0	0.00%
TRANSFERS	0	411,101	264,569	487,470	487,470	N/A
REFUNDING	0	0	0	0	0	N/A
TOTAL REVENUES	$ 5,371,652	$ 5,822,915	$ 5,749,784	$ 6,424,886	$ 6,424,886	10.34%
TOTAL FUNDS AVAILABLE	$ 7,363,100	$ 8,578,951	$ 8,505,820	$ 9,901,107	$ 9,901,107	15.41%
EXPENDITURES AND TRANSFERS						
GENERAL OBLIGATION BONDS	$ 4,052,311	$ 4,531,035	$ 4,131,035	$ 4,284,750	$ 4,284,750	(5.4%)
CERTIFICATES OF OBLIGATION	543,422	437,463	437,463	802,691	802,691	83.5%
WOLF PEN CREEK CONF. CENTE	0	411,101	411,101	487,470	487,470	N/A
AGENTS FEES, OTHER COSTS	9,356	50,000	50,000	50,000	50,000	0.0%
BOND ISSUANCE COSTS	1,975	0	0	0	0	N/A
REFUNDING	0	0	0	0	0	N/A
TOTAL OPERATING EXPENSES AND TRANSFERS	$ 4,607,064	$ 5,429,599	$ 5,029,599	$ 5,624,911	$ 5,624,911	3.60%
INCREASE (DECREASE) FUND BALANCE	$ 764,588	$ 393,316	$ 720,185	$ 799,975	$ 799,975	
ENDING FUND BALANCE	$ 2,756,036	$ 3,149,352	$ 3,476,221	$ 4,276,196	$ 4,276,196	


DEBT SERVICE FUND - SOURCES
INVEST. EARNINGS
5%
OTHER
8%
PROP. TAX
87%


DEBT SERVICE FUND - USES
WPC CONF. CENTER
9%
FEES
1%
CERTIF. OF
OBLIGATION
14%
G.O. BONDS
76%

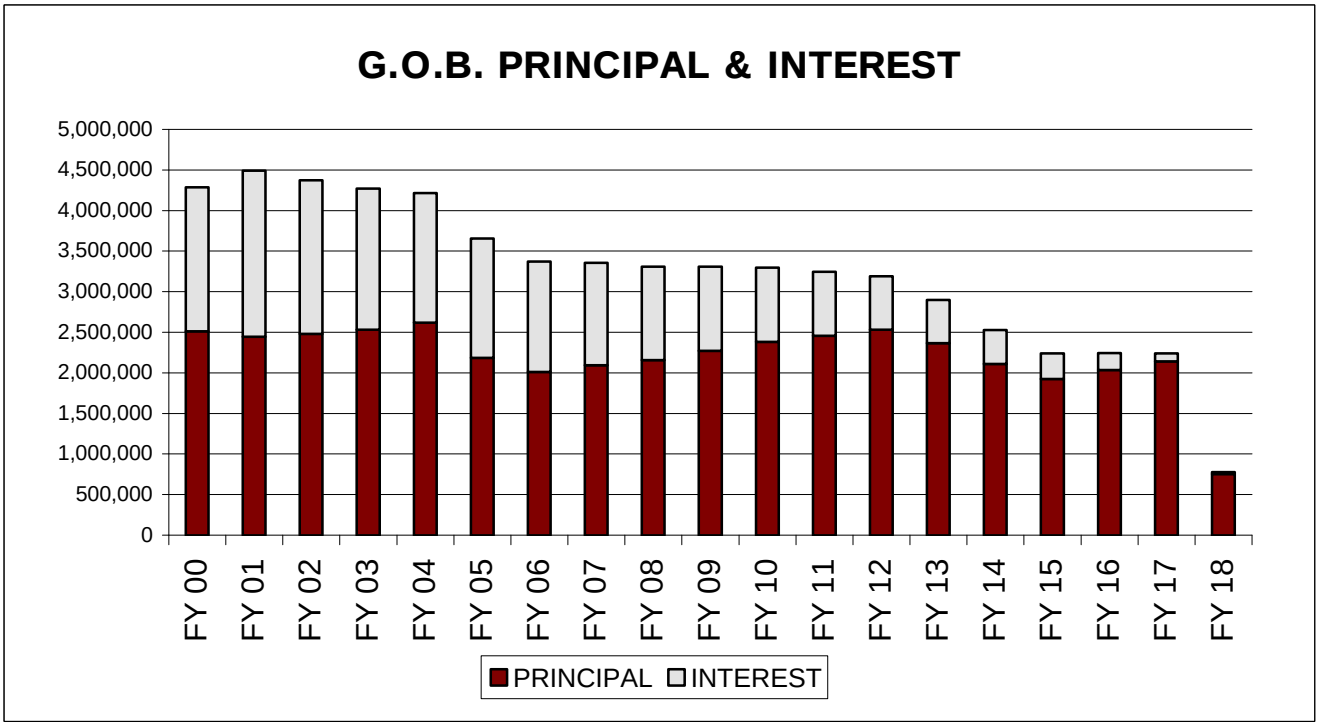
DEBT SERVICE
SUMMARY OF REQUIREMENTS
GENERAL OBLIGATION BONDS

FY 1999-2000

Issue	Principal	Interest	Total
G.O.B. Series 1991	225,000	88,175	313,175
G.O.B. Series 1994	300,000	245,900	545,900
G.O.B. Series 1995	250,000	233,675	483,675
G.O.B. Series 1996	1,370,000	525,053	1,895,053
G.O.B. Series 1998	215,000	320,494	535,494
G.O.B. Series 1999	150,000	361,453	511,453
TOTAL	$ 2,510,000	$ 1,774,750	$ 4,284,750

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
GENERAL OBLIGATION BONDS
ALL SERIES

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL DUE EACH YEAR	OUTSTANDING AS OF OCTOBER 1
FY 00	2,510,000	1,774,750	4,284,750	41,995,000
FY 01	2,445,000	2,046,506	4,491,506	39,485,000
FY 02	2,480,000	1,894,139	4,374,139	37,040,000
FY 03	2,530,000	1,739,224	4,269,224	34,560,000
FY 04	2,620,000	1,593,521	4,213,521	32,030,000
FY 05	2,185,000	1,469,524	3,654,524	29,410,000
FY 06	2,010,000	1,363,136	3,373,136	27,225,000
FY 07	2,095,000	1,260,709	3,355,709	25,215,000
FY 08	2,155,000	1,152,563	3,307,563	23,120,000
FY 09	2,270,000	1,037,290	3,307,290	20,965,000
FY 10	2,380,000	915,983	3,295,983	18,695,000
FY 11	2,455,000	790,998	3,245,998	16,315,000
FY 12	2,530,000	661,806	3,191,806	13,860,000
FY 13	2,365,000	534,469	2,899,469	11,330,000
FY 14	2,110,000	418,061	2,528,061	8,965,000
FY 15	1,925,000	312,965	2,237,965	6,855,000
FY 16	2,035,000	208,951	2,243,951	4,930,000
FY 17	2,140,000	98,306	2,238,306	2,895,000
FY 18	755,000	20,763	775,763	755,000



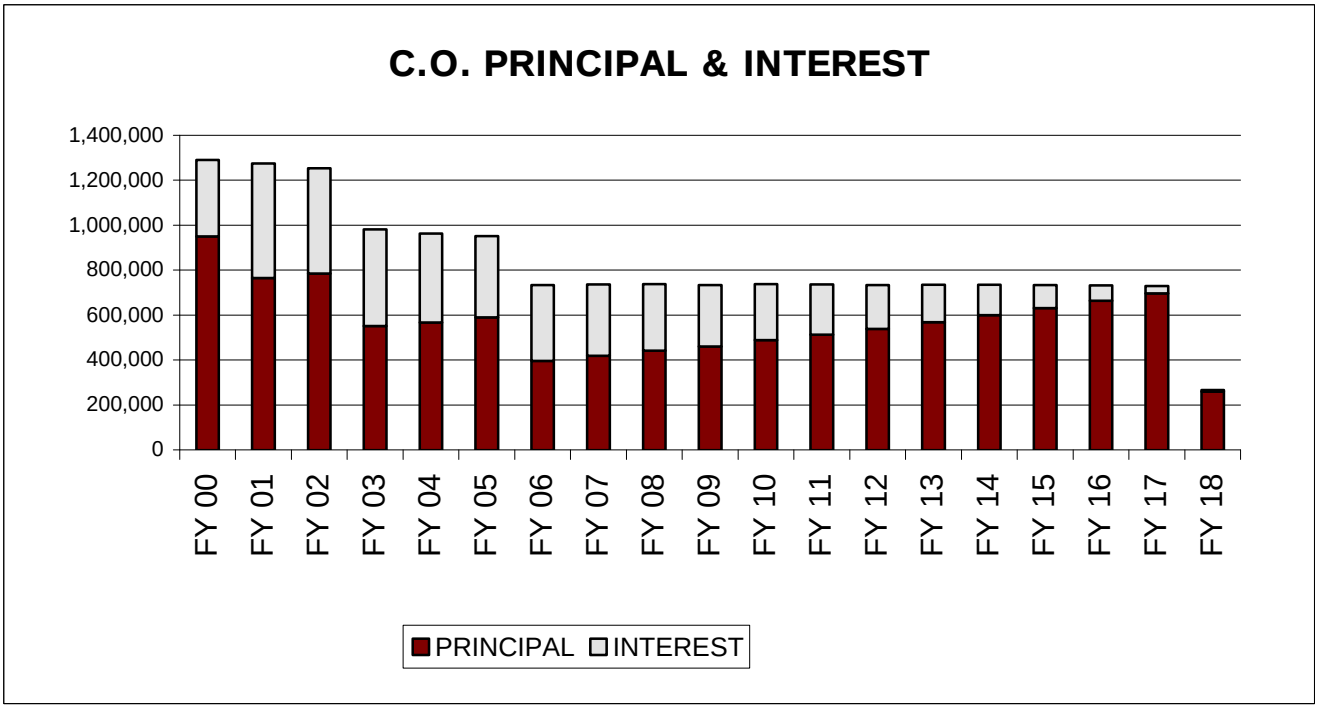
DEBT SERVICE
SUMMARY OF REQUIREMENTS
CERTIFICATES OF OBLIGATION

FY 1999-2000

ISSUE - PRINCIPAL	GENERAL FUND ASSOCIATED	WPC TIF ASSOCIATED	TOTAL
C.O. Series 1995	405,000	0	405,000
C.O. Series 1998	0	195,000	195,000
C.O. Series 1999	350,000	0	350,000
TOTAL PRINCIPAL	$ 755,000	$ 195,000	$ 950,000
ISSUE - INTEREST			
C.O. Series 1995	10,733	0	10,733
C.O. Series 1998	0	292,470	292,470
C.O. Series 1999	36,958	0	36,958
TOTAL INTEREST	$ 47,691	$ 292,470	$ 340,161
TOTAL PAYMENT	$ 802,691	$ 487,470	$ 1,290,161

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
CERTIFICATES OF OBLIGATION
ALL SERIES

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL DUE EACH YEAR	OUTSTANDING AS OF OCTOBER 1
FY 00	950,000	340,161	1,290,161	10,881,000
FY 01	764,200	510,405	1,274,605	9,931,000
FY 02	784,900	468,444	1,253,344	9,166,800
FY 03	551,000	429,935	980,935	8,381,900
FY 04	567,400	395,039	962,439	7,830,900
FY 05	589,100	362,307	951,407	7,263,500
FY 06	396,400	337,564	733,964	6,674,400
FY 07	418,900	317,413	736,313	6,278,000
FY 08	441,800	295,859	737,659	5,859,100
FY 09	460,200	272,969	733,169	5,417,300
FY 10	489,000	248,566	737,566	4,957,100
FY 11	513,300	222,556	735,856	4,468,100
FY 12	538,100	195,096	733,196	3,954,800
FY 13	568,400	166,108	734,508	3,416,700
FY 14	599,300	135,418	734,718	2,848,300
FY 15	630,900	102,988	733,888	2,249,000
FY 16	663,000	68,768	731,768	1,618,100
FY 17	695,800	32,721	728,521	955,100
FY 18	259,300	7,131	266,431	259,300



PARKS XTRA EDUCATION FUND

Established in FY 96, Parks Xtra Education is a joint effort of the City of College Station and the College Station Independent School District (CSISD) to provide community based education programs.

The Parks Extra Education Fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these items can be found in the Financial Policies on page F-1.

Registration fees provide the primary funding for the Parks Xtra Education Fund. Based on continuing strong class demand through FY 98 and FY 99, revenues are projected at $75,000.

In FY 99 numerous classes were offered to citizens aged 13 and older throughout the community with topics ranging from dance and music to the outdoors. The majority of the classes are offered Monday through Thursday evenings, with a sampling of classes offered on the weekend and daytime throughout the workweek.

Although the majority of classes are taught at CSISD facilities, specialty classes are taught at businesses throughout Brazos County. An example of a specialty class offered by Parks Xtra Education is a wine tasting class taught at the Messina Hof Winery. In FY 99 course offerings were expanded to include several new computer training classes held at the recently renovated College Station High School. These courses allowed students to use CSISD computer hardware while accessing both College Station and CSISD owned software.

Approved program funding for FY 00 is $97,400. These funds include $75,000 to cover the costs of instructors, supplies, equipment and various other program related costs. The remaining $22,400 is to be allocated for the payment of half the salary and benefits associated with the position responsible for administering the program.

CITY OF COLLEGE STATION
PARKS XTRA EDUCATION
FUND SUMMARY

	FY 98 ACTUAL	FY 99 REVISED BUDGET	FY 99 YEAR-END ESTIMATE	FY 00 BASE BUDGET	FY 00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 00
BEGINNING FUND BALANCE	$ 40,501	$ 76,379	$ 76,379	$ 80,229	$ 80,229	
REVENUES						
XTRA EDUCATION REVENUES	$ 74,728	$ 75,000	$ 74,000	$ 75,000	$ 75,000	0.00%
INVESTMENT EARNINGS	2,960	1,600	4,200	4,011	4,011	N/A
OTHER	1,550	0	650	0	0	N/A
TOTAL REVENUES	$ 79,238	$ 76,600	$ 78,850	$ 79,011	$ 79,011	3.15%
TOTAL FUNDS AVAILABLE	$ 119,739	$ 152,979	$ 155,229	$ 159,240	$ 159,240	
EXPENDITURES						
XTRA EDUCATION PROGRAMS	$ 43,360	$ 75,000	$ 75,000	$ 75,000	$ 75,000	0.00%
CONTINGENCY	0	0	0	0	0	N/A
TRANSFERS	0	0	0	22,400	22,400	N/A
TOTAL EXPENDITURES	$ 43,360	$ 75,000	$ 75,000	$ 97,400	$ 97,400	29.87%
INCREASE (DECREASE) IN FUND BALANCE	$ 35,878	$ 1,600	$ 3,850	$ (18,389)	$ (18,389)	
ENDING FUND BALANCE	$ 76,379	$ 77,979	$ 80,229	$ 61,840	$ 61,840	

CITY OF COLLEGE STATION
PARKS XTRA EDUCATION
DIVISION SUMMARY

EXPENDITURE BY ACTIVITY

DIVISION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 99-00	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
PARKS XTRA EDUCATION	$ 43,360	$ 75,000	$ 75,150	$ 75,000	$ 75,000	0.00%
DIVISION TOTAL	$ 43,360	$ 75,000	$ 75,150	$ 75,000	$ 75,000	0.00%

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 0	$ 0	$ 0	$ 0	$ 0	N/A
SUPPLIES	2,423	5,500	5,650	10,500	10,500	90.91%
MAINTENANCE	0	0	0	0	0	N/A
PURCHASED SERVICES	40,937	64,500	64,500	64,500	64,500	0.00%
CAPITAL OUTLAY	0	5,000	5,000	0	0	(100.00%)
DIVISION TOTAL	$ 43,360	$ 75,000	$ 75,150	$ 75,000	$ 75,000	0.00%

PERSONNEL SUMMARY BY ACTIVITY

DIVISION	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
PARKS XTRA EDUCATION	0.0	0.0	0.0	0.0	0.0	N/A
DIVISION TOTAL	0.0	0.0	0.0	0.0	0.0	N/A

ECONOMIC DEVELOPMENT FUND

This is the third year to include the Economic Development Fund in the budget document. The purpose of this fund is to account for all funds that are to be used for business attraction and retention.

The Economic Development Fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these items can be found in the Financial Policies on page F-1.

Revenues for the Economic Development Fund will be collected from the Electric, Water, Wastewater, and Sanitation Funds. The contributions from these funds will total $250,000. Investment earnings of approximately $ 30,400 are also anticipated in FY 00. The Economic Development Funds' expenditures are comprised of "Cash Assistance" payments to various business prospects. This assistance is aimed at providing prospective businesses with start-up opportunities and give existing businesses the opportunity to expand their operations.

The City has $888,245 available for cash assistance in FY 00. Cash assistance for FY 00 has been allocated as follows:

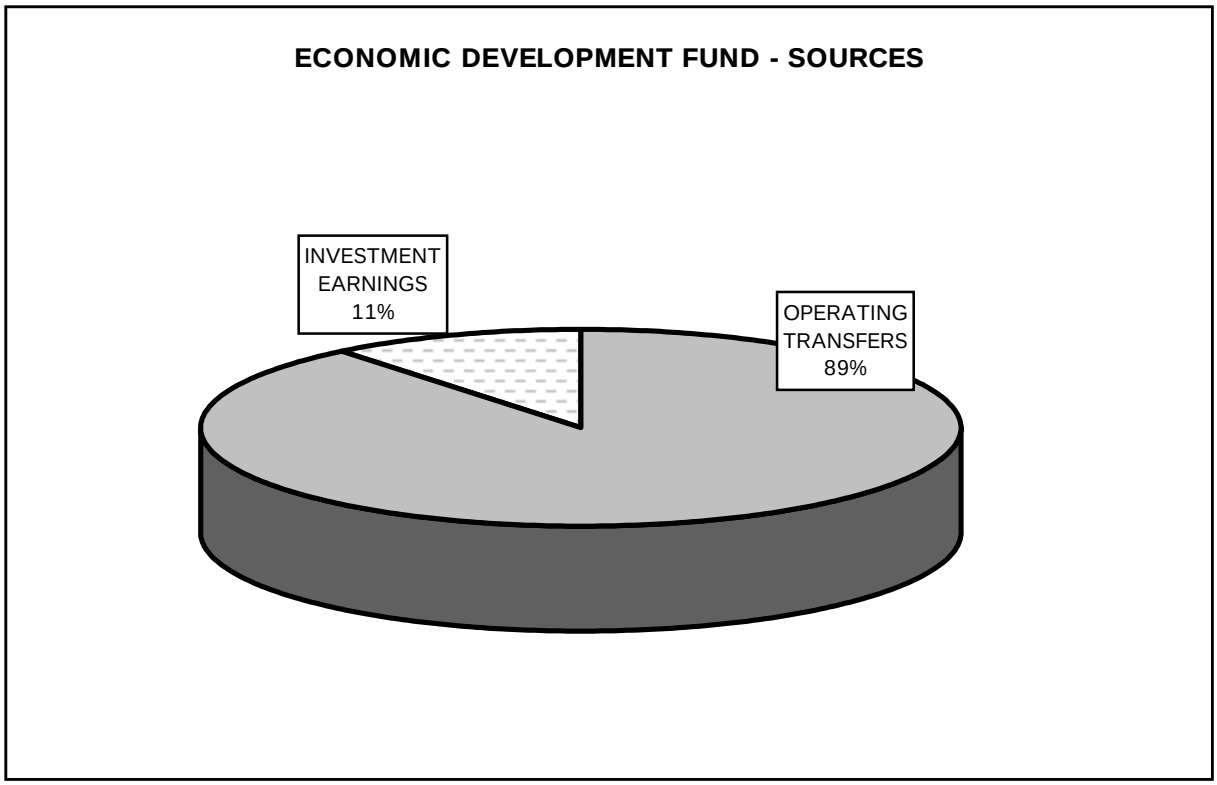
Economic Development Cash Assistance

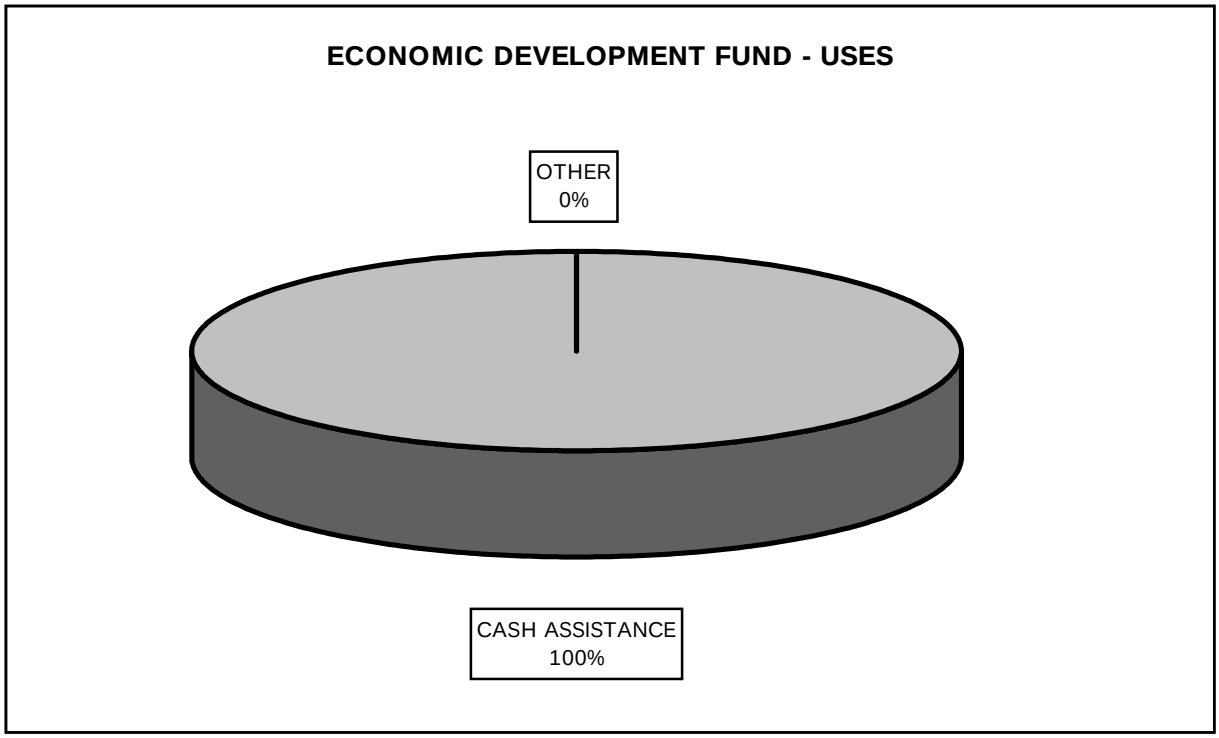
Organization	FY 99	FY 00
Universal Computer Systems	120,000	120,000
Decision One	75,000	0
Development Matching Fund	50,000	50,000
EDC/SCIC Membership	0	12,500
Other Projects	18,450	0
Future Potential	36,550	705,745
Total	300,000	888,245

As can be seen from the table above, there is $705,745 that will be available for other economic development prospects and activities. If uncommitted at year end, these funds will contribute to the fund balance carried over from year to year. This flexibility will give the city an opportunity to work with various new and current businesses to ensure that College Station has a diverse and vibrant economy.

CITY OF COLLEGE STATION
ECONOMIC DEVELOPMENT FUND
FUND SUMMARY

	FY 98 ACTUAL	FY 99 REVISED BUDGET	FY 99 YEAR-END ESTIMATE	FY 00 BASE BUDGET	FY 00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 00
BEGINNING BALANCE	$ 513,163	$ 623,845	$ 623,845	$ 607,845	$ 607,845	
REVENUES						
OPERATING TRANSFERS						
GENERAL FUND	$ 183,800	$ 183,800	$ 183,800	$ 0	$ 0	(100.0%)
ELECTRIC FUND	31,000	31,000	31,000	215,000	215,000	593.55%
WATER FUND	12,400	12,400	12,400	12,500	12,500	0.81%
SEWER FUND	14,600	14,600	14,600	10,000	10,000	(31.5%)
SW COLLECTION FUND	8,200	8,200	8,200	12,500	12,500	52.44%
INVESTMENT EARNINGS	29,878	20,000	34,000	30,400	30,400	52.00%
TOTAL REVENUES	$ 279,878	$ 270,000	$ 284,000	$ 280,400	$ 280,400	3.85%
TOTAL FUNDS AVAILABLE	$ 793,041	$ 893,845	$ 907,845	$ 888,245	$ 888,245	(0.6%)
EXPENDITURES AND TRANSFERS						
CASH ASSISTANCE	$ 166,390	$ 844,164	$ 300,000	$ 885,745	$ 888,245	5.22%
OTHER	2,807	0	0	0	0	N/A
TOTAL OPERATING EXPENSES AND TRANSFERS	$ 169,197	$ 844,164	$ 300,000	$ 885,745	$ 888,245	5.22%
INCREASE (DECREASE) FUND BALANCE	$ 110,682	$ (574,164)	$ (16,000)	$ (605,345)	$ (607,845)	
ENDING FUND BALANCE	$ 623,845	$ 49,681	$ 607,845	$ 2,500	$ 0	


ECONOMIC DEVELOPMENT FUND - SOURCES
INVESTMENT EARNINGS 11%
OPERATING TRANSFERS 89%


ECONOMIC DEVELOPMENT FUND - USES
OTHER 0%
CASH ASSISTANCE 100%

THOROUGHFARE REHABILITATION FUND

The Thoroughfare Rehabilitation fund was established to account for major thoroughfare projects. In 1996, the City Council approved the use of this fund and established its' primary funding through from the General Fund.

The Thoroughfare Rehabilitation Fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these items can be found in the Financial Policies on page F-1.

For FY 00, interest on investments accounts for all revenues received to this fund. In FY 99 approximately $600,000 was planned to be spent on the George Bush East widening project and approximately $476,000 was planned for other thoroughfare rehabilitation projects.

Approximately $1,050,000 has been transferred since the fund's inception in 1996. For FY 99 an additional $250,000 was transferred from the General Fund for a total transfer of $450,000 for FY 99. No additional funds were approved for FY 00.

The approved FY 00 budget for new Thoroughfare Rehabilitation projects is $50,000.

CITY OF COLLEGE STATION
THOROUGHFARE REHABILITATION FUND
FUND SUMMARY

	FY 98 ACTUAL	FY 99 REVISED BUDGET	FY 99 YEAR-END ESTIMATE	FY 00 BASE BUDGET	FY 00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 0(
BEGINNING BALANCE	$ 415,993	$ 654,144	$ 654,144	$ 58,112	$ 58,112	
REVENUES						
TRANSFERS	200,000	450,000	450,000	0	0	(100.00%)
INTEREST ON INVESTMENTS	38,151	30,000	30,000	2,900	2,900	(90.33%)
TOTAL REVENUES	$ 238,151	$ 480,000	$ 480,000	$ 2,900	$ 2,900	(99.40%)
TOTAL FUNDS AVAILABLE	$ 654,144	$1,134,144	$ 1,134,144	$ 61,012	$ 61,012	(94.62%)
EXPENDITURES AND TRANSFERS						
STREET PROJECTS	$ 0	$1,076,032	$ 1,076,032	$ 50,000	$ 50,000	(95.35%)
TOTAL OPERATING EXPENSES AND TRANSFERS	$ 0	$1,076,032	$ 1,076,032	$ 50,000	$ 50,000	(95.35%)
INCREASE (DECREASE) IN FUND BALANCE	$ 238,151	$ (596,032)	$ (596,032)	$ (47,100)	$ (47,100)	(92.10%)
ENDING FUND BALANCE	$ 654,144	$ 58,112	$ 58,112	$ 11,012	$ 11,012	(81.05%)

GENERAL GOVERNMENT
CAPITAL PROJECTS BUDGET

The City of College Station develops and adopts a five year Capital Improvements Project List. The list is updated annually and presented for City Council review as a part of the annual budget process. The list consolidates all anticipated capital needs for which funding authorization exists. The list is divided into several sections depending on the services provided and the funding source. The City operates under the laws of the State of Texas and the City of College Station's Home Rule Charter.

The City has legal authority to issue general obligation debt only after a positive vote of the citizens. General Obligation (GO) debt is debt that obligates the City to repay the issue with ad valorem tax revenues. The City uses GO debt for the acquisition and development of parks and recreation facilities, rights-of-way and construction of arterial streets, reconstruction of major arterial streets, and for public buildings such as city offices, libraries, swimming pools, and other general use facilities.

The City has the authority to issue $22,500,000 from an election held in March of 1995. The city has issued four bond series from that authorization totaling $19.7 million. The balance of this authorization, $2.6 million, is planned for issuance in FY 00.

The City has the additional authority to issue $24,240,000 from an election held in November of 1998. $2,280,000 of this debt was issued in FY 1999, with another $6,575,000 planned for issuance in FY 00.

The City has authority, and City Council policies allow for the use of non-voter authorized debt issuance such as certificates of obligation, contract obligations, and other instruments (generally referred to as CO's). The policy authorized by the City Council allows the City to use such instruments for capital items such as the following:

- The purchase and replacement of major computer systems and other technology based items that have useful lives of not more than 10 years.
- The purchase and replacement of major equipment items such as fire fighting equipment. The City has developed policies and procedures to provide almost all of this equipment without issuing debt.
- The purchase of land and development of land for economical development uses.

In FY 99, the City issued $850,000 in CO debt for the George Bush East extension to Dartmouth project. In FY 00, the City anticipates issuing a total of $4,126,000 for various projects. These funds will be used for capital projects without GO or other designated funding sources.

The other type of debt that the City will generally use is revenue bonds. Revenue bonds are issued any time there is a need for financing capital construction or acquisition. It is also used when the asset will reside in one or more of the City's enterprise funds, such as the Northgate Parking Fund. Generally, revenue bonds do not require voter approval.

The General Government Capital Projects Budget is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these items can be found in the Financial Policies on page F-1.

The city anticipates issuing $7,025,000 in revenue bonds in FY 00. These bonds will be used to construct the College Main parking garage.

Capital projects often result in assets that require continuing maintenance and repair. Some also reduce existing maintenance and repair costs. Among the decisions and proposals that accompany capital project recommendations are an analysis of potential ongoing costs.

The 1995 and 1998 bond elections provided funding authorization for a range of capital projects. These projects included street extensions and reconstruction, as well as parks development and park land acquisition. Further development of sidewalks, bike paths, and beautification projects were authorized. Construction of a new library facility was approved. Improvements to Fire Station #2, along with a new Fire Station, were authorized. Funds were also authorized for the acquisition of land for a new cemetery site, city center and to increase greenbelt/floodplain areas. The City will continue those authorized projects in accordance with a five year CIP plan.

With the bond election, citizens were told that the capital projects could be accomplished without increasing the ad valorem tax rate for debt service. However, it was anticipated that the ad valorem tax rate could be increased to pay for expanded operations

in newly developed parks and the new library. It was estimated that the effect on General Fund operations could require an increase in the ad valorem tax rate of approximately 3.5 cents per $100 valuation or more than $500,000 annually. All the facilities constructed to date have been operated without a tax rate increase.

STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL PROJECTS

Street Rehabilitation Projects

In FY 00, several significant rehabilitation projects were approved. These include: $1,300,000 for phase II of Graham Road upgrade; $460,000 for Cherry Street improvements; $450,000 for North Forest Parkway rehabilitation; and $1,089,000 for projects to be determined later based on street conditions. Also approved was $309,000 for the rehabilitation of Tarrow Street South from University Drive to Lincoln Street. This project will replace the entire pavement structure including curbs and gutters.

Street Extension Projects

In FY 00, several significant capital projects were approved. These projects include: $1,390,000 for George Bush East to widen to four lanes with a center median from Texas Avenue to Dominik Drive; $1,128,000 for phase I of Jones Butler extension, a north/south corridor from Luther Street West to George Bush Drive; and $637,000 for Rock Prairie Road realignment. $377,000 was approved for the second year of Victoria oversized participation from Graham Road to Barron Road, while $149,000 was approved for oversized participation. Oversize street participation is used when the City requires the construction of a street larger than needed to serve the area a developer plans to develop. The developer pays for the cost of the streets used to serve the subdivision while the City pays the additional cost of the street used by a larger area or the City as a whole.

Other approved street projects for FY 00 include $316,000 for Barron Road right-of-way acquisition. Also included is $455,000 for the Longmire extension, and $635,000 for the Dartmouth extension. Both of these extensions will improve North/South access in College Station. The Longmire extension will take Longmire from the end of the new Kroger development to Graham Road. The Dartmouth extension will go from the end of the new multi family development to Krenek Tap Road. This will improve access to Central Park and to the City's new Utility Customer Service Center and helps address some of the traffic issues that have been highlighted in the citizen survey and in other feedback received from citizens of College Station.

Street TxDOT Projects

In FY 00, $314,500 was approved for the continuation of phase II of Texas Avenue right-of-way acquisition from Dominik to FM 2818. Since the project will be managed by the Texas Department of Transportation (TxDOT), City funds for use in the project will be paid to TxDOT. Funding was also approved for other TxDOT projects including $500,000 for phase II of the Texas avenue streetscape project, $392,500 for streetscape for University Drive, and $260,000 for State Highway 40 right-of-way acquisition. TxDOT timing on these projects will determine when these expenditures will be made. The City pays 10% of right of way costs, and also pays for any enhancements such as the application of any streetscape standards desired in the project.

Traffic Projects

In FY 00, there is an approved budget of $918,000 for traffic signal enhancements. Improvements considered include new signal installations, implementation of intelligent transportation systems, school warning devices, system upgrades, communication enhancements, development driven signal issues, and traffic engineering. A new signal is planned at the intersection of University Drive and Boyett.

$182,000 was approved for traffic management improvement. Intersections that may be addressed include Texas Avenue and Southwest Parkway, Rock Prairie Road and Highway 6, and Holleman Drive and Texas Avenue.

Sidewalks and Trails Projects

The City of College Station has worked over the years to ensure adequate transportation opportunities for pedestrians and bicyclists. The City has an adopted sidewalk and bike loop plan. As new development occurs, sidewalks are an important aspect that must be considered. In FY 00, three capital projects were approved: $290,000 for sidewalk and trails construction, $20,000 for the continuation of the neighborhood streetscape project, and $50,000 for neighborhood capital improvement projects.

PARKS CAPITAL PROJECTS

In FY 00 several significant capital projects were approved. Included in the list are: $443,000 for the completion of the West District Maintenance Shop project; $832,000 for the continuation of the Regional Athletic Park development project; $701,000 for renovation of Adamson Pool; $164,000 for the development of Edelweiss Park (in combination with Parkland Dedication funding), and $162,000 for a roller hockey rink.

PARKLAND DEDICATION CAPITAL PROJECTS

In FY 00, several significant capital projects were approved, including $125,000 for Willow Branch tennis courts and $33,300 for the development of

Edelweiss Park (in combination with Parks Projects funding).

GENERAL GOVERNMENT AND CAPITAL EQUIPMENT CAPITAL PROJECTS

General government and capital equipment projects are planned assets that have a value to more than one specific area of City operations. Two main divisions within this category are public facilities and technology projects. In FY 00, significant approved projects include: $810,000 for the completion of the renovation and expansion of Fire Station # 2; $200,000 for the next phase of the fiber optic loop project; $400,000 for the completion of the decompression of City Hall project; and $191,348 (raised from private donations) for completion of the purchase of Library books, equipment, and furniture.

Each year the City prepares a technology plan that projects what significant technology projects were approved for the next 5 years. The following are some of the key projects on that plan.

Approved technology projects in FY 00 include $23,033 for a Human Resources module. This module is designed to improve the tracking of employee personnel and benefit information. It will integrate with the existing Payroll/Personnel and Applicant Tracking modules.

$25,060 was approved for AFIX fingerprinting software. This software will allow the Police Department to quickly compare latent and rolled fingerprints. This system will enable suspect fingerprints to be compared to an entire database of people arrested by the College Station Police Department. Access will also be available to the database of fingerprints at the Brazos County jail.

$50,000 is included for the first year funding of the replacement public safety system projected to cost $1,250,000. The Public Safety System is used to collect, and maintain public safety information so that it can be quickly retrieved and analyzed. This system will be utilized by both the Police and Fire Departments and will replace the current Public Safety System.

$50,000 for the initial year of the records storage project estimated to cost $326,000 was also approved in the FY 00 budget. The records storage project is designed to find ways to store many of the records in the City electronically. This should result in a reduced need to keep paper copies of many records.

WOLF PEN CREEK CONVENTION CENTER

In FY 00, $3,065,700 was approved to continue the Wolf Pen Creek Convention Center project. This project is the construction of a conference center facility in the Wolf Pen Creek area in conjunction with the development of a full service hotel. The project is scheduled for completion in FY 01. The amount budgeted is what is anticipated to be spent in FY 00 on this project.

PARKING GARAGE CAPITAL PROJECTS

In FY 00, $3,267,922 was approved to continue the College Main Parking Garage project. This project is the construction of a multi story parking garage that will be used to help address parking needs in Northgate. Council and staff are also considering a proposal to lease parking spaces for a new dorm project proposed to be built in Northgate. The project is scheduled for completion in FY 01.

BUSINESS PARK

In FY 00, $250,000 was approved for Phase III of the College Station Business Park. Completion of Phase III will open a 27 acre tract along the Technology Drive cul-de-sac.

ADDITIONAL O&M COSTS

With the addition of new facilities and infrastructure additional operations and maintenance costs may be incurred. In the case of infrastructure rehabilitation it is expected that O&M costs will decrease for those areas the project targeted. However, it is difficult to quantify the cost savings of the rehabilitation since resources are used elsewhere and not removed from departmental budgets.

Projects completed in FY 99 had additional O&M costs of $303,909. These additional costs include $193,193 for new public facilities, $87,716 for new technology projects, $20,000 for new street projects, and $3,000 for new parks projects.

In FY 00, budget additional O&M costs of $102,924 are anticipated due to completed projects or funds needed to finalize projects completed in FY 99. The additional costs include $34,780 for public facilities, $52,644 for technology projects, and $15,500 for parks projects.

In FY 01, additional O&M costs are expected to be approximately $661,000 with the bulk of anticipated expenditures coming from completed public facilities projects. An additional $23,000 is anticipated in FY 01 for streets projects and $26,000 for parks projects.

A more detailed sheet at the end of this section indicates the additional operations and maintenance cost associated with projects completed in FY 99, approved to be completed in FY 00, and projected to be completed in FY 01.

GENERAL GOVERNMENT -STREETS, TRAFFIC, SIDEWALKS, AND TRAILS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 1999-00 THROUGH FISCAL YEAR 2004-2005

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED FY 98-99	APPROVED BUDGET FY 99-00	PROJECTED FY 00-01	PROJECTED FY 01-02	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05
BEGINNING FUND BALANCE:			0	5,329,522	5,329,522	3,742,273	974,273	377,273	318,773	257,273	271,273
ADDITIONAL RESOURCES:											
GENERAL OBLIGATION BONDS			$ 3,303,000	$ 3,467,000	$ 3,488,800	$ 6,080,000	$ 4,694,000	$ 1,500,000	$ 1,500,000	$ 0	$ 0
CERTIFICATES OF OBLIGATIONS			0	836,000	850,000	2,440,000	0	0	0	0	0
INTERGOVERNMENTAL			57,705	800,000	732,000	0	0	0	0	0	0
INTRAGOVERNMENTAL			4,949,966	392,500	392,500	900,000	0	0	0	0	0
INVESTMENT EARNINGS			160,658	300,000	293,000	206,000	54,000	21,000	18,000	14,000	15,000
OTHER			9,674	0	0	0	0	0	0	0	0
SUBTOTAL ADDITIONAL RESOURCES			$ 8,481,003	$ 5,795,500	$ 5,756,300	$ 9,626,000	$ 4,748,000	$ 1,521,000	$ 1,518,000	$ 14,000	$ 15,000
TOTAL RESOURCES AVAILABLE			$ 8,481,003	$ 11,125,022	$ 11,085,822	$ 13,368,273	$ 5,722,273	$ 1,898,273	$ 1,836,773	$ 271,273	$ 286,273
STREET REHABILATATION PROJECTS											
ANDERSON ST WIDENING	ST9701	598,000	0	598,000	598,000	0	0	0	0	0	0
ANDERSON ST REHAB	ST9817	550,000	0	0	550,000	0	0	0	0	0	0
GRAHAM RD UPGRADE PH I	ST9515	2,400,000	50,130	2,150,000	2,350,000	0	0	0	0	0	0
GRAHAM RD UPGRADE PH II	ST0001	1,300,000	0	0	0	1,300,000	0	0	0	0	0
N. FOREST PKWY	ST9912	500,000	0	500,000	50,000	450,000	0	0	0	0	0
TARROW ST. SOUTH	ST0002	309,000	0	0	0	309,000	0	0	0	0	0
1 CHERRY STREET IMP	ST9913	525,000	0	460,000	65,000	460,000	0	0	0	0	0
PERSHING ALLEY	ST9926	3,000	0	0	4,500	0	0	0	0	0	0
* STREET REHAB.	ST0003	3,120,000	0	0	0	780,000	780,000	780,000	780,000	0	0
* AMS STREET	TBD	954,000	0	0	0	0	954,000	0	0	0	0
CHURCH STREET REHAB.	ST0004	300,000	0	0	0	300,000	0	0	0	0	0
UNDESIGNATED PROJECTS	ST9917	1,000,000	0	1,000,000	0	309,000	0	0	0	0	0
CLOSED PROJECTS			1,871,534	0	284,985	0	0	0	0	0	0
SUBTOTAL			$ 1,921,664	$ 4,708,000	$ 3,902,485	$ 3,908,000	$ 1,734,000	$ 780,000	$ 780,000	$ 0	$ 0
STREET EXTENSION PROJECTS											
JONES BUTLER PHASE I	ST9911	1,253,000	0	125,000	125,000	1,128,000	0	0	0	0	0
* JONES-BUTLER RD PH II	ST0005	2,036,000	0	0	0	193,000	1,843,000	0	0	0	0
2 GEORGE BUSH E. WIDENING	ST9804	1,490,000	14,052	100,000	168,000	1,390,000	0	0	0	0	0
GEORGE BUSH EAST EXT.	ST9916	836,000	0	836,000	836,000	0	0	0	0	0	0
* ROCK PRAIRIE RD REALIGN	ST9923	832,000	0	195,000	195,000	637,000	0	0	0	0	0
OVERSIZED STREETS	ST9801	599,000	0	155,000	155,000	149,000	0	0	0	0	0
* VICTORIA OP.	ST9928	894,000	0	145,000	145,000	377,000	397,000	0	0	0	0
* BARRON ROAD ROW	ST0006	316,000	0	0	0	316,000	0	0	0	0	0
* LONGMIRE PH I & II ROW	TBD	387,000	0	0	0	0	387,000	0	0	0	0
LONGMIRE EXTENSION	ST0007	455,000	0	0	0	455,000	0	0	0	0	0
DARTMOUTH EXTENSION	ST0008	635,000	0	0	0	635,000	0	0	0	0	0
CLOSED PROJECTS			614,341	0	0	0	0	0	0	0	0
SUBTOTAL			$ 628,393	$ 1,556,000	$ 1,624,000	$ 5,280,000	$ 2,627,000	$ 0	$ 0	$ 0	$ 0
STREET TXDOT PROJECTS											
TEXAS AVE. R.O.W. PH II	ST9914	550,000	71,000	300,000	164,500	314,500	0	0	0	0	0
TX AVE STREETSCAPE PH II	ST9915	500,000	0	500,000	0	500,000	0	0	0	0	0
STATE HIGHWAY 40 ROW	ST0009	260,000	0	0	0	260,000	0	0	0	0	0
STREETSCAPE FOR UNIV. DR.	ST0010	392,500	0	392,500	0	392,500	0	0	0	0	0
SUBTOTAL			$ 71,000	$ 1,192,500	$ 164,500	$ 1,467,000	$ 0	$ 0	$ 0	$ 0	$ 0
TRAFFIC PROJECTS											
* TRAFFC MGMT. IMPROVE.	ST0011	728,000	0	0	0	182,000	182,000	182,000	182,000	0	0
TRAFFIC SIGNAL ENHAN.	ST9511	3,463,229	0	540,000	540,000	918,000	538,000	538,000	538,000	0	0
CLOSED PROJECTS			200,960	0	0	0	0	0	0	0	0
SUBTOTAL			$ 200,960	$ 540,000	$ 540,000	$ 1,100,000	$ 720,000	$ 720,000	$ 720,000	$ 0	$ 0
SIDEWALKS & TRAILS											
MISC SIDEWALKS & TRAILS	ST9510	830,000	0	220,000	220,000	290,000	0	0	0	0	0
NEIGHBORHOOD/STREETSCAPE	ST9802	54,800	0	20,000	20,000	20,000	0	0	0	0	0
BIKE LOOP	ST9409	269,600	77,801	136,159	136,159	0	0	0	0	0	0
MISC. BIKE TRAILS	ST9803	180,000	0	180,000	180,000	0	0	0	0	0	0
TAMU SIDEWALKS	ST9924	90,000	0	0	0	0	0	0	0	0	0
NEIGHBORHOOD CIP	ST0012	50,000	0	0	0	50,000	0	0	0	0	0
CLOSED PROJECTS			91,468	0	0	0	0	0	0	0	0
SUBTOTAL			$ 169,269	$ 556,159	$ 556,159	$ 360,000	$ 0	$ 0	$ 0	$ 0	$ 0
CLAIMS PAID			$ 0	$ 0	$ 270,000	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
DEBT ISSUANCE COSTS			34,632	69,300	63,205	79,000	61,000	19,500	19,500	0	0
GENERAL & ADMIN. CHARGES			125,563	223,200	223,200	200,000	203,000	60,000	60,000	0	0
TOTAL EXPENDITURES			$ 3,151,481	$ 8,845,159	$ 7,343,549	$ 12,394,000	$ 5,345,000	$ 1,579,500	$ 1,579,500	$ 0	$ 0
ENDING FUND BALANCE:			$ 5,329,522	$ 2,279,863	$ 3,742,273	$ 974,273	$ 377,273	$ 318,773	$ 257,273	$ 271,273	$ 286,273

Notes:

1 - Cherry Street project will be funded through CDBG.

2 - George Bush East includes $340,000 grant, $600,000 thoroughfare funds and $550,000 GOB.

* - Indicates projects funded through November 1998 G.O. Bond Authorization

GENERAL GOVERNMENT - PARKS PROJECTS
CAPITAL IMPROVEMENT PROJECTS
FISCAL 1999-2000 THROUGH FISCAL 2004-2005

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED FY 98-99	APPROVED BUDGET FY 99-00	PROJECTED FY 00-01	PROJECTED FY 01-02	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05
BEGINNING FUND BALANCE:			0	305,541	305,541	287,572	57,272	972	22,272	13,272	14,272
ADDITIONAL RESOURCES:											
GENERAL OBLIGATION BONDS			$ 1,270,000	$ 930,000	$ 934,500	$ 1,570,000	$ 1,411,000	$ 513,000	$ 345,000	$ 0	$ 0
CERTIFICATES OF OBLIGATIONS			0	0	0	888,000	0	0	0	0	0
INTRAGOVERNMENTAL			1,786,372	125,000	264,000	24,000	0	0	0	0	0
CONTRIBUTIONS			13,000	0	23,767	0	0	0	0	0	0
INVESTMENT EARNINGS			42,652	27,000	17,000	16,000	3,000	0	1,000	1,000	1,000
OTHER			0	0	0	0	0	0	0	0	0
SUBTOTAL ADDITIONAL RESOURCES			$ 3,112,024	$ 1,082,000	$ 1,239,267	$ 2,498,000	$ 1,414,000	$ 513,000	$ 346,000	$ 1,000	$ 1,000
TOTAL RESOURCES AVAILABLE			$ 3,112,024	$ 1,387,541	$ 1,544,808	$ 2,785,572	$ 1,471,272	$ 513,972	$ 368,272	$ 14,272	$ 15,272
PARK PROJECTS											
L. WAYNE SMITH PARK PH. II	PK0064	49,000	0	0	0	49,000	0	0	0	0	0
EASTGATE PARK IMPR.	PK9308	60,000	0	60,000	60,000	0	0	0	0	0	0
TEEN CENTER	PK9807	400,000	2,532	200,000	300,000	0	0	0	0	0	0
* CENTRAL PARK IRRIGATION	PK0065	49,000	0	0	0	16,000	33,000	0	0	0	0
* SPRING LOOP PARK DEVELOP	TBD	109,000	0	0	0	0	0	0	109,000	0	0
1 BILLIE MADELEY PARK DEV.	PK9706	205,000	0	125,000	125,000	0	0	55,000	0	0	0
* WEST DIST. MAINT. SHOP	PK9927	501,000	0	58,000	58,000	443,000	0	0	0	0	0
* BRISON PARK IMPR.	TBD	54,000	0	0	0	0	54,000	0	0	0	0
* BROTHERS POND PARK IMPR	TBD	32,000	0	0	0	0	32,000	0	0	0	0
* CENTRAL PARK IMPR.	TBD	17,000	0	0	0	0	17,000	0	0	0	0
* GABBARD PARK IMPR.	TBD	66,000	0	0	0	0	66,000	0	0	0	0
* LEMONTREE PARK IMPR.	PK0066	22,000	0	0	0	22,000	0	0	0	0	0
* MERRY OAKS IMPR.	TBD	37,000	0	0	0	0	37,000	0	0	0	0
* OAKS PARK IMPR.	PK0067	28,000	0	0	0	28,000	0	0	0	0	0
* RAINTREE PARK IMPR.	PK0068	44,000	0	0	0	44,000	0	0	0	0	0
* THOMAS PARK IMPR.	PK9931	126,000	0	42,000	42,000	84,000	0	0	0	0	0
* LICK CREEK DEVELOPMENT	PK0069	458,000	0	0	0	35,000	0	423,000	0	0	0
* ADAMSON LAGOON IMPR.	PK0070	57,000	0	0	0	57,000	0	0	0	0	0
ADAMSON POOL RENOVATION	PK0071	701,000	0	0	0	701,000	0	0	0	0	0
* HALLARAN POOL IMPR.	PK0072	28,000	0	0	0	28,000	0	0	0	0	0
* THOMAS POOL IMPR.	TBD	19,000	0	0	0	0	19,000	0	0	0	0
* LAND ACQ IN S. COUNTY	PK9948	520,000	0	520,000	520,000	0	0	0	0	0	0
* REGIONAL ATHL PARK DEV	PK9941	2,120,000	0	104,000	104,000	832,000	1,184,000	0	0	0	0
* ANDERSON PARK IMPR.	PK9939	26,000	0	26,000	26,000	0	0	0	0	0	0
* BEE CREEK LIGHTS	TBD	68,000	0	0	0	0	0	0	68,000	0	0
* SOUTHWOOD PARK IMPR.	TBD	169,000	0	0	0	0	0	0	169,000	0	0
2 EDELWEISS PARK DEVELOP	PK9804	164,000	0	0	0	164,000	0	0	0	0	0
ROLLER HOCKEY RINK	PK0073	162,000	0	0	0	162,000	0	0	0	0	0
CLOSED PROJECTS			2,733,089	0	0	0	0	0	0	0	0
DEBT ISSUANCE COST			13,312	12,100	10,636	20,400	18,300	6,700	4,500	0	0
GENERAL & ADMIN. CHARGES			57,550	11,600	11,600	42,900	10,000	7,000	4,500	0	0
TOTAL EXPENDITURES			$ 2,806,483	$ 1,158,700	$ 1,257,236	$ 2,728,300	$ 1,470,300	$ 491,700	$ 355,000	$ 0	$ 0
ENDING FUND BALANCE:			$ 305,541	$ 228,841	$ 287,572	$ 57,272	$ 972	$ 22,272	$ 13,272	$ 14,272	$ 15,272

* - FUNDED THROUGH NOVEMBER 1998 G.O. BOND AUTHORIZATION

1 - 125,000 FUNDED BY CDBG REVENUES AND 55,000 FROM THE NOVEMBER 1998 G.O. BOND AUTHORIZATION

2 - TOTAL PROJECT BUDGET IS 219,000 WITH 164,000 FUNDED BY GOB 99, WHILE 55,000 FUNDED BY PARKLAND DEDICATION.

GENERAL GOVERNMENT - PARKLAND DEDICATION
CAPITAL IMPROVEMENT PROJECTS
FISCAL 1999-2000 THROUGH FISCAL 2004-2005

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED FY 98-99	APPROVED BUDGET FY 99-00	PROJECTED FY 00-01	PROJECTED FY 01-02	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05
BEGINNING FUND BALANCE:			718,772	809,811	809,811	828,581	49,177	51,877	54,777	57,777	60,977
ADDITIONAL RESOURCES:											
GENERAL OBLIGATION BONDS			$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
REVENUE BONDS			0	0	0	0	0	0	0	0	0
CERTIFICATES OF OBLIGATIONS			0	0	0	0	0	0	0	0	0
INTERGOVERNMENTAL			0	0	0	0	0	0	0	0	0
INTRAGOVERNMENTAL			0	543,620	0	0	0	0	0	0	0
CONTRIBUTIONS			63,281	0	0	0	0	0	0	0	0
INVESTMENT EARNINGS			37,830	40,000	41,000	45,000	2,700	2,900	3,000	3,200	3,400
OTHER			0	0	0	0	0	0	0	0	0
SUBTOTAL ADDITIONAL RESOURCES			$ 101,111	$ 583,620	$ 41,000	$ 45,000	$ 2,700	$ 2,900	$ 3,000	$ 3,200	$ 3,400
TOTAL RESOURCES AVAILABLE			$ 819,883	$ 1,393,431	$ 850,811	$ 873,581	$ 51,877	$ 54,777	$ 57,777	$ 60,977	$ 64,377
PARKLAND DEDICATION FUND											
ZONE 1 PARK	PK0051	6,957	0	6,627	0	6,957	0	0	0	0	0
ZONE 2 PARK	PK0052	9,219	0	0	0	9,219	0	0	0	0	0
RICHARD CARTER AREA LIGHTS	PK9805	9,000	0	0	8,630	0	0	0	0	0	0
ZONE 3 (WOLF PEN CREEK)	PK0053	122,639	0	126,792	0	122,639	0	0	0	0	0
ZONE 4 PARK	PK0054	0	0	0	0	0	0	0	0	0	0
EDELWEISS PARK LANDSCAPE	PK9707	13,382	8,390	0	0	0	0	0	0	0	0
1 EDELWEISS PARK DEVELOP	PK9804	55,000	0	0	0	33,300	0	0	0	0	0
ZONE 6 PARK	PK0056	0	0	108,537	0	0	0	0	0	0	0
WOODWAY PARK	PK9803	310,000	50	227,000	0	0	0	0	0	0	0
* WILLOW B. TENNIS COURTS	PK0074	125,000	0	0	0	125,000	0	0	0	0	0
ZONE 7 PARK	PK0057	400,202	0	21,752	0	400,202	0	0	0	0	0
ZONE 8 PARK	PK0058	612	0	358	0	612	0	0	0	0	0
ZONE 9 PARK	PK0059	0	0	0	0	0	0	0	0	0	0
ZONE 10 PARK	PK0060	35,900	0	0	0	35,900	0	0	0	0	0
ZONE 11 PARK	PK0061	0	0	0	0	0	0	0	0	0	0
MEDELEY PARK DEVELOPMENT	PK9706	5,000	1,632	0	0	0	0	0	0	0	0
UNDESIGNATED PARKS	PK0063	77,475	0	52,553	0	77,475	0	0	0	0	0
GENERAL & ADMIN. CHARGES			0	13,600	13,600	13,100	0	0	0	0	0
TOTAL EXPENDITURES			$ 10,072	$ 557,220	$ 22,230	$ 824,404	$ 0	$ 0	$ 0	$ 0	$ 0
ENDING FUND BALANCE:			$ 809,811	$ 836,211	$ 828,581	$ 49,177	$ 51,877	$ 54,777	$ 57,777	$ 60,977	$ 64,377

Note:
1 - TOTAL PROJECT BUDGET IS 219,000 WITH 164,000 FUNDED BY GOB 99, WHILE 55,000 FUNDED BY PARKLAND DEDICATION.

GENERAL GOVERNMENT - GENERAL GOVERNMENT AND CAPITAL EQUIPMENT CAPITAL IMPROVEMENT PROJECTS FISCAL 1999-2000 THROUGH FISCAL 2004-2005

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED FY 98-99	APPROVED BUDGET FY 99-00	PROJECTED FY 00-01	PROJECTED FY 01-02	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05
BEGINNING FUND BALANCE:			352,909	385,676	385,676	507,915	168,375	156,675	135,075	109,775	115,275
ADDITIONAL RESOURCES:											
GENERAL OBLIGATION BONDS			1,165,000	375,000	375,000	810,000	780,000	1,030,000	1,317,000	0	0
CERTIFICATES OF OBLIGATIONS			0	0	0	348,093	1,793,000	67,000	57,000	0	0
INTRAGOVERNMENTAL			150,085	287,000	287,000	213,000	0	0	0	0	0
CONTRIBUTIONS			98,140	291,348	50,000	43,208	0	0	0	0	0
INVESTMENT EARNINGS			22,385	12,000	19,300	25,400	8,400	7,800	6,800	5,500	5,800
OTHER			350	0	0	0	0	0	0	0	0
SUBTOTAL ADDITIONAL RESOURCES			$ 1,435,960	$ 965,348	$ 731,300	$ 1,439,701	$ 2,581,400	$ 1,104,800	$ 1,380,800	$ 5,500	$ 5,800
TOTAL RESOURCES AVAILABLE			$ 1,788,869	$ 1,351,024	$ 1,116,976	$ 1,947,616	$ 2,749,775	$ 1,261,475	$ 1,515,875	$ 115,275	$ 121,075
PUBLIC FACILITIES											
* FIRE STATION # 2	GG9902	910,000	0	100,000	100,000	810,000	0	0	0	0	0
* FIRE STATION # 5	TBD	1,567,000	0	0	0	0	0	250,000	1,317,000	0	0
* CEMETERY LAND ACQUISITION	GG9905	275,000	0	275,000	275,000	0	0	0	0	0	0
* CITY CENTER LAND ACQUISITION	TBD	1,560,000	0	0	0	0	780,000	780,000	0	0	0
LIBRARY BOOK DONATIONS	GG9901	291,348	1,985	291,348	98,015	191,348	0	0	0	0	0
CITY HALL DECOMPRESSION	GG9903	500,000	0	287,000	100,000	400,000	0	0	0	0	0
FIBER OPTIC LOOP	TBD	500,000	0	0	0	200,000	300,000	0	0	0	0
CLOSED PROJECTS			1,310,518	0	31,146	0	0	0	0	0	0
SUBTOTAL			$ 1,312,503	$ 953,348	$ 604,161	$ 1,601,348	$ 1,080,000	$ 1,030,000	$ 1,317,000	$ 0	$ 0
TECHNOLOGY PROJECTS											
HUMAN RESOURCES MODULE	CO0021	23,033	0	0	0	23,033	0	0	0	0	0
PUBLIC SAFETY SYSTEM	CO0022	1,250,000	0	0	0	50,000	1,200,000	0	0	0	0
AFIX FINGERPRINT SOFTWARE	CO0023	25,060	0	0	0	25,060	0	0	0	0	0
ELECTRONIC BOOKING	TBD	141,000	0	0	0	0	141,000	0	0	0	0
RECORDS STORAGE	CO0024	326,000	0	0	0	50,000	152,000	67,000	57,000	0	0
SUBTOTAL		$ 1,765,093	$ 0	$ 0	$ 0	$ 148,093	$ 1,493,000	$ 67,000	$ 57,000	$ 0	$ 0
DEBT ISSUANCE COSTS			12,214	4,900	4,900	10,500	10,100	13,400	17,100	0	0
GENERAL & ADMIN. CHARGES			78,476	0	0	19,300	10,000	16,000	15,000	0	0
TOTAL EXPENDITURES			$ 1,403,193	$ 958,248	$ 609,061	$ 1,779,241	$ 2,593,100	$ 1,126,400	$ 1,406,100	$ 0	$ 0
ENDING FUND BALANCE:			$ 385,676	$ 392,776	$ 507,915	$ 168,375	$ 156,675	$ 135,075	$ 109,775	$ 115,275	$ 121,075

Notes:

* - Funded through November 1998 G.O. Bond Authorization

1 - Total project is 1,600,000 with 1,100,000 funded by Electric fund and 500,000 funded by General government revenues.

GENERAL GOVERNMENT - WPC CONVENTION CENTER
CAPITAL IMPROVEMENT PROJECTS
FISCAL 1999-2000 THROUGH FISCAL 2004-2005

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED FY 98-99	APPROVED BUDGET FY 99-00	PROJECTED FY 00-01	PROJECTED FY 01-02	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05
BEGINNING FUND BALANCE:			51,848	5,733,966	5,733,966	5,038,566	2,224,766	160,966	168,966	177,366	186,266
ADDITIONAL RESOURCES:											
CERTIFICATES OF OBLIGATIONS			$ 5,500,000	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
INTERGOVERNMENTAL			151,652	0	0	0	0	0	0	0	0
INTRAGOVERNMENTAL			100,000	0	0	0	600,000	0	0	0	0
CONTRIBUTIONS			0	0	0	0	0	0	0	0	0
INVESTMENT EARNINGS			217,929	257,800	304,600	251,900	111,200	8,000	8,400	8,900	9,300
OTHER			0	0	0	0	0	0	0	0	0
SUBTOTAL ADDITIONAL RESOURCES			$ 5,969,581	$ 257,800	$ 304,600	$ 251,900	$ 711,200	$ 8,000	$ 8,400	$ 8,900	$ 9,300
TOTAL RESOURCES AVAILABLE			$ 6,021,429	$ 5,991,766	$ 6,038,566	$ 5,290,466	$ 2,935,966	$ 168,966	$ 177,366	$ 186,266	$ 195,566
PUBLIC FACILITIES											
CONVENTION CENTER	GG9701	6,580,000	193,999	2,795,000	600,000	3,011,000	2,775,000	0	0	0	0
DEBT SERVICE			0	400,000	400,000	0	0	0	0	0	0
DEBT ISSUANCE COSTS			0	0	0	0	0	0	0	0	0
GENERAL & ADMIN CHARGES			63,150	0	0	54,700	0	0	0	0	0
TOTAL EXPENDITURES			$ 257,149	$ 3,195,000	$ 1,000,000	$ 3,065,700	$ 2,775,000	$ 0	$ 0	$ 0	$ 0
GAAP ADJUSTMENT			$ (30,314)								
ENDING FUND BALANCE:			$ 5,733,966	$ 2,796,766	$ 5,038,566	$ 2,224,766	$ 160,966	$ 168,966	$ 177,366	$ 186,266	$ 195,566

GENERAL GOVERNMENT - PARKING GARAGE
CAPITAL IMPROVEMENT PROJECT
FISCAL 1999-2000 THROUGH FISCAL 2004-2005

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED FY 98-99	APPROVED BUDGET FY 99-00	PROJECTED FY 00-01	PROJECTED FY 01-02	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05
BEGINNING FUND BALANCE:			0	(142,463)	(142,463)	(717,563)	3,102,415	8,015	8,415	8,815	9,215
REVENUE BONDS			0	6,800,000	0	7,025,000	0	0	0	0	0
INTERGOVERNMENTAL			0	0	0	0	0	0	0	0	0
INTRAGOVERNMENTAL			0	0	0	0	0	0	0	0	0
CONTRIBUTIONS			0	0	0	0	0	0	0	0	0
INVESTMENT EARNINGS			(3,218)	131,000	0	62,900	85,600	400	400	400	500
OTHER			(5,867)	0	0	0	0	0	0	0	0
SUBTOTAL ADDITIONAL RESOURCES			$ (9,085)	$ 6,931,000	$ 0	$ 7,087,900	$ 85,600	$ 400	$ 400	$ 400	$ 500
TOTAL RESOURCES AVAILABLE			$ (9,085)	$ 6,788,537	$ (142,463)	$ 6,370,337	$ 3,188,015	$ 8,415	$ 8,815	$ 9,215	$ 9,715
PUBLIC FACILITIES											
1 COLL. MAIN PARKING GARAGE	GG9706	6,810,000	133,378	3,000,000	500,000	3,176,622	3,000,000	0	0	0	0
DEBT SERVICE			0	0	0	0	180,000	0	0	0	0
DEBT ISSUANCE COSTS			0	88,400	0	91,300	0	0	0	0	0
GENERAL & ADMIN. CHARGES			0	75,100	75,100	0	0	0	0	0	0
TOTAL EXPENDITURES			$ 133,378	$ 3,163,500	$ 575,100	$ 3,267,922	$ 3,180,000	$ 0	$ 0	$ 0	$ 0
GAAP ADJUSTMENT			$ 0								
ENDING FUND BALANCE:			$ (142,463)	$ 3,625,037	$ (717,563)	$ 3,102,415	$ 8,015	$ 8,415	$ 8,815	$ 9,215	$ 9,715

Note:

1 - Revenue bonds will be used to fund the parking garage project.

GENERAL GOVERNMENT - BUSINESS PARK
CAPITAL IMPROVEMENT PROJECTS
FISCAL 1999-2000 THROUGH FISCAL 2004-2005

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED FY 98-99	APPROVED BUDGET FY 99-00	PROJECTED FY 00-01	PROJECTED FY 01-02	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05
BEGINNING FUND BALANCE:			$ 1,671,456	$ 1,747,087	$ 1,747,087	$ (148,680)	$ 43,920	$ 46,120	$ 48,420	$ 50,820	$ 53,320
ADDITIONAL RESOURCES:											
CERTIFICATES OF OBLIGATIONS			$ 0	$ 0	$ 0	$ 450,000	$ 0	$ 0	$ 0	$ 0	$ 0
INTRAGOVERNMENTAL			0	0	0	0	0	0	0	0	0
INVESTMENT EARNINGS			91,283	90,000	87,400	(7,400)	2,200	2,300	2,400	2,500	2,700
OTHER			100,000	0	0	0	0	0	0	0	0
SUBTOTAL ADDITIONAL RESOURCES			$ 191,283	$ 90,000	$ 87,400	$ 442,600	$ 2,200	$ 2,300	$ 2,400	$ 2,500	$ 2,700
TOTAL RESOURCES AVAILABLE			$ 1,862,739	$ 1,837,087	$ 1,834,487	$ 293,920	$ 46,120	$ 48,420	$ 50,820	$ 53,320	$ 56,020
BUSINESS PARK FUND											
BUSINESS PARK PHASE II & III	GG9705	2,050,000	86,914	944,000	1,956,667	0	0	0	0	0	0
BUSINESS PARK PH III	GG0001	250,000	0	0	0	250,000	0	0	0	0	0
GENERAL & ADMIN. CHARGES			20,000	26,500	26,500	0	0	0	0	0	0
TOTAL EXPENDITURES			$ 106,914	$ 970,500	$ 1,983,167	$ 250,000	$ 0	$ 0	$ 0	$ 0	$ 0
GAAP ADJUSTMENT			$ (8,738)								
ENDING FUND BALANCE:			$ 1,747,087	$ 866,587	$ (148,680)	$ 43,920	$ 46,120	$ 48,420	$ 50,820	$ 53,320	$ 56,020

GENERAL GOVERNMENT
CAPITAL IMPROVEMENT PROJECTS
ANNUAL ADDITIONAL COSTS

With the completion of capital infrastructure projects comes additional operating and maintenance (O&M) costs. Major projects completed in FY 99 include additional Texas Avenue landscape maintenance ($20,000), two additional months of operation of the library ($38,440) for a total annual O&M cost of $248,611, Fire Station #4 ($35,000), Fire Station #1 ($8,500), eight months operation of the Teen Center ($66,353), final four months operations of the Northgate promenade ($42,500) for a total annual O&M cost of $118,500, additional costs associated with the Business Center Phase I ($2,400) for an annual O&M cost of $38,931 for Phase I, Eastgate Park improvements ($3,000), Mobile Data Terminals ($36,866), and the Utility Billing System ($50,850). These costs are now included in departmental base budgets.

In the FY 00 approved budget, there are $102,924 in additional annual operating costs. Projects that will require the additional funding include four months operations at the Teen Center ($16,780) for an annual O&M cost of $83,133, Business Center Phases II & III ($18,000), Lincoln Wayne Smith Park ($15,500) for additional electric and water usage, additional costs associated with Mobile Data Terminals ($26,794) for a total annual operating cost of $63,660, and additional costs associated with the Utility Billing system ($25,850) for an annual operating cost of $76,700. If approved, the costs will become part of the department's base budget next fiscal year.

In FY 01, the additional O&M cost associated with projects scheduled to be completed are University Drive landscape maintenance ($23,000), the rehabilitated and expanded Fire Station #2 ($12,000), and the Convention Center. Scheduled to open in the second half of FY 2000, the Convention Center is anticipated to have a first year O&M cost of approximately $600,000. Also anticipated is that revenues from the Convention Center will cover the annual O&M costs. Other projects scheduled for completion by FY 01 and requiring additional O&M expenditures are Maedley Park ($5,000), Edelweiss Park ($10,000), Willow Branch tennis courts ($1,000), and Woodway Park ($10,000). The total additional O&M costs projected in Fiscal Year 01 are $661,000.

General Government
Additional Operation and Maintenance
Costs of Capital Projects

	Budget FY 99 O & M	Approved FY 00 O & M	Projected FY 01 O & M
Street Projects			
Texas Avenue Landscape Maint.	$ 20,000	$ 0	$ 0
University Drive Landscape Maint.	0	0	23,000
Total Street Projects	$ 20,000	$ 0	$ 23,000
Traffic Projects	$ 0	$ 0	$ 0
Total Traffic Projects	$ 0	$ 0	$ 0
Public Facilities			
Library	$ 38,440	$ 0	$ 0
Fire Station #4	35,000	0	0
Fire Station #1	8,500	0	0
Teen Center	66,353	16,780	0
Northgate Promenade	42,500	0	0
Business Center Ph 1	2,400	0	0
Business Center Ph 2, 3	0	18,000	0
Convention Center	0	0	600,000
Fire Station #2 Rehab/Extension	0	0	12,000
Total Public Facilities	$ 193,193	$ 34,780	$ 612,000
Parks Projects			
Eastgate Park Improvements	$ 3,000	$ 0	$ 0
Lincoln Wayne Smith Park	0	15,500	0
Maedley Park	0	0	5,000
Edelweiss Park Development	0	0	10,000
Willow Branch Tennis Courts	0	0	1,000
Woodway Park Development	0	0	10,000
Total Parks Projects	$ 3,000	$ 15,500	$ 26,000
Technology Projects			
MDT Project	$ 36,866	$ 26,794	$ 0
Utility Billing System	50,850	25,850	0
Total Technology Projects	$ 87,716	$ 52,644	$ 0
Total All Projects	**$ 303,909**	**$ 102,924**	**$ 661,000**

COMBINED UTILITY FUNDS

The combined utility funds account for revenues and expenditures in all of the utility related funds in the City. These include Electric, Water, and Wastewater activities.

The Electric, Water, and Wastewater Funds are prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

Electric Fund revenue is approved to be $39,396,998 in FY 00. This is an increase of 7.04% over the FY 99 revised budget. Residential and commercial electricity sales are expected to increase 7.28% based on the 10 year historical load and customer growth trends.

On January 1, 2000 the City will enter into a new power supply contract. The approved budget includes the best available information on the anticipated cost of power in the Electric Fund. The new power supply contract was approved by the City Council in September of 1999.

FY 00 operating expenditures for the Electric Fund were approved to be $31.25 million, an increase of 16.78% over the FY 99 revised budget. The primary cause of the increase is the anticipated increase in purchase power costs. Approved operating SLAs totaling $259,765 are included in the budget.

The FY 00 non-operating approved budget expenditures decrease 3.11% to a new total of $10.59 million. This decrease is a result of fewer capital project expenditures that are anticipated in FY 00 and lower debt service payments. Some of the approved projects include: new services and system extension, switch station sub-station conversion, and continuation of the fiber loop project.

The approved budget also includes an increase in funds to the Economic Development Corporation by $19,494, as well as a $100,000 loan to the Brazos Animal Shelter. This loan will provide funds to purchase land for a new facility.

Water Fund revenue for FY 00 is estimated to be $8,112,900. This is an increase of 8.31% over the FY 99 revised budget. Customer growth is projected to be between 2-3% based on historical trends, overall economic indicators, and population projections.

There are no rate changes in FY 00. The City is currently in discussions with the City of Bryan and TAMU concerning the development of a joint regional water agency. The alliance will allow shared use of a well field and transmission infrastructure. This will enable the City to have a more secure water supply in the future. In addition, shared capital expenditures will mitigate future rate pressures and possibly allow for a rate reduction.

FY 00 operating expenditures in the Water Fund are projected to be approximately $3.66 million or a decrease of 8.65 % from the FY 99 revised budget. This decrease is primarily the result of lower anticipated water production costs.

Approved SLAs totaling $81,533 are included in the Water Fund operating budget.

The FY 00 approved non-operating budget will increase by 58.6% over the FY 99 revised budget. This is due to smaller debt service payments and an increase in the level of capital project funding from operating revenue in FY 00. The partial funding of capital projects will continue to allow the City to lower future debt service costs. The cost of several approved projects will be shared by the regional water agency once it is established.

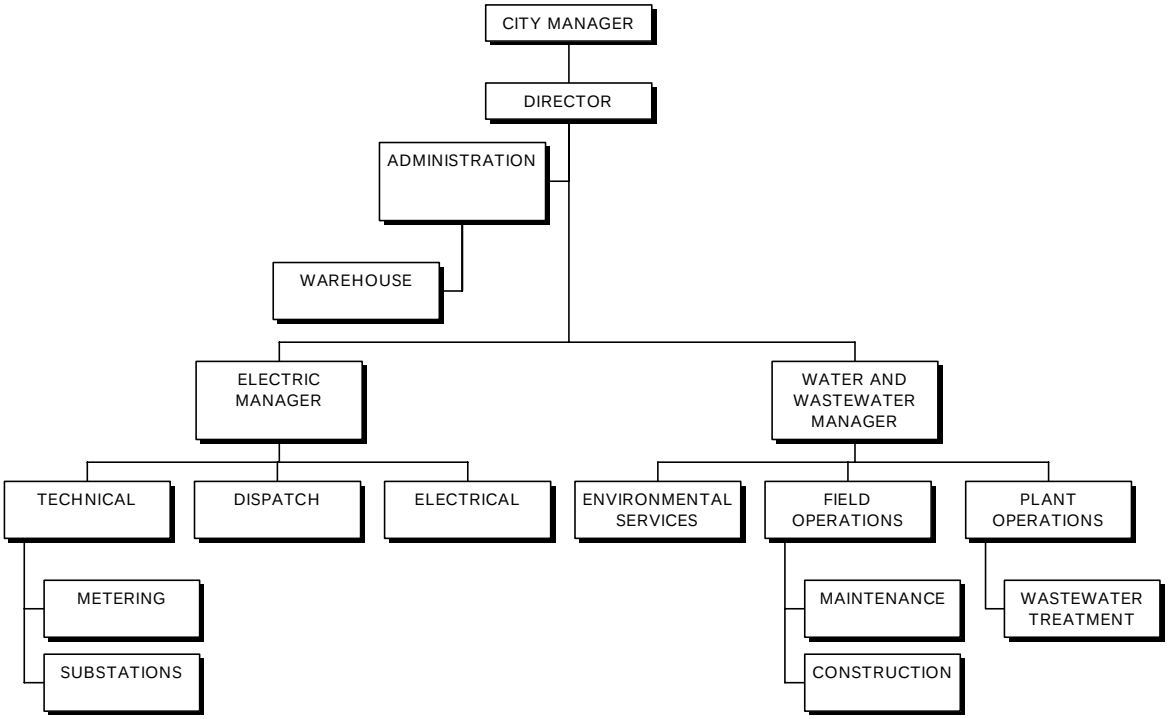
Total Wastewater Fund revenue is projected to be $7.05 million, an increase of 4.6% over the FY 99 revised budget. Residential and commercial usage is projected to increase by approximately 2.0% per year based on historical trends and overall economic indicators.

Wastewater Fund operating expenditures are projected to be $3.37 million, or an increase of 1.7% over the FY 99 revised budget. Approved SLAs totaling $208,617 are included in the approved budget.

FY 00 Wastewater Fund non-operating expenditures increased 2.73% from the FY 99 revised budget to an approved total of $3.45 million. This was due to an increase in the amount of debt service transfer to meet debt service requirements and an increase in the return on investment.

Combined Utility Revenue Bonds are issued to provide for capital expansion and replacements for the various utility services. An estimated $7.3 million of bonds will be issued in FY 00 to fund Water capital projects. The debt service of the several projects will be shared by the regional water agency once it is established. An additional $9.65 million will be issued to fund Wastewater capital projects. Electric capital projects will be funded entirely by operating revenue for FY 00.

PUBLIC UTILITIES



CITY OF COLLEGE STATION
COMBINED UTILITIES FUND
FUND SUMMARY

	FY 97-98 ACTUAL	FY 98-99 REVISED BUDGET	FY 98-99 YEAR-END ESTIMATE	FY 99-00 BASE BUDGET	FY 99-00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 00
REVENUES						
ELECTRIC	$ 35,027,343	$ 36,806,400	$ 34,352,870	$ 39,396,998	$ 39,396,998	7.04%
WATER	8,169,458	7,262,600	7,511,450	7,661,850	7,661,850	5.50%
WASTEWATER	6,676,424	6,583,900	6,789,600	6,926,000	6,926,000	5.20%
INVESTMENT EARNINGS	1,546,733	1,289,114	1,317,136	1,490,600	1,490,600	15.63%
OTHER NONOPERATING	163,822	188,950	118,700	118,700	118,700	(37.18%)
TOTAL REVENUES	$ 51,583,780	$ 52,130,964	$ 50,089,756	$ 55,594,148	$ 55,594,148	6.64%
EXPENDITURES AND TRANSFERS						
ELECTRIC OPERATIONS	$ 3,859,178	$ 4,542,720	$ 5,979,794	$ 4,461,834	$ 4,721,599	3.94%
ELECTRIC PURCHASED POWER	16,751,281	20,412,639	18,400,000	24,883,646	24,883,646	21.90%
ENERGY CONSERVATION	0	0	0	222,480	222,480	N/A
WATER OPERATIONS	2,723,615	3,213,687	3,159,069	2,699,770	2,781,303	(13.45%)
WASTEWATER OPERATIONS	2,140,503	2,666,574	2,418,709	2,464,616	2,673,233	0.25%
PAY PLAN ADJUSTMENTS	0	0	0	0	0	N/A
NET GENERAL/ADMIN. TRANSFERS	2,513,710	3,001,823	3,001,823	2,530,924	2,713,687	(9.60%)
CONTINGENCY	0	244,700	0	286,616	286,616	17.13%
TOTAL OPERATING EXPEND. AND TRANSFERS	$ 27,988,287	$ 34,082,143	$ 32,959,395	$ 37,549,886	$ 38,282,564	12.32%
NONOPERATING EXPENDITURES						
ECONOMIC DEVELOPMENT	$ 58,000	$ 58,000	$ 58,000	$ 237,400	$ 237,400	309.31%
OUTSIDE AGENCY FUNDING	160,000	170,000	170,000	170,000	189,494	11.47%
DEBT SERVICE TRANSFER	6,742,615	6,156,151	6,156,151	5,502,383	5,502,383	(10.62%)
OTHER	(49,715)	0	(28,531)	0	100,000	N/A
OTHER NON-OPERATING	139	0	0	0	0	N/A
CAPITAL PROJECTS FUNDING	2,241,960	6,026,943	4,901,100	7,360,000	7,738,000	28.39%
RETURN ON INVESTMENT	5,142,500	5,117,500	5,117,500	5,203,100	5,411,585	5.75%
TOTAL NONOPERATING EXPEND.	$ 14,295,499	$ 17,528,594	$ 16,374,220	$ 18,472,883	$ 19,178,862	9.41%
TOTAL EXPENDITURES/TRANSFERS	$ 42,283,786	$ 51,610,737	$ 49,333,615	$ 56,022,769	$ 57,461,426	11.34%
INCREASE (DECREASE) IN WORKING CAPITAL	$ 9,299,994	$ 520,227	$ 756,141	$ (428,621)	$ (1,867,278)	
BEGINNING WORKING CAPITAL	$ 23,294,475	$ 32,318,248	$ 32,318,248	$ 33,074,389	$ 33,074,389	
ENDING WORKING CAPITAL	$ 32,318,248	$ 32,838,475	$ 33,074,389	$ 32,645,768	$ 31,207,111	

CITY OF COLLEGE STATION
COMBINED UTILITIES
SUMMARY

EXPENDITURE BY FUND

FUND	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
ELECTRIC	$ 3,859,178	$ 4,542,720	$ 3,967,155	$ 4,684,314	$ 4,944,079	8.84%
WATER	2,723,615	3,213,687	3,159,069	2,699,770	2,781,303	(13.45%)
WASTEWATER	2,140,504	2,666,574	2,418,709	2,464,616	2,673,233	0.25%
PURCHASED POWER	16,751,281	20,412,639	20,412,639	24,883,646	24,883,646	21.90%
COMBINED UTILITIES FUND TOTAL	$ 25,474,578	$ 30,835,620	$ 29,957,572	$ 34,732,346	$ 35,282,261	14.42%

EXPENDITURE BY CLASSIFICATION

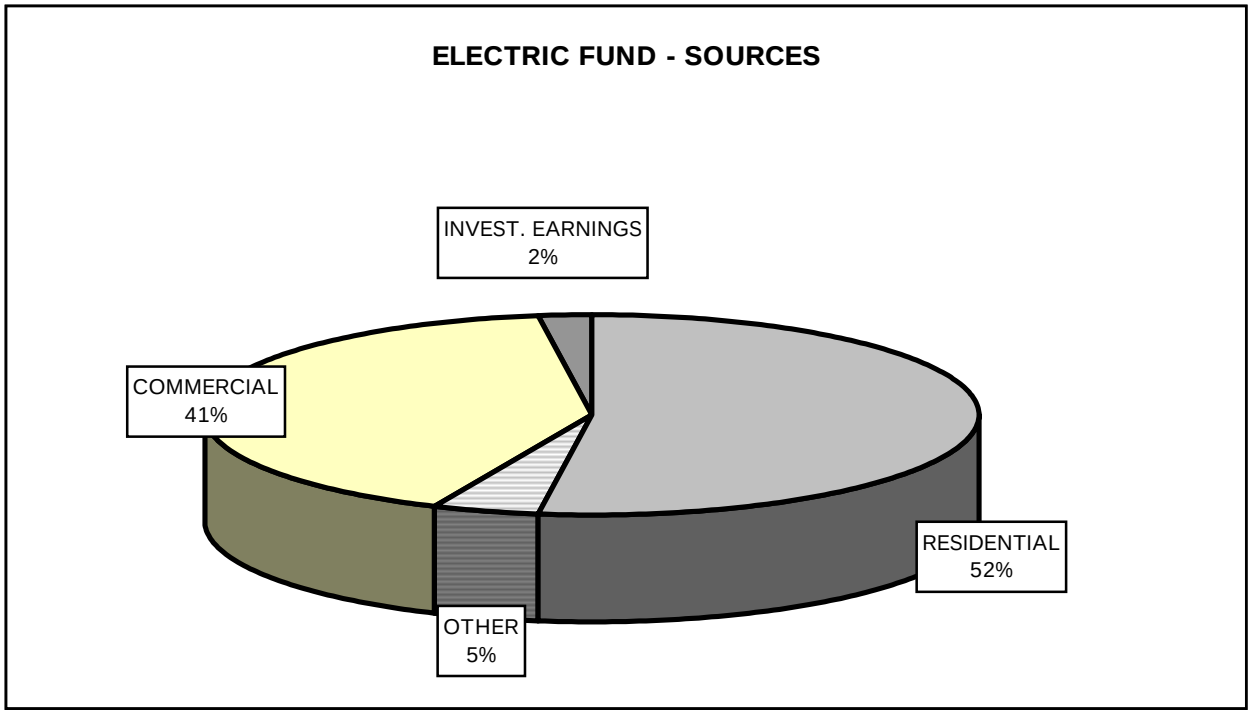
CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 3,933,302	$ 4,375,387	$ 4,121,127	$ 4,730,143	$ 4,730,143	8.11%
SUPPLIES	450,586	497,475	451,210	509,561	509,561	2.43%
MAINTENANCE	1,312,347	1,883,266	1,760,005	1,314,330	1,423,690	(24.40%)
PURCHASED SERVICES	2,633,018	3,503,218	3,053,116	3,220,206	3,607,561	2.98%
CAPITAL OUTLAY	394,044	163,635	159,475	74,460	127,660	(21.98%)
PURCHASED POWER	16,751,281	20,412,639	20,412,639	24,883,646	24,883,646	21.90%
COMBINED UTILITIES FUND TOTAL	$ 25,474,578	$ 30,835,620	$ 29,957,572	$ 34,732,346	$ 35,282,261	14.42%

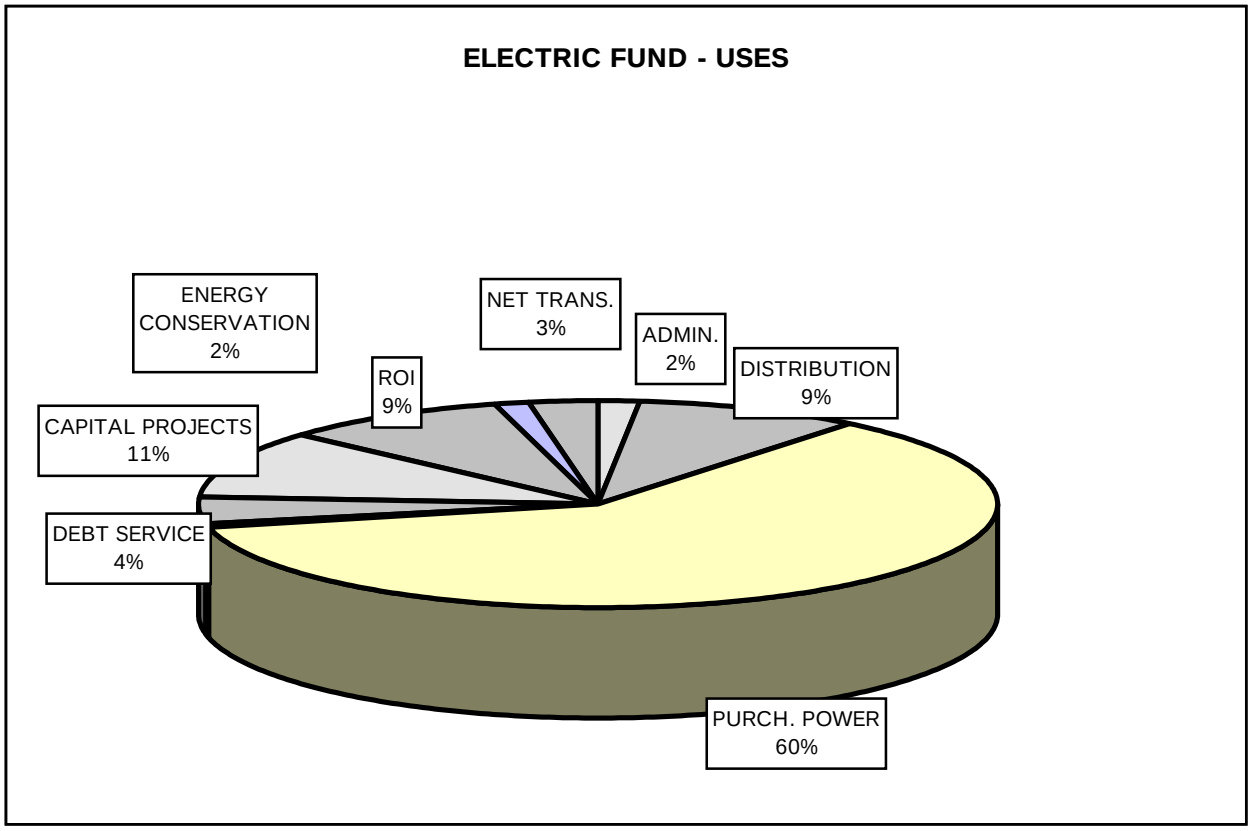
PERSONNEL SUMMARY BY FUND

FUND	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
ELECTRIC	53.5	53.5	53.5	54.5	54.5	1.87%
WATER	29.5	30.5	30.5	32.5	32.5	6.56%
WASTEWATER	38.0	36.0	36.0	34.0	34.0	(5.56%)
COMBINED UTILITIES FUND TOTAL	121.0	120.0	120.0	121.0	121.0	0.83%

CITY OF COLLEGE STATION
ELECTRIC FUND
FUND SUMMARY

	FY 97-98 ACTUAL	FY 98-99 REVISED BUDGET	FY 98-99 YEAR-END ESTIMATE	FY 99-00 BASE BUDGET	FY 99-00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 00
REVENUES						
RESIDENTIAL	$ 18,855,794	$ 19,908,000	$ 18,256,000	$ 21,078,959	$ 21,078,959	5.88%
COMMERCIAL/INDUSTRIAL	14,265,247	15,177,000	14,344,000	16,562,039	16,562,039	9.13%
OTHER SALES	76,286	80,400	71,000	74,000	74,000	(7.96%)
OTHER OPERATING	1,830,016	1,641,000	1,681,870	1,682,000	1,682,000	2.50%
INVESTMENT EARNINGS	1,268,626	919,114	919,136	918,600	918,600	(0.06%)
OTHER NONOPERATING	135,087	173,700	112,650	112,650	112,650	(35.15%)
TOTAL REVENUES	$ 36,431,056	$ 37,899,214	$ 35,384,656	$ 40,428,248	$ 40,428,248	6.67%
EXPENDITURES AND TRANSFERS						
ADMINISTRATION	$ 542,407	$ 725,217	$ 550,753	$ 701,934	$ 703,302	(3.02%)
TRANS/DISTRIBUTION	3,316,771	3,817,503	5,429,041	3,759,900	4,018,297	5.26%
ENERGY CONSERVATION	0	0	0	222,480	222,480	N/A
PURCHASED POWER	16,751,281	20,412,639	18,400,000	24,883,646	24,883,646	21.90%
PAY PLAN ADJUSTMENTS	0	0	0	0	0	N/A
NET GEN./ADMIN. TRANSFERS	1,176,617	1,641,130	1,641,130	1,145,506	1,259,087	(23.28%)
CONTINGENCY	0	160,000	0	160,471	160,471	0.29%
TOTAL OPERATING EXPEND. AND TRANSFERS	$ 21,787,076	$ 26,756,489	$ 26,020,924	$ 30,873,937	$ 31,247,283	16.78%
NONOPERATING EXPENDITURES						
ECONOMIC DEVELOPMENT	$ 31,000	$ 31,000	$ 31,000	$ 214,900	$ 214,900	593.23%
OUTSIDE AGENCY FUNDING	160,000	170,000	170,000	170,000	189,494	11.47%
DEBT SERVICE TRANSFER	2,156,642	1,966,924	1,966,924	1,771,712	1,771,712	(9.92%)
OTHER	(52,066)	0	(28,531)	0	100,000	N/A
OTHER NON-OPERATING	139	0	0	0	0	N/A
CAPITAL PROJECTS FUNDING	991,960	4,514,000	4,901,100	4,360,000	4,360,000	(3.41%)
OTHER CAPITAL PROJECTS	276,221	512,943	512,943	0	0	
RETURN ON INVESTMENT	3,773,500	3,733,500	3,733,500	3,744,300	3,952,785	5.87%
TOTAL NONOPERATING EXPEND.	$ 7,337,396	$ 10,928,367	$ 11,286,936	$ 10,260,912	$ 10,588,891	(3.11%)
TOTAL EXPENDITURES/TRANSFERS	$ 29,124,472	$ 37,684,856	$ 37,307,860	$ 41,134,849	$ 41,836,174	11.02%
INCREASE (DECREASE) IN WORKING CAPITAL	$ 7,306,584	$ 214,358	$ (1,923,204)	$ (706,601)	$ (1,407,926)	
BEGINNING WORKING CAPITAL	$ 17,525,825	$ 24,832,409	$ 24,832,409	$ 22,909,205	$ 22,909,205	
ENDING WORKING CAPITAL	$ 24,832,409	$ 25,046,767	$ 22,909,205	$ 22,202,604	$ 21,501,279	


ELECTRIC FUND - SOURCES
INVEST. EARNINGS
2%
COMMERCIAL
41%
RESIDENTIAL
52%
OTHER
5%


ELECTRIC FUND - USES
ENERGY
CONSERVATION
2%
NET TRANS.
3%
ADMIN.
2%
DISTRIBUTION
9%
ROI
9%
CAPITAL PROJECTS
11%
DEBT SERVICE
4%
PURCH. POWER
60%

CITY OF COLLEGE STATION
ELECTRIC O&M
SUMMARY

EXPENDITURE BY DIVISION

DIVISION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 FO FY 00
WAREHOUSE	$ 119,234	$ 141,052	$ 134,067	$ 127,545	$ 128,229	(9.09%)
OPERATIONS ADMINISTRATION	423,173	584,165	416,686	574,389	575,073	(1.56%)
TECHNICAL SERVICES	2,352,629	2,754,449	2,370,192	2,724,122	2,943,355	6.86%
SUBSTATIONS*	155,469	356,414	279,764	0	0	(100.00%)
METERING	400,343	284,380	319,097	680,963	720,127	153.23%
UTILITY DISPATCH	336,707	340,967	371,186	354,815	354,815	4.06%
TECHNICAL ADMINISTRATION*	71,623	81,293	76,163	0	0	(100.00%)
ENERGY CONSERVATION	0	0	0	222,480	222,480	N/A
PURCHASED POWER	16,751,281	20,412,639	20,412,639	24,883,646	24,883,646	21.90%
ELECTRIC FUND TOTAL	$ 20,610,459	$ 24,955,359	$ 24,379,794	$ 29,567,960	$ 29,827,725	19.52%

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 2,000,548	$ 2,117,739	$ 2,036,861	$ 2,320,420	$ 2,320,420	9.57%
SUPPLIES	116,943	147,951	130,194	164,862	164,862	11.43%
MAINTENANCE	486,987	689,413	585,101	660,023	690,883	0.21%
PURCHASED SERVICES	1,036,157	1,587,617	1,214,840	1,539,009	1,767,914	11.36%
CAPITAL OUTLAY	218,543	0	159	0	0	N/A
PURCHASED POWER	16,751,281	20,412,639	20,412,639	24,883,646	24,883,646	21.90%
ELECTRIC FUND TOTAL	$ 20,610,459	$ 24,955,359	$ 24,379,794	$ 29,567,960	$ 29,827,725	19.52%

PERSONNEL SUMMARY BY DIVISION

DIVISION	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
WAREHOUSE	4.0	4.0	4.0	4.0	4.0	0.00%
OPERATIONS ADMINISTRATION	7.5	7.5	7.5	7.5	7.5	0.00%
TECHNICAL SERVICES	26.0	26.0	26.0	26.0	26.0	0.00%
SUBSTATIONS	4.0	4.0	4.0	0.0	0.0	(100.00%)
METERING	4.0	4.0	4.0	9.0	9.0	125.00%
UTILITY DISPATCH	7.0	7.0	7.0	7.0	7.0	0.00%
TECHNICAL ADMINISTRATION	1.0	1.0	1.0	0.0	0.0	(100.00%)
ENERGY CONSERVATION	0.0	0.0	0.0	1.0	1.0	N/A
ELECTRIC FUND TOTAL	53.5	53.5	53.5	54.5	54.5	1.87%

SERVICE LEVEL ADJUSTMENTS

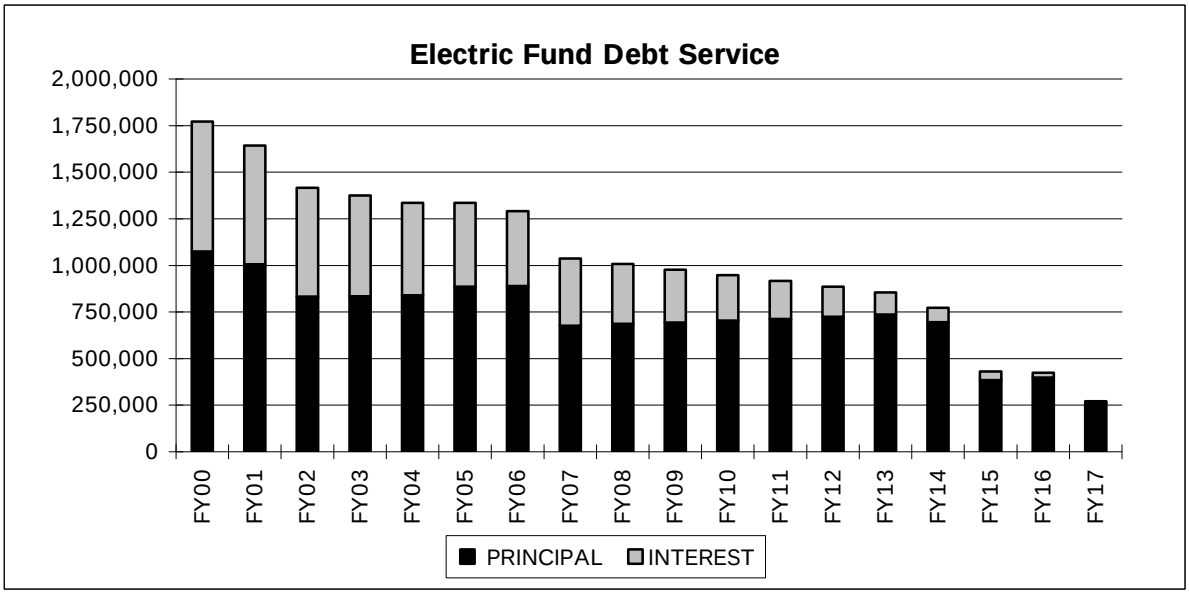
TECHNICAL SERVICE ADMINISTRATION	State Mandated One Call System	$ 2,233
	Replace Manual Tools w/ Battery & Gas Tools	12,000
	Upgrade of Replacement Aerial Man Lift	10,000
	Asset Management and Strategic Plan Study	135,000
	Out-source GIS database of Existing Easements	60,000
METERING	Substation Maintenance	30,860
	Upgrade of Replacement Vehicle – Extended Cab	5,000
	Upgrade of Replacement Vehicle – Cargo Safety Screen	2,500
ALL DIVISIONS	Copier Replacement Policy	2,172
		$ 259,765

NOTES

*Substations and Technical Administration will become part of Metering in FY 00.

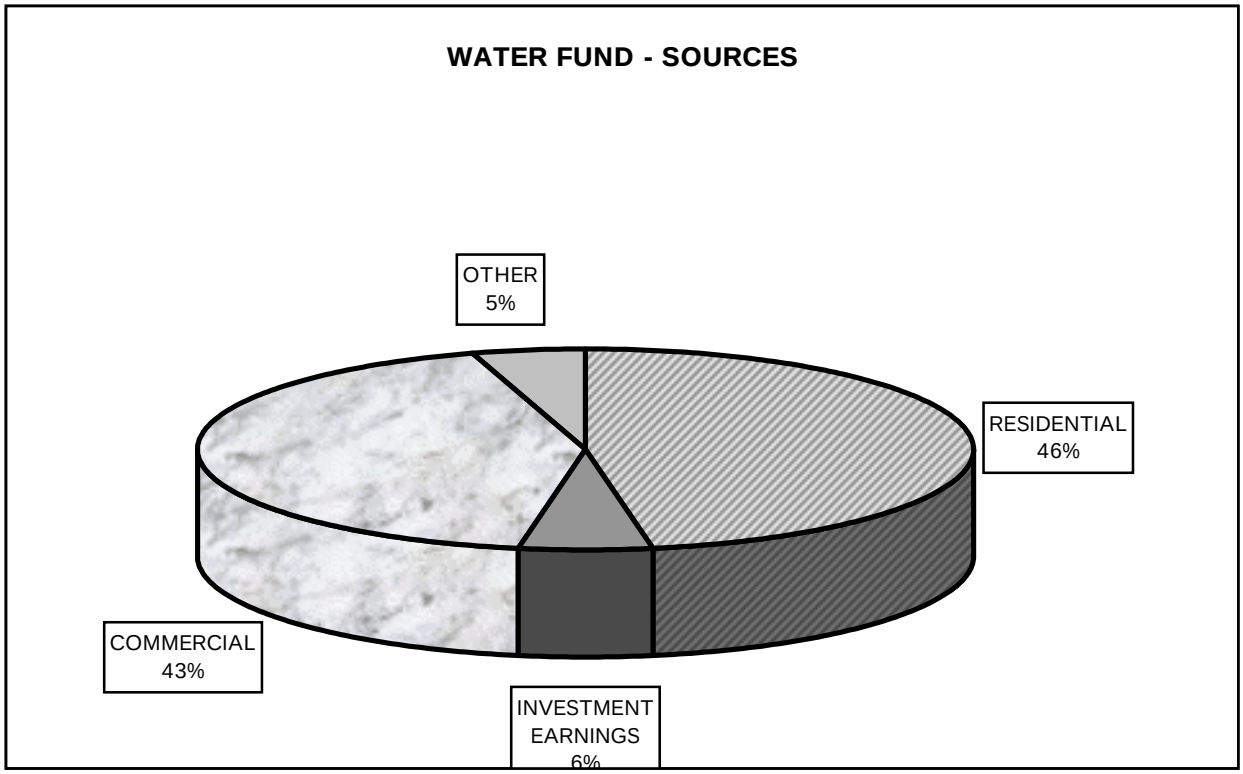
Debt Service Requirements
Electric Fund
ALL SERIES

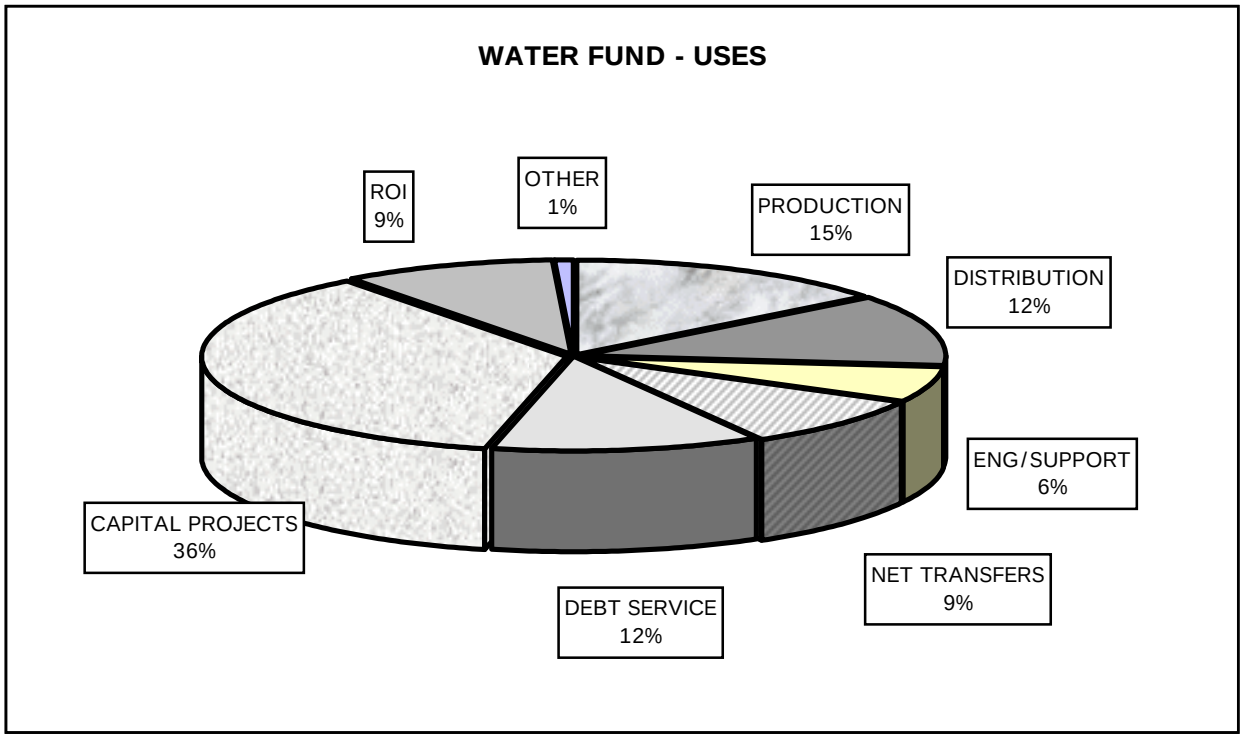
FISCAL YEAR	PRINCIPAL	INTEREST	FISCAL YEAR PAYMENT	PRINCIPAL OUTSTANDING OCT. 1
FY00	1,074,250	697,462	1,771,712	13,036,150
FY01	1,006,650	637,092	1,643,742	11,961,900
FY02	832,500	584,639	1,417,139	10,955,250
FY03	834,750	539,631	1,374,381	10,122,750
FY04	839,250	495,526	1,334,776	9,288,000
FY05	886,500	449,319	1,335,819	8,448,750
FY06	888,750	401,854	1,290,604	7,562,250
FY07	677,250	359,652	1,036,902	6,673,500
FY08	686,250	321,909	1,008,159	5,996,250
FY09	693,000	283,267	976,267	5,310,000
FY10	704,250	243,593	947,843	4,617,000
FY11	713,250	202,941	916,191	3,912,750
FY12	724,500	161,371	885,871	3,199,500
FY13	735,750	119,120	854,870	2,475,000
FY14	694,500	77,992	772,492	1,739,250
FY15	384,000	47,471	431,471	1,044,750
FY16	397,500	25,797	423,297	660,750
FY17	263,250	7,371	270,621	263,250



CITY OF COLLEGE STATION
WATER FUND
FUND SUMMARY

	FY 97-98 ACTUAL	FY 98-99 REVISED BUDGET	FY 98-99 YEAR-END ESTIMATE	FY 99-00 BASE BUDGET	FY 99-00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 00
REVENUES						
RESIDENTIAL	$ 3,717,170	$ 3,650,000	$ 3,746,000	$ 3,821,000	$ 3,821,000	4.68%
COMMERCIAL/INDUSTRIAL	4,045,370	3,300,000	3,400,000	3,468,000	3,468,000	5.09%
OTHER OPERATING	406,918	312,600	365,450	372,850	372,850	19.27%
INVESTMENT EARNINGS	187,095	220,000	278,000	450,000	450,000	104.55%
OTHER NONOPERATING	20,753	7,600	1,050	1,050	1,050	(86.18%)
TOTAL REVENUES	$ 8,377,306	$ 7,490,200	$ 7,790,500	$ 8,112,900	$ 8,112,900	8.31%
EXPENDITURES AND TRANSFERS						
PRODUCTION	$ 1,344,065	$ 1,741,864	$ 1,687,967	$ 1,200,001	$ 1,210,001	(30.53%)
DISTRIBUTION	935,875	1,056,780	1,075,095	1,001,894	1,004,127	(4.98%)
ENGINEERING/SUPPORT	443,675	415,043	396,007	497,875	567,175	36.65%
PAY PLAN ADJUSTMENTS	0	0	0	0	0	N/A
NET GEN./ADMIN. TRANSFERS	785,705	768,341	768,341	743,693	812,875	5.80%
CONTINGENCY	0	24,700	0	66,145	66,145	167.79%
TOTAL OPERATING EXPEND. AND TRANSFERS	$ 3,509,320	$ 4,006,728	$ 3,927,410	$ 3,509,608	$ 3,660,323	(8.65%)
NONOPERATING EXPENDITURES						
ECONOMIC DEVELOPMENT	$ 12,400	$ 12,400	$ 12,400	$ 12,500	$ 12,500	0.81%
DEBT SERVICE TRANSFER	1,699,839	1,499,736	1,499,736	979,321	979,321	(34.70%)
OTHER	2,123	0	464	0	0	N/A
CAPITAL PROJECTS FUNDING	1,250,000	1,000,000	0	3,000,000	3,378,000	237.80%
RETURN ON INVESTMENT	708,000	726,000	726,000	766,200	766,200	5.54%
TOTAL NONOPERATING EXPEND.	$ 3,672,362	$ 3,238,136	$ 2,238,600	$ 4,758,021	$ 5,136,021	58.61%
TOTAL EXPENDITURES/TRANSFERS	$ 7,181,682	$ 7,244,864	$ 6,166,010	$ 8,267,629	$ 8,796,344	21.41%
INCREASE (DECREASE) IN WORKING CAPITAL	$ 1,195,624	$ 245,336	$ 1,624,490	$ (154,729)	$ (683,444)	
BEGINNING WORKING CAPITAL	$ 4,199,033	$ 5,394,657	$ 5,394,657	$ 7,019,147	$ 7,019,147	
ENDING WORKING CAPITAL	$ 5,394,657	$ 5,639,993	$ 7,019,147	$ 6,864,418	$ 6,335,703	


WATER FUND - SOURCES
OTHER
5%
RESIDENTIAL
46%
COMMERCIAL
43%
INVESTMENT
EARNINGS
6%


WATER FUND - USES
ROI
9%
OTHER
1%
PRODUCTION
15%
DISTRIBUTION
12%
ENG/SUPPORT
6%
NET TRANSFERS
9%
DEBT SERVICE
12%
CAPITAL PROJECTS
36%

CITY OF COLLEGE STATION
WATER O&M
SUMMARY

EXPENDITURE BY ACTIVITY CENTER

ACTIVITY CENTER	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
PRODUCTION	$ 1,344,065	$ 1,741,864	$ 1,687,967	$ 1,200,001	$ 1,210,001	(30.53%)
DISTRIBUTION	935,875	1,056,780	1,075,095	1,001,894	1,004,127	(4.98%)
ENGINEERING/SUPPORT	443,675	415,043	396,007	497,875	567,175	36.65%
WATER FUND TOTAL	$ 2,723,615	$ 3,213,687	$ 3,159,069	$ 2,699,770	$ 2,781,303	(13.45%)

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 997,577	$ 1,087,169	$ 1,018,962	$ 1,224,786	$ 1,224,786	12.66%
SUPPLIES	94,553	104,047	104,071	101,605	101,605	(2.35%)
MAINTENANCE	499,086	806,539	846,090	320,859	327,359	(59.41%)
PURCHASED SERVICES	981,537	1,091,872	1,104,098	978,060	1,028,093	(5.84%)
CAPITAL OUTLAY	150,862	124,060	85,848	74,460	99,460	(19.83%)
WATER FUND TOTAL	$ 2,723,615	$ 3,213,687	$ 3,159,069	$ 2,699,770	$ 2,781,303	(13.45%)

PERSONNEL SUMMARY BY ACTIVITY CENTER

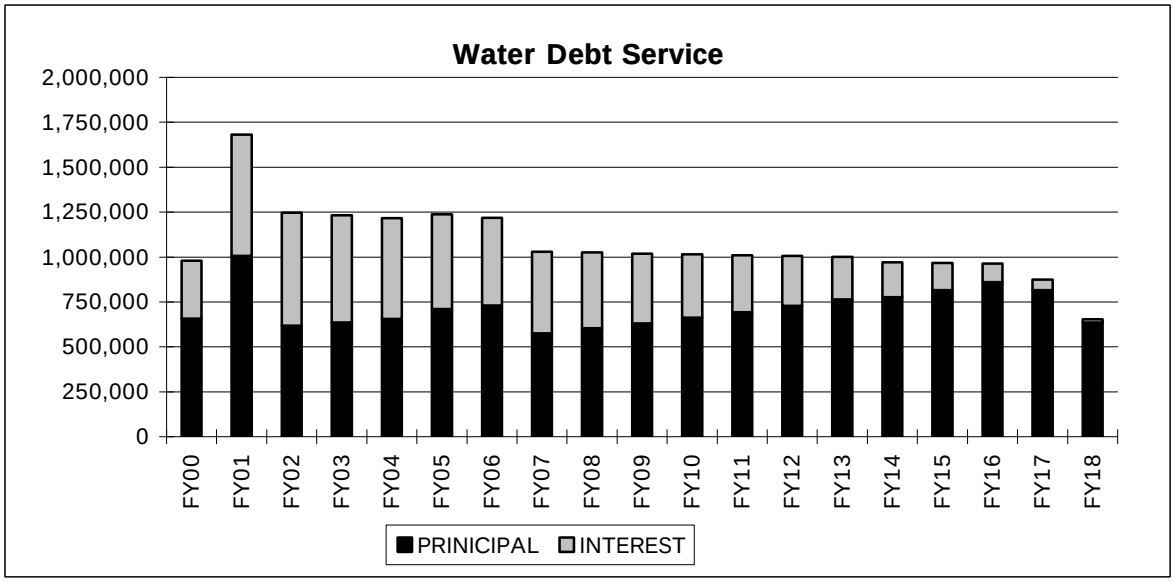
ACTIVITY CENTER	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
PRODUCTION	9.5	6.0	6.0	6.0	6.0	0.00%
DISTRIBUTION	17.0	15.0	15.0	15.0	15.0	0.00%
ENGINEERING/SUPPORT	3.0	9.5	9.5	11.5	11.5	21.05%
WATER FUND TOTAL	29.5	30.5	30.5	32.5	32.5	6.56%

SERVICE LEVEL ADJUSTMENTS

PRODUCTION	Concrete Meter Vault	$ 10,000
DISTRIBUTION	State Mandated One Call System	2,233
ENGINEERING/SUPPORT	Federal and State required Public Information Materials	9,300
	Replacement of Water/Wastewater Infrastructures Software	60,000
		$ 81,533

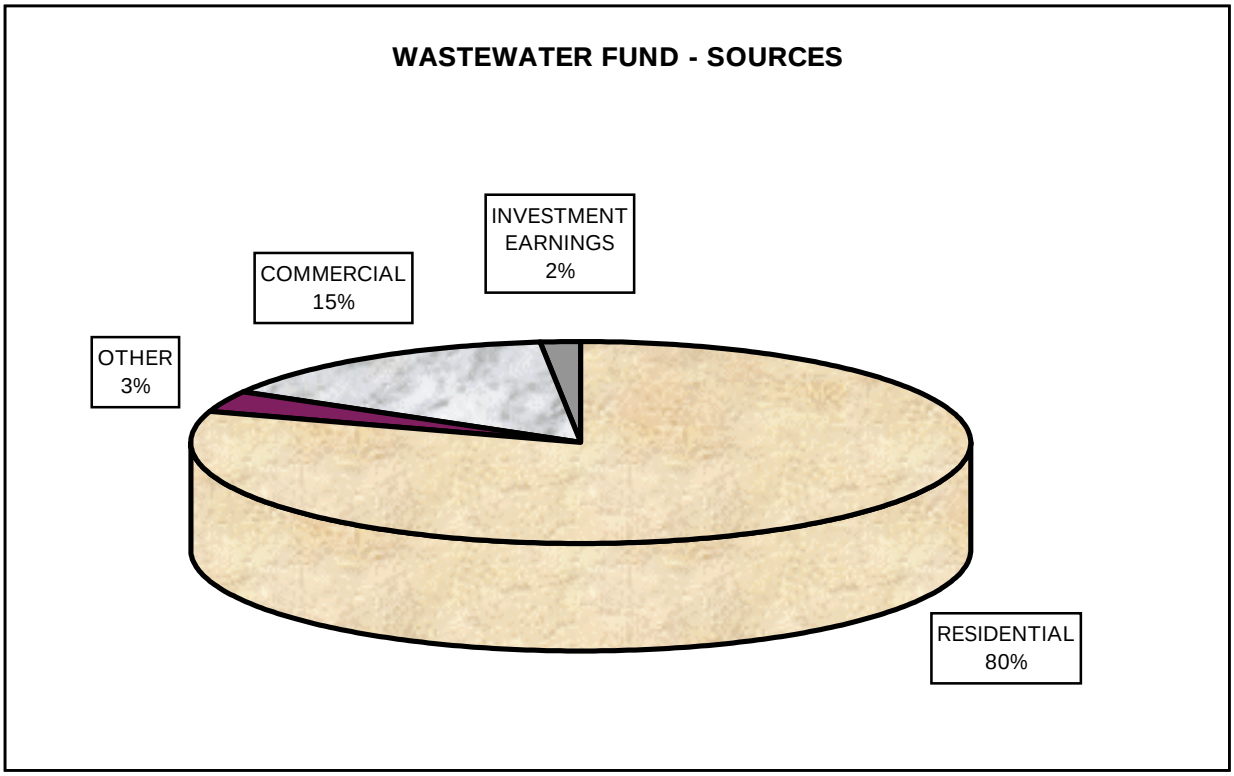
Debt Service Requirements
Water Fund
ALL SERIES

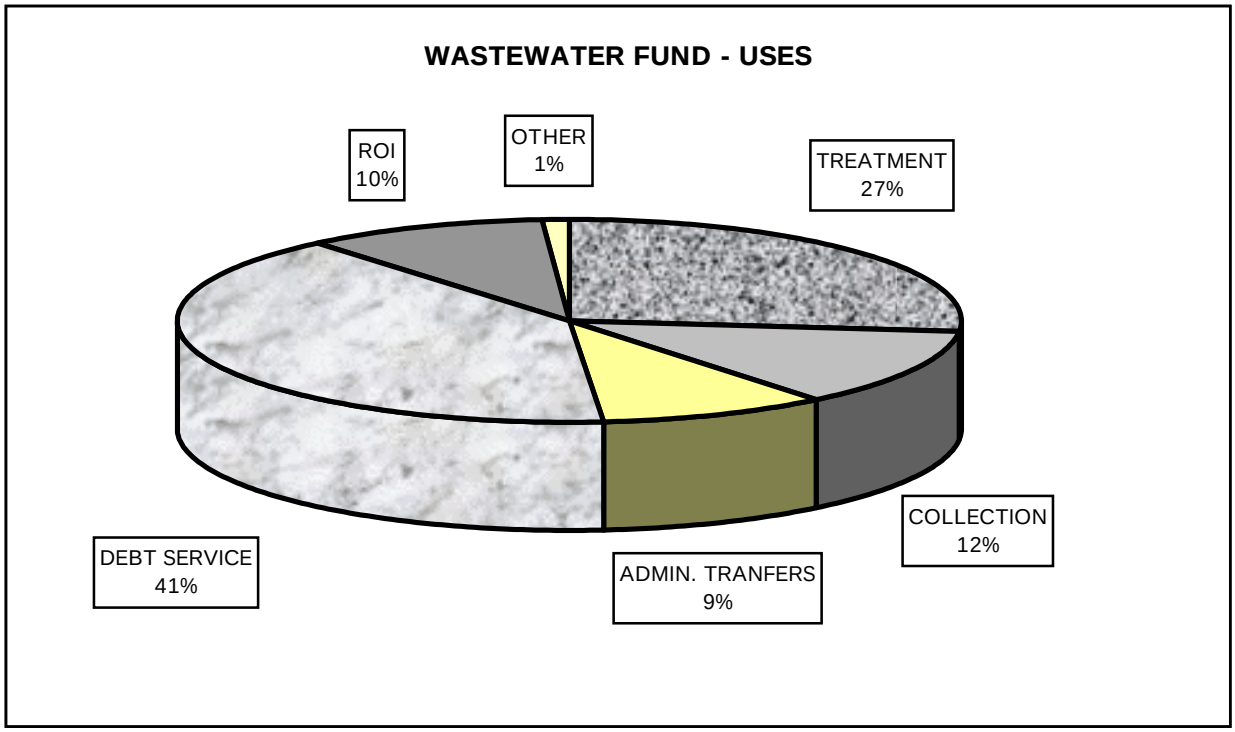
FISCAL YEAR	PRINICIPAL	INTEREST	FISCAL YEAR PAYMENT	PRINCIPAL OUTSTANDING OCT. 1
FY00	656,700	322,621	979,321	13,577,000
FY01	1,006,000	674,380	1,680,380	12,920,300
FY02	618,850	628,445	1,247,295	11,914,300
FY03	635,700	595,836	1,231,536	11,295,450
FY04	655,300	561,956	1,217,256	10,659,750
FY05	711,050	525,866	1,236,916	10,004,450
FY06	730,800	487,976	1,218,776	9,293,400
FY07	575,900	453,451	1,029,351	8,562,600
FY08	603,400	421,750	1,025,150	7,986,700
FY09	630,250	388,413	1,018,663	7,383,300
FY10	662,100	353,301	1,015,401	6,753,050
FY11	693,400	316,314	1,009,714	6,090,950
FY12	728,050	277,356	1,005,406	5,397,550
FY13	764,200	236,336	1,000,536	4,669,500
FY14	776,950	193,942	970,892	3,905,300
FY15	816,400	150,076	966,476	3,128,350
FY16	859,600	103,836	963,436	2,311,950
FY17	816,450	57,535	873,985	1,452,350
FY18	635,900	17,487	653,387	635,900



CITY OF COLLEGE STATION
WASTEWATER FUND
FUND SUMMARY

	FY 97-98 ACTUAL	FY 98-99 REVISED BUDGET	FY 98-99 YEAR-END ESTIMATE	FY 99-00 BASE BUDGET	FY 99-00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 00
REVENUES						
RESIDENTIAL	$ 5,432,402	$ 5,446,800	$ 5,541,000	$ 5,652,000	$ 5,652,000	3.77%
COMMERCIAL/INDUSTRIAL	1,016,717	948,600	1,037,000	1,058,000	1,058,000	11.53%
OTHER OPERATING	227,305	188,500	211,600	216,000	216,000	14.59%
INVESTMENT EARNINGS	91,012	150,000	120,000	122,000	122,000	(18.67%)
OTHER NONOPERATING	7,982	7,650	5,000	5,000	5,000	(34.64%)
TOTAL REVENUES	$ 6,775,418	$ 6,741,550	$ 6,914,600	$ 7,053,000	$ 7,053,000	4.62%
EXPENDITURES AND TRANSFERS						
SEWER TREATMENT	$ 1,484,255	$ 1,737,159	$ 1,516,489	$ 1,620,234	$ 1,826,618	5.15%
SEWER COLLECTION	656,248	929,415	902,220	844,382	846,615	(8.91%)
PAY PLAN ADJUSTMENTS	0	0	0	0	0	N/A
NET GEN./ADMIN. TRANSFERS	551,388	592,352	592,352	641,725	641,725	8.34%
CONTINGENCY	0	60,000	0	60,000	60,000	0.00%
TOTAL OPERATING EXPEND. AND TRANSFERS	$ 2,691,891	$ 3,318,926	$ 3,011,061	$ 3,166,341	$ 3,374,958	1.69%
NONOPERATING EXPENDITURES						
ECONOMIC DEVELOPMENT	$ 14,600	$ 14,600	$ 14,600	$ 10,000	$ 10,000	(31.51%)
DEBT SERVICE TRANSFER	2,886,134	2,689,491	2,689,491	2,751,350	2,751,350	2.30%
OTHER	228	0	(9)	0	0	N/A
RETURN ON INVESTMENT	661,000	658,000	658,000	692,600	692,600	5.26%
TOTAL NONOPERATING EXPEND.	$ 3,561,962	$ 3,362,091	$ 3,362,082	$ 3,453,950	$ 3,453,950	2.73%
TOTAL EXPENDITURES/TRANSFERS	$ 6,253,853	$ 6,681,017	$ 6,373,143	$ 6,620,291	$ 6,828,908	2.21%
INCREASE (DECREASE) IN WORKING CAPITAL	$ 521,565	$ 60,533	$ 541,457	$ 432,709	$ 224,092	
BEGINNING WORKING CAPITAL	$ 1,569,617	$ 2,091,182	$ 2,091,182	$ 2,632,639	$ 2,632,639	
ENDING WORKDING CAPITAL	$ 2,091,182	$ 2,151,715	$ 2,632,639	$ 3,065,348	$ 2,856,731	


WASTEWATER FUND - SOURCES
INVESTMENT EARNINGS 2%
COMMERCIAL 15%
OTHER 3%
RESIDENTIAL 80%


WASTEWATER FUND - USES
ROI 10%
OTHER 1%
TREATMENT 27%
COLLECTION 12%
ADMIN. TRANFERS 9%
DEBT SERVICE 41%

CITY OF COLLEGE STATION
WASTEWATER O&M
SUMMARY

EXPENDITURE BY ACTIVITY CENTER

ACTIVITY	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
TREATMENT	$ 1,484,256	$ 1,737,159	$ 1,516,489	$ 1,620,234	$ 1,826,618	5.15%
COLLECTION	656,248	929,415	902,220	844,382	846,615	(8.91%)
WASTEWATER FUND TOTAL	$ 2,140,504	$ 2,666,574	$ 2,418,709	$ 2,464,616	$ 2,673,233	0.25%

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 935,177	$ 1,170,479	$ 1,065,304	$ 1,184,937	$ 1,184,937	1.24%
SUPPLIES	239,090	245,477	216,945	243,094	243,094	(0.97%)
MAINTENANCE	326,274	387,314	328,814	333,448	405,448	4.68%
PURCHASED SERVICES	615,324	823,729	734,178	703,137	811,554	(1.48%)
CAPITAL OUTLAY	24,639	39,575	73,468	0	28,200	(28.74%)
WASTEWATER FUND TOTAL	$ 2,140,504	$ 2,666,574	$ 2,418,709	$ 2,464,616	$ 2,673,233	0.25%

PERSONNEL SUMMARY BY ACTIVITY CENTER

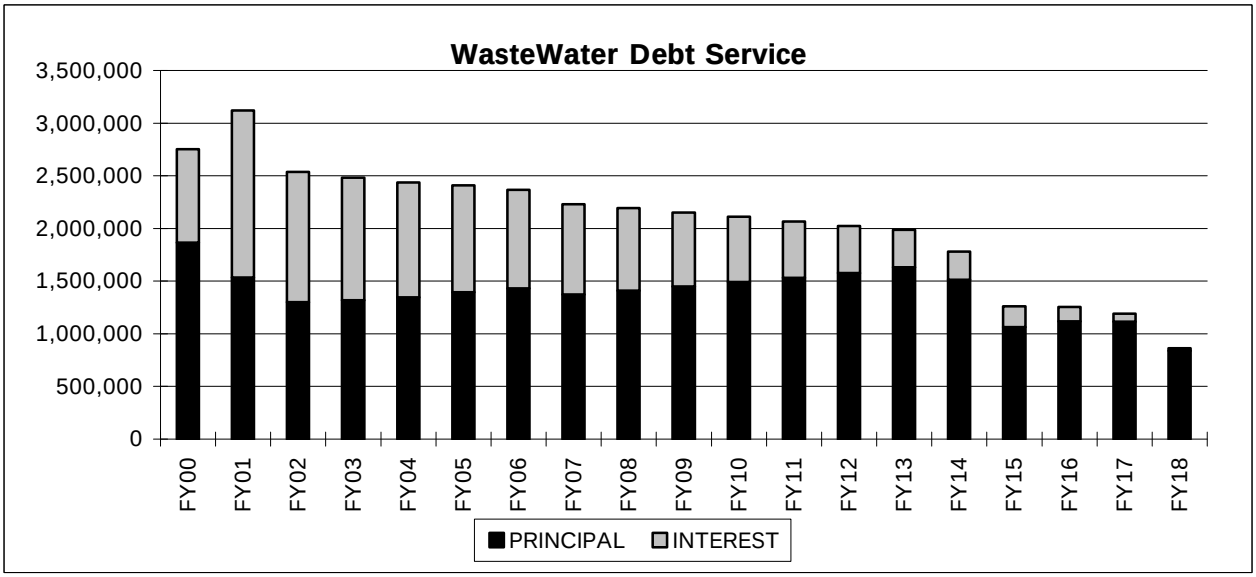
ACTIVITY	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
TREATMENT	19.0	20.0	20.0	19.0	19.0	(5.00%)
COLLECTION	19.0	16.0	16.0	15.0	15.0	(6.25%)
WASTEWATER FUND TOTAL	38.0	36.0	36.0	34.0	34.0	(5.56%)

SERVICE LEVEL ADJUSTMENTS

		TOTAL
TREATMENT	Replacement of Uninterruptable Power Supply Unit	$ 10,500
	Professional Services For Predictive Maintenance Service	12,000
	Factory Reconditioning of Centrifuge	60,000
	Replacement of Network Server at CCWWTP	17,700
	Purchase of Liquid Sludge Truck	105,500
COLLECTION	State Mandated One Call System	2,233
ALL DIVISIONS	Copier Replacement Policy	684
		$ 208,617

Debt Service Requirements
Wastewater
ALL SERIES

FISCAL YEAR	PRINCIPAL	INTEREST	FISCAL YEAR PAYMENT	PRINCIPAL OUTSTANDING OCT. 1
FY00	1,864,050	887,300	2,751,350	26,301,850
FY01	1,533,550	1,585,448	3,118,998	24,437,800
FY02	1,299,050	1,236,579	2,535,629	22,904,250
FY03	1,319,950	1,163,204	2,483,154	21,605,200
FY04	1,346,750	1,090,385	2,437,135	20,285,250
FY05	1,395,650	1,014,388	2,410,038	18,938,500
FY06	1,431,550	935,897	2,367,447	17,542,850
FY07	1,371,950	858,734	2,230,684	16,111,300
FY08	1,410,550	782,024	2,192,574	14,739,350
FY09	1,448,250	702,575	2,150,825	13,328,800
FY10	1,492,750	620,224	2,112,974	11,880,550
FY11	1,531,350	534,999	2,066,349	10,387,800
FY12	1,575,850	446,963	2,022,813	8,856,450
FY13	1,630,350	356,244	1,986,594	7,280,600
FY14	1,512,350	267,843	1,780,193	5,650,250
FY15	1,063,600	196,551	1,260,151	4,137,900
FY16	1,119,000	137,250	1,256,250	3,074,300
FY17	1,115,300	76,511	1,191,811	1,955,300
FY18	840,000	23,100	863,100	840,000



SANITATION FUND

The Sanitation Fund is an enterprise fund that accounts for the activities of collecting and disposing of residential and commercial refuse in the City. This area is also responsible for a recycling program and clean green activities to help reduce the amount of solid waste deposited into the landfill. The Sanitation Fund also funds the street sweeping operations of the City.

The Sanitation Fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

Revenues for the Sanitation Fund are expected to be $3.91 million in FY 00. This is an increase of approximately 6.6% over the FY 99 revised budget. The residential and commercial customer bases are expected to grow by 2-3% based on analysis of building permits and population growth.

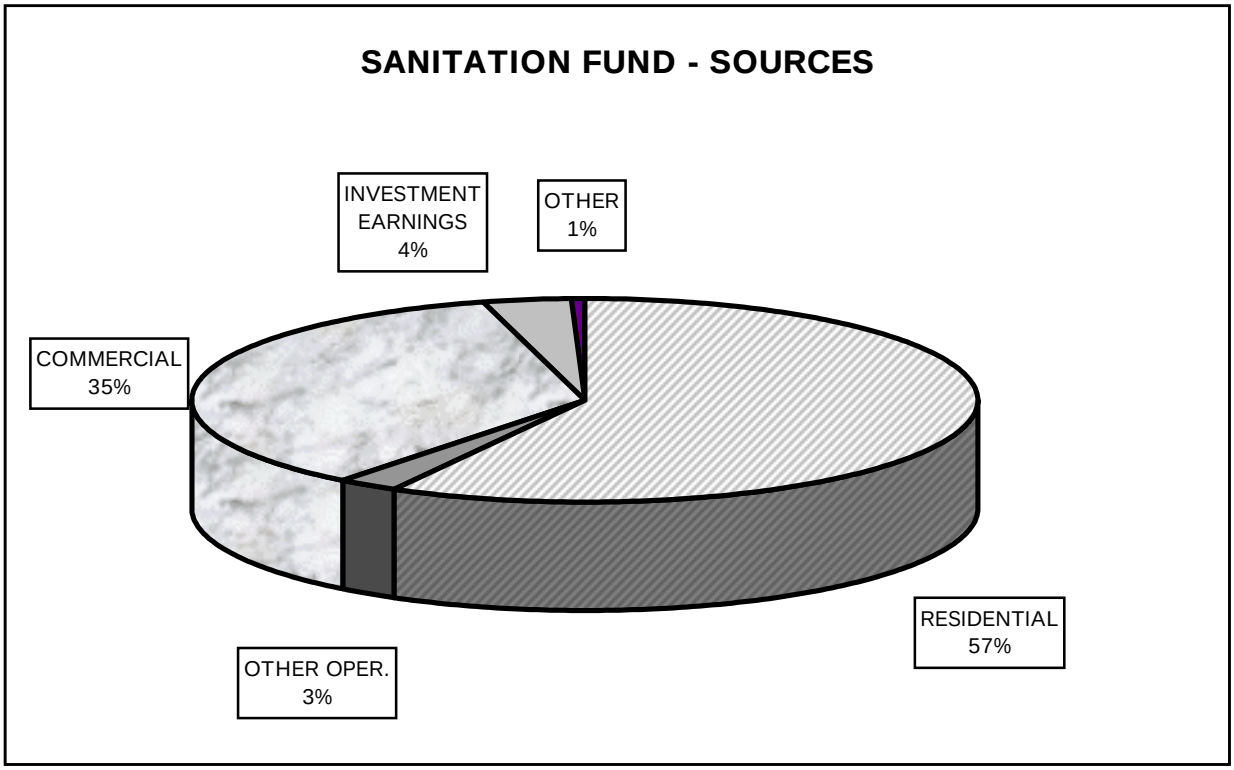
Operating expenditures for the Sanitation Fund in FY 00 are expected to increase 6.78% from the FY 99 revised budget. This is primarily due to the five authorized SLAs, including the $159,800 for the purchase and maintenance of an additional roll-off vehicle, the majority of which is a one time expense. There are five Service Level Adjustments (SLAs) approved for FY 00 totaling $233,842.

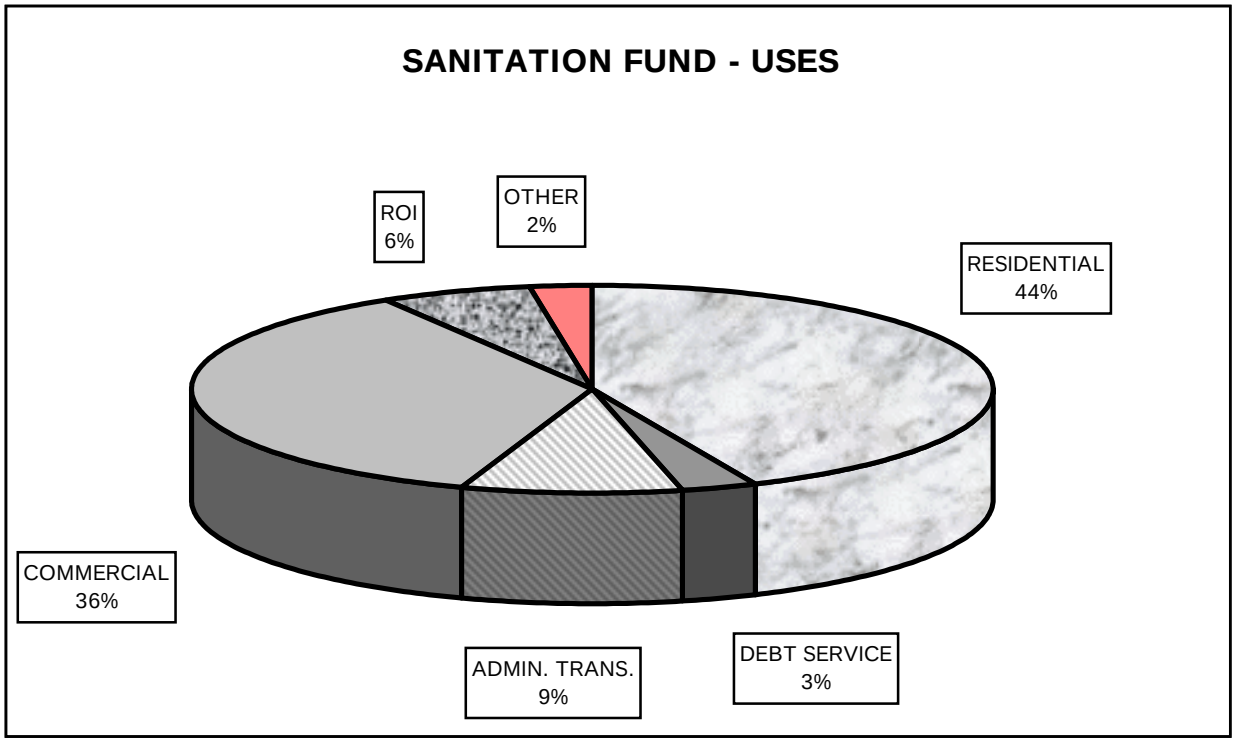
Non-operating expenditures in the Sanitation Fund are expected to increase significantly at 29.70% above the FY 99 revised budget. This is due to increasing the percentage that is calculated for the Return on Investment (ROI) from 5% to 7%. FY 00 is the final year that payments ($120,014) will be made on the interfund loan from the electric fund that was used to purchase automated collection vehicles. With the final payment of the loan made in FY 00, non-operating expenses are expected to decrease in FY 01.

The Sanitation Fund will continue to provide funding for Brazos Beautiful, an outside agency dedicated to beautification and litter abatement. College Station's portion of Brazos Beautiful's approved budget for FY 00 is $37,000. $12,000 of that amount is for their base budget. The remaining $25,000 of the approved budget is for a beautification grant to enhance the gateways into the City. This will be the second year the beautification grant is approved to be included in the Brazos Beautiful budget.

CITY OF COLLEGE STATION
SANITATION FUND
FUND SUMMARY

	FY 97-98 ACTUAL	FY 98-99 REVISED BUDGET	FY 98-99 YEAR-END ESTIMATE	FY 99-00 BASE BUDGET	FY 99-00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 00
REVENUES						
RESIDENTIAL	$2,259,357	$2,103,000	$2,202,000	$2,268,100	$2,268,100	7.85%
COMMERCIAL/INDUSTRIAL	1,441,010	1,363,500	1,340,000	1,380,200	1,380,200	1.22%
OTHER OPERATING	90,638	69,400	96,610	99,060	99,060	42.74%
INVESTMENT EARNINGS	139,658	118,400	136,900	139,640	139,640	17.94%
OTHER NONOPERATING	97	16,100	70,500	25,810	25,810	60.31%
TOTAL REVENUES	$3,930,760	$3,670,400	$3,846,010	$3,912,810	$3,912,810	6.60%
EXPENDITURES AND TRANSFERS						
RESIDENTIAL	$1,438,683	$1,834,078	$1,779,898	$1,782,445	$1,809,945	(1.32%)
COMMERCIAL	1,456,727	1,265,048	1,223,337	1,294,450	1,500,792	18.64%
GENERAL & ADMIN. TRANSFERS	331,866	341,919	341,919	367,866	374,168	9.43%
OUTSIDE AGENCY FUNDING	12,750	41,250	41,250	37,000	37,000	(10.30%)
CONTINGENCY	0	50,000	0	50,000	50,000	0.00%
TOTAL OPERATING EXPEND. AND TRANSFERS	$3,240,026	$3,532,295	$3,386,404	$3,531,761	$3,771,905	6.78%
NONOPERATING EXPENDITURES						
ECONOMIC DEVELOPMENT	$ 8,200	$ 8,200	$ 8,200	$ 12,500	$ 12,500	52.44%
DEBT SERVICE TRANSFER	240,028	119,741	119,741	120,014	120,014	0.23%
OTHER NON OPERATING	3,704	0	0	0	0	0.00%
RETURN ON INVESTMENT	188,000	176,475	176,475	262,300	262,300	48.63%
TOTAL NONOPERATING EXPENDITURES	$ 439,932	$ 304,416	$ 304,416	$ 394,814	$ 394,814	29.70%
TOTAL OPERATING AND NONOPERATING EXP & TRANSFEI	$3,679,958	$3,836,711	$3,690,820	$3,926,575	$4,166,719	8.60%
INCREASE (DECREASE) IN WORKING CAPITAL	$ 250,802	$ (166,311)	$ 155,190	$ (13,765)	$ (253,909)	
BEGINNING WORKING CAPITAL	$1,869,117	$2,119,919	$2,119,919	$2,275,109	$2,275,109	
ENDING WORKING CAPITAL	$2,119,919	$1,953,608	$2,275,109	$2,261,344	$2,021,200	


SANITATION FUND - SOURCES
INVESTMENT EARNINGS 4%
OTHER 1%
COMMERCIAL 35%
RESIDENTIAL 57%
OTHER OPER. 3%


SANITATION FUND - USES
ROI 6%
OTHER 2%
RESIDENTIAL 44%
COMMERCIAL 36%
ADMIN. TRANS. 9%
DEBT SERVICE 3%

CITY OF COLLEGE STATION
SANITATION
SUMMARY

EXPENDITURE BY ACTIVITY

ACTIVITY	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
RESIDENTIAL COLLECTION	$ 1,438,683	$ 1,834,078	$ 1,779,898	$ 1,782,445	$ 1,809,945	(1.32%)
COMMERCIAL COLLECTION	1,456,727	1,265,048	1,223,337	1,294,450	1,500,792	18.64%
DIVISION TOTAL	$ 2,895,410	$ 3,099,126	$ 3,003,235	$ 3,076,895	$ 3,310,737	6.83%

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 823,437	$ 961,789	$ 937,735	$ 1,015,932	$ 1,041,574	8.30%
SUPPLIES	103,808	171,735	149,668	149,781	157,581	(8.24%)
MAINTENANCE	341,935	312,120	311,775	340,710	354,210	13.49%
PURCHASED SERVICES	1,609,003	1,636,892	1,582,054	1,570,472	1,749,872	6.90%
CAPITAL OUTLAY	17,227	16,590	22,003	0	7,500	(54.79%)
DIVISION TOTAL	$ 2,895,410	$ 3,099,126	$ 3,003,235	$ 3,076,895	$ 3,310,737	6.83%

PERSONNEL SUMMARY BY ACTIVITY

ACTIVITY	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
RESIDENTIAL COLLECTION	21.5	19.5	22.5	22.5	22.5	0.00%
COMMERCIAL COLLECTION	8.0	9.0	9.0	9.0	10.0	11.11%
DIVISION TOTAL	29.5	28.5	31.5	31.5	32.5	3.17%

SERVICE LEVEL ADJUSTMENTS

RESIDENTIAL COLLECTION	3 Roll-off Containers for Clean Green Brush Collection	$ 7,500
	Annual Tree Trimming Contract for City ROWs	20,000
COMMERCIAL COLLECTION	Purchase of an Additional Roll-off Vehicle	159,800
	Additional Container Coordinator Position	25,642
	Upgrade 1/2 Ton Truck to 1 Ton Truck	20,900
		$ 233,842

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Garbage Trucks and Containers
September 30, 1992 -- $1,321,672*

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL OUTSTANDING OCT.1
3-30-00	112,376	6.75%	7,638	120,014	120,014	112,376

* 7 year interfund loan from the electric fund to the sanitation fund.

PARKING ENTERPRISE FUND

The Parking Enterprise Fund was created to account for revenues and expenditures resulting from operation of the City's parking facilities. In FY 00 these revenues will come from the Patricia Street parking lot. The funds for capital expenditures for the College Main Parking Garage are included in the capital projects budget.

The Parking Enterprise Fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

Revenues from the Patricia Street parking lot fees are estimated to be $100,000 and parking fines are projected to be $70,000. This estimate is based on projected customer demand for parking at the facility multiplied by the hourly charges per parking space. Interest from investments is expected to be approximately $3,760.

Expenditures related to the Patricia Street parking lot are forecasted to be $68,774.

The ending fund balance for FY 00 is expected to be $180,183, an increase of 160% over the FY 99 revised budget. The increase is primarily due to increased parking lot fee and fine revenues.

CITY OF COLLEGE STATION
PARKING ENTERPRISE FUND
FUND SUMMARY

	FY 98 ACTUAL	FY 99 REVISED BUDGET	FY 99 YEAR-END ESTIMATE	FY 00 BASE BUDGET	FY 00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 00
BEGINNING FUND BALANCE	$ 0	$ 13,202	$ 13,202	$ 75,197	$ 75,197	
REVENUES						
PARKING FEES	$ 6,629	$ 159,977	$ 97,000	$ 100,000	$ 100,000	(37%)
CHARGES FOR GOODS/SERVICES	7,390	0	0	0	0	N/A
PARKING FINES	3,073	0	69,000	70,000	70,000	N/A
BOND REVENUE	0	0	0	0	0	N/A
INVESTMENT INTEREST	0	0	0	3,760	3,760	N/A
OTHER	(61)	0	0	0	0	N/A
TOTAL REVENUES	$ 17,031	$ 159,977	$ 166,000	$ 173,760	$ 173,760	9%
EXPENDITURES						
PARKING LOT	$ 3,829	$ 104,005	$ 104,005	$ 68,619	$ 68,774	(34%)
CONTINGENCY	0	0	0	0	0	N/A
TOTAL EXPENDITURES	$ 3,829	$ 104,005	$ 104,005	$ 68,619	$ 68,774	(34%)
INCREASE (DECREASE) IN FUND BALANCE	$ 13,202	$ 55,972	$ 61,995	$ 105,141	$ 104,986	
ENDING FUND BALANCE	$ 13,202	$ 69,174	$ 75,197	$ 180,338	$ 180,183	160%

CITY OF COLLEGE STATION
PARKING ENTERPRISE FUND
DIVISION SUMMARY

EXPENDITURE BY ACTIVITY

DIVISION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
PARKING	$ 3,829	$ 104,005	$ 95,129	$ 68,619	$ 68,774	(33.87%)
DIVISION TOTAL	$ 3,829	$ 104,005	$ 104,005	$ 68,619	$ 68,774	(33.87%)

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 1,929	$ 57,891	$ 57,891	$ 58,005	$ 58,160	0.46%
SUPPLIES	1,514	6,955	6,955	6,955	6,955	0.00%
MAINTENANCE	0	2,945	2,945	2,945	2,945	0.00%
PURCHASED SERVICES	386	714	714	714	714	0.00%
CAPITAL OUTLAY	0	35,500	35,500	0	0	(100.00%)
DIVISION TOTAL	$ 3,829	$ 104,005	$ 104,005	$ 68,619	$ 68,774	(33.87%)

PERSONNEL SUMMARY BY ACTIVITY

DIVISION	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
PARKING	3.0	3.0	3.0	3.0	3.0	0.00%
DIVISION TOTAL	3.0	3.0	3.0	3.0	3.0	0.00%

BRAZOS VALLEY SOLID WASTE MANAGEMENT AGENCY FUND

The Brazos Valley Solid Waste Management Agency (BVSWMA) is a joint action agency owned by the Cities of College Station and Bryan. The agency is responsible for providing solid waste disposal services within all appropriate guidelines and regulations. This joint agency has resulted in cost savings and increased efficiencies due to the deletion of duplicated services, planning, and staffing, and the economies of scale offered by a larger operation.

The BVSWMA Fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

Base budget revenues for BVSWMA are projected to increase by 3.4% from the FY 99 revised budget. This increase is due to steady growth in the area.

Approved expenditures for Landfill Operations are $2,206,276 which reflects a 9.4% decrease from the FY 99 revised budget. $950,277 of this amount is in Service Level Adjustments. These SLAs consist of the following amounts:

- $441,762 for construction of Fill Sector 14
- $251,115 for construction of the final cover for the Western and Northern slope
- $30,000 for a special Waste Approval Program
- $28,000 on a cab and chassis with trailer for a fuel/lube system
- $29,000 for an entrance lane for weigh vehicles
- $8,000 for the purchase of two way radios
- $25,000 for the paving of landfill haul roads
- $45,600 for a right-of-way tractor/mower/sweeper
- $5,000 for a pole barn for tractors and implements
- $86,800 for a waste reduction program

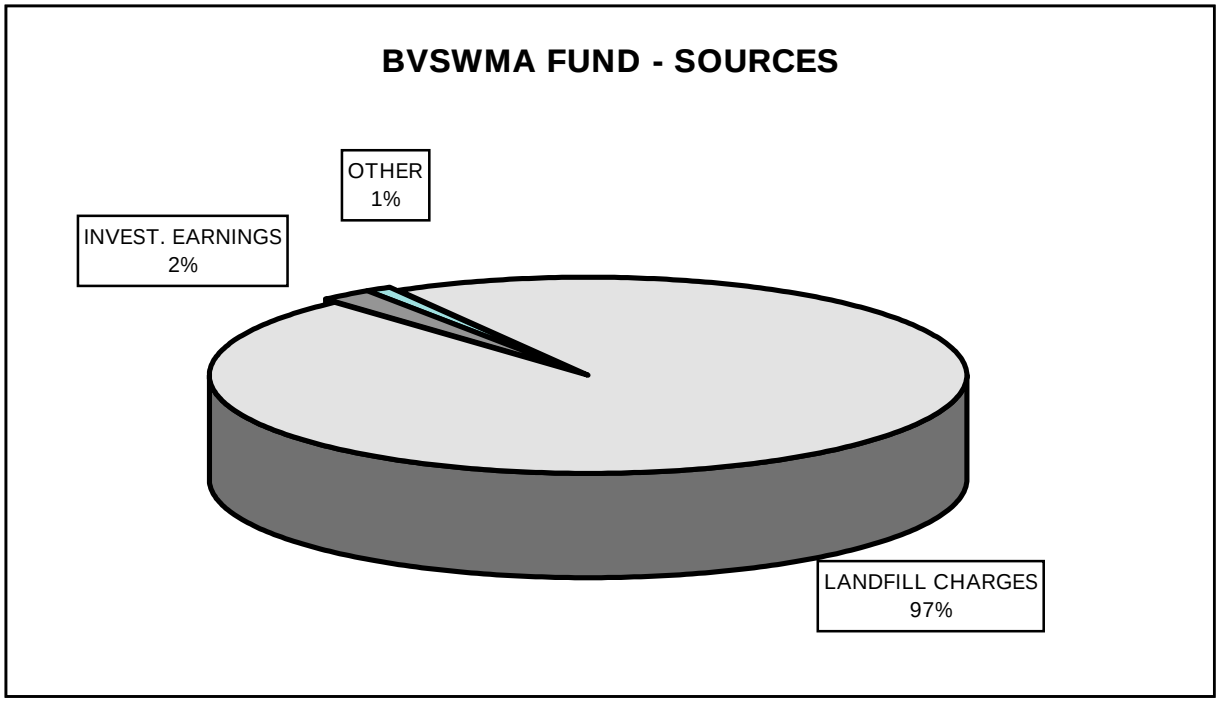
The Administration budget is $1,289,381 which represents a 8.0% increase in expenditures from the FY 99 revised budget. There is $847,085 in SLAs for various projects including:

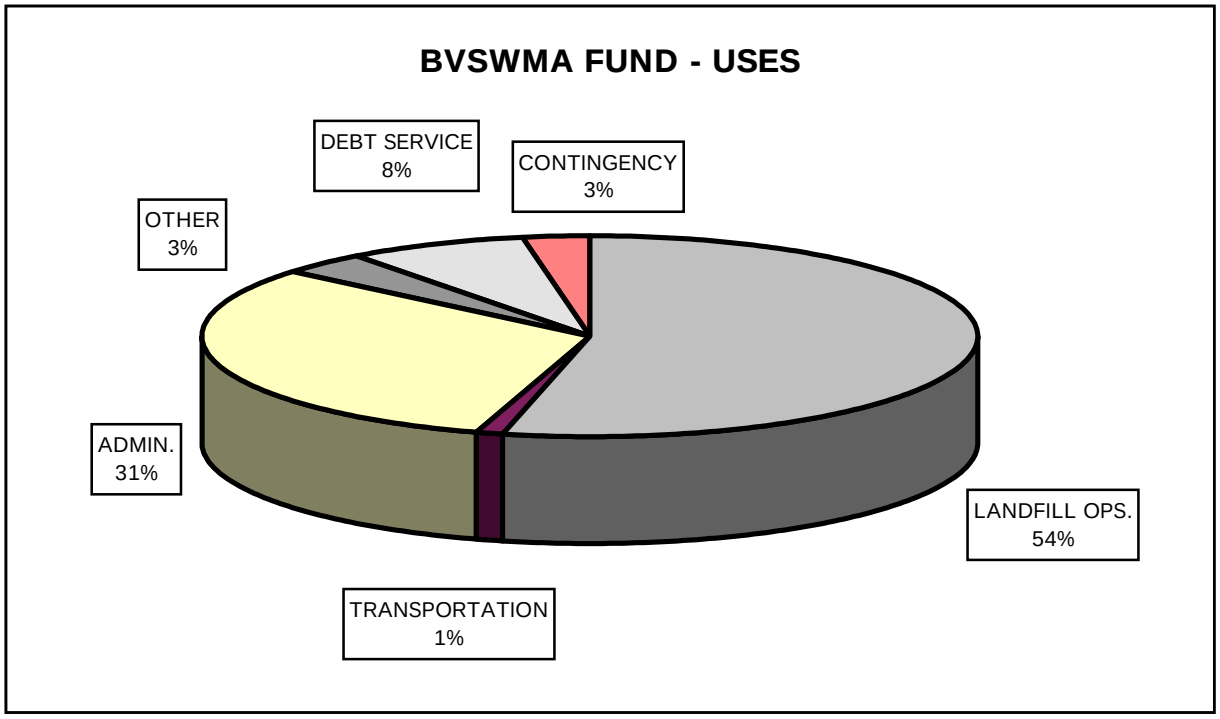
- $540,000 for landfill site selection permitting
- $140,843 for household hazardous waste collection and public education
- $8,000 for a litter education program
- $150,000 for repair and resurfacing of Rock Prairie Road
- $8,242 for a master composter training program.

Non-departmental expenses for the FY 00 budget are estimated at $611,484 which represents a 28.4% decrease from the FY 99 revised budget. The decrease is a direct result of a reduction in principal and interest payments that has occurred due to the retirement of the initial debt incurred to establish the agency.

CITY OF COLLEGE STATION
BRAZOS VALLEY SOLID WASTE MANAGEMENT AGENCY (BVSWMA)
FUND SUMMARY

	FY 97-98 ACTUAL	FY 98-99 REVISED BUDGET	FY 98-99 YEAR-END ESTIMATE	FY 99-00 BASE BUDGET	FY 99-00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 00
REVENUES						
LANDFILL CHARGES	$ 3,761,677	$ 4,217,250	$ 4,567,039	$ 4,343,708	$ 4,343,708	3.00%
INTEREST	257,950	120,000	216,552	100,000	100,000	(16.67%)
OTHER	62,395	11,400	40,600	11,400	51,400	350.88%
TOTAL REVENUES	$ 4,082,022	$ 4,348,650	$ 4,824,191	$ 4,455,108	$ 4,495,108	3.37%
EXPENDITURES AND TRANSFERS						
LANDFILL OPERATIONS	$ 1,231,957	$ 2,436,199	$ 2,433,474	$ 1,255,999	$ 2,206,276	(9.44%)
ADMINISTRATIVE	514,358	1,194,357	1,022,261	442,296	1,289,381	7.96%
EXPEND & TRANSFERS SUBTOTAL	$ 1,746,315	$ 3,630,556	$ 3,455,735	$ 1,698,295	$ 3,495,657	
DEPARTMENTAL - NON-OPERATING						
CONTRIBUTIONS	$ 8,335	$ 10,000	$ 7,000	$ 8,000	$ 8,000	(20.00%)
OTHER	0	0	0	0	0	N/A
DEPT. NON-OPERATING SUBTOTAL	$ 8,335	$ 10,000	$ 7,000	$ 8,000	$ 8,000	(20.00%)
NON-DEPARTMENTAL						
PRINCIPAL PAYMENTS	$ 451,505	$ 484,124	$ 484,124	$ 297,837	$ 297,837	(38.48%)
INTEREST PAYMENTS	94,269	46,214	46,214	15,756	15,756	(65.91%)
TRANSPORTATION - BRYAN	50,000	50,000	50,000	50,000	50,000	0.00%
GENERAL & ADMIN. TRANSFERS	125,828	140,000	130,000	135,000	135,000	(3.57%)
SALARY ADJUSTMENTS	0	38,855	0	0	0	(100.00%)
CONTINGENCY	0	95,000	0	112,891	112,891	18.83%
NON-DEPARTMENTAL SUBTOTAL	$ 721,602	$ 854,193	$ 710,338	$ 611,484	$ 611,484	(28.41%)
TOTAL OPERATING EXPENDITURES AND TRANSFERS	$ 2,476,252	$ 4,494,749	$ 4,173,073	$ 2,317,779	$ 4,115,141	(8.45%)
INCREASE (DECREASE) IN WORKING CAPITAL FROM OPERATIONS	$ 1,605,770	$ (146,099)	$ 651,118	$ 2,137,329	$ 379,967	(360.08%)
GAAP ADJUSTMENT	$ (103,920)					
BEGINNING WORKING CAPITAL	$ 3,294,940	$ 4,796,790	$ 4,796,790	$ 5,447,908	$ 5,447,908	
ENDING WORKING CAPITAL	$ 4,796,790	$ 4,650,691	$ 5,447,908	$ 7,585,237	$ 5,827,875	


BVSWMA FUND - SOURCES
OTHER
1%
INVEST. EARNINGS
2%
LANDFILL CHARGES
97%


BVSWMA FUND - USES
DEBT SERVICE
8%
CONTINGENCY
3%
OTHER
3%
ADMIN.
31%
LANDFILL OPS.
54%
TRANSPORTATION
1%

CITY OF COLLEGE STATION
BRAZOS VALLEY SOLID WASTE MANAGEMENT AGENCY
FUND SUMMARY

EXPENDITURE BY DIVISION

DIVISION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
LANDFILL OPERATIONS	$ 1,231,957	$ 2,436,199	$ 2,433,474	$ 1,255,999	$ 2,206,276	(9.44%)
BVSWMA ADMINISTRATION	514,358	1,194,357	1,022,261	442,296	1,289,381	7.96%
BVSWMA FUND TOTAL	$ 1,746,315	$ 3,630,556	$ 3,455,735	$ 1,698,295	$ 3,495,657	(3.72%)

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 801,432	$ 907,932	$ 879,580	$ 973,405	$ 1,004,177	10.60%
SUPPLIES	220,884	281,225	226,604	161,975	418,675	48.88%
MAINTENANCE	132,006	142,170	130,310	148,820	304,820	114.41%
PURCHASED SERVICES	506,820	1,303,729	1,251,635	394,095	1,524,385	16.92%
CAPITAL OUTLAY	85,173	995,500	967,606	20,000	243,600	(75.53%)
BVSWMA FUND TOTAL	$ 1,746,315	$ 3,630,556	$ 3,455,735	$ 1,698,295	$ 3,495,657	(3.72%)

PERSONNEL SUMMARY BY DIVISION

DIVISION	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FU 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
LANDFILL OPERATIONS	20.5	20.5	22.5	22.5	22.5	9.76%
BVSWMA ADMINISTRATION	3.0	3.0	4.0	4.0	4.0	33.33%
BVSWMA FUND TOTAL	23.5	23.5	26.5	26.5	26.5	12.77%

SERVICE LEVEL ADJUSTMENTS

LANDFILL OPERATIONS	Construction of Fill Sector 14	$ 441,762
	Construction of Final Cover on Western & Northern Slopes	251,115
	Special Waste Approval Program	30,000
	Cab and Chassis with Trailer for Fuel/Lube System	28,000
	Entrance Lane for Weigh Vehicles	29,000
	Purchase of Two-Way Mobile Radios	8,000
	Paving of Landfill Haul Roads	25,000
	Right-of-Way Tractor/Mower/Sweeper	45,600
	Pole Barn for Tractors and Implements	5,000
	Waste Reduction Program	86,800
BVSWMA ADMINISTRATION	Landfill Site Selection Permitting	540,000
	Household Hazardous Waste Collection and Public Education	140,843
	Litter Education Program	8,000
	Repair and Resurfacing of Rock Prairie Road	150,000
	Master Composter Training Program	8,242
		$ 1,797,362

PUBLIC UTILITIES
CAPITAL PROJECTS BUDGET

The City of College Station develops and adopts a five year Capital Improvements Project List. The list is updated annually and is presented for City Council review as a part of the annual budget process. The list consolidates all anticipated capital needs for which funding authorization exists. The list is divided into several sections depending on the services provided and the funding source. The City operates under the laws of the State of Texas and the City of College Station's Home Rule Charter.

The City can authorize the issuance of revenue bonds. Revenue bonds will be issued any time that there is a need for financing of capital construction or acquisition and where the asset will reside in one or more of the City's enterprise funds. The enterprise funds of the City currently include Electric, Water, Wastewater, Solid Waste Collection and Drainage Utility Funds. Generally, revenue bonds do not require voter approval.

The city proposes issuing an estimated $16.95 million in revenue bonds in FY 00. These bonds will be used to fund capital projects within the Water and Wastewater Funds. There are no revenue bonds scheduled for Electric capital projects as all projects will be funded out of Electric operating revenues.

Capital projects often result in assets that require continuing maintenance and repair. Some also reduce existing maintenance and repair costs. Among the decisions and proposals that accompany capital project recommendations is an analysis of potential ongoing costs.

UTILITY CAPITAL PROJECTS

Electric Capital Projects

In FY 00, all electric capital projects will be funded from current revenues, without any electric revenue bonds needing to be issued. Significant electric capital projects include $875,000 for routine service and system extensions due to new development in the community, $700,000 for community enhancement, $215,00 for residential and thoroughfare street lighting, $1,597,400 for switch station substation conversion, and $100,000 for underground capacity improvement. Funds in the amount of $100,000 were approved for electric service extension to the Business Center. $200,000 was approved for transmission metering, while $400,000 was approved to continue the fiber optic loop project.

Water Capital Projects

In FY 00, the approved CIP budget includes regular maintenance and replacement of the City's water distribution system. The largest CIP project is $3,251,855 for the first portion of construction of a parallel water transmission line. $614,350 was approved for the initial development of well # 6 and line. These projects need to be done to ensure College Station has an adequate and reliable water system. As the City grows, demands for water service increase and these projects will help the City ensure the demand can be met. The debt service of these projects, along with other projects, is proposed to be shared by the regional water agency once it is established. $1,252,000 is approved for water line rehabilitation projects: $574,000 for phase III of the Eastgate Rehabilitation Program, $300,000 for phase I of the Northgate Rehabilitation project, and $378,000 for the rehabilitation of the Greens Prairie storage tank.

In FY 00, $7,300,000 in utility revenue bonds was approved for issuance.

Waste Water Capital Projects

The Wastewater CIP budget for FY 00 includes funds for collection and treatment projects. The largest project, the expansion of the Lick Creek trunk and treatment plant, has a FY 00 approved budget of $4,150,000. This project is scheduled to be completed in FY 01 at a cost of $8,750,000. Additionally, $450,000 was approved to fund continued work on odor control at the Carter's Creek wastewater treatment plant.

Collection projects for FY 00 include $1,300,000 for phase I of the northeast truck expansion, $1,115,000 for phase I of Northgate sewer line rehabilitation, $466,000 for phase III of Eastgate sewer line residential rehabilitation, $417,000 for phases II & III of Graham Road impact fee line, $500,000 for Westside sewer service, and $300,000 for sewer improvements required to facilitate the next phase of the Texas Avenue widening project.

In FY 00, $9,650,000 in utility revenue bonds was approved for issuance.

Drainage Utility CIP

The Drainage Utility was approved by the City Council in 1996. In FY 00, significant projects include $1,700,000 for the Bee Creek (combined) project, $1,285,000 for greenways projects, $800,000 for Wolf Pen Creek channel improvements from tributary

A to Tributary B, and $395,000 for Wolf Pen Creek channel improvements from Texas Avenue to Tributary B.

In FY 00, $785,000 in bonds for greenbelt/floodplain acquisition is scheduled to be issued.

ADDITIONAL O&M COSTS

With the addition of new facilities and infrastructure additional operations and maintenance costs may be incurred. In the case of infrastructure rehabilitation it is expected that O&M costs will decrease for those areas the project targeted. However, it is difficult to quantify the cost savings of the rehabilitation since resources are used elsewhere and not removed from departmental budgets.

Projects completed in FY 99 had additional O&M costs of $89,284. These additional costs include $48,284 for new public facilities and 41,000 for new Electric projects.

In the approved FY 00 budget, additional O&M costs of $27,250 are anticipated to finalize projects completed in FY 99. The additional costs consist of $27,250 for public facilities.

In FY 01, additional O&M costs are expected to be $15,000 with the anticipated expenditures coming from completed wastewater projects.

A more detailed sheet at the end of this section indicates the additional operations and maintenance cost associated with projects completed in FY 99, proposed to be completed in FY 00, and projected to be completed in FY 01.

ELECTRIC SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 1999-00 THROUGH FISCAL YEAR 2004-2005

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED FY 98-99	APPROVED BUDGET FY 99-00	PROJECTED FY 00-01	PROJECTED FY 01-02	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05
BEGINNING FUND BALANCE:			$ 2,598,025	$ (236,549)	$ (236,549)	$ 247	$ 5,347	$ 89,347	$ 46,347	$ 91,347	$ 31,347
ADDITIONAL RESOURCES:											
UTILITY REVENUE BONDS			$ 0	$ 1,500,000	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
INTEREST ON INVESTMENTS			65,673	90,000	(30,000)	25,000	25,000	25,000	25,000	25,000	25,000
OTHER			961,959	0	0	0	0	0	0	0	0
EXPENDITURES FROM OPERATIONS			131,896	4,914,000	5,413,943	4,360,000	4,200,000	3,400,000	4,200,000	4,000,000	100,000
SUBTOTAL ADDITIONAL RESOURCES			$ 1,159,528	$ 6,504,000	$ 5,383,943	$ 4,385,000	$ 4,225,000	$ 3,425,000	$ 4,225,000	$ 4,025,000	$ 125,000
TOTAL RESOURCES AVAILABLE			$ 3,757,553	$ 6,267,451	$ 5,147,394	$ 4,385,247	$ 4,230,347	$ 3,514,347	$ 4,271,347	$ 4,116,347	$ 156,347
CAPITAL PROJECTS:											
NEW SERVICES & SYSTEM EXT.	ED0010	ANNUAL	356,603	825,000	825,000	875,000	925,000	1,063,000	1,100,000	1,200,000	0
RES. STREET LIGHTING	ED0011	ANNUAL	53,616	80,000	60,000	40,000	45,000	50,000	55,000	60,000	0
THOR. STREET LIGHTING	ED0012	ANNUAL	69,734	295,000	150,000	175,000	185,000	200,000	220,000	230,000	0
UNDERGROUND SYSTEM IMPROV.	ED0015	ANNUAL	0	1,104,000	0	100,000	932,000	310,000	915,000	420,000	0
OVERHEAD SYSTEM IMPROV.	ED0014	ANNUAL	132,892	353,000	353,000	50,000	439,000	500,000	515,000	550,000	0
COMMUNITY ENHANCEMENT	ED0013	ANNUAL	67,437	1,390,000	1,095,100	700,000	770,000	1,050,000	550,000	600,000	0
USC IMPROVEMENTS	EP0000	ANNUAL	0	25,000	25,000	25,000	25,000	25,000	25,000	25,000	0
SCADA	EP0001	ANNUAL	95,414	25,000	20,000	25,000	25,000	25,000	25,000	25,000	0
SUBSTATION MODIFICATIONS	ET0000	ANNUAL	3,244	175,000	175,000	90,000	75,000	75,000	75,000	75,000	0
UCS BUILDING	ME9601	2,325,000	651,193	1,645,000	1,645,000	0	0	0	0	0	0
1 FIBER OPTIC LOOP	ME9701	1,100,000	299,994	400,000	400,000	300,000	400,000	0	0	0	0
BUSINESS PARK ELEC. SERVICE	ED1003	840,000	478	515,000	200,000	100,000	0	0	0	0	0
SWITCH STATION SUB CONVERSION	ET9801	1,800,000	5,513	20,000	20,000	1,597,400	150,000	0	0	0	0
TEXAS AVE URD	EL9408	1,400,000	10,800	0	0	0	20,000	20,000	500,000	0	0
TRANSMISSION METERING	ET9902	160,000	0	15,000	15,000	200,000	0	0	0	0	0
NORHTGATE SUBSTATION	TBD	800,000	0	0	0	0	0	0	50,000	750,000	0
CLOSED PROJECTS			2,096,965	0	0	0	0	0	0	0	0
GENERAL AND ADMINISTRATIVE			176,381	164,047	164,047	102,500	150,000	150,000	150,000	150,000	150,000
TOTAL EXPENSES		$ 8,425,000	$ 4,020,264	$ 7,031,047	$ 5,147,147	$ 4,379,900	$ 4,141,000	$ 3,468,000	$ 4,180,000	$ 4,085,000	$ 150,000
GAAP ADJUSTMENT			$ 26,162								
ENDING FUND BALANCE:			$ (236,549)	$ (763,596)	$ 247	$ 5,347	$ 89,347	$ 46,347	$ 91,347	$ 31,347	$ 6,347

Notes:

1 - Total project budget is 1,600,000 with 1,100,000 funded by Electric Fund revenue and 500,000 funded by General Government revenues.

WATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 1999-00 THROUGH FISCAL YEAR 2004-2005

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 97-98	REVISED BUDGET FY98-99	ESTIMATE FY98-99	APPROVED BUDGET FY99-00	PROJECTED FY 00-01	PROJECTED FY 01-02	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05
BEGINNING FUND BALANCE:			$ 3,264,407	$ 3,281,095	$ 3,281,095	$ 1,856,193	$ 5,585,388	$ 130,593	$ 97,593	$ 150,593	$ 40,593
ADDITIONAL RESOURCES:											
UTILITY REVENUE BONDS			$ 0	$ 0	$ 0	$ 7,300,000	$ 0	$ 4,700,000	$ 0	$ 0	$ 0
INTEREST ON INVESTMENTS			232,421	335,000	355,000	170,000	25,000	25,000	25,000	25,000	25,000
TRANSFERS FROM OPERATIONS			0	1,000,000	0	3,378,000	2,200,000	900,000	1,900,000	2,800,000	1,400,000
SUBTOTAL ADDITIONAL RESOURCES			$ 232,421	$ 1,335,000	$ 355,000	$ 10,848,000	$ 2,225,000	$ 5,625,000	$ 1,925,000	$ 2,825,000	$ 1,425,000
TOTAL RESOURCES AVAILABLE			$ 3,496,828	$ 4,616,095	$ 3,636,095	$ 12,704,193	$ 7,810,388	$ 5,755,593	$ 2,022,593	$ 2,975,593	$ 1,465,593
OVERSIZED LINES	WT0000	ANNUAL	$ 0	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
DISTRIBUTION SYSTEM REHAB.	WT0001	ANNUAL	0	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
REHABILITATION PROJECTS:											
EASTGATE WATER REHAB PHASE I	WT9802	120,000	170	0	130,000	0	0	0	0	0	0
EASTGATE WATER REHAB PHASE II	WT9902	643,000	0	643,000	643,000	0	0	0	0	0	0
EASTGATE WATER REHAB PHASE III	WT0002	574,000	0	0	0	574,000	0	0	0	0	0
EASTGATE WATER REHAB PHASE IV	TBD	632,000	0	0	0	0	632,000	0	0	0	0
EASTGATE WATER REHAB PHASE V	TBD	628,000	0	0	0	0	0	628,000	0	0	0
EASTGATE WATER REHAB PHASE VI	TBD	403,000	0	0	0	0	0	0	403,000	0	0
EASTGATE WATER REHAB PHASE VII	TBD	530,000	0	0	0	0	0	0	0	530,000	0
NORTHGATE REHAB. PHASE I	WT9805	500,000	79	200,000	50,000	300,000	0	0	0	0	0
SOUTHGATE WATER REHAB. STUDY	TBD	50,000	0	0	0	0	50,000	0	0	0	0
GREENS PRAIRIE STORAGE TANK REHAB.	WT0003	378,000	0	0	0	378,000	0	0	0	0	0
DISTRIBUTION AND TRANSMISSION											
WELL #6 AND LINE *	WT0004	2,200,000	0	0	0	614,350	1,585,650	0	0	0	0
WELL #7 AND LINE *	TBD	2,150,000	0	0	0	0	0	2,150,000	0	0	0
WESTSIDE WATER SERVICES	WT9703	1,530,000	0	150,000	150,000	850,000	0	0	0	530,000	0
TEXAS AVE. RELOCATION SOUTH	WT9804	950,000	0	0	0	200,000	750,000	0	0	0	0
COOLING TOWERS *	WT9806	1,850,000	0	0	0	222,000	1,628,000	0	0	0	0
PARALLEL WATER TRANSMISSION *	WT0005	6,100,000	0	0	244,000	3,251,855	2,604,145	0	0	0	0
SANDY POINT PUMP DUAL ELECTRICAL TIE	WT0006	200,000	0	125,000	40,000	160,000	0	0	0	0	0
GREENS PRAIRIE WATER LINE REPLACEMENT	TBD	750,000	0	0	0	0	0	750,000	0	0	0
DOWLING ROAD 5MG GST	TBD	2,500,000	0	0	0	0	0	0	0	1,500,000	1,000,000
HARLEY WATER IMPACT FEE MAIN	WT9905	359,000	0	0	165,000	0	0	0	194,000	0	0
ELEVATED WATER STORAGE TANK	TBD	2,400,000	0	0	0	0	0	1,500,000	900,000	0	0
CLOSED PROJECTS			206,433	0	0	0	0	0	0	0	0
GENERAL AND ADMINISTRATIVE			74,882	57,902	57,902	118,600	130,000	180,000	75,000	75,000	75,000
DEBT ISSUANCE COST			0	0	0	150,000	0	150,000	0	0	0
TOTAL EXPENDITURES		$ 21,925,000	$ 281,564	$ 1,475,902	$ 1,779,902	$ 7,118,805	$ 7,679,795	$ 5,658,000	$ 1,872,000	$ 2,935,000	$ 1,375,000
GAAP ADJUSTMENT			$ 65,831								
ENDING FUND BALANCE:			$ 3,281,095	$ 3,140,193	$ 1,856,193	$ 5,585,388	$ 130,593	$ 97,593	$ 150,593	$ 40,593	$ 90,593

* THE COST OF THESE PROJECTS WILL BE SHARED BY THE REGIONAL WATER AGENCY ONCE IT IS ESTABLISHED.

WASTEWATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 1999-00 THROUGH FISCAL YEAR 2004-2005

		PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATE FY 98-99	APPROVED BUDGET FY 99-00	PROJECTED FY 00-01	PROJECTED FY 01-02	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05
BEGINNING FUND BALANCE:				$ 1,977,812	$ 3,586,419	$ 3,586,419	$ (316,961)	$ 119,339	$ 140,539	$ 105,039	$ 105,339	$ 66,939
ADDITIONAL RESOURCES:												
UTILITY REVENUE BONDS				$ 2,700,000	$ 4,600,000	$ 0	$ 9,650,000	$ 7,600,000	$ 1,500,000	$ 900,000	$ 800,000	$ 400,000
INTEREST ON INVESTMENTS				200,127	160,000	160,000	175,000	195,000	25,000	25,000	25,000	25,000
TRANSFERS FROM OPERATIONS				42,985	0	0	0	0	0	0	0	0
OTHER				0	0	0	0	0	0	0	0	0
SUBTOTAL ADDITIONAL RESOURCES				$ 2,943,112	$ 4,760,000	$ 160,000	$ 9,825,000	$ 7,795,000	$ 1,525,000	$ 925,000	$ 825,000	$ 425,000
TOTAL RESOURCES AVAILABLE				$ 4,920,924	$ 8,346,419	$ 3,746,419	$ 9,508,039	$ 7,914,339	$ 1,665,539	$ 1,030,039	$ 930,339	$ 491,939
Collection												
COLLECTION SYSTEM REHAB.		SS0000	ANNUAL	0	250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
OVERSIZE PARTICIPATION		SS0001	ANNUAL	0	50,000	0	50,000	50,000	50,000	50,000	50,000	50,000
GRAHAM ROAD IMPACT FEE LINE PHASE II & III		SS9802	417,000	0	0	0	417,000	0	0	0	0	0
GRAHAM RD		SS9802	315,000	0	265,000	315,000	0	0	0	0	0	0
EASTGATE RES. REHAB. PH. I SS9814		SS9704	545,000	0	0	540,000	0	0	0	0	0	0
EAST GATE RES. REHAB. PH. II		SS9903	444,000	0	444,000	444,000	0	0	0	0	0	0
EAST GATE RES. REHAB. PH. III		SS0002	466,000	0	0	0	466,000	0	0	0	0	0
EAST GATE RES. REHAB. PH. IV		TBD	704,000	0	0	0	0	704,000	0	0	0	0
EAST GATE RES. REHAB. PH. V		TBD	541,000	0	0	0	0	0	541,000	0	0	0
EAST GATE RES. REHAB. PH.VI		TBD	563,000	0	0	0	0	0	0	563,000	0	0
EAST GATE RES. REHAB. PH. VII		TBD	503,000	0	0	0	0	0	0	0	503,000	0
SLUDGE HANDLING		SS9803	275,000	3,533	275,000	25,000	0	271,000	0	0	0	0
NORTHGATE REHAB PH. I		SS9804	1,700,000	55,067	350,000	350,000	1,150,000	0	0	0	0	0
TX. AVE. S. WIDENING SEWER PHASE II		SS0003	1,600,000	0	0	0	300,000	1,300,000	0	0	0	0
WESTSIDE SEWER SERVICE		SS9702	1,000,000	1,171	500,000	0	500,000	0	0	0	0	0
NORTHEAST TRUNK EXPAN. PHASE I		SS9805	1,975,000	1,185	650,000	170,000	1,300,000	0	0	0	0	0
NORTHEAST TRUNK EXPAN. PHASE II		TBD	1,000,000	0	0	0	0	1,000,000	0	0	0	0
NORTHEAST TRUNK EXPAN. PHASE III		TBD	650,000	0	0	0	0	0	650,000	0	0	0
SOUTHGATE REHAB. PH. I		TBD	150,000	0	0	0	0	50,000	0	0	0	0
ALUM CREEK SEWER LINE	1	SS9808	396,000	22,197	0	183,565	0	0	0	0	0	0
SPRING CREEK PH. I	1	SS9809	720,000	36,171	620,000	620,000	0	0	0	0	0	0
SPRING CREEK PH. II		SS9902	580,000	0	580,000	0	0	0	0	0	0	0
CHRSTINE LANE SEWER PH II		SS9817	841,000	0	841,000	591,000	0	0	0	0	0	0
Treatment												
LICK CREEK TRUNK & PLANT EXPANSION		SS9806	8,750,000	0	750,000	150,000	4,150,000	3,850,000	0	0	0	0
ODOR CONTROL		SS9810	900,000	29,337	400,000	250,000	450,000	0	0	0	0	0
CLOSED PROJECTS				1,100,930	0	0	0	0	0	0	0	0
GENERAL AND ADMINISTRATIVE				77,239	174,815	174,815	230,200	200,000	50,000	50,000	50,000	50,000
DEBT ISSUANCE COST				0	59,800	0	125,500	98,800	19,500	11,700	10,400	5,200
TOTAL EXPENDITURES			$ 25,035,000	$ 1,326,830	$ 6,209,615	$ 4,063,380	$ 9,388,700	$ 7,773,800	$ 1,560,500	$ 924,700	$ 863,400	$ 355,200
GAAP ADJUSTMENT				$ (7,675)								
ENDING FUND BALANCE:				$ 3,586,419	$ 2,136,804	$ (316,961)	$ 119,339	$ 140,539	$ 105,039	$ 105,339	$ 66,939	$ 136,739

Notes:

1 - These projects will be reimbursed by impact fees.

DRAINAGE UTILITY
CAPITAL IMPROVEMENTS PROJECTS
FISCAL YEAR 1999-00 THROUGH FISCAL YEAR 2004-2005

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED FY 98-99	APPROVED BUDGET FY 99-00	PROJECTED FY 00-01	PROJECTED FY 01-02	PROJECTED FY 02-03	PROJECTED FY 03-04	PROJECTED FY 04-05
BEGINNING FUND BALANCE:			$ 948,370	########	########	$3,852,727	$ 711,235	$ 39,443	$ 1,051	$ 23,239	$ 124,642
ADDITIONAL RESOURCES:											
UTILITY REVENUES			$ 827,411	$ 846,000	$ 820,000	$ 863,000	$ 889,000	$ 916,000	$ 943,480	$ 971,784	$ 1,000,938
INTEREST ON INVESTMENTS			101,792	24,812	120,000	211,900	35,600	2,000	100	1,200	6,200
BOND PROCEEDS			832,220	958,000	1,432,900	785,000	785,000	785,000	785,000	0	0
INTERGOVERNMENTAL			0	0	0	0	0	0	0	0	0
TRANSFERS IN			0	0	0	0	0	0	0	0	0
OTHER			(3)	0	0	0	0	0	0	0	0
SUBTOTAL ADDITIONAL RESOURCES			$ 1,761,420	########	########	$1,859,900	$ 1,709,600	$ 1,703,000	$ 1,728,580	$ 972,984	$ 1,007,138
TOTAL RESOURCES AVAILABLE			$ 2,709,790	########	########	$5,712,627	$ 2,420,835	$ 1,742,443	$ 1,729,631	$ 996,223	$ 1,131,780
BEECREEK PH II	SD9702	600,000	609,739	0	210,000	0	0	0	0	0	0
BEE CREEK (COMBINED)	SD9802	2,000,000	190,308	750,000	40,000	1,770,000	0	0	0	0	0
BEE CREEK A - CH IMP TX TO HGWY 6	TBD	700,000	0	0	0	0	105,000	595,000	0	0	0
BEE CREEK PH. IV & V.	SD0001	1,400,000	0	0	0	280,000	1,120,000	0	0	0	0
WPC - CH IMP TX TO TRIB B	SD9901	400,000	0	400,000	5,000	395,000	0	0	0	0	0
WPC - CH IMP TRIB A TO TRIB B	SD9902	800,000	0	325,000	0	800,000	0	0	0	0	0
GREENWAYS PROJECTS	SD9903	3,640,000	0	500,000	0	1,285,000	785,000	785,000	785,000	0	0
MINOR DRAINAGE IMPROVEMENTS	SD0002	ANNUAL	0	0	0	250,000	150,000	140,000	700,000	700,000	700,000
CLOSED PROJECTS			7,741	0	0	0	0	0	0	0	0
GENERAL & ADMIN.			26,212	50,000	50,000	221,392	221,392	221,392	221,392	171,581	171,581
CONTINGENCY			0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES		#########	$834,000	$2,025,000	$305,000	$5,001,392	$2,381,392	$1,741,392	$1,706,392	$871,581	$871,581
GAAP ADJUSTMENT			$ (90,963)								
ENDING FUND BALANCE:			$ 1,784,827	$1,588,639	$3,852,727	$ 711,235	$ 39,443	$ 1,051	$ 23,239	$ 124,642	$ 260,199

PUBLIC UTILITIES
CAPITAL IMPROVEMENT PROJECTS
ANNUAL ADDITIONAL COSTS

With the completion of capital infrastructure projects comes additional operating and maintenance (O&M) costs.

In FY 99, Utility Funds O&M operating costs rose by $89,284 due to two major capital projects. $48,284 was added to the operating budget for the completed Utility Customer Service Building, while $41,000 was added for the fiber optic loop.

In the FY 00 approved budget, additional O&M costs associated the Utility Customer Service Building were approved to increase by $27,250. The O&M costs of the facility will total $75,534.

No other additional annual O&M costs are anticipated for Utility fund capital projects.

In FY 01, the additional O&M cost associated with projects scheduled to be completed include odor control operations at the Carter's Creek wastewater treatment plant for an annual O&M cost of $15,000.

Public Utilities
Additional Operation and Maintenance
Costs of Capital Projects

	Budget FY 99 O & M	Approved FY 00 O & M	Projected FY 01 O & M
Public Facilities			
Utility Customer Service Building	48,284	27,250	0
Total Public Facilities	$ 48,284	$ 27,250	$ 0
Utility Projects			
Electric Projects			
Fiber Loop	41,000	0	0
Total Electric Projects	$ 41,000	$ 0	$ 0
Wastewater Projects			
Odor Control	0	0	15,000
Total Wastewater Projects	$ 0	$ 0	$ 15,000
Total All Projects	**$ 89,284**	**$ 27,250**	**$ 15,000**

HOTEL/MOTEL FUND

The primary funding source for the Hotel/Motel Fund is the Hotel/Motel Tax, a consumption type tax authorized under state statute. This tax allows the city to collect up to its current tax rate of 7% on rental income of hotels and motels within the city limits. The uses of the funds derived from the tax are limited to 1) promotion of tourism, 2) promotion and support of the arts, and 3) directly attributable administrative costs.

The Hotel/Motel Fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these items can be found in the Financial Policies on page F-1.

Hotel/Motel tax revenue is projected to increase 15.2% in FY 00 over the FY 99 revised budget. Several new hotels opened in 1998 and 1999. The addition of these hotels, along with improvements made by existing hotels and motels, lead to an increase in expected actual revenues of 15.8% between FY 98 and FY 99. With the opening of hotels occurring late in FY 99, revenue increases are likely for FY 00 as well. Positive revenue impacts are expected to continue into the future. Revenues are conservatively projected to grow 3% in FY 00 over the FY 99 year end estimates.

Conference Center rentals are another source of revenue for the Hotel/Motel Fund. This revenue is projected to increase by 22.5% in FY 00 over the FY 99 revised budget.

Other major sources of revenue are Wolf Pen Creek concessions and ticket sales and Northgate building rentals. Wolf Pen Creek ticket and concessions budgeted revenue is expected to be down 7.8% from FY 99.

Expenditures and transfers in the Hotel/Motel Fund are projected to be $2,320,927 an increase of 31.0% over the FY 99 revised budget. This change is primarily due to the approved increase of outside agency funding and activities related to the Wolf Pen Creek Convention Center project.

Funding is included for City Operations that qualify for Hotel/Motel expenditures. The Conference Center approved budget is $264,055 for FY 00. Parks Programs and Events have $319,729 in approved expenditures from the Hotel/Motel Fund. This funding is for athletic, entertainment and historical preservation activities. Wolf Pen Creek operations have an approved budget of $89,268 in FY 00.

Noteworthy service level adjustments authorized include $60,000 for the 2000 Games of Texas to be held in College Station and Bryan in the summer of 2000. This will be the third time the Games of Texas will be held locally.

Another service level adjustment is authorized for Historic Neighborhood Projects at $20,000. These funds are approved to add historic features such as period lighting, benches, signage and other items that qualify as enhancing and preserving the historic nature of some of College Station's older neighborhoods.

A service level adjustment of $20,000 was also approved to fund a feasibility study on building a performing arts center in College Station. The recent citizen survey conducted for the city shows that there is support for such facility. This study will take an in-depth look at the issues to determine the feasibility of such a facility for this community.

The Bush Library Committee has requested continuation of the current annual funding of $50,000. This will be the 5th year of a 5 year commitment to provide $250,000 in support to the Bush Library.

The Arts Council budget request for FY 00 is $235,400. This includes $209,000 for the ongoing operational costs. The supplemental request authorized is $26,400 to fund a millennium celebration of culture and art in a Northgate festival as well as an increase in the ongoing Art in Public Places program. The Arts Council also has budgeted funds for the purchase of a commemorative Millennium Sculpture that is included in their budget request.

The Convention & Visitors Bureau approved budget includes an increase in funding of $45,000 or 7.0% for a total authorized budget of $665,000. These additional funds have been requested to fund repairs to the Convention and Visitors Bureau Building, including air conditioning

replacement, as well as fund expanded advertising, tourism promotion, and convention sales activities. Also approved was $40,000 for a Festivals and Events Program that will likely be placed in the Convention and Visitors Bureau. The total authorized Convention & Visitors Bureau budget is $665,000, and $40,000 for the Festivals and Events Program.

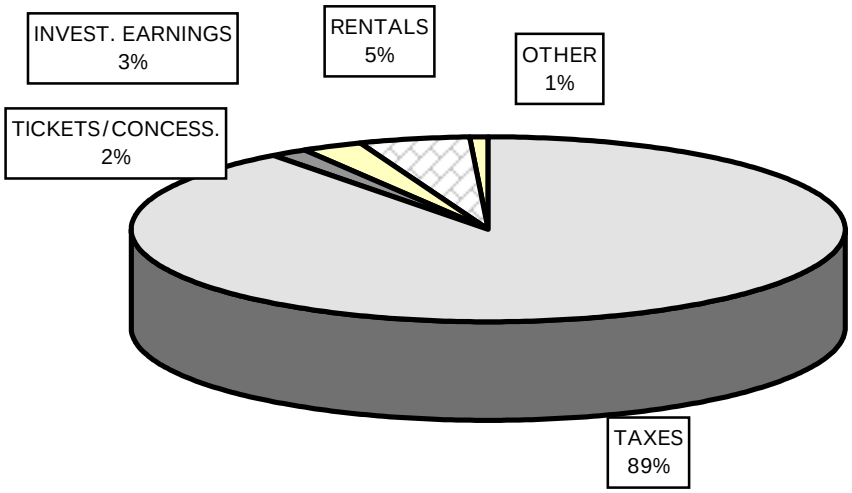
The base budget for the Brazos Valley Sports Foundation is $122,000. The Foundation has requested an increase of $48,000 or 39.3%. The total approved increase is $3,660, or 3%, to be used to allow the Sports Foundation to continue operations at existing service levels. The Brazos Valley Sports Foundation was created to put a focus on marketing sporting events in the Bryan/College Station area. The original proposal was to have a decrease in funding from the entities such as the City of College Station and an increase in private donations. To date the private donations to the Sports Foundation have not been as high as originally projected. At issue is what level of support the City of College Station wants to provide the Brazos Valley Sports Foundation. The approved level of funding provides an interim approach that will provide an opportunity to determine what level of service should be provided by the Sports Foundation.

Debt service within the Hotel/Motel fund in FY 00 was approved to be $438,615. Wolf Pen Creek Convention Center Debt makes up $380,000 of that total. The remaining balance of $58,615 is allocated for repayment of an interfund loan to the Electric Fund for Northgate projects begun in FY 96.

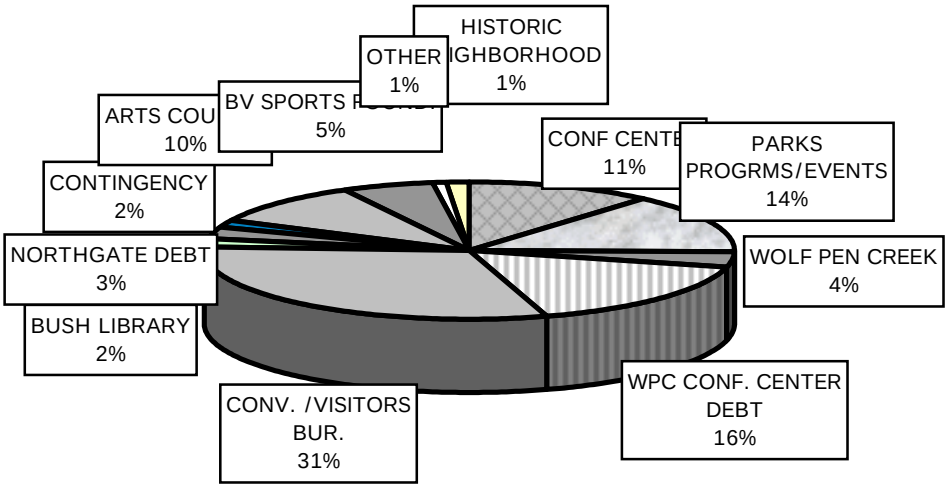
CITY OF COLLEGE STATION
HOTEL/MOTEL FUND
FUND SUMMARY

	FY 98 ACTUAL	FY 99 REVISED BUDGET	FY 99 YEAR-END ESTIMATE	FY 00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 00
BEGINNING FUND BALANCE	$ 787,979	$ 927,049	$ 927,049	$ 1,207,665	
REVENUES					
TAXES	$ 1,555,054	$ 1,610,000	$ 1,800,000	$ 1,854,000	15.16%
TICKETS & CONCESSIONS	39,122	37,400	34,500	34,500	(7.75%)
RENTALS	99,455	84,600	112,000	103,600	22.46%
INVESTMENT EARNINGS	64,842	41,600	67,500	60,000	0.00%
OTHER	23,984	20,868	15,900	15,900	(23.81%)
TOTAL REVENUES	$ 1,782,457	$ 1,794,468	$ 2,029,900	$ 2,068,000	15.24%
EXPENDITURES AND TRANSFERS					
CITY OPERATIONS					
CONFERENCE CENTER	$ 211,928	$ 236,377	$ 234,784	$ 264,055	11.71%
PARKS PROGRAMS & EVENTS	295,723	265,639	309,715	319,729	20.36%
WOLF PEN CREEK OPERATIONS	77,820	92,499	87,435	89,268	(3.49%)
WPC CONVENTION CENTER DE	100,000	11,101	11,101	380,000	
WPC CONVENTION CENTER	16,685	12,045	12,045	0	
NORTHGATE REVITALIZATION	4,091	0	0	0	0.00%
NORTHGATE DEBT SERVICE	58,615	58,615	58,615	58,615	0.00%
HISTORIC NEIGHBORHOOD PR	0	0	0	20,000	
OTHER	0	3,300	3,300	33,200	
TOTAL CITY OPERATIONS	$ 764,862	$ 679,576	$ 716,995	$ 1,164,867	71.41%
ORGANIZATIONS					
CONVENTION & VISITORS BUR	$ 534,523	$ 621,260	$ 621,260	$ 705,000	13.48%
BRAZOS VALLEY SPORTS FOUI	99,500	122,000	122,000	125,660	3.00%
ARTS COUNCIL	184,000	209,029	209,029	235,400	12.62%
B-CS ATHLETIC FEDERATION	7,900	0	0	0	
BUSH LIBRARY COMMITTEE	50,000	50,000	50,000	50,000	0.00%
BRAZOS BEAUTIFUL (BUSH LIB	0	50,000	0	0	(100.00%)
AGGIE SWIM CLUB	2,602	0	0	0	N/A
TOTAL ORGANIZATIONS	$ 878,525	$ 1,052,289	$ 1,002,289	$ 1,116,060	6.06%
CONTINGENCY	$ 0	$ 40,000	$ 30,000	$ 40,000	0%
TOTAL OPERATING EXPENSES AND TRANSFERS	$ 1,643,387	$ 1,771,865	$ 1,749,284	$ 2,320,927	30.99%
INCREASE (DECREASE) IN FUND BALANCE	$ 139,070	$ 22,603	$ 280,616	$ (252,927)	
ENDING FUND BALANCE	$ 927,049	$ 949,652	$ 1,207,665	$ 954,738	

HOTEL/MOTEL FUND - SOURCES



HOTEL/MOTEL FUND - USES



COMMUNITY DEVELOPMENT FUND

The Community Development Fund is used to account for grants received by the City for use in revitalizing low-income areas and addressing the needs of its low and moderate income citizens. This fund pays for the direct operating costs of the Community Development activity center which is part of the Economic and Community Development Department.

The Community Development Fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these items can be found in the Financial Policies on page F-1.

The City has received two grants for FY 00, The Community Development Block Grant (CDBG) and the HOME Grant. The CDBG program is a federal entitlement program that provides the basic funding for general programs and administration. The grant allows administrators flexibility in the use of funds for a wide variety of eligible activities. The HOME grant is a yearly entitlement grant that can only be used for housing programs that assist Low/Moderate Income (LMI) citizens. The City currently uses this grant for owner occupied rehabilitation assistance, down payment assistance, and the Optional Relocation Program. Starting in FY 00, funds have been budgeted for Tenant Based Rental Assistance (TBRA) and code enforcement activities. Both the CDBG and HOME allocations are based on a formula that includes criteria such as the age and condition of a community's housing stock, incidents of overcrowding, and the demographic characteristics of the City.

For FY 00, the City has approximately $3.84 million in total authorization from the federal government. This number is comprised of new authorization and remaining authorization from prior fiscal years. FY 00's grants include $1,186,000 in CDBG funds and $536,000 in HOME funds, along with a projected $120,000 in program income. In addition to the federal grants, the City will receive approximately $184,760 from the Cedar Creek project.

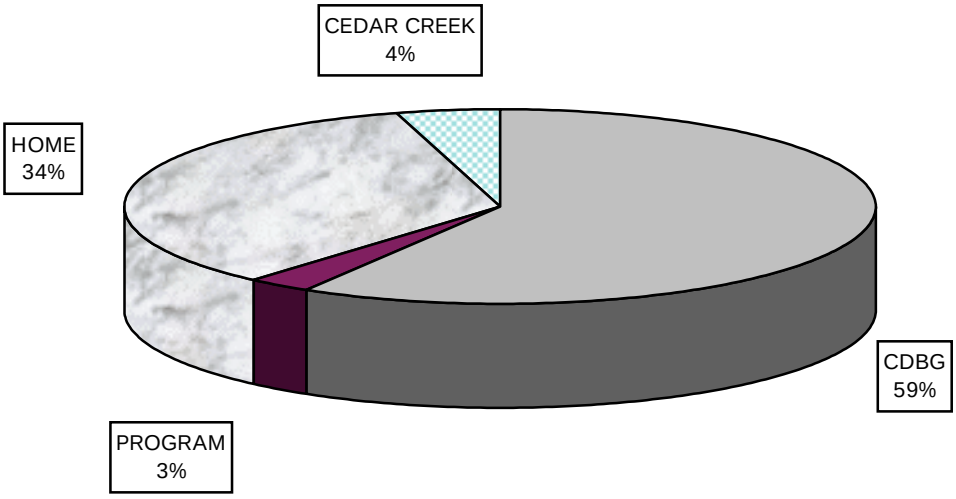
Funds remaining from previous fiscal years include $1,241,462 in CDBG funds and $877,482 in HOME funds. The City also has budgeted $320,000 in program income for FY 00. $200,000 of this amount is expected to be received in FY 99 and carry over into FY 00. The additional $120,000 will be received in FY 00. The program income is generated from the sale of six homes that were constructed using HOME funds.

In the past, the City has received a HOPE grant, but that grant is expected to close out in FY 99 and no further HOPE grants are anticipated in the future.

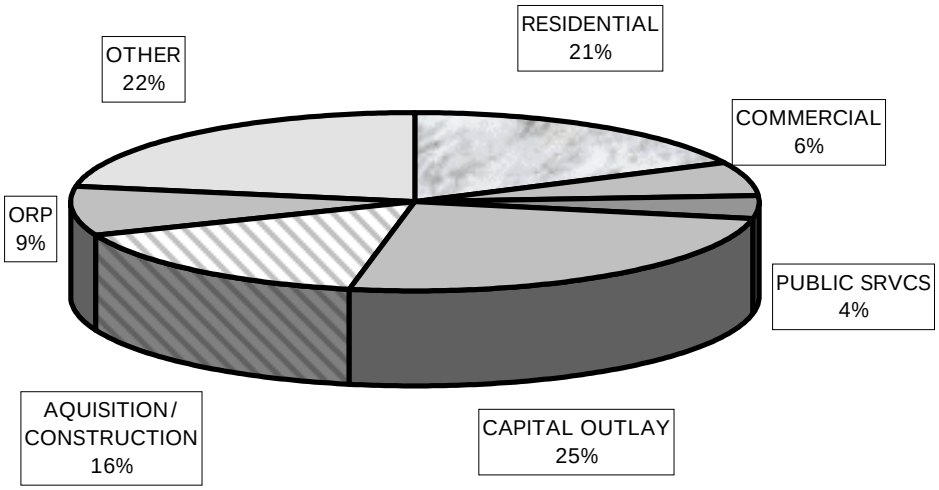
CITY OF COLLEGE STATION
COMMUNITY DEVELOPMENT FUND
FUND SUMMARY

	FY 97-98 ACTUAL	FY 98-99 REVISED BUDGET	FY 98-99 YEAR-END ESTIMATE	FY 99-00 BASE BUDGET	FY 99-00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 00
BEGINNING FUND BALANCE	$ 6,451	$ 73,812	$ 73,812	$ 299,182	$ 299,182	
REVENUES						
GRANTS						
CDBG	$ 845,142	$ 2,473,292	$ 1,087,571	$ 2,427,462	$ 2,427,462	(1.85%)
HOME	269,204	1,432,659	659,098	1,413,482	1,413,482	(1.34%)
HOPE	175,246	98,830	7,079	0	0	(100.00%)
PROGRAM INCOME	2,054	0	200,000	120,000	120,000	N/A
LOAN REPAYMENTS	27,666	15,000	15,000	0	0	(100.00%)
INTEREST ON LOANS	4,806	5,000	5,000	0	0	(100.00%)
CEDAR CREEK PROCEEDS	0	406,000	0	184,760	184,760	(54.49%)
OTHER	43,584	0	94,370	0	0	N/A
TOTAL REVENUES	$ 1,367,702	$ 4,430,781	$ 2,068,118	$ 4,145,704	$ 4,145,704	(6.43%)
TOTAL FUNDS AVAILABLE	$ 1,374,153	$ 4,504,593	$ 2,141,930	$ 4,444,886	$ 4,444,886	(1.33%)
EXPENDITURES AND TRANSFERS						
CDBG						
HOUSING ASSIST/REHAB	$ 17,565	$ 77,720	36,993	$ 40,500	$ 40,500	(47.89%)
OPTIONAL RELOCATION	51,245	196,688	135,077	99,900	99,900	(49.21%)
CLEARANCE/DEMOLITION	2,902	13,000	20,355	186,512	186,512	1334.71%
ACQUISITIONS	184,203	318,874	11,125	175,000	175,000	(45.12%)
INTERIM ASSISTANCE	1,448	6,063	3,485	5,000	5,000	(17.53%)
HOMEBUYER'S ASSISTANCE	0	49,567	0	0	0	(100.00%)
COMMERCIAL REHABILITATION	48,580	441,694	171,662	276,374	276,374	(37.43%)
RENTAL REHAB	6,000	94,000	0	40,000	40,000	(57.45%)
PUBLIC SERVICES	202,238	197,226	74,220	177,900	177,900	(9.80%)
EXTERNAL PUBLIC FACILITY	2,476	316,724	213,612	0	0	(100.00%)
CODE ENFORCEMENT	0	0	0	55,000	55,000	N/A
REIMBURSED ADMIN	269,522	334,415	94,079	302,200	302,200	(9.63%)
GENERAL GOVT PROJECTS	9,604	327,000	214,625	150,000	150,000	(54.13%)
STREETS PROJECTS	59,665	165,782	138,338	939,076	939,076	466.45%
TOTAL CDBG EXP.	$ 855,448	$ 2,538,753	$ 1,113,571	$ 2,447,462	$ 2,447,462	(3.60%)
HOME						
HOUSING ASSIST/REHAB	$ 23,880	$ 92,270	$ 35,911	$ 137,400	$ 137,400	48.91%
OPTIONAL RELOCATION	173,275	136,000	442,907	290,385	290,385	113.52%
CLEARANCE/DEMOLITION	0	40,000	0	0	0	(100.00%)
HOMEBUYER'S ASSISTANCE	8,000	25,000	67,500	147,423	147,423	489.69%
CHDO	0	320,250	45,000	355,650	355,650	11.05%
NEW CONSTRUCTION	0	711,209	67,780	502,949	502,949	(29.28%)
TENANT BASED RENTAL ASST	0	0	0	25,000	25,000	N/A
CHDO OPERATING EXPENSES	0	0	0	26,800	26,800	N/A
REIMBURSED ADMIN	61,411	121,700	0	227,875	227,875	87.24%
TOTAL HOME EXP.	$ 266,566	$ 1,446,429	$ 659,098	$ 1,713,482	$ 1,713,482	18.46%
HOPE						
HOUSING ASSIST/REHAB	$ 176,801	$ 72,523	$ 70,079	$ 0	$ 0	(100.00%)
REIMBURSED ADMIN	1,526	26,830	0	0	0	(100.00%)
TOTAL HOPE EXP.	$ 178,327	$ 99,353	$ 70,079	$ -	$ -	(100.00%)
CEDAR CREEK						
AFFORDABLE HOUSING	$ 0	$ 406,000	$ 0	$ 184,760	$ 184,760	(54.49%)
TOTAL CEDAR CREEK EXP.	$ 0	$ 406,000	$ 0	$ 184,760	$ 184,760	(54.49%)
TOTAL OPERATING EXPENSES AND TRANSFERS	$ 1,300,341	$ 4,490,535	$ 1,842,748	$ 4,345,704	$ 4,345,704	(3.23%)
EXPENDITURES UNDER (OVER) REVENUES	$ 67,361	$ (59,754)	$ 225,370	$ (200,000)	$ (200,000)	
ENDING FUND BALANCE	$ 73,812	$ 14,058	$ 299,182	$ 99,182	$ 99,182	

COMMUNITY DEVELOPMENT FUND - SOURCES



COMMUNITY DEVELOPMENT FUND - USES



WOLF PEN CREEK
TAX INCREMENT FINANCING (TIF) FUND

The Wolf Pen Creek TIF Fund accounts for ad valorem tax and other revenues that are accrued to the WPC district. The fund also accounts for expenditures on projects that take place in the district.

The TIF receives ad valorem taxes from the City, School District and County on the incremental increase in assessed valuation (captured value) over the base year (1989).

The Wolf Pen Creek TIF Fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these items can be found in the Financial Policies on page F-1.

The ad valorem revenue estimate of $243,200 is based on a captured value of about $19.3 million. These revenues will be used to fund capital projects as needed in the district. The projects include studying ways to improve drainage and reduce silt inflow at the park and other infrastructure projects. The continuation of the development and improvement of the Wolf Pen Creek Corridor continues to be a top priority.

Funds remaining at the end of the year will be retained in the fund and programmed as specific projects are identified.

CITY OF COLLEGE STATION
WOLF PEN CREEK TIF
FUND SUMMARY

	FY 98 ACTUAL	FY 99 REVISED BUDGET	FY 99 YEAR-END ESTIMATE	PROPOSED FY 00 BASE BUDGET	FY 00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 00
BEGINNING BALANCE	$ 51,848	$ 182,603	$ 182,603	$ 430,725	$ 430,725	
REVENUES						
AD VALOREM TAXES COCS	$ 55,829	$ 76,800	$ 78,645	82,900	$ 82,900	7.94%
AD VALOREM TAXES CSISD	48,550	110,700	110,027	110,000	110,000	(0.63%)
AD VALOREM TAXES BRAZOS CO	47,273	76,500	76,000	45,300	45,300	(40.78%)
INVESTMENT EARNINGS	8,623	7,800	9,130	5,000	5,000	(35.90%)
OTHER	0	0	0	0	0	N/A
TRANSFERS	0	0	0	0	0	N/A
PROCEEDS FROM LONG TERM DEE	0	0	0	0	0	N/A
TOTAL REVENUES	$ 160,275	$ 271,800	$ 273,802	$ 243,200	$ 243,200	(10.52%)
TOTAL FUNDS AVAILABLE	$ 212,123	$ 454,403	$ 456,405	$ 673,925	$ 673,925	48.31%
EXPENDITURES AND TRANSFERS						
CAPITAL PROJECTS	$ 0	$ 464,450	$ 25,000	$ 672,925	$ 672,925	44.89%
ENGINEERING	29,520	0	0	0	0	N/A
OTHER	0	680	680	0	0	(100.00%)
CONTINGENCY	0	0	0	0	0	N/A
TOTAL OPERATING EXPENSES AND TRANSFERS	$ 29,520	$ 465,130	$ 25,680	$ 672,925	$ 672,925	44.67%
INCREASE (DECREASE) IN FUND BALANCE	$ 130,755	$ (193,330)	$ 248,122	$ (429,725)	$ (429,725)	
ENDING FUND BALANCE	$ 182,603	$ (10,727)	$ 430,725	$ 1,000	$ 1,000	

INTERNAL SERVICES FUND

The Internal Services Fund is a combination of the internal services of communications maintenance, fleet maintenance, and printing and mail within the City of College Station. In an effort to better control costs, the fund receives revenues based on the expected costs associated with the aforementioned services and uses them to pay for those specific services.

The Internal Services Fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

Estimates for annual funding levels have been developed using a number of techniques which forecast printing and mail costs, communications maintenance costs, and fleet maintenance costs. The policies which were approved to set up the funds are as follows:

1. Specific charges will be assigned to each printing job based on number of pages, binding, stapling, folding, etc. This revenue will be used to pay for all labor, materials, and overhead costs associated with internal printing.

2. Each department will be charged an annual mail handling fee based on the costs associated with the collection, distribution, and processing of mail within the City.

3. The copiers in City Hall (Fiscal Services and Human Resources) were moved into the Print/Mail Division. There will be a copy charge for every copy made on the copiers mentioned above. All other copiers will be expensed within the operating budgets of the departments using the copiers.

4. Annual communications maintenance charges will be prorated based on the number of phones and radios in each department. All other miscellaneous maintenance charges are forecasted based on the number of work orders in the previous year. These charges will be used to pay for all expenses related to each specific function in the Communications Division.

5. Each department that has been assigned vehicles will be charged an annual maintenance fee to cover inspections and other maintenance problems.

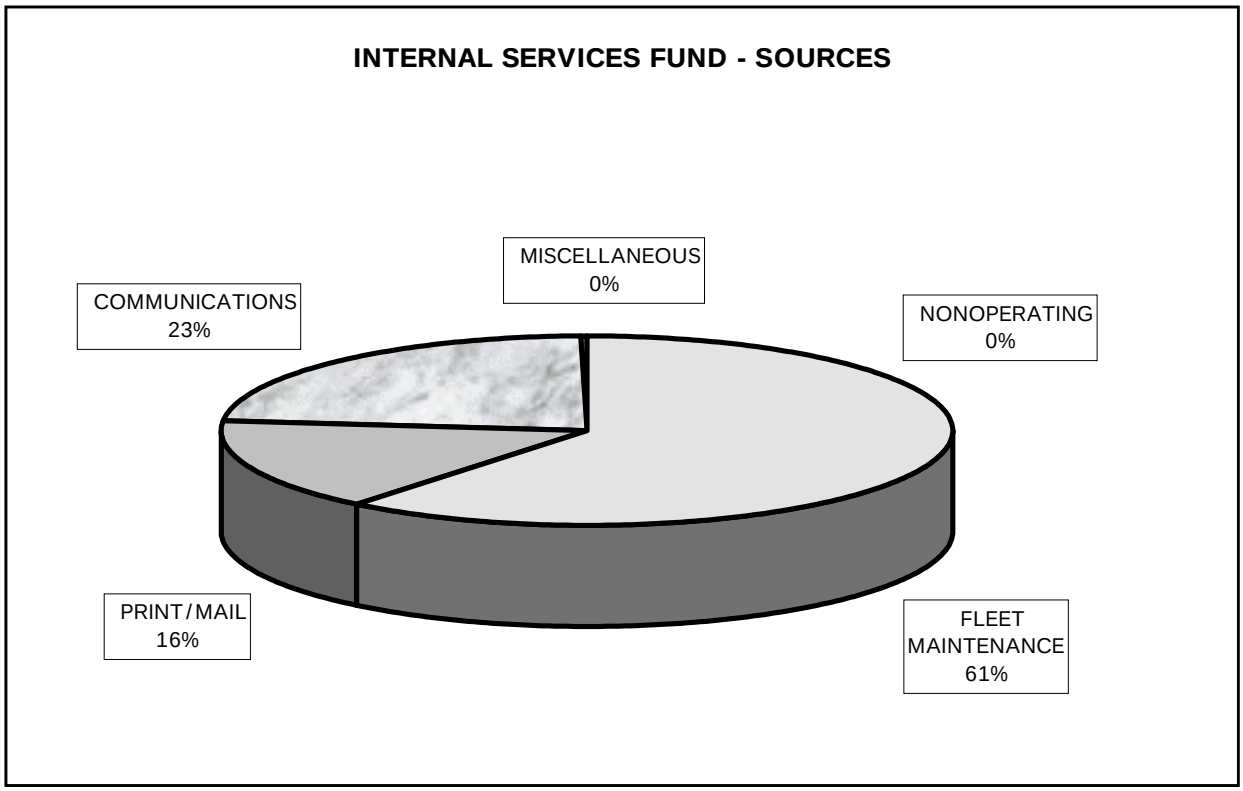
Base budget revenues for the fund reflect the above policies. The revenues are automatically transferred from departmental budgets on a monthly basis to ensure that sufficient funds will be available to fund all expenses related to the specific functions. The total revenues for FY 00 are $1,972,190, an increase of 11.45% over the FY 99 revised budget. The increase is primarily a result of approved SLAs from other departments transferring funds totaling $31,400 for new vehicle maintenance charges.

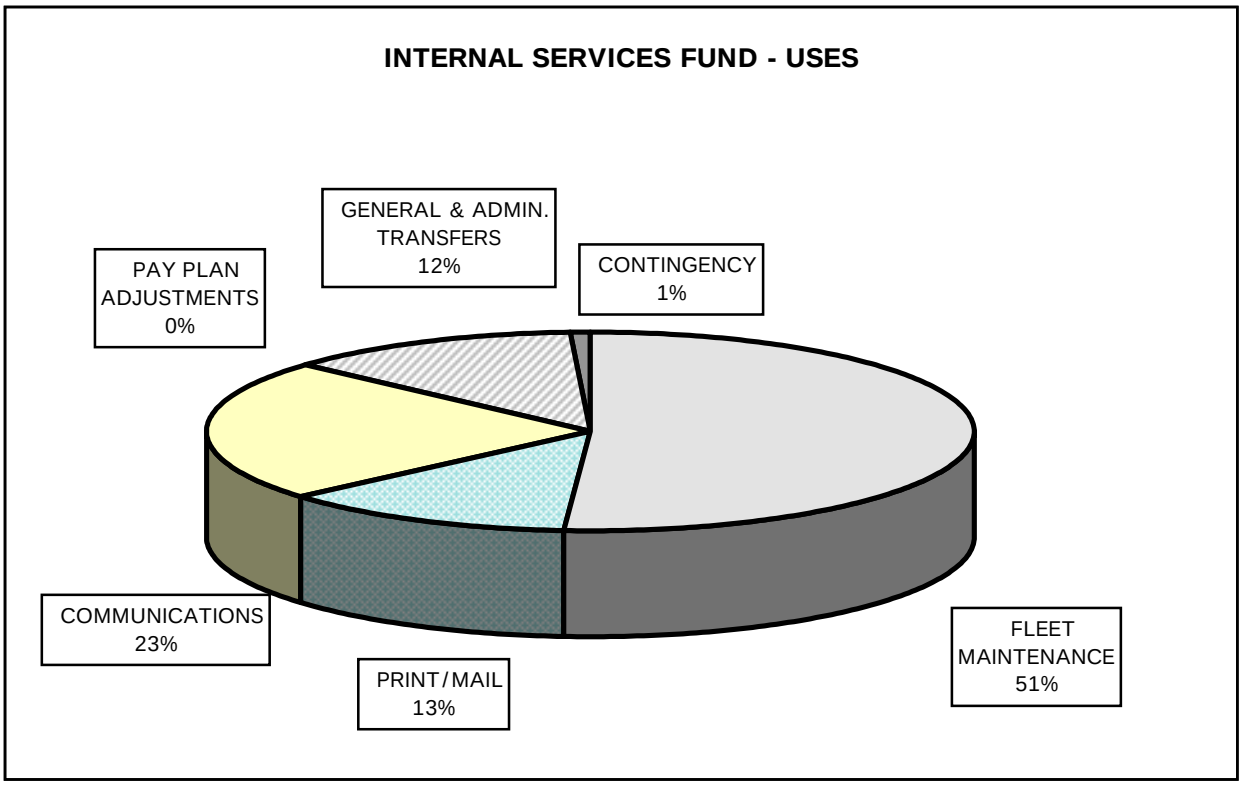
The FY 00 expenditures are $1,977,739, an increase of 4.98% over the FY 99 revised budget. The increase is primarily due to approved SLA's totaling $21,443.

Approved SLAs for FY 00 include: $8,667 for replacement charges for a vehicle wash facility within Fleet Services; $5,000 for additional preventive maintenance expenses required for the SLA requested vehicles; $2,436 for the copier replacement policy within Print/Mail; and $5,340 for Communication's participation in the FCC's National Coordination Committee.

CITY OF COLLEGE STATION
INTERNAL SERVICES
COMBINED FUND SUMMARY

	FY 97-98 ACTUAL	FY 98-99 REVISED BUDGET	FY 98-99 YEAR-END ESTIMATE	FY 99-00 BASE BUDGET	FY 99-00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 00
BEGINNING WORKING CAPITAL	$ (46,372)	$ 88,842	$ 88,842	$ 79,870	$ 79,870	
REVENUES						
FLEET MAINTENANCE CHARGES	$1,086,770	$1,083,400	$1,083,400	$1,169,200	$1,200,600	10.82%
PRINT/MAIL CHARGES	212,503	266,460	333,400	308,370	308,370	15.73%
COMMUNICATIONS CHARGES	393,730	419,693	419,693	455,020	455,020	8.42%
INVESTMENT & OTHER	(6,552)	0	(8,500)	8,200	8,200	N/A
MISCELLANEOUS	794	0	15,000	0	0	N/A
NONOPERATING	130,250	0	0	0	0	N/A
TOTAL REVENUES	$1,817,495	$1,769,553	$1,842,993	$1,940,790	$1,972,190	11.45%
EXPENDITURES						
FLEET MAINTENANCE	$ 978,336	$ 975,447	$ 961,792	$ 997,685	$1,011,352	3.68%
PRINT/MAIL	224,741	241,723	245,535	245,016	247,452	2.37%
COMMUNICATIONS	337,762	422,169	416,542	449,995	455,335	7.86%
PAY PLAN ADJUSTMENTS	0	0	0	0	0	N/A
GENERAL & ADMIN. TRANSFERS	172,154	228,096	228,096	247,100	247,100	8.33%
CONTINGENCY	0	16,500	0	16,500	16,500	0.00%
TOTAL EXPENDITURES	$1,712,993	$1,883,935	$1,851,965	$1,956,296	$1,977,739	4.98%
GAAP ADJUSTMENTS	$ 30,712					
INCREASE (DECREASE) IN WORKING CAPITAL	$ 104,502	$ (114,382)	$ (8,972)	$ (15,506)	$ (5,549)	
ENDING WORKING CAPITAL	$ 88,842	$ (25,540)	$ 79,870	$ 64,364	$ 74,321	


INTERNAL SERVICES FUND - SOURCES
MISCELLANEOUS 0%
COMMUNICATIONS 23%
NONOPERATING 0%
PRINT/MAIL 16%
FLEET MAINTENANCE 61%


INTERNAL SERVICES FUND - USES
GENERAL & ADMIN. TRANSFERS 12%
PAY PLAN ADJUSTMENTS 0%
CONTINGENCY 1%
COMMUNICATIONS 23%
PRINT/MAIL 13%
FLEET MAINTENANCE 51%

CITY OF COLLEGE STATION
COMMUNICATIONS
DIVISION SUMMARY

EXPENDITURE BY ACTIVITY

DIVISION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
COMMUNICATIONS	$ 337,762	$ 422,169	$ 416,542	$ 449,995	$ 455,335	7.86%
DIVISION TOTAL	$ 337,762	$ 422,169	$ 416,542	$ 449,995	$ 455,335	7.86%

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 218,344	$ 226,232	$ 242,743	$ 255,660	$ 255,660	13.01%
SUPPLIES	56,451	60,860	51,687	71,383	71,383	17.29%
MAINTENANCE	14,911	69,119	51,864	62,344	62,344	(9.80%)
PURCHASED SERVICES	48,056	64,458	68,182	60,608	65,948	2.31%
CAPITAL OUTLAY	0	1,500	2,066	0	0	N/A
DIVISION TOTAL	$ 337,762	$ 422,169	$ 416,542	$ 449,995	$ 455,335	7.86%

PERSONNEL SUMMARY BY ACTIVITY

DIVISION	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
COMMUNICATIONS	0.0	5.0	5.0	5.0	5.0	0.00%
DIVISION TOTAL	0.0	5.0	5.0	5.0	5.0	0.00%

SERVICE LEVEL ADJUSTMENTS

COMMUNICATIONS	Participation on FCC's National Coordination Committee	$ 5,340
		$ 5,340

CITY OF COLLEGE STATION
FLEET SERVICES
DEPARTMENT SUMMARY

EXPENDITURE BY DIVISION

DIVISION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
PARTS	$ 60,261	$ 62,128	$ 60,258	$ 66,045	$ 66,045	5.93%
ADMINISTRATION	887,790	913,319	902,098	931,640	945,307	3.38%
DEPARTMENT TOTAL	$ 948,051	$ 975,447	$ 962,356	$ 997,685	$ 1,011,352	3.55%

DEPARTMENT SUMMARY BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 454,073	$ 482,666	$ 469,576	$ 516,949	$ 516,949	6.63%
SUPPLIES	427,881	403,266	402,635	403,266	408,266	1.22%
MAINTENANCE	20,492	32,550	32,026	25,570	25,570	(27.30%)
PURCHASED SERVICES	35,805	54,890	55,874	51,900	60,567	9.37%
CAPITAL OUTLAY	9,800	2,075	2,245	0	0	0.00%
DEPARTMENT TOTAL	$ 948,051	$ 975,447	$ 962,356	$ 997,685	$ 1,011,352	3.55%

PERSONNEL SUMMARY BY DIVISION

DIVISION	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
PARTS	2.0	2.0	2.0	2.0	2.0	0.00%
ADMINISTRATION	13.0	13.0	13.0	13.0	13.0	0.00%
DEPARTMENT TOTAL	15.0	15.0	15.0	15.0	15.0	0.00%

SERVICE LEVEL ADJUSTMENTS

ADMINISTRATION	Drive Through Wash Area for Vechicles	$ 8,667
	Increased Maintenance Costs for New Vehicles	5,000
		$ 13,667

CITY OF COLLEGE STATION
PRINT/MAIL
DIVISION SUMMARY

EXPENDITURE BY ACTIVITY

DIVISION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
PRINT/MAIL	$ 224,741	$ 241,723	$ 245,535	$ 245,016	$ 247,452	2.37%
DIVISION TOTAL	$ 224,741	$ 241,723	$ 245,535	$ 245,016	$ 247,452	2.37%

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 124,175	$ 133,396	$ 130,671	$ 132,364	$ 132,364	(0.77%)
SUPPLIES	45,927	45,850	59,483	45,850	45,850	0.00%
MAINTENANCE	11,262	8,795	7,316	7,820	7,820	(11.09%)
PURCHASED SERVICES	43,377	53,682	48,065	58,982	61,418	14.41%
CAPITAL OUTLAY	0	0	0	0	0	N/A
DIVISION TOTAL	$ 224,741	$ 241,723	$ 245,535	$ 245,016	$ 247,452	2.37%

PERSONNEL SUMMARY BY ACTIVITY

DIVISION	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
PRINT/MAIL	0.0	5.0	5.0	5.0	5.0	0.00%
DIVISION TOTAL	0.0	5.0	5.0	5.0	5.0	0.00%

SERVICE LEVEL ADJUSTMENTS

PRINT/MAIL	Copier Replacement Policy	$ 2,436
		$ 2,436

EQUIPMENT REPLACEMENT FUND

The Equipment Replacement Fund is an internal service fund that provides equipment and fleet replacements within the City of College Station. In an effort to better control costs, the fund receives rental charges from departments based on the economic life of their equipment and vehicles. The fund then purchases replacement as scheduled and/or as conditions warrant.

The Equipment Replacement Fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

Specific rental charges are based upon the estimated replacement price of the individual items. Specific approved replacement policies include the following:

1. All qualified existing fleet equipment will be replaced through the equipment replacement fund. Other equipment will be replaced by other used equipment or through the budget process.

2. Each department will be charged an annual replacement fee based on the useful life and anticipated replacement cost of each vehicle assigned to that department. A team made up of representatives from user departments and Fiscal Services will review fleet replacement lists to ensure that the guidelines are being met and that funds are available to replace needed equipment.

3. Each department will be charged for the phone system based on the number of phones assigned to it. Charges for the 800 MHz radio system will be prorated in the same manner. These charges will continue after the interfund loan has been recovered in order to replace the phone and radio systems in the future.

4. The Police and Fire Department will be charged for the Mobile Data Terminal system being installed. These changes will ensure that the system can be replaced in the future.

5. Each department will be charged an annual replacement rental fee based upon the number of authorized copiers. Fiscal Services and Office of Technology and Information Services representatives will evaluate each department's copier needs on a case by case basis to determine whether the purchase or continual rental of a copier is the most efficient course of action. Replacement copiers will be purchased through the Equipment Replacement Fund. New (additions to the inventory) copiers will be funded through individual department's operating budget.

6. Other equipment, not specifically detailed above, will be handled in a similar manner. Representatives of affected departments will be responsible for meeting with Fiscal Services to determine if inclusion in the Equipment Replacement Fund is warranted.

Base budget revenues for the fund reflect the above policies. The revenues are automatically transferred from departmental budgets on a monthly basis to ensure that sufficient funds will be available to fund expenses related to the specific functions. The approved FY 00 total revenues are $2,386,264, 8.7% higher than the FY 99 revised budget. The increase is a result of approved service level adjustments totaling $398,724 for new vehicles and equipment. The new items are accounted in this manner so the equipment and vehicles become assets in the Equipment Replacement Fund.

The approved FY 00 total expenditures are $2,013,067, a decrease of 31.2% from the FY 99 revised budget. This is primarily due to the purchase of mobile data terminal equipment costing $645,000 and higher fleet replacement purchases in FY 99.

FY 00 approved SLAs, total $535,317. Approved SLAs include: $28,000 for two motorcycles and $17,500 for motorcycle radar replacement for the Police Department; $16,500 for a truck to be used for capital improvement project inspections and $130,000 for a vehicle wash facility in Public Works; $11,000 to upgrade the replacement of a standard truck to a crew cab truck with a hydraulic dump bed, $7.500 to upgrade a van, and $24,000 for three out-front mowers in Parks and Recreations; $39,217 for the copier replacement policy, and $21,700 for mobile data terminal expansion and enhancement for OTIS; $10,000 to upgrade the replacement

of an aerial man lift, $5,000 to upgrade the replacement of a standard truck to an extended cab truck, and $2,500 to upgrade the replacement of a van purchase to include a cargo safety screen for the Electric Division; $85,000 for a liquid sludge truck for the Wastewater Division; and $120,000 for a roll-off vehicle plus $17,400 to upgrade the replacement of a 1/2 ton truck to a 1 ton truck for the Sanitation Division.

CITY OF COLLEGE STATION
EQUIPMENT REPLACEMENT FUND
FUND SUMMARY

	FY 97-98 ACTUAL	FY 98-99 REVISED BUDGET	FY 98-99 YEAR-END ESTIMATE	FY 99-00 BASE BUDGET	FY 99-00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 00
BEGINNING WORKING CAPITAL	$ 2,171,912	$ 2,712,837	$ 2,712,837	$ 2,382,423	$ 2,382,423	
REVENUES						
FLEET RENTALS	1,508,430	1,616,066	1,575,919	1,478,100	1,848,400	14.38%
PHONE SYSTEM RENTALS	85,629	99,980	98,440	99,920	100,069	0.09%
800 MHZ RENTALS	212,791	213,680	211,826	198,290	198,290	(7.20%)
MOBILE DATA SYSTEM RENTALS	66,944	136,250	135,752	83,500	83,500	(38.72%)
COPIER RENTALS	0	0	0	0	19,608	N/A
OTHER EQUIPMENT RENTALS	0	0	0	7,730	16,397	N/A
INVESTMENT & OTHER	128,385	130,000	170,000	120,000	120,000	(7.69%)
OTHER NONOPERATING	31,117	0	0	0	0	N/A
TOTAL REVENUES	$ 2,033,296	$ 2,195,976	$ 2,191,937	$ 1,987,540	$ 2,386,264	8.67%
EXPENDITURES						
FLEET REPLACEMENT	$ 1,201,454	$ 2,036,529	$ 1,833,956	$ 1,477,750	1,822,150	(10.53%)
PHONE SYSTEM REPLACEMENT	5,251	0	0	0	0	N/A
800 MHZ SYSTEM REPLACEMENT	13,954	2,892	3,350	0	0	(100.00%)
MOBILE DATA SYSTEM REPLACEMENT	169,393	810,524	645,000	0	21,700	(97.32%)
COPIER REPLACEMENT	0	0	0	0	39,217	N/A
OTHER EQUIPMENT REPLACEMENT	119,165	77,274	40,045	0	130,000	68.23%
TOTAL NET EXPENDITURES	$ 1,509,217	$ 2,927,219	$ 2,522,351	$ 1,477,750	$ 2,013,067	(31.23%)
GAAP ADJUSTMENTS	$ 16,846					
INCREASE (DECREASE) IN WORKING CAPITAL	$ 524,079	$ (731,243)	$ (330,414)	$ 509,790	$ 373,197	
ENDING WORKING CAPITAL	$ 2,712,837	$ 1,981,594	$ 2,382,423	$ 2,892,213	$ 2,755,620	

Fleet and Equipment Replacement

Vehicle #	Description of Fleet and Equipment Scheduled Replacements		Cost
4134	1996	PD Patrol Car (Ford Crown Victoria)	$ 28,000
4135	1997	PD Patrol Car (Ford Crown Victoria)	28,000
4136	1997	PD Patrol Car (Ford Crown Victoria)	28,000
4137	1997	PD Patrol Car (Ford Crown Victoria)	28,000
4138	1997	PD Patrol Car (Ford Crown Victoria)	28,000
4139	1997	PD Patrol Car (Ford Crown Victoria)	28,000
4140	1997	PD Patrol Car (Ford Crown Victoria)	28,000
4142	1997	PD Patrol Car (Ford Crown Victoria)	28,000
1801	1989	Chevrolet Celebrity Wagon	16,750
3401	1991	Ford Taurus	16,750
4243	1992	Chevrolet Bereta	16,750
4244	1991	Pontiac 6000 LE	16,750
6221	1991	Ford Taurus	16,750
9130	1992	Ford Taurus Wagon	16,750
9144	1991	Ford Taurus Wagon	16,750
9902	1991	Chevrolet Caprice	17,500
1909	1989	Chevrolet Truck	17,500
3302	1992	GMC Utility Truck	17,500
3310	1990	Chevrolet Truck	17,500
4339	1994	Chevrolet S-10 Truck	17,500
4341	1994	Chevrolet S-10 Truck	17,500
5201	1990	Chevrolet Truck	17,500
6321	1989	Chevrolet Truck	17,500
7106	1994	Chevrolet Truck	17,500
8107	1990	Chevrolet Truck	17,500
8417	1990	Ford Truck	25,000
9101	1992	GMC Utility Truck	17,500
9143	1990	Dodge Cargo Van	18,500
9203	1991	GMC Truck	17,500
9232	1991	GMC Sierra Truck	29,000
9412	1991	GMC Utility Truck	29,000
9418	1989	Chevrolet Truck	17,500
9422	1991	GMC Utility Truck	29,000
9427	1994	GMC Utility Truck	29,000
9452	1991	GMC Sierra Truck	17,500
9516	1990	Chevrolet Truck	17,500
9517	1990	Chevrolet Truck	17,500
9550	1991	GMC Utility Truck	29,000
9553	1989	Chevrolet Truck	29,000
3114	1984	Ford Menzi Service Truck	34,000
3450	1990	Case Tractor	24,000
5113	1989	Ford Ambulance	120,000
7122	1991	International Brush Truck	85,000
8330	1989	Ford Tractor	24,000
8332	1990	John Deere Loader	24,000
9204	1992	Chevrolet Bucket Truck	100,000
9208	1980	Ditch Witch	40,000
9223	1982	Trailer	5,000
9228	1984	Ford Backhoe	50,000
9233	1985	Chevrolet Digger Derrick Truck	125,000
9239	1986	Robinson Backhoe	8,000
		Total Replacement for the FY 00 Base Budget:	**$ 1,477,750**

Fleet and Equipment Replacement

Department	Fleet and Equipment Approved SLA's		Cost
Police	Two Police Motorcycles	$	28,000
	Motorcycle Radar Replacement		17,500
Public Works	Truck for CIP Inspections		16,500
	Vehicle Wash Facility		130,000
Parks & Recreation	Upgrade for Crew Cab Truck and Hydraulic Dump Bed		11,000
	Upgrade for a Van		7,500
	Three Out-Front Mowers		24,000
OTIS	Copier Replacement Policy		39,217
	Mobile Data Terminal Expansion and Enhancement		21,700
Electric	Aerial Man Lift Upgrade		10,000
	Upgrade for Extended Cab Truck		5,000
	Upgrade of Van for Cargo Safety Screen		2,500
Wastewater	Liquid Sludge Truck		85,000
Sanitation	Roll-off Vehicle		120,000
	Upgrade of 1/2 Ton Truck to 1 Ton Truck		17,400
	Total New Fleet and Equipment for the FY 00 Proposed Budget	**$**	**535,317**

UTILITY BILLING FUND

The Utility Billing Fund is used to account for expenditures associated with meter services, billing, and collection for the City's Electric, Water, Wastewater, Sanitation, and Drainage utilities.

The Utility Billing Fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

Revenues in the Utility Billing Fund are received as service charges from the various enterprise funds. Revenues are projected to be $ 1,941,667, a decrease of 11.37% from the FY 99 revised budget.

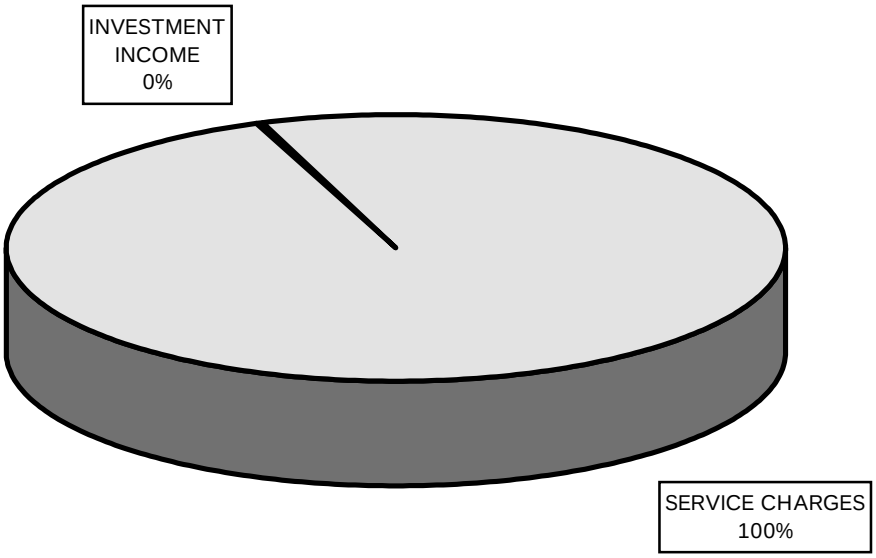
FY 00 projected expenditures are $2,052,952, a decrease of 20.89% from the FY 99 revised budget. This is primarily a result of capital outlays for the new Customer Information Services (CIS) billing system ending in FY 99.

Utility Billing has two approved service level adjustments. $5,600 was approved for increased postage, printing, and copier costs; and $3,612 to upgrade a Temporary/Seasonal position to a part-time benefited position. There is an approved increase of $94,594 in general and administrative transfers to cover Utility Billing SLA's that are expensed out of the General Fund. These approved SLAs include $34,244 for a portion of the expense of a Land Management Coordinator position within Development Services, $25,850 for the maintenance of the Utility Billing customer information system from HTE, and $34,500 for credit card payment capability equipment.

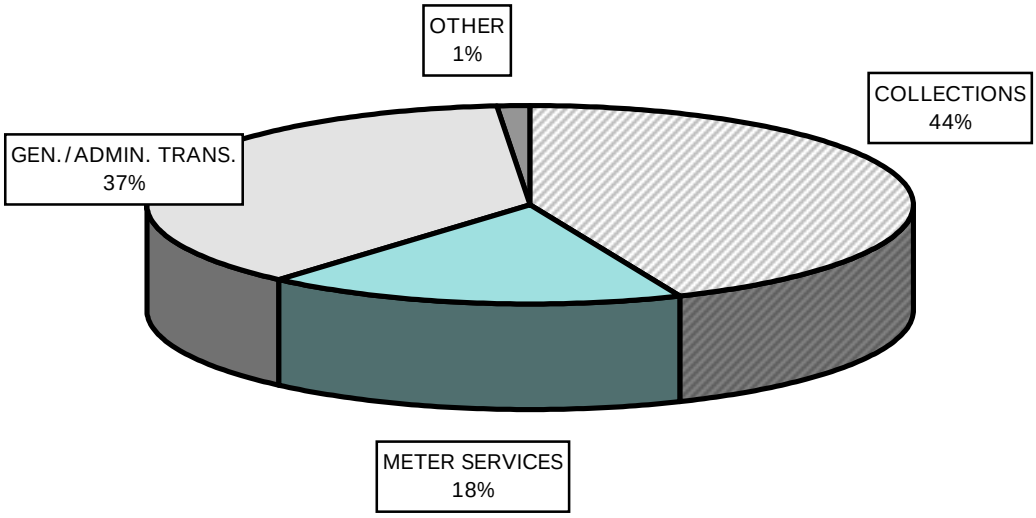
CITY OF COLLEGE STATION
UTILITY BILLING FUND
FUND SUMMARY

	FY 97-98 ACTUAL	FY 98-99 REVISED BUDGET	FY 98-99 YEAR-END ESTIMATE	FY 99-00 BASE BUDGET	FY 99-00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 0(
BEGINNING BALANCE	$ 489,515	$ 137,765	$ 137,765	$ 126,839	$ 126,839	
REVENUES & SERVICE CHARGES						
SERVICE CHARGES	$1,614,048	$2,182,473	$2,182,473	$1,770,000	$1,935,367	(11.32%)
INVESTMENT INCOME	16,326	8,400	6,900	6,300	6,300	(25.00%)
TOTAL REVENUES	$1,630,374	$2,190,873	2,189,373	1,776,300	1,941,667	(11.37%)
DEPT. EXPENDITURES						
COLLECTIONS	$ 845,785	$ 872,059	$ 884,792	$ 895,411	$ 901,011	3.32%
METER SERVICE	289,230	395,306	342,633	364,349	367,961	(6.92%)
PAY & MERIT ADJUSTMENTS	0	0	0	0	0	N/A
GENERAL AND ADMIN. TRANSFE	475,851	650,282	650,282	753,980	753,980	15.95%
CONTINGENCY	0	30,000	0	30,000	30,000	0.00%
OTHER	0	0	0	0	0	N/A
CAPITAL OUTLAY	$ 374,210	647,537	322,592	0	0	(100.00%)
TOTAL EXPENDITURES	$1,985,076	$2,595,184	$2,200,299	$2,043,740	$2,052,952	(20.89%)
GAAP ADJUSTMENT	$ 2,952					
TOTAL EXPENDITURES INCREASE (DECREASE) IN FUND BALANCE	$ (354,702)	$ (404,311)	$ (10,926)	$ (267,440)	$ (111,285)	
ENDING FUND BALANCE	$ 137,765	$ (266,546)	$ 126,839	$ (140,601)	$ 15,554	

UTILITY BILLING FUND - SOURCES



UTILITY BILLING FUND - USES



CITY OF COLLEGE STATION
UTILITY BILLING
SUMMARY

EXPENDITURE BY DIVISION

DIVISION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
BILLING COLLECTIONS	$ 845,785	$ 872,059	$ 884,792	$ 895,411	$ 901,011	3.32%
METER SERVICES	289,230	395,306	342,633	364,349	367,961	(6.92%)
UTILITY BILLING FUND TOTAL	$ 1,135,015	$ 1,267,365	$ 1,227,425	$ 1,259,760	$ 1,268,972	0.13%

EXPENDITURE BY CLASSIFICATION

CLASSIFICATION	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	ESTIMATED YEAR END FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
SALARIES & BENEFITS	$ 890,657	$ 947,222	$ 974,220	$ 984,880	$ 988,492	4.36%
SUPPLIES	50,092	53,388	50,066	52,800	52,800	(1.10%)
MAINTENANCE	23,658	32,560	31,143	30,790	30,790	(5.44%)
PURCHASED SERVICES	170,608	183,370	168,651	191,290	196,890	7.37%
CAPITAL OUTLAY	0	50,825	3,345	0	0	(100.00%)
UTILITY BILLING FUND TOTAL	$ 1,135,015	$ 1,267,365	$ 1,227,425	$ 1,259,760	$ 1,268,972	0.13%

PERSONNEL SUMMARY BY DIVISION

DIVISION	ACTUAL FY 96-97	ACTUAL FY 97-98	REVISED BUDGET FY 98-99	BASE BUDGET FY 99-00	APPROVED BUDGET FY 99-00	% CHANGE IN BUDGET FROM FY 99 TO FY 00
BILLING COLLECTIONS	21.5	21.0	20.5	20.5	20.5	(2.38%)
METER SERVICES	8.0	8.0	9.5	9.5	9.5	18.75%
UTILITY BILLING FUND TOTAL	29.5	29.0	30.0	30.0	30.0	0.00%

SERVICE LEVEL ADJUSTMENTS

BILLING COLLECTIONS	Postage/Printing/Copier Increase	$ 5,600
METER SERVICES	Upgrade Temporary/Seasonal Position to Part-Time Benefited Position	3,612
		$ 9,212

SELF INSURANCE FUND

The City of College Station is partially self-insured for employee health, accident, disability and life insurance, property casualty and general liability, worker's compensation, and unemployment compensation. Actuarially based charges are made to each of the operating funds using relevant bases (i.e., health insurance is charged monthly per full-time participating employee, while unemployment and worker's compensation are charged as a percentage of gross salary). This method of funding allows the city to more accurately reflect the costs of claims against the various funds and to minimize potential risks.

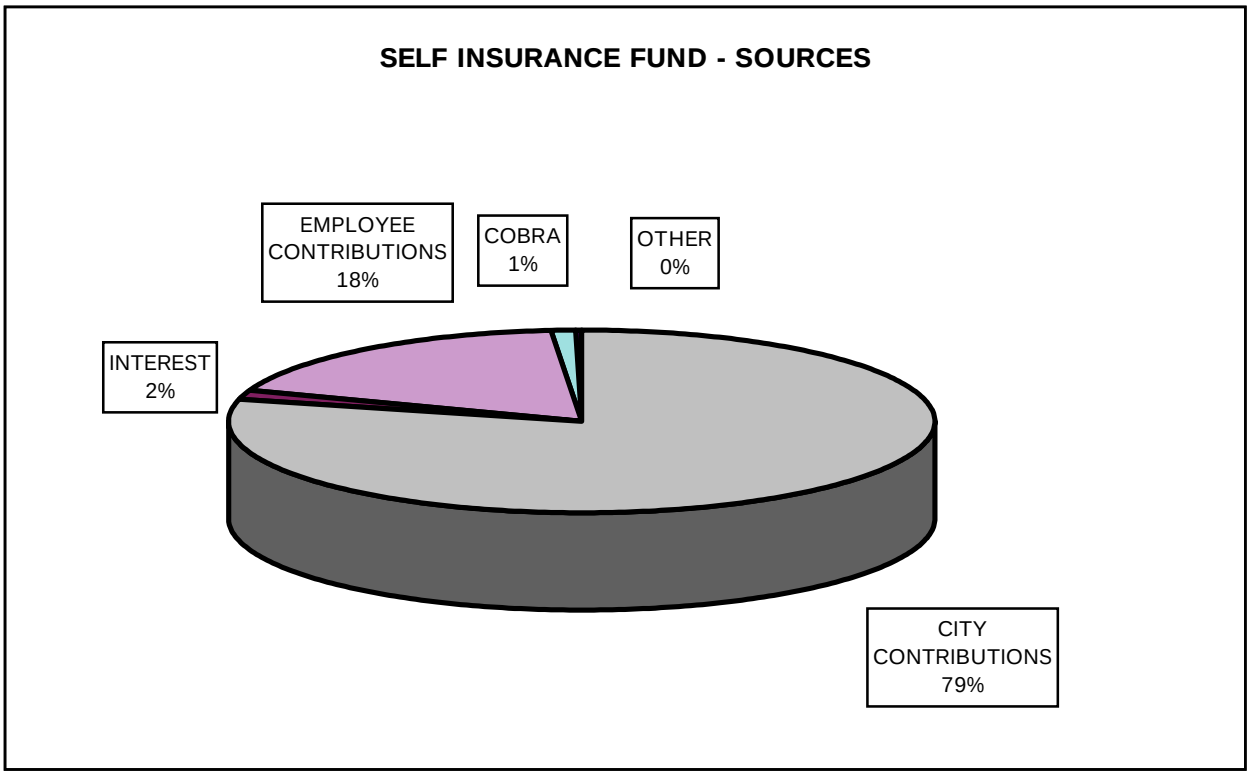
The Self Insurance Fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

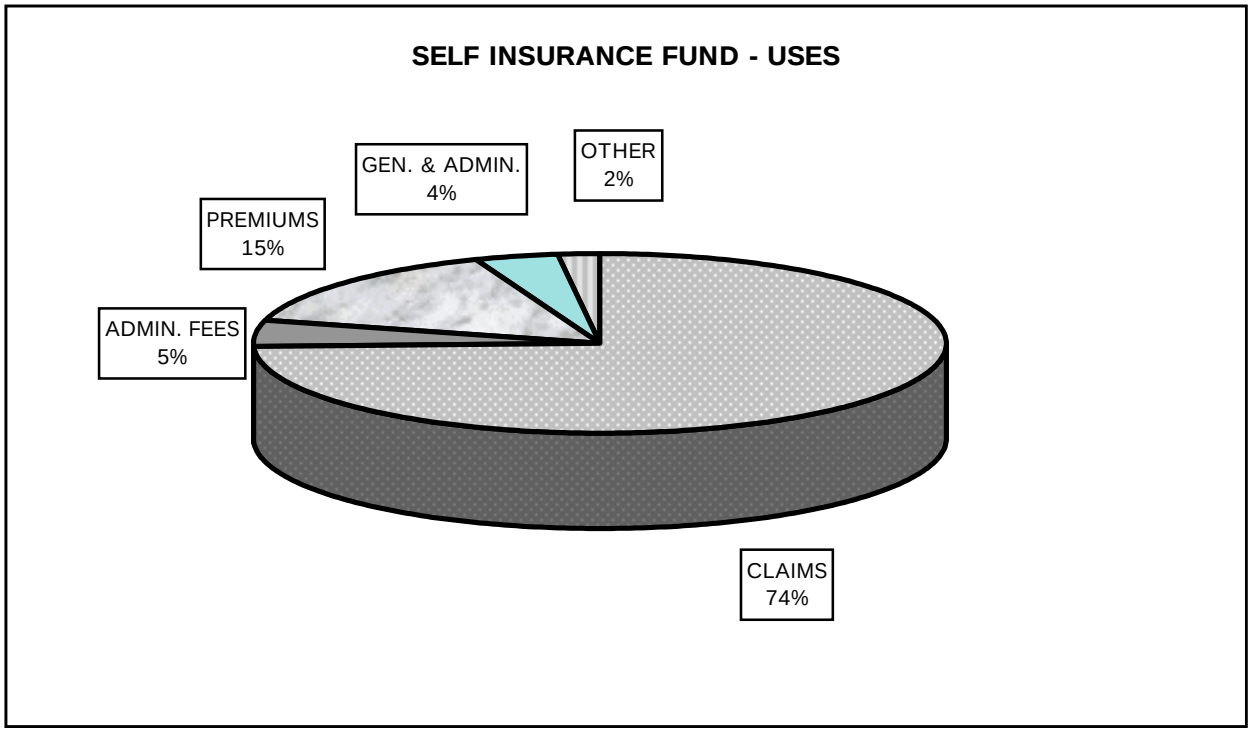
FY 00 revenues are based on the actual amounts assigned to the various operating activity centers. There is a 0.4% decrease in expected FY 00 revenues over the FY 99 revised budget due to changes in rates, number of employees, covered equipment, buildings, and other factors.

FY 00 expenditures are based on estimates of future claims, premiums, and other miscellaneous costs. Total approved expenditures are $3,187,890, a decrease of 3.27% over the FY 99 revised budget. This increase is a result of rising medical costs, changes in the health care plan, and an increase in property claims. Efforts are being made to reduce the claims incurred through education and training programs. The City will continue to monitor claims to determine if any plan changes need to be made.

CITY OF COLLEGE STATION
SELF INSURANCE FUND
FUND SUMMARY

	FY 98 ACTUAL	FY 99 REVISED BUDGET	FY 99 YEAR-END ESTIMATE	FY 00 BASE REQUEST	FY 00 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 99 TO FY 00
BEGINNING BALANCE	$ 1,533,793	$ 1,055,946	$ 1,055,946	$ 1,075,064	$ 1,075,064	
REVENUES						
CITY CONTRIBUTIONS	$ 2,309,149	$ 2,366,895	$ 2,293,080	$ 2,332,881	$ 2,332,881	(1.44%)
EMPLOYEE CONTRIB	481,616	499,200	510,000	533,460	533,460	6.86%
COBRA	28,691	24,000	35,000	27,642	27,642	15.18%
INVESTMENT EARNINGS	98,735	70,000	70,000	54,100	54,100	(22.71%)
OTHER	14,898	10,000	10,000	10,000	10,000	0.00%
TOTAL REVENUES	$ 2,933,089	$ 2,970,095	$ 2,918,080	$ 2,958,083	$ 2,958,083	(0.40%)
TOTAL FUNDS AVAILABLE	$ 4,466,882	$ 4,026,041	$ 3,974,026	$ 4,033,147	$ 4,033,147	0.18%
EXPENDITURES AND TRANSFERS						
CLAIMS	$ 2,421,931	$ 2,441,000	$ 2,146,323	$ 2,371,000	$ 2,371,000	(2.87%)
ADMINISTRATION FEE	158,004	168,060	178,000	154,350	154,350	(8.16%)
PREMIUMS	434,853	508,000	440,015	481,000	481,000	(5.31%)
GENERAL & ADMINISTRATIVE	104,440	111,124	111,124	114,540	119,540	7.57%
OTHER OPERATING	0	15,000	5,000	10,000	10,000	(33.33%)
OTHER NON-OPERATING	13,246	30,000	8,500	30,000	30,000	0.00%
CONTINGENCY	0	22,000	10,000	22,000	22,000	0.00%
TOTAL OPERATING EXPENSES AND TRANSFERS	$ 3,132,474	$ 3,295,184	$ 2,898,962	$ 3,182,890	$ 3,187,890	(3.26%)
GAAP ADJUSTMENTS	$ (278,462)					
INCREASE (DECREASE) IN FUND BALANCE	$ (199,385)	$ (325,089)	$ 19,118	$ (224,807)	$ (229,807)	
ENDING FUND BALANCE	$ 1,055,946	$ 730,857	$ 1,075,064	$ 850,257	$ 845,257	


SELF INSURANCE FUND - SOURCES
EMPLOYEE CONTRIBUTIONS 18%
COBRA 1%
OTHER 0%
INTEREST 2%
CITY CONTRIBUTIONS 79%


SELF INSURANCE FUND - USES
GEN. & ADMIN. 4%
OTHER 2%
PREMIUMS 15%
ADMIN. FEES 5%
CLAIMS 74%

APPENDIX A

BUDGET ORDINANCES

ORDINANCE NO. 2409

AN ORDINANCE ADOPTING A BUDGET FOR THE 1999-00 FISCAL YEAR AND AUTHORIZING EXPENDITURES AS THEREIN PROVIDED.

WHEREAS, a proposed budget for the fiscal year October 1, 1999, to September 30, 2000, was prepared and presented to the City Council and a public hearing held thereon as prescribed by law and the Charter of the City of College Station, Texas, notice of said hearing having first been duly given; and

WHEREAS, the City Council has reviewed and amended the proposed budget and changes as approved by the City Council have been identified and their effect included in the budget;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

PART 1: That the aforesaid proposed budget as amended by the City Council of the City of College Station, which is made a part hereof to the same extent as if set forth at length herein, is hereby adopted and approved, a copy of which is on file in the Office of the City Secretary in College Station, Texas.

PART 2: That authorization is hereby granted for the expenditure of the same under the respective items contained in said budget with the approved fiscal procedures of the City.

PART 3: That the City Manager and his authorized and designated employees, at his discretion, be, and are hereby authorized to sign or release easements, permits, and licenses; to negotiate and sign documents related to the settlement of disputed assessments for paving, weed mowing, demolition, and other disputes based on legal questions of whether the assessments are enforceable or other extenuating circumstances; to sign contracts and documents authorizing the payment of funds and to expend public funds for expenditures that are $15,000 or less; to sign change orders authorizing the expenditure of funds pursuant to SECTION 252.048 of the TEXAS LOCAL GOVERNMENT CODE or as provided in the original contract document. The intent of this section is to provide the ability to conduct daily affairs of the City which involve numerous decisions of a routine nature.

PART 4: That the City Manager and his authorized and designated employees, at his discretion, be, and are hereby, authorized to provide for transfers of any unexpended or unencumbered appropriation balance within each of the various departments in the General Fund and within any other fund of the City in accordance with Section 60.4 of the Charter of the City of College Station and to authorize transfers of Contingent Appropriations within a fund up to an amount equal to expenditures that are $15,000 or less. The intent of this section is to provide the ability to conduct daily affairs of the City which involve numerous decisions of a routine nature.

PART 5: That the City Council hereby approves the funding for the outside agencies and organizations in this budget and authorizes the City Manager and his authorized and designated employees, at his discretion, to sign contracts and documents authorizing the payment of funds, and

to expend public expenditures that have been expressly approved and appropriated in this budget, as set out in Appendix G of the 1999-00 Fiscal Year Budget.

PART 6: That the City Council hereby approves the funding and the purchases that are made pursuant to interlocal agreements as provided by CHAPTER 271, SUBCHAPTERS (D) AND (F) of the TEXAS LOCAL GOVERNMENT CODE, in this budget and authorizes the City Manager and his authorized and designated employees, at his discretion, to sign contracts and documents authorizing the payment of funds, and to expend public funds that have been expressly designated, approved, and appropriated in this budget, as set out in the 1999-00 Fiscal Year Equipment Replacement Fund, and Attachment "A" to this Ordinance.

PART 7: That the provisions for Cooperative Purchases and for the funding for outside agencies are incorporated in Part 5 and Part 6, respectively; and that, therefore, Ordinances No. 2349 and 2350 are hereby repealed as there is no need for these separate ordinances.

PART 8: That this ordinance shall become effective immediately after passage and approval.

PASSED AND APPROVED THIS 23rd DAY OF SEPTEMBER, 1999.

APPROVED:

LYNN McILHANEY, Mayor

ATTEST:

CONNIE HOOKS, City Secretary

APPROVED:

Harvey Cargil, Jr., City Attorney

Attachment "A" (cont)
Potential FY 00 QISV Purchases

Item	Quantity	Estimated Unit Cost	Projected Total
Scheduled Replacements			
Replacement PCs w/extended Warranty	60	$ 1,280	$ 76,800
Replacement Monitors	50	300	15,000
Replacement Printers	25	1,000	25,000
32MB memory sticks to extend use of PCs	100	80	8,000
Replacement Servers	2	11,000	22,000
Network Support Services (hours)	100	100	10,000
Replace Network Tape backup hardware	1	10,000	10,000
Subtotal - Scheduled Replacement			**$ 166,800**
Service Level Adjustments			
SLA PC systems includes: monitor, network card, extended warranty, added memory	19	$ 2,100	$ 39,900
SLA Network Servers	1	17,700	17,700
SLA - GIS script writing services			19,200
SLA - Infrastructure Management System (W/WW) replacing current non Y2K ready	1	25,000	25,000
SLA - Alarm Permit Tracking System			15,500
Subtotal - Service Level Adjustments			**$ 117,300**
Unscheduled Replacements			
Estimated Additional PC setups includes: monitor, network card, extended warranty, added memory	10	$ 2,100	$ 21,000
Estimated Additional Printers not identified specifically in budget	5	1,000	5,000
Subtotal - Unscheduled Replacements			**$ 26,000**
Grand Total			**$ 310,100**

Attachment "A" (cont)
Potential FY 00 Department of Information Resources Purchases

Item	Quantity	Estimated Unit Cost	Projected Total
Service Level Adjustments			
SLA - Standard desktop software includes: Microsoft Office or Pro McAfee AntiVirus	19	$ 300	$ 5,700
Subtotal - Service Level Adjustments			**$ 5,700**
Standard Desktop Software			
Estimated Standard desktop software includes: Microsoft Office or Pro McAfee AntiVirus	10	$ 300	$ 3,000
Subtotal - Standard Desktop Software			**$ 3,000**
Network Software on MLA			
Groupwise	700	$ 17	$ 11,900
ManageWise	500	8	3,825
NetWare fo SAA	125	7	893
NetWare HostPrint	1	128	128
NetWare Connect 8-port	1	160	160
Upgrading to MLA and Maintenance to Network Software not yet on MLA			
BorderManager			
upgrade	600	$ 11	$ 6,732
maintenance	600	8	4,590
Subtotal - Network Software			**$ 28,227**
Grand Total			**$ 36,927**

ORDINANCE NO. 2349

WHEREAS, The City of College Station, a Homerule City of the State of Texas is defined as an entity qualified to participate in Cooperative Purchasing Programs pursuant to Title 8, Subtitle C. Subchapter F. Section 271 of the Local Government Code, and;

WHEREAS, The City of College Station may participate in a cooperative purchasing program with another local government or a local cooperative organization;

WHEREAS, A local government that is participating in a cooperative purchasing program may sign an agreement with another participating local government or a local cooperative organization stating that the signing local government will designate a person to act under the direction of, and on behalf, that local government in all matters relating to the program; and

WHEREAS, A local government that purchases goods or services under the above noted subchapter satsifies any state law requiring the local government to seek competitive bids for the purchase of goods and services.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

PART 1: The City of College Station routinely purchases goods and services through interlocal agreements, ie. General Services Commission, Houston-Galveston Area Council and numerous inter-agency interlocal agreements. Said agreements satisfy competitive bidding requirements and it is recognized that the City of College Station benefits from economies of scale through cooperative purchasing programs.

PART 2: That the City Manager, and his authorized and designated employees, at his discretion, be, and are hereby, authorized to sign or release easements, permits, licenses, and change orders; to sign documents authorizing the payment of funds, and to expend public expenditures that have otherwise satisfied competitive bidding statutes as authorized by the Local Government Code, Subchapter F. All such contracts, agreements, and purchases shall be approved and appropriately budgeted. The intent of this section is to provide the ability to conduct daily affairs of the City which involves numerous decisions of a routine nature.

PASSED AND APPROVED THIS 8th DAY OF OCTOBER, 1998.

APPROVED:

Lynn McIlhaney

LYNN McILHANEY, Mayor

ATTEST:

Connie Hooks

CONNIE HOOKS, City Secretary

ORDINANCE NO. 2350____

WHEREAS, The City of College Station funds a number of outside agencies and organizations each fiscal year. The amount of funding depends on the funds available. The organizations receive money from the most appropriate fund;

WHEREAS, Organizations submit requests for funding to the City during the budget process. They are asked to submit financial information including a budget showing revenues and expenses, goals and objectives of the organization, and the projected uses of the funds being requested;

WHEREAS, These requests are compiled and reviewed by staff and presented to the City Council during budget meetings. The City Council makes a final decision about which organizations will be funded and at what level.

WHEREAS, After authorizing appropriations, and as part of the contract agreement, each agency agrees to submit quarterly financial and program reports. Each agency also agrees to submit an annual report showing total receipts, expenditures, and fund balances. This report is intended to summarize program accomplishments as well as financial data.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

PART 1: That the City Manager, and his authorized and designated employees, at his discretion, be, and are hereby, authorized to sign contracts or release easements, permits, licenses, and change orders; to sign documents authorizing the payment of funds, and to expend public expenditures that have been expressly approved and appropriated during the annual budget process. The intent of this section is to provide the ability to conduct daily affairs of the City which involves numerous decisions of a routine nature.

PASSED AND APPROVED THIS 8th DAY OF OCTOBER, 1998.

APPROVED:

Lynn McIlhaney

LYNN McILHANEY, Mayor

ATTEST:

Connie Hooks

CONNIE HOOKS, City Secretary

ORDINANCE NO. _2410_____

AN ORDINANCE LEVYING THE AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF COLLEGE STATION, TEXAS, AND PROVIDING FOR THE GENERAL DEBT SERVICE FUND FOR THE YEAR 1999-00 AND APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

SECTION 1. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of College Station, Texas, and to provide General Debt Service for the 1999-00 fiscal year upon all property, real, personal and mixed within the corporate limits of said city subject to taxation, a tax of forty-two and ninety three hundredths cents ($0.4293) on each one hundred dollar ($100.00) valuation of property, and said tax being so levied and apportioned to the specific purpose herein set forth:

1. For the maintenance and support of the general government (General Fund), sixteen and thirty one hundredths cents ($0.1631) on each one hundred dollar ($100.00) valuation of property; and

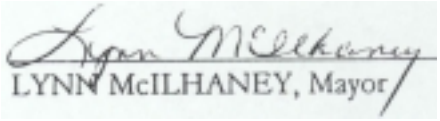
2. For the general obligation debt service (Debt Service Fund), twenty-six and sixty-two hundredths cents ($0.2662) on each one hundred dollars ($100.00) valuation of property to be used for principal and interest payments on bonds and other obligations of the fund.

SECTION II. All moneys collected under this ordinance for the specific items therein named, shall be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and the Assessor and Collector of Taxes and the Director of Finance shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. It is hereby made the duty of the Tax Assessor and Collector to deliver a statement at the time of depositing any money, showing from what source such taxes were received and to what account (General Fund or General Debt Service Fund) the funds were deposited.

SECTION III. That this ordinance shall take effect and be in force from and after its passage.

PASSED AND APPROVED THIS _23rd___ DAY OF SEPTEMBER, 1999.

APPROVED:



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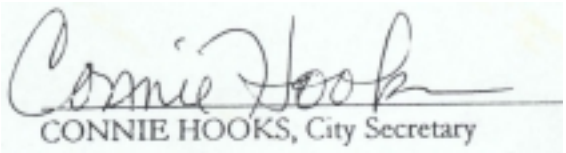


APPENDIX B

APPROVED SERVICE LEVEL ADJUSTMENTS

APPROVED SERVICE LEVEL ADJUSTMENTS

CATEGORY	DEPARTMENT	DESCRIPTION	TOTAL	SAVINGS	NET TOTAL
GENERAL FUND					
Category I - Mandated Cost Increase					
Mandated	Economic & Comm. Development	Landscape maintenance in CS Business Center Phase II	18,000	-	18,000
Mandated	Office of Tech. & Info. Services	Maintenance of software used with MDT infrastructure	26,794	-	26,794
Mandated	Office of Tech. & Info. Services	Maintenance of planning and code enforcement software	9,000	-	9,000
Mandated	Office of Tech. & Info. Services	Maintenance for Customer Info System from HTE	25,850	(25,850)	-
			$ 79,644	$ (25,850)	$ 53,794
Category II - Strategic Issue Related SLA's					
	General Government	Pay Plan Consultant / testing validation	50,000	-	50,000
	Development Services	Maintenance of current development review program	148,398	-	148,398
	Development Services	Neighborhood Planning program expansion	29,000	-	29,000
	Development Services	Creation of a Land Management Coordinator position	45,659	(34,244)	11,415
	Public Works	CIP Implementation Package	143,875	(143,875)	-
	Public Works	Contract inspection services for development projects	32,470	-	32,470
	Public Works	Drainage maintenance	50,000	-	50,000
	Public Works	Implementation of greenways masterplan	61,611	(49,811)	11,800
	Economic & Comm. Development	Certification in Economic Development Institute	2,000	-	2,000
	Parks & Recreation	PARD Infrastructure Replacement Fund	50,000	-	50,000
	Parks & Recreation	Van Upgrade	8,000	-	8,000
	Non-Departmental	Neighborhood Capital Projects	50,000	-	50,000
	Selected Divisions	Copier Replacement Policy	14,316	-	14,316
			$ 685,329	$ (227,930)	$ 457,399
Category III - Vision Statement Related SLA's					
Statement #5	General Government	Addition of part-time Secretary	13,955	-	13,955
Statement #5	General Government	Creation of regular part-time position for Volunteer Coordinator	27,863	(12,970)	14,893
Statement #5	Fiscal Services	Consultant to assist in bid process of City Insurance Program	5,000	(5,000)	-
Statement #5	Fiscal Services	Addition of full-time Municipal Court Customer Service Rep.	24,041	(100,000)	(75,959)
Statement #5	Fiscal Services	Change part-time Bailiff to full-time	39,111	(48,975)	(9,864)
Statement #3	Police Department	Quartermaster	24,633	-	24,633
Statement #3	Police Department	Two additional Motorcycle Officers	148,084	(106,367)	41,717
Statement #3	Police Department	Alarm Permit Coordinator (sworn position)	66,257	(100,710)	(34,453)
Statement #3	Police Department	Safe & Sober Grant	55,737	(65,737)	(10,000)
Statement #3	Police Department	Crossing Guards	7,889	-	7,889
Statement #3	Police Department	Shift Differential Pay	53,652	-	53,652
Statement #3	Police Department	Assignment Pay	35,450	-	35,450
Statement #3	Police Department	Communications Operator	28,284	-	28,284
Statement #3	Fire Department	Three Personnel for the 3rd Ambulance	117,033	(47,642)	69,391
Statement #3	Fire Department	EMS Replacement Package	30,000	-	30,000
Statement #3	Fire Department	Part-time Administrative Support position	17,925	-	17,925
Statement #3	Fire Department	CDBG funded Code Enforcement Officer	59,740	(55,000)	4,740
Statement #3	Fire Department	Assignment Pay	35,130	-	35,130
Statement #3	Fire Department	Increase in paramedic certification pay	22,825	-	22,825
Statement #3	Fire Department	7 sets of fire-fighting clothing	7,500	-	7,500
Statement #1	Public Works	Street Maintenance	100,000	(100,000)	-
Statement #1	Public Works	Additional Traffic Signal Technician	32,293	-	32,293
Statement #7	Economic & Comm. Development	Affordable housing staff position	53,241	(53,241)	-
Statement #7	Economic & Comm. Development	Van for CDBG eligible agencies and Comm Dev staff	22,500	(22,500)	-
Statement #2	Parks & Recreation	Assistant Emergency Management Coordinator	49,365	-	49,365
Statement #2	Parks & Recreation	Increase in Lifeguard salaries	32,701	-	32,701
Statement #2	Parks & Recreation	Upgrade PT Draftperson to Full Time Parks Planner	31,042	(11,522)	19,520
Statement #2	Parks & Recreation	Increase Lincoln Center hours	2,329	-	2,329
Statement #2	Parks & Recreation	Upgrade vehicle to include crew cab and hydraulic dump bed	13,500	-	13,500
Statement #2	Parks & Recreation	Purchase of 3 out-front mowers	34,200	-	34,200
Statement #2	Parks & Recreation	Swimsuits and training for lifeguard staff	7,750	-	7,750
Statement #5	Office of Tech. & Info. Services	Addition of one Micro Computer Specialist	39,708	(12,481)	27,227
Statement #5	Office of Tech. & Info. Services	Contract with ArcInfo/ArcView for developing GIS apps	60,000	(45,000)	15,000
Statement #5	Office of Tech. & Info. Services	Internal training of employees on ArcView software	9,900	-	9,900
Statement #5	Office of Tech. & Info. Services	Credit card payment capability	34,500	(34,500)	-
Statement #5	Office of Tech. & Info. Services	AS400 Subscription Plan	16,000	-	16,000
Statement #4	Office of Tech. & Info. Services	Increase library staff salary	15,767	-	15,767
Statement #4	Office of Tech. & Info. Services	Addition of one Librarian	37,644	-	37,644
All Statements	All Departments	Language Skills Pay	16,899	-	16,899
Statement #2	Non-Departmental	Funding for Brazos County Senior Citizen Association	3,300	-	3,300
Statement #4	Non-Departmental	Funding for Dispute Resolution Center	2,500	-	2,500

APPROVED SERVICE LEVEL ADJUSTMENTS

CATEGORY	DEPARTMENT	DESCRIPTION	TOTAL	SAVINGS	NET TOTAL
Statement #3	Non-Departmental	Health Department Increase	4,275	-	4,275
			$ 1,439,523	$ (821,645)	$ 617,878
		General Fund Total	$ 2,204,496	$ (1,075,425)	$ 1,129,071
ELECTRIC FUND					
Category I - Mandated Cost Increase					
Mandated	Tech Svs Ad	State mandated One Call System	$ 2,233	$ -	$ 2,233
Category II - Strategic Issue Related SLA's					
	Technical Services	Replace manual tools w/ battery & gas tools	12,000	-	12,000
	Technical Services	Upgrade of replacement aerial man lift	10,000	-	10,000
	Technical Services	Asset Management and Strategic Plan Study	135,000	-	135,000
	Economic Development Corp.	Funding for additional position in Economic Dev. Corp.	19,494	-	19,494
	All Divisions	Copier Replacement Policy	2,172	-	2,172
			$ 178,666	$ -	$ 178,666
Category III - Vision Statement Related SLA's					
Statement #7	Technical Services	Out-source GIS database of existing easements	60,000	-	60,000
Statement #7	Substation	Substation Maintenance	30,860	-	30,860
Statement #7	Substation	Upgrade of replacement vehicle – extended cab	5,000	-	5,000
Statement #7	Metering	Upgrade of replacement vehicle – cargo safety screen	2,500	-	2,500
Statement #7	All Divisions	Language Skills Pay	471	-	471
			$ 98,831	$ -	$ 98,831
		Electric Fund Total:	$ 279,730	$ -	$ 279,730
WATER FUND					
Category I - Mandated Cost Increase					
Mandated	Distribution	State Mandated One Call System	2,233	-	2,233
Mandated	Engineering/Support	Federal and state required public information materials	9,300	-	9,300
			$ 11,533	$ -	$ 11,533
Category II - Strategic Issue Related SLA's					
	Engineering/Support	Replacement of Water/Wastewater Infrastructures Software	$ 60,000	$ -	$ 60,000
Category III - Vision Statement Related SLA's					
Statement #3	Production	Concrete meter vault	10,000	-	10,000
Statement #3	All Divisions	Language Skills Pay	6,145	-	6,145
			$ 16,145	$ -	$ 16,145
		Water Fund Total:	$ 87,678	$ -	$ 87,678

APPROVED SERVICE LEVEL ADJUSTMENTS

CATEGORY	DEPARTMENT	DESCRIPTION	TOTAL	SAVINGS	NET TOTAL
WASTEWATER FUND					
Category I - Mandated Cost Increase					
Mandated	Collection	State mandated One Call System	$ 2,233	$ -	$ 2,233
Category II - Strategic Issue Related SLA's					
	Treatment	Replacement of uninterruptable power supplies	10,500	-	10,500
	Treatment	Factory reconditioning of centrifuge	60,000	-	60,000
	Treatment	Replacement of network server at CCWWTP	17,700	-	17,700
	All Divisions	Copier Replacement Policy	684	-	684
			$ 88,884	$ -	$ 88,884
Category III - Vision Statement Related SLA's					
Statement #3	Treatment	Professional services for predictive maintenance service	12,000	-	12,000
Statement #3	Treatment	Purchase of liquid sludge truck	105,500	-	105,500
			$ 117,500	$ -	$ 117,500
		Wastewater Fund Total:	$ 208,617	$ -	$ 208,617
		COMBINED UTILITY FUNDS TOTAL:	$ 576,025	$ -	$ 576,025
HOTEL/MOTEL FUND					
Category I - Mandated Cost Increase					
Mandated	Parks & Recreation	Texas Amateur Athletic Federation 2000 Games of Texas	$ 60,000	$ -	$ 60,000
Category II - Strategic Issue Related SLA's					
	Parks & Recreation	FM Public Information Radio	2,750	-	2,750
	Parks & Recreation	Hosting of the Texas Public Pool Council Annual Conference	2,500	-	2,500
	Parks & Recreation	Copier Replacement Policy	831	-	831
			$ 6,081	$ -	$ 6,081
Category III - Vision Statement Related SLA's					
Statement #2	Parks & Recreation	Audible fire alarm and strobe lights in conference center	4,000	-	4,000
Statement #2	Parks & Recreation	Refinishing hardwood floors in conference center	8,000	-	8,000
Statement #2	Parks & Recreation	Increase Conference Center temp/seasonal salaries	6,187	-	6,187
Statement #2	Parks & Recreation	Comprehensive study of conference center infrastructure	6,000	-	6,000
Statement #8	Non-Departmental	Historic Neighborhood Projects	20,000	-	20,000
Statement #6	Non-Departmental	Community Arts Center Feasibility Study	20,000	-	20,000
Statement #7	Non-Departmental	Convention & Visitors Bureau	85,000	-	85,000
Statement #7	Non-Departmental	Sports Foundation	3,660	-	3,660
Statement #6	Non-Departmental	Arts Council of Brazos Valley	26,400	-	26,400
			$ 179,247	$ -	$ 179,247
		Hotel/Motel Fund Total:	$ 245,328	$ -	$ 245,328
ECONOMIC DEVELOPMENT FUND					
Category III - Vision Statement Related SLA's					
Statement #7	Economic Development Corp.	Contribution to the Software Comm. & Innovation Center	2,500	-	2,500
		Economic Development Fund Total:	$ 2,500	$ -	$ 2,500

APPROVED SERVICE LEVEL ADJUSTMENTS

CATEGORY	DEPARTMENT	DESCRIPTION	TOTAL	SAVINGS	NET TOTAL
SANITATION FUND					
Category III - Vision Statement Related SLA's					
Statement #3	Public Works	Purchase of an additional roll-off vehicle	159,800	-	159,800
Statement #3	Public Works	Additional Container Coordinator position	25,642	-	25,642
Statement #3	Public Works	Upgrade 1/2 ton truck to 1 ton truck	20,900	-	20,900
Statement #3	Public Works	3 roll-off containers for clean green brush collection	7,500	-	7,500
Statement #3	Public Works	Annual tree trimming contract for City ROWs	20,000	-	20,000
		Sanitation Fund Total:	$ 233,842		$ 233,842
UTILITY BILLING FUND					
Category III - Vision Statement Related SLA's					
Statement #5	Meter Services	Upgrade part-time, seasonal position to full-time	3,612	-	3,612
Statement #5	Billing	Postage/Printing/Copier Increase	5,600	-	5,600
		Utility Billing Fund Total	$ 9,212	$ -	$ 9,212
FLEET SERVICES					
Category II - Strategic Issue Related SLA's					
	Public Works	Drive through wash area for vehicles	8,667	-	8,667
	Public Works	Increased maintenance costs for new vehicles	5,000	-	5,000
		Fleet Services Fund Total:	$ 13,667	$ -	$ 13,667
PRINT MAIL					
Category II - Strategic Issue Related SLA's					
	Office of Tech. & Info. Services	Copier Replacement Policy	2,436	-	2,436
		Print/Mail Fund Total:	$ 2,436	$ -	$ 2,436
COMMUNICATIONS FUND					
Category III - Vision Statement Related SLA's					
Statement #5	Office of Tech. & Info. Services	Participation on FCC's National Coordination Committee	5,340	-	5,340
		Communications Fund Total:	$ 5,340	$ -	$ 5,340
EQUIPMENT REPLACEMENT FUND					
Category II - Strategic Issue Related SLA's					
	Public Works	Drive through wash area for vehicles	130,000	-	130,000
	All Divisions	Copier Replacement Policy	39,217	-	39,217
		Equipment Replacement Fund Total:	$ 169,217	$ -	$ 169,217
		ALL FUNDS TOTAL:	**$ 3,462,063**	**$ (1,075,425)**	**$ 2,386,638**

APPENDIX C

PERSONNEL SUMMARIES

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
General Fund				
Police Department				
Administration Division				
Major	2.0	2.0	$ 115,185	$ 122,895
Police Chief	1.0	1.0	72,940	77,187
Senior Secretary	2.0	2.0	40,664	37,247
Staff Assistant	1.0	1.0	30,275	32,142
Other Salaries			5,191	10,412
Total Salaries			$ 264,255	$ 279,883
Total Benefits			82,023	73,086
Total Salaries & Benefits	6.0	6.0	$ 346,278	$ 352,969
Uniform Patrol Division				
Lieutenant	3.0	3.0	$ 142,769	$ 152,838
Master Officer	13.0	16.0	439,511	554,758
Police Officer	17.0	17.0	441,782	484,024
* School Crossing Guard	2.0	2.5	28,827	36,106
Senior Officer	21.0	21.0	599,435	626,036
Sergeant	7.0	7.0	274,870	291,843
Other Salaries			321,018	383,278
Total Salaries			$ 2,248,212	$ 2,528,883
Total Benefits			576,354	620,028
Total Salaries & Benefits	63.0	66.5	$ 2,824,566	$ 3,148,911
Criminal Investigation Division				
Crime Scene Technician	1.0	1.0	$ 46,307	$ 36,028
Lieutenant	1.0	1.0	115,685	49,551
Master Officer/Detective	6.0	8.0	36,486	275,688
Senior Officer/Detective	7.0	4.0	205,817	124,641
Sergeant	3.0	3.0	200,888	122,813
Other Salaries			72,714	58,092
Total Salaries			$ 677,897	$ 666,813
Total Benefits			173,447	169,318
Total Salaries & Benefits	18.0	17.0	$ 851,344	$ 836,131
Professional Standards Division				
Lieutenant	1.0	1.0	$ 47,181	$ 48,238
Sergeant	1.0	1.0	42,248	44,853
Sr. Officer	1.0	1.0	35,246	30,840
Other Salaries			13,343	10,238
Total Salaries			$ 138,018	$ 134,169
Total Benefits			33,716	33,170
Total Salaries & Benefits	3.0	3.0	$ 171,734	$ 167,339
Quartermaster Division				
Quartermaster	0.0	1.0	$ 0	18,206
Other Salaries			0	0
Total Salaries			$ 0	$ 18,206
Total Benefits			0	5,858
Total Salaries & Benefits	0.0	1.0	$ 0	$ 24,064

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Communication/Jail Division				
Communication Manager	1.0	1.0	$ 41,748	$ 44,758
Communication Shift Supervisor	3.0	3.0	90,615	95,573
Communication Operator II	7.0	0.0	169,237	0
Communication Operator I	8.0	0.0	181,393	0
Communications Operator	0.0	16.0	0	383,151
Public Safety Officer	7.0	7.0	143,121	148,842
Other Salaries			32,288	19,160
Total Salaries			$ 658,402	$ 691,484
Total Benefits			185,821	196,559
Total Salaries & Benefits	26.0	27.0	$ 844,223	$ 888,043
Special Services Division				
Lieutenant	1.0	1.0	$ 42,704	$ 48,239
Police Training Specialist	2.0	0.0	69,734	0
Master Officer	1.0	3.0	35,582	114,053
Senior Officer	1.0	2.0	31,552	61,681
Permit Coordinator	0.0	1.0	0	27,245
Police Officer	1.0	0.0	27,753	0
Humane Officer	2.0	2.0	44,912	47,688
Other Salaries			31,211	34,644
Total Salaries			$ 283,448	$ 333,550
Total Benefits			71,001	84,501
Total Salaries & Benefits	8.0	9.0	$ 354,449	$ 418,051
Information Services Division				
Lieutenant	1.0	1.0	$ 44,914	$ 48,238
Records Supervisor	1.0	1.0	30,149	37,300
Evidence Technician	1.0	1.0	19,615	24,642
Records Technician	4.0	4.0	70,260	74,665
Criminal Intelligence Analyst	1.0	1.0	0	28,156
Other Salaries			8,253	4,142
Total Salaries			$ 173,191	$ 217,143
Total Benefits			47,188	58,947
Total Salaries & Benefits	8.0	8.0	$ 220,379	$ 276,090
Police				
Full Time Total	130.0	135.0		
Part-Time/Seasonal Total	2.0	2.5		
Department Totals	132.0	137.5	$ 5,612,973	$ 6,111,598

General Fund

Fire Department

Fire Administration Division:				
Fire Chief	1.0	1.0	$ 59,896	$ 66,292
Research and Planning Coordina	1.0	1.0	44,205	42,698
Staff Assistant	1.0	1.0	28,859	30,651
Senior Secretary	1.0	0.0	21,988	0
Secretary	0.0	1.0	0	19,433
Other Salaries			8,373	5,572
Total Salaries			$ 163,321	$ 164,646
Total Benefits			48,445	44,248
Total Salaries & Benefits	4.0	4.0	$ 211,766	$ 208,894

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Fire Suppression Division:				
Asst. Fire Chief	1.0	1.0	$ 50,521	$ 54,009
Battalion Chief	3.0	3.0	130,617	135,809
Lieutenant	12.0	12.0	464,151	493,285
Fire Training Coordinator	1.0	1.0	25,964	35,571
Apparatus Operator	12.0	9.0	417,150	338,469
EMS Coordinator	1.0	0.0	33,362	0
Firefighter I	34.0	15.0	1,006,964	489,667
Firefighter II	3.0	6.0	73,040	149,997
Firefighter III	5.0	0.0	119,712	0
Other Salaries			466,946	194,391
Total Salaries			$ 2,788,427	$ 1,891,198
Total Benefits			660,216	463,702
Total Salaries & Benefits	72.0	47.0	$ 3,448,643	$ 2,354,900
EMS Division:				
Apparatus Operator	0.0	3.0	$ 0	$ 90,520
EMS Coordinator	0.0	1.0	0	35,946
Firefighter I	0.0	18.0	0	543,525
Firefighter II	0.0	3.0	0	89,998
Firefighter III	0.0	3.0	0	75,205
Sr. Secretary	0.0	1.0	0	23,340
Other Salaries			0	163,904
Total Salaries			$ 0	$ 1,022,438
Total Benefits			0	258,517
Total Salaries & Benefits	0.0	29.0	$ 0	$ 1,280,955
Fire Prevention Division:				
Fire Marshall	1.0	1.0	47,437	50,738
Fire Prevention Lieutenant	2.0	3.0	71,135	116,201
Lieutenant	1.0	0.0	38,503	0
Code Enforcement Officer	2.0	3.0	54,782	85,296
FLAME Officer	1.0	0.0	17,136	0
Parking Enforcement Officer	1.0	2.0	16,303	35,503
* Code Enforcement Clerk	1.0	0.0	10,523	0
Other Salaries			33,134	35,709
Total Salaries			$ 288,953	$ 323,447
Total Benefits			70,511	74,341
Total Salaries & Benefits	9.0	9.0	$ 359,464	$ 397,788
Fire				
Full Time Total	84.0	89.0		
*Part-Time/Seasonal Total	1.0	0.0		
Department Totals	85.0	89.0	$ 4,019,873	$ 4,242,537

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
General Fund				
Public Works Department				
Public Works Admin. Division:				
Public Works Director	1.0	1.0	$ 71,739	$ 76,626
Staff Assistant	1.0	2.0	23,217	46,007
Asst. Public Works Director	1.0	1.0	53,055	41,280
Greenways Coordinator	0.0	1.0	0	41,383
Sr. Secretary	1.0	0.0	18,468	0
Receptionist	1.0	1.0	15,866	16,849
Other Salaries			5,007	193
Total Salaries			$ 187,352	$ 222,338
Total Benefits			54,602	63,989
Total Salaries & Benefits	5.0	6.0	$ 241,954	$ 286,327
Facilities Maintenance Division:				
Facility Maint.Supervisor	1.0	1.0	$ 37,416	$ 35,175
Facility Maint. Sr. Technician	0.0	1.0	0	27,414
Facility Maint. Technician	5.0	4.0	127,296	126,548
Other Salaries			7,603	6,453
Total Salaries			$ 172,315	$ 195,590
Total Benefits			47,335	51,982
Total Salaries & Benefits	6.0	6.0	$ 219,650	$ 247,572
Streets Maintenance Division:				
Street Superintendent	1.0	1.0	$ 40,769	$ 45,799
Sr. Foreman	2.0	2.0	66,963	71,071
Equipment Operator	0.0	12.0	0	282,032
Equipment Operator III	2.0	0.0	47,640	0
Equipment Operator II	9.0	0.0	174,067	0
Public Service Worker	0.0	4.0	0	77,309
Sr. Public Service Worker	2.0	0.0	32,856	0
Public Service Worker I	3.0	0.0	46,723	0
Other Salaries			30,641	14,812
Total Salaries			$ 439,659	$ 491,023
Total Benefits			147,076	153,431
Total Salaries & Benefits	19.0	19.0	$ 586,735	$ 644,454
Drainage Division:				
Equipment Operator	0.0	5.0	$ 0	$ 118,530
Equip. Operator III	1.0	0.0	25,798	0
Equip. Operator II	3.0	0.0	62,072	0
Other Salaries			5,847	2,974
Total Salaries			$ 93,717	$ 121,504
Total Benefits			31,237	39,090
Total Salaries & Benefits	4.0	5.0	$ 124,954	$ 160,594
Traffic Division:				
Signs Supervisor	1.0	1.0	$ 30,504	$ 20,629
Signs Technician	1.0	1.0	20,704	22,689
Other Salaries			8,996	7,088
Total Salaries			$ 60,204	$ 50,406
Total Benefits			17,651	14,962
Total Salaries & Benefits	2.0	2.0	$ 77,855	$ 65,368

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Public Works Engineering Activity Center:				
City Engineer	1.0	1.0	$ 60,062	$ 58,779
Assistant City Engineer	2.0	2.0	87,221	93,434
Graduate Civil Engineer	1.0	2.0	41,934	76,677
Engineer Technician	3.0	4.0	92,405	127,778
* Transportation Planning Intern	0.5	0.5	3,677	3,697
* Engineering Aide	1.0	1.0	21,301	21,418
* Field Data Technician	0.5	0.5	9,772	9,799
Other Salaries			12,413	8,608
Total Salaries			$ 328,785	$ 400,190
Total Benefits			74,754	93,936
Total Salaries & Benefits	9.0	11.0	$ 403,539	$ 494,126
Traffic Signal Systems Activity Center				
Traffic Systems Supervisor	1.0	1.0	$ 47,473	$ 50,779
Traffic Systems Foreman	1.0	1.0	31,878	41,602
Traffic Signal Technician	2.0	3.0	61,985	86,085
Other Salaries			16,153	6,714
Total Salaries			$ 157,489	$ 185,180
Total Benefits			40,330	48,722
Total Salaries & Benefits	4.0	5.0	$ 197,819	$ 233,902
Public Works				
Full Time Total	47.0	52.0		
*Part-Time/Seasonal Total	2.0	2.0		
Department Totals	49.0	54.0	$ 1,852,506	$ 2,132,343

General Fund
Parks & Recreation Department
Parks & Recreation Administration Division:

Director of Parks & Rec.	1.0	1.0	$ 67,441	$ 72,043
Asst. Director of Parks & Rec.	1.0	1.0	53,595	57,217
Sr. Parks Planner	1.0	1.0	37,978	40,779
Parks Planner	1.0	2.0	35,479	62,620
Staff Assistant	1.0	1.0	24,591	22,395
Sr. Secretary	2.0	2.0	45,391	48,214
Part Time Draftsperson	0.5	0.0	7,264	605
* Receptionist	0.5	0.5	2,572	2,579
Other Salaries			10,887	3,684
Total Salaries			$ 285,198	$ 310,136
Total Benefits			77,187	83,649
Total Salaries & Benefits	8.0	8.5	$ 362,385	$ 393,785
Emergency Management Division				
Asst. Emergency Mngt. Coord.	0.0	1.0	$ 0	$ 27,738
Other Salaries			0	0
Total Salaries			$ 0	$ 27,738
Total Benefits			0	7,449
Total Salaries & Benefits	0.0	1.0	$ 0	$ 35,187

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Recreation Division				
Hotel/Motel Programs Activity Center				
* Special Events Workers	0.5	0.5	$ 2,589	$ 2,603
Other Salaries			6,697	6,734
Total Salaries			$ 9,286	$ 9,337
Total Benefits			943	1,381
Total Salaries & Benefits	0.5	0.5	$ 10,229	$ 10,718
Recreation Administration Activity Center				
Recreation Superintendent	1.0	1.0	$ 43,538	$ 46,634
Other Salaries			963	0
Total Salaries			$ 44,501	$ 46,634
Total Benefits			10,841	11,295
Total Salaries & Benefits	1.0	1.0	$ 55,342	$ 57,929
Recreation Athletics Activity Center				
Athletic Supervisor	1.0	1.0	$ 36,192	$ 38,719
Sports League Supervisor	1.0	1.0	30,142	33,717
Assistant Supervisor	1.0	1.0	25,580	26,638
* Special Events Worker	3.0	3.0	41,944	42,175
* Athletic Assistant	0.0	0.0	0	0
Other Salaries			8,364	6,473
Total Salaries			$ 142,222	$ 147,722
Total Benefits			29,463	30,777
Total Salaries & Benefits	6.0	6.0	$ 171,685	$ 178,499
Recreation Instruction Activity Center				
Instruction Supervisor	1.0	1.0	$ 34,572	$ 36,891
Asst. Instruction Supervisor	1.0	1.0	22,682	25,419
Senior Services Coordinator	0.5	0.5	12,824	12,711
* Tennis Workers	0.5	0.5	12,840	12,911
* Water Safety Aides	2.0	2.0	39,591	39,808
* Swim Coach	2.0	2.0	31,426	31,598
Other Salaries			11,260	9,385
Total Salaries			$ 165,195	$ 168,723
Total Benefits			28,806	30,456
Total Salaries & Benefits	7.0	7.0	$ 194,001	$ 199,179
Special Events Activity Center				
Program Supervisor	1.0	1.0	$ 32,940	$ 34,958
* Recreation Assistant/ Special Ev	1.5	1.5	9,581	11,459
Other Salaries			3,692	2,744
				0
Total Salaries			$ 46,213	$ 49,161
Total Benefits			9,748	10,396
Total Salaries & Benefits	2.5	2.5	$ 55,961	$ 59,557
Hotel/Motel Programs Activity Center				
* Special Events Workers	1.0	1.0	$ 9,462	$ 18,641
Other Salaries			5,203	6,906
Total Salaries			$ 14,665	$ 25,547
Total Benefits			1,356	2,932
Total Salaries & Benefits	1.0	1.0	$ 16,021	$ 28,479

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Recreation Youth Activity Center				
School Age Care Specialist	1.0	1.0	$ 26,431	$ 28,067
Youth Services Coordinator	1.0	1.0	29,129	30,924
* Teen Center Staff Attendant	3.0	3.0	35,802	44,549
Other Salaries			10,084	8,203
Total Salaries			$ 101,446	$ 111,743
Total Benefits			19,012	20,998
Total Salaries & Benefits	5.0	5.0	$ 120,458	$ 132,741
Recreation Division Totals	23.0	23.0	$ 623,697	$ 667,102
Special Facilities Division:				
Special Facilities Administration Activity C				
Spec. Facilities Sup.	1.0	1.0	$ 41,039	$ 44,010
Other Salaries			963	0
Total Salaries			$ 42,002	$ 44,010
Total Benefits			10,139	10,737
Total Salaries & Benefits	1.0	1.0	$ 52,141	$ 54,747
Special Facilities Aquatic Activity Center				
Pools Supervisor	1.0	1.0	$ 33,095	$ 35,484
Pool Technician	1.0	1.0	17,196	24,268
* Pool Manager/ Asst. Manager	6.0	6.0	103,152	103,718
* Lifeguards	10.0	10.0	129,703	160,418
* Other Pool Seasonal Employees	2.0	2.0	21,951	22,071
Other Salaries			5,244	4,304
Total Salaries			$ 310,341	$ 350,263
Total Benefits			37,639	41,851
Total Salaries & Benefits	20.0	20.0	$ 347,980	$ 392,114
Special Facilities Conference Center Activi				
Conference/Teen Center Sup.	1.0	1.0	$ 36,480	$ 38,719
Asst. Conf/Teen Center Sup.	1.0	1.0	22,070	23,425
Sr. Secretary	1.0	1.0	18,407	19,537
* Part-time Receptionist	1.0	1.0	9,628	9,654
* Building Attendant	2.5	2.5	28,627	34,401
Other Salaries			6,934	4,048
Total Salaries			$ 122,146	$ 129,784
Total Benefits			25,318	26,937
Total Salaries & Benefits	6.5	6.5	$ 147,464	$ 156,721
Special Facilities Lincoln Center Activity C				
Lincoln Center Supervisor	1.0	1.0	$ 24,080	$ 28,802
Building Attendant	1.0	1.0	15,808	19,447
Part Time Recreation Asst.	0.5	0.5	6,353	6,954
Secretary	1.0	1.0	16,766	17,773
* Recreation Assistant	3.0	3.0	39,764	42,143
Other Salaries			2,879	958
Total Salaries			$ 105,650	$ 116,077
Total Benefits			29,003	27,451
Total Salaries & Benefits	6.5	6.5	$ 134,653	$ 143,528
Special Facilities Division To	34.0	34.0	$ 682,238	$ 747,110

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Parks Operations Division:				
Operations Administration Activity Center				
Parks Superintendent	1.0	1.0	$ 40,228	$ 43,155
Other Salaries			963	0
Total Salaries			$ 41,191	$ 43,155
Total Benefits			9,934	10,380
Total Salaries & Benefits	1.0	1.0	$ 51,125	$ 53,535
East District Operations Activity Center				
Parks Operations Supervisor	1.0	1.0	$ 30,129	$ 31,996
Crew Leader	2.0	2.0	45,807	48,754
Light Equipment Operator	2.0	2.0	32,982	38,674
Grounds Worker	3.0	3.0	44,805	52,366
* Part-time Groundsworker	1.0	1.0	14,259	14,337
Other Salaries			13,316	8,543
Total Salaries			$ 181,298	$ 194,670
Total Benefits			51,563	54,620
Total Salaries & Benefits	9.0	9.0	$ 232,861	$ 249,290
South District Operations Activity Center				
Parks Operations Supervisor	1.0	1.0	$ 33,502	$ 35,567
Crew Leader	2.0	2.0	46,348	47,242
Light Equipment Operator	2.0	2.0	32,982	38,577
Grounds Worker	4.0	4.0	59,799	71,810
* Part-time Groundsworker	1.0	1.0	14,259	14,337
Other Salaries			14,279	8,543
Total Salaries			$ 201,169	$ 216,076
Total Benefits			57,153	60,883
Total Salaries & Benefits	10.0	10.0	$ 258,322	$ 276,959
West District Parks Operations Activity Ce				
Parks Operations Supervisor	1.0	1.0	$ 32,294	$ 34,285
Crew Leader	2.0	2.0	43,163	45,840
Light Equipment Operator	2.0	2.0	33,461	38,577
Grounds Worker	5.0	5.0	75,836	85,710
* Part-time Groundsworker	1.0	1.0	14,259	14,337
Other Salaries			15,879	10,152
Total Salaries			$ 214,892	$ 228,901
Total Benefits			62,570	66,191
Total Salaries & Benefits	11.0	11.0	$ 277,462	$ 295,092
Parks Operations Division T	31.0	31.0	$ 819,770	$ 874,876
Forestry Division:				
Wolf Pen Creek Activity Center				
* Maintenance Worker	0.5	0.5	$ 3,889	$ 3,910
Other Salaries			0	0
Total Salaries			$ 3,889	$ 3,910
Total Benefits			360	343
Total Salaries & Benefits	0.5	0.5	$ 4,249	$ 4,253

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Cemetery Activity Center				
Cemetery Sexton	1.0	1.0	$ 37,978	$ 40,315
Groundsworker	2.0	2.0	36,730	38,991
Other Salaries			3,089	201
Total Salaries			$ 77,797	$ 79,507
Total Benefits			22,980	23,425
Total Salaries & Benefits	3.0	3.0	$ 100,777	$ 102,932
Forestry Activity Center				
Forestry Superintendent	1.0	1.0	$ 38,124	$ 42,446
Forestry Supervisor	1.0	1.0	28,151	29,873
Crew Leader	2.0	2.0	44,433	42,730
Forestry/Horticulture Worker	4.0	4.0	72,063	79,312
Irrigation Specialist	1.0	1.0	20,114	21,365
Other Salaries			9,522	2,791
Total Salaries			$ 212,407	$ 218,517
Total Benefits			60,895	63,409
Total Salaries & Benefits	9.0	9.0	$ 273,302	$ 281,926
Forestry Division Totals	12.5	12.5	$ 378,328	$ 389,111
Parks & Recreation				
Full Time Total	66.5	68.0		
*Part-Time/Seasonal Total	42.0	42.0		
Department Totals	108.5	110.0	$ 2,866,418	$ 3,107,171

General Fund

Development Services Department

Energy Management Division				
Energy Auditor	1.0	0.0	$ 28,109	$ 0
Other Salaries			2,455	0
Total Salaries			$ 30,564	$ 0
Total Benefits			7,642	0
Total Salaries & Benefits	1.0	0.0	$ 38,206	$ 0
Development Services Administration Divi				
Dir. of Development Services	1.0	1.0	$ 62,513	$ 65,522
Staff Planner	1.0	1.0	29,297	33,488
Staff Assistant	2.0	2.0	51,762	54,957
Receptionist	1.0	1.0	15,033	16,634
Other Salaries			12,277	8,469
Total Salaries			$ 170,882	$ 179,070
Total Benefits			45,273	47,840
Total Salaries & Benefits	5.0	5.0	$ 216,155	$ 226,910
Development Services Engineering Activity Center				
Assistant City Engineer	1.0	1.0	$ 53,470	$ 57,093
Graduate Civil Engineer	1.0	2.0	33,003	67,451
Other Salaries			963	0
Total Salaries			$ 87,436	$ 124,544
Total Benefits			20,016	28,338
Total Salaries & Benefits	2.0	3.0	$ 107,452	$ 152,882

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Planning Administration Activity Center				
City Planner	1.0	1.0	$ 56,605	$ 60,552
Sr. Planner	2.0	2.0	71,949	78,600
Staff Planner	1.0	2.0	31,977	60,810
Assistant Development Coordina	1.0	1.0	30,898	31,612
Transportation Planner	1.0	1.0	46,805	50,217
Transportation Analyst	1.0	1.0	30,005	33,988
Development Coordinator	1.0	1.0	45,412	40,009
Land Management Coordinator	0.0	1.0	0	28,337
Mapping Specialist	1.0	1.0	42,049	45,196
Graphics Technician	0.5	0.5	11,847	17,699
Secretary	0.0	1.0	0	8,886
* Planning Intern	0.0	1.0	0	15,120
Other Salaries			8,188	1,430
Total Salaries			$ 375,735	$ 472,456
Total Benefits			88,661	117,255
Total Salaries & Benefits	9.5	13.5	$ 464,396	$ 589,711
Building Inspection Activity Center				
Building Official	1.0	1.0	$ 42,081	$ 47,338
Plans Examiner	1.0	1.0	31,503	39,852
Combination Building Inspector	4.0	4.0	122,827	123,750
Building Technician	1.0	1.0	18,344	19,475
Sr. Secretary	1.0	1.0	18,344	19,475
Secretary	0.0	1.0	0	17,769
Other Salaries			11,741	5,028
Total Salaries			$ 244,840	$ 272,687
Total Benefits			60,920	71,124
Total Salaries & Benefits	8.0	9.0	$ 305,760	$ 343,811
Development Services				
Full Time Total	25.5	29.5		
*Part-Time/Seasonal Total	0.0	1.0		
Department Totals	25.5	30.5	$ 1,131,969	$ 1,313,314

General Fund

Economic and Community Development Depar

Economic Development Division				
Director of Economic/Communi	1.0	1.0	$ 64,555	$ 62,126
Sr. Econ. Develop. Analyst	1.0	1.0	29,817	35,572
Other Salaries			963	0
Total Salaries			$ 95,335	$ 97,698
Total Benefits			27,579	28,726
Total Salaries & Benefits	2.0	2.0	$ 122,914	$ 126,424

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Community Development Activity Center				
CD Budget Analyst	0.0	1.0	$ 0	30,342
CD Project Specialist	3.0	2.0	88,449	67,352
Comm. Dev. Administrator	1.0	1.0	42,788	$ 45,843
Comm. Dev. Program Tech.	1.0	1.0	19,988	22,289
Grant Analyst	1.0	0.0	23,529	0
Grants Coordinator	1.0	0.0	29,691	0
Affordable Housing Coordinator	0.0	1.0	0	41,190
Housing Analyst	0.0	1.0	0	31,343
Housing Program Coordinator	1.0	1.0	38,208	41,029
Projects Coordinator	0.0	1.0	0	40,508
* Part-time Receptionist	0.5	0.5	4,757	4,783
Other Salaries			5,289	477
Total Salaries			$ 252,699	$ 325,156
Total Benefits			62,022	78,986
Total Salaries & Benefits	8.5	9.5	$ 314,721	$ 404,142
Economic and Community Development				
Full Time Total	10.0	11.0		
*Part-Time/Seasonal Total	0.5	0.5		
Department Totals	10.5	11.5	$ 437,635	$ 530,566
General Fund				
Office of Technology and Information Services				
OTIS Administration Division				
Director of OTIS	1.0	1.0	$ 75,213	$ 76,521
Communications/Information M	1.0	1.0	53,595	57,217
Action Center Coordinator	1.0	1.0	27,298	28,992
Action Center Representative	3.0	3.0	65,505	61,977
Other Salaries			3,852	1,500
Total Salaries			$ 225,463	$ 226,207
Total Benefits			56,472	57,864
Total Salaries & Benefits	6.0	6.0	$ 281,935	$ 284,071
Geographic Information Services				
GIS Coordinator	1.0	1.0	$ 35,037	$ 42,259
GIS Technician	1.0	1.0	25,507	29,348
* Part-time GIS Technician	0.5	0.5	11,067	11,128
Other Salaries			6,682	4,782
Total Salaries			$ 78,293	$ 87,517
Total Benefits			17,205	18,957
Total Salaries & Benefits	2.5	2.5	$ 95,498	$ 106,474

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Management Information Systems Divisior				
MIS Director	1.0	1.0	$ 67,782	$ 72,468
Sr. Systems Analyst	1.0	1.0	56,974	60,566
Systems Analyst	6.0	5.0	215,468	201,096
System Operator	1.0	1.0	21,854	23,235
PC/WAN Coordinator	1.0	0.0	44,538	0
Micro Computer Coordinator	0.0	1.0	0	27,079
Micro Specialist	4.0	4.0	114,957	121,642
Network Systems Analyst	0.0	2.0	0	73,970
Other Salaries			39,163	28,707
Total Salaries			$ 560,736	$ 608,763
Total Benefits			128,023	144,658
Total Salaries & Benefits	14.0	15.0	$ 688,759	$ 753,421
Office of Tech. and Information Systems				
Full Time Total	22.0	23.0		
*Part-Time/Seasonal Total	0.5	0.5		
Department Totals	22.5	23.5	$ 1,066,192	$ 1,143,966
General Fund				
Fiscal Services Department				
Fiscal Administration Division:				
Finance Director	1.0	1.0	$ 74,119	$ 68,230
Staff Assistant	1.0	1.0	20,571	22,395
Secretary	1.0	1.0	16,740	19,474
* Other Temp./Seasonal	0.0	0.0	200	0
Other Salaries			2,891	201
Total Salaries			$ 114,521	$ 110,300
Total Benefits			32,685	30,317
Total Salaries & Benefits	3.0	3.0	$ 147,206	$ 140,617
Risk Management Division:				
Risk Manager/Safety Coord.	1.0	1.0	$ 49,555	$ 56,801
Risk Analyst	1.0	1.0	27,277	29,530
Other Salaries			1,926	0
Total Salaries			$ 78,758	$ 86,331
Total Benefits			18,421	20,212
Total Salaries & Benefits	2.0	2.0	$ 97,179	$ 106,543
Accounting Division:				
Accounting Manager	1.0	1.0	$ 48,556	$ 51,925
Acct. Customer Service Supervis	1.0	1.0	35,189	41,460
Staff Accountant	2.0	2.0	59,767	65,799
Payroll Supervisor	1.0	1.0	33,939	36,028
Acct. Customer Service Rep.	5.0	5.0	91,469	98,906
Accounting Assistant	1.0	1.0	20,266	21,365
Other Salaries			12,139	2,521
Total Salaries			$ 301,325	$ 318,004
Total Benefits			77,261	82,701
Total Salaries & Benefits	11.0	11.0	$ 378,586	$ 400,705

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Purchasing Division:				
Purchasing Service Manager	1.0	1.0	$ 50,051	$ 49,488
Sr. Buyer	1.0	1.0	40,560	43,508
Buyer	1.0	1.0	27,567	29,822
Purchasing Assistant	1.0	1.0	20,115	21,366
* Purchasing Intern	0.5	0.5	7,300	7,320
Other Salaries			2,891	0
Total Salaries			$ 148,484	$ 151,504
Total Benefits			34,352	35,107
Total Salaries & Benefits	4.5	4.5	$ 182,836	$ 186,611
Municipal Court Division:				
Municipal Court Administrator	1.0	1.0	$ 34,023	$ 39,298
Court Customer Service Reps.	5.0	6.0	83,702	107,891
Sr Court Customer Service Reps	2.0	2.0	38,790	41,301
Secretary	1.0	1.0	18,243	19,475
Bailiff (Full Time Position)	0.0	1.0	0	19,381
* Bailiff (Temp/Seasonal)	0.5	0.0	7,900	0
* Temp/Seasonal	0.0	0.0	0	4,176
Other Salaries			37,007	30,189
Total Salaries			$ 219,665	$ 261,711
Total Benefits			57,829	74,338
Total Salaries & Benefits	9.5	11.0	$ 277,494	$ 336,049
Municipal Court Judges Division:				
Municipal Court Judge	1.0	1.0	$ 50,051	$ 55,927
* Part-time Municipal Court Judge	0.5	0.5	7,545	10,000
Other Salaries			0	0
Total Salaries			$ 57,596	$ 65,927
Total Benefits			12,416	12,971
Total Salaries & Benefits	1.5	1.5	$ 70,012	$ 78,898
Office of Management and Budget:				
Management and Budget Manag	1.0	1.0	$ 59,149	$ 49,676
Sr. Budget/Management Analyst	1.0	1.0	38,392	32,572
Management Analyst	1.0	0.0	33,335	0
Budget/Management Analyst	2.0	2.0	57,306	61,023
* Part Time - Intern	0.5	0.5	7,019	8,291
Other Salaries			963	6,000
Total Salaries			$ 196,164	$ 157,562
Total Benefits			49,287	36,275
Total Salaries & Benefits	5.5	4.5	$ 245,451	$ 193,837
Fiscal Services				
Full Time Total	35.0	36.0		
*Part-Time/Seasonal Total	2.0	1.5		
Department Totals	37.0	37.5	$ 1,398,764	$ 1,443,260

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
General Fund				
General Government				
City Secretary Division:				
City Secretary	1.0	1.0	$ 41,529	$ 46,439
Assistant City Secretary	1.0	1.0	27,547	29,243
Council Office Assistant	1.0	1.0	18,344	17,773
Records Management Tech.	0.0	1.0	0	19,029
* Records Clerk	0.5	0.0	5,388	0
Other Salaries			2,104	1,147
Total Salaries			$ 94,912	$ 113,631
Total Benefits			22,827	28,567
Total Salaries & Benefits	3.5	4.0	$ 117,739	$ 142,198
City Manager Division:				
City Manager	1.0	1.0	$ 113,954	$ 115,585
Assistant City Manager	1.0	1.0	86,913	92,835
Assistant to the City Manager	1.0	1.0	30,942	33,384
Community Programs Coordinat	1.0	1.0	45,321	48,529
Secretary	1.0	1.0	19,738	20,945
Volunteer Coordinator (PT)	0.0	0.5	0	12,236
* Volunteer Coordinator (Temp/S	0.5	0.0	12,370	0
Other Salaries			3,854	0
Total Salaries			$ 313,092	$ 323,514
Total Benefits			80,583	87,025
Total Salaries & Benefits	5.5	5.5	$ 393,675	$ 410,539
Legal Division:				
City Attorney	1.0	1.0	$ 84,377	$ 85,542
First Asst. City Attorney	1.0	1.0	64,963	69,196
Asst. City Attorney	3.0	3.0	106,319	116,963
Legal Asst. II/Office Manager	1.0	1.0	36,604	38,865
Legal Assistant I	1.0	1.0	20,686	24,705
* Legal Clerk	1.0	1.0	11,606	11,638
Other Salaries			5,780	0
Total Salaries			$ 330,335	$ 346,909
Total Benefits			78,764	83,360
Total Salaries & Benefits	8.0	8.0	$ 409,099	$ 430,269
Public Relations Division:				
Public Relations/Mktg. Mgr.	1.0	1.0	$ 55,056	$ 51,384
PR/Marketing Asst.	1.0	1.0	27,339	26,446
Other Salaries			0	0
Total Salaries			$ 82,395	$ 77,830
Total Benefits			22,634	18,776
Total Salaries & Benefits	2.0	2.0	$ 105,029	$ 96,606

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Human Resources Division:				
Human Resources Director	1.0	1.0	$ 59,923	$ 65,528
Asst. Human Resources Dir.	1.0	1.0	39,707	42,613
Human Resources Analyst	1.0	1.0	27,567	29,821
Benefits Coordinator	1.0	1.0	29,380	31,716
Secretary	1.0	1.0	18,344	17,773
* Receptionist	1.0	1.0	8,562	8,585
Other Salaries			4,817	0
Total Salaries			$ 188,300	$ 196,036
Total Benefits			46,668	49,329
Total Salaries & Benefits	6.0	6.0	$ 234,968	$ 245,365
General Government				
Full Time Total	22.0	23.5		
*Part-Time/Seasonal Total	3.0	2.0		
Department Totals	25.0	25.5	$ 1,260,510	$ 1,324,977
General Fund Position Totals				
Full Time Total	442.0	467.0		
Part-Time/Seasonal Total	53.0	52.0		
GENERAL FUND TOTALS	495.0	519.0	$ 19,646,840	$ 21,349,732
Parking Enterprise Fund				
Fire Department				
Parking Lot Activity Center				
Parking Enforcement Officer	1.0	1.0	$ 17,229	$ 17,330
* Parking Attendants/PT	2.0	2.0	32,744	30,834
Other Salaries			0	2,000
Total Salaries			$ 49,973	$ 50,164
Total Benefits			7,918	7,996
Parking Fund Position Totals				
Full Time Total	1.0	1.0		
Part-Time/Seasonal Total	2.0	2.0		
PARKING FUND TOTALS	3.0	3.0	$ 57,891	$ 58,160
Electric Fund				
Public Utilities Department				
Operations Administration Division				
Warehouse Operations Activity Center				
Warehouse Supervisor	1.0	1.0	$ 29,776	$ 26,565
Warehouse Assistant	2.0	2.0	42,829	41,234
* Warehouse Clerk	0.5	0.5	7,653	7,695
* Facility Attendant	0.5	0.5	5,224	5,253
Other Salaries			3,772	1,005
Total Salaries			$ 89,254	$ 81,752
Total Benefits			22,771	20,578
Total Salaries & Benefits	4.0	4.0	$ 112,025	$ 102,330

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Administration Activity Center				
Director of Public Utilities	1.0	1.0	$ 93,421	$ 95,099
Utilities Analyst	1.0	1.0	31,941	34,446
Receptionist	1.0	0.0	15,696	0
Acctg. Customer Service Rep	1.0	1.0	16,740	18,654
Senior Secretary	1.0	2.0	27,298	48,483
Secretary	1.0	1.0	16,740	19,482
Staff Assistant	1.0	1.0	20,113	21,373
* PUD Intern	0.5	0.5	6,897	6,935
Other Salaries			6,779	1,242
Total Salaries			$ 235,625	$ 245,714
Total Benefits			60,909	63,810
Total Salaries & Benefits	7.5	7.5	$ 296,534	$ 309,524
Operations Adm. Div. Totals	11.5	11.5	$ 408,559	$ 411,854
Electrical Transmission & Distribution Divi				
Division Manager	1.0	1.0	$ 62,818	$ 70,300
Electrical Trans/Dist Superintenc	1.0	1.0	56,343	60,169
Elec Trans/Dist Supervisor	2.0	2.0	83,099	90,995
Elec Trans/Dist Foreman	2.0	2.0	69,691	74,017
Line Technician	17.0	17.0	401,872	455,364
Elec. Planning/Projects Asst.	1.0	1.0	27,590	30,768
Operations Coordinator	1.0	1.0	52,241	55,833
* Part-time Utility Technician	1.0	1.0	8,346	8,346
Other Salaries			84,230	66,525
Total Salaries			$ 846,230	$ 912,317
Total Benefits			210,598	227,524
Total Salaries & Benefits	26.0	26.0	$ 1,056,828	$ 1,139,841
Substations Division				
Substation Supervisor	1.0	0.0	$ 27,214	$ 0
Sr. Technician	1.0	0.0	25,507	0
Technician I	2.0	0.0	43,975	0
Other Salaries			3,534	0
Total Salaries			$ 100,230	$ 0
Total Benefits			29,394	0
Total Salaries & Benefits	4.0	0.0	$ 129,624	$ 0
Metering Division				
Metering Supervisor	1.0	1.0	$ 36,230	$ 39,811
Substation Supervisor	0.0	1.0	0	35,948
Electr. Substation/Metering Sup.	0.0	1.0	0	59,211
Technician	0.0	6.0	0	188,919
Sr. Technician	1.0	0.0	30,295	0
Technician I	2.0	0.0	43,975	0
Other Salaries			7,230	5,430
Total Salaries			$ 117,730	$ 329,319
Total Benefits			32,736	85,524
Total Salaries & Benefits	4.0	9.0	$ 150,466	$ 414,843

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Utility Dispatch Activity Center				
Utility Operations Supervisor	1.0	1.0	$ 39,769	$ 42,242
Sr. Utility Dispatcher	2.0	1.0	67,213	35,874
Public Utility Dispatcher	4.0	5.0	117,274	160,243
Other Salaries			20,737	14,347
Total Salaries			$ 244,993	$ 252,706
Total Benefits			58,636	61,811
Total Salaries & Benefits	7.0	7.0	$ 303,629	$ 314,517
Traffic Signals Activity Center				
Technical Superintendent	1.0	0.0	$ 55,448	$ 0
Other Salaries			924	0
Total Salaries			$ 56,372	$ 0
Total Benefits			12,261	0
Total Salaries & Benefits	1.0	0.0	$ 68,633	$ 0
Energy Management Division				
Energy Auditor	0.0	1.0	$ 0	$ 29,841
Other Salaries			0	1,437
Total Salaries			$ 0	$ 31,278
Total Benefits			0	8,087
Total Salaries & Benefits	0.0	1.0	$ 0	$ 39,365
Electrical Trans/Dist. Divisic	42.0	43.0	$ 1,709,180	$ 1,908,566
Electric Fund Position Totals				
Full Time Total	51.0	52.0		
Part-Time/Seasonal Total	2.5	2.5		
ELECTRIC FUND TOTALS	53.5	54.5	$ 2,117,739	$ 2,320,420
Water Fund				
Public Utilities Department				
Water Division:				
Water Production Activity Center				
Chief Water Production Operato	1.0	1.0	$ 27,214	$ 28,940
Electrical Technician I	1.0	0.0	21,883	0
SCADA Technician	0.0	1.0	0	28,380
Pump Station Operator	4.0	4.0	88,343	96,704
Other Salaries			14,089	10,884
Total Salaries			$ 151,529	$ 164,908
Total Benefits			43,757	45,893
Total Benefits & Salaries	6.0	6.0	$ 195,286	$ 210,801

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Water Distribution Activity Center				
Field Operations Superintendent	1.0	1.0	$ 43,704	$ 49,162
Crew Leader	5.0	5.0	136,610	145,130
Maint. Foreman	2.0	2.0	68,024	64,004
W/WW Systems Operator	7.0	7.0	120,724	152,373
Other Salaries			47,507	37,862
Total Salaries			$ 416,569	$ 448,531
Total Benefits			115,581	121,870
Total Salaries & Benefits	15.0	15.0	$ 532,150	$ 570,401
Environmental Services Activity Center				
Division Manager - Water/WW	1.0	1.0	$ 53,345	$ 59,819
Environ. Compliance/Training C	1.0	1.0	39,374	44,364
GIS Technician	2.0	2.0	53,156	54,224
Environmental Technician	2.0	2.0	55,447	58,956
Crew Leader	1.0	1.0	27,255	28,983
GPS Technician	0.0	1.0	0	25,514
Water Resource Coordinator	0.0	1.0	0	24,678
W/WW Systems Operator	2.0	2.0	34,148	36,950
* Part-time GIS Technician	0.5	0.5	4,070	4,081
Other Salaries			16,536	9,717
Total Salaries			$ 283,331	$ 347,286
Total Benefits			76,402	96,298
Total Salaries & Benefits	9.5	11.5	$ 359,733	$ 443,584
Water Fund Position Totals				
Full Time Total	30.0	32.0		
Part-Time/Seasonal Total	0.5	0.5		
WATER FUND TOTALS	30.5	32.5	$ 1,087,169	$ 1,224,786
Wastewater Fund				
Public Utilities Department				
Wastewater Division:				
Wastewater Treatment Activity Center				
Plant Operations Superintendent	1.0	1.0	$ 41,269	$ 53,807
Chief WWTP Operator	1.0	1.0	39,706	42,196
SCADA Technician	1.0	1.0	39,915	42,408
WW Plant Operator	13.0	11.0	292,336	260,037
Electrical Technician	1.0	1.0	31,631	33,450
Elec. Technician I	1.0	1.0	23,424	24,873
Sr. Lab Technician	1.0	1.0	28,133	29,856
Lab Technician	1.0	2.0	25,522	52,618
Other Salaries			33,201	18,325
Total Salaries			$ 555,137	$ 557,570
Total Benefits			147,400	148,991
Total Salaries & Benefits	20.0	19.0	$ 702,537	$ 706,561

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Wastewater Collection Activity Center				
Maintenance Foreman	1.0	1.0	$ 27,214	$ 28,930
Crew Leader	4.0	4.0	103,588	108,236
W/WW Systems Operator	11.0	10.0	183,951	193,346
Other Salaries			49,014	42,046
Total Salaries			$ 363,767	$ 372,558
Total Benefits			104,175	105,818
Total Salaries & Benefits	16.0	15.0	$ 467,942	$ 478,376
Wastewater Fund Position Totals				
Full Time Total	36.0	34.0		
Part-Time/Seasonal Total	0.0	0.0		
WASTEWATER FUND TOTALS	36.0	34.0	$ 1,170,479	$ 1,184,937
Public Utilities Full-time Position To	117.0	118.0		
PUBLIC UTILITIES DEPT. TOTA	120.0	121.0	$ 4,375,387	$ 4,730,143
Sanitation Fund				
Public Services Department				
Residential Collection Activity Center				
Sanitation Superintendent	1.0	1.0	$ 49,394	$ 52,940
Sanitation Foreman	1.0	1.0	25,966	28,808
Sr. Route Manager	4.0	4.0	87,095	93,696
Route Manager	11.0	11.0	204,904	230,167
Equipment Operator	1.0	1.0	22,743	19,090
Recycling Coordinator	1.0	1.0	34,898	39,478
Customer Service Clerk	1.0	1.0	17,034	18,135
* Part-time Graduate Intern	1.0	1.0	14,239	14,317
* Part-time Route Manager	1.5	1.5	19,506	19,613
Other Salaries			49,068	35,585
Total Salaries			$ 524,847	$ 551,829
Total Benefits			146,828	152,783
Total Salaries & Benefits	22.5	22.5	$ 671,675	$ 704,612
Commercial Collection Activity Center				
Container Coordinator	1.0	2.0	$ 19,950	$ 41,059
Sanitation Foreman	1.0	1.0	29,400	31,205
Route Manager	4.0	3.0	75,291	67,537
Sr. Route Manager	3.0	4.0	61,799	91,279
Other Salaries			35,700	28,845
Total Salaries			$ 222,140	$ 259,925
Total Benefits			67,974	77,037
Total Salaries & Benefits	9.0	10.0	$ 290,114	$ 336,962
Sanitation Fund Position Totals				
Full Time Total	29.0	30.0		
Part-Time/Seasonal Total	2.5	2.5		
SANITATION FUND TOTALS	31.5	32.5	$ 961,789	$ 1,041,574

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Utility Billing Fund				
Office of Technology and Information Services				
Utility Billing Activity Center				
Utilities Office Manager	1.0	1.0	$ 51,324	$ 54,874
Customer Service Supervisor	1.0	1.0	35,043	37,718
Staff Assistant	1.0	1.0	30,274	32,154
Senior Customer Serv. Rep.	3.0	3.0	73,479	78,054
Customer Service Rep.	13.0	13.0	281,751	295,989
Part-time Cust. Serv. Rep.	1.0	1.0	20,019	21,679
* Temp. Customer Service Rep.	0.5	0.5	12,029	12,062
Other Salaries			20,349	3,288
Total Salaries			$ 524,268	$ 535,818
Total Benefits			136,728	143,453
Total Salaries & Benefits	20.5	20.5	$ 660,996	$ 679,271
Meter Services Activity Center				
Meter Services Supervisor	1.0	1.0	$ 34,606	$ 36,841
Meter Services Technician	2.0	2.0	50,474	53,739
Meter Reading Coordinator	1.0	1.0	28,727	30,579
Sr. Meter Reader	1.0	2.0	18,320	38,152
Meter Reader	4.0	3.0	68,013	61,570
Meter Reader (PT)	0.0	0.5	0	11,255
* Seasonal Meter Reader	0.5	0.0	10,776	0
Other Salaries			15,411	9,118
Total Salaries			$ 226,327	$ 241,254
Total Benefits			59,899	67,967
Total Salaries & Benefits	9.5	9.5	$ 286,226	$ 309,221
Utility Billing Position Totals				
Full Time Total	29.0	29.5		
Part-Time/Seasonal Total	1.0	0.5		
UTILITY BILLING FUND TOTALS	30.0	30.0	$ 947,222	$ 988,492
Fleet Maintenance Fund				
Public Services Department				
Fleet Services Parts Activity Center				
Assistant Buyer	1.0	1.0	$ 29,921	$ 32,136
Fleet Services Assistant	1.0	1.0	14,949	18,171
Other Salaries			2,070	201
Total Salaries			$ 46,940	$ 50,508
Total Benefits			13,078	13,857
Total Salaries & Benefits	2.0	2.0	$ 60,018	$ 64,365

* Denotes a Temporary/Seasonal position

PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Fleet Services Admin. Activity Center				
Fleet Services Superintendent	1.0	1.0	$ 38,000	$ 45,122
Customer Service Clerk	1.0	1.0	15,033	16,650
Shop Foreman	1.0	1.0	37,978	41,010
Mechanic	0.0	10.0	0	244,275
Mechanic's Helper	3.0	0.0	45,870	0
Mechanic II	3.0	0.0	88,136	0
Mechanic I	3.0	0.0	57,613	0
Welder/Mechanic	1.0	0.0	25,672	0
Other Salaries			17,194	5,980
Total Salaries			$ 325,496	$ 353,037
Total Benefits			97,152	99,547
Total Salaries & Benefits	13.0	13.0	$ 422,648	$ 452,584
Fleet Fund Full-time Position Totals				
Full Time Total	15.0	15.0		
Part-Time/Seasonal Total	0.0	0.0		
FLEET MAINTENANCE FUND TOTAL	15.0	15.0	$ 482,666	$ 516,949
Print Mail Fund				
Office of Technology and Information Services				
Print Mail Activity Center				
Printing Coordinator	1.0	1.0	$ 31,128	$ 33,930
Printing Assistant	1.0	1.0	30,050	23,568
Printing/Graphics Tech.	1.0	1.0	22,300	25,346
Part-time Mail Clerk	0.5	0.5	8,407	9,666
* Print/Mail Aide	1.5	1.5	12,184	12,251
Other Salaries			2,862	527
Total Salaries			$ 106,931	$ 105,288
Total Benefits			26,465	27,076
Print Mail Fund Full-time Position Totals				
Full Time Total	3.5	3.5		
Part-Time/Seasonal Total	1.5	1.5		
PRINT MAIL FUND TOTALS	5.0	5.0	$ 133,396	$ 132,364
Communications Fund				
Office of Technology and Information Services				
Communication Services Division				
Wireless Coordinator	1.0	1.0	$ 35,131	$ 41,841
Telecommunications Coordinato	1.0	1.0	35,131	41,841
Communications Technician	3.0	3.0	96,954	112,373
Other Salaries			12,172	7,538
Total Salaries			$ 179,388	$ 203,593
Total Benefits			46,844	52,067
Communications Full-time Position Totals				
Full Time Total	5.0	5.0		
Part-Time/Seasonal Total	0.0	0.0		
COMMUNICATIONS FUND TOTAL	5.0	5.0	$ 226,232	$ 255,660
All Funds Full-time Position Total	641.5	669.0		
ALL FUNDS TOTAL	704.5	730.5	$ 26,831,423	$ 29,073,074

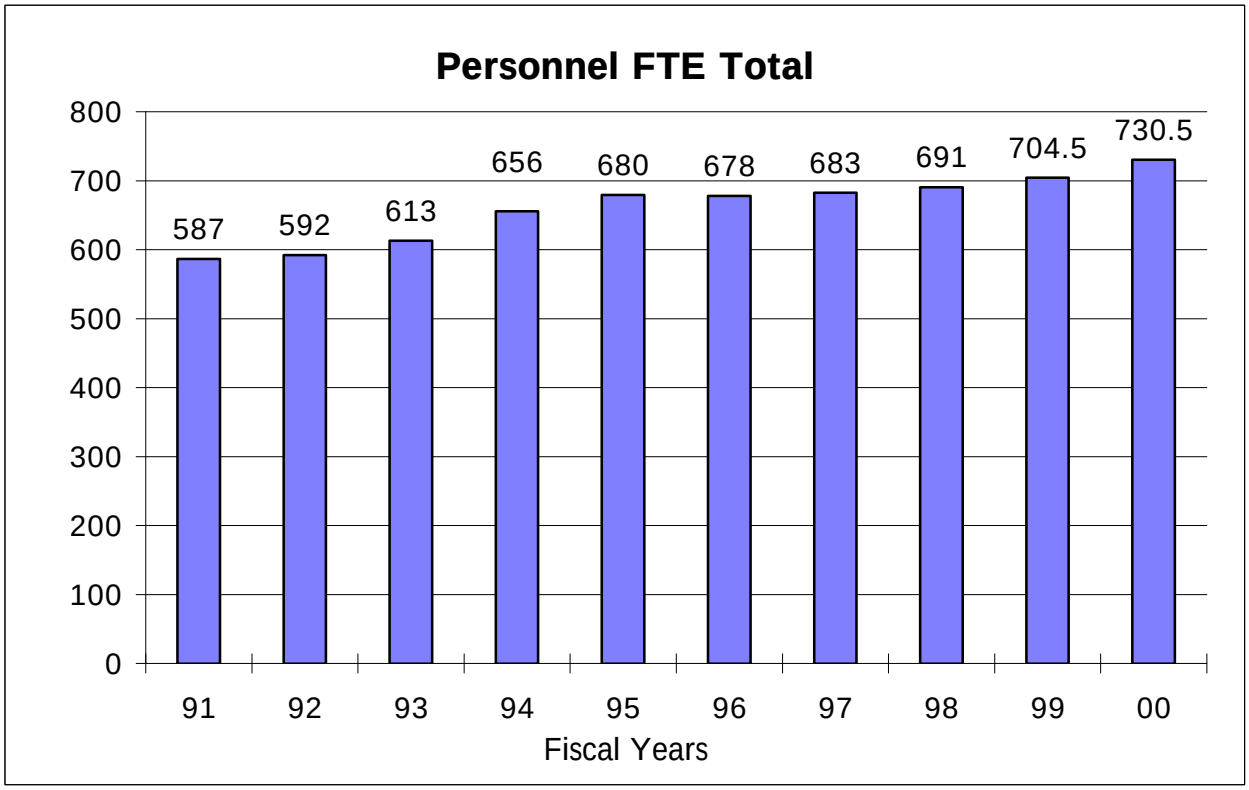
* Denotes a Temporary/Seasonal position

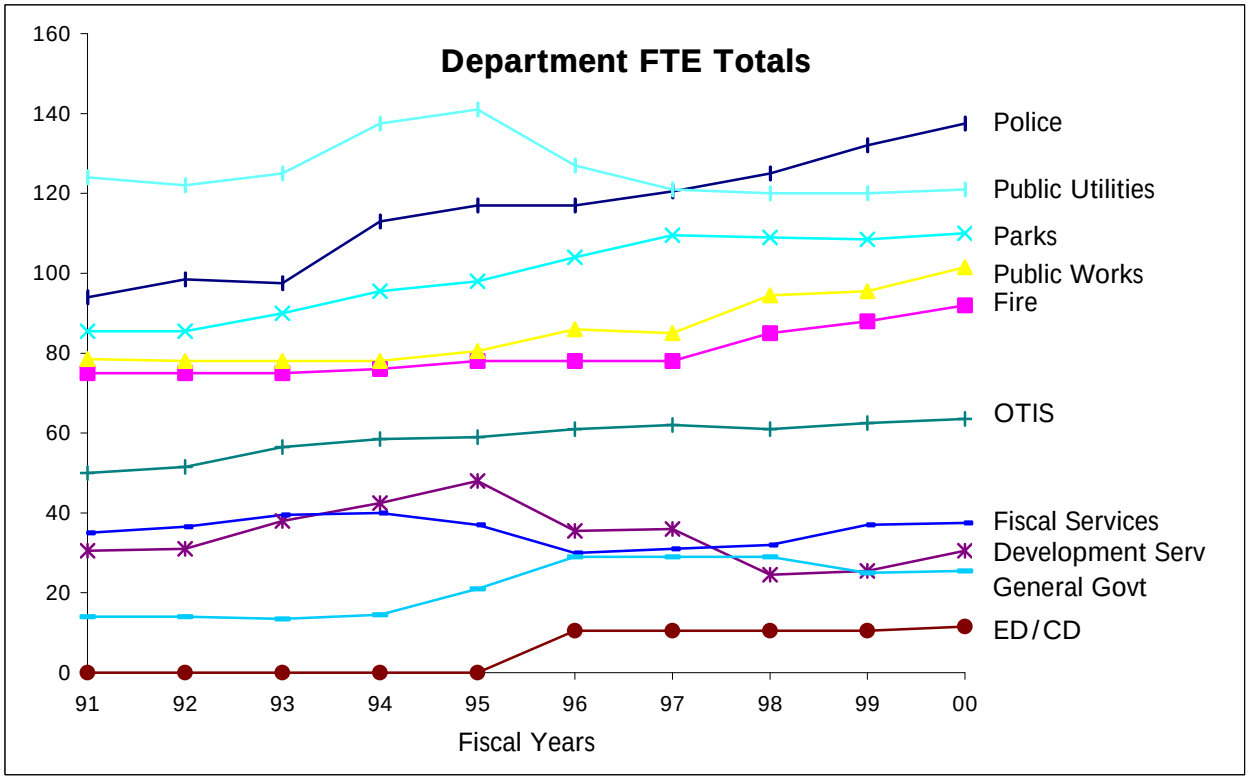
PERSONNEL LIST

	Revised Budget FY 98-99	Approved Budget FY 99-00	Revised Budget FY 98-99	Approved Budget FY 99-00
Brazos Valley Solid Waste Management Agency Fund				
Operations Activity Center				
Sanitary Landfill Manager	1.0	1.0	$ 45,577	$ 46,494
Landfill Operations Supervisor	1.0	1.0	29,895	30,189
Crew Leader	2.0	2.0	50,514	52,604
Equipment Operator	0.0	11.0	0	261,438
Equipment Operator III	8.0	0.0	184,564	0
Equipment Operator II	1.0	0.0	18,792	0
Equipment Operator I	1.0	0.0	18,672	0
Environmental Compliance Offic	1.0	1.0	28,957	30,726
Spotter	1.0	1.0	17,711	17,845
Secretary/Scale Operator	2.0	2.0	43,813	45,674
Mechanic I	1.0	1.0	19,284	20,097
Mechanic II	1.0	1.0	30,372	31,662
Field Service Person	1.0	0.0	15,635	0
* Landfill Groundskeeper	0.5	0.5	7,609	7,629
* Part-time Equip. Operator III	0.5	0.5	7,610	7,652
* Field Service Person	0.5	0.5	7,610	7,652
Other Salaries			80,902	88,200
Total Salaries			$ 607,517	$ 647,862
Total Benefits			178,506	185,629
Total Salaries & Benefits	22.5	22.5	$ 786,023	$ 833,491
Administration Activity Center				
Executive Director BVSWMA	1.0	1.0	$ 73,294	$ 77,186
Staff Assistant	1.0	1.0	22,083	23,088
Secretary - Full-time	1.0	1.0	17,467	18,343
* BVSWMA Intern	1.0	1.0	14,572	14,652
Other Salaries			1,044	1,050
Total Salaries			$ 128,460	$ 134,319
Total Benefits			34,441	36,367
Total Salaries & Benefits	4.0	4.0	$ 162,901	$ 170,686
BVSWMA Fund Full-time Position Totals				
Full Time Total	24.0	24.0		
Part-Time/Seasonal Total	2.5	2.5		
BRAZOS VALLEY SOLID WASTE MANAGEMENT AGENCY FUND T	26.5	26.5	$ 948,924	$ 1,004,177

* Denotes a Temporary/Seasonal position

Personnel History





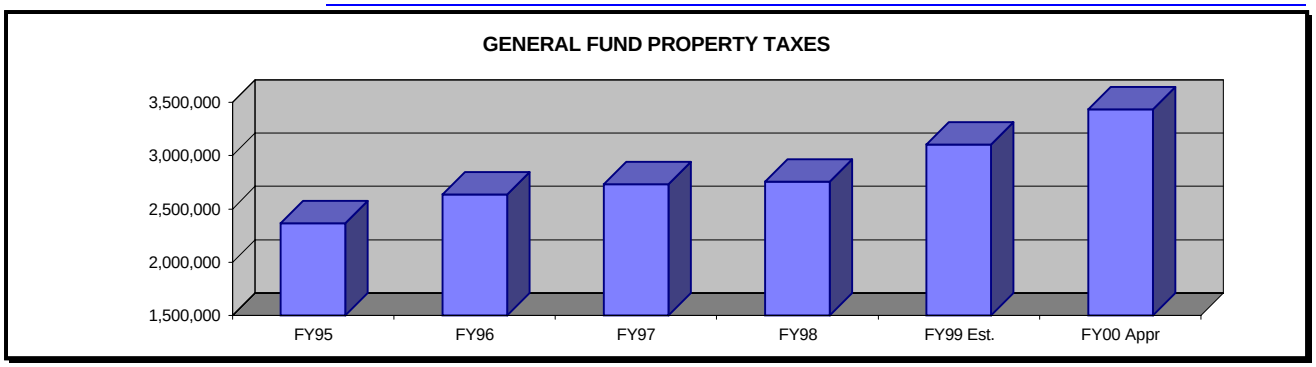
The above graphs are based on Full-Time Equivalents (FTEs) which includes both temporary/seasonal and full-time regular positions.

APPENDIX D

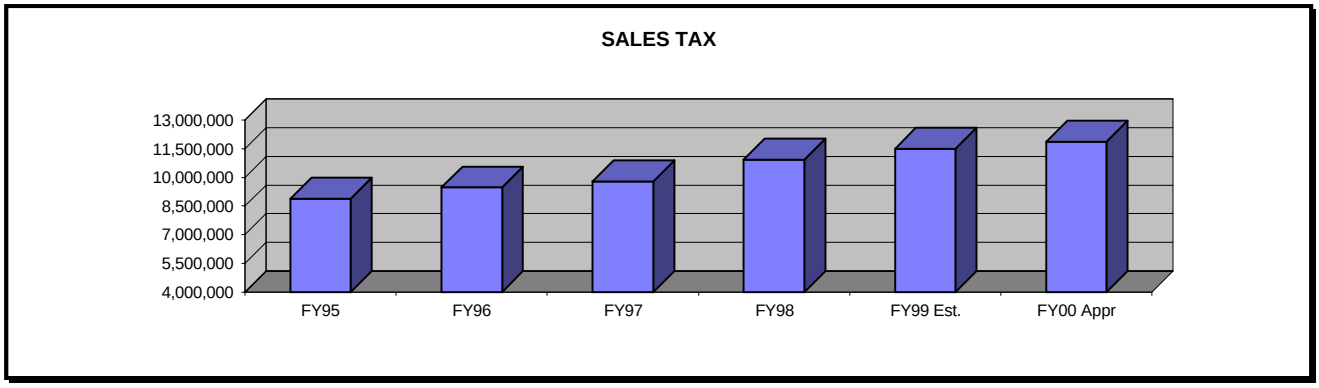
REVENUE HISTORY AND FY 00 BUDGET ESTIMATES

REVENUE HISTORY AND FY 00 ESTIMATES

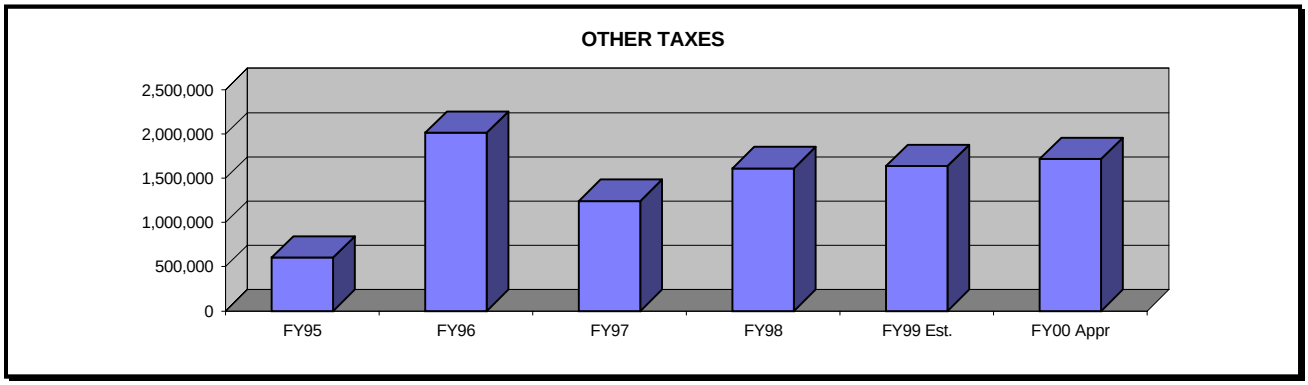
DESCRIPTION	FY95	FY96	FY97	FY98	FY99 Est.	FY00 Appr
GENERAL FUND						
CURRENT TAXES	2,337,559	2,587,464	2,695,524	2,719,211	3,064,200	3,393,548
DELINQ. TAX	16,583	26,104	21,786	18,694	21,700	22,000
PENALTY & INT.	11,598	18,840	15,706	15,958	16,100	16,000
GENERAL PROP. TAX	**2,365,740**	**2,632,408**	**2,733,016**	**2,753,863**	**3,102,000**	**3,431,548**



LOCAL SALES TAX	**8,887,016**	**9,468,207**	**9,775,888**	**10,912,466**	**11,488,000**	**11,849,500**



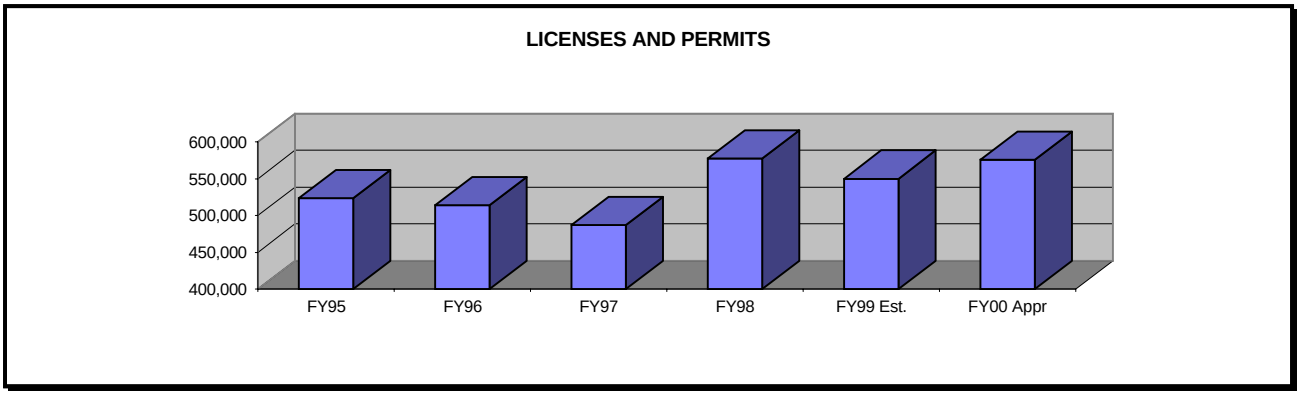
MIXED DRINK TAX	118,322	137,001	153,269	194,980	126,000	160,100
BANK FRANCHISE	0	0	0	0	0	0
NAT. GAS FRANCHISE	78,690	80,342	89,652	129,113	105,000	108,000
CABLE FRANCHISE	223,662	235,281	244,209	280,306	330,000	340,000
PHONE FRANCHISE	173,047	1,547,615	455,175	967,092	1,040,000	1,071,000
OIL/GAS FRANCHISE	3,169	8,559	292,909	30,900	30,600	31,500
IRRIG. FRANCHISE	0	100	0	0	0	0
USE OF STREETS	6,801	4,676	6,402	8,053	6,400	6,400
OTHER TAXES	**603,691**	**2,013,574**	**1,241,616**	**1,610,444**	**1,638,000**	**1,717,000**



MIX DRINK LICENSE	14,536	10,441	15,868	11,270	12,200	15,000
GAME MACHINES	2,769	3,368	3,120	0	0	2,500
BLDG. CONTRACTORS	8,047	11,137	21,998	20,855	17,500	18,000
ELEC. LICENSE	2,594	1,497	1,350	2,365	3,000	2,000

REVENUE HISTORY AND FY 00 ESTIMATES

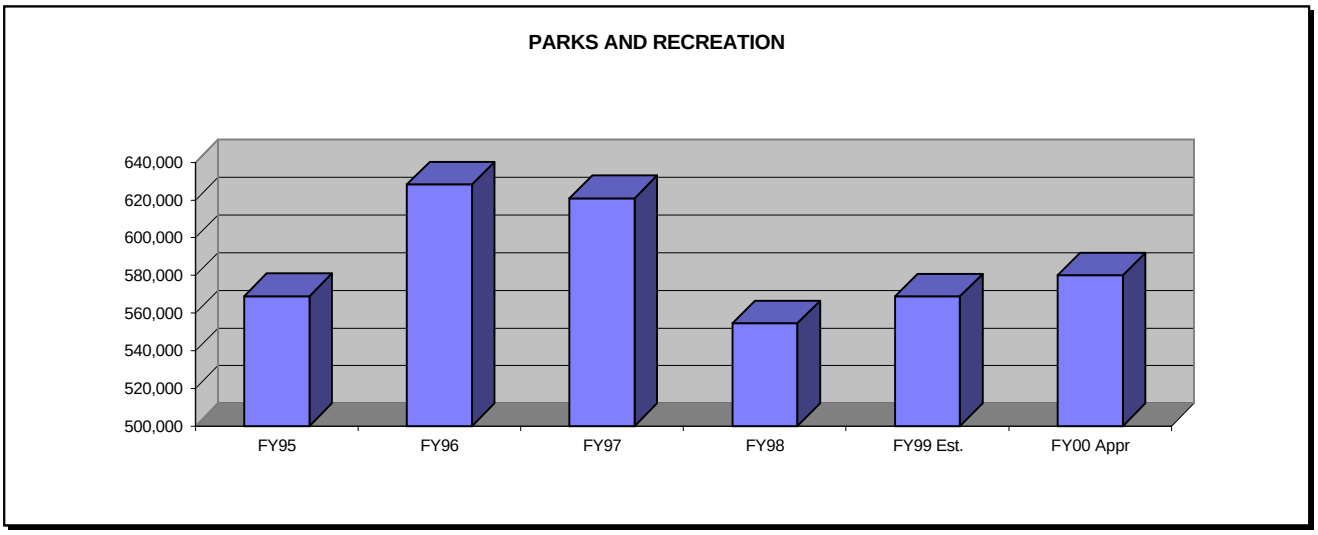
DESCRIPTION	FY95	FY96	FY97	FY98	FY99 Est.	FY00 Appr
TAXI	75	125	300	25	100	100
ITIN. VENDOR	2,098	558	630	576	900	500
LAWN SPRINKLER	3,109	3,283	2,605	2,325	2,000	2,500
MECHANICAL	19,226	22,988	18,530	22,061	15,000	23,000
PLUMBING	16,101	864	191	192	1,700	100
GRAVE CLOSERS	0	0	0	0	0	0
AMBULANCE	0	0	0	1,400	600	0
WRECKER	2,685	2,875	2,735	3,300	3,000	3,000
MINERAL DRILLING	18,366	7,564	8,553	2,600	0	2,000
ANIMAL LICENSES	115	30	0	0	0	0
BUILDERS PERMITS	314,476	314,007	293,466	353,263	350,000	360,500
ELECTRICAL PERMITS	31,824	33,358	27,157	34,926	30,000	30,900
PLUMBING PERMITS	30,742	40,315	30,990	59,204	40,000	41,200
MECHANICAL PERMITS					8,400	8,700
STREET CUT PERMITS	1,375	1,500	1,325	3,200	3,000	1,500
IRRIGATION PERMITS					2,000	2,100
MINERAL PIPELINES	0	0	0	0	0	0
CHILD SAFETY PROGRAMS	55,534	59,176	58,484	59,471	60,600	62,400
BICYCLE PERMITS	4	0	0	0	0	0
PARADE PERMITS	50	540	0	0	0	0
PERMITS	**523,726**	**513,626**	**487,302**	**577,033**	**550,000**	**576,000**



ADAMSON CONCES.	26,433	27,743	2,326	2,668	2,700	2,800
BEE CREEK CONCES.	6,586	7,115	7,364	1,737	1,000	1,100
CENTRAL CONCES.	32,978	51,572	48,229	7,674	6,500	6,700
LINCOLN CONCES.	0	191	1,792	319	500	500
SW LITTLE LEAGUE	36,641	27,468	28,222	6,536	2,500	0
SW SR LITTLE LEAGUE	13,032	13,817	9,703	555	600	700
SW POOL CONCES.	0	0	0	0	0	0
THOMAS POOL CONC.	0	0	0	0	0	0
WAYNE SMITH CONCES.			0	0	2,000	2,000
WPC CONCESSIONS	0	0	2,771	0	5,000	5,000
MISC CONCESSIONS	5,000	3,088	122,338	1,808	500	500
ADAMSON POOL	105,479	122,090	930	128,518	134,500	134,500
NATATORIUM	0	22,638	37,070	3,768	2,600	2,640
SW POOL	47,751	29,459	47,688	53,031	55,000	56,700
THOMAS POOL	11,152	15,217	14,065	15,683	16,000	16,500
AEROFIT SWIM LESSON	0	0	0	0	0	0
ADAMSON SWIM LESSON	32	0	0	0	0	0
SPORTS INST.: SWIM	47,595	58,433	62,185	69,041	71,100	73,200
SPORTS INST: SWIM TM	5,167	5,427	4,871	7,377	10,000	8,410
THOMAS SWIM LESSON	0	0	0	0	0	0
TENNIS PROGRAM	10,933	14,579	14,548	11,563	12,000	12,000
MISC SPORTS INST.	2,934	0	2,304	2,900	2,600	2,500
ADULT BASKETBALL	3,750	1,530	1,785	4,969	3,700	4,250
ADULT FLAG FOOTBALL	2,440	4,770	3,905	3,438	4,400	4,950
ADULT SOCCER	1,695	497	1,000	2,425	2,250	3,500
ADULT SOFTBALL	125,706	128,390	131,367	141,515	142,350	140,350

REVENUE HISTORY AND FY 00 ESTIMATES

DESCRIPTION	FY95	FY96	FY97	FY98	FY99 Est.	FY00 Appr
ADULT VOLLEYBALL	3,614	2,413	3,330	5,200	4,550	4,950
FITNESS RUN	4,560	4,132	623	787	4,000	4,000
TOURNAMENT	3,133	20,772	71	678	400	400
YOUTH BASKETBALL	16,055	16,028	21,741	22,360	21,700	22,200
YOUTH FLAG FOOTBALL	8,955	11,020	9,510	9,970	9,950	10,200
YOUTH GIRLS SOFTBALL	11,085	12,205	15,595	12,916	13,000	13,400
FOLKFEST	700	0	0	0	0	0
JAZZ FEST	0	0	0	0	0	0
WOLF PEN CREEK	0	0	0	0	0	0
MISC SPECIAL EVENTS	455	0	0	0	200	200
TEEN CENTER	2,897	409	934	1,111	2,000	4,000
TEEN CENTER MEMBERS	67	15	15	0	200	300
COURT LIGHT FEES	0	0	0	0	0	0
LINCOLN CENTER PASSES	157	103	806	1,588	1,500	2,000
HISTORICAL PROJECTS	200	0	0	0	0	0
OTHER PARKS REVENUE (NT)			0	0	8,000	0
MISC PARKS	8,153	2,168	638	11,712	200	10,750
BALLFIELD RENTALS	1,845	2,445	3,270	4,048	2,200	4,000
LINCOLN RENTALS	4,140	3,922	240	1,775	4,700	4,000
POOL RENTALS	0	0	0	0	0	0
PARK PAVILION RENTALS	17,700	18,635	19,750	16,784	18,000	19,800
TEEN CENTER RENTALS	0	120	30	0	500	1,000
PARKS AND RECREATION	**569,020**	**628,411**	**621,016**	**554,454**	**568,900**	**580,000**

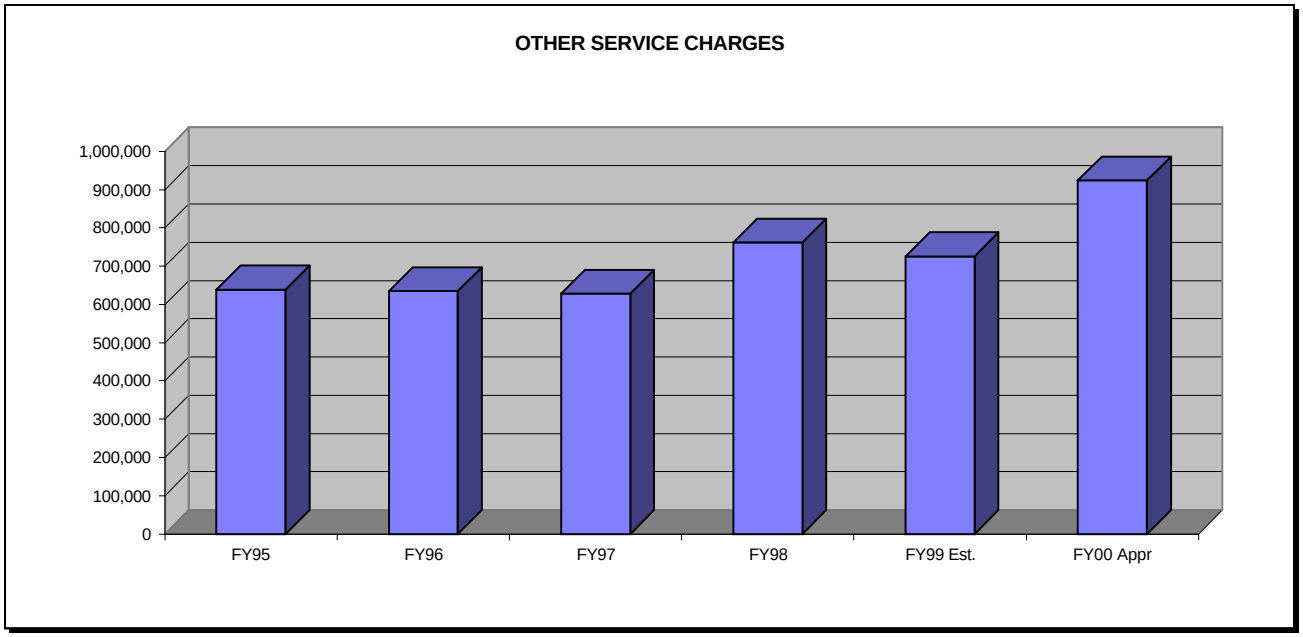


HAZARD MATERIALS RESP.	140	0	0	0	0	0
HOUSING OF PRISONERS	0	0	0	0	0	0
FINGERPRINTING	730	0	4,718	3,328	4,700	4,800
POLICE REPORTS	7,051	10,453	15,672	13,898	9,000	9,200
RECORDS CHECKS	744	723	1,596	1,466	1,500	1,500
ARREST FEES	79,338	74,487	67,040	61,100	79,600	141,200
WARRANT SERVICE FEES	30,760	60,462	79,982	65,064	0	0
ESCORT SERVICES	4,311	12,610	11,250	9,400	15,000	15,600
FALSE ALARMS	24,650	19,300	23,900	23,370	27,000	27,500
ALARM FEES	0	0	0	0	0	75,000
RESTITUTION	35	0	100	0	1,700	1,700
OTHER	36,954	50,164	4,412	76,184	75,300	76,800
POLICE DEPARTMENT	**184,713**	**228,199**	**208,670**	**253,810**	**213,800**	**353,300**
EMS TRANSPORT	282,637	241,206	264,131	257,776	275,000	305,000
EMS BASIC TREATMENT	0	7,065	5,557	10,359	10,000	10,000
EMS ATHLETIC STANDBY	0	168	0	168	100	100
OTHER STANDBYS	0	0	0	0	0	0
EMS REPORTS	120	67	326	75	100	100

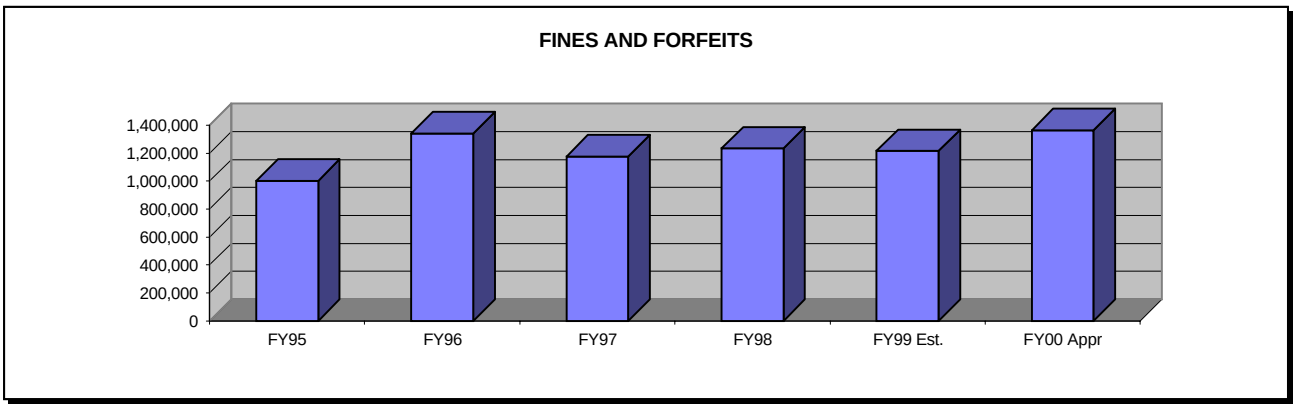
REVENUE HISTORY AND FY 00 ESTIMATES

DESCRIPTION	FY95	FY96	FY97	FY98	FY99 Est.	FY00 Appr
HAZARD MATERIALS RESP.	8,407	5,139	2,207	3,131	2,500	5,000
AUTO HOOD TEST	270	450	450	510	700	1,000
AUTO FIRE ALARM	635	570	450	1,680	1,200	1,200
DAY CARE CENTERS	480	360	480	630	600	800
FOSTER HOMES	30	90	0	0	0	0
HEALTH CARE FACILITIES	100	150	100	250	300	300
NURSING HOMES	50	100	100	0	200	200
SPRINKLER/STANDPIPE	2,950	1,850	1,625	4,355	3,800	3,800
NATURAL GAS SYSTEM	0	0	0	0	0	0
FUEL LINE LEAK	30	90	120	180	200	200
FUEL TANK LEAK	30	90	90	90	180	180
CODE ENFORCEMENT ADMIN FEE			0	0	1,200	1,200
MOWING FEE CHARGES			0	0	3,000	5,000
RESTITUTION	0	77	0	0	0	0
FIRE REPORTS	83	225	459	489	470	100
SITE ASSESSMENT FEES	0	25	0	0	0	0
OTHER	0	196	(125)	14,367	8,000	250
FIRE DEPARTMENT	**295,822**	**257,918**	**275,970**	**294,060**	**307,550**	**334,430**
NON-ROUTINE ST. SWEEPS	0	0	0	0	0	0
STREET CUT REPAIRS	5,300	6,000	5,354	800	900	3,500
MISCELLANEOUS	1,140	0	0	0	150	0
PUBLIC WORKS	**6,440**	**6,000**	**5,354**	**800**	**1,050**	**3,500**
ACCIDENT FEES	0	230	0	0	0	0
TIME PMT FEE/EFFICIENCY				1,030	2,000	2,000
TIME PMT/UNRESERVED				4,031	8,400	8,400
WARRANT SERVICE FEES	0	0	0	3,063	60,000	50,000
GENERAL ADMIN. FEES	53,466	57,641	41,343	37,277	50,000	75,111
TEEN COURT				137	500	370
GENERAL ADMIN FEES				160	200	200
COURT DISMISSAL FEES	29,170	19,540	12,513	18,719	20,000	14,000
MUNICIPAL COURT	**82,636**	**77,411**	**53,856**	**64,417**	**141,100**	**150,081**
LOT MOWING	3,120	3,205	3,265	4,430	0	3,200
GENERAL ADMIN. FEES	4,150	5,160	5,164	0	0	5,000
MAPS/PLANS/ORDINANCE	448	419	391	0	200	600
XEROX/REPRO CHARGES	341	110	1	0	100	100
MISC. CHARGES	50	11	3,989	5,289	1,500	100
FILING FEES	14,190	22,298	25,045	28,790	38,000	39,100
XEROX/REPRO CHARGES				560	0	0
MISC PLANNING CHARGES	11,778	1,812	1,475	5,554	5,000	5,200
O&G PIPELINE ADMIN. FEES	0	0	0	75,330	0	0
MAPS/PLANS/ORDINANCES	2,821	2,464	2,380	910	1,000	2,000
XEROX/REPRO/ CHARGES	2,123	5	0	8	0	0
MISC ENGINEERING	13,745	14,028	28,400	15,853	5,000	15,000
DEVELOPMENT SERVICES	**52,766**	**49,512**	**70,110**	**136,724**	**50,800**	**70,300**
CERTIFICATE SEARCHES	15,817	14,970	12,194	11,649	10,500	12,000
FILING FEES	136	0	138	44	0	0
XEROX/REPRO CHARGES	604	344	402	581	1,200	500
GENERAL GOVT.	**16,557**	**15,314**	**12,734**	**12,274**	**11,700**	**12,500**
ARREST FEES	0	0	0	0	0	0
AMBULANCE	0	0	0	0	0	0
FALSE ALARM FEE	0	0	0	0	0	0
FILING FEES	0	0	0	0	0	0
MAPS/PLANS/ORDINANCES	0	0	866	(10)	0	0
XEROX/REPRO CHARGES	0	0	0	20	0	0
OTHER MISC CHARGES	0	74	120	15	0	0
FRANCHISE APP. FEES	0	0	550	0	0	0
OTHER SERVICE CHARGES	**638,934**	**634,428**	**628,230**	**762,110**	**726,000**	**924,111**

REVENUE HISTORY AND FY 00 ESTIMATES



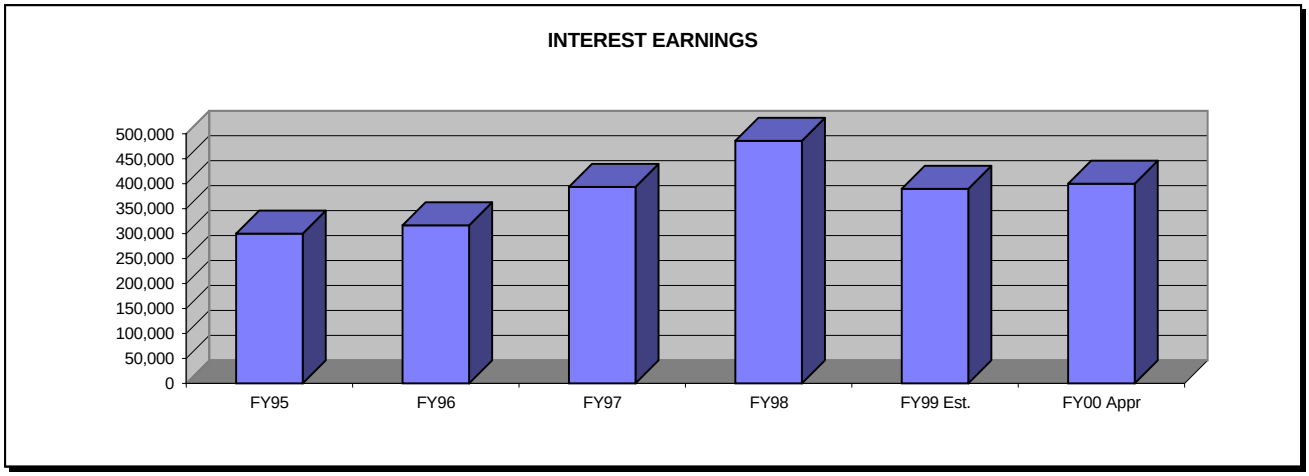
DESCRIPTION	FY95	FY96	FY97	FY98	FY99 Est.	FY00 Appr
FINES/PENALTIES	0	0	0	0	0	0
MUNICIPAL COURT FINES	0	0	0	0	0	0
CHILD SAFETY	7,910	11,350	7,983	1,300	0	2,500
CITY PARKING FINES	111,557	115,213	102,084	66,329	27,000	64,435
CITY PEDESTRIAN FINES	2,577	8,559	123	0	0	0
TRAFFIC FINES	35,162	32,102	28,235	24,002	54,000	128,865
OTHER MUN. COURT FINES	844,941	1,174,616	1,037,366	1,140,298	1,134,000	1,167,900
MISC. FINES AND PENALTIES	1,000	1,325	1,265	1,675	1,000	1,300
FORFEITED DEPOSITS	400	(300)	0	0	0	0
PERF. GUARANTEE	0	0	0	0	0	0
MISC. FORFEITS	0	0	0	0	0	0
FINES/FORFEITS	**1,003,547**	**1,342,865**	**1,177,056**	**1,233,604**	**1,216,000**	**1,365,000**



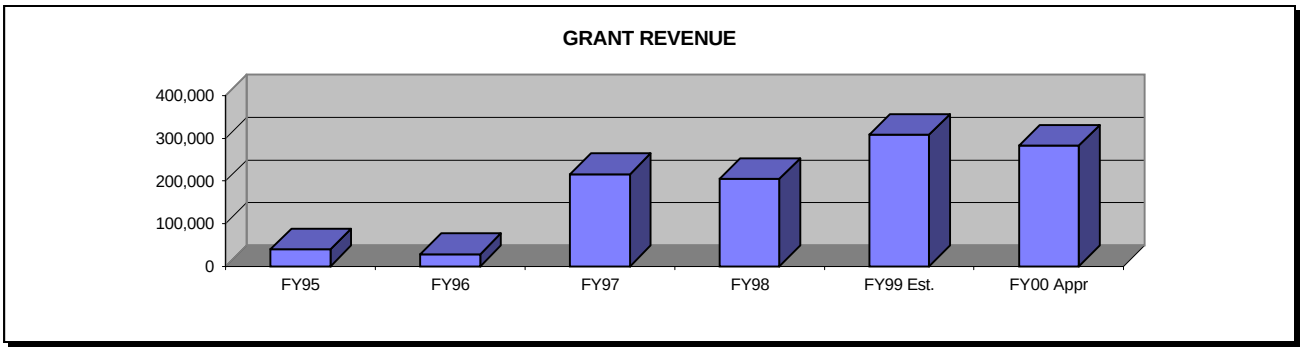
BANK ACCOUNT INTEREST	21,843	18,182	11,126	1,935	22,000	21,800
INTEREST ON INVESTMENTS	226,029	276,510	380,360	383,520	365,000	377,200
CEMETERY	0	0	0	0	0	0
BVSWMA/ROLLER	18,777	2,015	896	0	0	0

REVENUE HISTORY AND FY 00 ESTIMATES

DESCRIPTION	FY95	FY96	FY97	FY98	FY99 Est.	FY00 Appr
*	0	0	0	0	0	0
OTHER	32,902	20,520	1,079	49,314	1,000	1,000
REALIZED GAIN/LOSS				50,640	2,000	0
OTHER INTEREST REVENUE	0	0	0	0	0	0
TOTAL INTEREST	**299,551**	**317,227**	**393,461**	**485,409**	**390,000**	**400,000**



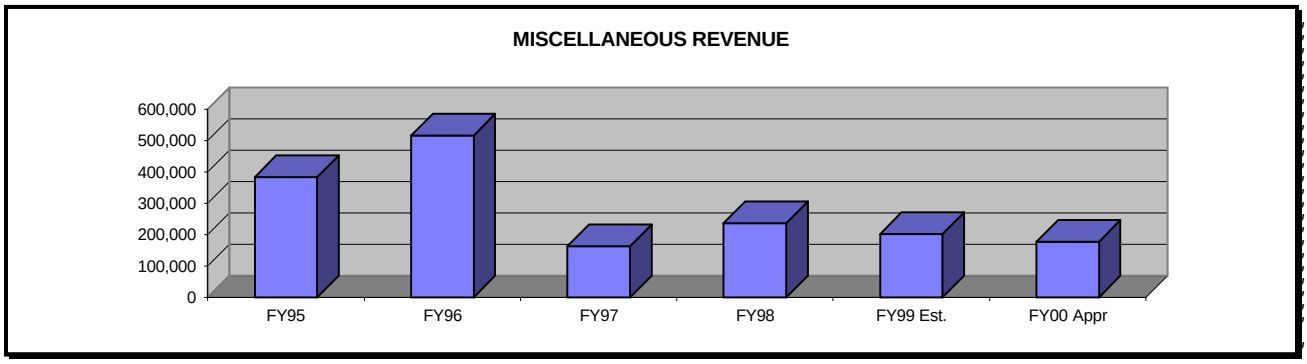
POLICE GRANTS				0	6,400	127,814
POLICE GRANTS	22,807	17,179	198,662	182,398	285,000	155,000
GRANT/91-04-02-B1-AN	0	0	0	0	0	0
GRANT/92-04-02-B1-AK	0	0	0	0	0	0
GRANT/94-04-02-B1-BG	0	0	0	0	0	0
TRASER GRANT/B1CY	0	0	0	0	0	0
FED GRANT: PLANNING	16,257	9,000	6,991	4,667	0	0
URB TRANS STDY	0	0	0	0	0	0
STATE GRANT: PARKS	0	2,034	10,144	2,605	0	0
OTHER INTERGOVERN. REV	0	0		14,786	17,000	0
INTER. GOV'T. REVENUE *	**39,064**	**28,213**	**215,797**	**204,456**	**308,400**	**282,814**



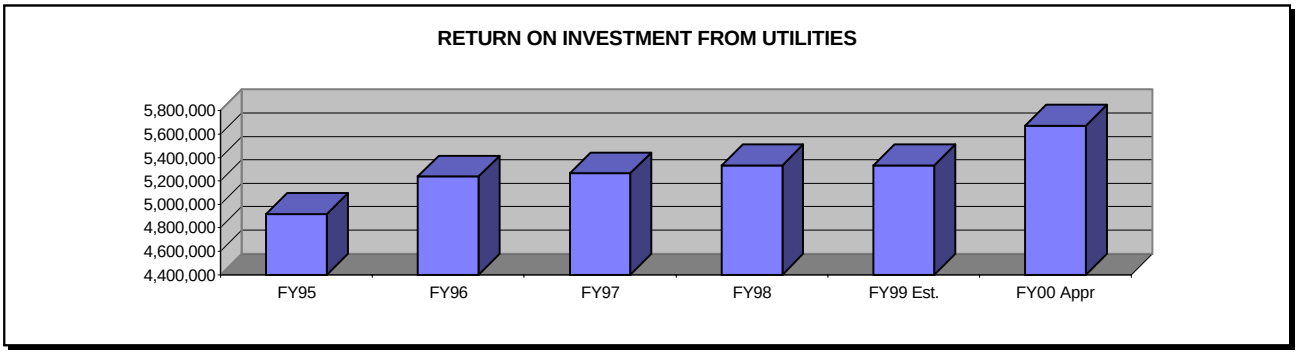
CAPITAL IMPRV. ASSESSMENT *	59,141	17,216	2,152	36,566	20,100	5,000
MINERAL LEASES	0	0	0	0	0	0
MINERAL ROYALTY INTERESTS	13,395	7,081	4,147	1,850	1,800	2,000
MISC. RENTS AND ROYALTIES	26,651	27,648	28,260	19,119	26,600	39,700
ROLLER (PRINCIPAL)	8,671	13,712	14,832	0	0	0
CRIME PREVENTION	400	680	300	135	500	500
CO-SPONSORED EVENTS	0	10,000	0	3,736	0	0
OTHER	0	0	0	0	0	0
MISC. DONATIONS	100,639	50	250	0	50	50
DAMAGE REIMBURSEMENT	170	5,921	1,341	2,251	3,000	5,650
FUEL TAX REIM.	0	0	0	0	0	0
OTHER REIMBURSED EXP.	0	112,000	0	1,530	5,000	5,000
CASH OVER/SHORT	884	173	(496)	36	0	0

REVENUE HISTORY AND FY 00 ESTIMATES

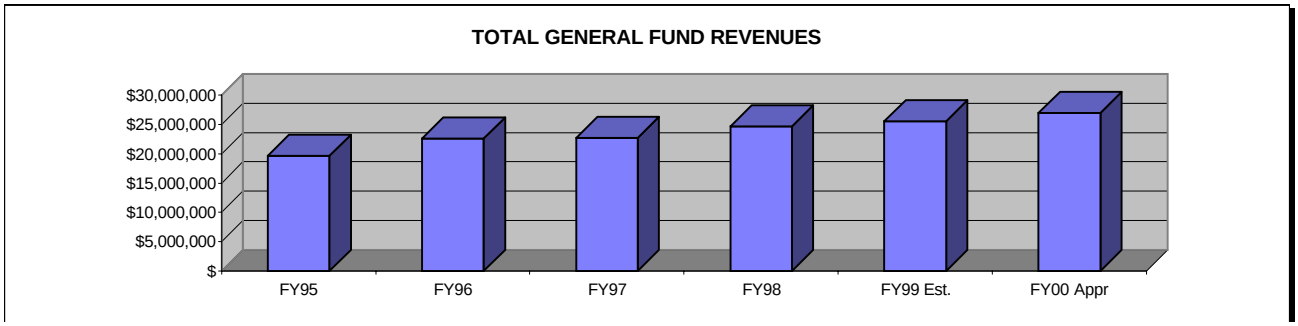
DESCRIPTION	FY95	FY96	FY97	FY98	FY99 Est.	FY00 Appr
COLLECTION SERVICE FEES	45,736	55,976	46,767	33,928	60,000	61,800
CRIMINAL INVEST. REVENUES	0	543	25	0	0	0
SALE OF ABANDONED PROP.	1,670	2,264	4,147	1,917	3,000	1,000
SALE OF CEMETERY LOTS	28,926	32,280	700	0	300	300
GENERAL FUND REVENUE	0	0	0	0	0	0
CEMETERY FUND REVENUE	0	0	0	0	0	0
SALE OF SCRAP	12,725	1,848	4,026	3,224	1,000	1,000
OTHER RECYCLING	0	0	0	0	0	0
OTHER	7,592	29,530	32,766	99,322	30,050	31,000
OTHER MISC REV NT	0	428	1,606	0	0	0
SALE OF FIXED ASSETS	77,913	199,300	22,365	32,375	50,600	25,000
MISCELLANEOUS	**384,513**	**516,650**	**163,188**	**235,989**	**202,000**	**178,000**



ROI: ELECTRIC	3,600,000	3,773,500	3,773,500	3,773,500	3,773,500	3,952,785
ROI: WATER	615,000	622,800	661,500	708,000	726,000	766,200
ROI: SEWER	550,000	585,950	645,900	661,000	658,000	692,600
ROI: SOLID WST	150,000	154,500	183,000	188,000	176,475	262,300
CEDAR CREEK	0	100,000	0	0	0	0
RETURN ON INVESTMENT	**4,915,000**	**5,236,750**	**5,263,900**	**5,330,500**	**5,333,975**	**5,673,885**

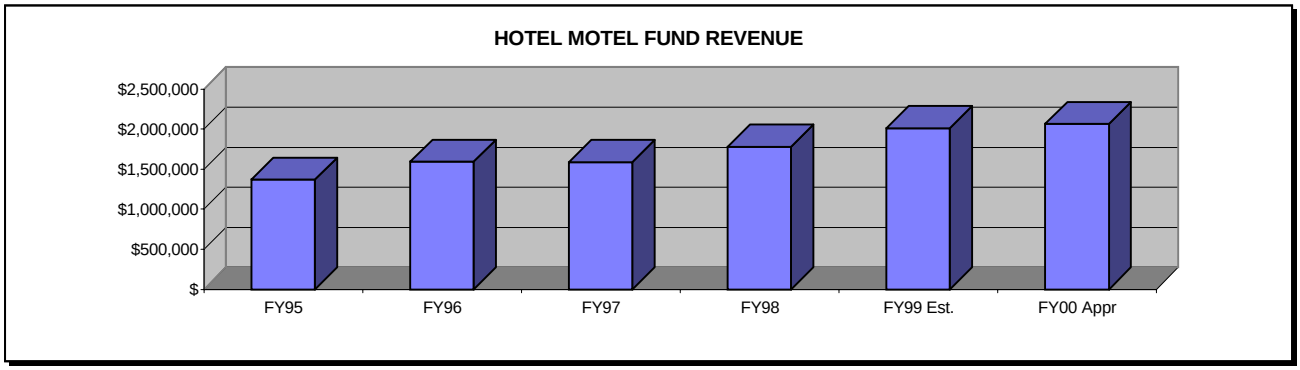


TOTAL GENERAL FUND:	**$19,660,782**	**$22,603,520**	**22,700,470**	**$24,660,328**	**$25,523,275**	**$26,977,858**

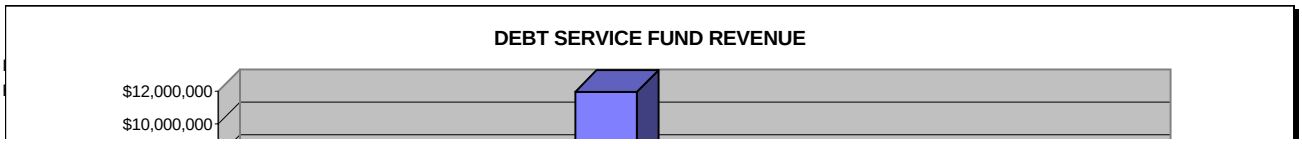


REVENUE HISTORY AND FY 00 ESTIMATES

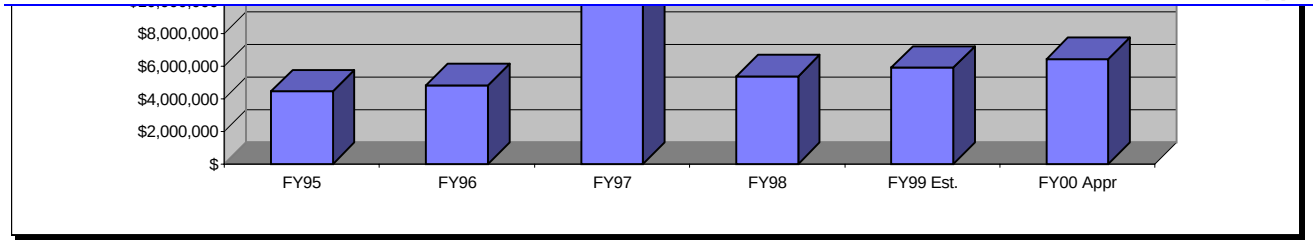
DESCRIPTION	FY95	FY96	FY97	FY98	FY99 Est.	FY00 Appr
HOTEL/MOTEL FUND						
HOTEL/MOTEL TAX REV.	1,221,485	1,384,913	1,401,121	1,555,051	1,800,000	1,854,000
PENALTY AND INTEREST	94	780	0	2	0	0
WPC CONCESSION	6,901	12,716	15,998	3,200	4,500	4,500
WPC REVENUE	44,264	46,058	34,763	28,436	20,000	20,000
REIMBURSED EXPENSES			0	7,487	10,000	10,000
FINES AND FORFEITS	240	0	(5,672)	316	0	0
INTEREST	24,744	38,219	48,251	64,842	50,000	60,000
CONFERENCE CENTER	62,381	64,670	70,886	83,552	94,000	85,000
BUILDINGS	0	26,990	4,764	0	0	0
RENTS AND ROYALTIES NT	0	3,929	4,020	5,234	6,000	6,200
RENTS AND ROYALTIES TX	0	6,203	6,711	10,668	12,000	12,400
OTHER RENTALS	0	109	0	0	0	0
CONTRIBUTIONS/DONATIONS	0	0	0	0	0	0
CASH OVER/SHORT	68	17	46	9	0	0
CO-SPONSORED EVENTS			0	10,000	0	0
HIST PRES PROJ.	3,658	373	836	1,003	1,000	1,000
OTHER	7,842	4,981	7,214	12,656	500	500
OTHER MISC REV TAXABLE			0	0	4,000	4,000
OTHER MISC REV NON TAXABLE			0	0	10,400	10,400
SALE OF GEN FIXED ASSETS	0	1,850	0	0	0	0
TOTAL HOTEL/MOTEL FUND	**$1,371,677**	**$1,591,808**	**$1,588,938**	**$1,782,456**	**$2,012,400**	**$2,068,000**



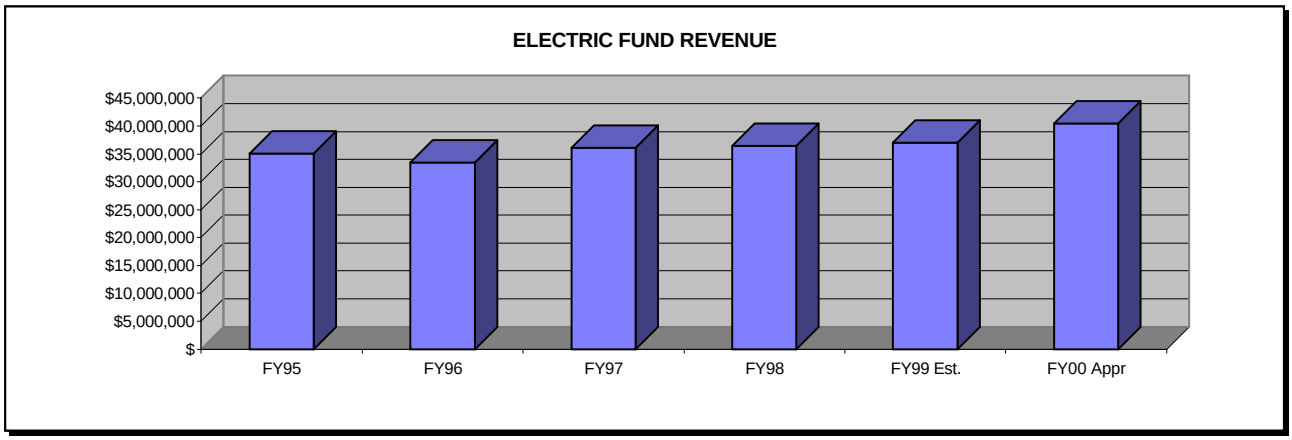
DEBT SERVICE FUND						
CURRENT TAXES	4,065,691	4,499,526	4,737,522	4,968,916	5,066,300	5,540,428
DELINQUENT TAXES	36,172	48,878	38,347	31,611	37,600	23,724
PENALTY AND INTEREST	22,373	35,261	26,025	23,500	29,250	23,723
INTEREST ON INVESTMENTS	137,602	127,575	157,854	186,581	216,100	249,327
REALIZED GAIN/LOSS				21,713	0	0
INTEREST ON BONDS	17,785	0	46,676	45,484	35,756	17,492
BVSWMA/EQUIPMENT	123,869	19,778	14,922	9,771	5,000	0
LOAN/NOTE PAYMENTS	46,488	79,735	84,592	89,743	95,209	100,214
OTHER	4	0	0	283	0	469,978
PROCEEDS-GO BONDS	0	0	6,545,000	0	0	0
PREMIUM ON BONDS	0	0	260,755	0	0	0
TRANSFERS IN	0	0	0		411,101	
OTHER	0	0	64,515		0	
TOTAL DEBT SERVICE FUND	**$4,449,984**	**$4,810,753**	**$11,976,208**	**$5,377,602**	**$5,896,316**	**$6,424,886**



REVENUE HISTORY AND FY 00 ESTIMATES



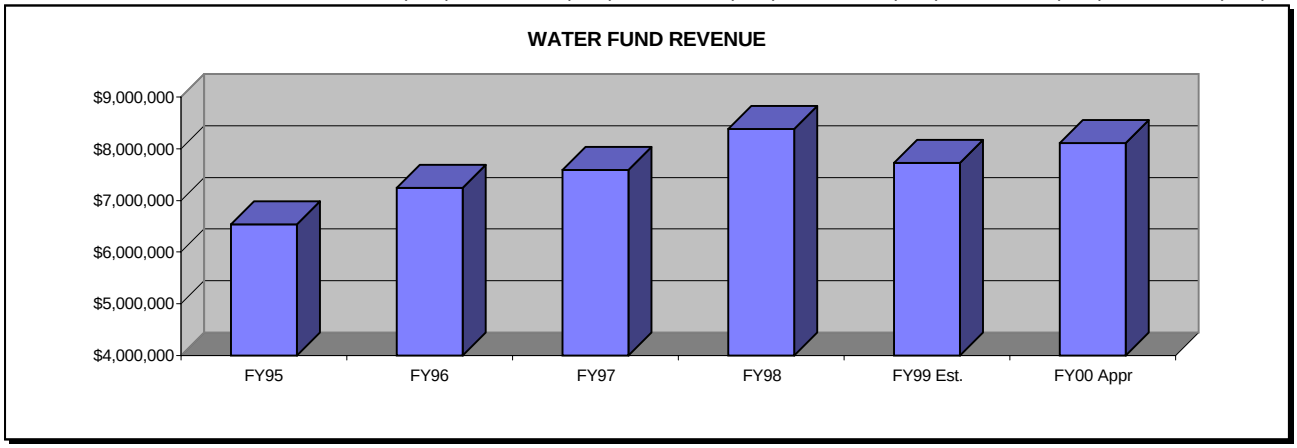
DESCRIPTION	FY95	FY96	FY97	FY98	FY99 Est.	FY00 Appr
ELECTRIC FUND						
SALES OF ELECTRICITY	0		0	0	0	0
RESIDENTIAL SALES	18,085,015	17,485,890	18,495,384	18,855,794	19,900,000	21,078,959
COMMERCIAL/INDUSTRIAL	15,597,808	14,089,339	14,717,254	14,265,247	14,300,000	16,562,039
SECURITY LIGHTS	53,362	56,429	58,865	56,598	56,000	57,000
INTERDEPARTMENTAL SALES	0	0	0	0	0	0
OTHER ELECTRIC SALES	13,723	16,921	15,513	19,688	15,000	17,000
ELECTRIC PROPERTY RENTAL	20,304	50,888	51,345	51,869	51,870	52,000
FORF DISCOUNTS/PENALTIES	339,935	361,996	393,233	422,032	430,000	430,000
INTERDEPARTMENTAL RENTS	0	0	0	0	0	0
CONNECT FEES	201,386	220,560	212,136	205,241	200,000	200,000
MISC OPERATING REVENUES	0	69	973,689	1,150,873	1,000,000	1,000,000
INTEREST ON INVESTMENTS	533,584	889,969	809,689	1,084,003	900,000	900,000
REALIZED GAIN/LOSS				138,044	0	0
RSVD INT: REV BOND I&S	0	0	27,421	0	0	0
RSVD INT: ENERGY	0	0	0	0	0	0
GARAGE TRUCKS/CONTAINERS	64,854	52,842	39,982	26,251	11,600	11,600
NORTHGATE REVITAL.	0	14,890	26,400	20,328	7,536	7,000
CEDAR CREEK	0	48,356	0	0	0	0
UNDERGROUND CONSTRUCTION	55,586	760	0	0	0	0
OVERHEAD CONSTRUCTION	1,464	0	0	0	0	0
STREET LIGHTING	10,700	600	250	150	150	150
DAMAGE REIMBURSEMENT	12,730	13,847	48,357	21,001	10,000	10,000
OTHER REIMBURSED EXPENSE				7,425	0	0
CASH OVER/SHORT	(72)	100	(43)	10	0	0
COLLECTION SERVICE FEES	3,505	6,118	31,391	31,976	32,000	32,000
MINERAL ROYALTY INTERESTS	1,438	990	701	427	500	500
LAND RENTALS/LEASES	0	0	0	0	0	0
SALE OF SCRAP	14,341	30,260	12,678	13,485	10,000	10,000
SALE OF SURPLUS PROP	6,950	220	5,133	10,370	0	0
MISC NONOPERATING REVENUE	43,473	103,531	138,209	50,243	60,000	60,000
CONTRIBUTED DONATIONS	0	0	2,467		0	
TOTAL ELECTRIC FUND	**$35,060,086**	**$33,444,575**	**$36,060,054**	**$36,431,055**	**$36,984,656**	**$40,428,248**



WATER FUND

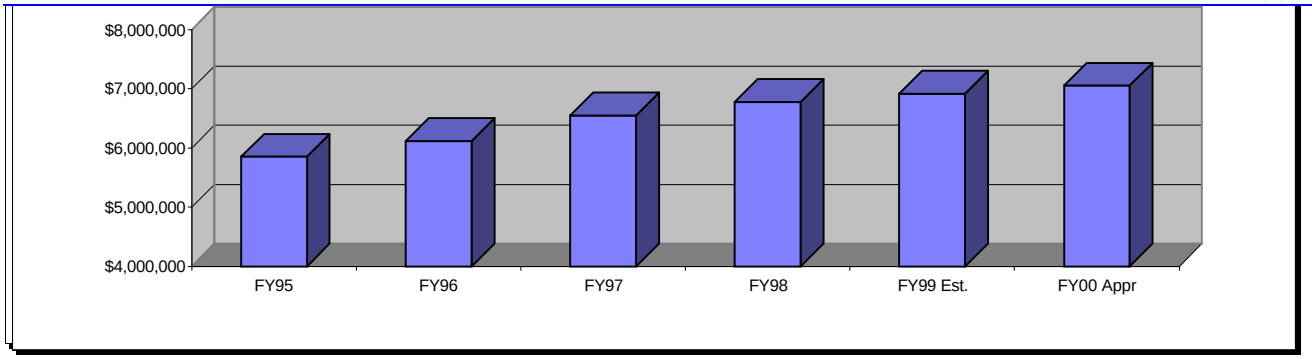
REVENUE HISTORY AND FY 00 ESTIMATES

DESCRIPTION	FY95	FY96	FY97	FY98	FY99 Est.	FY00 Appr
RESIDENTIAL	3,167,929	3,562,521	3,600,654	3,717,170	3,746,000	3,821,000
COMMERCIAL	2,939,903	3,215,266	3,267,862	4,045,370	3,400,000	3,468,000
OUTSIDE CITY LIMITS	0	0	0	0	0	0
FORF DISCOUNTS/PENALTIES	61,477	77,472	80,387	97,738	85,200	87,000
CONNECT FEES	32,243	36,053	37,562	33,680	35,800	36,500
WATER TAPS	309,150	246,330	210,400	275,500	244,100	249,000
MISC OPERATING REVENUES	300	0	1,001	0	350	350
INTEREST ON INVESTMENTS	7,840	85,631	380,301	187,095	218,000	450,000
INTEREST ON NOTES/LOANS	0	0	12	0	0	0
DAMAGE REIMB.	1,485	10,081	232	3,970	0	0
OTHER REIMB.	4	732	1,435	6,537	0	0
CASH OVER/SHORT	1	0	0	0	0	0
COLLECTION SERVICE FEES	0	0	0	0	0	0
LAND RENTALS/LEASES	0	1,500	0	300	0	0
SALE OF SCRAP	1,348	415	700	436	450	450
SALE OF SURPLUS PROPERTY	11,183	30	2,000	8,950	0	0
MISC NONOPERATING REVENUE	536	1,716	614	560	600	600
REIMB ADMIN: ELECTRIC	0	0	0	0	0	0
REIMB ADMIN: SEWER	0	0	0	0	0	0
OTHER REVENUE	0	0	0	0	0	0
TOTAL WATER FUND	**$6,533,399**	**$7,237,747**	**$7,583,160**	**$8,377,306**	**$7,730,500**	**$8,112,900**



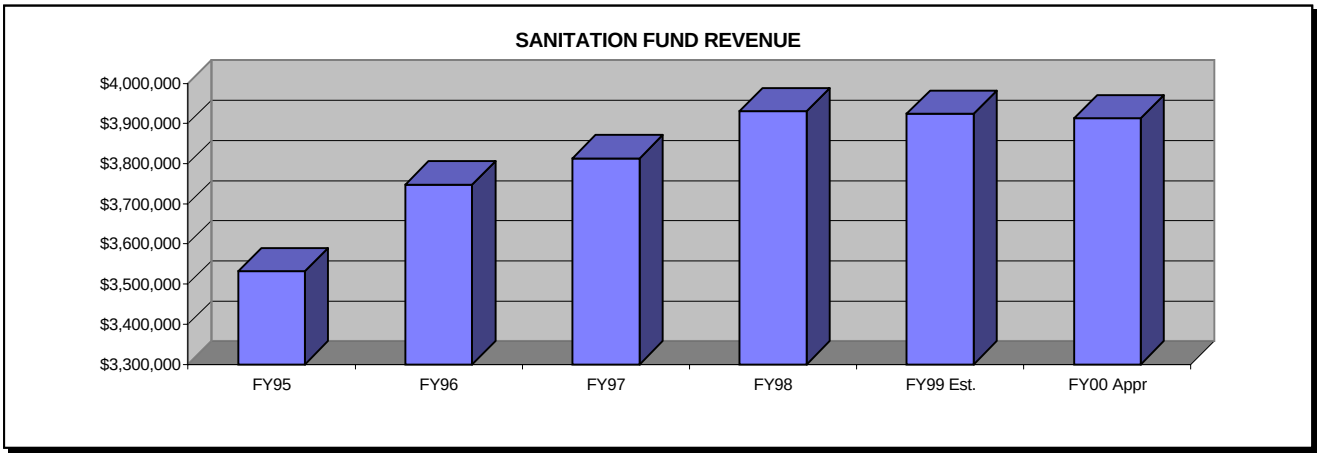
WASTEWATER FUND						
RESIDENTIAL	4,750,043	4,920,438	5,253,848	5,432,402	5,541,000	5,652,000
COMMERCIAL	828,270	866,877	904,101	1,016,717	1,037,000	1,058,000
OUTSIDE CITY LIMITS	0	0	0	0	0	0
FORF DISCOUNTS/PENALTIES	57,059	66,250	73,287	82,355	74,000	75,400
SEWER TAPS	111,350	157,650	108,700	144,950	137,000	140,000
MISC OPERATING REVENUES	189	1,843	0	0	600	600
INTEREST ON INVESTMENTS	57,925	83,556	196,236	79,182	120,000	122,000
REALIZED GAIN/LOSS				11,830	0	0
RESRVD INT: REV BOND I&S	32,157	0	10,623	0	0	0
INTEREST: OTHER	0	0	0	0	0	0
SPEC ASSMT/IMPACT	0	0	0	0	0	0
REIMBURSED EXPENSES	2,448	986	172	0	0	0
CASH OVER/SHORT	0	0	0	0	0	0
COLLECTION SERVICE FEES	0	0	0	0	0	0
MINERAL ROYALTY INTERESTS	0	0	0	0	0	0
SALE OF SCRAP	0	92	0	0	0	0
SALE OF SURPLUS PROPERTY	15,328	17,685	1,500	7,725	5,000	5,000
MISC. NONOPERATING REVENUE	378	4,287	727	257	0	0
TOTAL WASTEWATER FUND	**$5,855,147**	**$6,119,664**	**$6,549,194**	**$6,775,418**	**$6,914,600**	**$7,053,000**

REVENUE HISTORY AND FY 00 ESTIMATES



SANITATION FUND

DESCRIPTION	FY95	FY96	FY97	FY98	FY99 Est.	FY00 Appr
RESIDENTIAL	1,994,575	2,127,148	2,205,009	2,259,357	2,222,100	2,268,100
COMMERCIAL	1,295,921	1,361,664	1,374,722	1,431,377	1,398,300	1,380,200
COMMERCIAL/NONTAXABLE	1,316	5,682	2,705	9,633	8,100	8,260
INFECTIOUS WASTE	0	0	663	(55)	0	0
STATE SURCHARGE	0	1,462	1,286	1,882	0	0
LANDFILL	0	0	0	0	0	0
DRAINAGE FEES	0	0	0	0	0	0
DEAD ANIMAL PICKUP	250	811	806	908	500	510
MISC. FEES	150	3,643	20,085	22,786	4,650	4,740
DUMPSTER SALES	50	0	0	0	0	0
FORF DISCOUNTS/PENALTIES	33,050	39,146	42,171	46,272	56,400	57,530
OTHER OPRTNG: RECYCLING	62,211	33,317	20,078	16,477	24,000	25,000
MISC OPERATING REVENUES	0	708	1,523	2,368	2,960	3,020
INTEREST ON INVESTMENTS	39,291	61,380	84,088	98,974	95,200	97,100
REALIZED GAIN/LOSS				12,837	0	0
BVSWMA/ASSET TRANSFER	52,126	44,658	20,500	27,847	41,700	42,540
SPEC ASSESMENT	0	0	0	0	0	0
REIMBURSED EXPENSES	0	0	0	0	0	0
CONTRIBUTIONS./DONATIONS	10,000	12,000	0	0	5,000	5,100
EARNINGS IN JOINT VENTURE	0	0	0	0	0	0
CASH OVER/SHORT	0	0	0	0	0	0
COLLECTION SERVICE FEES	23	24	0	0	0	0
SALE OF SCRAP	0	241	32	0	100	300
SALE OF SURPLUS PROPERTY	41,850	47,500	29,065	0	65,000	20,000
MISC. NONOPERATING REVENUE	1,380	8,754	907	97	400	410
REIMB ADMIN: LANDFILL	0	0	0	0	0	0
GRANTS	0	0	10,000		0	
TOTAL SANITATION FUND	**$3,532,193**	**$3,748,138**	**$3,813,640**	**$3,930,760**	**$3,924,410**	**$3,912,810**



APPENDIX E

CITY OF COLLEGE STATION CHARTER

ARTICLE V - THE BUDGET

ARTICLE V
THE BUDGET

Fiscal Year;

Section 45. The fiscal year of the City of College Station shall be determined by ordinance of the Council. Such fiscal year shall also constitute the budget and accounting year.

Preparation and Submission of Budget;

Section 46. The City Manager, between thirty (30) and ninety (90) days prior to the beginning of each fiscal year, shall submit to the City Council a proposed budget which shall provide a complete financial plan for the fiscal year, and shall contain the following:

(1) A budget message, explanatory of the budget, which shall contain an outline of the proposed financial policies of the city for the fiscal year, shall set forth the reasons for salient changes from the previous fiscal year in expenditure and revenue items and shall explain any major changes in financial policy.

(2) A consolidated statement of receipts and expenditures for all funds.

(3) An analysis of property valuations and the tax rate, which may be based on an estimated tax roll prepared by the Central Appraisal District, if the final roll has not been certified.

(4) All operating funds and resources in detail.

(5) Detailed estimates of expenditures shown separately for each activity. Such estimates of expenditures are to include an itemization of position showing the number of persons having each title and the total regular pay for each position.

(6) A revenue and expense statement for all types of bonds and other obligations of the city.

(7) A description of all outstanding bonds and other obligations of the city, showing as to each issue, the rate or rates of interest, the date of the issue, the maturity date or dates, the amount authorized, the amount issued, and the amount outstanding.

(8) A schedule of requirements for the principal and interest on each issue of bonds and other obligations of the city.

(9) A special funds section.

(10) The appropriation ordinance.

(11) The tax levying ordinance.

Anticipated Revenues Compared With Other Years in Budget;

Section 47. In preparing the budget the City Manager shall, in the form which he presents to the City Council, place in parallel columns opposite the several items of revenue the actual amount of each item for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

Proposed Expenditures Compared With Other Years;

Section 48. The City Manager shall, in the preparation of the budget, place in parallel columns opposite the various items of expenditures the actual amount of such items of expenditures for the last completed fiscal year, the estimated for the current fiscal year, and the proposed amount for the ensuing fiscal year.

Budget a Public Record;

Section 49. The budget and all supporting schedules shall be filed with the City Secretary when submitted to the City Council and shall be a public record for inspection by anyone. The City Manager shall cause copies to be made for distribution to all interested persons.

Notice of Public Hearing on Budget;

Section 50. At the meeting at which the budget is submitted, the city council shall fix the time and place of a public hearing on the budget and shall cause to be published a notice of the hearing setting forth the time and place thereof at least five (5) days before the date of the hearing.

Public Hearing on Budget;

Section 51. At the time and place set for a public hearing on the budget, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the budget submitted, and all interested persons shall be given an opportunity to be heard for or

against any item or the amount of any item therein contained.

Proceedings on Budget After Public Hearing Amending Or Supplementing Budget;

Section 52. After the conclusion of such public hearing, the City Council may insert new items or may increase or decrease the items of the budget, except items in proposed expenditures fixed by law. Before inserting any additional item or increasing any item of appropriation which will increase the total budget by ten percent or more, it must cause to be published a notice setting forth the nature of the proposed increases and fixing a place and time, not less than five (5) days after publication, at which the city council will hold a public hearing thereon.

Proceedings on Adoption of Budget;

Section 53. After such further hearing, the City Council may insert the additional item or items, and make the increase or increases, to the amount in each case indicated by the published notice, or to a lesser amount; but where it shall increase the total proposed expenditures, it shall also provide for an increase in the total anticipated revenue to at least equal such total proposed expenditures.

Vote Required for Adoption;

Section 54. The budget shall be adopted by the favorable vote of a majority of the members of the entire city council.

Date of Final Adoption; Failure to Adopt;

Section 55. The budget shall be finally adopted not later than the twenty-seventh day of the last month of the fiscal year. Should the City Council take no final action on or prior to such day, the budget as submitted by the City Manager shall be deemed to have been finally adopted.

Effective Date of Budget; Certification; Copies Made Available;

Section 56. Upon final adoption, the budget shall be in effect for the fiscal year. A copy of the budget, as finally adopted, shall be filed with the City Secretary, the County Clerk of Brazos County and the State Comptroller of Public Accounts at Austin. The final budget shall be printed, mimeographed or otherwise reproduced, and a reasonable number of copies shall be made available for the use of all officers, departments and agencies, and for the use of interested persons and civic organizations.

Budget Establishes Appropriations;

Section 57. From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes therein named.

Budget Establishes Amount to be Raised by Property Tax;

Section 58. From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the city in the corresponding tax year.

Contingent Appropriation;

Section 59. Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than three (3) percent of the total budget expenditure, to be used in case of unforeseen items of expenditures. Such contingent appropriation shall be under the control of the City Manager and distributed by him, after approval by the City Council. Expenditures from this appropriation shall be made only in case of established emergencies and a detailed account of such expenditures shall be recorded and reported. The proceeds of the contingent appropriation shall be disbursed only by transfer to other departmental appropriation, the spending of which shall be charged to the departments or activities for which the appropriations are made.

Estimated Expenditures Shall Not Exceed Estimated Resources;

Section 60. The total estimated expenditures of the general fund and debt fund shall not exceed the total estimated resources of each fund. The classification of revenue and expenditure accounts shall conform as nearly as local conditions will permit to the uniform classification as promulgated by the Governmental Accounting Standards Board, or some other nationally accepted classification.

1. If during the fiscal year the City Manager certifies that there are available for appropriation revenues in excess of those estimated in the budget, the City Council, by ordinance, may make supplemental appropriations for the year up to the amount of such excess. Before approval, the council shall fix the time and place of a public hearing on the supplemental appropriation and shall cause to be published a notice in the official newspaper of the City of College Station of the hearing setting the time and place at least five (5) working days before the date of the hearing.

2. To meet a public emergency affecting life, health and property of the public peace, the

city council may make emergency appropriations. Such appropriations may be made by emergency ordinance. To the extent that there are no available unappropriated revenues or a sufficient fund balance to meet such appropriations, the council may by such emergency ordinance authorize the issuance of emergency notes, which may be renewed from time to time, but the emergency notes and renewals of any such notes made during a fiscal year shall be paid not later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made.

3. If at any time during the fiscal year it appears probable to the City Manager that the revenues or fund balances available will be insufficient to meet the amounts appropriated, he shall report to the city council without delay, indicating the estimated amount of the deficit, any remedial action taken by him and his recommendations as to any other steps to be taken. The council shall then take such further action as it deems necessary to prevent or reduce any deficit and for that purpose it may by ordinance reduce one or more appropriations.

4. The City Manager may at any time transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditures within an office, department or agency. At the request of the City Manager, the City Council may by resolution transfer any unencumbered appropriation balance or portion thereof from one office, department or agency to another.

5. No appropriation for debt service may be reduced or transferred, and no appropriation may be reduced below any amount required by law to be appropriated or by more than the amount of the unencumbered balance thereof. The supplemental and emergency appropriations and reduction of transfer of appropriations authorized by this section may be made effective immediately upon adoption.

Emergency Appropriations;

Section 61. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered.

APPENDIX F

FISCAL AND BUDGETARY POLICY STATEMENTS

FISCAL AND BUDGETARY POLICY STATEMENTS

I. STATEMENT OF PURPOSE

The larger intent of the following Fiscal and Budgetary Policy Statements is to enable the City to achieve a long-term stable and positive financial condition. The watchwords of the City's financial management include integrity, prudent stewardship, planning, accountability, and full disclosure.

The more specific purpose is to provide guidelines to the Director of Fiscal Services in planning and directing the City's day-to-day financial affairs and in developing recommendations to the City Manager and City Council.

The scope of these policies generally spans, among other issues, accounting, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash and investment management, expenditure control, asset management, debt management, and planning concepts, in order to:

1.) present fairly and with full disclosure the financial position and results of the financial operations of the City in conformity to generally accepted accounting principles (GAAP), and

2.) determine and demonstrate compliance with finance related legal and contractual issues in accordance with provisions of the Texas Local Government Code and other pertinent legal documents and mandates.

The City Council will annually review and approve the Fiscal and Budgetary Policy Statements as part of the budget process.

II. OPERATING BUDGET

A. Preparation. Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The "operating budget" is the City's annual financial operating plan. The budget includes all of the operating departments of the city, the debt service fund, all capital projects funds, and the internal service funds of the city.

The budgets for the General Funds and Special Revenue Funds are prepared in the Office of Management and Budget on a modified accrual basis. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of: unmatured interest on long term debt which is recognized when due, and certain compensated absences and claims and judgements such as accrued vacation leave which are recognized when the obligations are expected to be liquidated with expendable available resources.

The budgets for the Enterprise and Internal Service Funds are similarly prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

The budget is prepared with the cooperation of all City Departments, and is submitted to the City Manager who makes any necessary changes and transmits the document to the City Council. The budget should be presented to the City Council no later than six weeks prior to fiscal year end, and should be enacted by the City Council on or before the twenty-seventh day of the last month of the preceding fiscal year.

1. Proposed Budget. A proposed budget shall be prepared by the Manager with the participation of all of the City's Department Directors within the provisions of the City Charter.

   a. The budget shall include four basic segments for review and evaluation. These segments are: (1) personnel costs, (2) base budget for operations and maintenance costs, 3) service level adjustments for increases or decreases to existing service levels, and (4) revenues.

   b. The budget review process shall include Council participation in the development of each of the four segments of the proposed budget and a Public Hearing to allow for citizen participation in the budget preparation.

   c. The budget process shall span sufficient time to address policy and fiscal issues by the Council.

d. A copy of the proposed budget shall be filed with the City Secretary when it is submitted to the City Council in accordance with the provisions of the City Charter.

2. Adoption. Upon the presentation of a proposed budget document to the Council, the Council shall call and publicize a public hearing. The Council will subsequently adopt by Ordinance such budget as it may have been amended as the City's Annual Budget, effective for the fiscal year beginning October 1.

3. The operating budget will be submitted to the Government Finance Officers Association (GFOA) annually for evaluation and consideration for the Award for Distinguished Budget Presentation.

B. BALANCED BUDGET. The operating budget will be balanced with current revenues, exclusive of beginning resources, greater than or equal to current expenditures/expenses. Excess balances shall be used as capital funds or other non-recurring expenditures.

C. PLANNING. The budget process will be coordinated so as to identify major policy issues for City Council consideration several months prior to the budget approval date so that proper decision analysis can be made. Additionally, long range planning will be performed such that revenues for the next three years will be projected and updated annually, examining their diversity and stability, in conjunction with other guidelines and using an objective analytical projection process.

D. REPORTING. Periodic financial reports will be prepared to enable the Department Managers to manage their budgets and to enable the Office of Management and Budget to monitor and control the budget as authorized by the City Manager. Summary financial reports will be presented to the City Council monthly within fifteen working days after the end of each reporting period. Such reports will be in a format appropriate to enable the City Council to understand the big picture budget status.

E. CONTROL. Operating Expenditure Control is addressed in Section IV.C. of these Policies.

F. CONTINGENT APPROPRIATION. Pursuant to Section 59 of the Charter of the City of College Station, the City will establish an adequate contingent appropriation in each of the operating funds. The expenditure for this appropriation shall be made only in cases of emergency, and a detailed account shall be recorded and reported. The proceeds shall be disbursed only by transfer to departmental appropriation. The transfer of this budget appropriation shall be under the control of the City Manager and may be distributed by him in amounts not exceeding $15,000 or such amount as shall be provided by Article 2368a V.T.C.S. as amended from time to time. Any transfer involving more than such amounts must be expressly approved in advance by the City Council.

All transfers from the contingent appropriation will be evaluated using the following criteria:

1. Is the request of such an emergency nature that it must be made immediately?

2. Why was the item not budgeted in the normal budget process?

3. Why the transfer cannot be made within the division or department?

III. REVENUE MANAGEMENT.

A. OPTIMUM CHARACTERISTICS. The City will strive for the following optimum characteristics in its revenue system:

1. SIMPLICITY. The City, where possible and without sacrificing accuracy, will strive to keep the revenue system simple in order to reduce compliance costs for the taxpayer or service recipient. A corresponding decrease in the City's cost of collection and a reduction in avoidance to pay will thus result. The City will avoid nuisance taxes or charges as revenue sources.

2. CERTAINTY. A knowledge and understanding of revenue sources increases the reliability of the revenue system. The City will understand its revenue sources and enact consistent collection policies to provide assurances that the revenue base will materialize according to budgets and plans.

3. EQUITY. The City shall make every effort to maintain equity in its revenue system structure; i.e., the City shall seek to minimize or eliminate all forms of subsidization between entities, funds, services, utilities, and customers classes.

4. REVENUE ADEQUACY. The City shall require that there be a balance in the revenue system; i.e., the revenue base will have the

characteristic of fairness and neutrality as it applies to cost of service, willingness to pay, and ability to pay.

5. **ADMINISTRATION.** The benefits of a revenue source will exceed the cost of levying and collecting that revenue. The cost of collection will be reviewed annually for cost effectiveness as a part of the indirect cost and cost of services analysis. Where appropriate, the City will use the administrative processes of State or Federal collection agencies in order to reduce administrative costs.

6. **DIVERSIFICATION AND STABILITY.** A diversified revenue system with a stable source of income shall be maintained. This will help avoid instabilities in two particular revenue sources due to factors such as fluctuations in the economy and variations in the weather. This stability is also achieved by a balance between elastic and inelastic revenue sources.

B. OTHER CONSIDERATIONS. The following. considerations and issues will guide the City in its revenue policies concerning specific sources of funds:

1. **COST/BENEFIT OF ABATEMENT.** The City will use due caution in the analysis of any tax or fee incentives that are used to encourage development. Ideally, a cost/benefit (fiscal impact) analysis will be performed as part of such caution.

2. **NON-RECURRING REVENUES.** One-time or non-recurring revenues will not be used to finance current ongoing operations. Non-recurring revenues should be used only for one-time expenditures such as long-lived capital needs. They will not be used for budget balancing purposes.

3. **PROPERTY TAX REVENUES.** All real and business personal property located within the City shall be valued at 100% of the fair market value for any given year based on the current appraisal supplied to the City by the Brazos County Appraisal District. Reappraisal and reassessment shall be done at a minimum of every three years.

   A ninety-six and one half percent (96.5%) collection rate shall serve each year as a goal for tax collections. All delinquent taxes shall be aggressively pursued each year by the Tax Assessor/Collector. Tax accounts delinquent greater than 90 days shall be submitted for collection each year to an attorney selected by the Brazos County Commissions Court. A penalty shall be assessed on all property taxes delinquent which shall include all court costs, as well as an amount for compensation of the attorney as permitted by State law and in accordance with the attorney's contract with the County. Annual performance criteria will be developed for the attorney and reported to the City Council. The City Manager may, for budget and forecasting purposes, use the effective tax rate including new property values and up to an amount equal to 3% over the effective tax rate. This policy will allow the City Manager to justify a tax rate larger than 3% over the effective tax rate based on City Council directions, needs arising from voter authorized bonds, or other extraordinary conditions as may arise.

4. **INTEREST INCOME.** Interest earned from investment of available monies, whether pooled or not, will be distributed to the funds in accordance with the equity balance of the fund from which monies were provided to be invested.

5. **USER-BASED FEES AND SERVICE CHARGES.** For services associated with a user fee or charge, the direct and indirect costs of that service will be offset by a fee where possible. There will be an annual review of fees and charges to ensure that fees provide adequate coverage of costs of services. User charges may be classified as "Full Cost Recovery," Partial Cost Recovery," and "Minimal Cost Recovery," based upon City Council policy.

   Full fee support (80-100%) will be obtained from enterprise utilities, sanitation service, and licenses and permits for their associated costs. Partial fee support (40-70%) will be generated by charges for ambulance service, miscellaneous licenses and fines, and all adults sports programs. Minimum fee support (0-30%) will be obtained from other parks, recreational, cultural activities, and youth programs.

6. **ENTERPRISE FUND RATES.** The City will review and adopt utility rates annually that will generate revenues required to fully cover operating expenditures, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital.

Additionally, enterprise activity rates will include transfers to and receive credits from other funds as follows:

a. General and Administrative Charges. Administrative costs will be charged to all funds for services of general overhead, such as administration, finance, customer billing, personnel, data processing, engineering, and legal counsel, and other costs as appropriate. The charges will be determined through an indirect cost allocation following accepted practices and procedures.

b. Payment for Return on Investment. This transfer will be made in accordance with the following two methods, not to exceed 10% of the total estimated operating revenues for the Water and Waste Water funds, 10.5% for the Electric fund, and 7.0% for the Solid Waste Collection Fund.

(1) In-Lieu-of-franchise-fee. In-lieu-of-franchise fee will included as a part of the rate computation at 4% of gross sales consistent with the franchise rates charged to investor owned utilities franchised to operate within the City.

(2) *Return on Investment.* The Return on Investment will be calculated at 8% of total Fund Equity less contributed capital.

7. INTERGOVERNMENTAL REVENUES. The reliance placed on intergovernmental revenues will be eliminated. Any potential grants will be examined for matching requirements. These revenue sources should be used only for capital improvements that are consistent with the Capital Improvement Plan whose operating and maintenance costs have been included in the operating budget.

8. REVENUE MONITORING. Revenues actually received will be regularly compared to budgeted revenues and variances will be investigated. This process will be summarized in the appropriate budget report.

IV. EXPENDITURE CONTROL

A. APPROPRIATIONS. The point of budgetary control is at the department level budget in the General Fund, and at the fund level in all other funds. When budget adjustments among Departments and/or funds are necessary, they must be approved by the City Council, and must meet other requirements as outlined in the City Charter. Budget appropriation amendments at lower levels of control shall be made in accordance with the applicable administrative procedures .

B. AMENDMENTS TO THE BUDGET. In accordance with the City Charter, the budget may be amended after the following conditions are met: a) The City Manager certifies that there are available revenues in excess of those estimated in the Budget. b) The City Council holds a public hearing on the supplemental appropriation. c) The City Council approves the supplemental appropriation.

C. CENTRAL CONTROL. Modifications within the operating categories (salaries, supplies, maintenance, professional services, capital etc.), can be made with approval of the City Manager. Modifications to reserve categories and interdepartmental budget totals will be done only by City Council consent with formal briefing agenda approvals.

D. PURCHASING. All City purchases and contracts shall conform to a competitive bidding process as set forth in Chapter 252 as amended from time to time in the Local Government Code of Texas. If the sealed competitive bidding requirement applies to the contract, the contract shall be submitted to the Council by the City Manager for Council approval. Upon Council approval, the City shall confirm the bid award to the successful bidder by means of a written City purchase order. The purchase of goods or services by the City totaling $1,000.00 to $15,000 shall be awarded to the successful bidder by the informal bidding process or through the acquisition of at least three (3) telephone quotes and thereafter an issuance of a purchase order through the city's purchase order systems

1. Any payment for the purchase of goods or services by the City at a total cost of less than $1,000 may be made with a Receiving Report, signed and submitted by the applicable Department Director to the City's Finance Department.

E. PROMPT PAYMENT. All invoices approved for payment by the proper City authorities shall be paid by Fiscal Services within thirty (30) calendar days of receipt in accordance with the provisions of Article 601f, Section 2 of the State of Texas Civil Statutes.

The Director of Fiscal Services shall establish and maintain proper procedures which will enable the City to take advantage of all purchase discounts, when possible, except in the instance where payments can be reasonably and legally delayed in order to maximize the City's investable cash.

F. RISK MANAGEMENT. The City will aggressively pursue every opportunity to provide for the Public's and City employees' safety and to manage its risks. The goal shall be to minimize the risk of loss of resources through liability claims with an emphasis on safety programs. All reasonable options will be investigated to finance risks. Such options may include risk transfer, insurance, and risk retention. Where risk is retained, reserves will be established based upon actuarial determinations and not be used for purposes other than for financing losses.

G. REPORTING. Monthly reports will be prepared showing actual expenditures compared to the original budget.

V. CAPITAL BUDGET AND PROGRAM

A. PREPARATION. The City's capital budget will include all capital projects funds and all capital resources. The budget will be prepared annually on a project basis.

The capital budget will be prepared by the Budget Office with the involvement of responsible departments.

B. CONTROL. All capital project expenditures must be appropriated in the capital budget. The Finance Department must certify the availability of resources before any capital project contract is presented to the City Council for approval.

C. PROGRAM PLANNING. The capital budget will be taken from capital improvements project plan for future years. The planning time frame for the capital improvements project plan should normally be five years, but a minimum of at least three years. The replacement and maintenance for capital items should also be projected for the next 5 years. Future maintenance and operational costs will be considered so that these costs can be included in the operating budget.

D. FINANCING PROGRAMS. Where applicable, assessments, impact fees, pro-rata charges, or other fees should be used to fund capital projects which have a primary benefit to specific, identifiable property owners.

Recognizing that long-term debt is usually a more expensive financing method, alternative financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected lives which equal or exceed the average life of the debt issue.

E. INFRASTRUCTURE MAINTENANCE. The City recognizes that deferred maintenance increases future capital costs. Therefore, a portion of the General Fund budget will be set aside each year to maintain the quality of the City's infrastructure. Keeping computer infrastructure current is critical to the successful provision of services. The following policies address the replacement and enhancement of midrange and microcomputer systems. The funding level for replacement and enhancement of the City's AS/400 and Public Safety computer systems will be approximately $90,000 annually. 10% of the original cost of all new microcomputer hardware and software systems will be included in the operating budget for the future replacement of that equipment and software. This will come from the various funds where the equipment was purchased and utilized. Replacement of all major computer equipment will be planned for in the annual Technology Plan prepared to consider all major computer needs for the next 5 years.

Funding for major maintenance and capital replacements associated with the City's buildings is to be approximately $250,000 annually. Major maintenance and replacement of city owned parking lot facilities will be funded at approximately $145,000 annually. Annually $400,000 will be designated for reconstruction and/or maintenance of_residential streets. A street capital replacement fund will be established to fund the rehabilitation of thoroughfare within the city. Annual funding will be approximately $200,000. These funds will be used to fund a list of items developed and reviewed during the budget process.

Replacement schedules should be developed in order to anticipate this inevitable ongoing and obsolescence of infrastructure.

As a part of the on going infrastructure maintenance, the City has established the Equipment Replacement Fund. This fund will receive contributions from each of the operating

funds in relation to the estimated replacement cost and estimated life of each piece of covered equipment. Additionally annual contributions from each of the operating funds will be designated for future replacement of significant infrastructure systems such as radios and telecommunication systems. Beginning in FY 00 this fund will be expanded to include copiers. Replacement funds equal to one fourth of the replacement cost of the copiers will be budgeted as replacement funds in the departments currently owning or leasing the copiers. Copiers scheduled for replacement will be reviewed annually. Copiers will be analyzed and recommended for replacement as part of the budget process.

F. REPORTING. Periodic financial reports will be prepared to enable the Department Managers to manage their capital budgets and to enable the Office of Management and Budget to monitor and control the capital budget as authorized by the City Manager. Summary capital project status reports will be presented to the City Council monthly.

VI. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

A. ACCOUNTING. The City is solely responsible for the reporting of its financial affairs, both internally and externally. The Director of Fiscal Services is the City's Chief Fiscal Officer and is responsible for establishing the Chart of Accounts and for properly recording financial transactions.

B. AUDITING.

1. Qualifications of the Auditor. In conformance with the City's Charter and according to the provisions of Texas Local Government Code, Title 4, Chapter 103, the City will be audited annually by outside independent accountants ("auditor"). The auditor must be a CPA firm of regional reputation and must demonstrate that it has the breadth and depth of staff to conduct the City's audit in accordance with generally accepted auditing standards (GAAP) and contractual requirements. The auditor must be registered as a partnership or corporation of certified public accountants, holding a license under Article 41 a-1, Section 9, of the Civil Statutes of Texas, capable of demonstrating that it has sufficient staff which will enable it to conduct the City's audit in accordance with generally accepted auditing standards as required by the City Charter and applicable state and federal laws. The auditor's report on the City's financial statements will be completed within 120 days of the City's fiscal year end, and the auditor will jointly review the management letter with the City Council within 30 days of its receipt by the staff.

   In conjunction with their review, the Director of Fiscal Services shall respond in writing to the City Manager and City Council regarding the auditor's Management Letter, addressing the issues contained therein. The Council shall schedule its formal acceptance of the auditor's report upon the resolution of any issues resulting from the joint review.

2. Responsibility of Auditor to City Council. The auditor is retained by and is accountable directly to the City Council and will have access to direct communication with the City Council if the City Staff is unresponsive to auditor recommendations or if the auditor considers such communication necessary to fulfill its legal and professional responsibilities.

3. Rotation of Auditor. The City will not require an auditor rotation, but will circulate requests for proposal for audit services at least every three to five years. Year to year authorization to continue shall be done by May 31 of each year.

C. FINANCIAL REPORTING.

1. External Reporting. Upon the completion and acceptance of the annual audit by the City's auditors, the City shall prepare a written Comprehensive Annual Financial Report (CAFR) which shall be presented to the Council within 180 calendar days of the City's fiscal year end. Accuracy and timeliness of the CAFR are the responsibility of City staff. The CAFR shall be prepared in accordance with GAAP and shall be presented annually to the Government Finance Officer's Association (GFOA) for evaluation and consideration for the Certificate of Achievement for Excellence in Financial Reporting. If City staffing limitations preclude such timely reporting, the Director of Fiscal Services will inform the City Council of the delay and the reasons therefor.

2. Internal Reporting. The Finance Department will prepare internal financial reports, sufficient to plan, monitor, and control the City's financial affairs. Internal financial reporting objectives are addressed throughout these policies.

VII. ASSET MANAGEMENT

A. INVESTMENTS. The Director of Fiscal Services shall promptly invest all City funds with the Bank Depository in accordance with the provisions of the current Bank Depository Agreement or in any negotiable instrument that the Council has authorized under the provisions of the Public Funds Investment Act of 1987 as amended, and in accordance with the City Council approved Investment Policies.

At the end of each fiscal year a report on investment performance will be provided to the City Council. In conjunction with the monthly financial report, the Director of Fiscal Services shall prepare and provide a written recapitulation of the City's investment portfolio to the Council, detailing each City investment instrument with its rate of return and maturity date.

B. CASH MANAGEMENT. The City's cash flow will be managed to maximize the cash available to invest. Such cash management will entail the centralization of cash collections, where feasible, including property tax payments, utility bills, building and related permits and licenses, and other collection offices as appropriate.

The Finance Department shall use the facsimile check signing machine, bearing the signatures of the City Manager and Director of Fiscal Services.

The Director of Fiscal Services may transfer funds, via electronic transfer, through verbal instructions to the City's Depository only for payment of any obligation of the City under the conditions applicable to the use of the facsimile machine. Payment authorization shall be in accordance with the pay authorization criteria as defined in the current Bank Depository Agreement, approved by Council, stipulating the conditions and control procedures on such activity.

C. FIXED ASSETS AND INVENTORY. These assets will be reasonably safeguarded and properly accounted for, and prudently insured.

A fixed asset of the City shall be defined as a purchased or otherwise acquired piece of equipment, vehicle, furniture, fixture, capital improvement, addition to existing capital investments, land, buildings or accessioned Library materials. Recording of fixed assets will be based on: 1) Office equipment: an original cost or value of at least $500 and an anticipated useful life of at least three years. 2) All other equipment or property with a value of at least $1,000 and a useful life of at least three years. 3) All books and library materials purchased for the public library or books and supplements for the City's legal library.

The City's fixed assets shall be reasonably safeguarded and properly accounted for and sufficiently insured. Responsibility for the safeguarding of the City's fixed assets lies with the Department Director in whose department the fixed asset is assigned. The Finance Department shall supervise the marking of fixed assets with City numbered property tags and shall maintain the permanent records of the City's fixed assets including description, cost, department of responsibility, date of acquisition, depreciation and expected useful life. The Finance Department shall also perform an annual inventory of assets using random sampling at the department level. Such inventory shall be performed by the Director of Fiscal Services or his or her designated agent in the presence of a designated department personnel from the department of responsibility.

D. COMPUTER SYSTEM/DATA SECURITY. The City shall provide security of its computer system and data files through physical security. The computer system (CPU) shall be in a location inaccessible to unauthorized personnel.

VIII. TREASURY

A. CASH MANAGEMENT. Periodic review of cash flow position will be performed to determine performance of cash management and investment policies. A detailed policy structure will be followed with respect to Cash/Treasury Management. The underlying theme will be that idle cash will be invested with the intent to 1) safeguard assets, 2) maintain liquidity, and 3) maximize return. Where legally permitted, pooling of investments will be done.

The City will adhere to the investments authorized through the Public Funds Investment Act of 1987 and any amendments to such act and will additionally establish a comprehensive Investment Policies and Guidelines. Such policies will clarify acceptable investment securities, brokers, terms, and other pertinent investment information.

IX. DEBT MANAGEMENT

A. DEBT ISSUANCE. The City will issue debt only for the purpose of acquiring or constructing capital

assets for the general benefit of its Citizens and to allow it to fulfill its various missions as a city. Debt may be issued for the purposes of purchasing land or rights-of-way and/or improvements to land, for construction projects to provide for the general good, or for capital equipment. The City will strive to issue no more than $5 million in total debt annually in order to retain its small issuer status in regard to Federal Arbitrage laws.

1. **GENERAL OBLIGATION BONDS (GO's).** General obligation bonds will be used only to fund capital assets of the general government, are not to be used to fund operating needs of the City and are backed by the full faith and credit of the City as well as the ad valorem tax authority of the City. The term of a bond issue will not exceed the useful life of the asset(s) funded by the bond issue and will generally be limited to no more than twenty (20) years. General obligation bonds must be authorized by a vote of the citizens of the City of College Station.

2. **REVENUE BONDS (RB's).** Revenue bonds will be issued to provide for the capital needs of any activities where the capital requirements are necessary for continuation or expansion of a service which produces a revenue and for which the asset may reasonably be expected to provide for a revenue stream to fund the debt service requirements. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the bond issue and will generally be limited to no more than twenty (20) years.

3. **CERTIFICATES OF OBLIGATION, Contract Obligations, etc.** (CO's). Certificates of obligation or Contract obligations will be used in order to fund capital requirements which are not otherwise covered under either Revenue Bonds or General Obligation Bonds. Debt service for CO's may be either from general revenues or backed by a specific revenue stream or streams or by a combination of both. Generally CO's will be used to fund capital assets where full bond issues are not warranted as a result of the cost of the asset(s) to be funded through the instrument. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the proceeds of the debt issue and will generally be limited to no more than ten (10) years.

4. **METHOD OF SALE.** The City will use a competitive bidding process in the sale of bonds unless the nature of the issue warrants a negotiated bid. In situations where a competitive bidding process is not elected, the City will publicly present the reasons why, and the City will participate with the financial advisor in the selection of the underwriter or direct purchaser.

5. **BIDDING PARAMETERS.** The notice of sale will be carefully constructed so as to ensure the best possible bid for the City, in light of the existing market conditions and other prevailing factors. Parameters to be examined include:

* Limits between lowest and highest coupons
*Coupon requirements relative to the yield curve
*Method of underwriter compensation, discount or premium coupons
* Use of TIC VS. NIC
* Use of bond insurance
* Deep discount bonds
* Variable rate bonds
* Call provisions

C. **ANALYSIS OF FINANCING ALTERNATIVES.** Staff will explore alternatives to the issuance of debt for capital acquisitions and construction projects. These alternatives will include, but not be limited to, 1) grants in aid, 2) use of reserves, 3) use of current revenues, 4) contributions from developers and others, 5) leases, and 6) impact fees.

D. **DISCLOSURE.** Full disclosure of operations will be made to the bond rating agencies and other users of financial information. The City staff, with the assistance of financial advisors and bond counsel, will prepare the necessary materials for presentation to the rating agencies, will aid in the production of Offering Statements, and will take responsibility for the accuracy of all financial information released.

E. **FEDERAL REQUIREMENTS.** The City will maintain procedures to comply with arbitrage rebate and other Federal requirements.

F. **DEBT STRUCTURING.** The City will issue bonds with an average life of 20 years or less, not to exceed the life of the asset acquired.

The structure should approximate level debt service unless operational matters dictate otherwise or if market conditions indicate a

potential savings could result from modifying the level payment stream.

Consideration of market factors, such as the tax-exempt qualification, minimum tax alternative, and so forth will be given during the structuring of long-term debt instruments.

X. FINANCIAL CONDITIONS, RESERVES, AND STABILITY RATIOS

A. OPERATIONAL COVERAGE. (NO OPERATING DEFICITS). The City will maintain an operational coverage of 1.00, such that current operating revenues will at least equal or exceed current operating expenditures.

Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. Reserves will be used only for emergencies or non-recurring expenditures, except when balances can be reduced because their levels exceed guideline minimums as stated in Paragraph B, following.

B. OPERATING RESERVES/FUND BALANCES

1 . The General Fund fund balance should be at least 15% of the General Fund annual expenditures. This percentage is the equivalent of 55 days expenditures. An additional amount of 2.5% should be maintained for extraordinary items or contingencies. Cash and Investments alone should be equivalent to 30 days of operating expenditures.

2. The Enterprise Fund working capital should be maintained at the 15% of total operating expenditures or the equivalent of 55 days. Cash and Investments alone should be equivalent to 30 days of operations.

3. The Hotel/Motel Fund fund balance should be at least 15% of the annual budgeted expenditures. - Adequate reserves are essential due to the nature of this revenue source and the reliance organizations have on this revenue source to maintain ongoing operations.

4. The Fleet Replacement Fund will retain all contributed and earned cash and investments and no contributing fund will be allowed to expend more than its total net contributions in any fiscal year.

C. LIABILITIES AND RECEIVABLES. Procedures followed to maximize discounts and reduce penalties offered by creditors. Current liabilities will be paid within 30 days of receiving the invoice. Accounts Receivable procedures will target collection for a maximum of 30 days from service, with any receivables aging past 120 days to go to a collection agency. The Director of Fiscal Services is authorized to write-off uncollectible accounts that are delinquent for more than 270 days, if the proper delinquency procedures have been followed.

D. CAPITAL AND DEBT SERVICE FUNDS.

1. Monies in the Capital Projects Funds will be used within 36 months of receipt. Balances will be used to generate interest income to offset construction costs.

   Revenues in the Debt Service Fund are stable, based exclusively on property tax revenues and transfers from other funds. Reserves in the Debt Service Fund are designed to provide funding between the date of issuance of new debt and the time that property tax levies are adjusted to reflect the additional debt. The fund balance should not fall below 15% of budgeted expenditures.

2. Revenue Obligations will maintain Debt Coverage Ratios as specified by the bond covenants.

E. INSURANCE RESERVES. Where risk is retained by the City in a self-insurance mode, a reserve will be established based upon actuarial determination. Such reserve will be used for no other purposes than for financing losses under the insurance program.

XI. INTERNAL CONTROLS

A. WRITTEN PROCEDURES. Wherever possible, written procedures will be established and maintained by the Director of Fiscal Services for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

B.DEPT. MANAGERS RESPONSIBILITIES. Each Department Manager is responsible to ensure that good internal controls are followed throughout his or her Department, that all Finance Department directives or internal controls are implemented, and

that all independent auditor internal control recommendations are addressed.

XII. STAFFING AND TRAINING

A. ADEQUATE STAFFING. Staffing levels will be adequate for the fiscal functions of the City to operate effectively. Overtime shall be used only to address temporary or seasonal demands that require excessive hours. Workload shedding alternatives will be explored before adding staff.

B. TRAINING. The City will support the continuing education efforts of all financial staff including the investment in time and materials for maintaining a current perspective concerning financial issues. Staff will be held accountable for communicating, teaching, and sharing with other staff members all information and training materials acquired from seminars, conferences, and related education efforts.

C. AWARDS, CREDENTIALS, RECOGNITION. The City will support efforts and involvements which result in meeting standards and receiving exemplary recitations on behalf of any of the City's fiscal policies, practices, processes, products, or personnel. Staff certifications may include Certified Public Accountant, Management Accountant, Certified Internal Auditor, and Certified Cash Manager. Further, the Director of Fiscal Services will try to obtain and maintain the designation of Certified Government Finance Officer as awarded by the GFOA of Texas.

The City will strive to maintain a high level of excellence in its accounting policies and practices as it prepares its CAFR. The CAFR will be presented to the Governmental Finance Officers Association for review of qualifications necessary to obtain the Certificate of Achievement for Excellence in Financial Reporting. Additionally, the City will submit its annual budget to GFOA for consideration for Distinguished Budget Award.

APPENDIX G

OUTSIDE AGENCY FUNDING

OUTSIDE AGENCY FUNDING

The City funds a number of outside agencies and organizations each fiscal year. The amount of funding provided depends on the funds available. The organizations receive money from the most appropriate fund. This year organizations and agencies are receiving funds from the General Fund, Hotel/Motel Fund, Electric Fund, and the Solid Waste Collection Fund.

Organizations submit requests for funding to the City during the budget process in June. They are asked to submit financial information including a budget showing revenues and expenses, goals and objectives of the organization, and the projected uses of the funds being requested.

These requests are compiled and reviewed by staff and presented to the City Council during budget meetings. The City Council makes a final decision about which organizations will be funded and at what level.

After authorizing appropriations, the City Council approves a contract with each agency that is to receive funding for the fiscal year. As part of the contract agreement, each agency agrees to submit quarterly financial and program reports. Each agency also agrees to submit an annual report showing total receipts, expenditures, and fund balances. This report should summarize program accomplishments as well as financial data.

The approved budget for FY 00 is $1,535,129, a 9.06% increase over the FY 99 revised budget. This change is primarily due to service level adjustments that increase the authorized funding $138,829.

The agencies being funded from the General Fund include Brazos County Health District which requested an increase of $4,275 for a total of $89,775. Also included is $50,000 for the beautification project along FM 2818 being coordinated by Brazos Beautiful.

Agencies requesting to maintain current levels of funding are the Brazos Valley Council on Alcohol and Substance Abuse, $25,000; Retired and Senior Volunteer Program, $5,000; SCA Student Ambassador program, $9,000; and the Noon Lions Club, $8,000.

Two organizations that did not receive funding in FY 99 were approved for partial funding in FY 00. The Brazos Valley Senior Citizens Association will receive $3,300 and the Dispute Resolution Center will receive $2,500.

The Arts Council receives funding from the Hotel/Motel fund and submitted a budget request for FY 00 of $235,400. This includes $209,000 for the ongoing operational costs. The supplemental request being authorized is $26,400 to fund a millennium celebration of culture and art in a Northgate festival as well as an increase in the ongoing Art in Public Places program. The Arts Council also has budgeted funds for the purchase of a commemorative Millennium Sculpture that is included in their budget request.

The Convention & Visitors Bureau authorized budget includes an increase in funding of $45,000 or 7.0% for a total approved budget of $665,000. These additional funds have been requested to fund repairs to the Convention and Visitors Bureau Building, including air conditioning replacement, as well as fund expanded advertising, tourism promotion, and convention sales activities. Also authorized was $40,000 for a Festivals and Events Program that will likely be placed in the Convention and Visitors Bureau. The total approved Convention & Visitors Bureau budget is $665,000, and $40,000 for the Festivals and Events Program.

The base budget for the Brazos Valley Sports Foundation is $122,000. The Foundation has requested an increase of $48,000 or 39.3%. The total approved increase is $3,660, or 3%, to be used to allow the Sports Foundation to continue operations at existing service levels. The Brazos Valley Sports Foundation was created to put a focus on marketing sporting events in the Bryan/College Station area. The original proposal was to have a decrease in funding from the entities such as the City of College Station and an increase in private donations. To date the private donations to the Sports Foundation have not been as high as originally projected. At issue is what level of support the City of College Station wants to provide the Brazos Valley Sports Foundation. The approved level of funding provides an interim approach that will provide an opportunity to determine what level of service should be provided by the Sports Foundation.

The Bush Library Committee has requested continuation of the current annual funding of $50,000. This will be the 5th year of a 5 year commitment to provide $250,000 in support to the Bush Library.

The Sanitation Fund will continue to provide funding for Brazos Beautiful, an outside agency dedicated to beautification and litter abatement. College Station's portion of Brazos Beautiful's approved budget for FY 00 is $37,000.

CITY OF COLLEGE STATION
OUTSIDE AGENCY FUNDING REQUESTS

GENERAL FUND	FY 97-98 ACTUAL	FY 98-99 REVISED BUDGET	FY 98-99 YEAR-END ESTIMATE	FY 99-00 BASE REQUEST	APPROVED FY 99-00 TOTAL REQUEST
RSVP	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000
BVCASA	25,000	25,000	25,000	25,000	25,000
BRAZOS CO. HEALTH DISTRICT	83,002	85,500	85,500	85,500	89,775
BRAZOS COUNTY SENIOR CITIZENS ASSOC	10,000	0	0	3,300	3,300
DISPUTE RESOLUTION CENTER	0	0	0	2,500	2,500
SCA STUDENT AMBASSADOR PROGRAM	9,000	9,000	9,000	9,000	9,000
NOON LIONS CLUB - 4TH OF JULY	7,175	8,000	8,000	8,000	8,000
BRAZOS BEAUTIFUL (BUSH LIBRARY)	0	0	0	50,000	50,000
	$ 139,177	$ 132,500	$ 132,500	$ 188,300	$ 192,575
HOTEL/MOTEL FUND					
ARTS COUNCIL	$ 184,000	$ 209,029	$ 209,029	$ 209,000	$ 235,400
ATHLETIC FEDERATION	7,900	0	0	0	0
CONVENTION AND VISITORS BUREAU	534,523	621,260	621,260	620,000	705,000
BRAZOS VALLEY SPORTS FOUNDATION	99,500	122,000	122,000	122,000	125,660
AGGIE SWIM CLUB	2,602	0	0	0	0
BUSH LIBRARY COMMITTEE	50,000	50,000	50,000	50,000	50,000
BRAZOS BEAUTIFUL (BUSH LIBRARY)	0	50,000	0	0	0
	$ 878,525	$ 1,052,289	$ 1,002,289	$ 1,001,000	$ 1,116,060
ELECTRIC FUND					
ECONOMIC DEVELOPMENT CORPORATION	$ 160,000	$ 170,000	$ 170,000	$ 170,000	$ 189,494
	$ 160,000	$ 170,000	$ 170,000	$ 170,000	$ 189,494
SANITATION FUND					
BRAZOS BEAUTIFUL	$ 12,750	$ 41,250	$ 41,250	$ 37,000	$ 37,000
	$ 12,750	$ 41,250	$ 41,250	$ 37,000	$ 37,000
TOTAL AGENCY FUNDING AND REQUEST	**$ 1,190,452**	**$ 1,396,039**	**$ 1,346,039**	**$ 1,396,300**	**$ 1,535,129**

APPENDIX H

MISCELLANEOUS STATISTICAL DATA

CITY OF COLLEGE STATION, TEXAS

CONSTRUCTION PERMITS
LAST TEN CALENDAR YEARS

	Residential Construction		Commercial Construction		Total	
Year	Number of Permits	Value	Number of Permits	Value	Number of Permits	Value
1988	243	20,279,472	172	3,468,622	415	23,748,094
1989	229	15,528,105	203	22,085,987	432	37,614,092
1990	213	12,539,486	56	3,870,491	269	16,409,977
1991	370	18,933,748	164	17,319,566	534	36,253,314
1992	475	31,503,185	153	11,648,580	628	43,151,765
1993	598	44,396,336	316	35,378,164	914	79,774,500
1994	614	74,312,947	346	21,336,839	960	95,649,786
1995	634	58,192,760	102	22,577,442	736	80,770,202
1996	656	58,501,690	131	20,856,558	787	79,358,248
1997	584	50,488,222	114	46,243,177	698	96,731,399
1998	643	82,325,201	103	56,166,272	746	138,491,473
1999*	787	68,661,137	100	19,280,437	887	87,941,574

*** NOTE: 1999 data are for Jan. - Sept. 1999**

CITY OF COLLEGE STATION, TEXAS

PRINCIPAL TAXPAYERS
September 30, 1999

Taxpayer	Type of Business	1999 Assessed Valuation	Percent of Total Assessed Valuation
C.B.L. & Associates	Retail Mall	$50,068,184	2.37%
W9/JP-M Real Estate Ltd.	Housing	36,811,270	1.74%
GTE Southwest	Utility	34,435,310	1.63%
Alkosser/Weinberg Ethal	Housing	29,115,550	1.38%
Scott & White Memorial Hospital	Medical	22,967,250	1.09%
Melrose Apartments	Housing	20,596,000	0.98%
Wal-Mart/Sam's	Retail	18,763,740	0.89%
College Station Hospital L.P.	Medical	17,378,000	0.82%
University Commons-Phases 1&2	Housing	17,316,075	0.82%
Lane College Station Ltd.	Hotel	13,200,000	0.62%
College Station Student Housing	Housing	13,040,560	0.62%
Texas Student Housing	Housing	10,217,490	0.48%
P.O. Apartments	Housing	9,192,505	0.44%
Briarwood Trust	Housing	8,780,145	0.42%
Albertson's	Retail	8,525,850	0.40%
Primary Properties Corp.	Retail	8,139,580	0.39%
Dayton Hudson Corp.	Retail	8,132,260	0.38%
Arbors of Wolfpen Creek Partners	Housing	7,873,000	0.37%
Bellaire Capital Partnership	Retail	7,620,260	0.36%
Multi Properties	Housing	7,567,780	0.36%
	Total	$349,740,809	16.56%

Source: Brazos County Appraisal District

CITY OF COLLEGE STATION, TEXAS

PRINCIPAL UTILITY CUSTOMERS
September 30, 1999

Utility Customer	Type of Business	FY 1999 KWH Consumption	Total Percent of KWH Consumed
CSISD	Schools	19,132,752	3.43
CBL & Associates	Retail Mall	14,776,300	2.65
City of College Station	Municipality	14,480,346	2.59
Wal Mart	Retail	8,003,920	1.43
Albertsons	Retail Grocery	7,706,936	1.38
College Station Medical	Hospital	6,981,524	1.25
State Headquarters/TAMU	University	6,882,080	1.23
US Dept of Agr	Government	5,250,800	0.94
Lane C/S Ltd PSP	Hotel	5,123,700	0.92
Tx Student Housing	Private Dorm	4,632,631	0.83
TOTAL		92,970,989	16.65

CITY OF COLLEGE STATION, TEXAS

MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA
September 30, 1999

Date incorporated	October, 1938
Date first charter adopted	October, 1938
Date present charter adopted	May, 1992
Date of last charter admendment	May, 1998
Form of government	Council-Manager

Area in square miles

Year	Square Miles
1938	1.50
1948	4.20
1958	7.30
1968	17.3
1978	22.6
1988	27.7
1989	27.7
1990	27.7
1992	28.1
1994	30.0
1995	38.2
1996	38.2
1998	40.8

Miles of streets:	Paved	711 Lane Miles
	Unpaved	2 Lane Miles
Miles of sanitary sewer		220 Miles

Fire Protection:

Number of stations	4
Number of full-time employees	85

Police Protection:

Number of employees	132
Number of patrol units	24

One jail facility with a capacity of 20

CITY OF COLLEGE STATION, TEXAS

MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA
September 30, 1999

Recreation:	**Number of playgrounds**	**34**
	Number of basketball courts	**20**
	Number of swimming pools	**3**
	Number of soccer fields	**22**
	Number of softball/baseball fields	**19**
	Number of tennis courts	**12**
	Number of picnic shelters	**12**
	Number of gyms	**2**
	Number of volleyball courts	**7**
	Number of fitness courts	**4**
	Number of nature trails	**11**
	Number of open play areas	**25**
	Number of Picnic Pavilions	**10**
	Number of Jogging/Walking Trails	**19**

Parks:

Facility	Acres	Facility	Acres
Anderson Park	8.94	Luther Jones	1.80
Arboretum	17.00	Lion's Park	1.50
Bee Creek Park	26.50	Longmire Park	4.16
Billie Madley Park	5.13	Merry Oaks	4.60
Brison Park	9.20	Oaks Park	7.50
Brother's Pond	16.12	Parkway	1.90
College Station		Pebble Creek	10.20
Central Park	47.22	Raintree	12.98
Conference Center	2.30	Richard Carter Park	7.14
Cy Miller Park	2.50	Sandstone	15.21
Eastgate	1.80	Southwest Park Site	4.78
Edelweiss	12.30	Southwood Complex	44.70
Emerald Forest Park	4.59	Thomas Park	16.10
Gabbard Park	10.67	Wayne Smith Park	2.46
Georgia K. Fitch	11.30	Wayne Smith Ball Park	10.80
Hensel Park -TAMU	29.70	Windwood	1.37
Jack and Dorothy Miller	10.00	Wolfpen Creek Park	19.90
Lemon Tree Park	15.43	Woodcreek Park	6.60
Lick Creek Park	515.50	Woodway Park Site	4.20
Lincoln Center	8.00	University Park Site	10.20
Veteran's Athletic Park	150.00	Shenandoah Park	12.00
		TOTAL ACREAGE	**1104.3**

CITY OF COLLEGE STATION, TEXAS

MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA
September 30, 1999

Utility Fund:	
Electric Users (Connections)	28,433
Water Users (Connections)	20,165
Average Electrical Consumption:	46,546,018 Kwh/mo.
Average Water Consumption:	316,005 MGW/Mo.
Number of Employees:	
Electric	53.5
Water	30.5
Sewer	36
Water Capacity:	
Number of Wells	5
Combined Capacity of Wells	20,000,000 GAL/day
Number of Ground Storage Tanks	1
Total capacity 8,000,000 GALS	
Number of Elevated Storage Tanks	2
Total capacity 3,000,000 GALS	
Miles of Water Lines	244 Miles
Electric Capacity:	
Maximum Capacity	230 megawatts
Number of Switching Stations	1
Number of Substations	3
Miles of Distribution Lines	285
Solid Waste Collection Fund:	
Number of users (units served)	23,200
Landfill size	119 acres
Methodology	Curbside pickup using automated containers.

CITY OF COLLEGE STATION, TEXAS

MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA
September 30, 1999

Education:			
	Attendance centers		10
	Number of classrooms		550
	Number of teachers		550
	Number of students		7,200
Elections:			
	Number of registered voters:		
	Last municipal election		35,135
	Number of votes cast in:		
	Last municipal election		4,847
	Percentage of registered voters voting in:		
	Last municipal election		13.80%
Population:			
	Estimate	1999	66,200
	Census Count	1990	52,456
		1980	37,296
		1970	17,676
		1960	11,396
		1950	7,925

SOURCE: College Station Independent School District

CITY OF COLLEGE STATION, TEXAS

MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA
September 30, 1999

YEAR	UNIVERSITY PROJECTIONS
1988	39,163
1989	40,492
1990	41,131
1991	40,997
1992	41,092
1993	42,524
1994	42,018
1995	41,790
1996	41,892
1997	41,461
1998	42,635
1999	42,000 Estimate
2000	42,000 Estimate

PRIMARY LABOR FORCE FOR COLLEGE STATION
1990 - 1999

YEAR	TOTAL LABOR FORCE	NUMBER EMPLOYED	NUMBER UNEMPLOYED	PERCENT UNEMPLOYED
1990	24,567	23,190	1,377	5.6
1991	24,824	23,944	880	3.5
1992	25,561	24,777	784	3.1
1993	26,490	25,745	745	2.8
1994	27,312	26,546	766	2.8
1995	27,430	26,561	869	3.2
1996	27,691	26,952	719	2.6
1997	28,453	27,862	591	2.1
1998	28,920	28,449	471	1.6
1999*	29,928	29,354	574	1.9

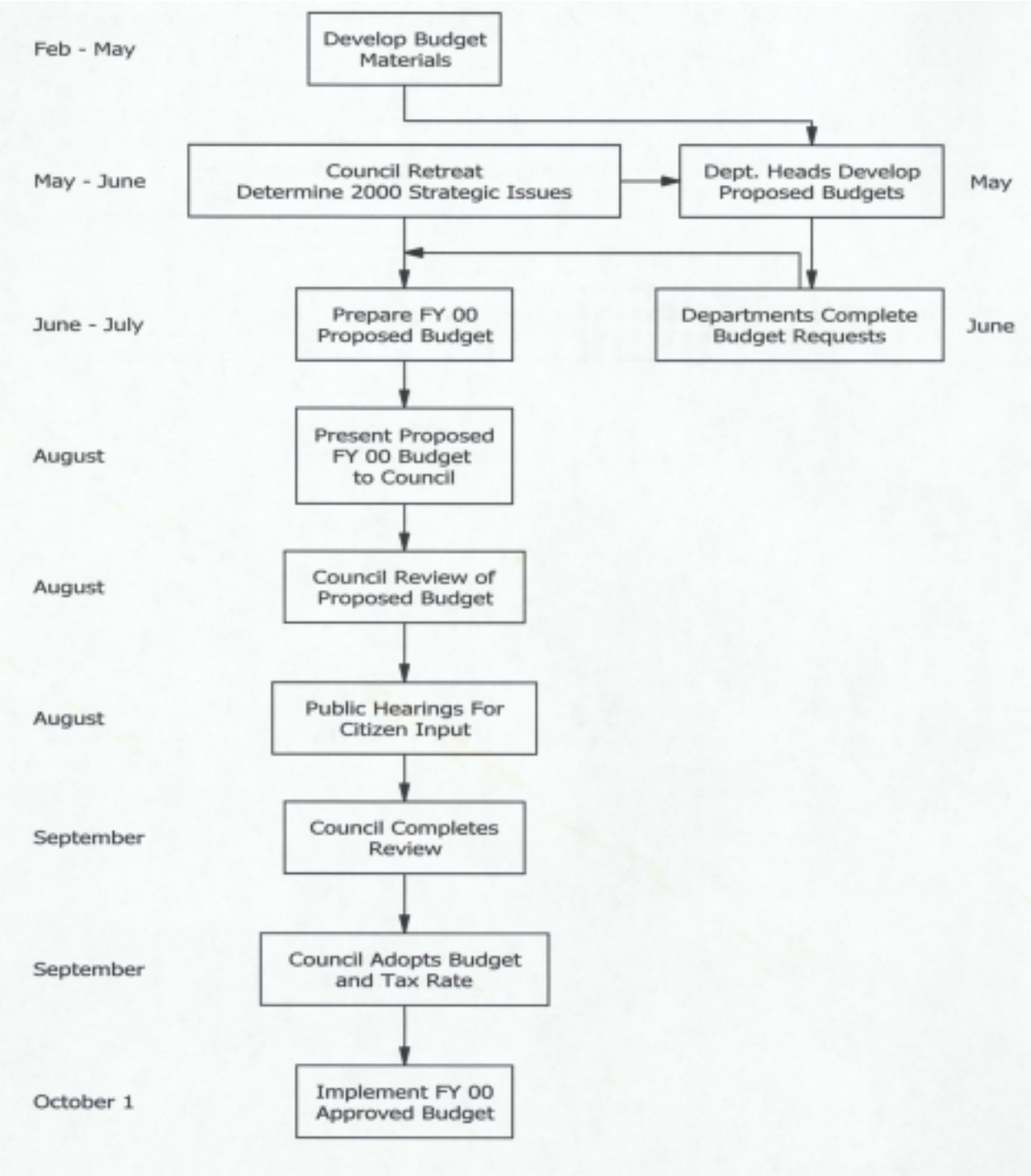
*** NOTE: 1999 represents average labor force and employment through August.**

SOURCE: Texas Workforce Commission

APPENDIX I

THE 1999-2000 BUDGET PROCESS

CITY OF COLLEGE STATION
BUDGET PROCESS



APPENDIX J

SCHEDULE OF REQUIREMENTS FOR:

GENERAL OBLIGATION BONDS
CERTIFICATES OF OBLIGATION
UTILITY REVENUE BONDS

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
General Obligation And Refunding Bond Series 1991
December 23,1991 - $4,625,000

Street Construction and Improvement - $2,750,000; Parks Construction and Improvements - $750,000;
Refund 1991 Series Public Property Finance Contractual Obligations - $1,125,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-15-00	225,000	5.60%	47,238	272,238		
8-15-00			40,938	40,938	313,175	1,425,000
2-15-01	225,000	5.70%	40,938	265,938		
8-15-01			34,525	34,525	300,463	1,200,000
2-15-02	225,000	5.80%	34,525	259,525		
8-15-02			28,000	28,000	287,525	975,000
2-15-03	225,000	6.00%	28,000	253,000		
8-15-03			21,250	21,250	274,250	750,000
2-15-04			21,250	21,250		
8-15-04			21,250	21,250	42,500	750,000
2-15-05			21,250	21,250		
8-15-05			21,250	21,250	42,500	750,000
2-15-06			21,250	21,250		
8-15-06			21,250	21,250	42,500	750,000
2-15-07			21,250	21,250		
8-15-07			21,250	21,250	42,500	750,000
2-15-08			21,250	21,250		
8-15-08			21,250	21,250	42,500	750,000
2-15-09			21,250	21,250		
8-15-09			21,250	21,250	42,500	750,000
2-15-10	250,000	6.00%	21,250	271,250		
8-15-10			13,750	13,750	285,000	500,000
2-15-11	250,000	5.50%	13,750	263,750		
8-15-11			6,875	6,875	270,625	250,000
2-15-12	250,000	5.50%	6,875	256,875		
8-15-12			0	0	256,875	0

Note: Bonds maturing 2004-2009 were defeased by the 1996 GO and refunding series.

Net Interest: $3,157,063 **Moody's:** Aaa (INSURED)
S & P's: AAA (INSURED)

Paying Agent: First City National Bank of Houston

Underwriter: Prudential - Securities Incorporated

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
General Obligation And Refunding Bond Series 1994
August 15, 1994 -- $6,250,000

Street Construction - $1,750,000; Parks (1990 Authorization) - $250,000
Oversize Bridge (1984 Authorization) - $500,000; Drainage Improvements - $350,000
Refund C.O. Series 1994 - $3,400,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-15-00	300,000	7.50%	128,575	428,575		
8-15-00			117,325	117,325	545,900	3,950,000
2-15-01	300,000	7.50%	117,325	417,325		
8-15-01			106,075	106,075	523,400	3,650,000
2-15-02	300,000	7.50%	106,075	406,075		
8-15-02			94,825	94,825	500,900	3,350,000
2-15-03	300,000	7.30%	94,825	394,825		
8-15-03			83,875	83,875	478,700	3,050,000
2-15-04	300,000	5.50%	83,875	383,875		
8-15-04			75,625	75,625	459,500	2,750,000
2-15-05	275,000	5.50%	75,625	350,625		
8-15-05			68,063	68,063	418,688	2,475,000
2-15-06	275,000	5.50%	68,063	343,063		
8-16-06			60,500	60,500	403,563	2,200,000
2-15-07	275,000	5.50%	60,500	335,500		
8-15-07			52,938	52,938	388,438	1,925,000
2-15-08	275,000	5.50%	52,938	327,938		
8-15-08			45,375	45,375	373,313	1,650,000
2-15-09	275,000	5.50%	45,375	320,375		
8-15-09			37,813	37,813	358,188	1,375,000
2-15-10	275,000	5.50%	37,813	312,813		
8-15-10			30,250	30,250	343,063	1,100,000
2-15-11	275,000	5.50%	30,250	305,250		
8-15-11			22,688	22,688	327,938	825,000
2-15-12	275,000	5.50%	22,688	297,688		
8-15-12			15,125	15,125	312,813	550,000
2-15-13	275,000	5.50%	15,125	290,125		
8-15-13			7,563	7,563	297,688	275,000
2-15-14	275,000	5.50%	7,563	282,563		
8-15-14			0	0	282,563	0

Effective Interest Rate:	**5.95%**	**Moody's:**	**A-1**
Net Interest Cost:	**$3,421,100**	**S & P's:**	**A+**

Paying Agent: **Texas Commerce Bank, N.A.**

Underwriting Group: **Stephens, Inc.**
First Southwest Company
Nations Bank
Eugene C. Palma
FSW Co.

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B 1995 SERIES
August 1, 1995 -- $4,700,000

Street Projects - $1,140,000; Northgate - $400,000; Traffic Signals - $420,000;
Misc. Drainage - $395,000; Library - $700,000; Fire Station Relocation - $935,000;
Park Development and Improvements - $280,000; Land Purchase - $430,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-15-00	250,000	7.00%	121,213	371,213		
8-15-00			112,463	112,463	483,675	4,000,000
2-15-01	250,000	7.00%	112,463	362,463		
8-15-01			103,713	103,713	466,175	3,750,000
2-15-02	250,000	7.00%	103,713	353,713		
8-15-02			94,963	94,963	448,675	3,500,000
2-15-03	250,000	7.00%	94,963	344,963		
8-15-03			86,213	86,213	431,175	3,250,000
2-15-04	300,000	6.00%	86,213	386,213		
8-15-04			77,213	77,213	463,425	2,950,000
2-15-05	300,000	5.10%	77,213	377,213		
8-15-05			69,563	69,563	446,775	2,650,000
2-15-06	300,000	5.25%	69,563	369,563		
8-16-06			61,688	61,688	431,250	2,350,000
2-15-07	300,000	5.25%	61,688	361,688		
8-15-07			53,813	53,813	415,500	2,050,000
2-15-08	300,000	5.25%	53,813	353,813		
8-15-08			45,938	45,938	399,750	1,750,000
2-15-09	350,000	5.25%	45,938	395,938		
8-15-09			36,750	36,750	432,688	1,400,000
2-15-10	350,000	5.25%	36,750	386,750		
8-15-10			27,563	27,563	414,313	1,050,000
2-15-11	350,000	5.25%	27,563	377,563		
8-15-11			18,375	18,375	395,938	700,000
2-15-12	350,000	5.25%	18,375	368,375		
8-15-12			9,188	9,188	377,563	350,000
2-15-13	350,000	5.25%	9,188	359,188		
8-15-13			0	0	359,188	0

Effective Interest Rate:	**5.5334%**	**Moody's:**	**Aaa**
Net Interest Cost:	**$2,795,038**	**S & P's:**	**AAA**

Paying Agent: **Texas Commerce Bank National Association**

Underwriting Group: **Merrill Lynch, Pierce, Ferris & Smith, Inc.**
Robert W. Baird & Co., Inc.
Raymond James & Associates, Inc.
DLS Securities
Service Asset Management

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B and Refunding 1996 Series
Dec. 1, 1996 - $11,845,000

Streets, Sidewalks, and Traffic - $2,580,000; Drainage - $370,000; Library - $1,200,000; Park - $1,150,000; Refund Series 1987 - $3,795,000; Refund Series 1989 G.O. - $1,350,000; Refund Series 1991 G.O. - $1,425,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-16-00	1,370,000	5.00%	279,651	1,649,651		
8-15-00			245,401	245,401	1,895,053	8,800,000
2-15-01	875,000	6.50%	245,401	1,120,401		
8-15-01			216,964	216,964	1,337,365	7,925,000
2-15-02	875,000	6.50%	216,964	1,091,964		
8-15-02			188,526	188,526	1,280,490	7,050,000
2-15-03	880,000	6.50%	188,526	1,068,526		
8-16-03			159,926	159,926	1,228,453	6,170,000
2-16-04	1,100,000	4.70%	159,926	1,259,926		
8-15-04			134,076	134,076	1,394,003	5,070,000
2-15-05	640,000	4.80%	134,076	774,076		
8-15-05			118,716	118,716	892,793	4,430,000
2-15-06	420,000	4.90%	118,716	538,716		
8-15-06			108,426	108,426	647,143	4,010,000
2-15-07	450,000	5.05%	108,426	558,426		
8-15-07			97,064	97,064	655,490	3,560,000
2-15-08	460,000	5.05%	97,064	557,064		
8-15-08			85,449	85,449	642,513	3,100,000
2-15-09	465,000	5.15%	85,449	550,449		
8-15-09			73,475	73,475	623,924	2,635,000
2-15-10	270,000	5.25%	73,475	343,475		
8-15-10			66,388	66,388	409,863	2,365,000
2-15-11	285,000	5.35%	66,388	351,388		
8-15-11			58,764	58,764	410,151	2,080,000
2-15-12	300,000	5.45%	58,764	358,764		
8-15-12			50,589	50,589	409,353	1,780,000
2-15-13	315,000	5.50%	50,589	365,589		
8-15-13			41,926	41,926	407,515	1,465,000
2-15-14	335,000	5.50%	41,926	376,926		
8-15-14			32,714	32,714	409,640	1,130,000
2-15-15	355,000	5.55%	32,714	387,714		
8-15-15			22,863	22,863	410,576	775,000
2-15-16	375,000	5.90%	22,863	397,863		
8-15-16			11,800	11,800	409,663	400,000
2-15-17	400,000	5.90%	11,800	411,800	411,800	0

Net Interest: $ 5,458,206 **Moody's:** Aaa
S & P's: AAA

Paying Agent: Texas Commerce Bank National Association

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. 1998 SERIES
April 1, 1998 - $6,200,000

Streets, Sidewalks, and Traffic - $3,303,000; Drainage Improvements - $462,000;
Library - $735,000; Land and Fire Station - $430,000; Parks - $1,270,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-15-00	215,000	6.50%	163,741	378,741		
8-15-00			156,753	156,753	535,494	5,985,000
2-15-01	230,000	6.50%	156,753	386,753		
8-15-01			149,278	149,278	536,031	5,755,000
2-15-02	240,000	6.50%	149,278	389,278		
8-15-02			141,478	141,478	530,756	5,515,000
2-15-03	255,000	6.50%	141,478	396,478		
8-15-03			133,191	133,191	529,669	5,260,000
2-15-04	265,000	6.50%	133,191	398,191		
8-15-04			124,578	124,578	522,769	4,995,000
2-15-05	280,000	6.50%	124,578	404,578		
8-15-05			115,478	115,478	520,056	4,715,000
2-15-06	295,000	4.50%	115,478	410,478		
8-15-06			108,841	108,841	519,319	4,420,000
2-15-07	310,000	4.55%	108,841	418,841		
8-15-07			101,788	101,788	520,629	4,110,000
2-15-08	325,000	4.65%	101,788	426,788		
8-15-08			94,232	94,232	521,020	3,785,000
2-15-09	340,000	4.70%	94,232	434,232		
8-15-09			86,242	86,242	520,474	3,445,000
2-15-10	360,000	4.75%	86,242	446,242		
8-15-10			77,692	77,692	523,934	3,085,000
2-15-11	380,000	4.85%	77,692	457,692		
8-15-11			68,477	68,477	526,169	2,705,000
2-15-12	395,000	5.00%	68,477	463,477		
8-15-12			58,602	58,602	522,079	2,310,000
2-15-13	415,000	5.00%	58,602	473,602		
8-15-13			48,227	48,227	521,829	1,895,000
2-15-14	440,000	5.00%	48,227	488,227		
8-15-14			37,227	37,227	525,454	1,455,000
2-15-15	460,000	5.10%	37,227	497,227		
8-15-15			25,497	25,497	522,724	995,000
2-15-16	485,000	5.13%	25,497	510,497		
8-15-16			13,069	13,069	523,566	510,000
2-15-17	510,000	5.13%	13,069	523,069	523,069	0

Net Interest Cost: $ 3,694,415

Moody's: Aaa
S & P's: AAA

Paying Agent: Chase Bank of Texas

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 1999
APRIL 15, 1999 - PRINCIPAL - $6,230,000

Streets - $2,707,000; Thoroughfare and Sidewalk Improvements - $220,000;
Traffic Management - $540,000; Drainage - $1,458,000; City Facilities - $275,000;
Park Improvements - $930,000; Fire Station Improvements - $100,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						6,230,000
2-15-00	150,000	3.4000%	227,502	377,502		
8-15-00			133,951	133,951	511,453	6,080,000
2-15-01	235,000	3.6000%	133,951	368,951		
8-15-01			129,721	129,721	498,673	5,845,000
2-15-02	250,000	3.7000%	129,721	379,721		
8-15-02			125,096	125,096	504,818	5,595,000
2-15-03	260,000	3.8000%	125,096	385,096		
8-15-03			120,156	120,156	505,253	5,335,000
2-15-04	275,000	3.9000%	120,156	395,156		
8-15-04			114,794	114,794	509,950	5,060,000
2-15-05	290,000	4.0000%	114,794	404,794		
8-15-05			108,994	108,994	513,788	4,770,000
2-15-06	300,000	4.0000%	108,994	408,994		
8-15-06			102,994	102,994	511,988	4,470,000
2-15-07	320,000	4.1000%	102,994	422,994		
8-15-07			96,434	96,434	519,428	4,150,000
2-15-08	335,000	5.0000%	96,434	431,434		
8-15-08			88,059	88,059	519,493	3,815,000
2-15-09	350,000	5.4000%	88,059	438,059		
8-15-09			78,609	78,609	516,668	3,465,000
2-15-10	365,000	4.2500%	78,609	443,609		
8-15-10			70,853	70,853	514,461	3,100,000
2-15-11	385,000	4.3000%	70,853	455,853		
8-15-11			62,575	62,575	518,428	2,715,000
2-15-12	400,000	4.4000%	62,575	462,575		
8-15-12			53,775	53,775	516,350	2,315,000
2-15-13	420,000	4.5000%	53,775	473,775		
8-15-13			44,325	44,325	518,100	1,895,000
2-15-14	440,000	4.6000%	44,325	484,325		
8-15-14			34,205	34,205	518,530	1,455,000
2-15-15	460,000	4.6500%	34,205	494,205		
8-15-15			23,510	23,510	517,715	995,000
2-15-16	485,000	4.7000%	23,510	508,510		
8-15-16			12,113	12,113	520,623	510,000
2-15-17	510,000	4.7500%	12,113	522,113	522,113	0

Interest Cost: $ 3,027,827

Moody's: Aaa
S & P's: AAA

Paying Agent: Chase Bank of Texas

DEBT SERVICE
ESTIMATED SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2000 ESTIMATE
PRINCIPAL - $9,245,000 AT 5.5% INTEREST

Streets - $2,000,000 (95*); Northgate & Sidewalks - $290,000 (95*); Traffic Management - $380,000 (95*)
Streets - $2,690,000 (98*); Traffic Management - $720,000 (98*); Fire Station 2 - $810,000 (98*)
Park Improvements - $1,570,000 (98*); Drainage Improvements - $785,000 (98*)

DATE	ESTIMATED PRINCIPAL AMOUNT	ESTIMATED INTEREST RATE	ESTIMATED INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	ESTIMATED PRINCIPAL AMOUNT OUTSTANDING
						9,245,000
2-15-01	330,000	5.50%	254,238	584,238		
8-15-01			245,163	245,163	829,400	8,915,000
2-15-02	340,000	5.50%	245,163	585,163		
8-15-02			235,813	235,813	820,975	8,575,000
2-15-03	360,000	5.50%	235,813	595,813		
8-15-03			225,913	225,913	821,725	8,215,000
2-15-04	380,000	5.50%	225,913	605,913		
8-15-04			215,463	215,463	821,375	7,835,000
2-15-05	400,000	5.50%	215,463	615,463		
8-15-05			204,463	204,463	819,925	7,435,000
2-15-06	420,000	5.50%	204,463	624,463		
8-15-06			192,913	192,913	817,375	7,015,000
2-15-07	440,000	5.50%	192,913	632,913		
8-15-07			180,813	180,813	813,725	6,575,000
2-15-08	460,000	5.50%	180,813	640,813		
8-15-08			168,163	168,163	808,975	6,115,000
2-15-09	490,000	5.50%	168,163	658,163		
8-15-09			154,688	154,688	812,850	5,625,000
2-15-10	510,000	5.50%	154,688	664,688		
8-15-10			140,663	140,663	805,350	5,115,000
2-15-11	530,000	5.50%	140,663	670,663		
8-15-11			126,088	126,088	796,750	4,585,000
2-15-12	560,000	5.50%	126,088	686,088		
8-15-12			110,688	110,688	796,775	4,025,000
2-15-13	590,000	5.50%	110,688	700,688		
8-15-13			94,463	94,463	795,150	3,435,000
2-15-14	620,000	5.50%	94,463	714,463		
8-15-14			77,413	77,413	791,875	2,815,000
2-15-15	650,000	5.50%	77,413	727,413		
8-15-15			59,538	59,538	786,950	2,165,000
2-15-16	690,000	5.50%	59,538	749,538		
8-15-16			40,563	40,563	790,100	1,475,000
2-15-17	720,000	5.50%	40,563	760,563		
8-15-17			20,763	20,763	781,325	755,000
2-15-18	755,000	5.50%	20,763	775,763	775,763	0

***95 - 1995 Bond Authorization**
***98 - 1998 Bond Authorization**

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, SERIES 1995
August 15, 1995, $2,015,000

Computer Networking Equipment - $150,000; AS400 Computer Replacement - $575,000
800 Megahertz Radio System - $1,290,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
2/15/00	405,000	5.30%	10,733	415,733	415,733	0

Interest Rate: 5.30%
Net Interest: $ 255,620

Paying Agent: First Interstate Bank of Texas, N.A., Houston

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates Of Obligation, SERIES 1998
April 1, 1998, $5,500,000

Wolf Pen Creek Convention Center

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
2/15/00	195,000	7.30%	149,794	344,794		
8/15/00			142,676	142,676	487,470	5,305,000
2/15/01	200,000	7.30%	142,676	342,676		
8/15/01			135,376	135,376	478,053	5,105,000
2/15/02	215,000	7.30%	135,376	350,376		
8/15/02			127,529	127,529	477,905	4,890,000
2/15/03	225,000	7.30%	127,529	352,529		
8/15/03			119,316	119,316	471,845	4,665,000
2/15/04	235,000	7.30%	119,316	354,316		
8/15/04			110,739	110,739	465,055	4,430,000
2/15/05	250,000	4.55%	110,739	360,739		
8/15/05			105,051	105,051	465,790	4,180,000
2/15/06	260,000	4.60%	105,051	365,051		
8/15/06			99,071	99,071	464,123	3,920,000
2/15/07	275,000	4.70%	99,071	374,071		
8/15/07			92,609	92,609	466,680	3,645,000
2/15/08	290,000	4.80%	92,609	382,609		
8/15/08			85,649	85,649	468,258	3,355,000
2/15/09	300,000	4.90%	85,649	385,649		
8/15/09			78,299	78,299	463,948	3,055,000
2/15/10	320,000	5.00%	78,299	398,299		
8/15/10			70,299	70,299	468,598	2,735,000
2/15/11	335,000	5.05%	70,299	405,299		
8/15/11			61,840	61,840	467,139	2,400,000
2/15/12	350,000	5.10%	61,840	411,840		
8/15/12			52,915	52,915	464,755	2,050,000
2/15/13	370,000	5.10%	52,915	422,915		
8/15/13			43,480	43,480	466,395	1,680,000
2/15/14	390,000	5.15%	43,480	433,480		
8/15/14			33,438	33,438	466,918	1,290,000
2/15/15	410,000	5.15%	33,438	443,438		
8/15/15			22,880	22,880	466,318	880,000
2/15/16	430,000	5.20%	22,880	452,880		
8/15/16			11,700	11,700	464,580	450,000
2/15/17	450,000	5.20%	11,700	461,700	461,700	0

T.I.C.: 5.2202% **Moody's:** Aaa
Net Interest: $ 3,346,627 **S.&P.'s:** AAA

Paying Agent: First Interstate Bank of Texas, N.A., Houston

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 1999
April 15, 1999 - $850,000

Street Projects

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						850,000
2/15/00	350,000	4.10%	27,583	377,583		
8/15/00			9,375	9,375	386,958	500,000
2/15/01	250,000	3.75%	9,375	259,375		
8/15/01			4,688	4,688	264,063	250,000
2/15/02	250,000	3.75%	4,688	254,688	254,688	0

Net Interest: $ 55,708

Moody's: A1
S & P's: A+

Paying Agent: Chase Bank of Texas

DEBT SERVICE
ESTIMATED SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2000 A
Principal - $1,049,000 Interest rate - 5.5%

Adamson Pool Renovation - $701,000; Fiber Optic Loop - $200,000;
Technology Plan Projects - $148,000

DATE	ESTIMATED PRINCIPAL AMOUNT	ESTIMATED INTEREST RATE	ESTIMATED INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	ESTIMATED PRINCIPAL AMOUNT OUTSTANDING
						1,049,000
2/15/01	209,800	5.50%	28,848	238,648		
8/15/01			23,078	23,078	261,726	839,200
2/15/02	209,800	5.50%	23,078	232,878		
8/15/02			17,309	17,309	250,187	629,400
2/15/03	209,800	5.50%	17,309	227,109		
8/15/03			11,539	11,539	238,648	419,600
2/15/04	209,800	5.50%	11,539	221,339		
8/15/04			5,770	5,770	227,109	209,800
2/15/05	209,800	5.50%	5,770	215,570	215,570	0

DEBT SERVICE
ESTIMATED SCHEDULE OF REQUIREMENTS
Certificates of Obligation - Series 2000 B

Principal - $3,077,000 Interest Rate - 5.5%

Street Projects - $2,390,000; Roller Hockey Rink - $162,000

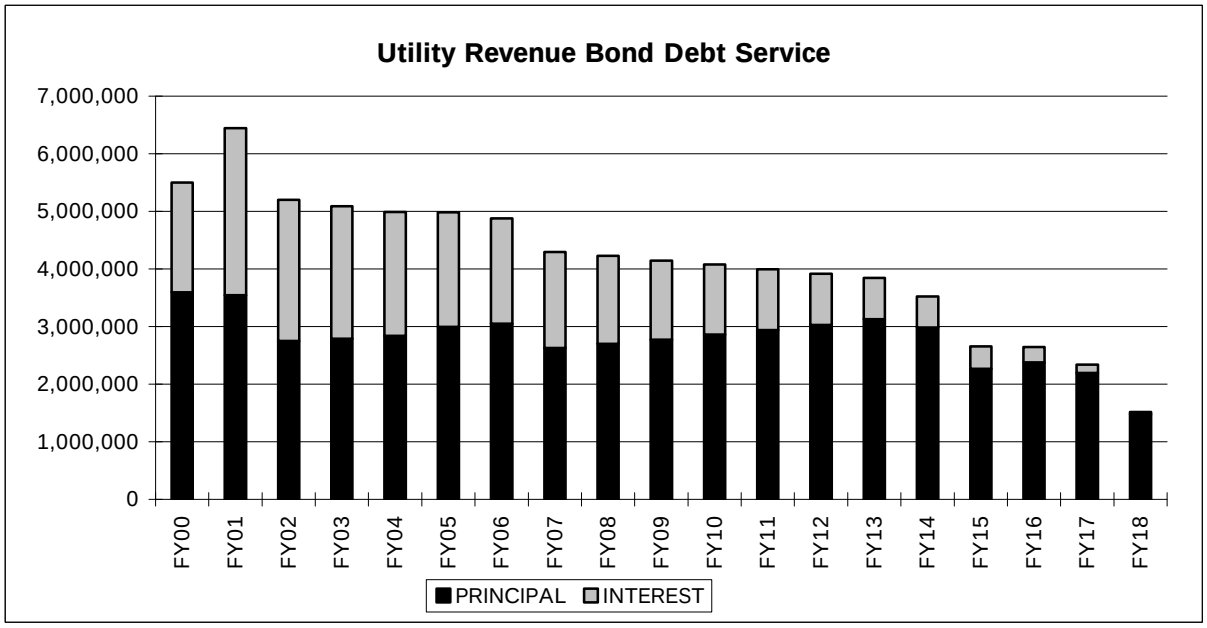
Business Park - $450,000; Neighborhood CIP - $50,000; Park Improvements - $25,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
						3,077,000
2-15-01	104,400	5.50%	84,618	189,018		
8-15-01			81,747	81,747	270,764	2,972,600
2-15-02	110,100	5.50%	81,747	191,847		
8-15-02			78,719	78,719	270,565	2,862,500
2-15-03	116,200	5.50%	78,719	194,919		
8-15-03			75,523	75,523	270,442	2,746,300
2-15-04	122,600	5.50%	75,523	198,123		
8-15-04			72,152	72,152	270,275	2,623,700
2-15-05	129,300	5.50%	72,152	201,452		
8-15-05			68,596	68,596	270,048	2,494,400
2-15-06	136,400	5.50%	68,596	204,996		
8-15-06			64,845	64,845	269,841	2,358,000
2-15-07	143,900	5.50%	64,845	208,745		
8-15-07			60,888	60,888	269,633	2,214,100
2-15-08	151,800	5.50%	60,888	212,688		
8-15-08			56,713	56,713	269,401	2,062,300
2-15-09	160,200	5.50%	56,713	216,913		
8-15-09			52,308	52,308	269,221	1,902,100
2-15-10	169,000	5.50%	52,308	221,308		
8-15-10			47,660	47,660	268,968	1,733,100
2-15-11	178,300	5.50%	47,660	225,960		
8-15-11			42,757	42,757	268,717	1,554,800
2-15-12	188,100	5.50%	42,757	230,857		
8-15-12			37,584	37,584	268,441	1,366,700
2-15-13	198,400	5.50%	37,584	235,984		
8-15-13			32,128	32,128	268,113	1,168,300
2-15-14	209,300	5.50%	32,128	241,428		
8-15-14			26,373	26,373	267,801	959,000
2-15-15	220,900	5.50%	26,373	247,273		
8-15-15			20,298	20,298	267,570	738,100
2-15-16	233,000	5.50%	20,298	253,298		
8-15-16			13,890	13,890	267,188	505,100
2-15-17	245,800	5.50%	13,890	259,690		
8-15-17			7,131	7,131	266,821	259,300
2-15-18	259,300	5.50%	7,131	266,431	266,431	0

DEBT SERVICE

SCHEDULE OF REQUIREMENTS
UTILITY REVENUE BONDS
ALL SERIES THROUGH 2000

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL OUTSTANDING OCT. 1
FY00	3,595,000	1,907,383	5,502,383	52,915,000
FY01	3,546,200	2,896,920	6,443,120	49,320,000
FY02	2,750,400	2,449,663	5,200,063	45,773,800
FY03	2,790,400	2,298,671	5,089,071	43,023,400
FY04	2,841,300	2,147,867	4,989,167	40,233,000
FY05	2,993,200	1,989,573	4,982,773	37,391,700
FY06	3,051,100	1,825,727	4,876,827	34,398,500
FY07	2,625,100	1,671,837	4,296,937	31,347,400
FY08	2,700,200	1,525,684	4,225,884	28,722,300
FY09	2,771,500	1,374,254	4,145,754	26,022,100
FY10	2,859,100	1,217,118	4,076,218	23,250,600
FY11	2,938,000	1,054,254	3,992,254	20,391,500
FY12	3,028,400	885,690	3,914,090	17,453,500
FY13	3,130,300	711,700	3,842,000	14,425,100
FY14	2,983,800	539,777	3,523,577	11,294,800
FY15	2,264,000	394,098	2,658,098	8,311,000
FY16	2,376,100	266,884	2,642,984	6,047,000
FY17	2,195,000	141,417	2,336,417	3,670,900
FY18	1,475,900	40,587	1,516,487	1,475,900



DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Utility Revenue Bonds, 1990 SERIES
November 1, 1990, $4,800,000

Electric - $1,500,000; Water - $1,000,000; Wastewater - $2,300,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-1-00	400,000	6.50%	13,000	413,000	413,000	0

Note: The 2001 series through the 2006 series of these bonds were defeased by 1996 URB and refunding bonds.

Net Interest Cost: $2,215,875 **Moody's:** Aaa
S. & P.'s: AAA

Paying Agent: First City National Bank of Houston
Underwriter: Prudential-Bache Securities, Mgr.

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Utility Revenue Bonds, 1993 SERIES
June 30, 1993 - $5,850,000

Electric Projects - $1,000,000; Sewer Projects $3,700,000;
Refunding Bonds (Series 1985) - $1,150,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-1-00	1,140,000	4.40%	111,143	1,251,143		
8-1-00			86,063	86,063	1,337,205	3,250,000
2-1-01	250,000	4.60%	86,063	336,063		
8-1-01			80,313	80,313	416,375	3,000,000
2-1-02	250,000	4.80%	80,313	330,313		
8-1-02			74,313	74,313	404,625	2,750,000
2-1-03	250,000	5.00%	74,313	324,313		
8-1-03			68,063	68,063	392,375	2,500,000
2-1-04	250,000	5.10%	68,063	318,063		
8-1-04			61,688	61,688	379,750	2,250,000
2-1-05	250,000	5.25%	61,688	311,688		
8-1-05			55,125	55,125	366,813	2,000,000
2-1-06	250,000	5.40%	55,125	305,125		
8-1-06			48,375	48,375	353,500	1,750,000
2-1-07	250,000	5.40%	48,375	298,375		
8-1-07			41,625	41,625	340,000	1,500,000
2-1-08	250,000	5.50%	41,625	291,625		
8-1-08			34,750	34,750	326,375	1,250,000
2-1-09	250,000	5.50%	34,750	284,750		
8-1-09			27,875	27,875	312,625	1,000,000
2-1-10	250,000	5.50%	27,875	277,875		
8-1-10			21,000	21,000	298,875	750,000
2-1-11	250,000	5.60%	21,000	271,000		
8-1-11			14,000	14,000	285,000	500,000
2-1-12	250,000	5.60%	14,000	264,000		
8-1-12			7,000	7,000	271,000	250,000
2-1-13	250,000	5.60%	7,000	257,000	257,000	0

Net Interest Cost: $2,982,148 **Moody's:** Aaa
S & P's: AAA

Paying Agent: Texas Commerce Bank National Association, Houston, TX

Underwriting Group: Rauscher Pierce Refsnes, Inc.
Masterson Moreland Sauer Whisman, Inc.
Alex. Brown & Sons, Inc.

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Utility Revenue Bonds - SERIES 1994
October 1, 1994, $16,500,000

Electric Projects $6,500,000; Wastewater Project $10,000,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-1-00	825,000	6.40%	370,631	1,195,631		
8-1-00			344,231	344,231	1,539,863	11,550,000
2-1-01	825,000	6.40%	344,231	1,169,231		
8-1-01			317,831	317,831	1,487,063	10,725,000
2-1-02	825,000	6.40%	317,831	1,142,831		
8-1-02			291,431	291,431	1,434,263	9,900,000
2-1-03	825,000	5.40%	291,431	1,116,431		
8-1-03			269,156	269,156	1,385,588	9,075,000
2-1-04	825,000	5.50%	269,156	1,094,156		
8-1-04			246,469	246,469	1,340,625	8,250,000
2-1-05	825,000	5.70%	246,469	1,071,469		
8-1-05			222,956	222,956	1,294,425	7,425,000
2-1-06	825,000	5.75%	222,956	1,047,956		
8-1-06			199,238	199,238	1,247,194	6,600,000
2-1-07	825,000	5.85%	199,238	1,024,238		
8-1-07			175,106	175,106	1,199,344	5,775,000
2-1-08	825,000	5.90%	175,106	1,000,106		
8-1-08			150,769	150,769	1,150,875	4,950,000
2-1-09	825,000	6.00%	150,769	975,769		
8-1-09			126,019	126,019	1,101,788	4,125,000
2-1-10	825,000	6.10%	126,019	951,019		
8-1-10			100,856	100,856	1,051,875	3,300,000
2-1-11	825,000	6.15%	100,856	925,856		
8-1-11			75,488	75,488	1,001,344	2,475,000
2-1-12	825,000	6.20%	75,488	900,488		
8-1-12			49,913	49,913	950,400	1,650,000
2-1-13	825,000	6.10%	49,913	874,913		
8-1-14			24,750	24,750	899,663	825,000
2-1-14	825,000	6.00%	24,750	849,750	849,750	0

Net Interest Cost: $9,757,825 **Moody's:** Aaa
Effective Interest Rate: 6.0140% **S & P's:** AAA

Paying Agent: Texas Commerce Bank, N.A.

Underwriting Group: Prudential Securities, Inc.

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Utility Revenue Bonds - SERIES 1995
August 1, 1995, $6,000,000

Electric Projects - $3,000,000; Water Projects - $1,800,000;
Wastewater Projects - $1,200,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-1-00	300,000	6.25%	146,175	446,175		
8-1-00			136,800	136,800	582,975	4,800,000
2-1-01	300,000	6.25%	136,800	436,800		
8-1-01			127,425	127,425	564,225	4,500,000
2-1-02	300,000	6.25%	127,425	427,425		
8-1-02			118,050	118,050	545,475	4,200,000
2-1-03	300,000	6.25%	118,050	418,050		
8-1-03			108,675	108,675	526,725	3,900,000
2-1-04	300,000	6.25%	108,675	408,675		
8-1-04			99,300	99,300	507,975	3,600,000
2-1-05	300,000	6.25%	99,300	399,300		
8-1-05			89,925	89,925	489,225	3,300,000
2-1-06	300,000	5.25%	89,925	389,925		
8-1-06			82,050	82,050	471,975	3,000,000
2-1-07	300,000	5.30%	82,050	382,050		
8-1-07			74,100	74,100	456,150	2,700,000
2-1-08	300,000	5.40%	74,100	374,100		
8-1-08			66,000	66,000	440,100	2,400,000
2-1-09	300,000	5.50%	66,000	366,000		
8-1-09			57,750	57,750	423,750	2,100,000
2-1-10	300,000	5.50%	57,750	357,750		
8-1-10			49,500	49,500	407,250	1,800,000
2-1-11	300,000	5.50%	49,500	349,500		
8-1-11			41,250	41,250	390,750	1,500,000
2-1-12	300,000	5.50%	41,250	341,250		
8-1-12			33,000	33,000	374,250	1,200,000
2-1-13	300,000	5.50%	33,000	333,000		
8-1-13			24,750	24,750	357,750	900,000
2-1-14	300,000	5.50%	24,750	324,750		
8-1-14			16,500	16,500	341,250	600,000
2-1-15	300,000	5.50%	16,500	316,500		
8-1-15			8,250	8,250	324,750	300,000
2-1-16	300,000	5.50%	8,250	308,250	308,250	0

Net Interest Cost: $3,722,850 **Moody's: Aaa**
Effective Interest Rate: 5.64% **S & P's: AAA**

Paying Agent & Registrar: Texas Commerce National Bank National Association

Underwriting Group: Merrill Lynch, Pierce, Ferris & Smith, Inc.
Robert W. Baird & Co., Inc.
Raymond james & Associates, Inc.
DLS Securities
Service Asset Management

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Utility Revenue Refunding Bonds - TAXABLE SERIES 1995
July 1, 1995 - $7,125,000

THIS SERIES ISSUED TO REFUND $7,085,000 OF 1985 SERIES

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-1-00	560,000	7.15%	50,260	610,260		
8-1-00			30,240	30,240	640,500	840,000
2-1-01	840,000	7.20%	30,240	870,240	870,240	0

Net Interest Cost: $1,461,048

Paying Agent: First Interstate Bank of Texas, N.A.

Underwriting Group: First Interstate Bank of Texas, N.A.
First American Bank

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Utility Revenue Bonds - SERIES 1996
December 1, 1996, $10,110,000

Electric Projects - $3,700,000; Water Projects - $3,200,000;
Wastewater Projects - $500,000; Refunding (URB SERIES 1990, Years 2001 - 2006) - $2,710,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-1-00	270,000	4.30%	241,603	511,603		
8-1-00			235,798	235,798	747,400	9,330,000
2-1-01	680,000	4.40%	235,798	915,798		
8-1-01			220,838	220,838	1,136,635	8,650,000
2-1-02	685,000	4.50%	220,838	905,838		
8-1-02			205,425	205,425	1,111,263	7,965,000
2-1-03	690,000	4.60%	205,425	895,425		
8-1-03			189,555	189,555	1,084,980	7,275,000
2-1-04	700,000	4.70%	189,555	889,555		
8-1-04			173,105	173,105	1,062,660	6,575,000
2-1-05	805,000	4.80%	173,105	978,105		
8-1-05			153,785	153,785	1,131,890	5,770,000
2-1-06	810,000	4.90%	153,785	963,785		
8-1-06			133,940	133,940	1,097,725	4,960,000
2-1-07	340,000	5.05%	133,940	473,940		
8-1-07			125,355	125,355	599,295	4,620,000
2-1-08	360,000	5.05%	125,355	485,355		
8-1-08			116,265	116,265	601,620	4,260,000
2-1-09	375,000	5.15%	116,265	491,265		
8-1-09			106,609	106,609	597,874	3,885,000
2-1-10	400,000	5.25%	106,609	506,609		
8-1-10			96,109	96,109	602,718	3,485,000
2-1-11	420,000	5.35%	96,109	516,109		
8-1-11			84,874	84,874	600,983	3,065,000
2-1-12	445,000	5.45%	84,874	529,874		
8-1-12			72,748	72,748	602,621	2,620,000
2-1-13	470,000	5.50%	72,748	542,748		
8-1-13			59,823	59,823	602,570	2,150,000
2-1-14	495,000	5.50%	59,823	554,823		
8-1-14			46,210	46,210	601,033	1,655,000
2-1-15	520,000	5.55%	46,210	566,210		
8-1-15			31,780	31,780	597,990	1,135,000
2-1-16	550,000	5.60%	31,780	581,780		
8-1-16			16,380	16,380	598,160	585,000
2-1-17	585,000	5.60%	16,380	601,380	617,760	0

Net Interest Cost: $ 5,702,533 **Moody's:** Aaa
S & P's: AAA

Paying Agent: Texas Commerce Bank National Association
Underwriters: Southwest Securities
Rauscher Pierce Refsnes, Inc.
Coastal Securities

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Utility Revenue Bonds - SERIES 1998
April 1, 1998, $2,700,000

WasteWater Projects

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-1-00	100,000	6.500%	72,345	172,345		
8-1-00			69,095	69,095	241,440	2,600,000
2-1-01	105,000	6.500%	69,095	174,095		
8-1-01			65,683	65,683	239,778	2,495,000
2-1-02	110,000	6.500%	65,683	175,683		
8-1-02			62,108	62,108	237,790	2,385,000
2-1-03	110,000	6.500%	62,108	172,108		
8-1-03			58,533	58,533	230,640	2,275,000
2-1-04	115,000	6.500%	58,533	173,533		
8-1-04			54,795	54,795	228,328	2,160,000
2-1-05	125,000	6.500%	54,795	179,795		
8-1-05			50,733	50,733	230,528	2,035,000
2-1-06	130,000	5.625%	50,733	180,733		
8-1-06			47,076	47,076	227,809	1,905,000
2-1-07	135,000	4.550%	47,076	182,076		
8-1-07			44,005	44,005	226,081	1,770,000
2-1-08	140,000	4.650%	44,005	184,005		
8-1-08			40,750	40,750	224,755	1,630,000
2-1-09	145,000	4.750%	40,750	185,750		
8-1-09			37,306	37,306	223,056	1,485,000
2-1-10	155,000	4.800%	37,306	192,306		
8-1-10			33,586	33,586	225,893	1,330,000
2-1-11	160,000	4.900%	33,586	193,586		
8-1-11			29,666	29,666	223,253	1,170,000
2-1-12	170,000	5.000%	29,666	199,666		
8-1-12			25,416	25,416	225,083	1,000,000
2-1-13	180,000	5.000%	25,416	205,416		
8-1-13			20,916	20,916	226,333	820,000
2-1-14	190,000	5.050%	20,916	210,916		
8-1-14			16,119	16,119	227,035	630,000
2-1-15	200,000	5.100%	16,119	216,119		
8-1-15			11,019	11,019	227,138	430,000
2-1-16	210,000	5.125%	11,019	221,019		
8-1-16			5,638	5,638	226,656	220,000
2-1-17	220,000	5.125%	5,638	225,638	225,638	0

Net Interest Cost: $ 1,610,150 **Moody's:** Aaa
S & P's: AAA

Paying Agent: Chase Bank of Texas National Association

Underwriting Group: First Southwest

DEBT SERVICE
ESTIMATED SCHEDULE OF REQUIREMENTS
U.R.B. SERIES 2000 ESTIMATE
PRINCIPAL - $7,300,000 AT 5.5% INTEREST

Water Projects

DATE	ESTIMATED PRINCIPAL AMOUNT	ESTIMATED INTEREST RATE	ESTIMATED INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	ESTIMATED PRINCIPAL AMOUNT OUTSTANDING
						7,300,000
2-15-01	236,200	5.50%	200,750	436,950		
8-15-01			194,255	194,255	631,205	7,063,800
2-15-02	250,400	5.50%	194,255	444,655		
8-15-02			187,369	187,369	632,023	6,813,400
2-15-03	265,400	5.50%	187,369	452,769		
8-15-03			180,070	180,070	632,839	6,548,000
2-15-04	281,300	5.50%	180,070	461,370		
8-15-04			172,334	172,334	633,704	6,266,700
2-15-05	298,200	5.50%	172,334	470,534		
8-15-05			164,134	164,134	634,668	5,968,500
2-15-06	316,100	5.50%	164,134	480,234		
8-15-06			155,441	155,441	635,675	5,652,400
2-15-07	335,100	5.50%	155,441	490,541		
8-15-07			146,226	146,226	636,767	5,317,300
2-15-08	355,200	5.50%	146,226	501,426		
8-15-08			136,458	136,458	637,884	4,962,100
2-15-09	376,500	5.50%	136,458	512,958		
8-15-09			126,104	126,104	639,062	4,585,600
2-15-10	399,100	5.50%	126,104	525,204		
8-15-10			115,129	115,129	640,333	4,186,500
2-15-11	423,000	5.50%	115,129	538,129		
8-15-11			103,496	103,496	641,625	3,763,500
2-15-12	448,400	5.50%	103,496	551,896		
8-15-12			91,165	91,165	643,062	3,315,100
2-15-13	475,300	5.50%	91,165	566,465		
8-15-13			78,095	78,095	644,560	2,839,800
2-15-14	503,800	5.50%	78,095	581,895		
8-15-14			64,240	64,240	646,135	2,336,000
2-15-15	534,000	5.50%	64,240	598,240		
8-15-15			49,555	49,555	647,795	1,802,000
2-15-16	566,100	5.50%	49,555	615,655		
8-15-16			33,987	33,987	649,642	1,235,900
2-15-17	600,000	5.50%	33,987	633,987		
8-15-17			17,487	17,487	651,475	635,900
2-15-18	635,900	5.50%	17,487	653,387	653,387	0

DEBT SERVICE
ESTIMATED SCHEDULE OF REQUIREMENTS
U.R.B. SERIES 2000 ESTIMATE
PRINCIPAL - $9,650,000 AT 5.5% INTEREST

Waste Water Projects

DATE	ESTIMATED PRINCIPAL AMOUNT	ESTIMATED INTEREST RATE	ESTIMATED INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	ESTIMATED PRINCIPAL AMOUNT OUTSTANDING
						9,650,000
2-15-01	310,000	5.50%	530,750	840,750		
8-15-01			256,850	256,850	1,097,600	9,340,000
2-15-02	330,000	5.50%	256,850	586,850		
8-15-02			247,775	247,775	834,625	9,010,000
2-15-03	350,000	5.50%	247,775	597,775		
8-15-03			238,150	238,150	835,925	8,660,000
2-15-04	370,000	5.50%	238,150	608,150		
8-15-04			227,975	227,975	836,125	8,290,000
2-15-05	390,000	5.50%	227,975	617,975		
8-15-05			217,250	217,250	835,225	7,900,000
2-15-06	420,000	5.50%	217,250	637,250		
8-15-06			205,700	205,700	842,950	7,480,000
2-15-07	440,000	5.50%	205,700	645,700		
8-15-07			193,600	193,600	839,300	7,040,000
2-15-08	470,000	5.50%	193,600	663,600		
8-15-08			180,675	180,675	844,275	6,570,000
2-15-09	500,000	5.50%	180,675	680,675		
8-15-09			166,925	166,925	847,600	6,070,000
2-15-10	530,000	5.50%	166,925	696,925		
8-15-10			152,350	152,350	849,275	5,540,000
2-15-11	560,000	5.50%	152,350	712,350		
8-15-11			136,950	136,950	849,300	4,980,000
2-15-12	590,000	5.50%	136,950	726,950		
8-15-12			120,725	120,725	847,675	4,390,000
2-15-13	630,000	5.50%	120,725	750,725		
8-15-13			103,400	103,400	854,125	3,760,000
2-15-14	670,000	5.50%	103,400	773,400		
8-15-14			84,975	84,975	858,375	3,090,000
2-15-15	710,000	5.50%	84,975	794,975		
8-15-15			65,450	65,450	860,425	2,380,000
2-15-16	750,000	5.50%	65,450	815,450		
8-15-16			44,825	44,825	860,275	1,630,000
2-15-17	790,000	5.50%	44,825	834,825		
8-15-17			23,100	23,100	857,925	840,000
2-15-18	840,000	5.50%	23,100	863,100	863,100	0

DEBT SERVICE
ESTIMATED SCHEDULE OF REQUIREMENTS
Parking Garage Revenue Bond, Series 2000

Principal -- $7,025,000 Interest rate--6.5%

Nothgate Parking Garage

DATE	ESTIMATED PRINCIPAL AMOUNT	ESTIMATED INTEREST RATE	ESTIMATED INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	ESTIMATED PRINCIPAL AMOUNT OUTSTANDING
						7,025,000
2/15/01	225,400	6.50%	228,313	453,713		
8/15/01			220,987	220,987	674,700	6,799,600
2/15/02	239,100	6.50%	220,987	460,087		
8/15/02			213,216	213,216	673,303	6,560,500
2/15/03	253,700	6.50%	213,216	466,916		
8/15/03			204,971	204,971	671,887	6,306,800
2/15/04	269,100	6.50%	204,971	474,071		
8/15/04			196,225	196,225	670,296	6,037,700
2/15/05	285,500	6.50%	196,225	481,725		
8/15/05			186,947	186,947	668,672	5,752,200
2/15/06	302,900	6.50%	186,947	489,847		
8/15/06			177,102	177,102	666,949	5,449,300
2/15/07	321,300	6.50%	177,102	498,402		
8/15/07			166,660	166,660	665,062	5,128,000
2/15/08	340,900	6.50%	166,660	507,560		
8/15/08			155,581	155,581	663,141	4,787,100
2/15/09	361,700	6.50%	155,581	517,281		
8/15/09			143,826	143,826	661,106	4,425,400
2/15/10	383,700	6.50%	143,826	527,526		
8/15/10			131,355	131,355	658,881	4,041,700
2/15/11	407,100	6.50%	131,355	538,455		
8/15/11			118,125	118,125	656,580	3,634,600
2/15/12	431,800	6.50%	118,125	549,925		
8/15/12			104,091	104,091	654,016	3,202,800
2/15/13	458,100	6.50%	104,091	562,191		
8/15/13			89,203	89,203	651,394	2,744,700
2/15/14	486,000	6.50%	89,203	575,203		
8/15/14			73,408	73,408	648,611	2,258,700
2/15/15	515,600	6.50%	73,408	589,008		
8/15/15			56,651	56,651	645,659	1,743,100
2/15/16	547,000	6.50%	56,651	603,651		
8/15/16			38,873	38,873	642,524	1,196,100
2/15/17	580,400	6.50%	38,873	619,273		
8/15/17			20,010	20,010	639,284	615,700
2/15/18	615,700	6.50%	20,010	635,710	635,710	0

APPENDIX K

GENERAL & ADMINISTRATIVE TRANSFERS

GENERAL AND ADMINISTRATIVE TRANSFERS

The General and Administrative Transfers are used to reflect the cost of 2 types of activities.

The first is to recover the costs of administrative services to the areas which are using those services. For example, the transfer is used to reflect the cost of services received from administrative activities in the General Fund such as accounting services, purchasing services, and human resource services.

Costs are allocated based on the results of an annual cost allocation plan done in the early part of the budget process.

The transfer is also used as a mechanism to recover the cost of projects that may be budgeted in an operating fund, but are being funded from a different source. For example, the Parks Department budgets for a number of activities that are funded from the Hotel/Motel Fund through the General and Administrative Transfer.

The following page includes the schedule for the General and Administrative Transfer for FY 00. Most of the transfer comes into the General Fund from the other operating funds receiving the services.

Over $4.7 million is allocated to the General Fund from various other funds. $1.9 million is allocated to the Utility Billing Fund from the 5 utility funds. Funds are also transferred from the Water and Wastewater Funds to the Electric Fund for administrative services provided by the Electric Fund; and from the Wastewater Fund to the Water Fund.

FY 00 General and Administrative Transfer Worksheet

	FY 99 Revised Budget	FY 00 Base Budget	FY 00 Approved SLA's	FY 00 Approved Budget
To General Fund:				
Community Development	$ 373,942	$378,152	$ 130,741	$ 508,893
Parks Xtra Education		22,400		22,400
Hotel Motel	265,639	261,679	65,250	326,929
Wolf Pen Creek	92,499	89,268	0	89,268
Conf Center	236,377	239,037	25,758	264,795
Electric	590,750	449,006	15,000	464,006
Water	150,328	205,863	15,000	220,863
Wastewater	171,238	176,253	15,000	191,253
Sanitation	274,447	301,366	0	301,366
BVSWMA	133,930	124,434	0	124,434
Utility Billing	650,282	646,905	107,075	753,980
Insurance Funds				
Prop. Casualty	55,562	57,270	5,000	62,270
Worker's Comp	55,562	57,270	0	57,270
Fleet	121,936	131,800	0	131,800
Print/Mail	42,145	44,300	0	44,300
Communications	64,015	71,000	0	71,000
General Capital Projects				
Street Projects	223,200	200,000	50,356	250,356
Parks Projects	11,600	42,900	19,520	62,420
General Government	0	19,300	0	19,300
Parks Escrow Projects	13,600	13,100	0	13,100
WPC Convention Cente	35,000	54,700	0	54,700
Northgate Parking Gara	75,100	0	0	0
Business Park	26,500	0	0	0
Utility Capital Projects				
Electric Projects	164,047	102,500	0	102,500
Water Projects	57,902	118,600	28,775	147,375
Wastewater Projects	174,815	230,200	43,163	273,363
Drainage	25,000	25,000	171,392	196,392
General Fund Total	$ 4,085,416	$ 4,062,303	$ 692,030	$ 4,754,333
To Utility Billing				
Electric	$ 1,418,380	$ 1,040,300	$ 98,581	$ 1,138,881
Water	603,160	571,700	54,182	625,882
Wastewater	67,967	66,500	6,302	72,802
Drainage	25,000	25,000	0	25,000
Sanitation	67,967	66,500	6,302	72,802
Utility Billing Total	$ 2,182,474	$ 1,770,000	$ 165,367	$ 1,935,367
To Electric Fund				
Water	$ 217,120	$ 206,300	$ 0	$ 206,300
Wastewater	150,880	137,500	0	137,500
Electric Fund Total	$ 368,000	$ 343,800	$ 0	$ 343,800
To Water Fund				
Wastewater	$ 202,267	$ 240,170	$ 0	$ 240,170
Water Fund Total	$ 202,267	$ 240,170	$ 0	$ 240,170
Total All Funds	**$ 6,838,157**	**$6,416,273**	**$ 857,397**	**$ 7,273,670**

APPENDIX L

CITIZEN SURVEY RESULTS

1999 Citizen Survey Results

For the third consecutive year, the City of College Station commissioned a citizen survey to gauge satisfaction with City services. As in the past, the Public Policy Research Institute (PPRI) of Texas A&M was hired to develop and administer the survey. The random sample of 518 College Station citizens was surveyed by telephone over a two-week period in June. Questions focused on satisfaction with current services as opposed to whether there is a desire for additional services.

The following pages show the summary results of questions asked in the survey. The first and fourth columns show the 1998 results; the second and fifth columns show the 1999 results; and the third and sixth columns show the change between the two. The difference between the two is important because it shows what improvements have been made or need to be made. If the results do not add up to 100%, it is due to the fact that several of the respondents either did not know or did not feel strongly one way or the other.

Respondents overwhelmingly held a favorable view of City services. In 1999, 94% of respondents said that overall they are either satisfied or very satisfied with services provided by the City (see City Services section, L-2). This represents no significant change from 1998 when 93% of respondents indicated they were satisfied or very satisfied with city services.

The results of the survey show the impact of recent changes within the City. For instance, it is interesting to note the increasing use and satisfaction with the College Station Library. The number of survey respondents visiting the library in 1999 increased by 4%. In addition, the survey indicates a 3% increase in the quality of library services over the past year (see College Station Public Library Issues section, L-2). These increases can likely be explained with the opening of the new library building in March of 1998.

One area of the survey that demonstrates favorable results for the City is the section addressing how safe our citizens feel. The public safety section of the survey indicates the vast majority of residents feel safe (see Safety Issues section, L-4).

One are that did received lower satisfaction levels is traffic and transportation issues. These issues were mentioned most when asked what the single greatest need for College Station is. The approved budget includes a number of items designed to address the traffic and transportation concerns identified by the survey respondents.

Another interesting survey result was the level of satisfaction with the Arts in Public Places program coordinated by the Arts Council of Brazos Valley. As shown in the section addressing fine arts, 82% of citizens support the placement of public art in College Station (see Fine Arts section, L-3). Of the three works placed by the program over the past year, the City has purchased one.

CITIZEN SURVEY RESULTS

DESCRIPTION	1998	1999	%CHANGE	1998	1999	%CHANGE
City Services	**Very Satisfied/Satisfied**			**Very Dissatisfied/Dissatisfied**		
Overall condition of streets	71.2%	67.6%	(3.6%)	22.4%	28.7%	6.3%
Drainage maintenance	75.9%	71.2%	(4.7%)	14.5%	18.0%	3.5%
Residential garbage collection	88.6%	83.2%	(5.4%)	5.4%	7.9%	2.5%
College Station electric services	86.2%	86.5%	0.3%	9.5%	7.7%	(1.8%)
College Station water services	81.5%	81.9%	0.4%	12.7%	11.0%	(1.7%)
Zoning and planning guidelines	53.3%	44.8%	(8.5%)	15.4%	16.8%	1.4%
Parks & Recreation youth leisure services	62.3%	61.2%	(1.1%)	3.9%	5.2%	1.3%
Parks & Recreation adult leisure services	57.5%	55.0%	(2.5%)	6.9%	7.3%	0.4%
Code enforcement	61.6%	54.8%	(6.8%)	7.3%	10.8%	3.5%
Bike lanes in College Station	56.5%	58.1%	1.6%	27.4%	21.3%	(6.1%)
Sidewalks in College Station	68.1%	66.0%	(2.1%)	22.2%	23.4%	1.2%
College Station services as a whole	93.2%	93.8%	0.6%	3.4%	3.5%	0.1%
Drainage Issues		**Yes**			**No**	
Has current dwelling been flooded?	6.9%	9.1%	2.2%	92.5%	90.3%	(2.2%)
Curbside Recycling		**Yes**			**No**	
Does household participate in curbside recycling?	47.8%	47.1%	(0.7%)	50.2%	51.4%	1.2%
		Satisfied			**Dissatisfied**	
Satisfaction with curbside recycling	92.2%	89.3%	(2.9%)	3.9%	7.8%	3.9%
Municipal Court Issues		**Yes**			**No**	
Has appeared at Municipal Court?	22.8%	23.4%	0.6%	76.9%	76.1%	(0.8%)
	Very/Somewhat Courteous			**Not Very Courteous/Not Court.**		
Courtesy of court personnel	86.9%	86.8%	(0.1%)	9.0%	9.9%	0.9%
	Very/Somewhat Knowledgeable			**Not Very/Not Knowledgeable**		
Knowledge of court personnel	89.4%	90.1%	0.7%	5.7%	5.8%	0.1%
Streets/Bikelanes/Sidewalks Issues		**Yes**			**No**	
Willing to pay for bikelane improvements?	44.8%	46.7%	1.9%	49.8%	46.3%	(3.5%)
Willing to pay for sidewalk improvements?	61.0%	66.6%	5.6%	35.4%	30.1%	(5.3%)
		Excellent/Good			**Fair/Poor**	
Condition of neighborhood streets	62.5%	62.7%	0.2%	37.5%	37.3%	(0.2%)
Condition of streets as a whole	63.8%	57.3%	(6.5%)	36.1%	42.5%	6.4%
Utility Billing Issues	**Very/Somewhat Accurate**			**Not Very Accurate/Not Accurate**		
Accuracy of utility bill	82.9%	79.9%	(3.0%)	4.5%	2.9%	(1.6%)
		Reasonable			**Unreasonable**	
Amount of utility bill	68.1%	68.5%	0.4%	26.3%	22.2%	(4.1%)
		Yes			**No**	
Receive bill at the same time every month?	91.6%	89.4%	(2.2%)	2.4%	2.1%	(0.3%)
Contacted utility billing office in last 2 years?	22.8%	26.3%	3.5%	73.7%	68.0%	(5.7%)
	Very/Somewhat Courteous			**Not Very Courteous/Not Court.**		
Courtesy of utility billing office	94.3%	91.2%	(3.1%)	4.9%	7.3%	2.4%
	Very/Somewhat Knowledgeable			**Not Very/Not Knowledgeable**		
Knowledge of billing office in handling matters	91.8%	88.9%	(2.9%)	7.3%	9.5%	2.2%

CITIZEN SURVEY RESULTS

DESCRIPTION	1998	1999	%CHANGE	1998	1999	%CHANGE
Information Provided by CS		**Yes**			**No**	
Interest in being informed about Council activities	N/A	51.4%	N/A	N/A	48.1%	N/A
Viewed the CS Internet homepage	N/A	26.4%	N/A	N/A	73.4%	N/A
Have tried to obtain info through CS homepage	N/A	22.4%	N/A	N/A	77.6%	N/A
Info is easily accessible on homepage	N/A	73.7%	N/A	N/A	15.8%	N/A
		Excellent/Good			**Fair/Poor**	
Quality of info provided by CS Internet homepage	N/A	68.6%	N/A	N/A	27.7%	N/A
		Yes			**No**	
Viewed the City's utility bill inserts	N/A	61.4%	N/A	N/A	37.6%	N/A
		Excellent/Good			**Fair/Poor**	
Quality of info found on utility bill inserts	N/A	85.5%	N/A	N/A	11.6%	N/A
		Yes			**No**	
Viewed the City's public access Channel 19	N/A	63.3%	N/A	N/A	36.5%	N/A
Have tried to obtain info through Channel 19	N/A	34.4%	N/A	N/A	65.6%	N/A
Info is easily accessible on Channel 19	N/A	84.1%	N/A	N/A	14.3%	N/A
		Excellent/Good			**Fair/Poor**	
Quality of info received through Channel 19	N/A	71.1%	N/A	N/A	22.9%	N/A
		Yes			**No**	
Have tried to obtain City info through the Eagle	N/A	42.9%	N/A	N/A	56.8%	N/A
Info is easily accessible in the Eagle	N/A	88.6%	N/A	N/A	10.5%	N/A
Seen City Council agenda postings in the Eagle	N/A	44.7%	N/A	N/A	54.5%	N/A
Utility Service Issues	**Very/Somewhat Reliable**			**Not Very Reliable/Not Reliable**		
Reliability of Electric services	96.2%	95.9%	(0.3%)	2.8%	2.2%	(0.6%)
		Yes			**No**	
Does household use tap water as opposed to bottled water?	62.3%	63.7%	1.4%	35.4%	34.9%	(0.5%)
		Safety			**Taste**	
Why does household use bottled water?	22.8%	20.3%	(2.5%)	66.5%	61.8%	(4.7%)
		Yes			**No**	
Willing to pay for tap water quality improve.	72.8%	66.8%	(6.0%)	24.3%	28.8%	4.5%
Have enough info on present water supply?	34.0%	47.9%	13.9%	63.6%	46.5%	(17.1%)
Would You Like the Following Water Info.		**Yes**		**No or Don't Know**		
Cost/bill	0.6%	2.5%	1.9%	99.4%	97.5%	(1.9%)
Chemical content	39.9%	45.2%	5.3%	60.1%	54.8%	(5.3%)
Where its from	13.5%	10.8%	(2.7%)	86.5%	89.2%	2.7%
Anything	7.0%	8.7%	1.7%	93.0%	91.3%	(1.7%)
Cause of taste	5.9%	1.2%	(4.7%)	94.1%	98.8%	4.7%
Quality/safety	10.0%	12.9%	2.9%	90.0%	87.1%	(2.9%)
Federal regulations	8.6%	7.9%	(0.7%)	91.4%	92.1%	0.7%
Problems/maintenance	1.4%	1.7%	0.3%	98.6%	98.3%	(0.3%)
College Station Public Library Issues		**Yes**			**No**	
Have you visited CS library in past 2 years	45.5%	49.0%	3.5%	54.3%	51.0%	(3.3%)
		Excellent/Good			**Fair/Poor**	
Quality of library services	84.9%	88.2%	3.3%	12.7%	10.3%	(2.4%)
Economic Development Issues	**Strongly Agree/Agree**			**Disagree/Strongly Disagree**		
Should offer incentives to businesses to relocate	78.1%	80.1%	2.0%	9.7%	11.0%	1.3%
Should improve old businesses and resid. areas	77.8%	83.0%	5.2%	10.3%	9.5%	(0.8%)

CITIZEN SURVEY RESULTS

DESCRIPTION	1998	1999	%CHANGE	1998	1999	%CHANGE
College Station Parks & Recreation Issues		**Yes**			**No**	
Have you visited in CS parks in last year?	84.7%	84.6%	(0.1%)	15.3%	15.4%	0.1%
		Very/Somewhat Satisfied			**Very/Somewhat Dissatisfied**	
Satis. with cleanliness and maint. of parks	94.0%	95.0%	1.0%	4.0%	4.4%	0.4%
Overall satisfaction with Parks & Recreation	N/A	90.1%	N/A		2.3%	
		Very/Somewhat Safe			**Not Very Safe/Not Safe**	
Safety in the parks	93.9%	94.3%	0.4%	5.1%	4.1%	(1.0%)
		Favor			**Oppose**	
Support for more of leisure programs for seniors	N/A	76.3%	N/A	N/A	8.7%	N/A
		Very/Somewhat Satisfied			**Very/Somewhat Dissatisfied**	
Satis. with cleanliness and maint. of cemetery	44.2%	39.4%	(4.8%)	0.9%	0.4%	(0.5%)
Fine Arts		**Support**			**Do Not Support**	
Support the placement of public art in CS	N/A	82.4%	N/A	N/A	13.5%	N/A
		Yes			**No**	
Should CS have a community arts center?	N/A	84.9%	N/A	N/A	11.8%	N/A
		Favor			**Oppose**	
Favor bond issue for community arts center	N/A	72.8%	N/A	N/A	18.9%	N/A
Animal Control Issues		**Yes**			**No**	
Contacted CS animal control in past 2 years?	23.5%	21.0%	(2.5%)	76.5%	78.8%	2.3%
		Very/Somewhat Satisfied			**Very/Somewhat Dissatisfied**	
Satisfaction with animal control services	72.3%	80.8%	8.5%	20.6%	18.4%	(2.2%)
Police Department Issues		**Yes**			**No**	
Contacted Police Dept. in last 2 yrs seeking info?	22.2%	21.4%	(0.8%)	77.4%	78.0%	0.6%
Contacted to report an accident or crime?	33.0%	33.4%	0.4%	66.8%	66.2%	(0.6%)
		Very/Somewhat Professional			**Not Very/Not Professional**	
Professionalism of Police Dept in handling matter	90.4%	90.0%	(0.4%)	7.3%	8.1%	0.8%
Any other contact with Police in last 2 years?	37.1%	40.7%	3.6%	62.7%	59.1%	(3.6%)
		Very/Somewhat Satisfied			**Very/Somewhat Dissatisfied**	
Satisfaction with arrival time of Police	63.3%	63.0%	(0.3%)	10.0%	9.5%	(0.5%)
		Very/Somewhat Professional			**Not Very/Not Professional**	
Professionalism of Police Dept in handling matter	88.4%	81.1%	(7.3%)	10.5%	16.1%	5.6%
Importance of Police Activities		**Very/Somewhat Important**			**Not Very/Not Important**	
Patrolling residential and business areas	98.7%	98.1%	(0.6%)	0.9%	1.6%	0.7%
Enforcement of DWI laws	97.2%	98.7%	1.5%	1.7%	1.2%	(0.5%)
Enforcement of other alcohol related violations	92.4%	92.9%	0.5%	6.9%	6.2%	(0.7%)
Responding to citizen calls for service	98.9%	98.1%	(0.8%)	0.4%	1.2%	0.8%
Enforcement of traffic laws other than DWI	93.2%	95.8%	2.6%	6.3%	4.1%	(2.2%)
Providing info on how to avoid crime	97.9%	97.3%	(0.6%)	1.5%	2.5%	1.0%
Giving directions and answering questions	89.0%	91.1%	2.1%	10.4%	8.5%	(1.9%)

CITIZEN SURVEY RESULTS

DESCRIPTION	1998	1999	%CHANGE	1998	1999	%CHANGE
Safety Issues	**Very/Somewhat Safe**			**Not Very Safe/Not Safe**		
Residence in daytime	99.6%	99.4%	(0.2%)	0.4%	0.4%	0.0%
Residence at night	96.2%	97.7%	1.5%	3.0%	2.1%	(0.9%)
Walking in neighborhood during the day	98.8%	98.6%	(0.2%)	1.1%	1.0%	(0.1%)
Walking in neighborhood at night	83.0%	83.4%	0.4%	13.6%	14.1%	0.5%
Driving in car during the daytime	98.5%	98.6%	0.1%	0.8%	0.4%	(0.4%)
Driving in car at night	93.7%	93.8%	0.1%	4.1%	4.1%	0.0%
Shopping, dining, or entertain. areas during day	98.7%	99.3%	0.6%	1.0%	0.8%	(0.2%)
Shopping, dining, or entertain. areas at night	92.9%	94.6%	1.7%	4.5%	3.7%	(0.8%)
	Increased			**Decreased**		
Change in crime rate as a whole	19.6%	24.3%	4.7%	11.7%	12.6%	0.9%
Satisfaction with College Station Police Dept.	**Very/Somewhat Satisfied**			**Very/Somewhat Dissatisfied**		
	92.0%	90.5%	(1.5%)	3.7%	5.0%	1.3%
Fire Department Services	**Very/Somewhat Secure**			**Not Very Secure/Not At All**		
Feeling about level of Fire Protection service	N/A	91.1%	N/A	N/A	2.3%	N/A
Feeling about level of EMS	N/A	88.2%	N/A	N/A	1.2%	N/A
	Very Satisfactory/Satisfactory			**Very Unsatisfactory/Unsatisfactory**		
Feeling about response time of Fire and EMS	N/A	88.3%	N/A	N/A	8.7%	N/A
	Very Important/Important			**Not Very Important/Not At All**		
Importance of Code Enforcement by CSFD	N/A	84.5%	N/A	N/A	6.4%	N/A
Importance of Public Education by CSFD	N/A	90.3%	N/A	N/A	4.1%	N/A
	One			**Two Or More**		
Number of smoke detectors in home	N/A	40.0%	N/A	N/A	53.7%	N/A
	Yes			**No**		
Received services by CSFD within the last year	N/A	9.5%	N/A	N/A	90.2%	N/A
	Excellent			**Good**		
Quality of service received from CSFD	N/A	89.8%	N/A	N/A	10.2%	N/A
	Very Professional			**Not Very Professional**		
Professionalism of CSFD in handling the matter	N/A	95.9%	N/A	N/A	2.0%	N/A