

FISCAL YEAR 2004~2005

APPROVED BUDGET



CITY OF COLLEGE STATION
HEART OF THE RESEARCH VALLEY

CITY OF COLLEGE STATION

APPROVED BUDGET

**FOR FISCAL YEAR
OCTOBER 1, 2004 TO SEPTEMBER 30, 2005**

RON SILVIA, MAYOR

**DENNIS MALONEY, MAYOR PRO-TEM
JAMES MASSEY, COUNCILMAN PLACE 1
JOHN HAPP, COUNCILMAN PLACE 2
ROBERT WAREING, COUNCILMAN PLACE 3
SUSAN LANCASTER, COUNCILMAN PLACE 4
NANCY BERRY, COUNCILMAN PLACE 6**

THOMAS E. BRYMER, CITY MANAGER

**JEFF KERSTEN, FINANCE AND STRATEGIC
PLANNING DIRECTOR**

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of College Station, Texas for its annual budget for the fiscal year beginning October 1, 2003.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. The award is valid for a period of one year only. We believe that our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of College Station
Texas**

For the Fiscal Year Beginning

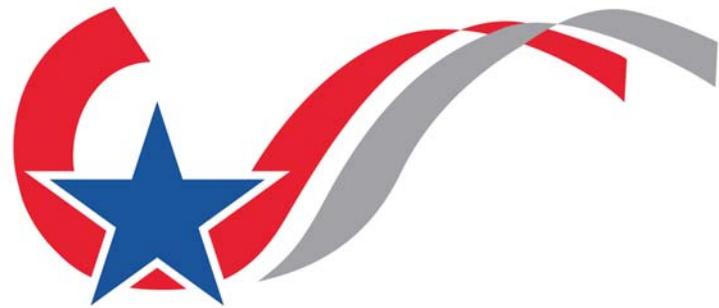
October 1, 2003

Handwritten signature of Edward H. Haggerty in cursive.

President

Handwritten signature of Jeffrey R. Egan in cursive.

Executive Director



CITY OF COLLEGE STATION

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TRANSMITTAL LETTER

October 1, 2004

Honorable Mayor and City Council,

In accordance with the City Charter and on behalf of the Management Team, I am pleased to present the Approved Fiscal Year (FY) 2004-2005 Annual Budget totaling \$177,345,603 for all funds. This represents an increase over the FY 2003-2004 Revised Budget of 3.86%. Of this amount:

- \$132,944,750 is approved for the operations and maintenance budget.
- The total approved capital budget is \$44,400,853. This is for the many infrastructure projects either underway or planned to be underway in 2004-2005. This includes continuing the implementation of some of the projects approved in the November 2003 bond authorization.

Budget Goal and Objectives

The key goal in the preparation of the FY 2004-2005 approved budget is to **maintain and improve quality of life in College Station**. This is approved to be achieved in the following ways:

- Continuing a prudent approach to City finances.
- Meeting strategic priorities identified by the City Council.
- Maintaining service quality and excellence.
- Enhancing and maintaining infrastructure and public facilities needed to provide excellent services.

Strategic Planning Drives Budget Preparation

Strategic Planning continues to be a driving force in the preparation of the budget. The City Mission and Vision Statements are the framework for the preparation of the strategic plan. The City Council reviewed the Mission and Vision Statements.

Meeting Strategic Priorities

The following outlines some of the key items included in the approved FY 2004-2005 budget by vision statement that address the strategic plan.

Core Services Vision Statement - We will improve high quality customer focused basic city services at a reasonable cost.

These core services include police, fire, and emergency management services; streets, traffic and drainage services; and the administrative services. It also includes the capital projects for each of these areas.

- Resources for **infrastructure** improvements to streets and utilities is in the approved budget. This is part of a multi year effort to rehabilitate infrastructure.
- The approved budget includes additional resources of \$366,619 for police services. This includes the addition of 6 positions to help ensure the Police Department can keep up with growth in the community and the impact that growth has on public safety.
- The approved budget also includes additional resources in the Fire Department. Funds are budget to purchase a new ladder truck. This will add a reserve unit, and provide the equipment to add a dedicated ladder company at some time in the future.
- Also included are additional resources for the Code Enforcement effort. A code enforcement working supervisor and associated equipment is in the approved budget with a total cost of \$83,486. A portion of this cost, \$22,000, will be offset by Community Development funds.
- Additional resources are included in the Electric, Water, Wastewater, and Sanitation Funds to meet the needs of a growing City. These resources include additional staff in the Electric, Water, and Wastewater areas, and additional equipment for the Sanitation operation.
- Continuing to enhance effective communication with the public is addressed in part through approved additional resources totaling \$103,012 to continue to enhance the Channel 19 and introduce streaming video over the internet.
- Resources are approved to provide a workplace that encourages service excellence with the proposal to add an employee development specialist, as well as additional funds for the Destination Excellence program recently begun.
- Resources of \$150,000 are included in the approved budget to improve gateways in College Station. It is anticipated this would be the City match to a grant program through TxDOT.
- \$50,000 is also included for potential pedestrian improvements along FM 2818.
- The operating budget and capital budget both include additional resources to construct the capital projects approved in the 2003 bond authorization, as well as the other capital projects that need to be completed. These resources include additional engineering and land acquisition staff.
- The FY 05 budget includes funds to reinstate the pay plan. In FY 05 the pay plan cost is \$2.28 million across all funds. The annualized cost is approximately \$2.6 million. This includes funding a market adjustment for employees based on the results of the salary survey, as well as funding the skills and performance components of the pay plan.

Funding the pay plan at this level should help maintain the high quality of employees at the City of College Station who provide the services to the citizens of College Station.

Parks and Leisure Services Vision Statement - We will promote a large range of recreational and cultural arts opportunities. The approved budget includes resources to continue funding the Parks and Recreation Department at current service levels.

- Capital resources are budget in FY 05 for the design of the second phase of Veteran's Park which was approved in the November 2003 bond election.
- Additional capital resources of \$685,000 are budget for the soccer field light projects at Central Park and Veteran's Park.
- The approved parks capital budget includes \$175,000 for providing a cover over a basketball court at or adjacent to an elementary school in College Station.
- Additional capital resources are also planned for next year and the following several years to develop 4 neighborhood parks. Steeplechase Park is scheduled in FY 05 at a cost of \$315,000. This project will be funded in part by Community Development funds and certificates of obligation.
- Community Development funds of \$170,000 are also approved to be utilized for a splash park at the Lincoln Center.
- Additional operations and maintenance costs of \$11,726 are included in the approved budget for the operations and maintenance of John Crompton (Woodway) Park. The budget includes an additional Parks grounds worker and associated equipment and supplies. This has been budget for only 1/4 year in FY 05, because the park is not expected to be complete before the last quarter of the year.
- The approved budget also includes \$22,500 for permanent street banners in the Wolf Pen Creek District.
- The FY 05 approved budget also includes \$150,000 for public art in College Station. It is anticipated that projects will be done in Northgate and at Veteran's Park.
- An additional \$330,000 is included in the approved budget for future public art projects at the City Centre. It is anticipated that a total of \$1 million will be allocated over a 3 year period. These resources are approved to come from the 5 main operating funds of the City; the General Fund, Electric Fund, Water Fund, Wastewater Fund, and Sanitation Fund.
- The BVSWMA budget includes resources for the regional park project in Grimes County.

Planning and Development Vision Statement - We will promote a well-planned community. This vision statement is addressed directly through the efforts to complete revisions to the Unified Development Ordinance.

- The approved budget includes funding of \$25,721 to add an additional 0.5 planner position, and \$17,440 to continue to fund an intern position to implement the bike master plan.
- The approved budget also includes resources of \$60,000 to continue to review annexation options next year.

Economic Development Vision Statement - We will promote a strong and diverse economic environment. Economic Development initiatives are approved to continue and resources are included in the approved budget.

- The approved budget includes capital resources to begin the design of the 2nd business park.
- Capital resources are included to continue the infrastructure development in Crescent Pointe.
- The approved budget includes resources for capital projects in the Wolf Pen Creek TIF to continue to encourage commercial development in the district.
- Resources of \$25,000 are included in the Hotel/Motel Fund to fund the College Station portion of a way finding study that will result in improving signage in the community for visitors.
- Resources are included in the Hotel/Motel Fund for the costs associated with the development of a Hotel/Conference Center project.
- The approved budget includes resources of \$40,108 for an Economic Development Specialist to help meet address the Economic Development workload.
- The approved budget also includes additional resources for improvements in the Northgate area. This includes \$325,000 for 2 water features in Northgate. One is approved to be in the 2nd street promenade directly adjacent to the College Main Parking Garage. The second one is approved to be in the Patricia Street Promenade. Also include is \$300,000 for public restrooms in the Northgate area.

Key Decision Points

The approved budget has a number of key decisions the City Council considered as the budget is reviewed.

- **Tax Rate**

The overall property (ad valorem) tax rate approved is 46.40 cents per \$100 assessed valuation. The tax rate was reduced from 46.53 cents per \$100 assessed valuation. The approved tax rate provides the resources needed to fund the FY 05 approved budget, and provides a small amount of additional reserve.

- **Utility Rates and User Fees**

Another key decision point is on utility rates and user fees. The budget includes a approved wastewater revenue increase of three percent. This increase is the final of three increases

forecasted in order to fund additional debt service resulting from the expansion of the Lick Creek Wastewater Treatment Plant. The approved budget also includes a residential sanitation rate increase of 5%. This increase is necessary to maintain residential sanitation services of a growing community. User fees and charges for service are also going to be reviewed as part of the budget process.

Changes to the Proposed Budget

An additional \$30,000 was added to the General Fund for The Children’s Museum of the Brazos Valley.

Conclusion

Developing the budget is a team effort that requires the participation of citizens, City Council, and city staff. We were pleased to work with the City Council in reviewing the budget and making the changes the City Council wished to incorporate into the budget. The budget was reviewed with the City Council by funds over a series of budget workshops held in August.

I want to thank the staff, including the Management Team, for their effort and diligence in putting this budget together. Many difficult decisions were made as this budget was prepared. I would also like to thank the staff in the Office of Budget and Strategic Planning (Bekie Charanza, Courtney Curtis, Susan Manna, and Jeff Kersten) for the hard work and long hours put into this process which begins early in the calendar year. Finally, thanks to the City Council for providing the necessary leadership and direction to make the decisions that will move College Station forward.

Sincerely,

Thomas E. Brymer
City Manager

EXECUTIVE SUMMARY

CITY OF COLLEGE STATION

2004-05 BUDGET

EXECUTIVE SUMMARY

City of College Station Mission Statement

“On behalf of the citizens of College Station, home of Texas A&M University, we will promote and advance the community’s quality of life.”

Vision Statements

- **Core Services** – We will improve high quality customer focused basic city services at a reasonable cost.
- **Parks and Leisure Services** – We will promote a wide range of leisure, recreational and cultural arts opportunities.
- **Planning and Development** – We will promote a well-planned community.
- **Economic Development** – We will promote a strong and diverse economic environment.

The following is a summary of key elements included in the Fiscal Year 2004-2005 Approved Budget for the City of College Station. The budget provides the framework to implement the Strategic Plan and meet the Mission Statement outlined by the City Council. It also provides resources for quality city services in College Station. The 2005 fiscal year begins October 1, 2004 and ends September 30, 2005.

This document is presented by function or program as they address one of the four Vision Statements, or overall goals, established by the City Council to meet the City’s Mission Statement. The organization of the document allows the reader to review changes in programs as they relate to the Strategic Plan and goals the City Council has set.

The budget was also prepared in the context of the Financial Forecast. The forecast predicts the fiscal impact of current and future budgetary decisions in a five-year forecast based on a set of

assumptions regarding revenues and expenditures. The budget also continues the implementation of decisions made by the City Council over the past several years.

The budget document is designed to provide decision makers with a better view of the City’s resources and their utilization to accomplish the policy direction of the City Council as set out in the Strategic Plan and other policy direction. It also shows the City’s near term commitments and how the City meets the financial policies approved by the City Council. The document is also designed to show citizens the services being provided and their associated costs.

The following is a summary of the FY 05 Approved Budget.

FY 05 Approved Net Budget Summary	
Fund Type	Approved Net Budget
Governmental Funds	\$49,038,479
Enterprise Funds	\$77,169,994
Special Revenue Funds	\$6,736,277
Subtotal O&M	\$132,944,750
Fund Balance/Working Cap. Transfers to CIP Subtotal	\$9,250,094
Capital Projects Subtotal	\$35,150,759
Total Approved Net Budget	\$177,345,603

Budget Format

Budget Summary Section

The approved budget is presented in four main sections. The first is the Budget Summary. It includes the Transmittal Letter, Executive

Summary, Overall Funds Summary, and Strategic Plan Summary. This section provides the reader with a general overview of the approved budget and identifies key changes from the prior year.

Vision Statements Section

The Vision Statements section of the budget provides the reader with a view of the various services provided by the City and is organized around the four Council Vision Statements and the Strategic Plan. This part of the budget is designed to help show what services are being provided with the budget resources available.

Performance expectations are shown in the form of service levels and performance measures for each major activity. This information is organized by Vision Statement within the budget document. The service levels show the services that different functions and programs in the organization provide. The performance measures illustrate how well those levels of service are being met. This occurs through the creation of specific measures designed to show what levels of service are being achieved.

Also included in this section is a budget summary organized by service levels. The budget summary provides a brief description of the activity, the approved budget, and the number of personnel included in the activity.

Financial Section

Following the Vision Statements is the Financial Section of the budget. It provides a more traditional "fund accounting" view of the City's budget. Fund summaries and department summaries are provided. These summaries include prior year actual revenues and expenditures, revised FY 04 budget revenues and expenditures, FY 04 year end estimates, FY 05 base departmental requests, FY 05 approved Service Level Adjustments, and the total FY 05 approved budget.

The financial section of the document is broken into four fund types. These are Governmental Funds, Enterprise Funds, Special Revenue Funds, and Internal Service Funds.

Budget Basis

The budgets for the Governmental Funds and Special Revenue Funds are prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these items can be found in the Financial Policies beginning on page F-1.

The budgets for the Enterprise and Internal Service Funds are similarly prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

The City organization is composed of various departments or general service areas. Several departments are represented within more than one fund, i.e., the Utilities Department, known as College Station Utilities, encompasses the Electric, Water, and Wastewater Funds. Each department consists of one or more divisions and each division may have one or more activity (cost) center. Routine budget controls are exercised within activity centers at the category level (groupings of accounting objects into the items personnel, supplies, maintenance, services, and capital). On an annual basis, fiscal control is at the Department level in the General Fund and at the fund level for other funds.

Also included in the Financial Section of the Budget is a summary of the approved Capital Improvement Projects Budget for FY 05. This includes the General Government Capital Projects and the Utility Capital Projects. A summary of the operational impact the approved capital projects will have on the operations budget is provided.

Appendices

The fourth major section of the budget is the Appendices, which contains supplemental information to meet specific Charter requirements and to help the reader better understand the community. The appendices include a detail of salaries and positions approved in the budget, the

Fiscal and Budgetary Policies, and other schedules necessary for a comprehensive budget document.

A shortened version of the budget, called the Citizens' Approved Budget, has also been prepared. It provides summary information on the budget and is designed as a quick reference document.

The budget is submitted to the City of College Station City Council approximately 45 days prior to the end of the fiscal year. Copies are placed with the City Secretary and in the College Station branch library for citizen review. The approved budget is also available on the City's Internet site: www.cstx.gov.

Strategic Planning and Budgetary Management

Strategic Planning

The City uses a strategic planning process which is designed to identify where the City Council wants the City to be in the future and determine what path will be taken to achieve that future.

The Mission Statement and Vision Statements provide the framework for the rest of the strategic planning process and the preparation of this approved budget.

The City Council has also identified strategies for each of the vision statements. These strategies are the more specific objectives to fulfill the vision. The strategic plan continues to be streamlined to make it a more useful tool for decision makers.

This budget document addresses the resources needed to carry out the portions of the strategic plan that require additional resources. The focus of the strategic plan is on core, or basic City services.

The City Council reviewed the strategic plan earlier this summer. Revisions have been prepared and will be presented to the City Council. As the budget process continues, there will be further discussion of the strategic plan and the resources that will be included to implement the strategic plan. The revisions to the strategic plan will be considered by the City Council for adoption at the time the budget is considered for adoption.

Page 29 and *Appendix L* includes a summary of the Strategic Plan.

Budgetary Management

The strategic planning and budget process is integrated to ensure that the policy direction provided in the Strategic Plan is implemented through the budget process. A basic flow chart showing the strategic plan and budget development process may be found in the Appendices on page I-1.

The budget process begins early in the calendar year with the Budget staff preparing salary and benefit information based on the Council approved pay policy for the upcoming budget year. The process continues through the spring and early summer as departments prepare their budget requests. Budget requests are analyzed and reviewed, and the City Manager's Approved Budget is developed using the framework of the strategic plan and existing levels of service.

The FY 05 Approved Budget continues the practice of not appropriating funds for anticipated vacant positions. All salary and benefit amounts for regular full and part time positions are budgeted approximately three percent lower than actual salary costs, due to existing or anticipated vacancies that will occur in the year.

The Budget staff evaluated the current budget prior to developing target budgets for FY 05. Part of the analysis entailed identifying and reducing all "one-time" expenditures (expenditures for capital, special studies and other like items) included in current budgets. Only those one time items not anticipated to be completed this year are included in the FY 05 budget.

A detailed review of departmental submissions was conducted to insure that requests were complete and within the guidelines of the City Council and the City Manager. The Budget Office prepared budget estimates for many costs including salaries and benefits, equipment replacement, utilities, and other costs and provided those to the departments. All other costs were increased by 1% to account for growth and increases in costs. The base or target budgets prepared by departments are designed to provide

the resources needed to maintain current service levels.

Budgets submitted by departments were reviewed to make sure they included only those things necessary to maintain the existing levels of service being provided.

Items determined to be in excess of the target budget were submitted and reviewed by staff as Service Level Adjustments (SLAs). The approved list was also reviewed with affected department directors and with the Management Team as a whole. The recommended list is included in this approved budget. Also included in the budget is a list of all service level adjustments requested by departments but not included in the approved budget.

SLAs were approved to be added to the budget based on several basic criteria: a) mandates due to federal or state statutes or regulations, contractual agreements, local policies, and capital projects; b) items directly related to the strategic plan document; c) items needed to continue or enhance the ability of the City to carry out the City

Council’s Strategic Plan; d) other items of general value to the City either as replacements or added efficiencies or improved services; e) items that maintain existing service levels approved by the City Council in light of increasing demands for service due to growth. Many of the approved service level adjustments are for one-time expenditures rather than for programs, which have ongoing costs.

The strategic planning and budget processes are truly integrated and the budget is designed to become one of the implementing tools of the Strategic Plan developed by the City Council.

The following chart provides a comparison of the operating budgets of the major operating funds. The comparison shows the percent change from the Original FY 04 Budget to the Approved Base FY 05 budget. The approved base number does not include service level adjustments. Also shown is a comparison between the total approved budget including service level adjustments and the original FY 04 Budget.

Revised Operating Budget* Comparison

Fund	Revised FY 04 Budget	Approved Base FY 05	Percent Change	Approved Base + SLAs FY 05	Percent Change
General	41,717,565	43,031,155	3.15%	45,346,901	8.70%
Combined Utility	47,212,899	48,931,812	3.64%	50,242,390	6.42%
Sanitation	4,527,499	4,488,637	(0.86%)	5,048,678	11.51%
BVSWMA	4,364,985	2,962,627	(32.13%)	3,262,627	(25.26%)
Utility Customer Service	1,811,224	1,785,163	(1.44%)	1,861,163	2.76%
Internal Services	2,033,936	2,247,143	10.48%	2,422,223	19.10%
Other Operating Funds	477,155	506,312	6.11%	556,312	16.59%
Totals	102,145,263	103,952,849	1.77%	108,740,294	6.46%

* This comparison reflects only the operating expenditure portion of each fund.

Fiscal and Budgetary Policies

Each year as part of the budget process, Fiscal and Budgetary Policies are reviewed. These policies are included as Appendix F in this document. These policies serve as the framework for

preparing the budget as well as for the financial management of the City.

During the budget process changes to these policies will be reviewed with the City Council.

Key Budget Goals

The key goal of the 2004-2005 approved budget is to maintain and improve quality of life in College Station.

This was achieved by the following:

- Continuing a prudent approach to City finances.
- Meeting strategic priorities identified by the City Council.
- Maintaining service quality and excellence.
- Enhancing and maintaining infrastructure and public facilities needed to provide excellent service.

The approved budget is designed to provide resources to achieve the visions and strategies set out in the Strategic Plan.

CORE SERVICES-VISION STATEMENT

Most of the City's approved budget is used to provide core services. These services include streets, drainage, solid waste, utilities, police, and fire services. Over \$125 million is included in the Core Services Vision Statement.

Key Core Service Approved Budget Additions

- Resources for **infrastructure** improvements to streets and utilities is in the approved budget. This is part of a multi year effort to rehabilitate infrastructure.
- The approved budget includes additional resources of \$493,034 for police services. This includes the addition of 6 positions to help ensure the Police Department can keep up with growth in the community and the impact that growth has on public safety.
- The approved budget also includes additional resources in the Fire Department. Funds are budget to purchase a new ladder truck. This will add a reserve unit, and provide the equipment to add a dedicated ladder company at some time in the future.
- Also included are additional resources for the Code Enforcement effort. A code enforcement working supervisor and associated equipment

is in the approved budget with a total cost of \$83,486. A portion of this cost, \$22,000, will be offset by Community Development funds.

- Additional resources are included in the Electric, Water, Wastewater, and Sanitation Funds to meet the needs of a growing City. These resources include additional staff in the Electric, Water, and Wastewater areas, and additional equipment for the Sanitation operation.
- Continuing to enhance effective communication with the public is addressed in part through approved additional resources totaling \$103,012 to continue to enhance the Channel 19 and introduce streaming video over the internet.
- Resources are approved to provide a workplace that encourages excellence with the proposal to add an employee development specialist, as well as additional funds for the Destination Excellence program recently begun.
- Resources of \$150,000 are included in the approved budget to improve gateways in College Station. It is anticipated this would be the City match to a grant program through TxDOT.
- \$50,000 is also included for potential pedestrian improvements along FM 2818.
- The operating budget and capital budget both include additional resources to construct the capital projects approved in the 2003 bond authorization, as well as the other capital projects that need to be completed. These resources include additional engineering and land acquisition staff.

All of these approved items are directly related to the core services in the Strategic Plan.

PARKS AND LEISURE SERVICES-VISION STATEMENT

The approved budget includes resources to continue the Parks and Recreation Department at current service levels. Resources are also included to continue funding Arts Council, and public art.

Key Parks and Leisure Services Approved Budget Additions

- Capital resources are budgeted in FY 05 for the design of the second phase of Veteran’s Park which was approved in the November 2003 bond election.
- Additional capital resources of \$685,000 are budget for the soccer field light projects at Central Park and Veteran’s Park.
- The approved parks capital budget includes \$175,000 for providing a cover over a basketball court at or adjacent to an elementary school in College Station.
- Additional capital resources are also planned for next year and the following several years to develop 4 neighborhood parks. Steeplechase Park is scheduled in FY 05 at a cost of \$315,000. This project will be funded in part by Community Development funds and certificates of obligation.
- Community Development funds of \$170,000 are also approved to be utilized for a splash park at the Lincoln Center.
- Additional operations and maintenance costs of \$11,730 are included in the approved budget for the operations and maintenance of John Crompton (Woodway) Park. The budget includes an additional Parks grounds worker and associated equipment and supplies. This has been budget for only 1/4 year in FY 05, because the park is not expected to be complete before the last quarter of the year.
- The approved budget also includes \$22,500 for permanent street banners in the Wolf Pen Creek District.
- The FY 05 approved budget also includes \$150,000 for public art in College Station. It is anticipated that projects will be done in Northgate and at Veteran’s Park.
- An additional \$330,000 is included in the approved budget for future public art projects at the City Centre. It is anticipated that a total of \$1 million will allocated over a 3 year period. These resources are approved to come from the 5 main operating funds of the City;

the General Fund, Electric Fund, Water Fund, Wastewater Fund, and Sanitation Fund.

- The BVSWMA budget includes resources for the regional park project in Grimes County.

PLANNING AND DEVELOPMENT –VISION STATEMENT

This vision statement is addressed through the conclusion of efforts to complete the Unified Development Ordinance.

Key Planning and Development Approved Budget Additions

- The approved budget includes funding of \$25,721 to add an additional 0.5 planner position, and \$17,440 to continue to fund an intern position to implement the bike master plan.
- The approved budget also includes resources of \$60,000 to continue to review annexation options next year.

ECONOMIC DEVELOPMENT-VISION STATEMENT

Economic Development initiatives are approved to continue and resources are included in the approved budget.

Key Economic Development Approved Budget Additions

- The approved budget includes capital resources to begin the design of the 2nd business park.
- Capital resources are included to continue the infrastructure development in Crescent Pointe.
- The approved budget includes resources for capital projects in the Wolf Pen Creek TIF to continue to encourage commercial development in the district.
- Resources of \$25,000 are included in the Hotel/Motel Fund to fund the College Station portion of a way finding study that will result in improving signage in the community for visitors.

- Resources are included in the Hotel/Motel Fund for the costs associated with the development of a Hotel/Conference Center project.
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College Station Growth Trends

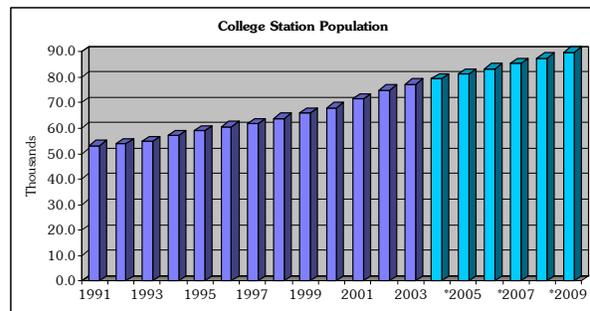
The following sections highlight some of the key factors used in the preparation of the FY 05 Approved Budget. These include a summary of the City's key **economic indicators**, and the **financial forecast**.

Economic Indicators

This budget was prepared in light of overall positive trends in the local and state economy.

College Station has continued to grow in the last year. This growth provides some of the additional resources needed to maintain service levels to the citizens and visitors of College Station. Indicators of growth include population increases, building activity, unemployment rate, ad valorem tax revenues, and sales tax revenues. The City of College Station has not experienced some of the more severe impacts of the economic downturn faced by other areas in Texas and the nation. Part of this is due to the fact that the major influence on the local economy continues to be Texas A&M University. One uncertainty is the impact of any potential changes to the way the State of Texas funds public schools. Some of the school finance reforms that have been discussed would have a negative impact on future property tax and sales tax revenues.

The population of College Station grew throughout the 1990's. At the 1990 Census, the population of College Station was 52,456. The 2000 Census reported the population to be 67,890. The current estimated population through May 2004 is 79,216. This is a 17% increase in population since 2000, and a 51% increase since 1990. The population is projected to grow by two and a half percent per year over the next five years to an estimated population of 89,623.



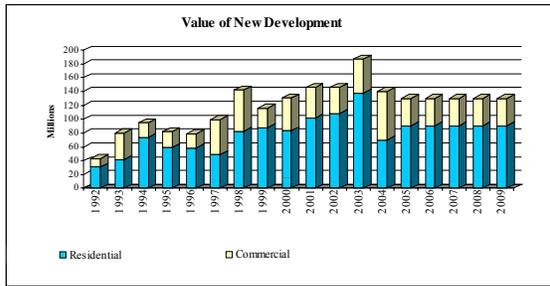
The following graph shows population growth in College Station over the last ten years and projections through the year 2009.

The pace of new development has continued to grow over the last several years. For several years during the early 1990s, growth was primarily due to retail development, as College Station became a regional shopping center. Both residential and commercial development has remained strong in recent years. Other economic indicators continue to demonstrate a strong local economy.

1. **Building Permits and Development** – In 2003 the value of building permits issued was approximately \$187 million. The new property value added to the ad valorem tax base in 2003 was approximately \$143 million. In 2004 the new property value added to the tax base is estimated to be \$169 million. Both single family and multi family residential construction continues to be strong. Through June 2004, 382 single-family permits were issued.

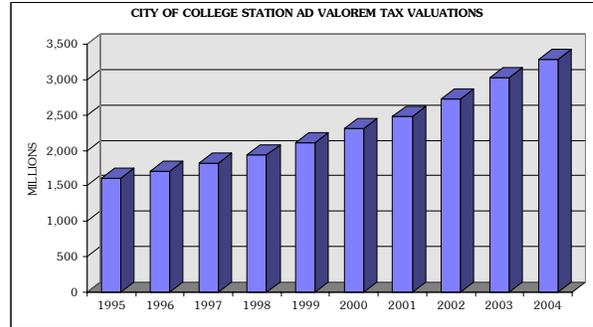
From January through June 2004, the City issued permits with a value of \$142 million. The chart below shows dramatic year to year changes that occurred in permitted construction in the 1990's. It also projects

future new development of \$130 million per year through 2009.

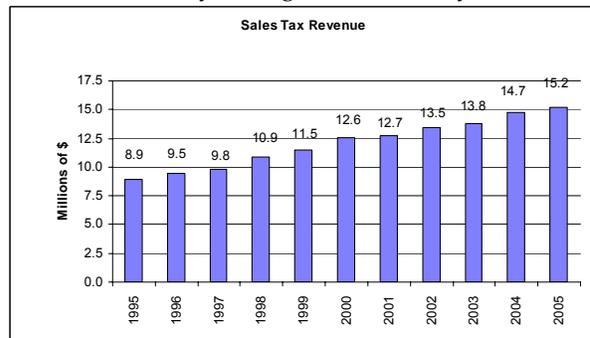


Commercial construction also remains strong in College Station. Through the first six months of 2004, \$78 million in new commercial construction was permitted.

2. Unemployment Rate--Brazos County has maintained an unemployment rate of less than 4% since 1990, and at or below 2% since 1998. The local economy has one of the lowest unemployment rates in the state and the nation. Locally employment remains relatively strong, due in part to the largest employer in the region, Texas A&M University.
3. Ad Valorem Valuations-- Ad valorem tax values remained relatively level from the mid 1980's until 1991. Beginning in 1995, total taxable assessment rose from approximately \$1.5 billion to nearly \$3.3 billion in 2004. The increase in ad valorem value is directly related to new construction in the City. Increasing values reflect an overall healthy local economy. Current residential and commercial projects underway are anticipated to add to the ad valorem tax base next year. As taxable ad valorem value increases, particularly through growth, it provides additional resources for both the General Fund and General Debt Service Fund of the City. This increase provides resources needed to help meet increasing service demands associated with the City's growth.



4. Sales Tax Revenues-- The sales tax is the largest single revenue source for the City's General Fund, accounting for approximately 40% of General Fund revenues. This is one reason why a fiscally conservative approach is taken to estimate future sales tax revenues. Many Texas cities have seen a reduction in sales tax revenues in recent years. College Station, though, has continued to see some sales tax growth in the past year. In FY 04 sales tax revenues are higher than originally forecast. It is anticipated that sales tax revenues will be 8% above last year. The original estimate in the FY 2004 budget assumed a 2% increase. Sales tax revenues are projected to grow in FY 05 by two percent over the FY 04 year end estimate. The recent strong sales tax receipts are another indicator of a relatively strong local economy.



The previous chart shows sales tax revenues received by the City of College Station.

5. Total Utility Revenues--Utility revenues continue to increase from year to year. The City has experienced fairly consistent customer growth that has helped keep annual sales growing. The number of customers has risen steadily over the past ten years. Changes in revenues have been

affected by purchased power costs, rate changes, and weather conditions. Growth in customers and sales contribute to the City's ability to maintain stable rates and to provide needed resources for the City's General Fund.

Economic and fiscal indicators show the local economy has continued to grow in the last year at a stronger rate than it did over the previous year. This growth results in both revenue growth for the City and increased demand for services. Revenue growth appears equal to the costs of maintaining the current service levels throughout the City; however the margin is much smaller than in prior years. Staff continues to monitor various indicators of economic and fiscal health of the community. Monitoring is done in order to better respond to economic conditions that may indicate a weakening in the local economy. Any such weakening could adversely affect the fiscal health of the City. If the economy does have an adverse effect on the City's fiscal health, choices on revenues and expenditures will have to be made to address the impact. Although some growth is still occurring in College Station, fiscally conservative estimates are made in anticipating future revenues. This approach is important to ensure that any slow down in growth, or change in economic conditions does not adversely affect the financial position of the City.

Financial Forecast

The financial forecast is a tool used to indicate the actual and possible results of decisions made by the City Council over a number of years. The forecast has become an integral part of the planning and budget preparation processes. The forecast was reviewed with the City Council in June prior to the presentation of this approved budget.

Current and anticipated growth in the community has resulted in increased demands for services provided by the City. These include increased public safety needs, pressure on the transportation systems in College Station, demands for Parks and Recreation services, Development Services, and others. As growth occurs in the next several years, it will become more difficult to find

additional resources to meet the service demand increases that result. It will be necessary to examine and consider alternatives on how services are delivered, as well as how some of these additional needs are funded in the future.

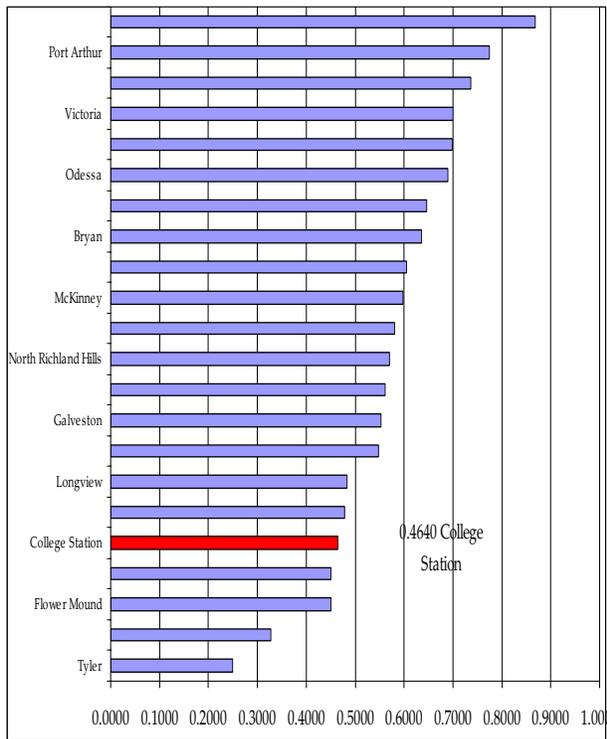
The forecast provides an opportunity to think strategically about the best ways to address growing service demand issues in the next several years. It also serves as the foundation for continued planning in the next 12 to 18 months. The financial forecast exercise has served the City well over the past several years.

Property Tax Rate, Utility Rate, and User Fee Changes

The ad valorem (property) tax rate is approved at \$0.4640 per \$100 valuation. This approved tax rate will meet the debt service obligations of the City and provide operations and maintenance funding in the General Fund and anticipates continued implementation of the Wolf Pen Creek Tax Increment Financing district. The debt service portion of the tax rate is approved to be \$0.2698 per \$100 valuation. The operations and maintenance portion of the tax rate is approved to be \$0.1942 per \$100 valuation.

College Station continues to have one of the lowest tax rates among cities between 50,000 and 100,000 in population. The City of College Station tax rate is lower than 75% of these cities. Overall the approved tax rate is expected to generate more revenue in FY 05 than in FY 04. This is due to two factors. First, is the estimated \$169 million of new appraised value on the tax roll. This is the result of new residential and commercial construction in College Station last year. New residential and commercial construction continues to meet the needs of a growing population. A portion of the increase in revenue is the result of increases to existing property values. These increases are the result of re appraisals on property done by the appraisal district. The City will adopt a tax rate based under the truth in taxation legislation. This process will show how much of the revenue increase is the result of new value, and how much is the result of increases in existing values.

Tax Rate Comparison



The preceding graph shows a comparison of the tax rate of cities in Texas between 50,000 and 100,000 population. The City of College Station is lower than 75% of the cities listed. This data is from the annual TML tax and debt survey.

The approved budget includes a 3% revenue increase in the Wastewater Fund. This rate increase is needed to meet the operating, capital and debt service coverage requirements in the Wastewater Fund.

A 5% increase in residential sanitation rate is also approved. This increase is needed in order to maintain the current level of sanitation service in a growing community.

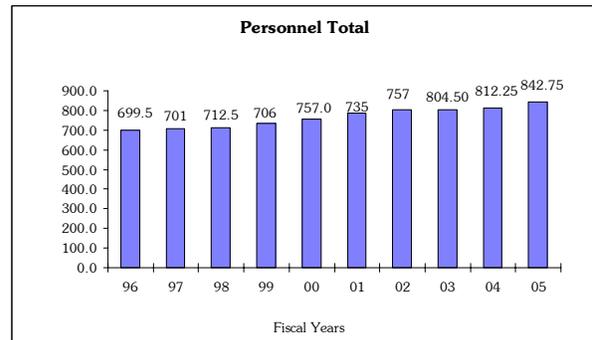
As part of the budget process this year there are a number of user fees that are going to be reviewed and approved to be increased in order to move toward meeting the City financial and budgetary policies.

Positions in the Approved FY 05 Budget

As a service providing organization, salaries and benefits account for the largest percentage of operating expenses. College Station is similar to

other cities in this respect. Human resources are also one of the primary assets of the City of College Station. When the cost of purchased power is excluded; personnel expenditures account for approximately 59% of total City operating and maintenance expenditures.

The approved budget includes 842.75 full time equivalent positions.



The chart above shows the change in the number of positions over the last 10 years.

A net total of 25.50 positions are approved to be added in FY 05 in order to ensure that current levels of service are maintained and in some cases enhanced as the City continues to grow.

The approved budget includes an increase of 3% in the number of employees in the budget. The positions are directly related to core services and the strategic plan, as well as increasing revenue, and customer service.

The City of College Station also budgets for temporary/seasonal positions. The Parks Department makes extensive use of these funds for many of their seasonal programs. Other departments also utilize these resources. The City accounts for temporary/seasonal funds by calculating the number of hours worked, and approximating the number of full-time equivalent (FTE's) positions.

Approved Pay Changes

The City has been working under a market pay system for the past 5 years. As part of this system, an annual salary survey is conducted to determine where the City pay plan is in relation to the rest of the defined market for the City. The City has made great strides moving toward the market over the last several years. This allows the City to

recruit and keep well qualified employees. In FY 2004 the pay plan was frozen, and increases in the retirement benefit were funded in conjunction with a 1% across the board increase to offset the additional cost of the retirement plan to the employees.

The FY 05 budget includes funds to reinstate the pay plan. In FY 05 the pay plan cost is \$2.28 million across all funds. The annualized cost is approximately \$2.6 million. This includes funding a market adjustment for employees based on the results of the salary survey, as well as funding the skills and performance components of the pay plan. Funding the pay plan at this level should help maintain the high quality of employees at the City of College Station who provide the services to the citizens of College Station.

Capital Improvement Projects

The approved Capital Improvements Budget for FY 05 total \$44,400,853 for all funds which include capital projects. However, this budget amount does not reflect all projected capital expenditures for FY 05. In the case of projects for which funds have already been approved and budgeted, the city may continue to spend money to complete these projects without including the projected FY 05 expense as a new appropriation. The project budgets that have been appropriated carry forward until the project is complete. Only portions of the projects that have not been appropriated previously are included in the FY 05 Budget.

In FY 05, the city anticipates that there will be significant expenditures for both general government and utility capital projects. Significant infrastructure rehabilitation and improvement projects are scheduled in FY 05. Included in this are rehabilitation projects in the Southside area. These projects will involve the rehabilitation of utilities, drainage ways, and streets. Other projects underway include a number of street projects including those from the interim CIP included in the current year budget, as well as projects from the 1998 and 2003 bond authorizations.

There are a number of Water and Wastewater capital project that will incur expense in FY 05. These projects are discussed in greater detail later in the budget overview and in the capital project section of this document.

City of College Station Net Budget Expenditure Comparison

Fund	Revised FY04 Budget	Approved FY05 Budget	Percent Change
<i>General Fund</i>	37,662,049	39,925,776	6.01%
<i>Combined Utilities</i>	62,591,873	66,746,404	6.64%
<i>Sanitation</i>	4,871,854	5,476,878	12.42%
<i>BVSWMA</i>	4,858,249	4,110,117	(15.40%)
<i>General Debt Service</i>	7,844,062	8,556,404	9.08%
<i>Hotel/Motel</i>	2,274,833	2,899,200	27.45%
<i>Parking Fund</i>	918,048	836,595	(8.87%)
<i>Parks Xtra Ed.</i>	123,082	125,515	1.98%
<i>Police Seizure</i>	2,700	18,000	566.67%
<i>Court Security</i>	168,548	148,174	(12.09%)
<i>Court Tech.</i>	245,000	264,610	8.00%
<i>Comm. Dev.</i>	2,833,677	3,837,077	35.41%
<i>Cemetery</i>	55,500	0	(100.00%)
Total O&M Expenditures	124,449,475	132,944,750	6.82%
<i>General Fund</i>	640,000	627,470	(1.96%)
<i>Combined Utilities</i>	10,400,000	8,000,000	(23.08%)
<i>Comm. Dev.</i>	1,839,395	622,624	(66.15%)
Fund Balance/ Working Capital Transfers to CIP	12,879,395	9,250,094	(28.18%)
<i>Capital Imp. Proj.</i>			
<i>General Govt.</i>	14,886,421	15,943,306	7.10%
<i>Utilities</i>	7,444,539	10,362,189	5.76%
<i>Drainage</i>	1,193,245	3,004,639	151.80%
<i>BVSWMA CIP</i>	7,348,700	2,520,900	(65.70%)
<i>Wolf Pen TIF</i>	2,553,803	3,319,725	29.99%
Total Capital Expenditures	33,426,708	35,150,759	5.16%
TOTAL	170,755,578	177,345,603	3.85%

Net Operating Budget Change

The previous table shows the City's approved net operating and maintenance expenditures for FY 05 are approved to be \$132,944,750 which is 6.82% over the FY 04 revised budget.

Transfers From fund balance for capital projects in FY 05 are approved to be \$9,250,094.

The net Capital Budget is approved to be \$35,150,759. The latter two items will provide a total of \$44,400,853 of new budget appropriation for all capital projects.

The total approved budget is \$177,345,603. This represents a 3.85% increase over the FY 04 revised budget.

Each fund will be discussed in detail in the Financial section of this budget.

Budget Overview

The discussion below focuses on the various City departments and functions provided by each department. It is intended to discuss the approved changes and to identify the basic functions of the various city departments. A number of departments have functions that cross both the Visions Statements and among the various funds of the City. The overlaps between departments, funds and Vision Statements will be noted for the reader. The Department totals represent the operating portion of the budget.

Police Department

\$10,586,425

The Police Department provides a number of services that help make the community safe. Among the services provided are 1) police patrol with certified police officers who are equipped with police vehicles and all necessary equipment, and assigned to specific areas of the city; 2) criminal investigation which investigates reported crimes; 3) animal control; 4) jail and communications support for officers on the street and short term detention facilities that reduce the processing time of arrests; and 5) a professional standards division that serves a support and training function for the Department.

Seven service level adjustments are approved for the FY 05 CSPD operating budget. Six additional personnel are included in the Police Department's approved budget for FY 05. Three additional Police Officers and a Police Assistant, in the amounts of \$180,628 and 64,539, and two additional Communications Operators, totaling \$74,918 will be added to the staff in FY 05. An additional \$7,000 is approved for LED lights for the motorcycle fleet. The approved budget includes \$26,482 for on-going overtime and maintenance costs. Funding from the maintenance service level adjustment will be used to help fund hepatitis shots, registration fees and other various day-to-day operations costs. Finally, \$52,207 is approved for the STEP grant that the Police Department receives on an annual basis. This grant will bring an additional \$39,155 of revenue into the City, thus costing a net amount of \$13,052.

Fire Department

\$8,151,385

The Fire Department provides services to College Station, to our neighbors in Bryan through an automatic aid program, and to rural areas around College Station through mutual aid agreements. The Fire Department operates out of four stations located throughout the City.

The basic services of the Fire Department are 1) fire response 2) emergency medical response, 3) fire prevention services, including commercial fire safety inspections and fire prevention training at local schools and various functions; 4) code enforcement activities performed by the community enhancement action center and 5) hazardous material response.

There are six service level adjustments approved as part of the Fire Department budget, totaling \$394,932. The first approved SLA will fund one full-time Staff Assistant in the amount of \$67,233. An additional \$40,356 is approved for education training. Another \$50,000 is approved for an emergency generator. The fourth approved SLA for \$83,486 for a Code Enforcement Supervisor. Finally, \$108,084 is included in the budget for paramedic training.

Public Works

\$16,040,135

The Public Works Department maintains streets, drainage and greenways, and the City's traffic control system. It is also responsible for refuse collection, capital project engineering and construction, as well as fleet and facilities maintenance. Also included is the budget for the Brazos Valley Solid Waste Management Agency.

The **Facilities Maintenance** division provides support services to City departments through the maintenance of City facilities. This entails all City buildings including heating, ventilation and cooling systems. Additionally, Facilities Maintenance performs some minor building construction and remodeling activities. The Division also supervises facility repair fund uses to ensure that facilities and equipment are repaired and replaced in a timely manner.

The Approved Budget includes four service level adjustments for Facilities Maintenance. The first approved SLA will fund real estate preservation in the amount of \$53,000. An additional \$33,750 is also included for real estate demolition. Another \$3,725 is approved for the maintenance of new City facilities, including Fire Station #5. Finally, \$2,275 is included in the Approved Budget for additional maintenance costs associated with the Lincoln Center expansion.

The Street Division of the Public Works Department strives to ensure that the street system within the City of College Station is properly maintained. This is done through a number of programs including a street rehabilitation program that addresses street repair before more expensive reconstruction measures are needed. The Streets Division also coordinates with the Engineering Division to plan and develop major street capital projects that involve rebuilding roadways that need upgrades.

The Street Division also provides routine pothole patching and other maintenance services. The effectiveness of this service is measured by determining whether 95% of the streets in the City have a grade of "C" or better, using the Pavement Management System.

Streets' FY 05 Approved Budget includes one service level adjustment totaling \$150,000. Of these funds, \$50,000 will be used for the purchase of an oil storage tank.

Drainage issues have been critical in the last several years in College Station. Drainage issues can impact health and public safety, as well as

Transportation and Mobility issues. The Drainage service level provides a drainage maintenance program that keeps the storm carrying capacity of the system adequate in College Station. Mowing of rights of way and creek cleaning are the primary ways this service level is provided. The total approved budget is \$645,503.

There are two approved SLAs in the Drainage Division of Public Works. The first service level adjustment includes \$42,000 for a new small dump truck. The second SLA provides funding for a Drainage Utility Inspector, vehicle and computer equipment. This additional Drainage Inspector will enforce existing ordinances and work to bringing the City in compliance with the Clean Water Act (NPDES). This inspector will enforce codes related to the Clean Water Act.

The **traffic signal and sign system** in College Station serves as an integral traffic flow control mechanism throughout the City. The system is critical during peak traffic times, such as during the Texas A&M football season. The Traffic Signal Division is responsible for maintaining and repairing traffic signals and school warning devices in order to provide safe and efficient movement of vehicles and pedestrians.

One service level adjustment is included in the approved budget for the Traffic Signal Division. Funds in the amount of \$8,397 to support overtime expenditures are approved.

The Department of Public Works **Engineering Division** is responsible for the administration of the City's capital improvement plan. This includes the building of projects approved as part of bond elections such as streets, fire stations, libraries, and others; as well as capital projects for the public utilities such as electric, water, wastewater, and drainage projects. The total approved budget is \$1,170,883.

The Engineering Division has submitted two service level adjustments for FY 05. The first SLA proposes \$70,497 for an additional Engineering Technician. These funds will provide for the equipment also associated with this position. This

position will provide construction inspection of both capital improvement projects and the public infrastructure of private development projects. An additional \$70,505 is request for an additional Assistant City Engineer. This position will provide design and management of capital improvement projects.

The Public Works **Fleet Services Division** manages the vehicle and equipment fleet, also performing preventive maintenance and vehicle repair. The City of College Station maintains a fleet of vehicles and heavy equipment to provide services to the citizens of College Station. Nearly every City department depends on having a reliable fleet of vehicles to provide services. Some of these services include Police and Fire services, Solid Waste Collection, Public Utilities, among others. There are no service level adjustments approved in the Fleet Services budget. The total approved budget is \$1,460,082.

In Fleet Services, there are three approved SLAs totaling \$148,300. First, the replacement of existing fuel pumps for \$60,100. An additional \$58,200 is included for the replacement of all oil and coolant pumps and the purchase of a new transmission/power steering fluid exchanger. \$30,000 is included in the FY 05 approved budget for shop equipment for a new maintenance shop at the College Station Utilities Building. Finally, \$23,780 is budgeted for the maintenance of new vehicles approved to be added to the fleet in FY 05.

The **Sanitation Division** of the Public Works Department provides a number of services to meet the local need for municipal solid waste collection. These include providing residential containers, curbside recycling, brush and grass clipping collection, street sweeping and the removal of virtually any waste that may be disposed of in the local landfill or through composting. Commercial service is also provided to local businesses. Commercial service offers collection in small and large plastic receptacles, and is loaded with side mounted automated collection equipment. Customers with greater volumes also have the option of using roll off containers that hold a

larger capacity and are serviced by front load collection equipment. The total approved budget is \$4,442,165

Two service level adjustments are included in the Sanitation approved budget for FY 05. Funding in the amount of \$113,840 is included in the budget, for the purchase of an additional knuckle-boom brush truck. This truck will be used in the collection of heavy brush and bulky items. Another \$109,830 is approved for the purchase of an additional small semi automated collection vehicle to be used for rural routes.

The Brazos Valley Solid Waste Management Agency (BVSWMA) is a cooperative arrangement between the Cities of College Station and Bryan to provide solid waste disposal service. BVSWMA is responsible for running the landfill, developing and implementing alternative disposal programs for waste that cannot be placed into the current landfill site, and providing for long-term disposal for the two cities and other customers of the agency. The total approved budget is \$3,262,496.

The approved expenditures include nine service level adjustments. BVSWMA's Landfill Operations proposes to increase staff by two positions in FY 05. A Customer Service Representative and Groundskeeper are included the approved budget. Funding for the additional personnel and associative equipment totals \$89,601. Also included in the approved budget is a service level adjustment for \$30,020 for the purchase of an industry standard Landfill Gas System Monitors and a Field Rated Laptop Computer to be used at the Rock Prairie Road Landfill. Another \$112,000 is approved for a replacement upgrade for a 1997 model John Deere 750C Dozer to a D6 Dozer. An upgrade of a 1990 John Deere Backhoe/Loader to a 4 Wheel Drive Backhoe/Loader for \$18,500 is also included in the budget. Another replacement upgrade of a 1998 model 4Wheel Drive 1-Ton gasoline Crew Truck to a Diesel Engine Crew Truck for \$5,625 is approved. Additionally, \$43,310 is included in the approved budget for the annual maintenance of the GPS earthmoving system utilized at the Rock Prairie Road Landfill. Finally, \$333,000 is

included in BVSWMA's approved budget for the Brazos Valley Council of Governments' regional park initiative.

Parks & Recreation Department \$6,897,193

The Parks and Recreation Department is responsible for the College Station park facilities and recreation programs. Among the services provided are athletics, recreation and instruction programs for youth and adults in activities including softball, swimming and tennis.

Also provided are programs and special events at the Wolf Pen Creek Amphitheater and other park locations throughout the City. The Parks Department operates a number of special facilities including three City-owned swimming pools and the CSISD Natatorium.

The Conference Center is operated to provide meeting space for various groups and organizations. The Lincoln Center is a community center that provides positive programming and serves as a satellite center for social services. The Xtra Education program provides citizens of all ages the opportunity to enhance their quality of life through various continuing education programs.

There are twelve service level adjustments (SLAs) approved in the Parks and Recreation FY 05 budget. The total amount of approved SLA's is \$180,027.

The Parks Administration Division has approved one SLA, which is a request for \$22,500 to fund permanent street banners in the Wolf Pen Creek District.

Four service level adjustments are approved for the Recreation Division. The first SLA is for \$35,000 to cover costs associated with providing the Starlight Music Series. The second SLA is for \$1,500 to be used to provide portable toilets to Veterans Park and Athletic Complex. The third SLA is a request in the amount of \$14,000 to fund a fee adjustment for umpires. The fourth SLA is a

request for the amount of \$3,795 to fund an additional season of youth volleyball.

In the Parks Special Facilities Division, four service level adjustments have been submitted. The first request is for \$13,200 to fund the cost of putting Automatic External Defibrillators at the three City swimming pools as well as the EXIT Teen Center, Conference Center and Lincoln Center. The second SLA is in the amount of \$3,658 to fund increases in the operating and maintenance costs associated with the expansion of the Lincoln Center. The third SLA is for \$20,000 and will be used to fix the collector tank at Thomas Pool. The fourth SLA is \$8,000 to help fund the cost of hosting the annual Texas Public Pool Conference.

The Parks Operations Division maintains park facilities, including ball fields and pool sites, through regular mowing and maintenance projects. Two SLAs have been submitted by the Parks Operations Division. The first SLA is a request for \$11,726 to cover operational and maintenance costs associated with the development of John Crompton Park. This SLA includes the salary and benefits for an additional Grounds worker. The second request is an SLA in the amount of \$31,600 for a three-gang reel mower for Southwood Athletic Park ball fields.

The Forestry Division, through horticultural and landscaping efforts, ensures that City property is maintained in an aesthetically pleasing manner. The City Cemetery is included in the property maintained by the Forestry Division. The Forestry Division has submitted one SLA in the amount of \$14,394. This SLA is a request for department-wide increases in the amount of money budgeted for overtime.

Development Services \$2,127,072

The Development Services Department provides oversight for new development in the City. Development Services works to ensure that there is compliance with zoning, subdivision, drainage and other ordinances. This ensures the community develops in a manner consistent with the policies established by the City Council. The development

process includes planning and construction functions as well as development coordination activities. Also involved in the development process are other areas such the Fire Department and the Public Utilities Department. The Engineering Division under Development Services Department has been moved to the Public Works Department. In FY 05, all of the cities engineering services will be consolidated and become a single division in public works.

Development Services has four approved service level adjustments (SLAs) for FY 05 in the amount of \$118,871. The first approved SLA requests funds for an annexation study in the amount of \$60,000, which will assist with the development of annexation strategies. The second approved SLA, for the purchase of software, will establish a website for the department. The approved amount for this SLA is for \$15,710. The third approved SLA, for \$17,440, will fund a half-time intern in transportation planning. The fourth approved SLA, for \$25,721, will fund the upgrade of an existing part-time position to a full-time employee. This position is a Graphics/Technology Planner.

Office of Technology and Information Services **\$5,586,262**

The Office of Technology and Information Services (OTIS) provides a number of internal services to the City organization. In addition, the Department manages the franchise agreements that the City of College Station has with telecommunication, cable and natural gas providers in the community. Services provided from General Fund revenues include OTIS Administration, Management Information Services (MIS) for micro to mid-range computer users, and Geographic Information Services (GIS). The OTIS internal service funds include Communication Services, Print/Mail, and Utility Billing.

The OTIS Department has nine approved SLAs in the amount of \$166,042. Four of the nine SLA's are for maintenance agreements for software. These maintenance agreements are for various departments throughout the City. Funding in the

amount of \$59,200 is approved for a diesel generator for the Utility Customer Service Division. Another SLA approved for the OTIS Department is \$53,100 for Novell backup hardware. \$6,000 is approved for internet support for the City website. An additional \$7,470 is approved for maintenance and upgrade of an existing city vehicle for the MIS staff.

The Communications Division is responsible for the maintenance of telephone, radio, and other communications systems used by the City of College Station. The approved FY 05 budget for the Communications Division is \$585,545. The Print/Mail Division is responsible for providing printing and mail services to City Departments. The approved FY 05 budget for the Print/Mail Division is \$376,596. This includes one approved SLA in the amount of \$3,000 for membership in an advertising specialty institute.

Utility Customer Service Division is responsible for the metering, billing, and collection of electric, water, wastewater, sanitation, and drainage utility fees. The FY 05 approved budget is \$1,861,163. The Utility Customer Service Division has three approved SLAs in the amount of \$76,000. The first approved SLA in the amount of \$14,000 would provide funding for increases in postage/credit card fees. The second approved SLA in the amount of \$57,000 is for the replacement of hand held meters. The final approved SLA in the amount of \$5,000 would provide additional funding for overtime in the Utility Customer Service Division.

Fiscal Services **\$3,190,708**

The Fiscal Services Department provides Fiscal Administration, Accounting, Purchasing, Budgeting and Risk Management services to the City organization. It also oversees the operations of the Municipal Court.

Fiscal Services Administration oversees the other areas of the Department and handles cash and debt issues for the City while ensuring all funds are invested prudently. The Accounting and Purchasing Divisions work closely together to ensure that purchases are made and recorded

according to guidelines. The Risk Management function seeks to ensure that the City's exposure to physical and financial losses is minimized through a number of programs addressing worker safety. Municipal Court collects the fines and fees for the City. The Office of Budget and Strategic Planning prepares, monitors, and reviews the annual budget. This office also coordinates the City's strategic planning process, which is closely tied to the City's budget. In addition, the Office of Budget and Strategic Planning provides management and organization review services to City departments.

The Fiscal Services Department has three SLAs submitted in the amount of \$156,753. The first SLA is for \$15,000 for payments to the Brazos County Appraisal District for Ad Valorem taxes. The second SLA is for \$129,107 to fund a Warrant Officer position. It is expected that the Warrant Officer position will recoup the cost of the position in the form of warrants served and therefore will have no net effect on the budget. The third SLA is for \$12,646 to cover costs associated with adding a full time Budget Analyst. The majority of the cost of this position will be funded via salary and budgetary savings.

General Government **\$3,907,052**

The General Government Department includes many of the administrative functions of the City.

The City Secretary's Office is responsible for elections, records management, City Council support and other activities. The approved budget is \$334,890.

The City Manager's Office is responsible for the day to day operations of the City, making recommendations on current and future issues to the City Council, and providing short and long-term direction for the organization. The approved budget is \$741,711 and includes one SLA in the amount of \$52,313 for an Assistant Land Agent.

Community Programs is an activity center in the City Manager's Office and is responsible for providing a number of programs including Teen Court and Citizens University. Community

Programs has one SLA in the amount of \$7,020 to fund Decision Making for First Time Offenders. Another key support area for the organization is the **Legal Office**. The Legal Office provides legal services and support to the City Council and the City staff. Among the services provided by this office are legal advice, contract writing, and litigation. The approved Legal Office budget is \$709,639.

The **Human Resources Department** assists in recruiting, hiring, and retaining the most appropriate candidates for City positions. Human Resources provides employee training and administers the compensation and benefits program. The Human Resources Department approved budget for FY05 is \$546,535. This amount includes \$88,153 for three SLAs. The first SLA is in the amount of \$7,000 for employee recognition. The second SLA is for \$8,600 to fund the "Destination Excellence" employee program. The third SLA is for \$72,553 to fund a full time Employee Development Specialist.

The **Emergency Management Division** is responsible for coordinating emergency and/or disaster training, mitigation, preparedness, planning, response and recovery for the City. The approved FY 05 budget is \$120,163. This amount includes an SLA in the amount of \$30,700 for a Homeland Security Grant.

Public Communications and Marketing is a division of General Government which provides timely, factual, and understandable information to College Station residents, both directly and through the news media. The total FY05 approved budget is \$543,227 and includes two approved SLAs in the amount of \$103,012. An SLA has been submitted for \$62,753 to upgrade the Channel 19 studio and field equipment and another SLA for \$40,259 has been submitted to fund streaming media on the City's website.

The **Community Development Department** helps provide low cost housing and other public assistance through community development block grant funds from the federal government. These funds are used to assist low to moderate-income

residents of College Station. Assistance is provided through housing services, public agency funding, public facility improvements, and economic development activities. The total Community Development FY05 approved budget is \$625,685.

The **Economic Development Department** is responsible for coordinating economic development activities in College Station. The Economic Development FY 05 approved operating budget is \$285,202. The approved budget includes one service level adjustment in the amount of \$40,108 for the addition of an Economic Development Specialist.

Electric Division - Operations **\$37,243,001**

The Electric Division is responsible for providing cost efficient and reliable electric service to the citizens, businesses, and institutions in College Station. Electric service is critical to the ability to encourage new employment and prosperity in the City.

Water Division - Operations **\$3,652,021**

A reliable and safe supply of potable water is necessary for any community. The City of College Station has the capacity to produce approximately 18.29 million gallons per day of potable water. The Water Division has developed high standards of reliability, which assures customers their needs will be met with supplies, which meet or exceed all federal and state mandated standards. As a City enterprise, the full cost of service for water production, transmission, and distribution is recovered by charging customers for consumption on a per unit basis.

There are four approved SLAs in the Water Division totaling \$402,602 in the FY 05 Approved Budget. These SLAs include \$100,000 for professional services. \$230,000 is approved to replace the interior coating on Greens prairie Water Storage Tank. The third SLA is for \$72,082 and would fund two additional distribution system operators. The fourth is for \$8,500 and would allow for the purchase of laptop computers.

Wastewater - Operations **\$3,717,963**

Effective sanitary sewer collection and treatment is essential to public health in an urban environment. Over the last several decades, the standards have increased for this infrastructure. The past upgrades to the Carter Creek Wastewater Treatment Plant were directly related to those changing standards. As the system continues to grow, additional capital is needed for line extensions. The existing system will have to be maintained with line replacements and plant enhancements and expansions. Wastewater services are provided as an enterprise function with service related fees paying for the cost of service.

The approved budget includes \$114,397 for three SLAs in the Wastewater Division. These SLAs include \$95,987 for one collection system crew leader and service vehicle. An additional \$10,000 is budgeted for water and wastewater education programs and 8,500 for laptop computers.

Other Funds and Capital Projects Funds

The City uses a number of other funds to account for various types of activities and programs that do not strictly fall under one of the operating departments. These funds and the capital project budgets approved for FY 05 are described below.

General Debt Service Fund

The General Debt Service Fund is used to account for ad valorem taxes collected to pay for authorized general government debt. The debt service portion of the ad valorem tax rate is approved to be \$0.2698 cents per \$100 assessed valuation. This is lower than the tax rate of \$0.2732 in FY 04. Based on the current forecast of the Debt Service Fund it is anticipated that there is capacity for additional debt service beyond that which has been authorized.

Economic Development Fund

The City created an Economic Development Fund to account for resources and expenditures directed at providing incentives for businesses and industries to locate in the College Station/Bryan area. This is different from the funding provided to the Economic Development Corporation, which

is included in the Electric Fund Budget. All resources set aside for these purposes will be transferred into this fund and will remain in the fund until expended for the intended purpose. The City has a number of potential and real prospects indicating a desire to locate in College Station. Resources in this fund will allow the City to meet its obligations to those and future prospects within the limits of the funds available. There is \$750,000 approved in this fund for economic development incentives and related expenditures.

Court Security and Court Technology Funds

In 1999 the City adopted two new Municipal Court fees as authorized by the State Legislature. The Court Security Fee is designed to pay for security related projects at the Municipal Court facility. The Court Technology Fee is designed to pay for technology related projects for the Municipal Court operation.

It is anticipated that the Court Security Fee will generate \$83,000 in FY 05, and the Court Technology Fee is projected to generate \$115,600 in FY 05. These funds, along with existing fund balance from prior years, are approved to be appropriated for security and technology projects at the Municipal Court. This includes funding the bailiff position at the Court, and the maintenance agreements for court related computer technology.

Hotel/Motel Tax Fund

The City receives a tax of 7% of room rental rates from persons staying in hotels or motels within the City. The City's use of the taxes received is limited by state statutes to the support of tourism and have a number of allowable uses specified in the law. The tax is used by the City to support the Convention and Visitors Bureau, to pay for activities in the Wolf Pen Creek Amphitheater, support the Arts Council of Brazos Valley, and support of certain parks activities. The total anticipated revenues are \$2.327 million and anticipated expenditures are \$2.899 million. The approved FY 05 Hotel/Motel Fund budget includes \$1,559,200 for City Operations including Wolf Pen Creek Operations and other Parks programs and events that are eligible for

Hotel/Motel Funds. This also includes \$1.2 million for costs associated with a new approved Hotel/Conference Center.

The Arts Council recommended budget for FY 05 is \$340,000. The Arts Council request is just below the 15% limit that can be spent on art programs out of the Hotel/Motel Fund. These funds are for the operations of the Arts Council. The request is an increase of \$40,000 over the FY 04 budget. The increases are in part for additional operating and maintenance costs associated with the new building the Arts Council of Brazos Valley now occupies.

The Convention & Visitors Bureau recommended budget is \$960,000. This supports ongoing operations and maintenance of the Convention and Visitor Bureau. This is an increase from the current year budget of \$915,200. The additional budget request is for resources to conduct research to provide information to allow the bureau to continue growing the visitor industry.

Cemetery Perpetual Care Fund

This fund accounts for the sale of cemetery lots and other revenues that are collected through the College Station cemetery. The fund also accounts for expenditures on projects that take place in the cemetery. There are no expenditures anticipated in this fund in FY 05.

Parks Xtra Education Fund

The Parks Xtra Education Fund was established in FY 96 and is a joint effort between the City of College Station and the College Station Independent School District to provide community based education programs. The FY05 approved Parks Xtra Education Fund budget is \$125,515.

Parking Enterprise Fund

The Parking Enterprise Fund accounts for the Parking operations of the City. This includes the parking lot, the parking garage, and the on street parking. The approved budget for FY 05 is \$836,595, which includes an approved SLA in the amount of \$50,000. This SLA is for maintenance agreements on the equipment in the parking garage. Also included in the approved budget is

\$150,000 for a water fountain on the 2nd street promenade directly adjacent to the College Main Parking Garage. The Parking Enterprise Fund also includes \$200,000 for a portion of the debt service for the parking garage.

Equipment Replacement Fund

The City has a fund that serves to accumulate resources for the replacement of vehicles and large motorized equipment, the telephone and radio systems, and to provide replacement assets for the existing major technological infrastructure, and the replacement of copiers.

Base budget revenues for the fund reflect the above policies. The revenues are transferred from departmental budgets on a monthly basis to ensure that sufficient funds will be available to fund expenses related to the specific functions. The approved FY 05 total revenues are \$4,292,484, 77.22% higher than the FY 04 revised budget. This increase is due to transfers for the purchase of new vehicles, and for the anticipated short term debt issuance of \$850,000 for an additional ladder truck for the Fire Department.

The approved FY 04 total expenditures are \$4,764,238, a 21.59% increase from the FY 04 revised budget. This increase is due to the new vehicles approved to be purchased in FY 05, including a new ladder truck for the Fire Department.

Internal Services Fund

Over the past several years the City has established three internal services funds for Fleet Services, Print/Mail and Communications. Each of these funds receives revenues from City departments to whom they provide services. Fleet Services is responsible for maintaining the rolling stock of the City of College Station. Print/Mail provides printing and mail services to the departments. The print services are provided based on the cost of providing the services. Departments have the option of either using the City print shop or taking the work to an outside print shop. The Communications Fund provides all of the phone and radio maintenance in the City system.

Base budget revenues for the fund reflect the above policies. The revenues are transferred from departmental budgets on a monthly basis to ensure that sufficient funds will be available to fund all expenses related to the specific functions.

Print/Mail Fund

The total approved revenues for FY 05 are \$446,395; an increase of 17.18% over the FY 04 revised budget.

The FY 04 approved expenditures are \$422,634, an increase of 15.06% over the FY 03 revised budget. The approved budget includes one service level adjustment, a membership in the Advertising Specialty Institute for \$3,000. The budget also includes an increase to reflect a change in the way copier maintenance costs are accounted for in the City.

Communications Fund

Revenues in this fund are projected to increase 1.39% from the revised budget of FY 04.

Expenditure in this fund, are approved to increase by 2.53% to \$696,567.

Fleet Maintenance Fund

In FY 05, revenues in the Fleet Fund are projected to increase by 33.9%. This increase is from the transfers from the various operating departments for services provided by fleet.

The FY 05 approved expenditures are \$1,610,200, an increase of 27.25% from the previous fiscal year. This increase includes three service level adjustments totaling \$148,300. The replacement of existing fuel pumps for \$60,100 is included in the approved budget. An additional \$58,200 is included for the replacement of all oil and coolant pumps and the purchase of a new transmission/power steering fluid exchanger. \$30,000 is included in the FY 05 approved budget for shop equipment for a new maintenance shop at the College Station Utilities Building. The approved budget also includes \$23,780 for the maintenance of new vehicles approved to be added to the fleet in FY 05.

Self Insurance Fund

The City of College Station is partially self-insured for property casualty and general liability, worker's compensation and unemployment compensation. The City became self funded for employee and dependent health care in January 2004. The program is administered by Blue Cross/Blue Shield.

Actuarially-based charges are made to each of the operating funds using relevant bases (i.e., health insurance is charged monthly per full-time participating employee, while unemployment and worker's compensation are charged as a percentage of gross salary). This method of funding allows the City to more accurately reflect the costs of claims against the various funds and to minimize potential risks.

These Funds are prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non-cash transactions such as depreciation. The focus is on the net change in working capital.

The City has made changes to the risk management program, which are designed to control costs in the Property Casualty Fund and the Workers Compensation Fund. Property casualty costs are anticipated to increase in the future as the cost of insurance increases. Changes that have been in the last several years include increasing the deductibles for the City and implementing a proactive risk management and safety program in order to better control claims and therefore control costs. This effort includes implementing a citywide safety training program, as well as other revisions in the way risk is managed in the City.

Workers Compensation Fund

Approved premiums are based on the actual amounts received from the City's employees. Due to an increase in the number of employees and rates, premiums in this fund have increased 25.97% over the FY 04 adjusted budget.

Expenditures in this fund are projected to increase by 36.26% over the FY 04 budget. This increase is due in part to a low estimate of claim costs in FY

04. The rising costs associated with claims and premiums largely contributed to this increase. The claim increases are a result of increased medical costs, and claims that were incurred in recent years. An approved budget amendment was made in FY04 to transfer \$375,000 from the Employee Benefits Fund to the Workers Compensation Fund. This repays the Workers Compensation Fund for transfers made in the last several years to the Employee Benefits Fund.

Property and Casualty Fund

FY 05 approved revenues are based on the actual amounts assigned to the various operating activity centers. There will be a 29.01% increase over FY 04 for revenues. This increase is needed to cover the anticipated costs of property insurance and claims.

Expenditures in this fund are projected to increase by 36.85% over the FY 04 budget. This increase is due to a low estimate in the FY 04 budget on claim costs. Overall, it is anticipated that claims will increase at a lower level as a result of some of the changes made to the risk management program.

Employee Benefits Fund

The City worked with the City of Bryan and Brazos County to come up with a joint proposal that is anticipated to save the City a significant amount in the next several years in health care costs. Premiums paid by the City and the employees are not projected to increase in FY 05. Overall revenues in this fund are projected to increase by less than 1%. Efforts over the last several years to increase the balance in this fund have been successful.

FY 05 expenditures are based on estimates of future claims, premiums, and other miscellaneous costs. Total approved expenditures are \$4,616,118, an increase of 2.43% over the FY 04 revised budget.

Through education and training programs, efforts are being made to reduce the claims incurred. The City will continue to monitor claims to determine what additional plan changes need to be made.

Unemployment Fund

Revenues in this fund are collected much like the Workers Compensation Fund, based as a percentage of each employee's salary.

Expenditures in this fund are expected to be the same as the previous fiscal year, approximately \$25,000.

Capital Projects Funds

The City has a number of capital project funds. General obligation bonds form the basic resource for general government projects such as streets, parks, traffic, public facilities, drainage and other such needs. However, the City has several other resources that may be used to supplement those resources, and help to hold down the ad valorem taxes necessary to pay for general obligation bonds.

In addition to the general government projects, the City has bond funds for each of the utilities operated by the City. Operating funds from both the Water Fund will be used to fund \$10.4 million in capital projects.

Other resources to fund capital projects include the Wolf Pen Creek Tax Increment Financing District, the Drainage Utility, and Parkland Dedication Funds. Each will provide resources that will be used to complete a number of projects over the next five years. Community Development funds will also be used to fund certain street projects in eligible areas, and park projects in the Tarrow Park and Lincoln Center area.

General Capital Projects

The following is a brief summary of some of the key general government projects scheduled for FY 05.

Street Rehabilitation Projects

In FY 05, \$1,230,000 is approved for rehabilitation to streets in the Southside area. This is a multi-year effort to rehabilitate the infrastructure in older parts of College Station. Also in FY 05, \$800,000 has been approved for various street rehabilitation projects in the Northgate area.

\$200,000 will be used for street overlays in recently annexed areas.

Street Extension Projects

Street extension projects include \$1,690,000 for various street extensions and widening projects. These include the right of way acquisition for the future Rock Prairie Road, Phase II and Barron Road Improvements.

There are also funds budget in the Conference Center Fund to complete the Highway 30/60 infrastructure project which includes the construction of streets.

These street projects will help to address traffic issues that have been highlighted in the citizen survey and other feedback received from College Station citizens.

Street TxDOT Projects

Included in the FY 05 Approved Budget are funds for the right of way costs for Wellborn Road Widening.

TxDOT timing on these projects will determine when these expenditures will be made. The City pays ten percent of right-of-way costs, and also pays for any enhancements, such as the application of any streetscaping desired in the project.

Traffic Projects

In FY 05, there is \$553,000 approved for traffic signal enhancements. Included in this amount is the construction of new traffic signals and safety improvements to the traffic system.

Sidewalks and Trails Projects

The City of College Station has worked over the years to ensure adequate transportation infrastructure for pedestrians and bicyclists. The City has an adopted sidewalk and bike loop plan. As new development occurs, sidewalks are an important aspect that must be considered. In FY 05, \$75,000 for neighborhood capital improvements is approved. \$357,000 is approved for pedestrian improvements on F M 2818.

Parks Capital Projects

The most significant parks projects for FY 05 is the development of Veteran Park Phase II and soccer field lights for Central and Veterans Park.

The FY 05 budget includes \$315,000 for the Steeplechase neighborhood park. Also included is \$685,000 for the installation of soccer field lights at Central Park and Veterans Parks. Another \$175,000 is approved for a basketball court cover at a College Station elementary school site.

Parkland Dedication Capital Projects

Parkland dedication funds can be used for projects in neighborhood parks within the various park zones. The funds come from a dedication required as new development occurs in College Station. In FY 05, projects anticipated to use parkland dedication funds total \$673,000.

General Government and Capital Equipment Capital Projects

General government and capital equipment projects are planned assets that have value to more than one specific area of City operations. Two main divisions within this category are public facilities and technology projects. In FY 05, significant projects include: \$5,232,470 for public facilities projects and \$1,102,000 for technology projects.

In the public facilities division, \$3,310,000 is approved for the new addition of the Police Station. Also included is \$1,070,000 for relocation of Fire Station #3. In the technology projects, \$200,000 is included for enhancements to the AS400, which is the City's financial software. Funds are also approved for the replacement of some of the mobile data terminals utilized by the public safety area.

Business Park Projects

In FY 05, there is one significant business park related projects. This includes \$220,000 for the design of the Spring Creek Corporate Campus Phase I.

Wolf Pen Creek TIF

This district generates revenues that can be utilized in the Wolf Pen Creek District. The budget funding is targeted for future Wolf Pen Creek projects.

Utility Capital Projects

The following is a brief summary of some of the utility capital projects scheduled for FY 05. These capital projects are funded either through existing revenues from these funds, through the issuance of utility revenue bonds.

Electric Capital Projects

In FY 05, \$10,118,977 is appropriated for electric capital projects.

Water Capital Projects

In FY 05, \$6,620,226 is appropriated for water capital projects. Included in the Approved FY 05 Budget is over \$270,000 is included for relocating and rehabilitating sewer line beneath Texas Avenue. This project is necessary because of the TxDOT widening of Texas Avenue, and will be done in conjunction with this project.

Additionally, \$128,000 is appropriated for water capital project to provide water service to City residents not currently using College Station water. The Water Capital Projects Fund also includes \$167,238 to construct a water extension line on Rock Prairie Road. An additional \$238,000 is appropriated to provide backup power generation to the water system. \$4.7 million is projected to be spent on water production related capital projects. These projects include improvements at the Dowling Road Pump Station

A debt issue of \$3.6 million debt is projected for issuance in FY 05 for water capital projects.

Wastewater Capital Projects

The FY 05 includes \$1,622,986 in projected expenditures for numerous wastewater capital projects.

A total of \$2 million in current revenues from operations are approved to be used to fund wastewater capital projects.

Drainage Capital Projects

The Approved FY 05 drainage capital projects budget includes over \$3 million in improvement to the City's drainage system. Major capital projects include improvements to Southside and Wolf Pen Creek. Funds are also approved for improvements to the drainage facility near highway 6 and Greens Prairie Road. Also appropriated projected are funds for the purchase of greenways in the amount of \$882,057.

Additional O&M Costs

With the addition of new facilities and infrastructure, additional operations and maintenance costs may be incurred. In the case of infrastructure rehabilitation it is expected that O&M cost will decrease for those areas the project targeted. However, it is difficult to quantify the cost savings of rehabilitation since resources are used elsewhere and not removed from departmental budgets.

Conclusion

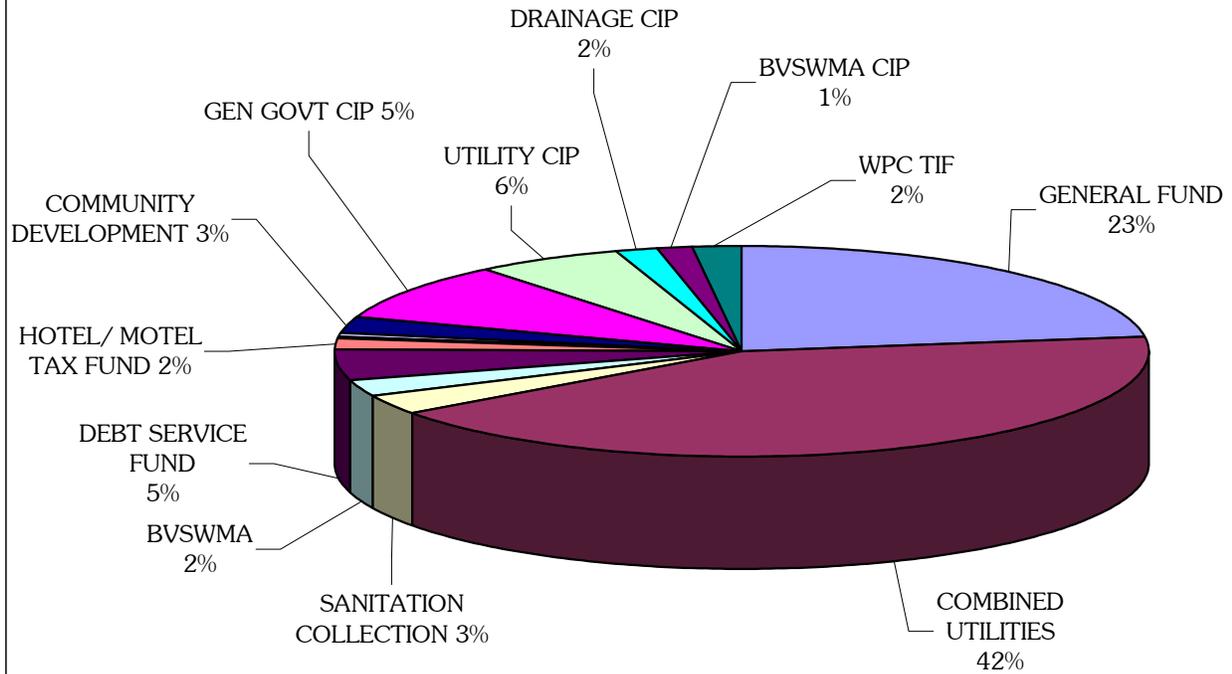
The previous discussion provided the reader with an overview of the approved FY 05 budget and the key changes from the FY 04 budget. The following sections of the budget provide additional discussion of the approved budget both by Council Vision Statement and by Fund.

**CITY OF COLLEGE STATION
FISCAL YEAR COMPARISON SUMMARY**

FISCAL YEAR 2004-2005 APPROVED BUDGET	FY 05 APPROVED TOTAL SOURCES OF FUNDS	FY 05 APPROVED TOTAL USES OF FUNDS	TRANSFERS IN	NET OPERATING & CAPITAL BUDGET	% CHANGE FROM PRIOR FISCAL YEAR
GENERAL FUND	\$ 46,836,280	\$ 46,125,433	\$ (6,199,657)	\$ 39,925,776	6.01%
UTILITY FUNDS	79,288,599	66,746,404	0	66,746,404	6.64%
SANITATION COLLECTION	6,533,979	5,476,878	0	5,476,878	12.42%
BVSWMA	7,763,091	4,110,117	0	4,110,117	(15.40%)
UTILITY CUSTOMER SERVICE FUND	2,405,989	2,354,246	(2,354,246)	0	NA
ECONOMIC DEVELOPMENT	812,552	750,000	(750,000)	0	NA
INSURANCE FUND	9,008,109	6,033,722	(6,033,722)	0	NA
DEBT SERVICE FUND	12,812,283	10,079,975	(1,523,571)	8,556,404	9.08%
HOTEL/ MOTEL TAX FUND	4,916,869	2,899,200	0	2,899,200	27.45%
PARKING ENTERPRISE FUND	1,304,527	836,595	0	836,595	(8.87%)
PARKS XTRA EDUCATION	136,228	125,515	0	125,515	1.98%
POLICE SEIZURE FUND	21,977	18,000	0	18,000	566.67%
INTERNAL SERVICES	12,515,632	8,343,639	(8,343,639)	0	NA
COURT SECURITY FUND	203,053	148,174	0	148,174	(12.09%)
COURT TECHNOLOGY FUND	274,591	264,610	0	264,610	8.00%
COMMUNITY DEVELOPMENT	4,608,718	3,837,077	0	3,837,077	35.41%
CEMETERY PERPETUAL CARE FUND	1,128,348	0	0	0	(100.00%)
SUB TOTAL OF O&M	\$ 190,570,825	\$ 158,149,585	\$ (25,204,835)	\$ 132,944,750	6.83%
GENERAL FUND	\$ 627,470	\$ 627,470	\$ -	\$ 627,470	(1.96%)
UTILITY FUNDS	8,000,000	8,000,000	0	8,000,000	(23.08%)
COMMUNITY DEVELOPMENT	622,624	622,624	0	622,624	(66.15%)
FUND BALANCE/WORKING CAPITAL TRANSFERS TO CIP	\$ 9,250,094	\$ 9,250,094	\$ -	\$ 9,250,094	(28.18%)
UTIL CAP IMPROV PROJECTS	\$ 28,523,748	\$ 18,362,189	\$ (8,000,000)	10,362,189	39.19%
GEN GOVT CAP IMPROV PROJ	39,709,801	17,193,400	(1,250,094)	15,943,306	7.10%
DRAINAGE UTIL CAP IMPROV PROJ	8,084,528	3,004,639	0	3,004,639	151.80%
BVSWMA CAP IMPROV PROJ	2,520,900	2,520,900	0	2,520,900	(65.70%)
CONVENTION CENTER CIP	0	0	0	0	NA
WOLF PEN CREEK TIF	4,329,040	3,319,725	0	3,319,725	29.99%
SUB TOTAL OF CAPITAL	\$ 83,168,017	\$ 44,400,853	\$ (9,250,094)	\$ 35,150,759	5.16%
TOTALS	\$ 282,988,936	\$ 211,800,532	\$ (34,454,929)	\$ 177,345,603	3.86%

FISCAL YEAR 2003-2004 REVISED BUDGET	FY 04 REVISED TOTAL SOURCES OF FUNDS	FY 04 REVISED TOTAL USES OF FUNDS	TRANSFERS IN	NET OPERATING & CAPITAL BUDGET	% CHANGE FROM PRIOR FISCAL YEAR
GENERAL FUND	\$ 44,373,622	\$ 43,446,642	\$ (5,784,593)	\$ 37,662,049	11.83%
UTILITY FUNDS	77,333,816	62,591,873	0	62,591,873	2.36%
SANITATION COLLECTION	6,076,751	4,871,854	0	4,871,854	2.25%
BVSWMA	9,157,584	4,858,249	0	4,858,249	(30.20%)
UTILITY CUSTOMER SERVICE FUND	2,372,970	2,331,705	(2,331,705)	0	NA
ECONOMIC DEVELOPMENT	1,320,453	1,027,321	(1,027,321)	0	NA
INSURANCE FUND	7,895,732	5,551,227	(5,551,227)	0	NA
DEBT SERVICE FUND	11,335,704	9,267,686	(1,423,624)	7,844,062	(7.78%)
HOTEL/ MOTEL TAX FUND	4,137,969	2,274,833	0	2,274,833	(3.22%)
PARKING ENTERPRISE FUND	1,669,849	918,048	0	918,048	149.95%
PARKS XTRA EDUCATION	151,000	123,082	0	123,082	0.34%
POLICE SEIZURE FUND	18,512	2,700	0	2,700	(22.86%)
INTERNAL SERVICES	12,023,727	6,230,365	(6,230,365)	0	NA
COURT SECURITY FUND	214,533	168,548	0	168,548	53.23%
COURT TECHNOLOGY FUND	299,191	245,000	0	245,000	145.00%
COMMUNITY DEVELOPMENT	3,505,318	2,833,677	0	2,833,677	5.25%
CEMETERY PERPETUAL CARE FUND	1,028,998	55,500	0	55,500	NA
SUB TOTAL OF O&M	\$ 182,915,729	\$ 146,798,310	\$ (22,348,835)	\$ 124,449,475	3.02%
GENERAL FUND	\$ 640,000	\$ 640,000	\$ -	\$ 640,000	NA
UTILITY FUNDS	10,400,000	10,400,000	0	10,400,000	400.00%
COMMUNITY DEVELOPMENT	1,839,395	1,839,395	0	1,839,395	24.09%
FUND BALANCE/WORKING CAPITAL TRANSFERS TO CIP	\$ 12,879,395	\$ 12,879,395	\$ -	\$ 12,879,395	209.43%
UTIL CAP IMPROV PROJECTS	\$ 37,491,726	\$ 17,844,539	\$ (10,400,000)	7,444,539	(14.31%)
GEN GOVT CAP IMPROV PROJ	58,797,362	16,725,816	(1,839,395)	14,886,421	147.63%
DRAINAGE UTIL CAP IMPROV PROJ	9,825,522	1,193,245	0	1,193,245	(51.11%)
BVSWMA CAP IMPROV PROJ	7,348,700	7,348,700	0	7,348,700	195.96%
CONVENTION CENTER CIP	0	0	0	0	(100.00%)
WOLF PEN CREEK TIF	3,027,863	2,553,803	0	2,553,803	6.27%
SUB TOTAL OF CAPITAL	\$ 116,491,173	\$ 45,666,103	\$ (12,239,395)	\$ 33,426,708	51.10%
TOTALS	\$ 312,286,297	\$ 205,343,808	\$ (34,588,230)	\$ 170,755,578	16.09%

**CITY OF COLLEGE STATION
NET BUDGET \$177,345,603**



**CITY OF COLLEGE STATION
ALL FUNDS
SUMMARY**

EXPENDITURE BY FUND						
FUND	ACTUAL FY 02-03	REVISED BUDGET FY 03-04	ESTIMATED YEAR END FY 03-04	BASE BUDGET FY 04-05	APPROVED BUDGET FY 04-05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
GENERAL FUND	\$ 38,655,143	\$ 41,697,026	\$ 41,046,715	\$ 41,308,081	\$ 45,261,531	8.55%
PARKING ENTERPRISE FUND	292,019	385,910	369,372	408,691	463,922	20.22%
XTRA EDUCATION FUND	73,049	92,020	93,305	92,390	92,390	0.40%
ELECTRIC FUND	39,978,561	35,986,570	33,520,931	38,023,770	38,834,782	7.91%
WATER FUND	3,021,363	3,888,536	3,370,735	3,321,043	3,801,001	-2.25%
WASTEWATER FUND	3,103,584	3,603,414	3,489,638	3,666,281	3,878,316	7.63%
SANITATION FUND	3,764,983	3,964,666	3,963,456	4,138,365	4,442,165	12.04%
UTILITY BILLING FUND	1,580,146	1,811,224	1,775,693	1,723,759	1,861,163	2.76%
FLEET FUND	1,241,421	1,136,960	1,160,655	1,260,822	1,460,082	28.42%
PRINT/MAIL FUND	363,143	322,525	344,292	366,141	376,596	16.76%
COMMUNICATIONS FUND	542,951	592,873	575,590	569,469	585,545	-1.24%
BVSWMA FUND	4,675,221	10,946,925	3,883,151	2,911,142	3,262,496	-70.20%
COMBINED FUND TOTAL	\$ 97,291,584	\$ 104,428,649	\$ 93,593,533	\$ 97,789,954	\$ 104,319,989	-0.10%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 02-03	REVISED BUDGET FY 03-04	ESTIMATED YEAR END FY 03-04	BASE BUDGET FY 04-05	APPROVED BUDGET FY 04-05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 38,625,726	\$ 40,600,177	\$ 40,586,332	\$ 41,095,152	\$ 44,580,071	9.80%
SUPPLIES	4,245,367	4,724,049	4,409,032	4,882,661	5,451,882	15.41%
MAINTENANCE	4,704,402	4,685,355	4,543,951	5,006,773	5,227,709	11.58%
PURCHASED SERVICES	47,771,251	49,291,551	41,157,420	46,104,409	47,148,559	-4.35%
CAPITAL OUTLAY	1,944,838	5,127,517	2,896,798	700,959	1,911,768	-62.72%
COMBINED FUND TOTAL	\$ 97,291,584	\$ 104,428,649	\$ 93,593,533	\$ 97,789,954	\$ 104,319,989	-0.10%

PERSONNEL SUMMARY BY FUND						
FUND	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
GENERAL FUND	549.25	553.25	561.75	562.75	579.25	3.12%
PARKING ENTERPRISE FUND	8.0	8.0	8.0	9.0	9.00	12.50%
XTRA EDUCATION FUND	0.0	0.0	0.0	0.0	0.00	0.00%
ELECTRIC FUND	59.5	59.5	58.5	58.5	62.50	6.84%
WATER FUND	31.0	33.0	31.0	26.0	28.00	-9.68%
WASTEWATER FUND	38.0	38.0	43.0	43.0	44.00	2.33%
SANITATION FUND	35.5	36.5	36.5	36.5	36.50	0.00%
UTILITY BILLING FUND	30.5	30.0	30.0	30.0	30.00	0.00%
FLEET FUND	15.0	15.0	15.0	15.0	15.00	0.00%
PRINT/MAIL FUND	5.0	5.0	5.0	5.0	5.00	0.00%
COMMUNICATIONS FUND	5.0	6.0	6.0	6.0	6.00	0.00%
BVSWMA FUND	25.5	25.5	25.5	25.5	27.50	7.84%
COMBINED FUND TOTAL	802.25	809.75	820.25	817.25	842.75	2.74%

**ANALYSIS OF TAX RATE
FY 04-05**

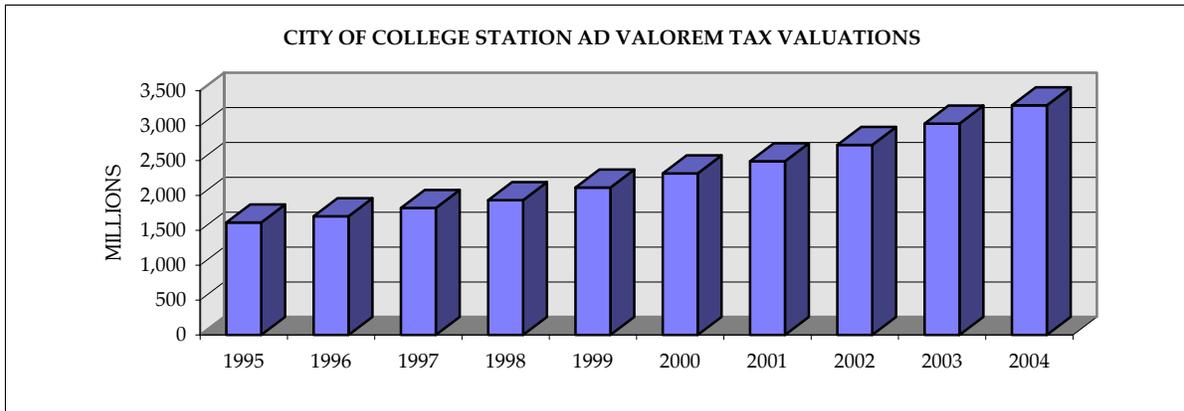
	APPROVED FY 04	APPROVED FY 05
Assessed Valuation of Real and Exempt Property (Based on 100% of Market Value)	\$3,522,272,128	\$3,847,854,578
Less: Exempt Property	\$352,147,872	\$409,933,904
Less: Agricultural Loss	\$45,233,970	\$47,112,430
Less: Over 65 and Veterans Exemptions	\$46,449,460	\$48,465,710
Less: House Bill 366	\$99,769	\$89,729
Less: Abatements	\$41,572,761	\$39,687,979
Less: Proration	\$570,958	\$301,173
Less: Freeport	\$7,289,944	\$11,132,211
Taxable Assessed Value	\$3,028,907,394	\$3,291,131,442
O&M and Debt Service Portion	\$2,988,936,031	\$3,245,948,857
TIF Captured Value	\$39,971,363	\$45,182,585
Total	\$3,028,907,394	\$3,291,131,442
Apply Tax Rate per/\$100 Valuation	0.4653/\$100	0.4640/\$100
Total Tax Levy	\$14,093,506	\$15,270,850
Estimate 100% Collection	\$14,093,506	\$15,270,850

	Tax Rate Per \$100 Valuation	Percent Of Levy	Estimated Collections
Debt Service	0.2698	58.1%	\$8,757,571
General Fund	0.1942	41.9%	\$6,303,633
Wolf Pen Creek TIF #1 & TIF #15	0.4640	100%	\$209,647

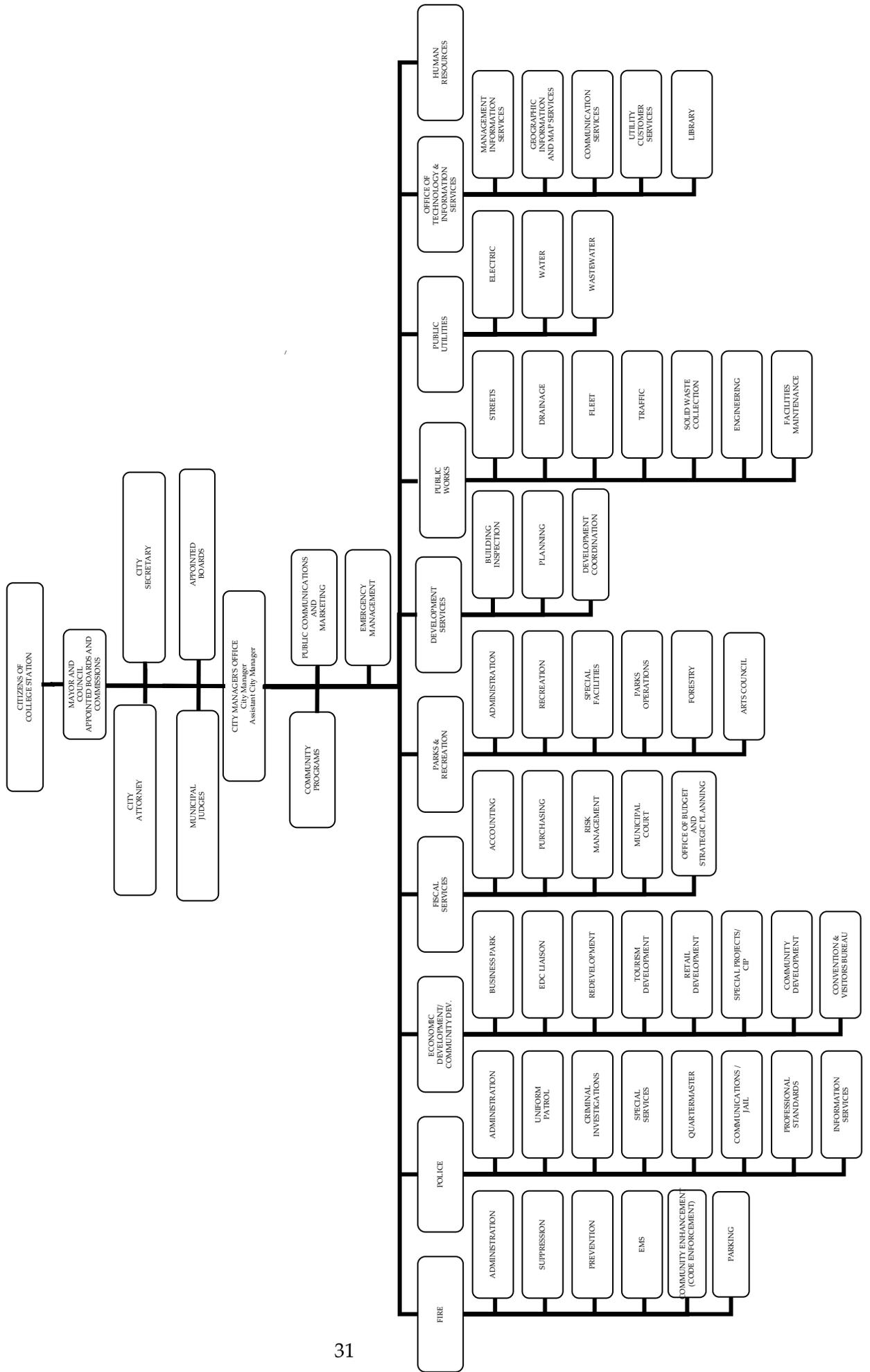
ANALYSIS OF PROPERTY VALUATIONS

APPRAISAL YEAR	TOTAL MARKET VALUATION	EXEMPT VALUE	TOTAL TAXABLE VALUE *
1995	1,814,639,141	203,017,772	1,611,621,369
1996	1,935,322,710	234,121,234	1,701,201,476
1997	2,065,133,267	245,085,209	1,820,048,058
1998	2,208,019,033	276,453,209	1,931,565,824
1999	2,420,818,924	308,471,247	2,112,347,677
2000	2,661,115,250	345,752,888	2,315,362,362
2001	2,870,510,984	380,950,901	2,489,560,083
2002	3,151,961,166	428,395,713	2,723,565,453
2003	3,522,272,128	493,364,734	3,028,907,394
2004	3,847,854,578	556,723,136	3,291,131,442

* Assessed value is 100% of the estimated value.



CITY OF COLLEGE STATION





STRATEGIC PLAN SUMMARY

CITY OF COLLEGE STATION

FY 2004-2005 STRATEGIC PLAN

One of the primary roles of the College Station City Council is to determine the direction that the City of College Station will follow into the future. A long-term strategic plan can help the City Council set this course for the future. Strategic planning is especially important in a community such as College Station, where recent growth is expected to continue.

Strategic planning is a process that requires decision-makers to focus on the overall mission of the City and the goals to be achieved. College Station's strategic planning process facilitates the City Council and City staff's ability to:

- Align the City's priorities with changing conditions and new opportunities;
- Create shared commitments among Council members, City staff, and College Station residents regarding present and future endeavors; and develop new goals and strategies;
- Assess the City's strengths, weaknesses, opportunities, and threats.

It is important to remember that strategic planning is only a set of concepts, procedures, and tools. It takes the combined efforts of the City Council and City of College Station employees to make any strategic planning effort meaningful and successful.

The 2004-2005 Strategic Plan is a document that compiles the results of the City of College Station's strategic planning process. The Strategic Plan establishes the City's Council's Mission and a series of Vision Statements that describe where the City Council would like the community to be in the future. The document outlines specific strategies to fulfill these visions. The Strategic Plan document can be accessed on the internet at www.cstx.gov.

The City of College Station has integrated the annual budgeting process with the strategic planning process. The Strategic Plan helps to prioritize how the organization will use current and future resources to achieve identified goals. In this way, the Strategic Plan drives budget preparation decisions and service delivery implementation.

The City's strategic plan is reviewed and updated on annual basis to ensure that it remains current and reflects the needs and desires of the residents of College Station.

The following page includes a summary of the College Station City Council's Mission and four Vision Statements. This overview is organized according to Council approved priority. A more detailed list of all of the implementation plans required to carry out each strategy in the Strategic Plan is in *Appendix L*.

CITY OF COLLEGE STATION MISSION STATEMENT

On behalf of the citizens of College Station, home of Texas A&M University, we will promote and advance the community's quality of life.

Core Values

- Promote involvement and participation of the citizenry
- Promote the health, safety, and general well being of the community
- Promote fiscal responsibility
- Promote collaboration and cooperation
- Promote Regionalism
- Promote being active member of the Brazos Valley community
- Support activities that promote municipal empowerment
- Promote Excellence in customer service

Vision Statements

Core Services

We will provide high quality customer focused basic city services at a reasonable cost.

- We will provide infrastructure, with the capacity to meet current and projected projects.
- We will promote public safety and health.
- We will promote effective communication (interdepartmentally and with the public).
- We will rehabilitate infrastructure as needed.
- We will provide streets, traffic and transportation systems.
- We will provide a workplace that encourages excellence.

Parks and Leisure Services

We will promote a wide range of leisure, recreational and cultural arts opportunities.

- We will maintain an integrated parks system driven by connectivity.
- We will promote programs and facilities that target all age groups.
- We will promote cultural arts.
- We will pursue regional planning and development efforts.

Planning and Development

We will promote a well-planned community.

- We will guide the development process through the use of progressive building and development codes/standards.
- We will support regional transportation planning.
- We will provide for a well planned community.

Economic Development

We will promote a strong and diverse economic environment.

- We will promote the development of strategic areas.
- We will continue to strengthen and diversify the tax and job base.
- We will promote tourism.
- We will promote revitalization and redevelopment.

CORE SERVICES

CORE SERVICES

\$125,201,229*

We will provide high quality customer focused basic city services at a reasonable cost.

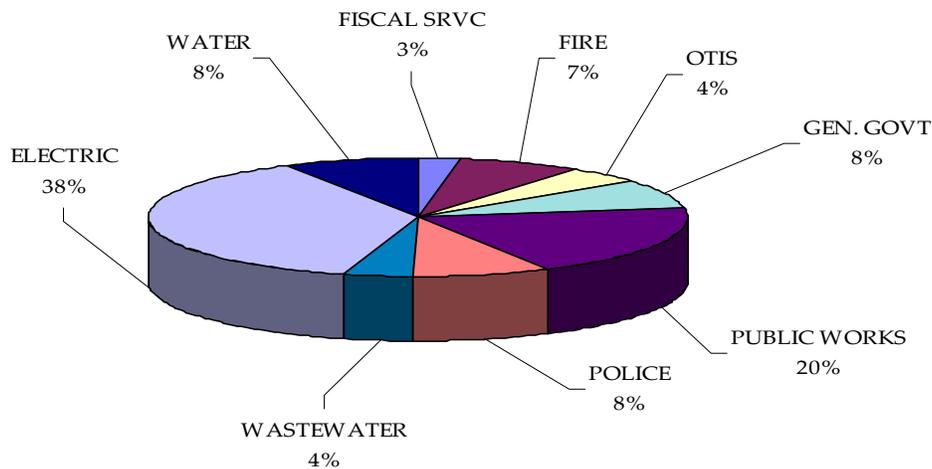
Strategic Plan Summary:

Core services are the basic services provided by the City of College Station. These include public safety, public works, public utilities, and the support service functions. The strategic plan addresses these core services through the following strategies:

- We will provide infrastructure with the capacity to meet current and projected needs.
- We will promote public safety and health.
- We will promote effective communication (interdepartmentally and with the public).
- We will rehabilitate infrastructure as needed.
- We will provide streets, traffic and transportation systems.
- We will provide a workplace that encourages excellence.

**This is the net total for the Core Services Vision Statement.*

APPROPRIATIONS –CORE SERVICES

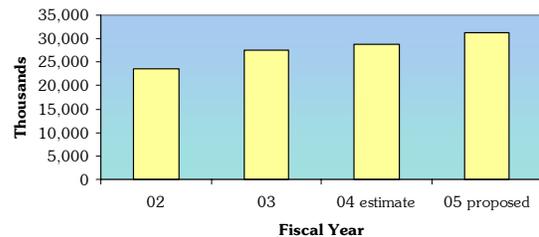


Police Department

\$10,586,425

The Police Department provides services that help to maintain community safety. Among the services provided are 1) police patrol with certified police officers who are equipped with police vehicles and all necessary equipment, and assigned to specific areas of the city; 2) criminal investigation division which investigates reported crimes; 3) animal control; 4) jail and communications support for officers on the street and short term detention facilities that reduce the processing time of arrests; and 5) a professional standards division that serves a support and training function for the Department.

Calls for Service



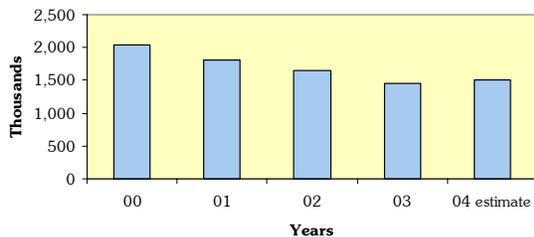
The above graph illustrates an increase in calls for service. A "Call for Service" is defined as any event or situation, reported by a citizen, which requires a response from the Police Department.

Seven service level adjustments are approved for the FY 05 CSPD operating budget. Six additional personnel are included in the Police Department's approved budget for FY 05. Three additional Police Officers and a Police Assistant, in the amounts of \$180,628 and \$64,539, and two additional Communications Operators, totaling \$74,918 will be added to the staff in FY 05. An additional \$7,000 is approved for LED lights for the motorcycle fleet. The approved budget includes \$26,482 for on-going overtime and maintenance costs. Funding from the maintenance service level adjustment will be used to help fund hepatitis shots, registration fees and other various day-to-day operations costs. Finally, \$52,207 is approved for the STEP grant that the Police Department receives on an annual basis. This grant will bring an additional \$39,155 of revenue into the City, thus costing a net amount of \$13,052.

Strategic Plan 2004-2005

The CSPD strives to provide a level of service that safeguards public safety and also enhances residents' overall quality of life. For fiscal year 2004-05, the Police Department will add six personnel to continue to carry out this mission.

Major Crimes



The above graph illustrates 5 years of criminal activity.

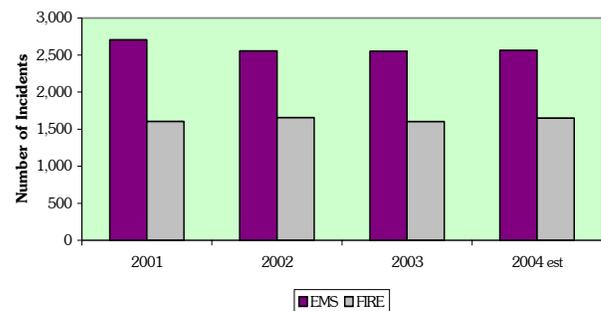
Fire Department \$8,151,385

The Fire Department provides services to College Station, to our neighbors in Bryan through an automatic aid program, and to rural areas around College Station through mutual aid agreements. The Fire Department operates out of four stations located throughout the City. The basic services of the Fire Department are 1) fire response 2) emergency medical response, 3)

fire prevention services, including commercial fire safety inspections and fire prevention training at local schools and various functions; 4) code enforcement activities performed by the community enhancement action center and 5) hazardous material response.

There are six service level adjustments approved as part of the Fire Department budget, totaling \$394,932. The first approved SLA will fund one full-time Staff Assistant in the amount of \$67,233. An additional \$40,356 is approved for education training. Another \$50,000 is approved for an emergency generator. The fourth approved SLA for \$83,486 will fund the Code Enforcement Supervisor position. Finally, \$108,084 is included in the budget for paramedic training.

Incidents Dispatched



The preceding graph illustrates the increase/decrease in incidents responded to by the Fire Department over the last three years.

Public Works Administration \$481,288

This is the administrative division of the Public Works Department, which includes Streets, Drainage, Fleet, Traffic, and Solid Waste Collection. Public Works Administration is the primary customer contact point for these activities.

Facilities Maintenance \$1,274,389

The Facilities Maintenance function provides support services to City departments through the maintenance of City facilities. This entails all City buildings including heating, ventilation and cooling systems. Additionally, Facilities Maintenance performs some minor building

construction and remodeling activities. The Division also supervises facility repair funds used to ensure that facilities and equipment are repaired and replaced in a timely manner.

The approved budget includes four service level adjustments for Facilities Maintenance. The first approved SLA will fund real estate preservation, in the amount of \$53,000. An additional \$33,750 is also included for real estate demolition. Another \$3,725 is approved for the maintenance of new City facilities, including Fire Station #5. Finally, \$2,275 is included in the approved budget for additional maintenance costs associated with the Lincoln Center expansion.

Streets Division **\$2,375,313**

The Street Division of the Public Works Department strives to ensure that the street system within the City of College Station is properly maintained. This is done through a number of programs including a street rehabilitation program that addresses street repair before more expensive reconstruction measures are needed. The Streets Division also coordinates with the Engineering Division to plan and develop major street capital projects that involve rebuilding roadways that need upgrades.

Strategic Plan 2004-2005

To provide effective street programs, routine street maintenance is a part of day to day operations. The FY 05 Approved Budget includes \$200,000 for the maintenance of recently annexed streets.

The Street Division also provides routine pothole patching and other maintenance services. The effectiveness of this service is measured by determining whether 95% of the streets in the City have a grade of "C" or better, using the Pavement Management System. Streets' FY 05 approved budget includes one service level adjustment. \$50,000 will be used for the purchase of an oil storage tank.

Street Rehabilitation Projects **\$2,337,000**

In FY 05, \$1,230,000 million is appropriated for rehabilitation to streets in the Southside area. This is a multi-year effort to rehabilitate the infrastructure in older parts of College Station. Also in FY 05, \$800,000 has been appropriated for various street rehabilitation projects in the Northgate area. An additional \$200,000 will fund the overlay of recently annexed streets.

Street Extension Projects **\$1,690,000**

Street extension projects include \$1,690,000 for various street widening and extension projects. These include the right of way acquisition for the future widening of Rock Prairie Road and Barron Road Improvements.

These street projects will help to address traffic issues that have been highlighted in the citizen survey and other feedback received from College Station citizens.

Street TxDOT Projects **\$190,000**

The FY 05 approved budget includes funds for the right of way costs for Wellborn Road Widening.

TxDOT timing on these projects will determine when these expenditures will be made. The City pays ten percent of right-of-way costs, and also pays for any enhancements, such as the application of any streetscaping desired in the project.

Drainage - Operations **\$661,536**

Drainage issues have been critical in the last several years in College Station. Drainage issues can impact health and public safety, as well as Transportation and Mobility issues. The Drainage service level provides a drainage maintenance program that keeps the storm carrying capacity of the system adequate in College Station. The mowing of right of ways and creek cleaning are the primary ways this service level is provided.

There are two approved SLAs in the Drainage Division of Public Works. The first service level adjustment includes \$42,000 for a new small dump truck. The second SLA provides funding

for a Drainage Utility Inspector, vehicle and computer equipment. The additional Drainage Inspector will enforce existing ordinances and work to bringing the City in compliance with the Clean Water Act (NPDES). This inspector will enforce codes related to the Clean Water Act.

Drainage Utility CIP **\$3,004,639**

The approved FY 05 drainage capital projects budget includes over \$3 million in improvement to the City's drainage system. Major capital projects include improvements to Southside and Wolf Pen Creek. Funds are also approved for improvements to the drainage facility near Highway 6 and Greens Prairie Road. Also appropriated are funds for the purchase of greenways in the amount of \$882,057.

Traffic Signs & Signals **\$911,983**

The traffic signal system in College Station serves as an integral traffic flow control mechanism throughout the City. The system is critical during peak traffic times, such as during the Texas A&M football season. The Traffic Signal Division is responsible for maintaining and repairing traffic signals and school warning devices in order to provide safe and efficient movement of vehicles and pedestrians.

One service level adjustment is included in the approved budget for the Traffic Signal Division. Funds in the amount of \$8,397 will be used to support overtime expenditures.

Traffic Projects **\$553,000**

In FY 05, \$553,000 is appropriated for traffic signal enhancements. These funds will be used for the construction of new traffic signals and safety improvements to the traffic system.

Sidewalks and Trails Capital Projects **\$720,624**

The City of College Station has worked over the years to ensure adequate transportation infrastructure for pedestrians and bicyclists. In FY 05, \$75,000 has been appropriated for neighborhood capital improvements. Funds are

also approved for gateway improvements and pedestrian improvements on FM 2818.

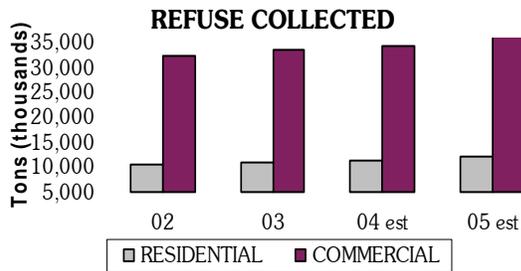
Engineering Division **\$1,170,883**

The Engineering division is responsible for the administration of the City's capital improvement plan. This includes the building of projects approved as part of bond elections such as streets, fire stations, libraries, and others; as well as capital projects for the public utilities such as electric, water, wastewater, and drainage projects.

The Engineering Division has two service level adjustments for FY 05. The first SLA, in the amount of \$70,497, is for an additional Engineering Technician. These funds will also provide for the equipment also associated with this position. This position will provide construction inspection of both capital improvement projects and the public infrastructure of private development projects. An additional \$70,505 will fund an additional Assistant City Engineer. This position will provide design and management of capital improvement projects.

Sanitation **\$4,442,165**

The Sanitation Division of the Public Works Department provides a number of services to meet the local need for the collection of municipal solid waste. These include providing residential containers, curbside recycling, brush and grass clipping collection, street sweeping and the removal of virtually any waste that may be disposed of in the local landfill or through composting. Commercial service is also provided to local businesses. Commercial service offers collection in small and large plastic receptacles, and is loaded with side mounted automated collection equipment. Customers with greater volumes also have the option of using roll off containers that hold a larger capacity and are serviced by front load collection equipment.



The above graph illustrates volumes, in tons, of refuse collected and disposed of by the Sanitation Division, since FY 02.

Two service level adjustments are included in the Sanitation approved budget for FY 05. First, \$113,840 is approved to provide funding for the purchase of an additional knuckle-boom brush truck. This truck will be used in the collection of heavy brush and bulky items. Another \$109,830 is approved for the purchase of an additional small semi automated collection vehicle to be used for rural routes.

Fleet Services \$1,460,082

The City of College Station has a fleet of vehicles and heavy equipment to provide services to the citizens of College Station. Nearly every City department depends on having a reliable fleet of vehicles to provide services. Many of these services include Police and Fire services, Solid Waste Collection, Public Utilities, among others. The Fleet Services Division manages the fleet and performs preventive maintenance and vehicle repair.

In Fleet Services, there are three approved SLAs totaling \$148,300. First, the replacement of existing fuel pumps for \$60,100. An additional \$58,200 is included for the replacement of all oil and coolant pumps and the purchase of a new transmission/power steering fluid exchanger. Another \$30,000 is included in the FY 05 approved budget for shop equipment for a new maintenance shop at the College Station Utilities Building. Finally, \$23,780 is budgeted for the maintenance of new vehicles approved to be added to the fleet in FY 05.

Brazos Valley Waste

Management Agency \$3,262,496

The Brazos Valley Solid Waste Management Agency (BVSWMA) is a cooperative arrangement between the Cities of College Station and Bryan to provide solid waste disposal service. BVSWMA is responsible for landfill operations, developing and implementing alternative disposal programs for waste that cannot be placed into the current landfill site, and providing for long-term disposal options for the two cities and other customers of the agency. BVSWMA is in the process of acquiring a new landfill site in Grimes County to meet future landfill needs.

The approved expenditures include nine service level adjustments. BVSWMA’s Landfill Operations proposes to increase staff by two positions in FY 05. A Customer Service Representative and Groundskeeper are included the approved budget. Funding for the additional personnel and associative equipment totals \$89,601. Also included in the approved budget is a service level adjustment for \$30,020 for the purchase of an industry standard Landfill Gas System Monitors and a Field Rated Laptop Computer to be used at the Rock Prairie Road Landfill. Another \$112,000 is approved for a replacement upgrade for a 1997 model John Deere 750C Dozer to a D6 Dozer. An upgrade of a 1990 John Deere Backhoe/Loader to a 4 Wheel Drive Backhoe/Loader for \$18,500 is also included in the budget. Another replacement upgrade of a 1998 model 4Wheel Drive 1-Ton gasoline Crew Truck to a Diesel Engine Crew Truck for \$5,625 is approved. Additionally, \$43,310 is included in the approved budget for the annual maintenance of the GPS earthmoving system utilized at the Rock Prairie Road Landfill. Finally, \$333,000 is included in BVSWMA’s approved budget for the Brazos Valley Council of Governments’ regional park initiative.

Electric Operations \$37,243,001

The Electric Division is responsible for providing cost efficient and reliable electric service to the citizens, businesses, and

institutions in College Station. Electric service is critical to the ability to encourage new employment and prosperity in the City.

Electric Capital Projects \$10,118,977

In FY 05, \$10,118,977 is appropriated for electric capital projects.

Water Division – Operations \$3,652,021

A reliable and safe supply of potable water is necessary for any community. The City of College Station has the capacity to produce approximately 18.29 million gallons per day of potable water. The Water Division has developed high standards of reliability, which assures customers their needs will be met with supplies, which meet or exceed all federal and state mandated standards. As a City enterprise, the full cost of service for water production, transmission, and distribution is recovered by charging customers for consumption on a per unit basis.

There are four approved SLAs in the Water Division totaling \$402,602 in the FY 05 approved budget. These SLAs include \$100,000 for professional services. \$230,000 is approved to replace the interior coating on Greens prairie Water Storage Tank. The third SLA for \$72,082 will fund two additional distribution system operators. The fourth SLA, for \$8,500 will fund the purchase of laptop computers.

Water – CIP \$6,620,226

In FY 05, \$6,620,226 is appropriated for water capital projects. Included in the approved FY 05 budget is \$270,000 for relocating and rehabilitating sewer line beneath Texas Avenue. This project is necessary because of the TxDOT widening of Texas Avenue, and will be done in conjunction with this project.

Additionally, \$128,000 is appropriated for water capital project to provide water service to City residents not currently using College Station water. The Water Capital Projects Fund also includes \$167,238 to construct a water extension line on Rock Prairie Road. An additional \$238,000 is appropriated to provide backup

power generation to the water system. \$4.7 million is budgeted for water production improvements related capital projects. These projects include improvements at the Dowling Road Pump Station.

A debt issue of \$3.6 million is projected for issuance in FY 05 for water capital projects.

Strategic Plan 2004-2005

An effort to upgrade older infrastructure areas in College Station is a priority in FY 04-FY 05. In particular, the Southside Area will see significant repair and/or replacement of substandard water and wastewater lines over the next several years.

Wastewater - Operations \$3,717,963

Effective sanitary sewer collection and treatment is essential to public health in an urban environment. Over the last several decades, the standards have increased for this infrastructure. The past upgrades to the Carter Creek Wastewater Treatment Plant were directly related to those changing standards. As the system continues to grow, additional capital is needed for line extensions. The existing system will have to be maintained with line replacements and plant enhancements and expansions. Wastewater services are provided as an enterprise function with service related fees paying for the cost of service.

The approved budget includes \$114,397 for three SLAs in the Wastewater Division. These SLAs include \$95,987 for one collection system crew leader and service vehicle. Finally, \$10,000 is included in the Approved Budget for water and wastewater education programs and 8,500 for laptop computers.

Wastewater - CIP \$1,622,986

The FY 05 includes \$1,622,986 in appropriations for numerous wastewater capital projects. Included in the budget is \$54,000 for relocating and rehabilitating sewer line beneath Texas Avenue. As in the Business Park Fund, the Wastewater Division includes \$50,000 for the Spring Creek Corporate Campus I. Over \$333,000 is projected to be spent on

improvements to the Carter Creek Screw Lift System.

Office of Technology and Information Services **\$2,762,958**

The Office of Technology and Information Services (OTIS) provides a number of internal services to the City organization. In addition, the Department manages the franchise agreements, which the City of College Station has with telecommunication, cable and natural gas providers in the community. Services provided from General Fund revenues include OTIS Administration, Management Information Services (MIS) for micro to mid-range computer users, and Geographic Information Services (GIS). The OTIS internal service funds include Communication Services, Print/Mail, and Utility Customer Service. Included in the Service Level Adjustments for FY 05, are maintenance agreements for various software used throughout the City. An additional \$59,200 will fund a diesel generator for the Utility Customer Service building. Another \$53,100 is budgeted for the replacement of current Novell network back up hardware. An additional \$6,000 is approved for internet support for the City website. Finally, \$7,470 is approved for maintenance and upgrade of an existing city vehicle for the MIS staff.

Strategic Plan 2004-2005
E-Government continually adopts a more integral role in the relationship between the citizen and local government. The City of College Station is committed to providing these advancements to the citizen.

Communications & Print/Mail **\$962,141**

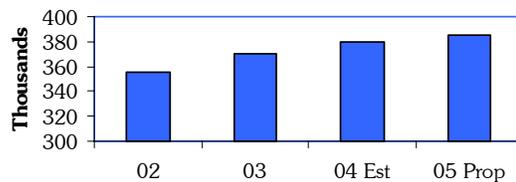
The Communications Division is responsible for the maintenance of telephone, radio, and other communications systems used by the City of College Station. The approved FY 05 budget for the Communications Division is \$585,545. The Print/Mail Division is responsible for providing printing and mail services to City Departments. The approved FY 05 budget for the Print/Mail Division is \$376,596 includes one approved SLA in the amount of \$3,000 for

membership in an advertising specialty institute.

Utility Customer Service **\$1,861,163**

Utility Customer Service is responsible for the metering, billing, and collection of electric, water, wastewater, sanitation, and drainage utility fees. The Utility Customer Service Division has three approved SLAs, totalling \$76,000. The first approved SLA, in the amount of \$14,000, will provide funding for increases in postage/credit card fees. The second approved SLA, for \$57,000, will fund the replacement of hand held meters. The final approved SLA will provide an additional \$5,000 for overtime in the Utility Customer Service Division.

Utility Bills Mailed



The above chart demonstrates the steady growth in the number of utility bills mailed annually by Utility Customer Service.

Fiscal Services **\$3,190,708**

The Fiscal Services Department provides Fiscal Administration, Accounting, Purchasing, Budgeting and Risk Management services to the City organization. It also oversees the operations of the Municipal Court.

Fiscal Services Administration oversees the other areas of the Department and handles cash and debt issues for the City while ensuring all funds are invested prudently. The Accounting and Purchasing Divisions work closely together to ensure that purchases are made and recorded according to guidelines. The Risk Management function seeks to ensure that the City's exposure to physical and financial losses is minimized through a number of programs addressing worker safety. Municipal Court collects the fines and fees for the City. The Office of Budget and Strategic Planning prepares, monitors, and reviews the annual budget. This office also

coordinates the City's strategic planning process, which is closely tied to the City's budget. In addition, the Office of Budget and Strategic Planning provides management and organization review services to City departments.

The Fiscal Services Department has 3 approved SLAs in the amount of \$156,753. The first approved SLA submitted is from Fiscal Administration for payment to the Brazos County Appraisal district in the amount of \$15,000. The second approved SLA, in the Municipal Court division, includes \$129,107 to fund a Warrant Officer position. It is expected that the Warrant Officer position will fund itself via income from warrants served. Therefore, the warrant officer position is not expected to increase the base budget for municipal court and has no net effect on the budget. The third SLA for \$12,646 will fund the adjustment necessary to add one full time Budget Analyst position. A majority of the cost of this position will be funded through salary and budgetary savings.

General Government **\$2,452,938**

The City Secretary's Office is responsible for elections, records management, City Council support and other activities.

The City Manager's Office is responsible for the day to day operations of the City, making recommendations on current and future issues to the City Council, and providing long-term organizational direction for the City. The City Manager's Office has one approved SLA for \$52,313 to fund an Assistant Land Agent position. Community Programs, which is a part of the City Manager's Office, has one approved service level adjustment for FY 05, in the amount of \$7,020. This SLA would allow Community Programs to receive a matching grant for Decision Making for First Time Offenders.

Another key support area for the organization is the Legal Office. The Legal Office provides legal services and support to the City Council

and the City staff. Among the services provided by this office are legal advice, contract writing, and litigation.

The Human Resources Department assists in recruiting, hiring, and retaining the most appropriate candidates for City positions. Human Resources provides employee training and administers the compensation and benefits program. The Human Resources Department has three approved service level adjustments in the amount of \$88,153. The first SLA, in the amount of \$7,000, would provide additional funding for Employee Recognition programs. The second SLA is for \$8,600 to fund the cost of providing the "Destination Excellence" employee training program. The third SLA is for \$72,553 to fund a full time Employee Development Specialist.

The Emergency Management Division is responsible for coordinating emergency and/or disaster training, mitigation, preparedness, planning, response and recovery for the City. Emergency Management has one SLA in the amount of \$30,700 for the purchase of equipment related to a Homeland Security Grant the City has received.

Public Communications and Marketing **\$543,227**

Public Communications and Marketing is a division of General Government which provides timely, factual, and understandable information to College Station residents, both directly and through the news media. The Public Communications Division has two approved SLAs in the amount of \$103,012. The first approved SLA, in the amount of \$62,753, would provide for studio and field equipment for the expansion of Channel 19 services. The second SLA is for \$40,259 to provide for streaming media to be broadcast via the City's website www.cstx.gov.

Strategic Plan 2004-2005

So as to improve public communication and interaction, the City is committed to effectively utilizing television and the internet. For FY 05, \$62,753 in funds is approved for in-house production and broadcast of City Council meetings and other meetings as appropriate. Another \$40,259 is included in the budget for the streaming media to be broadcast via the City's website.

The following pages of this section detail the service levels and performance measures for the operating divisions on the Core Services Vision Statement. Also included are the budget and position summaries for each of the divisions.

Community Development \$625,685

The Community Development Department helps provide low cost housing and other public assistance through community development block grant funds from the federal government. These funds are used to assist low to moderate-income residents of College Station. Assistance is provided through housing services, public agency funding, public facility improvements, and economic development activities.

General Government and Capital Equipment CIP \$6,554,027

General government and capital equipment projects are planned assets that have value to more than one specific area of City operations. Two main divisions within this category are public facilities and technology projects. In FY 05, significant projects include: \$5,232,470 for public facilities projects and \$1,102,000 for technology projects.

In the public facilities division, \$3,310,000 is appropriated for the new addition of the Police Station. Also included is \$1,070,000 for relocation of Fire Station #3. In the technology projects, \$200,000 is included in the budget, for enhancements to the AS400, which is the City's financial software. Funds are also approved for the replacement of some of the Mobile Data Terminals utilized by the public safety areas.

**POLICE DEPARTMENT
ADMINISTRATION**

Description & Budget Explanation

The Administration Division is responsible for the administrative support of all divisions in the Police Department.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$713,791	\$837,026	\$728,667	\$762,358
Position Summary	9	10	9	9

Program Name: Administration

Service Level: To ensure that Departmental programs and activities are in line with the department mission statement and accomplished within budgetary limitations.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Complaints are investigated within 30 days of assignment.	68%	95%	90%	85%
Efficiency				
- The Department stays within budget overall.	100%	100%	100%	100%
Output				
- Percent of chapters of policy revised annually.	100%	100%	100%	100%

**POLICE DEPARTMENT
UNIFORM PATROL**

Description & Budget Explanation:

The Uniform Patrol Division is responsible for providing police patrol and traffic enforcement duties.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$4,097,327	\$4,083,737	\$4,134,967	\$4,708,148
Position Summary	67.5	66.5	66.5	67.5

Program Name: Uniform Patrol

Service Level: Provide timely initial police services on a 24 hour basis incorporating a community policing philosophy with an emphasis on problem solving.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of time Patrol Officers' time that is				
Proactive	43%	*25%	30%	40%
Reactive	57%	*75%	70%	60%
Efficiency				
- Average response time on high priority calls.	6:01 mins	6:28 mins	6:30 mins	6:00 mins
- Average response time on low priority calls.	16:46 mins	14:30 mins	7:00 mins	7:00 mins
- Percentage of total accidents that are alcohol related.	2%	1%	2%	2%
Output				
- No. of high priority calls handled	4,398	4480	5,200	5,300
- No. of low priority calls handled	33,223	18919	47,500	48,000
- Total number of calls handled	56,388	61821	52,700	53,300
- No. of DWI arrests	236	239	310	250
- No. of DUI arrests	75	100	103	100
- No. of problems addressed	60	32	50	50
- No. of problems resolved	17	11	25	25

Program Name: Special Enforcement Section

Service Level: Provide traffic safety services.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- No. of injuries at high accident locations.	414	335	350	350
Output				
- No. of enforcement actions for high accident locations.	4,603	4709	3,150	4,500
- No. of directed traffic patrols performed.	340	407	300	450

**POLICE DEPARTMENT
CRIMINAL INVESTIGATION**

Description & Budget Explanation:

The Criminal Investigation Division is responsible for the investigation of serious criminal offenses within the City of College Station.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$866,982	\$999,975	\$1,147,180	\$1,264,876
Position Summary	14	*14	16	19

*One position was moved from Patrol to cover the Detective assigned to the Terrorist Task Force.

Program Name: Criminal Investigations

Service Level: To provide effective and efficient investigation of serious criminal offenses within a reasonable amount of time.
 To provide critical event counseling and advocacy to crime victims and witnesses.
 To review all offense and arrest reports for thoroughness and accuracy.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on customer survey.	85%	77%	80%	80%
- Percent cleared on follow-up cases.	85%	88%	75%	75%
- Percent cleared cases that are cleared by arrest.	45%	37%	45%	45%
Efficiency				
- Percent assigned cases disposed of within 30 days.	61%	52%	55%	60%
- Percent of serious crime victims who received personal contact from Crime Victims' Advocate.	N/A	N/A	50%	90%
Output				
- Number cases assigned.	1,970	2,292	2,400	2,600
- Number cases cleared.	1,667	2,021	1,800	1,950
- Number cases cleared by arrest.	510	755	810	878

**POLICE DEPARTMENT
PROFESSIONAL STANDARDS**

Description & Budget Explanation:

The Recruiting and Training Division recruits, selects and trains sworn and civilian employees.

Additionally, the Division provides continuing training to employees.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$256,798	\$344,445	\$346,179	\$393,223
Position Summary	4	3	4	4

Program Name: Recruiting & Training

Service Level: To provide continuing education and training for the enhancement of the professional skills of employees.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percentage of sworn employees that receive an average of 80 hours of in-service training each.	100%	100%	100%	100%
- Maintain a minimum 95% of authorized strength for sworn personnel	N/A	95%	95%	95%
Efficiency				
- Average number of training hours provided per employee, including part-time employees and FTO Program.	163	198	160	160
Output				
- No. of in-house training hours	15,521	6,911	9,000	9,000
- No. of applicants processed	N/A	818	600	600
- No. of recruiting trips	N/A	14	6	6
- No. of outside training hours	8,959	19,814	8,000	8,000

**POLICE DEPARTMENT
QUARTERMASTER**

Description & Budget Explanation:

The Quartermaster Division is responsible for equipment, supplies, and maintenance purchased for the Police Department. The duties include the ordering and dispersal of supply and equipment items for use by all Department employees, and coordinating repairs for all the Department's facility and fleet needs.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$756,138	\$716,221	\$729,793	\$994,364
Position Summary	1	1	1	1

Program Name: Quartermaster

Service Level: Provide equipment, supplies and maintenance for the Department.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- % satisfied on employee survey.	100%	98%	98%	95%
Efficiency				
- % of Supply requests filled within 5 working days.	98%	98%	95%	95%
Output				
- No. of supply requests filled within 5 working days.	684	931	700	700

**POLICE DEPARTMENT
COMMUNICATIONS/JAIL**

Description & Budget Explanation:

The Communications/Jail Division is responsible for police communications and dispatch, provides safe and secure detention operations, and provides report taking capabilities for low priority calls.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$1,156,871	\$1,194,994	\$1,182,169	\$1,324,074
Position Summary	27	27	27	29

Program Name: Public Safety Communications

Service Level: Processing of Police, Fire, and EMS calls for service.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- % satisfied on Citizen Survey.	94.4%	***61%	90.0%	90.0%
Efficiency				
- Percent of priority 1 police calls dispatched within 3 minutes.	99%	99%	96%	96%
- Percent of priority 1 fire calls dispatched within 1 minute.	99%	97%	96%	96%
Output				
- Phone calls processed monthly.	24,234	**26480	22,362	23,042
- Phone calls processed monthly (8am-5pm).	12,636	**13504	11,852	12,212
- 911 phone calls monthly	1,220	1,271	1,346	1,387
- Total police incidents monthly.	8,147	8,794	8,528	8,784
- Total fire incidents monthly.	379	384	378	389

**Problems with counting software, replaced for FY03-04

***Survey results show 30% of respondents did not have contact with dispatch.

Program Name: Jail

Service Level: Processing of prisoners allowing patrol officers to reduce transport and processing time of prisoners; keeping an officer in service by taking low priority calls for service over the phone or in person.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Length of time to process arrestees.	30 mins	30 mins	30 mins	30 mins
Efficiency				
- Percent of priority 4 calls handled by Division.	4%	5%	6%	5%
Output				
- No. of reports taken by Division monthly.	127	133	132	136
- No. of prisoners processed monthly.	404	414	435	448

**POLICE DEPARTMENT
SPECIAL SERVICES**

Description & Budget Explanation:

The Special Services Division is responsible for coordination of the Tech-Prep Criminal Justice Program at A&M Consolidated High and both Middle Schools. The Division is also responsible for a number of programs that involve the community and the public school system, in crime prevention and safety education for our children. Additionally, the Division is responsible for animal control services in the City.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$718,109	\$708,625	\$730,665	\$770,202
Position Summary	11	11	11	11

Program Name: Tech-Prep Criminal Justice Program

Service Level: Coordinate the Tech-Prep Criminal Justice Program at A&M Consolidated High and Middle Schools while establishing positive relationships with students, faculty, staff and mentoring At-Risk Students.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Annual faculty and staff survey approval rate.	99%	97%	95%	95%
Efficiency				
- Percentage of students enrolled receiving a passing (70%) grade.	89%	89%	90%	90%
Output				
- No. of students in Tech-Prep Criminal Justice Courses.	328	315	325	275
- No. of at-risk students helped with mentoring sessions.	965	817	800	800

Program Name: Drug Resistance Education (DARE)

Service Level: To provide a quality D.A.R.E. program to students in selected grades in the CSISD system, for the purpose of educating students of the consequences of substance use and abuse.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Annual faculty and staff survey approval rate.	100%	92%	95%	95%
Efficiency				
- Percentage of students in 5th grade D.A.R.E. program that scored at least 70% on final written exam.	90%	97%	95%	95%
Output				
- No. of students taught in the 5th Grade curriculum.	468	589	618	600

Program Name : Animal Control

Service Level: To provide adequate and professional animal control services to the citizens and visitors to the City of College Station.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of citizens satisfied with service	72%	69%	80%	80%
Efficiency				
- Percent of on-duty, animal calls responded to within 15 minutes.	74%	73%	75%	75%
Output				
- Calls for service per year	4,068	4,461	4,300	4,500
- No. of animals handled per year	1,696	1,776	1,800	1,900

**POLICE DEPARTMENT
INFORMATION SERVICES**

Description & Budget Services

The Information Services Division is responsible for processing and maintaining police records and evidence.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$277,068	\$285,683	\$371,542	\$369,180
Position Summary	9	7	8	8

Program Name: Information Services

Service Level: Process and maintain accurate police records and evidence and provide for the effective and efficient retrieval, distribution, and storage of departmental records and evidence so that information requested by other divisions of the department, prosecutors, and the citizens is readily available.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on annual customer survey.	90%	77%	90%	90%
- Percent of time that all incoming records/evidence are processed correctly.	99%	99%	99%	99%
Efficiency				
- Percent of time reports and supplements received by 9 a.m. are processed by 3 p.m.	94%	98%	95%	95%
- Percent of time all citations are processed by 5 p.m. the day following the citation.	94%	97%	95%	95%
-				
Output				
- No. of reports processed annually.	13,728	14,788	15,040	15,150
- No. of Record Technicians used to process reports.	3.75	4	3	3
- No of citations processed annually.	36,878	43,404	43,732	44,000
- No. of Record Technicians used to process citations.	1.5	1	1	1
- No. of evidence/property items processed annually.	5,448	6,183	6,200	6,225
-				

**FIRE DEPARTMENT
ADMINISTRATION**

Description & Budget Explanation:

The Administration Division is responsible for the administrative oversight and administrative support of all divisions and operating units within the Fire Department.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$457,199	\$394,664	\$392,002	\$451,914
Position Summary	5	5	4	4

Program Name: Administration

Service Level: Provide comprehensive planning, operational oversight, and budget preparation and monitoring for all divisions and functions within the Fire Department.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Ensure other divisions within the Fire Department meet their performance measures.	N/A*	90%	90%	90%
Efficiency				
- The department operates within approved budget.	N/A*	95%	95%	95%
Output				
- Percent of policies reviewed/revised annually.	90%	100%	100%	100%
- 1/4 shift meetings conducted.	N/A*	100%	100%	100%
- 1/4 news letters sent to all employees.	N/A*	100%	100%	100%

* New performance measures for FY03.

FIRE DEPARTMENT

FIRE SUPPRESSION

Description & Budget Explanation:

The Fire Suppression Division provides emergency response to fire, aircraft, EMS, rescue and hazardous materials incidents. Training is another major portion of the Fire Operations function, this includes training with neighboring agencies to allow a more integrated emergency response to the community.

Additionally, Fire Suppression assists Fire Prevention with the majority of public education programs.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$3,313,184	\$3,856,408	\$4,391,990	\$4,645,511
Position Summary	54	56	59	60

Program Name: Fire Department Suppression

Service Level: Provide prompt, effective, and efficient response and mitigation for fire, rescue, and Haz-Mat emergencies.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of response time, which consists of dispatch to first arriving unit on scene (Response time consist of dispatch time*, turnout time, and drive time)				
>6	39%	27%	32%	35%
<6	61%	73%	67%	62%
<5	42%	51%	50%	50%
<4	22%	29%	30%	29%
<3	10%	15%	12%	12%
- Percent of time fire damage is confined to the room/structure of origin.	100%	100%	95%	95%
- Percent of time a stop loss*** on Haz-Mat incidents are achieved within 1 hour of on scene time.	96%	97%	98%	98%
Output				
- Total number of unit responses.	2,530	2,405	3,475	3,690
- Total number of incidents.	1,653	1,455	1,500	1,600

*Dispatch time is tracked in Police Department's Communication Service Level

***Stop loss is the point in time in which the spread of a material has been contained

****Response times have been negatively influenced by two major factors (1)The Spreading population base is further from our stations (2)Problems with the MDT automated status system

Service Level: Provide non emergency services to enhance the survivability of citizens, visitors and emergency response personnel in our community.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Output				
- Total no. of station tours	100	136	120	120
- Total no. of station tour visitors	722	851	2000	1000
- Staff hours committed to station tours	204	453	500	500
- Total no. of public education appearances	82	110	140	150
- Staff hours committed to public education appearances	0	915	1600	1200
- Staff hours committed to reviewing SOP'S / SOG'S	N/A	N/A	N/A	2100
- Total no. of EMS riders	177	195	150	150
- Staff hours committed to EMS riders.	4,187	3423	4000	4000

Program Name: Training

Service Level: Coordinate training, testing, and support necessary to provide prompt, effective and efficient response and mitigation for fire, rescue and Haz-Mat emergencies.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Required/actual continuing education hours:				
Fire	1780/4252	1780/2477	1200/2600	1200/2500
ARFF (Aircraft Rescue Fire Fighting)	120/559	140/454	140/460	140/250
Haz-Mat (Hazardous Materials)	168/1019	500/1008	500/1500	500/600
- No. of required/actual certifications maintained.	171/228	169/226	169/226	170/220
- No. of joint training hours with outside agencies	N/A	N/A	N/A	200
Output				
- No. of TXFIRS reports generated by CSFD*	4518	3411	4500	4775
- No. of total fire training hours	6121	3939	4500	4200
*TXFIRS reports now generated on every response				

FIRE DEPARTMENT

FIRE PREVENTION/COMMUNITY ENHANCEMENT

Description & Budget Explanation:

The Fire Prevention/Community Enhancement Division does a number of things related to safety to prevent fires as well as investigative services to determine the cause and origin of fires. Also included in this function is the maintenance and enforcement of city ordinances relating to zoning, sanitation, drainage, nuisance abatement and parking related violations. Fire Prevention is involved in the development process through the inspection of new buildings to ensure compliance with the fire code. Public safety and education programs are provided to the citizens of College Station.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$670,035	\$695,461	\$710,096	\$785,833
Position Summary	10	11	11	10

Program Name: Fire Prevention

Service Level: Provide prompt and thorough system acceptance tests and conduct building fire safety inspections to ensure code compliance.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of time acceptance tests are conducted within 1 working day of requests.	95%	100%	98%	98%
- Percent of time new business final inspections are held within one working day of requests.	99%	99%	95%	96%
Efficiency				
- No. of inspections per month per officer.	29	22	30	30
- Per capita operating expenditures (for all Fire Prevention/Code Enforcement activities).*	\$8.95	\$8.28	\$9.46	\$9.50
Output				
- Total # of new construction-and redevelopment site	1000	786	900	900
- No. of systems tests conducted per year.	180	148	150	150
- No. of fire safety inspections of businesses.	900	1,014	1,200	1,200
- Major violation complaint to response time.	1 day	1 day	1 day	1 day
- Minor violation complaint to response time.	3 days	1 days	3 days	3 days

* Major violations are any problems that pose an immediate threat to life, property or the environment.
(Locked exits, sprinkler systems out of service, dumping of hazardous materials, unauthorized burning)

Service Level: Determine fire cause and origin of all fires responses and location by occupancy of fire injuries/deaths.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of time fire cause and origin are determined when an investigator is called	98%	98%	98%	98%

Service Level: Provide public safety education programs.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of class participants satisfied or very satisfied with public safety education programs.	98%	99%	98%	98%
- Percent of College Station Citizens receiving public safety education programs	**	17%	20%	20%
Output				
- No. of participants in fire safety classes.	16,000	11,114	13,000	12,500
- No. of fire safety/code compliance classes.	200	282	280	280

Program Name: Community Enhancement (Code Enforcement)

Service Level: Ensure a healthy and safe community through the timely, proactive, and reactive enforcement of property standards, codes and ordinances.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of staff time spent on proactive code enforcement.	40%	80%	75%	75%
- Percent of cases resolved within 90 days.	99%	98%	96%	96%
- Percent of cases resolved by voluntary compliance.	98%	98%	98%	98%
- % of cases requiring administrative action.	2%	2%	2%	2%
Efficiency				
- No. of cases resolved per code employee.	2958	2780	2200	2200
Output				
- Total no. of community enhancement cases.	12,077	14,935	13,000	13,000
- No. of premise* cases resolved.	8,875	11,121	12,500	12,500
- No. of proactive cases.	6,074	12,726	9,750	9,750
- No. of cases taking 90 days or more.	26	74	260	250
- No. of cases resolved by voluntary compliance.	8,834	10,950	12,740	12,750
- No. of cases requiring administrative action.	41	171	260	260
- No. of Weeds & Grass cases.	2,346	3,588	2,000	2,000
- No. of Open storage cases.	1,238	1,644	1,600	1,600
- No. of sanitation related cases.	1,494	2,348	4,200	4,200
- No. of Junk/abandoned vehicle cases.	196	404	200	200
- No. of landscape and land-use zoning cases.	31	227	150	150
- No. of signs-handbills zoning cases.	3,134	2,082	1,500	1,500
- No. of PITY (parking in the yard) cases.	264	280	200	200
- No. of other code enforcement cases.	473	1,212	2,000	2,000
- No. of Code Cases Referred by PD or Dev SVS.	**	132	130	130
- No. of Joint cases with PD or Dev SVS.	**	586	130	130
- Patrol fire lanes (days per week).	6	6	6	6
- No. of parking citations per year.	12,324	16,245	16,000	16,000

*Premise cases are nuisance issues like weeds and grass, junk vehicles, and litter. They also include zoning, sanitation and drainage ordinances. ** New

**FIRE DEPARTMENT
EMERGENCY MEDICAL SERVICE**

Description & Budget Explanation:

The Emergency Medical Service division provides emergency response to medically related emergency calls for assistance in College Station and South Brazos County. Automatic and mutual aid agreements with neighboring entities allow more integrated EMS response to the community. Training and quality assurance are also a major function of the division.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$1,919,921	\$1,954,377	\$2,014,978	\$2,268,127
Position Summary	31	31	31	31

Program Name: Emergency Medical Services

Service Level: Provide timely response, prompt patient assessment, quality treatment, and transport.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of ALS response time, which consists of dispatch to first arriving unit on scene (Response time consist of dispatch time*, turnout time, and drive time)				
>6	30%	23%	32%	32%
<6	70%	77%	69%	69%
<5	50%	69%	53%	50%
<4	29%	40%	31%	30%
<3	13%	17%	11%	5%
- Percent of time patient's condition remained the same or improved during transport.	97%	99%	85%	95%
Output				
- No. of ALS/BLS responses.**	980/530	1439/1154	900/2400	950/2550
- Total no. of unit responses.	4,568	4,687	4,900	5,200
- Total no. of incidents.	2,554	2,754	2,800	3,000

*Dispatch time is tracked in Police Department's Communication Service Level.

**Advanced life support (ALS) treatment including the administration of medications, defibrillation/cardioversion (electric shocks to the heart), intravenous (IV) fluid therapy, advanced airway management, such as intubation, and blood pressure control with MAST (military anti-shock trousers).
Basic life support (BLS) treatment including CPR, splitting, bandaging, spinal immobilization, and oxygen therapy.

Service Level: Coordinate training, medical direction, and support necessary to provide timely response, prompt patient assessment, quality treatment and transport.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Required/actual continuing education hours:				
EMT-Basic	20/42	20/33	20/34	20/20
EMT-Intermediate	30/42	30/33	30/34	30/30
EMT-Paramedic	40/42	40/33	40/34	40/40
- Percent of EMS patient reports reviewed for completeness, protocol compliance and safety adherence.	18%	31%	40%	50%
- No. of required/actual certifications maintained.	197/235	195/233	196/239	196/240
- No. of staff hours committed to protocol review	N/A	N/A	N/A	2,100
Output				
- No. of EMS patient reports generated by CSFD.	3000	3,350	3,500	3,725
- No. of EMS training hours.	5000	5,145	7,500	5,000

** This item will be undergoing a continuous improvement evaluation

**PUBLIC WORKS
ADMINISTRATION**

Description & Budget Explanation:

The Administration Division serves as the primary customer contact point, and provides administrative support for the nine divisions of the Public Works Department.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$509,950	\$520,624	\$567,037	\$481,288
Position Summary	7	7	7	6

Program Name: Administration

Service Level: Provide prompt and reliable service to our customers both internal and external.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of internal customers satisfied on customer survey.	95%	95%	95%	95%
Efficiency				
- No. of output items per support staff.	3,500	3,800	3,800	4,000
Output				
- No. of purchase requests submitted annually.	1,200	1,250	1,250	1,300
- No. of work orders assigned annually.	13,000	12,000	12,000	12,000
- No. of quarterly reports annually.	4	4	4	4

PUBLIC WORKS

FACILITIES MAINTENANCE

Description & Budget Explanation:

The Facilities Maintenance Division is responsible for the maintenance of the City's office spaces and buildings.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$961,010	\$1,022,913	\$1,090,591	\$1,274,389
Position Summary	6	7	7	7

Program Name: Facilities Maintenance

Service Level: Maintain clean, safe, and comfortable working environment for City employees, customers, and citizens.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on customer survey.	90%	87%	90%	90%
Efficiency				
- Average response time to emergency repairs.	1 Day	1 Day	1 Day	1 Day
- Ratio of emergency repair hours to total of all maintenance hours.	1%	2%	3%	3%
- Work orders per employee.	284	277	280	290
- Total direct dollar cost/square foot of all maintained facilities	\$2.75	\$2.75	\$2.75	\$2.75
- Custodial cost per square foot.	\$1.20	\$1.20	\$1.20	\$1.20
Output				
- No. of Work orders annually.	1,419	1,661	1,680	1,750
- Total No. of labor hours to Work orders.	8,034	8,568	8,175	8,750
- Labor hrs to preventative maintenance.	905	1,785	1,300	2,000
- No of labor hrs to maintenance projects.	2,131	1,547	1,600	1,700
- No of labor hours to emergency repairs.	141	164	190	200

PUBLIC WORKS

STREET MAINTENANCE

Description & Budget Explanation:

This Division is responsible for the repair and maintenance of City streets and the annual residential street rehabilitation program. The Streets Maintenance Division also provides barricades for special events such as bonfire, football games, parades, etc. and emergencies such as flooding, fires, ice storms and hazardous materials spills.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$2,295,119	\$2,316,521	\$2,271,618	\$2,375,313
Position Summary	23	22	22	22

Program Name: Street Maintenance

Service Level: Provide regular maintenance and care of city streets.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of pavement greater than or equal to level "C" (random sample of pavement inventory)	95%	95%	95%	95%
- Percent of pavement greater than or equal to level "B" (random sample of pavement inventory)	* N/A	75%	75%	75%
- Percent of citizens satisfied with street condition	95%	67%	95%	95%
Efficiency				
- Cost per capita	\$28.50	\$33.00	\$28.50	\$28.50
- Cost per lane mile of sealcoat	\$76	\$0	\$76	\$76
- Cost per mile of overlay	\$26,980	\$23,232	\$26,980	\$26,980
Output				
- No. of street repair work orders	630	800	700	700
- No. of lane miles of street sealcoated	40.6	25	40	40
- No. of lane miles of street overlay	1.2	20	20	20

*New measure in FY '03

PUBLIC WORKS**TRAFFIC SIGNS AND MARKINGS****Description & Budget Explanation:**

This division is responsible for the installation and maintenance of traffic signs and pavement markings.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$142,341	\$164,925	\$216,046	\$328,870
Position Summary	2	2	3	3

Program Name: Traffic Signs and Markings

Service Level: Maintain, repair, and install street signs and pavement markings to provide safe and efficient movement of motorists, bicyclist, and pedestrian.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Missing stop sign replacement time	1 hr	1 hr	1 hr	1 hr
- Replacement time for all other regulatory signs	96 hrs	72 hrs	72 hrs	72 hrs
Efficiency				
- Cost per work order	\$92	\$89	\$95	\$100
- No. of work orders per employee	756	749	750	750
Output				
- Total No. of work orders per year	1058	1873	1850	1850
- No. of stop signs replaced	454	406	400	400

PUBLIC WORKS**TRAFFIC SIGNALS****Description & Budget Explanation:**

The Traffic Division is responsible for the repair and maintenance of traffic signals.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$460,322	\$485,392	\$534,939	\$583,113
Position Summary	5	5	5	5

Program Name: Traffic Signals

Service Level: Maintain and repair traffic signals and school warning devices to provide safe and efficient movement of vehicles and pedestrians.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percentage of system available	100%	100%	100%	100%
Efficiency				
- Cost per work order	\$271	\$303	\$305	\$300
- Cost per intersection	\$2,915	\$3,714	\$2,600	\$3,000
- Total system downtime per year (5 hour power outage)	0 hr	280 hrs	0 hrs	0 hrs
- Response time to after-hours calls	1 hr	1 hr	1 hr	1 hr
Output				
- No. of maintenance and repair work orders	1,651	1,599	1,700	1,750
- No. of signal bulbs replaced	1,886	1,935	1,500	2,000
- No. of signal heads replaced & repaired	13	15	15	15
- No. of operation hours per year	490,560	525,600	525,600	525,600

PUBLIC WORKS

ENGINEERING

Description & Budget Explanation:

Engineering is responsible for managing the capital improvement program and construction inspection of the infrastructure of private development. This includes projects such as street construction and rehabilitation, drainage projects, water and wastewater utilities, sidewalks and bikeways, and public facilities.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$609,672	\$629,111	\$692,635	\$1,170,883
Position Summary	11	10	10	17

Program Name: Engineering

Service Level: Provide for effective and efficient use of Capital Improvement Funds, strategic issues; and management of department function.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of identified projects controlled by Engineering under contract	89%	91%	90%	95%
- Percent of CIP budget controlled by Engineering under contract	98%	95%	90%	95%
- Percent of budgeted capital projects designed and constructed within budget	100%	100%	100%	100%
Efficiency				
- Administrative cost per project	\$14,416	\$13,352	\$13,853	\$21,037
Output				
- No. of CIP projects planned.	45	47	50	50

PUBLIC WORKS

DRAINAGE MAINTENANCE

Description & Budget Explanation:

The Drainage Maintenance Division is responsible for the care and maintenance of the drainage ways throughout the City.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$367,854	\$345,119	\$545,564	\$661,536
Position Summary	5	6	9	10

Program Name: Drainage Maintenance

Service Level: Provide a drainage maintenance program that keeps the storm carrying capacity of the system adequate in College Station.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Cost per capita per year for flood damage to structures (target not to exceed \$2.00)	\$0	\$0	\$0	\$0
- Right of way mowing program will maintain vegetation in 100% compliance with the City's weed ordinance.	N/A	N/A	100%	100%
Efficiency				
- Cost per mile of right way mowing	\$115.20	\$120.50	\$121.30	\$121.30
- Cost per mile of herbicide	\$0.88	\$0.88	\$0.88	\$0.88
- Cost per mile of creek cleaning	\$80.99	\$81.00	\$81.00	\$81.00
- Mow right of way on a 30 day cycle	N/A	N/A	\$30.00	\$30.00
Output				
- No. of miles of right way mowing	445	450	465	465
- No. of miles of herbicide	460	460	460	460
- No. of miles of creek cleaned	9	12	19	19

PUBLIC WORKS

SANITATION

Description & Budget Explanation:

The Sanitation Division is responsible for the collection of all municipal refuse, recycling and commercial refuse.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$3,974,599	\$3,764,983	\$3,963,456	\$4,442,165
Revenue Summary	\$4,372,857	\$4,691,400	\$4,882,100	\$5,179,700
Position Summary	35.5	36.5	36.5	36.5

Program Name: Residential Collection

Service Level: Provide residential solid waste collection to College Station citizens.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of missed collection reports per week	0.16%	0.15%	0.14%	1.00%
Efficiency				
- No. of labor hours per ton of household garbage	1.44	1.49	1.44	1.7
- No. of labor hours per ton of bulky waste	3.98	3.88	4.01	4.9
- No. of labor hours per ton of Clean Green	3.54	3.96	5.09	6.5
- Cost per ton of household garbage	\$72.58	\$72.12	\$77.31	\$80.00
- Cost per ton of bulky waste	\$201.27	\$187.37	\$214.62	\$240.00
- Cost per ton of Clean Green	\$178.75	\$191.31	\$272.32	\$320.00
- Residential monthly rate	\$10.70	\$11.70	\$11.70	\$11.70
Output				
- No. of household tons collected	10,558	10,846	11,216	12,000
- No. of bulky tons collected	4,194	4,571	4,424	5,000
- No. of Clean Green tons collected	2,958	2,640	2,500	2,500

Program Name: Residential Recycling

Service Level: Provide residential recycling collection to College Station citizens.

Performance Measures	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Effectiveness				
- Percent of missed collection reports per week	N/A	N/A	N/A	1.00%
- Percent of Residential Municipal Solid Waste (MSW) diverted annually	27.47%	22.75%	22.00%	22.00%
- Lbs. Collected per household	12.1	11.1	13.7	15
Efficiency				
- Cost per ton, recycling	\$230.12	\$250.41	\$200.00	\$220.00
- Revenue per ton, recycling	\$25.72	\$37.36	\$36.98	\$20.00
- Net cost per ton, recycling (cost-revenues-avoided disposal costs)	\$181	\$190	\$190	\$200
Output				
- No. of tons collected, recycling	941	826	1,000	1,000
- Avoided landfill costs	\$22,113	\$19,411	\$23,500	\$23,500

Program Name: Commercial Collection

Service Level: Provide sanitation to College Station businesses and apartments.

Performance Measures	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Effectiveness				
- Percent of missed collection reports	0.067%	0.035%	0.051%	1.000%
Efficiency				
- Labor-hours per ton	0.81	0.78	0.75	1.00
- Cost per ton	\$40.89	\$37.85	\$40.37	\$40.00
Output				
- No. of tons collected	32,364	33,402	34,712	36,000

PUBLIC WORKS

FLEET

Description & Budget Explanation:

The Fleet Services Division is responsible for the care and maintenance of all vehicles and equipment in the City fleet.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$1,118,865	\$1,241,421	\$1,160,655	\$1,460,082
Position Summary	15	15	15	15

Program Name: Fleet Services

Service Level: Provide prompt, reliable maintenance service at cost effective rates.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- % satisfied on customer service survey.	92%	87%	93%	92%
Efficiency				
- PM as a percentage of total work orders	N/A	70%	65%	67%
- Mechanic efficiency percentage.	72%	76%	75%	77%
Output				
- No. of vehicles per mechanic.	45	46	47	48
- No. of hours logged to work orders.	11,402	12,618	13,100	14,000
- Shop rate per hour.	\$52.00	\$52.50	\$52.00	\$52.00

**BRAZOS VALLEY SOLID WASTE MANAGEMENT AGENCY
OPERATIONS**

Description & Budget Explanation:

The Brazos Valley Solid Waste Management Agency is responsible for the operation of the Rock Prairie Road Landfill, a regional landfill serving the Cities of College Station and Bryan, Texas A&M University and the 19 surrounding counties.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$4,497,736	\$4,675,221	\$9,264,351	\$3,262,496
Revenue Summary	\$5,924,208	\$5,572,034	\$4,877,882	\$5,030,000
Position Summary	26.5	25.5	25.5	27.5

Program Name: Operations

Service Level: Provide Landfill disposal services to the Cities of College Station and Bryan, Texas A&M University and the surrounding counties.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- In compliance with TNRCC regulations.	YES	YES	YES	YES
Efficiency				
- No. of labor hours per ton of waste received at the landfill for disposal.	0.1594	0.138	0.19	0.19
- Cost per ton of waste received at the landfill for disposal.	\$16.60	\$14.39	\$12.00	\$12.00
Output				
- No. of tons diverted from landfill disposal to be reused or recycled. (i.e.. Clean concrete, white goods, clean soil)	30,000	7,376	1,500	10,000
- Landfill Density survey results (lbs. per CY)	1,202	1,202	1,250	1,300

**ELECTRIC FUNDS
OPERATIONS**

Description & Budget Explanation:

The Operations Division is responsible for the warehousing of supplies used in City operations, and the purchase and distribution of electric power to the customers of the electric utility.

	FY 02	FY 03	FY 04	FY 05
	Actuals	Actuals	Estimate	Approved
Budget Summary	\$39,694,498	\$45,780,462	\$37,413,778	\$37,243,001
Revenue Summary	\$45,826,060	\$47,042,389	\$47,513,900	\$49,631,000
Position Summary	59.5	58.5	58.5	62.5

Program Name: Electrical Division

Service Level: Provide reliable electric service to the citizens of College Station.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actuals	Actuals	Estimate	Approved
Effectiveness				
- Total % of time customer will be with power for the previous 12 months	100.00%	99.99%	99.99%	100.00%
- Avg. outage time in min. experienced per interruption (CAIDI)	30.00	5.85	8.00	18.00
- Avg. number of outages experienced per customer (SAIFI)	1.00	1.33	1.40	1.20
Output				
- Number of residential job orders consisting of temporary services installed and removed, conduit installation and service conductor	1,942	2,505	N/A	2,200
- Number of primary conductor in ft. installed	180,000	112,475	N/A	125,000
- Number of customer service job orders consisting of trouble calls, street and security light repairs, and customer concerns	2,144	2,078	N/A	2,300
- Number of commercial electric revenue meters tested	2,300	1,210	1,350	1,350
- Number of residential electric revenue meters tested	2,600	1,961	2,000	2,000
- Estimated average revenue savings	\$66,773	\$69,905	\$52,000	\$50,000

Service Level: Provide education and incentives to increase existing and new home efficiencies in College Station

Performance Measures	FY 02 Actuals	FY 03 Actuals	FY 04 Estimate	FY 05 Approved
Effectiveness				
- Number of certified Good Cents homes and high efficiency air conditioner replacements for fiscal year	320	320	236	202
- Annual kW. Avoided/reduced	617	627	524	331
- Cumulative avoided/reduced kW based on 10 yr. equipment lifespan	32,248	35,928	36,445	35,068
- Number of on-site energy audits performed on commercial and residential	112	111	110	40
- Annual estimated savings to customer	\$144.49	\$146.84	\$148.30	\$122.97

WATER FUND

WATER OPERATIONS

Description & Budget Explanation:

The Water Operations Division is responsible for the supply and delivery of water.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$3,019,212	\$3,021,363	\$3,370,735	\$3,652,021
Revenue Summary	\$9,142,693	\$9,212,304	\$8,329,800	\$9,269,100
Position Summary	31	31	31	28

Program Name: Water Production & Distribution

Service Level: Provide reliable water service to the citizens of College Station.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actuals	Actual	Estimate	Approved
Effectiveness				
- Average customer outage duration in minutes for the previous 12 months.	22.8	33.74	20	20
- Average outage time in hours experiences per interruption.	2	0.068	0.92	1.5
- Average number of outages experienced per customer.	0.19	0.003	0.003	0.17
- Compliance with all regulatory requirements.	100%	100%	100%	100%
- Compliance with all water quality monitoring requirements.	100%	100%	100%	100%
Efficiency				
- Maintain O & M cost within +/- 10% of \$0.92 per 1,000 gal.	\$1.00	\$0.88	\$0.98	\$0.98
- Percent of unaccounted water (Industry average of unaccounted water 10.1%)	<10%	9%	<10%	<10%
Output				
- Number of new services completed.	1,440	996	1,350	1,560
- Number of water meters tested.	950	565	950	1,025

Service Level: Provide education and incentives to increase awareness of water and wastewater system, and reduce overall per capita consumption.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actuals	Actual	Estimate	Approved
Effectiveness				
- Annual per person (capita) water use per day.	149	128	137	147
- Avoided water and wastewater consumption through water education programs (million gallons)	0.733	0.695	0.6	1.0
Output				
- Total number of customers contacted through all outreach and training programs.	6,000	6,870	5,500	6,500
- Total number of customers trained on water and wastewater resource issues			800	800

WASTEWATER FUND
WASTEWATER OPERATIONS

Description & Budget Explanation:

The Wastewater Operations Division is responsible for the collection and treatment of wastewater in the City.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$2,931,523	\$3,103,584	\$3,666,281	\$3,717,963
Revenue Summary	\$8,315,973	\$8,807,048	\$9,045,900	\$1,011,055
Position Summary	38	38	43	44

Program Name: Wastewater Collection & Treatment

Service Level: Provide reliable wastewater service to the citizens of College Station.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Average customer stoppage duration in minutes.	76	53.31	72	75
- Average number of stoppages experienced per customer.	0.015	0.0001	0.001	0.008
- Compliance with all Regulatory requirements.	100%	100%	100%	100%
- Compliance with all water quality monitoring requirements.	100%	100%	100%	100%
- Compliance with all permit reporting requirements.	100%	100%	100%	100%
Efficiency				
- Maintain O & M cost (within +/- 10% of \$1.38 /1,000 gal.)	\$1.19	\$1.23	\$1.38	\$1.38
Output				
- Number of new services completed.	1,400	687	1,220	1,540

OFFICE OF TECHNOLOGY AND INFORMATION SERVICES

ADMINISTRATION

Description & Budget Explanation

The Administration Division is responsible for administrative support of the Office of Technology and Information Services. The Action Center, included in this division, serves as the initial contact for City-wide technology support.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$429,544	\$474,404	\$534,641	\$415,138
Position Summary	6	5	5	5

Program Name: Office of Tech. and Info. Services Action Center

Service Level: Coordinate Administration, MIS/GIS, Communication service requests and provide administrative support to OTIS.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on internal service survey.	96%	98%	90%	90%
Efficiency				
- Communication requests per staff member. (3)	125	119	100	100
- MIS/GIS requests per staff member. (3)	1,077	1,087	1,000	1,000
- No. of requests resolved by Action Center. (3)	281	249	220	220
Output				
- No. of Communication requests processed.	376	356	300	300
- No. of MIS/GIS request processed.	3,232	3,261	3,000	3,000
- No. of requests resolved by Action Center.	843	746	660	660

OFFICE OF TECHNOLOGY AND INFORMATION SERVICES

E-Government

Description & Budget Explanation:

The E-Government Division is responsible for the city's Internet and Intranet sites.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$0	\$57,643	\$131,424	\$105,473
Position Summary	0	0	1	1

Program Name: Communications

Service Level: Provide professional and helpful customer service to City staff and citizen's that require assistance or information from the City's Internet and/or Intranet sites.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on survey.	N/A	N/A	85%	85%
Efficiency				
- Percent of trouble calls (dead, incorrect or malfunctioning) corrected with one business day of notification	N/A	N/A	92%	90%
Output				
- Number of additional Intranet/Internet functions	N/A	N/A	N/A	10
- Number of additional Intranet/Internet/Phone applications	N/A	N/A	3	2

**OFFICE OF TECHNOLOGY AND INFORMATION SERVICES
MANAGEMENT INFORMATION SERVICES**

Description & Budget Explanation:

The Management Information Services Division is responsible for the maintenance of the City's microcomputers, mid range computers, networks, operating systems, application software, and networking software.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$1,654,473	\$1,689,091	\$1,758,083	\$2,036,140
Position Summary	15	14	14	14

Program Name: Management Information Systems - MIS

Service Level: Provide professional and helpful customer service to city computer users in all City Departments.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on annual customer survey	92%	95%	85%	85%
- Problem resolution/repair of computer systems percent within one business day.	94%	94%	95%	93%
- No. of service/repair calls.	2,869	2,774	2,500	2,500
- Percent service calls for priority one applications closed within 4 hours.	100%	100%	99%	99%
- Non-Problem request for service	1815	1561	1,600	1,500
Efficiency				
- Public Safety Dispatch System up-time 7 days/week, 24 hrs./day	100%	100%	99%	99%
- Midrange systems and wide area networks up-time, 5 days/week, 9 hrs./day	100%	100%	99%	99%
Output				
- No. of hrs. of up-time for Public Safety Dispatch systems/applications	N/A	N/A	N/A	26,280
- No. of hrs. of up-time for midrange and wide area network systems/applications	N/A	N/A	N/A	219,000

* Internal survey not done for this year

OFFICE OF TECHNOLOGY AND INFORMATION SERVICES
GEOGRAPHIC INFORMATION SYSTEMS

Description & Budget Explanation:

This Division is responsible for the development and maintenance of the Geographic Information System (GIS).

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$211,778	\$178,969	\$179,774	\$206,207
Position Summary	2.5	2.5	2.5	2.5

Program Name: Geographic Information Service - GIS

Service Level: Design, implement, provide, and maintain up-to-date, geographically accurate and complete coverage's with associated attribute information for all City departments.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on internal survey.	94%	97%	90%	90%
Efficiency				
- Map requests completed within 2 work days or by date requested.	N/A	82%	89%	95%
- Percent of GIS data layers up-to-date at any given time	N/A	N/A	N/A	80%
Output				
- No. of maps produced.	1,875	300	200	150
Input				
- No. of additional GIS data layers/integrations			N/A	6
- No. of additional GIS integrated applications			N/A	2

**OFFICE OF TECHNOLOGY AND INFORMATION SERVICES
COMMUNICATION SERVICES**

Description & Budget Explanation:

The Communication Services Division is responsible for maintaining the city's telecommunications infrastructure. This includes the telephone and radio systems of the City. These systems are crucial to areas including Public Safety, Public Utilities, and Public Works.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$532,237	\$542,951	\$575,590	\$585,545
Position Summary	5	6	6	6

Program Name: Communications

Service Level: Provide professional and helpful customer service to City staff requiring phone, radio, and cable needs.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of emergency work orders responded to within 2 hours.	100%	100%	98%	98%
- Percent of routine work orders responded to within one business day.	99%	99%	98%	98%
- Percent satisfied on survey.	93%	89%	85%	85%
Efficiency				
- No. of work orders per staff annually.	309	166	180	200
Output				
- Total number of work orders.	1,544	995	900	1,000

OFFICE OF TECHNOLOGY AND INFORMATION SERVICES

PRINT /MAIL

Description & Budget Explanation:

The Print/Mail Division is responsible for the delivery of interoffice and external mail received at City Hall and the 15 offsite locations. Print/Mail is also responsible for in-house printing needs, and sign making.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$353,140	\$363,143	\$344,292	\$376,594
Position Summary	5	5	5	5

Program Name: Print/Mail

Service Level: Provide professional and helpful customer service to City staff requiring printing and design needs, mail guidance, and signs.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- % satisfied on annual customer survey.	95%	97%	93%	93%
Efficiency				
- % of incoming mail delivered within 24 hrs.	100%	100%	100%	100%
- % of print work orders completed within 5 days.	93%	95%	92%	90%
- No. of annual print work orders per staff.	526	502	500	500
Output				
- No. of printing services work orders.	1,578	1,507	1,500	1,500
- No. pieces of outgoing mail (w/o utility bills).	214,722	238,646	240,000	242,000

OFFICE OF TECHNOLOGY AND INFORMATION SERVICES

UTILITY CUSTOMER SERVICE

Description & Budget Explanation:

The Utility Customer Service Division is responsible for connecting and disconnecting water and electric meters reading those meters and provide billing and collection services for the city to all customers of electric, water, sewer, sanitation and drainage services.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$1,447,074	\$1,580,146	\$1,775,693	\$1,861,163
Position Summary	30.5	30.5	30	30

Program Name: Utility Customer Service

Service Level: Provide exceptional customer service to support the delivery of electric, water, sewer, sanitation, and drainage services to the citizens of College Station.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied with courtesy of personnel on citizen survey.	96.2%	94.0%	92.0%	90.0%
- Percent satisfied with knowledge of personnel on citizen survey.	93.2%	N/A	92.0%	90.0%
Efficiency				
- No. of customers per day per walk-up employee.	80	84	80	80
- Annual number of processed bills per employee.	17,797	18,504	18,000	18,000
- Cost per bill.	\$4.05	\$4.24	\$4.50	\$4.50
- Percent of bad debt expense annually.	0.37%	0.42%	0.50%	0.50%
Output				
- No. of incoming calls.	79,514	82,018	80,000	82,000
- No. of bills annually.	355,944	370,083	380,000	385,000
- No. of payments.	388,579	404,742	405,000	410,000
- No. of walk-up customers.	70,475	73,888	70,000	70,000
- No. of service orders.	79,975	81,282	80,000	81,000

Program Name: Meter Service

Service Level: Provide timely connection and disconnection of electric and water services.
 Maintain service installations to ensure accurate recording of utility consumption.
 Obtain accurate and timely readings for all electric and water meters.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Same day service percentage.	99.99%	99.99%	99.99%	99.99%
- Read accuracy percentage.	99.93%	99.90%	99.92%	99.90%
Efficiency				
- No. of completed service orders per person.	24,029	31,863	26,000	26,000
- No. of completed routine checks of electric meters per person annually.	1,638	1,804	1,400	1,450
- No. of meters read daily, per person.	381	399	400	400
- Cost per meter read	\$0.30	\$0.31	\$0.40	\$0.40
Output				
- No. of service orders completed.	48,057	63,726	75,000	75,000
- No. of meters/readings checked out.	3,275	3,607	3,000	3,000
- No. of theft/tampering incidents discovered.	34	31	20	20
- No. of utility payments taken in the field.	1,435	1,574	1,450	1,450
- No. of meters read annually.	525,412	552,949	540,000	545,000
Input				
- No. of full-time technicians.	2	2	2	2
- No. of full-time meter readers.	6	6	6	6
- No. of full-time commercial meter readers.	1	1	1	1

**FISCAL SERVICES
ADMINISTRATION**

Description & Budget Explanation

The Fiscal Services Administration Division assists departments in delivering services through effective financial management. This activity is accomplished through the review of financial aspects of contracts, and administration of the finance, accounting, purchasing, risk management, and municipal court functions. Cash and debt management is also performed by this office.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$322,217	\$351,849	\$371,187	\$403,369
Position Summary	3	3	3.5	3.5

Program Name: Fiscal Services - Information

Service Level: Provide accurate and timely information to the council and staff for use in planning, setting goals, and monitoring programs.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Annual internal survey of satisfaction rate.	88%	N/A	N/A	N/A
Efficiency				
- Percent of all contracts reviewed within 2 working days of receipt.	86%	88%	90%	95%
- Percent of reports completed within 20 working days of the end of the period.	75%	100%	100%	100%
Output				
- No. of contracts reviewed annually.	283	286	285	275
- No. of quarterly reports.	4	4	4	4

Program Name: Fiscal Services - Operations

Service Level: Administer cash and debt operations of City through management of cash flows, investments, and payments.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Output				
- Provide monthly market-to-market report.	12	12	12	12

FISCAL SERVICES

OFFICE OF BUDGET AND STRATEGIC PLANNING

Description & Budget Explanation:

The Office of Budget and Strategic Planning is responsible for the preparation, monitoring and review of the annual budget. The budget activity involves working to ensure the overall policy goals of the City are reflected in the way funds are allocated and spent. The office also reviews expenditures to determine whether the overall policy goals were met. The office is also responsible for the City's Strategic Planning efforts. This involves working with the City Council and departments on a strategic planning effort to proactively plan for the future. The office is responsible for ongoing organizational review. The ongoing organizational review involves the development and monitoring of service levels and performance measures as well as the ongoing review and improvement of City processes.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$281,181	\$283,698	\$285,164	\$337,111
Position Summary	4.5	4	4	5

Program Name: Budget Preparation, Monitoring and Review

Service Level: Prepare, monitor and review all aspects of the annual budget.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of total annual actual operating expenditures of budget.	86%	85%	95%	95%
- Percent of survey respondents satisfied or very satisfied with services provided by Budget Office.	96%	91%	N/A*	92%
- GFOA budget award received	YES	YES	YES	YES
Efficiency				
- Time per budget adjustment.	10 days	5 days	10 days	7 days
- Time per budget analysis project.	5 days	7 days	7 days	5 days
Output				
- No. of budget and contingency transfers processed.	35	50	45	50
- No. of budget amendments processed.	2	2	2	2
- No. of budget analysis reviews completed.	15	15	12	20

* Internal Survey scheduled for Fall 2004

Program Name: Strategic Planning

Service Level: Coordinate organizational review functions to improve the performance of the organization.

Performance Measures:	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Efficiency				
- Development Time per Department 5 year plan.	N/A	6 Months	6 Months	6 Months
Output				
- Number of Department 5 year Plans complete.	0	7	10	15
- Strategic Plan Updates completed.	2	1	1	4

Program Name: Organization Review and Improvement

Service Level: Conduct organizational review functions to improve the performance of the organization.

Performance Measures:	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Effectiveness				
- Percent of departments surveyed satisfied or very satisfied with organizational review.	88%	91%	N/A*	92%
- Percent of departments satisfied or very satisfied with continuous improvement assistance provided by the Budget Office.	86%	N/A	N/A*	90%
- Percent of organizational reviews conducted resulting in marked improvement in process.	N/A	N/A	N/A	75%
Output				
- No. of organization reviews conducted.	0	1	1	4
- No. of process improvement teams.	7	1	1	4

* Internal Survey scheduled for Fall 2004

**FISCAL SERVICES
ACCOUNTING**

Description & Budget Explanation:

The Accounting Division is responsible for processing, recording, and reporting all financial transactions of the City.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$674,821	\$724,393	\$761,286	\$772,728
Position Summary	11.5	11	11	11

Program Name: Accounting

Service Level: Provide accurate and timely information to customers.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Receive the Certificate of Achievement for Excellence in Financial Reporting from GFOA for the Comprehensive Annual Financial Report.	YES	YES	YES	YES
- Receive an unqualified audit opinion from external auditors.	YES	YES	YES	YES
- Satisfaction rate on annual customer survey.	91%	95%	95%	95%
Efficiency				
- Percent of month-end transactions recorded by the 10th business day of each month.	96%	94%	95%	95%
- Complete and submit CAFR to GFOA by March 31	YES	YES	YES	YES
- Complete financial statements by January 31	NO(a)	YES	YES	YES
Output				
- No. of month-end transactions recorded by the 10th business day of each month.	266	256	296	296

(a) We were granted a 30 day extension.

Service Level: Process and record all financial transactions for the City in an accurate, efficient, and timely manner.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of vendor invoices paid within 30 days of invoice date.	92%	93%	90%	90%
- Receive an unqualified audit opinion from external auditors.	YES	YES	YES	YES
- Satisfaction rate on annual customer survey.	91%	95%	95%	95%
- Percent of completed general ledger reconciliations and updated within 30 days of the period close date.	75%(a)	94%	94%	95%
- Ratio of correcting journal entry transactions to total journal entry transactions.	0.40%	0.24%	0.20%	<1%
Efficiency				
- Admin. cost per A/P transaction.	\$3.79	\$2.50	\$5.31	\$5.25
- Admin. cost per A/P check.	\$8.05	\$9.63	\$11.75	\$11.50
- Admin. cost per vendor invoice.	\$5.91	\$4.96	\$5.55	\$5.50
- Dollar cost per payroll check.	\$4.59	\$1.21	\$1.80	\$1.75
- Accounts receivable collection rate.	87%	78%(b)	110%	95%
- Dollar cost per billing transaction.	\$2.27	\$5.48	\$4.88	\$4.75
- Dollar cost per cash receipts transaction.	\$0.63	\$1.01	\$0.97	\$1.00
Output				
- No. of A/P transactions.	41,160	55,168	31,694	31,750
- No. of journal entry transactions	339,662	471,025	495,356	495,500
- No. of correcting journal entry transactions	1,362	1,153	750	1,000
- No. of A/P checks.	19,382	14,328	14,324	14,500
- No. of vendor invoices paid.	26,393	27,781	30,294	30,500
- No. of payroll checks.	23,477	24,601	25,492	25,750
- Amounts collected.	\$8,684,488	\$7,721,975	\$8,484,678	\$7,500,000
- No. of billing transactions.	16,466	15,805	14,282	14,500
- No. of cash receipt transactions.	39,340	33,441	29,182	30,000
- No. of general ledger reconciliations.	614	388	376	375

Service Level: Effectively administer cash and treasury operations of the City through cash flow management and investing.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Portfolio rate of return as a percentage of similarly weighted average maturity treasury notes.*	100%	100%	110%	100%
Efficiency				
- Percent of available cash invested.	99%	99%	99%	99%
Output				
- Annual dollar amount of investment income earned.	\$ 6,750,000	\$ 6,750,000	\$ 2,800,000	\$ 2,800,000

(b) Changes in Medicare/Medicaid reimbursement formulas resulted in lower than expected collections.

FISCAL SERVICES

PURCHASING

Description & Budget Explanation:

The Purchasing Division assists City departments in acquiring quality products and services in an efficient manner and at favorable prices. Purchasing also maintains open communication with City departments and vendors.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$257,637	\$277,898	\$284,332	\$287,431
Position Summary	4.5	4	4	4

Program Name: Purchasing

Service Level: Acquire quality goods and services in a timely and efficient manner within legal parameters for continued City operations.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Satisfaction percentage on annual survey of departments.	83%	89%	85%	85%
- Satisfaction percentage on annual vendor survey.	90%	N/A	90%	N/A ¹
- Percent of total expenditures done through cooperative purchasing agreements.	8%	7%	7%	10%
- Percent of City's purchase transactions processed through field purchase orders and procurement cards.	95%	96%	94%	95%
- Percent of City's dollars handled through the purchasing department for commodities and services.	89%	88%	90%	90%
- Percent of total dollars utilizing blanket contracts.	20%	13%	15%	20%
- Percent of active suppliers accounting for 80% of City expenditures.*	3%	5%	5%	5%
Efficiency				
- Average cost per purchase order.	\$194	\$231	\$225	\$230
Output				
- Total dollar value of all City purchases.	\$49,638,186	\$52,508,048	\$55,000,000	\$55,000,000
- No. of cooperative agreements in which the City participates.	9	10	11	11
- No. of FPO's and procurement card transactions processed by departments.	26,407	27,520	26,000	26,500
- Dollar value of P.O.'s processed by Purchasing staff.	\$44,351,360	\$45,990,802	\$50,000,000	\$50,000,000
- No. of the following purchasing activities:**				
one-time bids	71	75	75	75
annual bids	37	42	30	35
formal contracts/agreements	198	235	220	225
- Total Number of active suppliers	2,353	2,318	2,500	2,500

¹ External Vendor Survey is conducted bi-annually

Service Level: Effectively and efficiently manage and dispose of surplus assets to obtain the greatest value for the City.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percentage of all surplus disposed within 6 months of being identified as surplus.	100%	100%	100%	100%
Efficiency				
- Recovery Percentage on surplus property.	25%	11%	20%	20%
- % of original value of heavy equipment and vehicles recovered through disposal methods.	19%	17%	18%	18%
Output				
- Net amount received after expenses of disposition.	\$118,584	\$257,724	\$250,000	\$250,000

**FISCAL SERVICES
RISK MANAGEMENT**

Description & Budget Explanation:

The Risk Management Division is responsible for providing programs that minimize the City's exposure to physical and financial loss. The Division resolves claims filed against the City and has programs established to reduce potential claims to the City. These programs include safety classes and inspections.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$157,310	\$195,600	\$238,782	\$258,147
Position Summary	2.5	3	3	3

Program Name: Claims

Service Level: To manage and process claims in the most cost effective manner providing maximum cost control to the City.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Average cost paid per claim:				
Auto Physical Damage	*	\$446.42	\$ 675.00	\$ 750.00
Auto Liability Property Damage	*	\$4,000.00	\$ 850.00	\$ 1,000.00
Auto Liability Bodily injury	*	N/A	\$ 8,550.00	\$ 8,750.00
General Liability Property Damage	*	N/A	\$ 185.00	\$ 200.00
General Liability Bodily Injury	*	N/A	\$ 1,365.00	\$ 1,450.00
Workers Compensation Medical Only	*	\$518.00	\$ 575.00	\$ 700.00
Workers Compensation Lost Time	*	\$4,577.00	\$ 4,250.00	\$4,000
- Average subro claim collected:				
SUBRO	*	\$1,479.00	\$1,075	\$1,000
Efficiency				
- Net closing ratio:	*			
APD%	*	94%	95%	95.0%
ALPD%	*	96%	95%	95.0%
ALBI%	*	96%	95%	95.0%
GLBI%	*	0%	95%	95.0%
WCMO%	*	59.2%	70%	70.0%
WCLT%	*	87.5%	85%	85.0%
SUBRO%	*	69.8%	95%	95.0%
- Total P/C Fund Claim Payments.	*	\$119,589.00	\$150,000	\$255,000
- Total W/C fund claim payments.	*	\$122,021.00	\$313,500	\$380,000
- Total subrogation collected.	*	\$75,452.00	\$72,500	\$70,000
Output				
- No. contracts reviewed.	*	36	\$ 48.00	48
- No. insurance certificates reviewed.	*	48	\$60	60
- No. CRC attended.	*	15	\$24	24
- No. training classes/materials provided.	*	6	\$75	60

* These are new performance measures that are being tracked in FY04.

More information will be provided as historical information is captured.

**FISCAL SERVICES
MUNICIPAL COURT**

Description & Budget Explanation:

Municipal Court provides a competent court system with quality service through the utilization of effective and efficient operating procedures.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$680,062	\$733,693	\$878,116	\$1,131,922
Revenue Summary	\$2,959,527	\$3,151,014	\$4,000,000	\$4,000,000
Position Summary	13.5	14	16	18

Program Name: Case Maintenance

Service Level: Provide quality service while providing the City with administration for cases filed for enforcement of Class C misdemeanors.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Input				
- Total number of new cases.	41,607	49,301	50,000	52,000
Effectiveness				
- Percent of citizen survey respondents rating Court personnel as somewhat or very courteous.	84%	81%	85%	85%
- Percent of citizens survey respondents rating Court personnel as somewhat or very knowledgeable.	93%	87%	85%	85%
Efficiency				
- Percent of cases disposed.	67%	81%	85%	85%
Output				
- No. of cases disposed.	27,697	39,738	42,500	44,200
- No. of non parking citations processed.	31,765	34,269	35,000	36,000
- No of parking citations processed.	9,842	15,170	11,000	12,000
- No. of failure to appear cases processed.	2,950	4,110	4,000	4,000
- No. of walk-in customers	17,000	25,000	25,000	25,000

Program Name: Case Information/Processing

Service Level: Provide public with accurate information regarding their dealings with the court.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of payments processed within 48 hours received through the mail.	99%	100%	99%	100%
- Percent of bonds processed the same day received from the jail.	98%	98%	98%	98%
- Percentage of pled cases processed at the front window and through correspondence.	89%	97%	90%	90%
- Percentage of pled cases processed in walk-in arraignment.	11%	3%	10%	10%
Efficiency				
- No. of payments processed by mail per worker hour.	9	9	9	9
- No. of bonds, received from the jail, processed per worker hour.	5	5	5	5
- Collection Rate	81%	70%	75%	80%*
Output				
- No. of bonds received from jail	1,012	2,043	1,200	1,600
- No. of pieces of mail received	18,717	25,865	26,000	27,000
- Amount Collected	\$3,725,236	\$4,746,089	\$5,000,000	\$5,150,000

* Methodology used to calculate FY05 collection rate changed so that comparisons can be made to other Municipal Courts in the State of Texas with similar populations and case loads.

Program Name: Hearing Process

Service Level: Maintain effective and efficient court procedures in order to earn a high level of public confidence.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of case paperwork prepared with notification to all parties ready at least 3 weeks prior to trial.	95%	97%	98%	98%
Output				
- No. of contested cases set.	2,864	3,701	3,200	3,296
- No. of summons issued.	1,051	698	600	618
- No. of subpoenas issued.	1,050	922	700	721

GENERAL GOVERNMENT

LEGAL

Description & Budget Explanation:

The Legal Department is responsible for providing legal services to the City Council and to the city staff. Legal advice as to the best position for the City, contract writing, and litigation are some of the activities performed by the legal staff. The City Attorney's Office actively enforces ordinances as directed by the City Council, acquires real estate for easements, and handles real estate transactions.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$630,652	\$667,718	\$691,841	\$709,639
Position Summary	7.75	7.75	7.75	7.75

Program Name: Legal Department

Service Level: Provide in-house legal services to the City Council, staff, and boards and commissions; to maintain cost efficiencies in protecting the City from threatened or actual litigation; and effective preventative/proactive legal services.

**GENERAL GOVERNMENT
CITY SECRETARY**

Description & Budget Explanation:

The City Secretary's office maintains archival records for the City of College Station, including ordinances resolutions, council meeting packets, and council and committee agendas and minutes. The City Secretary's office is also responsible for records of cemetery ownership, birth and death certifications, and a vast array of other council related information. This office also presides over local elections. In addition, the City Secretary coordinates the membership of several boards and committees made up of College Station residents who volunteer their time to improve and maintain the College Station community.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$296,573	\$371,849	\$387,848	\$334,890
Position Summary	4	4	4	4

Program Name: Council Support

Service Level: Provide coordination and timely administrative support to the Council and Mayor.

Performance Measures	FY 02	FY03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Efficiency				
- No. of Council meeting agendas prepared	45	40	150	150
- No. of Council events with meals provided	47	50	24	25
- No. of Mayor appointments scheduled.	243	231	230	250

Program Name: Public Records and Information

Service Level: To maintain and provide public information in an efficient manner.

Performance Measures:	FY 02	FY03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Efficiency				
- Avg. time per death certificate processed.	20min	20 min	20 min	20 min
- Avg. time per birth certificate processed.	10min	10 min	10 min	10 min
- No. of birth and death records reported to State Health Dept.	909	1,174	1,200	1,325
- No. of birth certificates from hospital.	655	878	900	950
- No. of birth certificate request processed	603	586	400	500
- No. of death certificate request processed.	1,959	2,000	2,000	2,000
- Median No. of days for open records request to be completed.	3	3	3	3
- No. of open records request received.	147	62	90	75
- No. of ordinances and resolutions filed.	49	50	50	50
- No. of Legal Notices Published				
- Total No. of Records processed.	2,659	2,586	2,400	2,500
- Avg. No. of public notices posted/month.	22	25	75	75

**GENERAL GOVERNMENT
CITY MANAGER'S OFFICE**

Description & Budget Explanation:

The City Manager's Office is responsible for the day to day administration of the City and for providing the City Council with recommendations on current and future issues. This is achieved by providing timely, complete and accurate information to the City Council. The City Manager's Office also involves providing the overall management philosophy and direction to the organization. The Community Relations Program is also part of the City Manager's Office. This program provides citizens with the opportunity to learn about and take part in their local government. Teen Courts, Citizens University, FRIENDS Mentors, and the Municipal Volunteer Program are some of the projects run by Community Relations.

	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Budget Summary	\$659,659	\$673,040	\$685,493	\$741,711
Position Summary	6.5	6.5	6.5	7.5

Program Name: Administration

Service Level: Facilitate communication between the Council, citizens, and staff on City related matters.

Performance Measures:	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Effectiveness				
- Overall satisfaction with City services on Citizen Survey.	92.00%	93%	93%	95%
- Number of items removed from consent agenda for clarification.	>3%	>5%	>2%	>3%
- Maintenance of City of College Station bond rating.	Aa1/AA-	Aa1/AA-	Aa1/AA-	Aa1/AA-
Efficiency				
- Percent of Strategic Plan implementation plans completed on or before final milestone.	N/A	N/A	N/A	N/A
- Percent of Council packets that go out on time with all supporting documentation.	97%	100%	100%	100%
Output				
- No. of meetings w/CSISD.	4	2	4	4
- No. of meetings with City of Bryan/Brazos Co.	12	12	12	12
- No. Of meetings with Chamber of Commerce/Econ Development Corp.	4	4	4	4
- No. of Monthly City Manager's Reports published.	12	12	12	12
- No. of Council Updates written.	24	23	24	24
- At least one retreat with Management Team annually.	YES	YES	YES	YES
- Review Strategic Plan w/City Council on semi-annual basis.	YES	YES	YES	YES

* The first bond rating is from Moody's and the second bond rating is from Standard's & Poor's

**Standard Response Time - depending upon type of complaint, average three to five business days.

Program Name: Community Programs

Service Level: To provide programs that will encourage two-way communication and better understanding and involvement between city government and the community.

Performance Measures:	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Effectiveness				
- Maintain a 8% or less recidivism rate within one year of Teen Court completion.	8%	6%	9%	9%
- Maintain at least a 95% satisfaction rate with Citizen University.	100%	100%	100%	100%
Efficiency				
- Annual cost per Citizen University participant.	\$125	\$111	\$115	\$125
- Annual est. saving to city through use of volunteers.	\$60,000	\$71,493	75,000	75,000
Output				
- Annual # of Teen Court Completions	60	113	135	150
- Annual # of Citizen University students completing the program.	24	21	23	24

**GENERAL GOVERNMENT
EMERGENCY MANAGEMENT**

Description & Budget Explanation:

Emergency Management is responsible for coordinating emergency and/or disaster training mitigation, preparedness, planning, response and recovery for the City.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$127,341	\$83,550	\$108,918	\$120,163
Position Summary	1	1	1	1

Program Name: Emergency Management

Service Level: Coordinate emergency and/or disaster training, mitigation, preparedness, planning, response and recovery for the city.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Compliance with State and Federal requirements for emergency management	95%	95%	100%	95%
Efficiency				
Per capita direct operating expense**	N/A	N/A	N/A	N/A
Output				
- Conduct EOC training activities annually	N/A	N/A	1	1
- City participation in annual Interjurisdictional	1	1	1	1
Participate in quarterly LEPC meetings.	N/A	N/A	3	3
- Review and/or Update of emergency plans annually.	98%	98%	100%	98%
- Participate in monthly meetings with the Interjurisdictional EM Team.	12	12	10	10
- Conduct Public Education or Training activities.	4	4	10	10
- Conduct annual Emergency Management Academy.	1	1	1	1
- Request and coordinate DEM training courses for city personnel*.	1	1	2	4
- No. of personnel participating in training.	35	35	400	500

*Requesting courses from DEM may not result in courses being available locally

**Annual emergency management budget divided by current city population figure

GENERAL GOVERNMENT
HUMAN RESOURCES

Description & Budget Explanation:

The Human Resources Department is responsible for developing, supporting and delivering quality human resources programs and services that are designed to assist the City in attracting, retaining and developing a healthy, diverse and well-qualified workforce.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$406,285	\$404,206	\$453,457	\$546,535
Position Summary	5.5	5.75	6	7

Program Name: Employment

Service Level: Provide effective recruitment and selection programs designed to attract, hire and retain a qualified workforce.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
Percent of internal survey respondents satisfied with assistance in the recruiting and hiring of new employees:	88%	94%	99%	99%
Percent of internal survey respondents satisfied with timely response to employee issues, concerns and questions.	79%	79%	80%	85%
Efficiency				
Percent of job vacancies posted within 24 hours of receipt of Employee Request Form	98%	99%	99%	99%
No. of applications sent to hiring department within 1 working day following position closing date	99%	99%	\$99.00	99%
No. of letters sent to non-selected applicants within 5 working days of receipt of applications from hiring de	NA	N/A	\$80.00	85%
Output				
No. of recruitment events attended	2	3	2	2
No. of ads placed in local paper	50	43	70	40
No. of ads placed outside of local area	15	16	14	15
No. of applications processed	4,000	6,009	6,058	6,000
No. of applicatio received received per posted position	25	37	80	80
No. of applicants skills testing conducted	25	26	98	150
No. of police tests administered				5
No. of fire department tested administered				3
Percent of formal exit interviews conducted	N/A	N/A	N/A	50%

Program Name: Compensation

Service Level:

Attract and retain a quality workforce by administering and managing compensation and classification programs that provide for equitable salaries.

Performance Measures	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Effectiveness				
Degree to which the pay structure approximates the 60th percentile of the relevant labor market.				95%
Efficiency	N/A	N/A	N/A	
percent of classification and compensation reviews completed within 60 working days.	N/A	N/A	N/A	85%
Percent of pay related turnover 5% or less as indicated through the exit interview program.	N/A	N/A	N/A	85%
Output				
No. of competencies/performance increases processed	335	277	1	370
No. of skills level increases processed	250	278	17	200
No. of job positions reviewed	10	12	23	10
Percent of external salary surveys responded to			96%	100%

Program Name: Benefits

Service Level:

Attract and retain a quality workforce by designing and managing competitive benefits plans, and ensuring compliance with applicable laws

Performance Measures:	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Effectiveness				
Percent of internal survey respondents satisfied with benefits assistance and response to benefits questions	74%	79%	80%	85%
Efficiency				
Percent of individual employee benefits problems responded to within 1 working day.	N/A	N/A	N/A	95%
Percent of Leave Request Forms processed within 2 working days	N/A	N/A		100%
Output				
No. of benefits outreach. educational programs offered	N/A	N/A	N/A	4
No. of wellness events offered	N/A	N/A		8
No. of retirement applications processed	N/A	N/A	N/A	10
No. of educational reimbursements processed	N/A	N/A	N/A	20
No. of vision reimbursements processed	N/A	N/A	N/A	150

Program Name: Employee Development

Service Level:

Provide training and employee development programs that develops the skills and competencies needed by City employees to increase efficiency and effectiveness of service delivery

Performance Measures:	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Proposed
Effectiveness				
Percent of internal survey respondents satisfied with training and employee development programs offered	N/A	N/A	N/A	95%
Efficiency				
Total cost of in-house training per employee.	\$22.00	\$49.51	\$60.00	\$50.00
Cost per employees participating.	20	53	85	\$100.00
No. of development hours per program	4	4	4	4
Output				
Total training programs completed	50	29	30	35
Total contact training hours	5,500	5,901	6,200	8,000
No. of employees participating in training.	1,000	655	700	700
Number of non-city employees participating in training	N/A	N/A	N/A	50

**GENERAL GOVERNMENT
PUBLIC COMMUNICATIONS & MARKETING**

Description & Budget Explanation:

The Public Communications & Marketing Division is responsible for providing information to the public and the media in a timely and accurate way and for providing assistance to departments on developing marketing strategies and campaigns. Additionally, this division is responsible for supporting and assisting with community relations events and activities.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$203,422	\$227,057	\$463,308	\$543,227
Position Summary	2	2	3	3

Program Name: Public Information Function

Service Level: Provide factual, timely, and understandable information to College Station households and the local news media

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on media survey	N/A	N/A	N/A	90%
- Recognition of programs with state and/or national award	N/A	N/A	N/A	Yes
Efficiency				
- Department operates within approved budget	N/A	N/A	N/A	Yes
Output				
- All press releases prepared/distributed within 24 hours (or as appropriate)	N/A	N/A	N/A	100%
- Conduct 2 media training sessions annually for Council and other groups as identified	N/A	N/A	N/A	2
- Review and update plans quarterly to communicate effectively and creatively with publics	N/A	N/A	N/A	4
- Produce utility inserts on monthly basis	12	12	12	12
- Production of City of College Station publications (Annual Report, Residents Guide, Citizen Participation, CIP, etc.)	N/A	N/A	3	5
- Major Advertising Placement	N/A	N/A	N/A	6
- Expansion of Channel 19 weekly broadcasting schedule to include P&Z meetings and production of original programming	N/A	N/A	8 Hrs / wk	36 Hrs/wk
- Provide support services for all city departments as requested	N/A	N/A	N/A	Yes

*** Performance measures were redeveloped to reflect actual department performance (i.e. projects, publication, etc.) as opposed to past practices of reporting messages sent. The focus is on creating new avenues of communication to reach a variety of audiences and prompt responses to citizen and media concerns.

**GENERAL GOVERNMENT
COMMUNITY DEVELOPMENT**

Description & Budget Explanation:

The Community Development Division is responsible for providing low cost housing and public assistance through the Community Development Block Grant and HOME Investment Partnership grant from the Department of Housing and Urban Development. Programs include housing rehabilitation; down payment assistance; public facility improvements; public service agency assistance; and general oversight.

	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Budget Summary	\$571,760	\$537,963	\$534,747	\$625,685
Position Summary	8.5	8.5	8.5	8.5

Program Name: Revitalization of Eligible Areas and Properties

Service Level: Provide various technical and financial assistance to promote the revitalization of eligible areas and properties throughout the City.

Performance Measures	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Effectiveness				
- Number of projects benefiting Low/Moderate Income Families and/or neighborhoods	N/A	100%	100%	100
Efficiency				
- Public Facility projects identified and funded for parks, streets, water, sewage, and infrastructure needs.	4	6	7	2
Output				
- Public facility projects completed	N/A	2	4	3

Program Name: Public Services

Service Level: Provide a variety of health and public services to low income residents through the funding of non-profit organizations.

Performance Measures:	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Effectiveness				
- Percent of public agencies funded that deliver services within the terms and conditions their contract with the City.	100%	100%	100%	100%
Efficiency				
- Agencies/contracts monitored per staff.	13	11	11	10
- On-site monitoring visits.	13	11	11	10
- Reimbursement requests reviewed.	27	28*	28	29
Output				
- Agencies/contracts completed in compliance with policies.	13	11	11	10

3 agency monitoring visits were attended by staff for agencies through the JRFRC process.

These agencies are funded by the City of Bryan, and are attended by CS staff for educational purposes.

Program Name: Housing Assistance Programs

Service Level: Assist low and moderate income residents with the purchase, rehabilitation, replacement, or construction of residential property and to improve and increase the existing housing inventory within the city.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Applications received.*	8	92	15	6
- Applications eligible for owner-occupied rehab prog	4	2	4	2
- Applications eligible for ORP programs	2	4	2	1
- Down payment assistance applications received.**	90	86	30	30
- Projects satisfying program requirements/ liens released			7	12
Efficiency				
- Owner-occupied Rehab program, Cost per unit.	\$0	\$0(2)	\$23,300	\$23,300
- ORP program, Cost per unit.	\$54,797	\$54,069	\$54,069	\$54,069
- Demolition Program, cost per unit (resulting from ORP projects or stand-alone demo's).	\$4,800	\$5,250	\$4,800	\$4,800
- Down payment assistance program, Cost per unit.	\$8,310	\$7,313	\$7,495	\$7,313
- New construction	\$0	\$72,422	\$75,000	\$86,935
- Lot acquisition, cost per unit	\$10,511	\$11,069	\$11,069	\$11,069
Output				
- Owner-occupied Units rehabilitated.	0	3	2	2
- Units replaced (ORP).	3	0	1	4
- Dilapidated structures demolished.	5	1	2	4
- Applicants receiving homebuyer (DAP) assistance.	25	14	15	12
- Individuals receiving homebuyer and/or credit counseling.	233	451	250	30
- New construction units developed.	1	1	2	6
- Lots acquired and conveyed to Habitat for Humanit	3	2	1	2

*Applicant will first be considered for a rehab. If the project is not feasible as a Rehab., it will be considered for the ORP.

**Applicants not eligible or able to purchase received counseling and/or referral assistance.



PARKS AND LEISURE SERVICES

PARKS AND LEISURE SERVICES

\$14,831,779

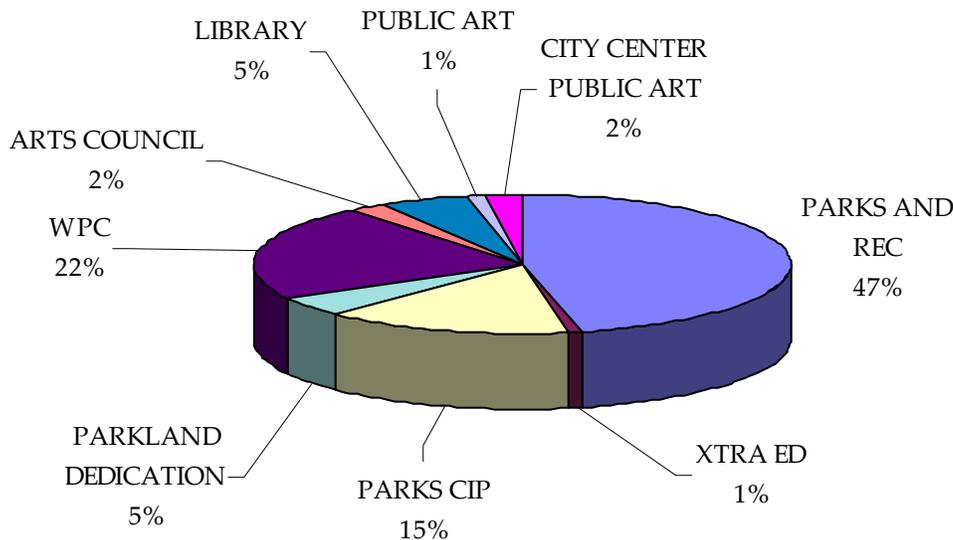
We will promote a wide range of leisure, recreational and cultural arts opportunities.

Strategic Plan Summary:

The parks and leisure services vision statement recognizes the need for a diversity of cultural and recreational opportunities for residents and visitors to College Station. The strategic plan addresses parks and leisure services through the following strategies:

- We will maintain an integrated parks system driven by connectivity.
- We will promote programs and facilities that target all age groups.
- We will promote cultural arts.
- We will pursue regional planning and development efforts.

APPROPRIATIONS – PARKS AND LEISURE SERVICES



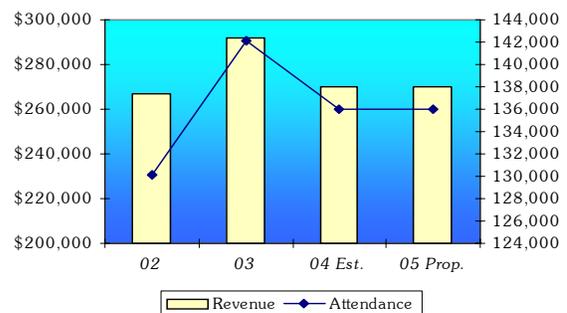
Parks and Recreation

Department \$6,897,193

The Parks and Recreation Department is responsible for the College Station park facilities and recreation programs. Among the services provided are athletics, recreation and instruction programs for youth and adults in activities including softball, swimming and tennis.

Also provided are programs and special events at the Wolf Pen Creek Amphitheater and other park locations throughout the City. The Parks Department operates a number of special facilities including three City-owned swimming pools and the CSISD Natatorium.

Pool Attendance vs. Revenue



The preceding graph illustrates the revenue generated by the pools and the leveling off of attendance due to facility capacity limitations.

The Conference Center is operated to provide meeting space for various groups and organizations. The Lincoln Center is a community center, which provides clean, safe, and attractive facilities for an assortment of activities including youth athletics, educational programming, and cultural events. The Lincoln Center also provides a meeting space for organizations in the community. The Xtra Education program provides citizens of all ages the opportunity to enhance their quality of life through various continuing education programs.

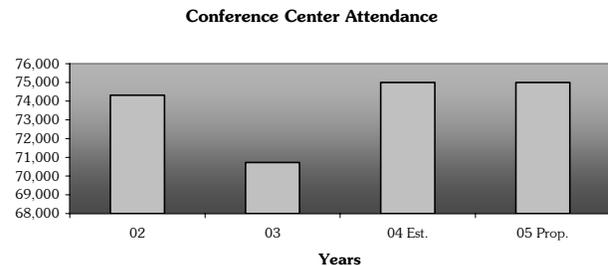
There are twelve service level adjustments (SLAs) approved in the Parks and Recreation FY 05 budget. The total amount of approved SLA's is \$180,027.

The Parks Administration Division has approved one SLA, which is a request for \$22,500 to fund permanent street banners in the Wolf Pen Creek District.

Four service level adjustments are approved for the Recreation Division. The first SLA is for \$35,000 to cover costs associated with providing the Starlight Music Series. The second SLA is for \$1,500 to be used to provide portable toilets to Veterans Park and Athletic Complex. The third SLA is a request in the amount of \$14,000 to fund a fee adjustment for umpires. The fourth SLA is a request for the amount of \$3,795 to fund an additional season of youth volleyball.

In the Parks Special Facilities Division, four service level adjustments have been submitted. The first request is for \$13,200 to fund the cost of putting Automatic External Defibrillators at the three City swimming pools as well as the EXIT Teen Center, Conference Center and Lincoln Center. The second SLA is in the amount of \$3,658 to fund increases in the operating and maintenance costs associated with the expansion of the Lincoln Center. The third SLA is for \$20,000 and will be used to fix the collector tank at Thomas Pool. The fourth SLA is \$8,000 to help fund the cost of hosting the annual Texas Public Pool Conference.

The Parks Operations Division maintains park facilities, including ball fields and pool sites, through regular mowing and maintenance projects. Two SLAs have been submitted by the Parks Operations Division. The first SLA is a request for \$11,726 to cover operational and maintenance costs associated with the development of John Crompton Park. This SLA includes the salary and benefits for



The preceding graph illustrates the number of Conference Center customers from 2002 to 2005 (approved).

an additional Grounds worker. The second request is an SLA in the amount of \$31,600 for a three-gang reel mower for Southwood Athletic Park ball fields.

The Forestry Division, through horticultural and landscaping efforts, ensures that City property is maintained in an aesthetically pleasing manner. The City Cemetery is included in the property maintained by the Forestry Division. The Forestry Division has submitted one SLA in the amount of \$14,394. This SLA is a request for department-wide increases in the amount of money budgeted for overtime.

Strategic Plan 2004-2005

To ensure that College Station residents have adequate recreational opportunities, the Parks and Recreation Department has set aside funds for the development of new parks in College Station. The FY 05 Approved Budget includes \$11,726 for the development of the John Crompton Park.

Parks Xtra Education \$125,515

The Parks Xtra Education is a joint effort of the City of College Station and the College Station Independent School District to provide community-based education programs.

Parks Capital Projects \$2,213,000

The most significant parks project for FY 05 is the addition of Phase II to the existing Veterans Park Athletic Complex in the amount of \$690,000. This money is funded out of 2003 General Obligation Bonds. Also included in the Parks Capital Projects is the addition of soccer field lights to Veterans Park and Central Park in the amount of \$685,000.

Parkland Dedication Capital Projects \$673,000

Parkland dedication funds can be used for projects in neighborhood parks within the various park zones. The funds come from a dedication required of developers as new development occurs in College Station. In FY 05, projects anticipated to use parkland dedication funds include \$179,000 in Zone 1 and \$153,000 in Zone 2.

4th of July Fireworks \$20,000

\$20,000 is included in the approved BSWMA budget for the 4th of July fireworks display organized by the College Station Noon Lions Club.

The Arts Council of Brazos Valley \$340,000

The City of College Station provides funding to the Arts Council of Brazos Valley each year through proceeds from the Hotel/Motel Occupancy Tax Fund. This request is an increase of \$40,000 over the FY 04 budget. This increase is in part for additional operating and maintenance costs associated with the new building the Arts Council now occupies. The Arts Council uses these funds to offer the following programs and activities: 1) Texas Gallery and Store; 2) Art Classes at Art Space; 3) an Annual Grant Program to provide local non-profit organizations with financial support for arts-related projects; 4) Scholarships; 5) Arts Education; 6) Arts & Culture newsletter and 7) Art in Public Places.

Public Art \$150,000

\$150,000 from the General Fund is included in the approved budget for public art in College Station.

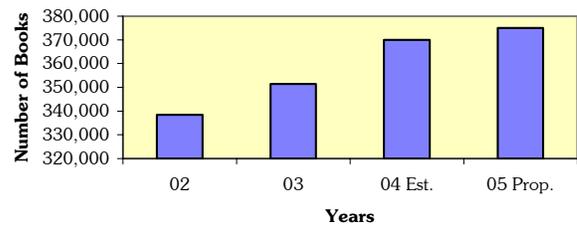
Future City Center Public Art \$330,000

Funds are approved to be appropriated from the General Fund, Electric Fund, Water Fund, Wastewater Fund and Sanitation Fund for future public art projects in the City Center project.

Library Operations \$763,346

Library services are provided in College Station through an agreement with the City of Bryan Library System, therefore allowing a branch of

Library Circulation



that library to operate in College Station.

The graph above shows circulation rates for the library from 2002-2005 (approved).

Wolf Pen Creek TIF District \$3,319,725

This district generates revenues that can be utilized in the Wolf Pen Creek District. Key projects either underway or planned for these funds include the Wolf Pen Creek Lower Trails Phase 1 which was completed in 2003. Also included, is the first phase of the upper trails project, and the construction of a parking lot project. Additional trail projects are also planned over the next several years. Other projects are also being reviewed.

The following pages in this section detail the service levels and performance measures for the operating divisions in the Park and Leisure Services Vision Statement. Also included are the budget and position summaries for each of the divisions.

**PARKS AND RECREATION
ADMINISTRATION**

Description & Budget Explanation:

The Administration Division provides design and administration for all approved Parks capital improvement projects and provides graphics support. The Division also serves as a primary customer contact point, and provides administrative assistance to other Departments and Divisions.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$656,051	\$599,105	\$717,607	\$678,033
Position Summary	9.5	9.5	9.5	9.5

Program Name: Administration

Service Level: Provide departmental administration, customer service, pavilion rentals, program support, and design and administration for all approved capital projects, and graphic support.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percentage of CIP projects initiated within budget, specifications, and allotted time.	86%	90%	90%	90%
- Percentage of all drafting and graphic work orders completed satisfactorily.	95%	95%	95%	95%
- Percentage of satisfactory City Council cover sheets.	95%	100%	95%	NA
- Percentage overall satisfied with the Department on the annual Citizen Survey.	87.0%	85.6%	85.0%	85.0%
Efficiency				
- No. of work orders per person (Parks Planning/divided by 3).	72	89.6	70	70
Output				
- No. of work orders for assistance completed.	218	237	210	210
- No. of CIP projects completed.	14	20	10	10
- No. of CIP assistance projects. (Landscape design).	8	3	3	2
- No. of brochures/fliers produced.	115	62	80	80
- No. of pavilion rentals administered.	353	342	310	330
- No. of cost centers monitored.	22	22	22	22
- No. of Parks and Recreation Advisory Board meetings supported.	16	20	20	20
- Dollar amount administered in rental fees	\$36,127.50	\$33,955.00	\$36,000	\$38,000
- No. of City Council cover sheets produced.	21	15	10	NA

Service Level: Provide adequate neighborhood and community park land for College Station Residents.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- The approved standard for neighborhood park land is 3.5 acres per 1,000*.	N/A	4.16	4.42	4.42
- The approved standard for community park land is 3.5 per 1,000*.	N/A	4.16	4.23	4.23
- Current estimated population for College Station provided by the Development Services Department.	N/A	70,425	69,612	69,612
Output				
- No. of acres of neighborhood and mini park land**.	N/A	248	265	265
- No. of acres of community park land**.	N/A	248	254	254

*Formula: Current population divided by 1,000 = X. Then take the current neighborhood/community park acreage (taken from the current park inventory) divided by X to effectiveness. Population figure is reduced by 10,000 students that are estimated to live on the Texas A&M Campus.

**Numbers taken from Recreation, Park, and Open Space Master Plan.

**PARKS AND RECREATION
RECREATION**

Description & Budget Explanation:

The Recreation Division has several programs that are all directly related to providing recreational, leisure and educational programs and opportunities.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$945,403	\$1,044,013	\$1,098,384	\$1,162,525
Revenue Summary	\$267,817	\$381,039	\$250,000	\$270,000
Position Summary	13	15.28	13.5	13.5

Program Name: Athletics

Service Level: Provide athletic programs to meet the needs and desires of citizens of all ages, interest and skill levels; host high quality athletic events that will attract out-of-town visitors to our community & increase the economic prosperity of the local community through athletic events that will generate tourist dollars, assist organizations with planning and conducting athletic events that also attract tourist and generate economic growth in our community.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on customer survey:	96%	98%	95%	96%
Adult Softball	N/A	95%	95%	96%
Adult Flag Football	N/A	95%	95%	96%
Girls Fastpitch Softball	N/A	98%	95%	96%
Youth Basketball	N/A	99%	99%	96%
Swim Team	N/A	99%	95%	96%
Youth Flag Football	N/A	99%	95%	96%
Adult Volleyball	N/A	100%	95%	96%
Youth Volleyball	N/A	100%	95%	96%
Swim Clinic	N/A	100%	95%	96%
Challenger Sports Program	N/A	N/A	N/A	95%
Efficiency				
- No. of adult participants City Leagues.	10,642	8,529	8,500	8,500
- No. of youth participants City Leagues.	2,684	1,977	2,000	2,000
- No. of participants for hosted tournaments & serviced events.	9,741	9,753	8,500	850
Output				
- Total revenue.	\$223,631	\$310,736	\$230,000	\$250,000
- No. City league athletic events.	20	15	15	15
- No. of assisted non-City league events.	3	12	4	5
- No. of assisted non-City leagues.	N/A	4	4	4
- No. of Participants in non-City leagues.	N/A	4299	4,500	4,500
- No. of hotel room nights generated from City league athletic events hosted.	6353	6984	7,000	7,000
- No. of hotel room nights generated from non-City league athletic events serviced/assisted.	726	1225	800	800

Program Name: Senior

Service Level: To meet the needs and desires of the adult and senior populations in our community through continuing education programs, instructional and leisure activities that encourage positive mental, physical and social development of citizens.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percentage of satisfied customers on survey.	100%	99%	99%	98%
Efficiency				
- Total No. of Senior Citizen Programs Offered.	92	82	60	60
- Total No. of Senior Special Events Offered.	N/A	8	4	4
- Total No. of Senior Advisory Committee Meetings.	N/A	13	11	11
Output				
- Total No. of Senior Participants Served.	2,185	2,205	1,500	1,500
- Annual Promotions in Senior Marketing Materials.	N/A	0	4	4
- Monthly promotions in the Golden Eagle.	N/A	12	12	12

Program Name: Programs and Special Events

Service Levels: Provide a variety of special events for the enjoyment of local citizens, and sponsor, co-sponsor and facilitate special events that will enhance local tourism, promote community pride, increase business revenues and increase hotel/motel sales tax revenues. Finally, provide and assist with programs that enhance the arts through encouragement, promotion, improvement, and application of the arts, including, but not limited to instrumental & vocal music, dance, drama, and other arts related, to the presentation, performance, execution and exhibition of these major art forms.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percentage satisfied on promoter survey.	N/A	92%	92%	92%
Efficiency				
- No. of participants at WPC events.	48,800	53,280	35,000	35,000
- No. of participants, non WPC events.	74,943	135,700	135,900	135,000
Output				
- Total programs and special events revenue.	\$22,217	\$21,540	\$18,000	\$18,000
- No. of events at WPC amphitheater.	20	25	20	20
- No. of City programs offered (non WPC).	34	5	8	8
- No. of assisted non city programs/events.	6	7	5	5

*Since there was no traffic counter utilized during the Christmas in the Park program, any participation number used for 'drive through' traffic would be an Actual

Program Name: Kids Klub

Service Levels: Utilizing school district facilities to make after-school care for children available for the citizens of College Station and provide the opportunity for the participants to experience activities that will result in positive cognitive, physical, social and emotional youth development.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on cusomter survey (parents and Kids Klub participants).	90%	95%	95%	95%
Efficiency				
- No. of CSISD students served by Kids Klub.	N/A	781	795	700
- Maintain a counselor to student ratio of 1:12 Number of Counselors. (Months Met)	N/A	9	9	9
- Conduct monthly staff development meetings.			9	9
- Prepare and distribute quarterly newsletters.	N/A	4	4	4

**PARKS AND RECREATION
SPECIAL FACILITIES**

Description & Budget Explanation:

The Special Facilities Division operates the pools, the Conference Center, the Lincoln Center, the EXIT Teen Center, Xtra Education, and Instructions.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$1,705,878	\$1,927,732	\$1,757,733	\$1,828,607
Revenue Summary	\$533,290	\$59,188	\$617,000	\$612,000
Position Summary (FTEs)	45	55.36	49.62	49.62
Fulltime / Benefited	N/A	N/A	12	12
Seasonal employees	N/A	N/A	225	225

Program Name: Instruction

Service Level: To meet the needs and desires of the youth, adult and senior populations in our community through continuing education programs, instructional and leisure activities that encourage positive mental physical and social development of citizens

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percentage of satisfied customers on survey.	98%	98%	98%	98%
Efficiency				
- Total No. of Instructional Classes Offered	588	429	352	430
- Percent Expenditures covered by revenue in Instructions.	***N/A	55%	55%	55%
- Percent expenditure covered by revenue in Xtra Ed.	***N/A	100%	100%	100
- Total No. of X-tra Ed. Classes Offered.	375	388	370	385
Output				
- Revenues from Xtra Education Classes	N/A	N/A	85,000	85,000
- Revenues from Instructional activities	\$126,568	\$125,540	\$125,000	\$125,000
- Total no. of Instructional participants.	3,546	3,447	3,000	3,500
- No. of Xtra Ed Catalogs distributed.	N/A	50,000	100,000	50,000
- Total no. of Xtra Ed Participants.	2,951	3,101	2,800	3,000

*** New for FY03

FTE = seasonal temp \$71,713 / 1050hrs / avg. hourly rate (\$8.00) + 2 full-time = 6.85 FTEs

Number of seasonal employees supervised = 60

Program Name: Aquatics

Service Level: Provide the public with safe, clean, attractive, professional operation of three city owned pools and one school owned pool for a reasonable fee. Activities include open swim, adult lap swim, pool parties, rentals, as well as support of the swim instruction program competitive swim program, and Texas Public Pool Council.

Performance Measure:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on customer survey.	98%	98%	80%	80%
- Achieve a 80% or better on all National Pool & Waterpark Assoc. audits.	N/A	92%	pass	pass
Efficiency				
- Percentage of expenditures covered by revenues.	37%	33%	30%	30%
- Average annual cost per participant (as per AS400).	\$5.57	\$6.08	\$6.25	\$6.25
Output				
- Revenue.	\$266,966	\$291,695	\$270,000	\$270,000
- No. of customers.	130,113	142,154	136,000	136,000
- National Pool & Waterpark audits.	N/A	N/A	4	4
- Conduct a minimum of 4 hours/ month/ guard staff safety training .	N/A	3,025	3,000	3,000
- Guard staff licensed through Ellis & Assoc.	N/A	100%	100	100
- No. of rentals:				
Theme Parties	N/A	9	9	9
After Hours Parties	N/A	174	170	170
Catered Pizza Parties	N/A	37	N/A	N/A
Pavilion Parties	N/A	303	300	300

*** New for FY03

FTE= Seasonal temp \$286,986 / 1,850hrs / avg. hourly rate (6.97) + 2 full-time staff = 24.25 FTEs

Number of seasonal employees supervised = 115

Program Name: Conference Center

Service Level: Provide a clean, convenient meeting space and accommodations through excellent customer service, at a reasonable fee for local citizens and out-of-town clients. Needs that can be met include meeting planning, room setup, event clean up, equipment rentals catering service coordination.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percentage satisfied on customer survey.	99%	98%	98%	98%
Efficiency				
- Percentage of expenditures covered by revenues.	43%	42%	39%	37%
- Average No. of customers based on 360 days of operation.	206	196	206	206
Output				
- Total Revenue.	\$114,201	\$117,534	\$109,000	\$104,000
- No. of customers.	74,320	70,728	75,000	75,000
- No. of days the parking lot is overflowing.	79	37	40	40
- No. of advisory Committee meetings.	N/A***	13	13	12
- Average number of rentals:				
Commercial	N/A	643	610	640
Non-Commercial	N/A	968	1,055	N/A
Political	N/A	4	5	N/A
No charge City use	N/A	336	418	N/A
No charge CSISD use	N/A	27	15	N/A
Standard	N/A	N/A	N/A	336
Non-profit	N/A	N/A	N/A	708
Internal/City use @ no charge	N/A	N/A	N/A	400
CSISD use @ no charge	N/A	N/A	N/A	20

*** New for FY 03

FTE= Seasonal temp \$40,000 / 1,850 hours / avg. hourly rate (6.00)+ 3 full-time staff = 6.6 FTEs

Number of seasonal employees supervised = 12

Program Name: Lincoln Center

Service Level: Provide positive, drug-free environment where citizens and visitors can enjoy programming for a reasonable fee. Provide clean, safe, attractive facilities for an assortment of activities to include, but not limited to, youth athletics, educational programming, cultural events, and meeting rental space.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percentage satisfied on customer survey.	90%	90%	95%	95%
Efficiency				
- Cost per participant (Exp. vs Participation)	\$3.68	\$4.60	\$4.63	\$4.63
- Percentage of expenditures covered by revenues.	***N/A	6.90%	13.90%	13.90%
- Staff to youth ratio.	***N/A	9.7:01	1 to 10	1 to 10
Output				
- Revenue.	\$18,727	\$22,899	\$18,000	\$18,000
- No. of days open.	354	358	357	357
- No. of athletic events.	90	90	60	60
- No. of cultural exchanges.	43	71	48	48
- No. of educational programs.	20	16	24	24
- No. of memberships sold	N/A	514	500	500
- No. of participants.	68,919	72,794	65,000	65,000

FTE=Seasonal temp \$50,281 / 1,850 hours / avg. hourly rate (6.50)+3 full-time staff = 7.18 FTE's
 Number of seasonal employees supervised = 18

Program Name: Recreation Youth

Service Level: Utilizing city-owned and operated teen centers, park facilities and resources, as well as school and privately owned facilities and resources, to provide and make easily accessible programs and activities for College Station's youth population that will create positive mental, physical and social youth development.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percentage satisfied on customer survey.	83%	86%	99%	99%
Efficiency				
- No. of Teen Center members.	149	176	180	200
- No. of participants served through leisure/rec. activities.	11,083	11,615	15,250	15,250
- No. of participants served through educational activities.	1,382	1,831	2,250	2,250
- Staff to youth ratio.	***N/A	0.05	1 to 15	1 to 15
Output				
- No. of leisure/rec. activities provided.	349	148	340	340
- No. of educational programs provided.	142	65	185	185
- Revenue generated through fees to participants.	\$6,827.64	\$34,200.00	\$10,000	\$10,000
- No. of participants.	N/A***	13446	\$17,500	\$17,500
- No. of memberships sold.	N/A***	169	\$180	\$180
- No. of days Teen Center open.	296	279	280	280

PARKS AND RECREATION

OPERATIONS

Description & Budget Explanation:

The Operations Division is responsible for grounds maintenance, facilities repairs and replacements, and program support.

	FY 02	FY03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$1,757,165	\$1,849,576	\$1,949,395	\$2,135,759
Position Summary	35	35	35	36

Program Name: Parks Operations

Service Level: Provide clean, safe and well-maintained leisure facilities and provide support for recreation programs and special events.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied or very satisfied on annual citizens' survey.	89%	86%	N/A	N/A
- Percent of overall park maintenance standards met.	81.0%	85.0%	90.0%	90.0%
Efficiency				
- No. of acres per full-time employee.	16.9	15.7	15.3	15.3
- Cost per regularly maintained acre.	\$3,720	\$3,915	\$4,107	\$4,117
Output				
- No. of acres regularly maintained.	472.4	472.4	474.7	490
- No. of pavilions regularly maintained.	5	5	5	6
- No. of play courts regularly maintained.	32.5	32.5	33.5	34.5
- No. of athletic fields regularly maintained.	39	39	39	39
- No. of park lights regularly maintained.	951	962	964	976
- No. of parks mowed and trimmed.	32	32	33	34
- No. of play units inspected and maintained.	40	40	43	45
- No. of special event ceremonies supported.	N/A	41	95	95

PARKS AND RECREATION

FORESTRY

Description & Budget Explanation:

The Forestry Division is responsible for the maintenance of the Wolf Pen Creek Amphitheater, the College Station Cemetery, and the maintenance of municipal trees and landscaped areas.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$835,686	\$870,364	\$1,047,845	\$1,092,269
Position Summary	14.5	14.5	14	14

Program Name: Wolf Pen Creek

Service Level: Provide safe, well maintained special use facility.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on annual citizen survey.	92.8%	93%	93%	95%
Efficiency				
- Cost per acre (annually).	\$3,297	\$2,756	\$3,353	\$3,685
Output				
- No. of sq. ft. of turf area maintained.	496,000	496,000	430,000	430,000
- No. of sq. ft. of landscaped bed areas maintained.	20,000	20,000	20,000	20,000
- No. of acres on special-use facility park.	21	21	21	21

Program Name: Cemetery

Service Level: Provide grounds maintenance and customer service for municipal cemetery.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on annual citizen survey.	98.2%	95%	95%	95%
Efficiency				
- Dollar cost per acre.	\$7,437	\$6,912	\$7,423	\$7,755
Output				
- Number of spaces (standard size only) sold per year.	154	200	170	170
- Revenue generated from space sales (all types) ¹	\$93,200	\$120,700	\$120,000	\$102,000
- Number of burials per year.	97	93	88	88
- Acres of cemetery care.	18.5	18.5	18.5	18.5

¹ All funds go to the Cemetery Endowment Fund

Program Name: Forestry

Service Level: Provide landscape and grounds maintenance operations for municipal buildings and park sites, and provide support for special events, programs, and activities.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfied on annual citizen survey.	93%	93%	93%	95%
- Percentage of potential annual irrigation system checks completed. ²	N/A	55%	50%	60%
Output				
- No. of labor-hours on municipal tree care	1,835	3,006	3000	3,000
- No. of labor-hours on horticultural maintenance.	3,166	3,999	3,000	3,000
- No. of labor-hours on irrigation system checks, repairs, and improvements.	2,560	2,147	3,000	3,000
- No. of irrigation system checks completed. ²	287	401	220	360
- No. of labor-hours on special events.	3,244	3,384	3,500	3,500
- No. of landscape sites maintained through private contracts. ³	12	14	22	28
- No. of municipal trees planted.	N/A	258	100	100
- Make application for Tree City, USA designation.	N/A	complete	complete	will apply

² The Forestry Activity Center goal is to complete 60% of the monthly irrigation system checks for 50 systems. This would be 360 checks out of a potential 600 annual checks. These 50 systems are the ones the Activity Center has direct responsibility for. There are an additional 39 systems under landscape maintenance contracts that the Activity Center may have to respond to from time to time. The contracted sites are checked monthly.

³ Anticipated additions for FY 05 are Fire 5; Rock Prairie medians (east of bypass); Tarrow medians; Greens Prairie medians (east of bypass); Highland/Winding median; Rock Prairie medians (Edelweiss area);

OFFICE OF TECHNOLOGY AND INFORMATION SERVICES
LIBRARY SERVICES

Description & Budget Explanation:

The Library is responsible for library services in Brazos County.

	FY 02	FY 03	FY 03	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$734,082	\$721,351	\$704,607	\$763,346
Position Summary	0	0	0	0

*The Library is operated through a contract with the City of Bryan, all Library staff are employed by the City of Bryan.

Program Name: Library Services

Service Level: Provide a helpful, friendly, customer oriented library service to Brazos County residents.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent satisfaction level of high or very high on citizen survey.	87.9%	87.0%	85.0%	85%
- Collection Turnover Rate.	5.33	5.07	5.2	5.2
Efficiency				
- Collection per staff.	3,575	4,622	4,666	4,800
- Library cost per capita	\$11.54	\$10.07	\$9.51	\$10.60
- Circulation per capita.	4.18	4.69	5.14	5.21
Output				
- Circulation.	338,388	351,402	370,000	375,000
- Collection size.	63,453	69,324	70,000	72,000
- Reference transactions.	10,800	9,324	9,000	9,000
- Number of Library visitors.	108,860	106,981	110,000	112,000

CULTURAL ARTS
ARTS COUNCIL OF BRAZOS VALLEY

Description & Budget Explanation:

The Arts Council of Brazos Valley conducts a continuing program of development, introduction, presentation, encouragement, and promotion of the arts in College Station by increasing the availability, performance, execution and exhibition of all major art forms

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
College Station Budget Summary	\$260,400	\$260,400	\$300,000	\$340,000

Program Name: Annual Grant, Mini Grant and Scholarship Programs

Service Level: To provide funding for arts related activities or non-profit organizations and individuals.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- No. of organizations completing Grant evaluations.	25	25	27	30
- No. of people served by Arts Council of Brazos Valley.	147,000	147,000	147,000	147,000
- Increase in the number of scholarship requests.	100%	100%	100%	100%
- Percent increase in funding.	20%	20%	20%	20%
- Increase in C. Monroe scholarship.	\$1,000	\$1,000	\$1,000	\$1,000
- College Fine Arts scholarships	\$2,500	\$2,500	\$2,500	\$2,500
Efficiency				
- Percent of requests funded by Annual Grant Program.	95%	95%	95%	98%
- Amount of funds provided by Mini Grant Program.	\$3,725	\$3,725	\$11,500	\$11,500
- Percent of requests funded by College Fine Arts Scholarship.	100%	100%	100%	100%
Output				
- No. of Carolyn Munroe Scholarships.	1	1	1	1
- No. of College Fine Arts scholarships	4	4	4	4
- No. of organizations receiving Annual Grants.	23	23	23	25
- Amount in Annual Grants.	\$105,000	\$105,000	\$127,300	\$130,000
- No. of Mini Grants approved.	5	5	7	7

Program Name: Programs (Texas Gallery and Art classes)

Service Level: To provide educational, entertainment and exhibition programs and services in the visual and performing arts to the community

Performance Measures:	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Effectiveness				
- Annual percentage increase in values	20%	20%	20%	20%
- No. of areas of service, procedures and quality rated HIGH.	N/A	N/A	N/A	N/A
Efficiency				
- Avg. sales per artist	\$477	\$477	\$826	\$900
- No. of visitors per day.	45	45	50	50
Output				
- No. of Gallery visitors.	7,000	7,000	11,250	11,250
- Amount in Texas Gallery sales.	\$85,000	\$85,000	\$20,000	\$20,000

Program Name: Administrative and Information Services

Service Level: To provide information, administrative support, coordination and assistance to groups, organizations and individuals.

Performance Measures:	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Effectiveness				
- Annual percent increase of information requests.	N/A	N/A	N/A	N/A
- Monthly circulation of artiFACTS.	\$16,500	\$16,500	\$17,000	\$17,000
Efficiency				
- No. of daily phone calls requesting information about programs and services	100	100	150	150
- No. of artiFACTS newsletters	198,000	198,000	200,000	200,000
- Cost per newsletter.	\$0.04	\$0.04	\$0.04	\$0.04
- Amount of staff time needed to complete calendar.	8 hrs/wk	8 hrs/wk	8 hrs/wk	8 hrs/wk
- No. of activities on monthly calendar.	50	50	55	60
- No. of local and area media carriers receiving calendars.	60	60	60	60
- No. of Art Spots aired daily on KAMU-FM reaching approximately 25,000 per airing.	5	5	5	5
Output				
- No. of telephone requests for information	20,000	20,000	22,000	22,000
- No. of newsletters.	12	12	12	12
- No. of newsletters in circulation.	16,500	16,500	16,500	16,500
- No. of artFAX sent to hotels and motels.	50	50	50	50
- No. of hotels and motels.	23	23	27	27
- No. of calendars.	12	12	12	12
- No. of activities promoted on calendars	600	600	660	720
- No. of Art Spots recorded.	275	275	275	275
- No. of group promotional spots	28	28	28	28
- No. of tickets sold.	8,000	8,000	9,000	9,000
- No. of organizations represented.	20	20	37	37

PLANNING AND DEVELOPMENT

PLANNING AND DEVELOPMENT

\$2,127,072

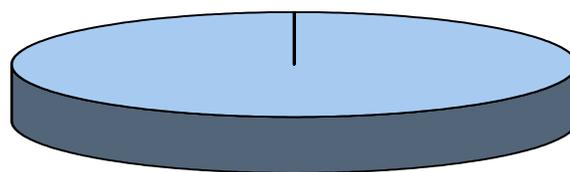
We will promote a well-planned community.

Strategic Plan Summary:

The strategic plan addresses the planning and development vision statement through the following strategies:

- We will guide the development process through the use of progressive building and development codes/standards.
- We will support regional transportation planning.
- We will provide for a well planned community.

APPROPRIATIONS – PLANNING AND DEVELOPMENT



Development
Services
100%

Development Services **\$2,127,072**

The Development Services Department provides oversight for new development in the City. Development Services works to ensure that there is compliance with zoning, subdivision, drainage and other ordinances. This ensures the community develops in a manner consistent with the policies established by the City Council. The development process includes planning and construction functions as well as development coordination activities. Also involved in the development process are other areas such the Fire Department and the Public Utilities Department. The Engineering Division under Development Services Department has been moved to the Public Works Department. In FY 05, all of the cities engineering services will be consolidated and become a single division in public works.

funds for an annexation study in the amount of \$60,000, which will assist with the development of annexation strategies. The second approved SLA, for the purchase of software, will establish a website for the department. The approved amount for this SLA is for \$15,710. The third approved SLA, for \$17,440, will fund a half-time intern in transportation planning. The fourth approved SLA, for \$25,721, will fund the upgrade of an existing part-time position to a full-time employee. This position is a Graphics/Technology Planner.

Strategic Plan 2004-2005

As part of the Strategic Plan for 2004-2005, Development Services is reviewing and developing a number of policies to address code requirements, neighborhoods services and small area planning.

Strategic Plan 2004-2005

The City continues to guide growth through planned annexation. In the FY 05 Approved Budget, \$60,000 is dedicated for an annexation study that will assist in development annexation strategies.

The following pages in this section detail the service levels and performance measures for the operating divisions in the Planning and Development Vision Statement. Also included are the budget and position summaries for each of the divisions.

Development Services has four approved service level adjustments (SLAs) for FY 05 in the amount of \$118,871. The first approved SLA requests

DEVELOPMENT SERVICES
CUSTOMER SERVICE

Description & Budget Explanation:

The Development Services Administration function is responsible for providing administrative support to the planning, engineering, building, and development coordination. Development Management and Review is also included within this division which is responsible for processing, reviewing and coordinating all new public and private development within the City. Also, many of the implementation plans within the City Council's strategic plan are managed by Development Services.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$740,536	\$752,426	\$755,888	\$932,216
Position Summary	12	11	13	13.5

Program Name: Administration

Service Level: Project development/implementation/management associated with the Council strategic issues; and management of department function.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of City Council implementation plan completed within scheduled milestones.	95%	100%	90%	95%
- Percent of Council, Boards & Commission agenda items completed within specified deadlines.	95%	100%	90%	95%
Output				
- Implementation plans led by department.	11	9*	9	9
- Council, Board & Commission items.	311	297	285	300

* Includes implementation plans with substantial involvement by Development Services

Program Name: Development Management & Review

Service Level: Provide thorough and efficient review of zoning, development proposals, and project review. This includes support services to the department as well as the Planning and Zoning Commission, Zoning Board of Adjustment, and other related committees.

Performance Measures:	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Effectiveness				
- Percent of development plans reviewed within 5 working days.	96%	94%	90%	90%
- Percent of staff participating in professional training.	90%	90%	90%	90%
- Percent of staff reports/cover sheets completed on time.	96%	99%	90%	90%
- Percent of pre-development meetings held within 10 working days of request.	90%	100%	90%	90%
Efficiency				
- Development cases processed per Staff Planner.	86	79	85	80
- Pre-development meetings conducted per Staff Planner.	51	45	50	50
- Staff reports/cover sheets prepared per Staff Planner.	42	42	50	50
Output				
- Development cases processed per year.	257	237	325	300
- Staff reports/cover sheets prepared annually.	126	126	150	125
- Pre-development meetings held.	136	133	145	140
- Board, Commission, and other committee meetings held.	53	54	70	65

Service Level: Process all permits and inspection requests in a timely manner.

Performance Measures:	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Effectiveness				
- Percent of permits/development applications input within 1 hour.	85%	89%	95%	90%
- Percent of inspections input within 1 hour.	85%	92%	95%	90%
Efficiency				
- Permits processed per Cust. Serv. Rep.	2449	2063	2150	2000
- Inspections processed per Cust. Serv. Rep.	5303	4748	4500	4500
Output				
- Development related fee revenues.	\$1.8 mil	\$2.1 mil	\$1.9mil	\$2 mil
- Permits processed.	6,728	6,604	6,450	6,500
- <i>Inspections processed.</i>	14,671	13,364	13,500	13,500

DEVELOPMENT SERVICES

BUILDING INSPECTION

Description & Budget Explanation:

The Building Inspection function is responsible for the building review and permitting process. Building permits are issued and buildings are inspected as construction occurs to ensure buildings are constructed to city code. The Building Division is also responsible for enforcing the property maintenance code.

	FY02	FY03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$406,829	\$413,096	\$456,486	\$504,153
Position Summary	7	7	8	8

Program Name: Building Division

Service Level: Perform thorough and efficient building plan review, inspection services and permit administration. Perform efficient administration of property maintenance code.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of commercial plans reviewed within 5 days.	65%	40%	70%	80%
- Percent of building inspected within one half day hours of request.	92%	99%	98%	95%
Efficiency				
- Percent of single family permits reviewed within 5days	97%	96%	99%	100%
- % of single family permits reviewed within 24 hrs.	85%	30%	93%	90%
- No. of inspections per day per inspector.	15	14	15	15
Output				
- Multi-family and commercial plans reviewed.	N/A	152	190	180
- Annual inspections performed.	N/A	13,357	14,000	14,500
- No. of building inspections per inspector.	N/A	3339	3500	3625
- No. of substandard structures processed.	N/A	5	4	5

**DEVELOPMENT SERVICES
PLANNING - COMPREHENSIVE PLAN**

Description & Budget Explanation:

The Long-Range and Neighborhood Planning function is responsible for maintaining, monitoring and implementing the City's comprehensive plan. This is done in part by reviewing zoning, platting and other development cases to ensure that development occurs in accordance with existing plans and policies. It is also done through the preparation of small area, neighborhood and special interest plans and by participating in regional transportation planning through the Metropolitan Planning Organization (MPO). The Division also reaches out to the community through the Neighborhood Services Program and through educational outreach efforts on the part of staff.

	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Budget Summary	\$436,566	\$432,877	\$465,020	\$578,161
Position Summary	6.5	6	5.5	6

Program Name: Pro-Active Long Range Planning

Service Level: Develop and administer a pro-active comprehensive planning program that includes participation in regional, city-wide, and small area planning.

Performance Measures:	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Effectiveness				
- Percent of plans / studies / updates completed within budget.	60%	100%	100%	100%
- Percent of staff involved in educational outreach.	76%	100%	100%	100%
- Percent of staff involved in project support.	100%	100%	100%	100%
Efficiency				
- Plans / studies / updates completed per staff member budgeted.	0.9	1.7	1.5	1.6
- Educational Outreach contacts per staff member budgeted.	1.9	2.7	2.2	2.4
- No. of projects supported per staff member budgeted	2.4	5.3	1.8	2.4
Output				
- No. of plans / studies / updates**	6	10	8***	8****
- Educational Outreach.	22	16	12	12
- Internal & External Project Support.	16	32	10	12
Input				
- No. of Staff.	8.5	6	4.25*	5**
- Professional training seminars attended.	14	8	4	6

* 4.25 - Jane, Ken, Trey, Nanette and 10 hours per week of a 1/2 time GIS tech.

** 5 - Jane, Ken, Trey, Lindsay, Nanette

*** Anticipated Projects: 3rd Transportation Summit, Revise/Simplify Land Use Plan, East side T-fare Update, Annexation(?), Land Use Map Update Automation, Comp Plan amendments thru development, Bike Plan education implementation, Land Use Policy Discussion, Greenways Plan Update Support, Community Indicators Anticipated

**DEVELOPMENT SERVICES
PLANNING - NEIGHBORHOOD**

Description & Budget Explanation:

The Neighborhood Services Program is designed to foster communication between the City and residents for the purpose of promoting exceptional quality of life, sound development, and thriving neighborhoods. In support of this purpose staff provides professional leadership in maintaining and expanding the Neighborhood Partnership Program, Historic Preservation programs, and participating in the plans, programs, and projects of Development Services' other City Comprehensive Planning, departments, community groups, local agencies, and neighborhoods as they relate to community outreach, education, and service.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$137,579	\$94,749	\$96,966	\$94,770
Position Summary	3	1.5	2	2

Program Name: Neighborhood Services

Service Level: Develop and administer a neighborhood services program that includes association support, Historic Preservation Committee support, planning, hosting and participating in community and city events.

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent staff participating in outreach.	90%	100%	100%	100%
- Percent of community events completed in budget year.	100%	100%	100%	100%
- Percent of staff participating in n.hood support.	100%	100%	100%	100%
Efficiency				
- Outreach per staff member.	N/A	12	12.5	17.5
- Events per staff member.	N/A	9.3	12	12
- Supported Associations per staff member.	N/A	8.6	16	18
Output				
- Association Outreach.	N/A	18	25	35
- Community Events.	N/A	14	24	24
- Registered Associations	N/A	13	32	36
Input				
- No. of Staff.	NA	1.5	1.5	***2
- Professional training seminars attended.	NA	4	5	5

*\$17,370 - Historic Preservation Cost Center is not included in above figure

**does not include 1/2 time intern who supports development review

*** Staff Planner plus full time intern position

ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT

\$3,324,284

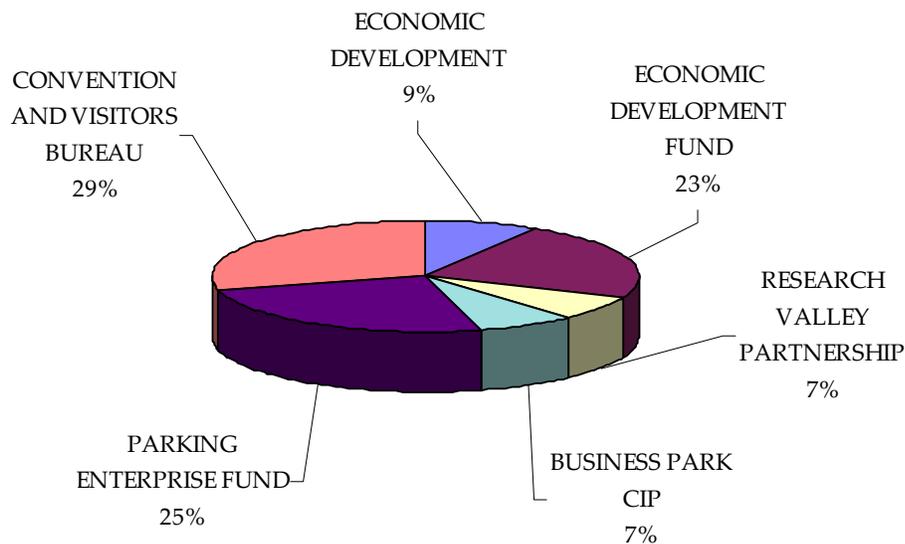
We will promote a strong and diverse economic environment.

Strategic Plan Summary:

The strategic plan addresses the economic development vision statement through the following strategies:

- We will promote the development of strategic areas.
- We will continue to strengthen and diversify the tax and job base.
- We will promote tourism.
- We will promote revitalization and redevelopment.

APPROPRIATIONS – ECONOMIC DEVELOPMENT



Economic Development \$285,202

The Economic Development Department is responsible for fostering economic development activities in the City of College Station. The Economic Development FY 05 approved operating budget is \$276,237. The approved budget includes one SLA for \$40,108. The approved SLA would provide salary and benefits for a full time employee to serve as an Economic Development Specialist.

retention. These funds will be available to provide economic development incentives to encourage targeted economic activities in College Station.

Economic Development Fund \$750,000

The Economic Development Fund is used to provide City resources for business attraction and

Research Valley Partnership \$243,287

The Research Valley Partnership (RVP) is a joint agency funded by the Cities of Bryan, College Station, and Brazos County. The RVP promotes the Brazos County region to economic development prospects.

Business Park CIP **\$249,200**

This fund includes \$220,000 for Phase I of the Spring Creek Corporate Campus.

Parking Enterprise Fund **\$836,595**

The Parking Enterprise Fund accounts for the Parking operations of the City. This includes the parking lot, the parking garage, and the on street parking. The approved budget for FY 05 includes one SLA in the amount of \$50,000 for an annual maintenance agreement. The approved budget also includes \$150,000 for a water feature at the College Main Parking Garage.

Convention and Visitors Bureau **\$960,000**

The approved budget for the Bryan College Station Convention and Visitors Bureau is \$960,000. This is an increase from the current year budget of \$915,200. This budget request includes funds for ongoing operations and maintenance of the Convention and Visitors Bureau. The additional resources will be dedicated to research to provide information to allow the bureau to continue developing the visitor industry.

The following pages in this section detail the service levels and performance measures for the operating divisions in the Economic Development Vision Statement. Also included are the budget and position summaries for each of the divisions.

GENERAL GOVERNMENT
ECONOMIC DEVELOPMENT

Description & Budget Explanation:

The Economic Development Division is responsible for coordinating the efforts to promote economic development and redevelopment activities in College Station. Economic development has been one of the key City Council issues in recent years.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$209,467	\$304,347	\$273,181	\$285,202
Position Summary	2.5	2	2.5	3

Program Name: Economic Development- Retention, Attraction and Redevelopment

Service Level: Provide for economic development efforts to retain and attract businesses in and to College Station

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Percent of active City Council Strategic Issue objectives and milestones met within action plan time frames	90%	94%	90%	90%
Efficiency				
- Percent of information packets sent within 48 hours of request	95%	97%	95%	95%
- Percent of annual Economic Development Agreements with a payback of less than seven years	N/A	100%	75%	75%
Output				
- No. of jobs created or retained through City economic development efforts (tourism/retail/com/special dev only)	100	245	100	100
- Net increase in capital investment (from new tourism/retail/ com/special dev only)	\$60,000,000	\$10,800,000	\$10,000,000	\$10,000,000
- Net increase in future sales, hotel/motel tax, property tax revenues (tourism/com/ special dev only)	\$400,000 H/M tax; \$257,580 property tax	\$290,000 N/A \$62,000 property tax	\$112,500 \$46,530	\$50,000
- No. of economic development prospects (all categories)	15	29	15	15
- No. of economic development projects secured (all categories)	2	2	3	1
- No. of commercial and retail packets sent to prospects	40	135	50	40

Service Level: Provide for economic revitalization and redevelopment in targeted areas within College Station

Performance Measures	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Effectiveness				
- Percent of City Council Strategic Issue objectives and milestones met within action plan time frames	90%	100%	90%	90%
Output				
- No. of Projects/Activities	N/A	5	6	6
- No. of Packets sent out	N/A	19	19	4
- No. of eco. redevelopment prospects	3	11	11	6

Service Level: Manage and coordinate development of CIP Projects.

Performance Measures	FY 02 Actual	FY 03 Actual	FY 04 Estimate	FY 05 Approved
Effectiveness				
- Percentage of projects completed within Budget Specifications and allotted time	N/A	100%	75%	75%
Output				
- No. of capital projects managed	N/A	4	2	2

**EMPLOYMENT/PROSPERITY
CONVENTION AND VISITORS BUREAU**

Description & Budget Explanation:

The Bryan-College Station Convention and Visitor Bureau offers informational services, tour coordination, and assistance with transportation and meeting planning to visitors and convention attendees. The Convention and Visitor Bureau is funded through the Hotel/Motel Fund.

	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Budget Summary	\$668,000	\$868,000	\$915,200	\$960,000

Program Name: Convention and Visitors Bureau

Service Level: Provide an on-going tourism, marketing, sales and service effort to attract a maximum number of conventions, conferences and meetings that will use hotel rooms in our community; and provide quality services for conventions to generate repeat business and good referrals for new business.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Amount of hotel occupancy tax collections	N/A	N/A	N/A	N/A
- Amount of direct expenditures from convention delegates	\$28,831,288	\$15,639,731	\$15,931,025	\$16,197,500
Efficiency				
- Avg. daily hotel room rates	N/A	N/A	N/A	N/A
- Avg. hotel occupancy rate	N/A	N/A	N/A	N/A
Output				
- No. of bureau initiated convention room nights booked for the future	64,756	41,841	46,570	47,000
- No. of delegates-conventions hosted	110,359	59,865	60,980	62,000
- No. of sales appointments by bureau staff	17,070	6,579	2,400	2,500
- No. of site inspections conducted by staff	55	55	55	57
- No. of group services provided for	193	144	135	145
- No. of room nights stayed by above groups	53,234	18,876	65,030	68,000
- No. of delegates	50,392	28,780	60,980	62,000
- No. of convention bids	62	38	169	172
- No. of conventions booked	203	153	160	170
- No. of convention articles	68	27	N/A*	N/A*

*This measure is currently under consideration as to whether it is an accurate measure of performance.

Service Level: Provide an on-going tourism, marketing, sales and service program to bring the maximum number of overnight visitors to our community.

Performance Measures	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Amount of direct tour and travel expenditure:	\$2,461,900	\$1,338,023	\$970,000	\$995,000
- Monetary value of articles published	\$96,550	\$20,275	N/A	N/A
Output				
- No. of group tours hosted	317	125	110	122
- No. of tour and travel group room nights	413	217	295	310
- No. of articles published from hosted media	10	10	N/A	N/A
- No. of familiarization tours hosted	6	8	13	8
- No. of tourism inquiries as a result of trackable advertising	9,818	8,618	15,000	16,200
- No. of tourism inquiries as a result of non-trackable advertising	38,954	32,764	40,000	42,100

Program Name: Sporting Events Coordination

Service Level: Promote the interest, participation and acquisition of sporting events in College Station/Bryan

Performance Measures:	FY 02	FY 03	FY 04	FY 05
	Actual	Actual	Estimate	Approved
Effectiveness				
- Annual percentage increase of sports events hosted/serviced.	0%	N/A	N/A	N/A
- Annual percentage increase in number of participants.	5%	N/A	N/A	N/A
- Annual percentage increase in number of room nights generated.	36%	N/A	N/A	N/A
- Annual percentage increase in memberships	11%	N/A	N/A	N/A
- Annual percentage of return events.	36%	N/A	N/A	N/A
Efficiency				
- Average no. of days per sport event.	3.72	2.78	2.5	2.5
- No. of requests for assistance.	60	32	50	50
- Average no. of rooms per night per event.	570.4	585	400	175
- Average no. of participants per event.	452.16	649	600	550
Output				
- No. of sport events hosted/serviced.	50	32	50	55
- No. of room nights generated from Sport events hosted serviced.	22,308	18,706	18,500	20,000
- Community education workshops/seminars.	5	4	4	4
- No. or events posted to sports calendar/Community Calendar.	100	75	50	55
- No. of different sports serviced.	15	15	15	18
- No. of memberships.	71	65	N/A*	N/A

*The Sports Authority Board made the decision this year to no longer have memberships.

GOVERNMENTAL FUNDS

GENERAL FUND

The General Fund is used to account for all activities typically considered governmental functions of the City. These include Public Safety, Public Works, Parks and Recreation, and Development Services. Also included are the primary support services for these areas such as Fiscal Services and the Office of Technology and Information Services. Also included in the General Fund are administrative services in the General Government Department.

The General Fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

The General Fund is influenced by current policies and approved policy changes. The policies include inter-fund equity; maintaining a balance between revenues and expenditures; and maintaining the level of service currently provided as the city experiences residential and commercial growth.

The approved FY 05 General Fund revenues are \$38,818,659. This is a 10.05% increase over the FY 04 Budget of \$35,217,401. This increase is due to normal growth and inflationary factors and is distributed among the major revenue categories. The revenue estimates include increases in fines, and grant revenues related to approved service level adjustments.

Revenue projections are conservative estimates relative to historical trends and consider economic variables that affect the City's revenue stream. A table in Appendix D provides historical data on major revenue categories. Major revenue estimates and assumptions are explained below.

1. Property Taxes in FY 05 are projected to be \$6,416,633 or 10.41% above the FY 04 year-end revenue estimate of \$5,851,746. This increase is due to new property values on the tax roll, and increases in the value of existing property.

The operation and maintenance portion of the tax rate is approved to be \$0.1942 per \$100 assessed valuation. This is the same as the FY 04 operations and maintenance tax rate.

2. Sales Tax is projected to be \$15,189,000 in FY 05, or 8.1% above the FY 04 revised budget estimate. This is approximately 2.9% above the year end estimate of \$14,747,000. Estimated revenue is based on analysis of historical revenues, expected future retail sales and employment and personal income. Sales tax makes up approximately 40% of overall General Fund revenues.
3. Mixed Drink and Franchise Taxes are projected to be \$2,128,200 or 11.1% above the FY 04 budget. Franchise taxes include phone, cable, and natural gas.
4. Permit Revenue for FY 05 is projected to increase by 17.2% over the FY 04 original budget estimate. Building continues to be strong in College Station, and the permit revenues continue to reflect this. In FY 05 permit revenues are projected to be lower than the FY 04 year end estimate.
5. Intergovernmental Revenues are projected to be higher than in FY 04. This is due to the City receiving several grants including Homeland Security grants, a Step Grant for Moving Violations, and a Decision Making for First Time Offenders grant. The City of College Station continues to apply for grants as opportunities arise.
6. Parks and Recreation revenues are projected to increase by 4.3% in FY 05 over the FY 04 revised budget. Parks revenues come primarily from service charges for various park and recreation activities. Part of the increase can be attributed to the approved addition of a second season of youth volleyball. The parks and recreation fees will be reviewed as part of the FY 05 budget process.
7. Other Service Charges include miscellaneous charges and fees from various departments within the general fund, primarily Development Services, Police, Fire and Municipal Court. These revenues are projected to be 7.2% above the FY 04 original budget estimate.

Development fees are also going to be reviewed as part of the FY 05 budget process.

8. Fines, Forfeits, and Penalties are principally ticket and court fines from the Municipal Court. These fines are generated primarily through traffic citations. Fines, forfeits, and penalties are projected to increase by approximately 24% in FY 05 over the original FY 04 estimate. This is due in part to growth, but primarily due to the intent to increase revenues by collecting more of the fines that are assessed. This is approved to be done by adding an additional Warrant Officer.
9. Miscellaneous Revenues include such items as miscellaneous rents and royalties, miscellaneous donations, collection service fees, sale of abandoned property, sale of fixed assets, etc. The FY 05 total is \$487,600, or 13.9% higher than the original FY 04 budget estimate. This increase is due primarily to moving the rent revenues for the George Bush Drive Conference Center to the General Fund from the Hotel/Motel Fund.
10. Return on Investment (ROI) transfers from the enterprise funds are approved to be \$7,060,800 for FY 05. This is a 6.3% increase above the FY 04 budget estimate.
11. Investment earnings are projected to be \$244,800, or 2.8% below the original FY 04 budget estimate. Lower interest rates are the primary reason for this revenue estimate.

Net Expenditures for FY 05 are approved to be \$40,523,246, or 5.8% above the FY 04 revised budget. This increase is due to the approved service level adjustments that will allow the City to continue to provide core City services. A net total of approximately \$2.9 million in approved service level adjustments are included in the General Fund portion of the approved budget.

These service level adjustments are discussed in detail in the executive summary and departmental summaries.

A total of 579.25 positions are included in the approved General Fund budget. This is an increase of 16.5 positions. The additional positions approved include:

- **3 Police Officers**
- **1 Police Assistant**

- **2 Communications Operators in Public Safety Dispatch**
- **1 Code Enforcement Supervisor**
- **1 Assistant City Engineer**
- **1 Engineering Technician**
- **0.5 additional Graphics/Technology Planner**
- **0.5 Planning Intern - Bike Plan**
- **1 Parks Groundsworker**
- **1 Drainage Inspector**
- **1 Warrant Officer**
- **1 Assistant Land Agent**
- **1 Economic Development Specialist**
- **1 Employee Development Specialist**
- **0.5 Budget Analyst**

A total of \$627,470 is included in the approved budget for capital related projects. This includes \$200,000 to overlay streets in newly annexed areas.

There is \$227,470 budgeted for the Fire Station #5 project. \$150,000 is also budgeted for gateway improvements. It is anticipated that these funds will be used as a match for the TxDOT grant program for gateways. There is also \$50,000 budgeted for pedestrian improvements along FM 2818.

The approved budget also includes \$150,000 for public art projects next year. \$66,000 is included to begin setting aside funds for future public art in the City Center project.

The approved General Fund Budget also includes funding for several outside agencies. The Brazos County Health District will receive \$10,000.

The following agencies received funding in FY 05:

- The Children's Museum of the Brazos Valley \$30,000
- Retired Senior Volunteer Program \$5,000
- African American National Heritage Society \$17,000
- Brazos Valley Veteran's Memorial \$50,000
- Dispute Resolution Center \$10,000
- George Bush Presidential Library \$42,767
- Alzheimer's Association \$18,177
- CARPOOL \$10,000
- Easterwood Airport \$16,700

**CITY OF COLLEGE STATION
GENERAL FUND
FUND SUMMARY**

	FY 03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 04 TO FY 05
BEGINNING BALANCE	\$ 8,742,078	\$ 9,796,221	\$ 9,796,221	\$ 8,707,724	\$ 8,707,724	
REVENUES:						
AD VALOREM TAX	\$ 5,277,643	\$ 5,811,746	\$ 5,851,746	\$ 6,416,633	\$ 6,416,633	10.41%
SALES TAX	13,782,065	14,045,000	14,747,000	15,189,000	15,189,000	8.15%
MIXED DRINK AND FRANCHISE	1,935,797	1,914,500	2,212,868	2,093,200	2,128,200	11.16%
LICENSES AND PERMITS	1,012,958	885,200	1,091,250	1,038,000	1,038,000	17.26%
INTERGOVERNMENTAL	486,508	301,115	238,615	190,000	497,649	65.27%
PARKS AND RECREATION	734,921	663,615	667,100	687,100	692,275	4.32%
OTHER CHARGES FOR SERVICES	1,438,059	1,405,700	1,457,715	1,507,800	1,507,800	7.26%
FINES, FORFEITS, AND PENALTIES	2,658,014	2,870,130	3,238,050	3,335,300	3,555,902	23.89%
INVESTMENT EARNINGS	272,461	251,900	237,620	244,800	244,800	(2.82%)
MISCELLANEOUS	305,905	428,100	475,737	487,600	487,600	13.90%
RETURN ON INVESTMENT	6,490,200	6,640,395	6,640,395	7,060,800	7,060,800	6.33%
TOTAL REVENUES	<u>\$ 34,394,531</u>	<u>\$ 35,217,401</u>	<u>\$ 36,858,096</u>	<u>\$ 38,250,233</u>	<u>\$ 38,818,659</u>	10.23%
TOTAL FUNDS AVAILABLE	<u>\$ 43,136,609</u>	<u>\$ 45,013,622</u>	<u>\$ 46,654,317</u>	<u>\$ 46,957,957</u>	<u>\$ 47,526,383</u>	5.58%
EXPENDITURES:						
POLICE	\$ 9,170,558	\$ 9,305,825	\$ 9,371,162	\$ 9,527,706	\$ 10,586,425	13.76%
FIRE	6,984,459	7,555,948	7,509,066	7,381,412	8,151,385	7.88%
PUBLIC WORKS	5,484,788	5,968,960	5,918,430	6,238,987	6,875,392	15.19%
PARKS AND RECREATION	6,291,146	6,495,796	6,570,964	6,504,224	6,897,193	6.18%
LIBRARY	721,351	756,518	704,607	763,346	763,346	0.90%
DEVELOPMENT SERVICES	1,933,489	2,171,672	1,950,904	1,937,526	2,127,072	(2.05%)
OFFICE OF TECH. & INFO. SYS.	2,400,109	2,848,494	2,603,922	2,532,923	2,762,958	(3.00%)
FISCAL SERVICES	2,283,431	2,613,633	2,533,703	2,945,650	3,190,708	22.08%
GEN GOVT/ECON DEV/COMM DEV	3,469,873	4,000,719	3,883,957	3,476,307	3,907,052	(2.34%)
TOTAL OPERATING EXPEND.	<u>\$ 38,739,204</u>	<u>\$ 41,717,565</u>	<u>\$ 41,046,715</u>	<u>\$ 41,308,081</u>	<u>\$ 45,261,531</u>	8.50%
GENERAL/ADMIN. TRANSFER	(6,076,727)	(5,784,593)	(5,534,593)	(5,816,632)	(6,199,657)	7.18%
PUBLIC AGENCY FUNDING	192,498	517,265	517,265	114,000	313,644	(39.36%)
OTHER	154,888	45,500	90,894	45,500	45,500	0.00%
SPECIAL PROJECTS	350,000	195,000	195,000	0	216,000	10.77%
DEBT AVOIDANCE	0	1,463,000	1,483,000	0	627,470	(57.11%)
CONTINGENCY	0	148,312	148,312	235,000	288,758	94.70%
TOTAL NON OPERATING EXPEND.	<u>\$ 697,386</u>	<u>\$ 2,369,077</u>	<u>\$ 2,434,471</u>	<u>\$ 394,500</u>	<u>\$ 1,491,372</u>	(37.05%)
TOTAL EXPENDITURES	<u>\$ 33,359,863</u>	<u>\$ 38,302,049</u>	<u>\$ 37,946,593</u>	<u>\$ 35,885,949</u>	<u>\$ 40,553,246</u>	5.88%
INCREASE (DECREASE) IN FUND BALANCE	<u>\$ 1,034,668</u>	<u>\$ (3,084,648)</u>	<u>\$ (1,088,497)</u>	<u>\$ 2,364,284</u>	<u>\$ (1,734,587)</u>	
GAAP ADJUSTMENTS	19,475					
ENDING FUND BALANCE	<u>\$ 9,796,221</u>	<u>\$ 6,711,573</u>	<u>\$ 8,707,724</u>	<u>\$ 11,072,008</u>	<u>\$ 6,973,137</u>	

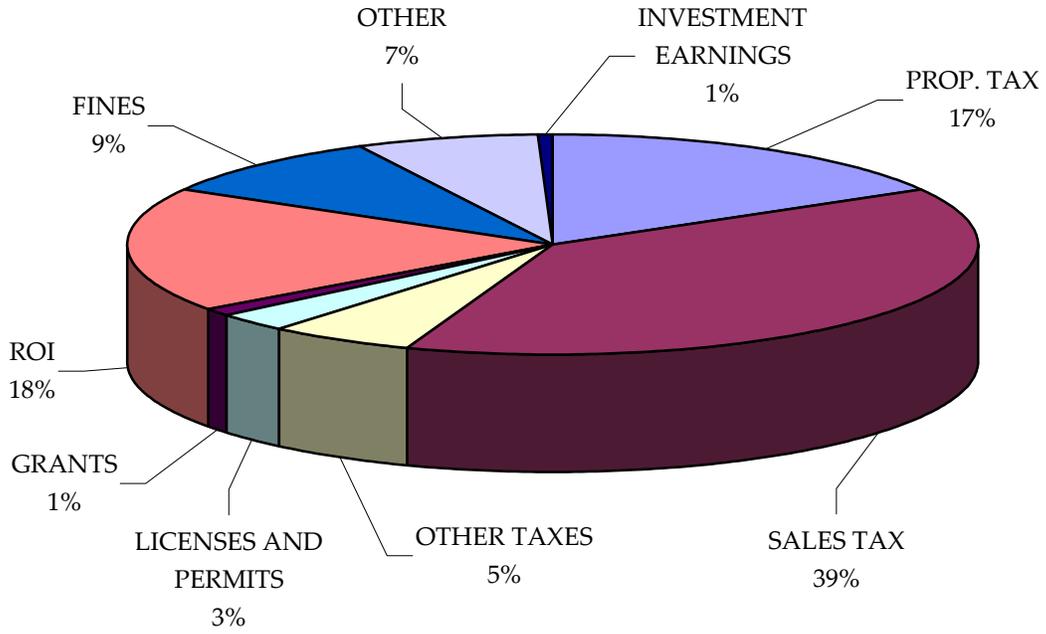
**CITY OF COLLEGE STATION
GENERAL FUND DEPARTMENT
SUMMARY**

EXPENDITURE BY DEPARTMENT						
DEPARTMENT	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
POLICE DEPARTMENT	\$ 9,170,570	\$ 9,300,285	\$ 9,371,162	\$ 9,527,706	\$ 10,586,425	13.83%
FIRE DEPARTMENT	6,900,910	7,555,948	7,509,066	7,381,412	8,151,385	7.88%
PUBLIC WORKS	5,484,605	5,968,960	5,918,430	6,238,987	6,875,392	15.19%
PARKS AND RECREATION	6,290,800	6,480,797	6,570,964	6,504,224	6,897,193	6.43%
LIBRARY	721,350	756,518	704,607	763,346	763,346	0.90%
DEVELOPMENT SERVICES	1,933,490	2,171,672	1,950,904	1,937,526	2,127,072	(2.05%)
OFFICE OF TECH & INFO SERVICES	2,400,107	2,848,494	2,603,922	2,532,923	2,762,958	(3.00%)
FISCAL SERVICES	2,283,433	2,613,633	2,533,703	2,945,650	3,190,708	22.08%
GENERAL GOVERNMENT	3,469,878	4,000,719	3,883,957	3,476,307	3,907,052	(2.34%)
GENERAL FUND TOTAL	\$ 38,655,143	\$ 41,697,026	\$ 41,046,715	\$ 41,308,081	\$ 45,261,531	8.55%

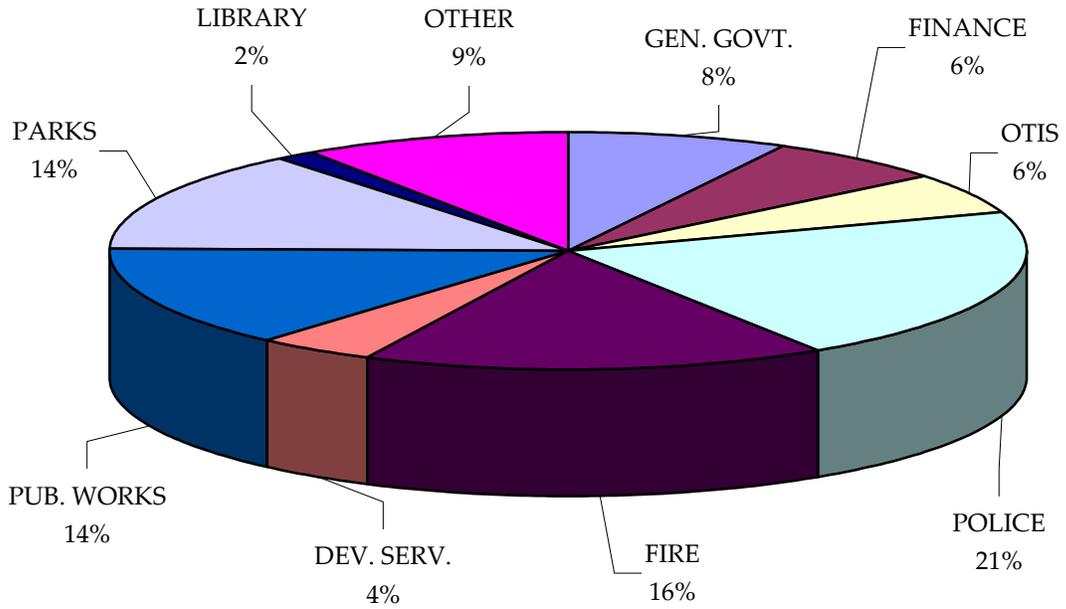
EXPENDITURE BY CLASSIFICATION						
CATEGORY	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 27,462,062	\$ 29,016,076	\$ 29,013,132	\$ 29,471,056	\$ 32,017,876	10.35%
SUPPLIES	1,944,958	2,105,243	2,008,911	1,936,126	2,241,815	6.49%
MAINTENANCE	3,443,786	3,337,046	3,237,721	3,419,507	3,571,105	7.01%
PURCHASED SERVICES	5,496,636	6,273,952	5,952,763	6,197,892	6,545,056	4.32%
CAPITAL OUTLAY	307,701	964,709	834,188	283,500	885,679	(8.19%)
GENERAL FUND TOTAL	\$ 38,655,143	\$ 41,697,026	\$ 41,046,715	\$ 41,308,081	\$ 45,261,531	8.55%

PERSONNEL SUMMARY BY DEPARTMENT						
DEPARTMENT	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
POLICE DEPARTMENT	142.5	141.5	142.5	142.5	148.5	4.21%
FIRE DEPARTMENT	100.0	103.0	105.0	104.0	105.0	0.00%
PUBLIC WORKS	59.0	60.0	63.0	67.0	70.0	11.11%
PARKS AND RECREATION	117.0	116.5	116.5	116.5	117.5	0.86%
LIBRARY	0.0	0.0	0.0	0.0	0.0	N/A
DEVELOPMENT SERVICES	31.5	32.0	31.5	28.5	29.5	-6.35%
OFFICE OF TECH & INFO SERVICES	23.5	22.5	22.5	22.5	22.5	0.00%
FISCAL SERVICES	35.0	35.5	37.5	43.0	44.5	18.67%
GENERAL GOVERNMENT	40.75	42.25	43.3	38.8	41.75	-3.47%
GENERAL FUND TOTAL	549.25	553.25	561.75	562.75	579.25	3.12%

GENERAL FUND-SOURCES



GENERAL FUND - USES



POLICE DEPARTMENT



**CITY OF COLLEGE STATION
POLICE DEPARTMENT
SUMMARY**

EXPENDITURE BY DEPARTMENT						
DIVISION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
POLICE ADMINISTRATION	\$ 837,026	\$ 711,815	\$ 728,667	\$ 721,761	\$ 762,358	7.10%
UNIFORM PATROL	4,083,737	4,090,546	4,134,967	4,019,198	4,708,148	15.10%
CRIMINAL INVESTIGATION	999,975	1,148,290	1,147,180	1,173,516	1,264,876	10.15%
PROFESSIONAL STANDARDS	344,309	344,445	346,179	362,214	393,223	14.16%
QUARTERMASTER DIVISION	716,221	744,018	729,793	985,847	994,364	33.65%
COMMUNICATION/JAIL	1,194,994	1,195,015	1,182,169	1,186,023	1,324,074	10.80%
SPECIAL SERVICES	708,625	714,127	730,665	726,080	770,202	7.85%
INFORMATION SERVICES	285,683	352,029	371,542	353,067	369,180	4.87%
DEPARTMENT TOTAL	\$ 9,170,570	\$ 9,300,285	\$ 9,371,162	\$ 9,527,706	\$ 10,586,425	13.83%

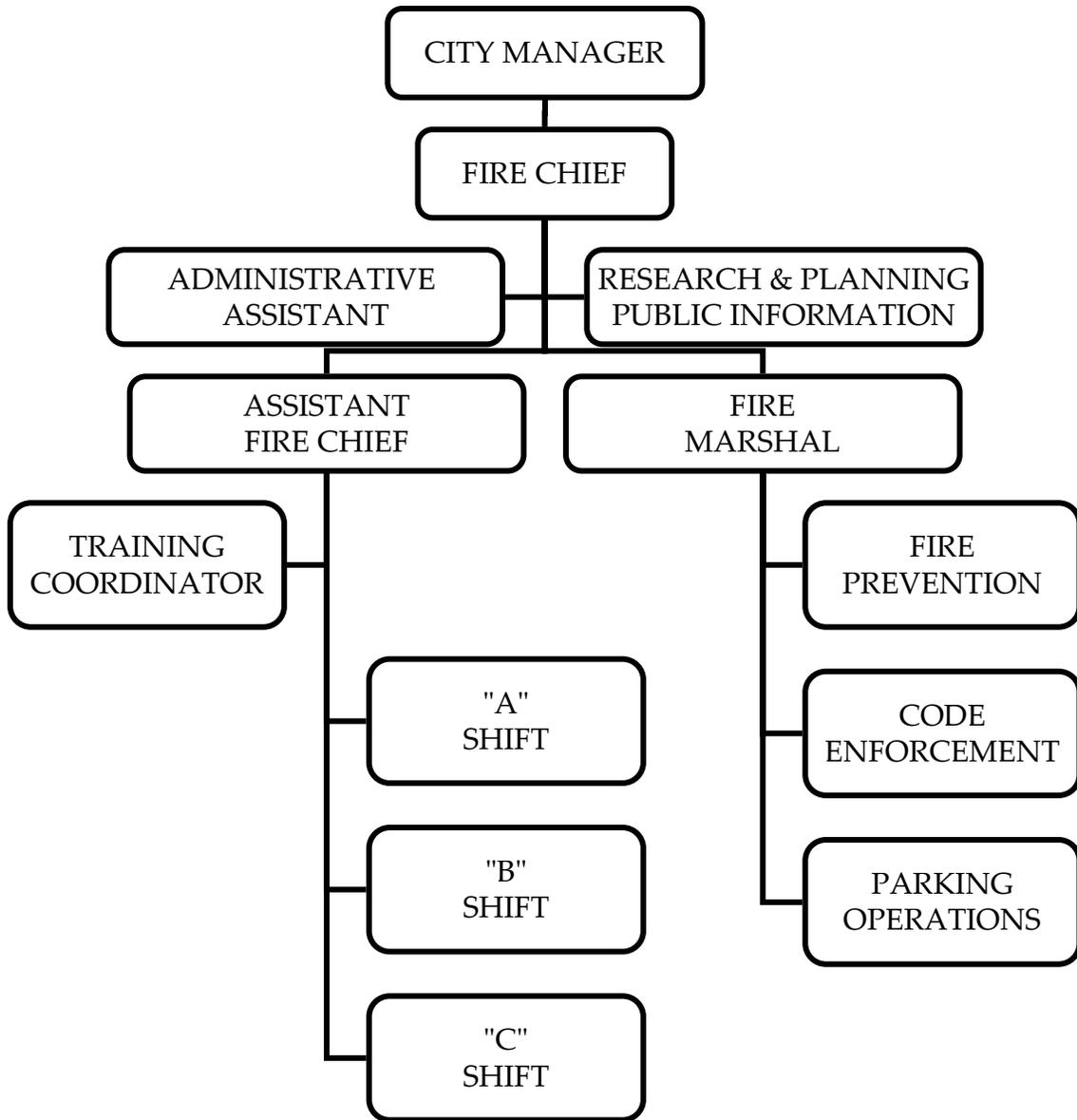
EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 7,734,739	\$ 7,889,137	\$ 7,982,348	\$ 7,996,776	\$8,878,411	12.54%
SUPPLIES	287,770	280,673	266,439	279,537	387,423	38.03%
MAINTENANCE	333,885	330,130	312,713	368,487	369,607	11.96%
PURCHASED SERVICES	770,900	783,845	784,482	882,906	919,152	17.26%
CAPITAL OUTLAY	43,276	16,500	25,180	0	31,832	92.92%
DEPARTMENT TOTAL	\$ 9,170,570	\$ 9,300,285	\$ 9,371,162	\$ 9,527,706	\$ 10,586,425	13.83%

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
POLICE ADMINISTRATION	9.0	10.0	9.0	9.0	9.0	0.00%
UNIFORM PATROL	67.5	67.5	66.5	63.5	67.5	1.50%
CRIMINAL INVESTIGATION	14.0	14.0	16.0	19.0	19.0	18.75%
PROFESSIONAL STANDARDS	4.0	3.0	4.0	4.0	4.0	0.00%
QUARTERMASTER DIVISION	1.0	1.0	1.0	1.0	1.0	0.00%
COMMUNICATION/JAIL	27.0	27.0	27.0	27.0	29.0	7.41%
SPECIAL SERVICES	11.0	12.0	11.0	11.0	11.0	0.00%
INFORMATION SERVICES	9.0	7.0	8.0	8.0	8.0	0.00%
DEPARTMENT TOTAL	142.5	141.5	142.5	142.5	148.5	4.21%

SERVICE LEVEL ADJUSTMENTS

UNIFORM PATROL	3 Patrol Officer	180,628
	STEP Grant	52,207
	Homeland Security Grant	87,260
	1 Police Assistant	64,539
QUARTERMASTER	Motorcycle Upgrade	7,000
COMMUNICATIONS/JAIL	2 Communications Operators	74,918
ALL	Overtime and Maintenance	26,482
POLICE TOTAL		\$ 493,034

FIRE DEPARTMENT



**CITY OF COLLEGE STATION
FIRE DEPARTMENT
SUMMARY**

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
FIRE ADMINISTRATION	\$ 394,664	\$ 365,337	\$ 392,002	\$ 398,708	\$ 451,914	23.70%
FIRE SUPPRESSION	3,856,408	4,469,309	4,391,990	4,269,736	4,645,511	3.94%
FIRE PREVENTION	695,461	703,074	710,096	661,640	785,833	11.77%
EMER. MEDICAL SERV.	1,954,377	2,018,228	2,014,978	2,051,328	2,268,127	12.38%
DEPARTMENT TOTAL	\$ 6,900,910	\$ 7,555,948	\$ 7,509,066	\$ 7,381,412	\$ 8,151,385	7.88%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 5,689,828	\$ 6,145,242	\$ 6,134,446	\$ 6,211,085	\$ 6,761,483	10.03%
SUPPLIES	465,384	481,925	447,436	345,483	431,113	(10.54%)
MAINTENANCE	254,950	231,774	231,712	249,408	260,294	12.31%
PURCHASED SERVICES	471,872	499,901	507,623	575,436	617,145	23.45%
CAPITAL OUTLAY	18,876	197,106	187,849	0	81,350	(58.73%)
DEPARTMENT TOTAL	\$ 6,900,910	\$ 7,555,948	\$ 7,509,066	\$ 7,381,412	\$ 8,151,385	7.88%

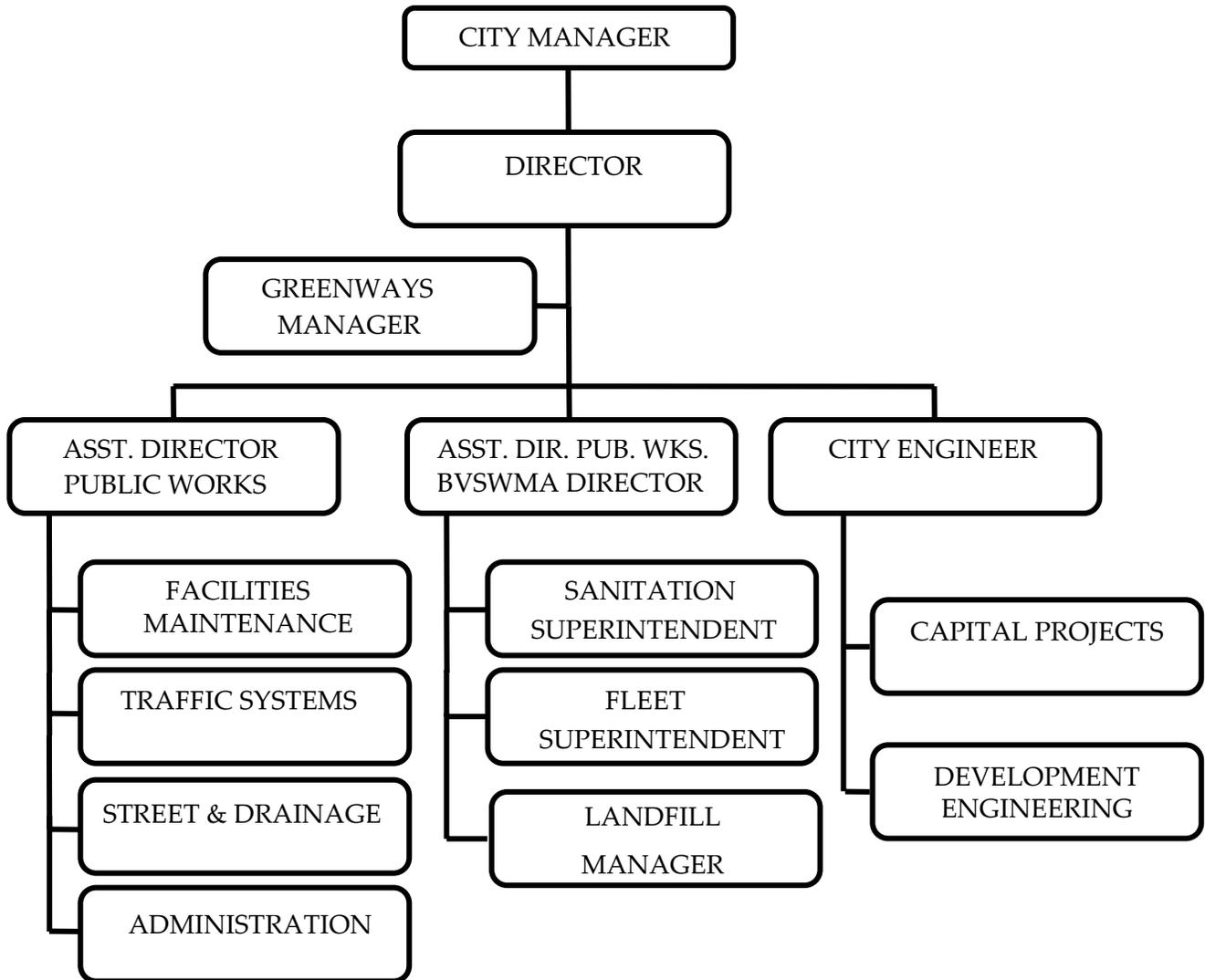
PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
FIRE ADMINISTRATION	5.0	5.0	4.0	4.0	5.0	25.00%
FIRE SUPPRESSION	54.0	56.0	59.0	59.0	59.0	0.00%
FIRE PREVENTION	10.0	11.0	11.0	10.0	10.0	(9.09%)
EMER. MEDICAL SERV.	31.0	31.0	31.0	31.0	31.0	0.00%
DEPARTMENT TOTAL	100.0	103.0	105.0	104.0	105.0	0.00%

SERVICE LEVEL ADJUSTMENTS

Additional costs for purchasing/distribution position	\$ 35,621
Additional Fire Education Training	40,356
Emergency Generator	50,000
Code Enforcement Supervisor	83,486
Homeland Security Grant	77,385
Paramedic Training	108,084

FIRE TOTAL **\$ 394,932**

PUBLIC WORKS



**CITY OF COLLEGE STATION
PUBLIC WORKS
DEPARTMENT SUMMARY**

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
PUBLIC WORKS ADMINISTRATION	\$ 520,624	\$ 567,042	\$ 567,037	\$ 459,999	\$ 481,288	(15.12%)
FACILITIES MAINTENANCE	1,022,913	1,140,092	1,090,591	1,165,204	1,274,389	11.78%
STREETS MAINTENANCE	2,316,521	2,275,676	2,271,618	2,220,532	2,375,313	4.38%
DRAINAGE MAINTENANCE	345,119	545,577	545,564	518,350	661,536	21.25%
TRAFFIC SIGNS AND MARKINGS	164,925	216,298	216,046	317,630	328,870	52.04%
ENGINEERING	629,111	692,811	692,635	997,653	1,170,883	69.00%
TRAFFIC SIGNALS	485,392	531,464	534,939	559,619	583,113	9.72%
DEPARTMENT TOTAL	\$ 5,484,605	\$ 5,968,960	\$ 5,918,430	\$ 6,238,987	\$ 6,875,392	15.19%

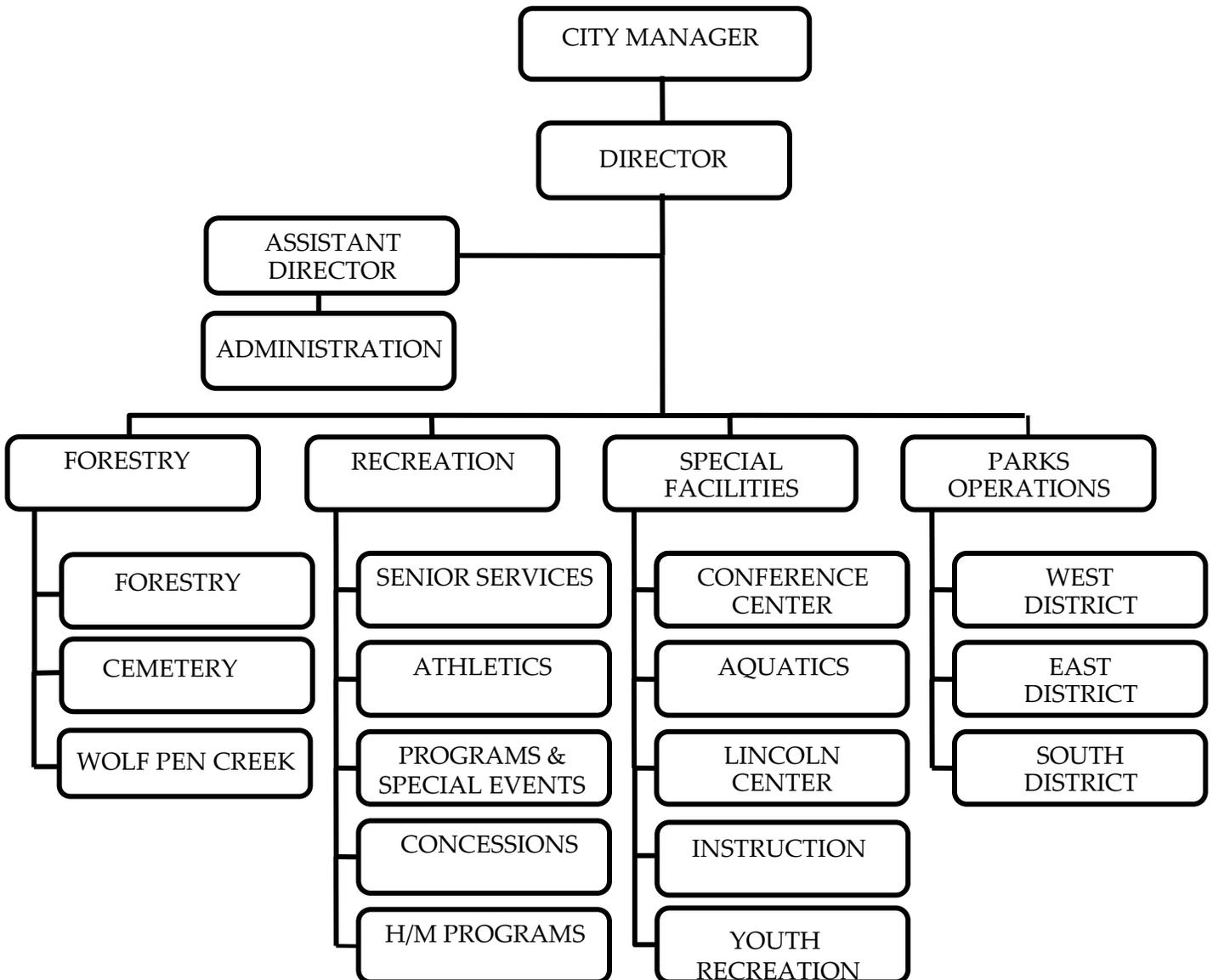
EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 2,741,027	\$ 3,014,554	\$ 2,998,303	\$ 3,302,552	3,603,345	19.53%
SUPPLIES	188,952	194,324	195,911	297,718	331,337	70.51%
MAINTENANCE	1,762,190	1,761,462	1,728,180	1,711,400	1,777,690	0.92%
PURCHASED SERVICES	736,357	892,833	881,996	927,317	948,857	6.27%
CAPITAL OUTLAY	56,079	105,787	114,040	0	214,163	102.45%
DEPARTMENT TOTAL	\$ 5,484,605	\$ 5,968,960	\$ 5,918,430	\$ 6,238,987	\$ 6,875,392	15.19%

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
PUBLIC WORKS ADMINISTRATION	7.0	7.0	7.0	6.0	6.0	(14.29%)
FACILITIES MAINTENANCE	6.0	7.0	7.0	7.0	7.0	0.00%
STREETS MAINTENANCE	23.0	22.0	22.0	22.0	22.0	0.00%
DRAINAGE MAINTENANCE	5.0	6.0	9.0	9.0	10.0	11.11%
TRAFFIC SIGNS AND MARKINGS	2.0	2.0	3.0	3.0	3.0	0.00%
ENGINEERING	11.0	11.0	10.0	15.0	17.0	70.00%
TRAFFIC SIGNALS	5.0	5.0	5.0	5.0	5.0	0.00%
DEPARTMENT TOTAL	59.0	60.0	63.0	67.0	70.0	11.11%

SERVICE LEVEL ADJUSTMENTS

FACILITIES MAINTENANCE	Lincoln Center Maintenance (1/4 year)	2,275
	Real estate demolition	33,750
	Real estate preservation	53,000
	Maintenance for Fire Station #5	3,725
STREETS MAINTENANCE	Oil Storage Tank	50,000
TRAFFIC SIGNALS	Signals Overtime	8,397
	Homeland Security Grant	65,479
ENGINEERING	Engineering Technician	70,497
	Assistant City Engineer	70,505
PUBLIC WORKS GENERAL FUND		\$ 357,628
DRAINAGE MAINTENANCE	Small dump truck	\$ 42,000
	Drainage Inspector	85,153
PUBLIC WORKS DRAINAGE FUND		\$ 127,153
PUBLIC WORKS TOTAL		\$ 484,781

PARKS AND RECREATION



**CITY OF COLLEGE STATION
PARKS & RECREATION DEPARTMENT
SUMMARY**

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
ADMINISTRATION	\$ 599,105	\$ 698,279	\$ 717,607	\$ 630,349	\$ 678,033	-2.90%
RECREATION	1,044,013	1,094,427	1,098,384	1,084,967	1,162,525	6.22%
SPECIAL FACILITIES	1,927,732	1,661,346	1,757,733	1,709,820	1,828,607	10.07%
PARKS OPERATIONS	1,849,576	1,964,287	1,949,395	2,018,189	2,135,759	8.73%
FORESTRY	870,374	1,062,458	1,047,845	1,060,899	1,092,269	2.81%
DEPARTMENT TOTAL	\$ 6,290,800	\$ 6,480,797	\$ 6,570,964	\$ 6,504,224	\$ 6,897,193	6.43%

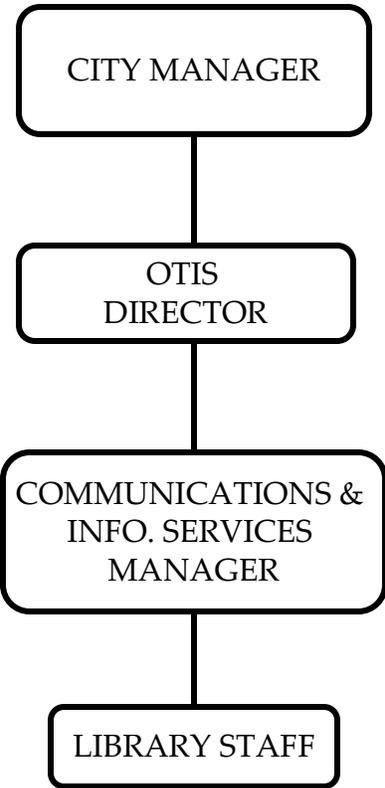
EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 4,030,510	\$ 4,047,301	\$ 4,160,660	\$ 4,095,255	4,337,206	7.16%
SUPPLIES	407,047	519,362	470,670	532,390	559,663	7.76%
MAINTENANCE	534,868	360,280	338,809	375,750	381,506	5.89%
PURCHASED SERVICES	1,226,387	1,395,709	1,426,414	1,478,829	1,531,118	9.70%
CAPITAL OUTLAY	69,235	136,435	152,701	0	65,700	(51.85%)
OTHER PURCHASED SERVICES	22,753	21,710	21,710	22,000	22,000	1.34%
DEPARTMENT TOTAL	\$ 6,290,800	\$ 6,480,797	\$ 6,570,964	\$ 6,504,224	\$ 6,897,193	6.43%

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
ADMINISTRATION	9.5	9.5	9.5	9.5	9.5	0.00%
RECREATION	13.0	13.0	13.5	13.5	13.5	0.00%
SPECIAL FACILITIES	45.0	44.5	44.5	44.5	44.5	0.00%
PARKS OPERATIONS	35.0	35.0	35.0	35.0	36.0	2.86%
FORESTRY	14.5	14.5	14.0	14.0	14.0	0.00%
DEPARTMENT TOTAL	117.0	116.5	116.5	116.5	117.5	0.86%

SERVICE LEVEL ADJUSTMENTS

ADMINISTRATION	WPC Permanent Street Banners	\$ 22,500
RECREATION	Starlight Music Series	35,000
	VPAC Portable Toilets	1,500
	Umpire Pay Fees Adjustment	14,000
	Additional Volleyball Season	3,795
SPECIAL FACILITIES	Automatic External Defibrillators	13,200
	Lincoln Center O&M	3,658
	Thomas Pool Collector Tank Repair	20,000
	Texas Public Pool Council Conference	8,000
OPERATIONS	John Crompton Park O&M	11,730
	Three-gang mower	31,600
	Homeland Security Grant	650
FORESTRY	Dept. Wide Increase in Overtime	14,394
PARKS AND RECREATION TOTAL		\$ 180,027

COLLEGE STATION LIBRARY



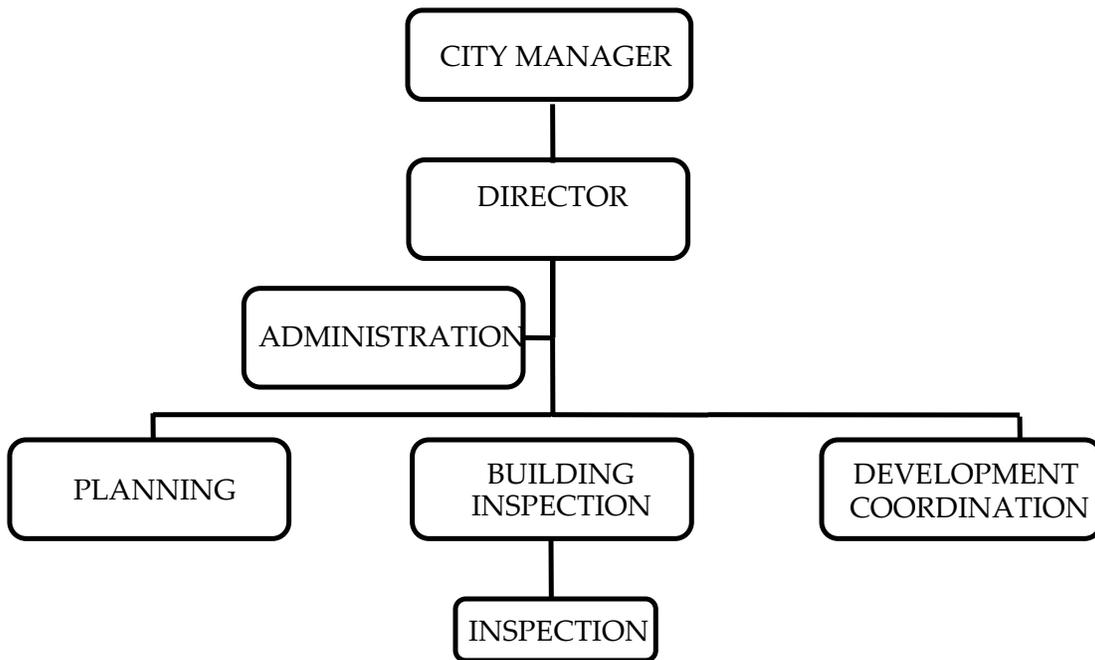
**CITY OF COLLEGE STATION
LIBRARY
DIVISION SUMMARY**

EXPENDITURE BY ACTIVITY						
DIVISION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
LIBRARY	\$ 721,350	\$ 756,518	\$ 704,607	\$ 763,346	\$ 763,346	0.90%
DIVISION TOTAL	\$ 721,350	\$ 756,518	\$ 704,607	\$ 763,346	\$ 763,346	0.90%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%
SUPPLIES	6,923	350	7,708	530	530	51.43%
MAINTENANCE	5,910	6,900	7,109	7,130	7,130	3.33%
PURCHASED SERVICES	668,517	709,268	649,790	715,686	715,686	0.90%
CAPITAL OUTLAY	40,000	40,000	40,000	40,000	40,000	0.00%
DIVISION TOTAL	\$ 721,350	\$ 756,518	\$ 704,607	\$ 763,346	\$ 763,346	0.90%

PERSONNEL SUMMARY BY ACTIVITY						
DIVISION	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
LIBRARY	0.0	0.0	0.0	0.0	0.0	0.00%
DIVISION TOTAL	0.0	0.0	0.0	0.0	0.0	0.00%

DEVELOPMENT SERVICES



**CITY OF COLLEGE STATION
DEVELOPMENT SERVICES
DEPARTMENT SUMMARY**

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
ADMINISTRATION	\$ 752,426	\$ 821,534	\$ 755,888	\$ 858,185	\$ 932,216	13.47%
ENGINEERING	223,425	240,262	159,174	0	0	(100.00%)
PLANNING	432,877	538,224	465,020	482,319	578,161	7.42%
BUILDING	413,096	456,516	456,486	487,113	504,153	10.43%
NEIGHBORHOOD SERVICES	94,747	97,766	96,966	92,137	94,770	(3.06%)
HISTORIC PRESERVATION	16,919	17,370	17,370	17,772	17,772	2.31%
DEPARTMENT TOTAL	\$ 1,933,490	\$ 2,171,672	\$ 1,950,904	\$ 1,937,526	\$ 2,127,072	(2.05%)

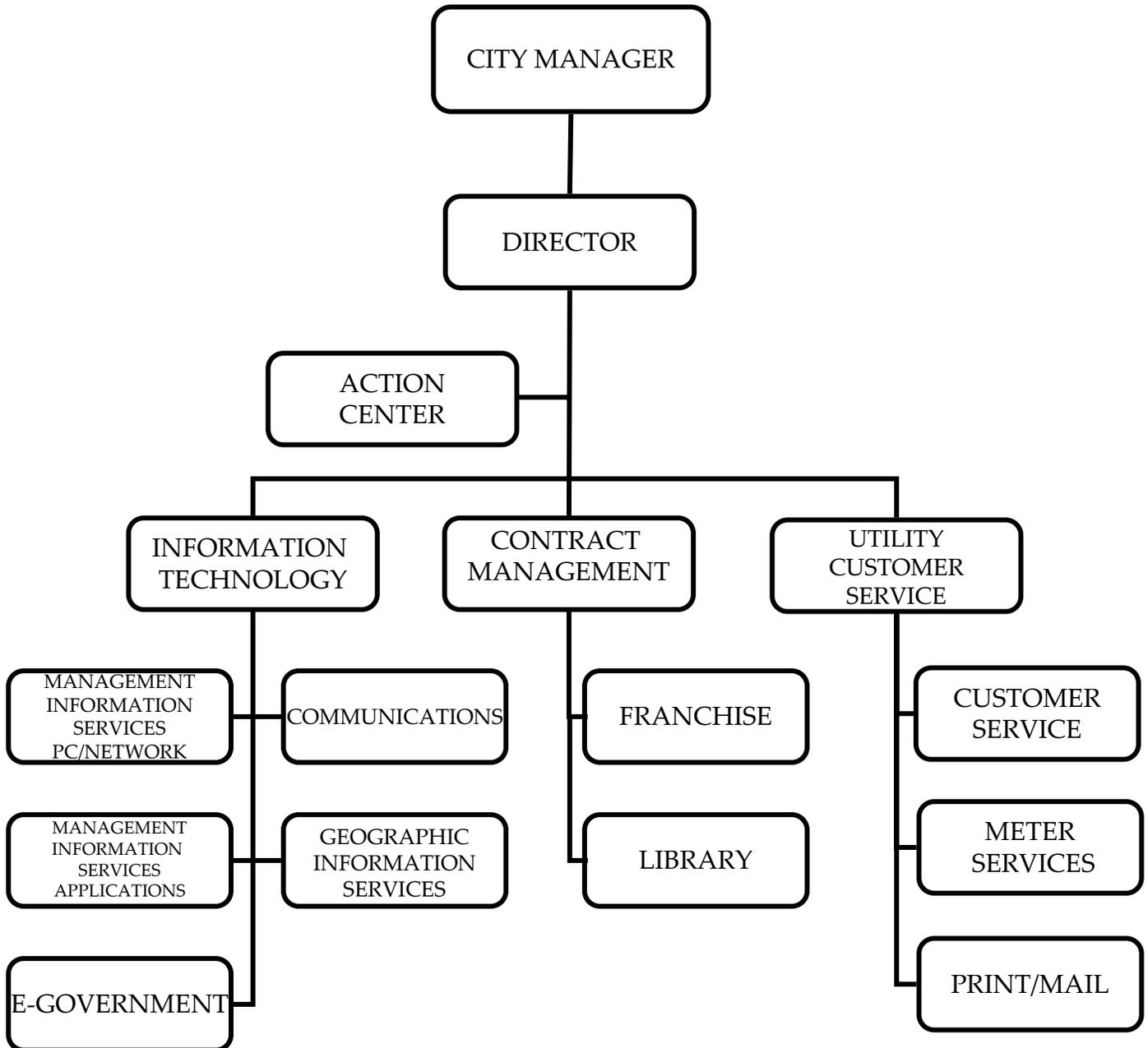
EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 1,680,895	\$ 1,805,011	\$ 1,666,580	\$ 1,652,373	\$ 1,760,209	(2.48%)
SUPPLIES	46,907	75,962	65,903	70,503	73,503	(3.24%)
MAINTENANCE	40,408	43,522	36,735	41,613	44,003	1.11%
PURCHASED SERVICES	165,280	247,177	171,658	173,037	236,037	(4.51%)
CAPITAL OUTLAY	0	0	10,028	0	13,320	N/A
DEPARTMENT TOTAL	\$ 1,933,490	\$ 2,171,672	\$ 1,950,904	\$ 1,937,526	\$ 2,127,072	(2.05%)

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
ADMINISTRATION	12.0	14.0	13.0	13.0	13.5	3.85%
ENGINEERING	3.0	3.0	3.0	0.0	0.0	(100.00%)
PLANNING	6.5	6.0	5.5	5.5	6.0	9.09%
BUILDING	7.0	7.0	8.0	8.0	8.0	0.00%
NEIGHBORHOOD SERVICES	3.0	2.0	2.0	2.0	2.0	0.00%
HISTORIC PRESERVATION	0.0	0.0	0.0	0.0	0.0	0.00%
DEPARTMENT TOTAL	31.5	32.0	31.5	28.5	29.5	(6.35%)

SERVICE LEVEL ADJUSTMENTS

Development Review	Upgrade GIS Position	\$ 25,721
Planning	Maintain Funding Of Transportation	
	Intern	17,440
	Annexation	60,000
Administration	Website Software	15,710
DEVELOPMENT SERVICES TOTAL		\$ 118,871

OFFICE OF TECHNOLOGY AND INFORMATION SERVICES



**CITY OF COLLEGE STATION
OFFICE OF TECHNOLOGY AND INFORMATION SERVICES
DEPARTMENT SUMMARY**

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
OTIS ADMINISTRATION	\$ 474,404	\$ 631,648	\$ 534,641	\$ 400,248	\$ 415,138	(34.28%)
E-GOVERNMENT	57,643	136,511	131,424	91,747	105,473	(22.74%)
GEOGRAPHIC INFO SERVICES	178,969	194,149	179,774	202,018	206,207	6.21%
MGMT INFO. SERVICES	1,689,091	1,886,186	1,758,083	1,838,910	2,036,140	7.95%
DEPARTMENT TOTAL	\$ 2,400,107	\$ 2,848,494	\$ 2,603,922	\$ 2,532,923	\$ 2,762,958	(3.00%)

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 1,286,377	\$ 1,351,431	\$ 1,334,335	\$ 1,375,856	\$ 1,439,849	6.54%
SUPPLIES	334,382	347,457	335,684	202,060	204,880	(41.03%)
MAINTENANCE	446,073	486,432	477,354	556,822	613,844	26.19%
PURCHASED SERVICES	253,040	421,805	263,961	249,685	308,885	(26.77%)
CAPITAL OUTLAY	80,235	241,369	192,588	148,500	195,500	(19.00%)
DEPARTMENT TOTAL	\$ 2,400,107	\$ 2,848,494	\$ 2,603,922	\$ 2,532,923	\$ 2,762,958	(3.00%)

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
OTIS ADMINISTRATION	6.0	5.0	5.0	5.0	5.0	0.00%
E-GOVERNMENT	0.0	1.0	1.0	1.0	1.0	0.00%
GEOGRAPHIC INFO SERVICES	2.5	2.5	2.5	2.5	2.5	0.00%
MGMT INFO SERVICES	15.0	14.0	14.0	14.0	14.0	0.00%
DEPARTMENT TOTAL	23.5	22.5	22.5	22.5	22.5	0.00%

SERVICE LEVEL ADJUSTMENTS

E-GOVERNMENT

Monthly Support for the Internet 6,000
Software Maintenance 6,272

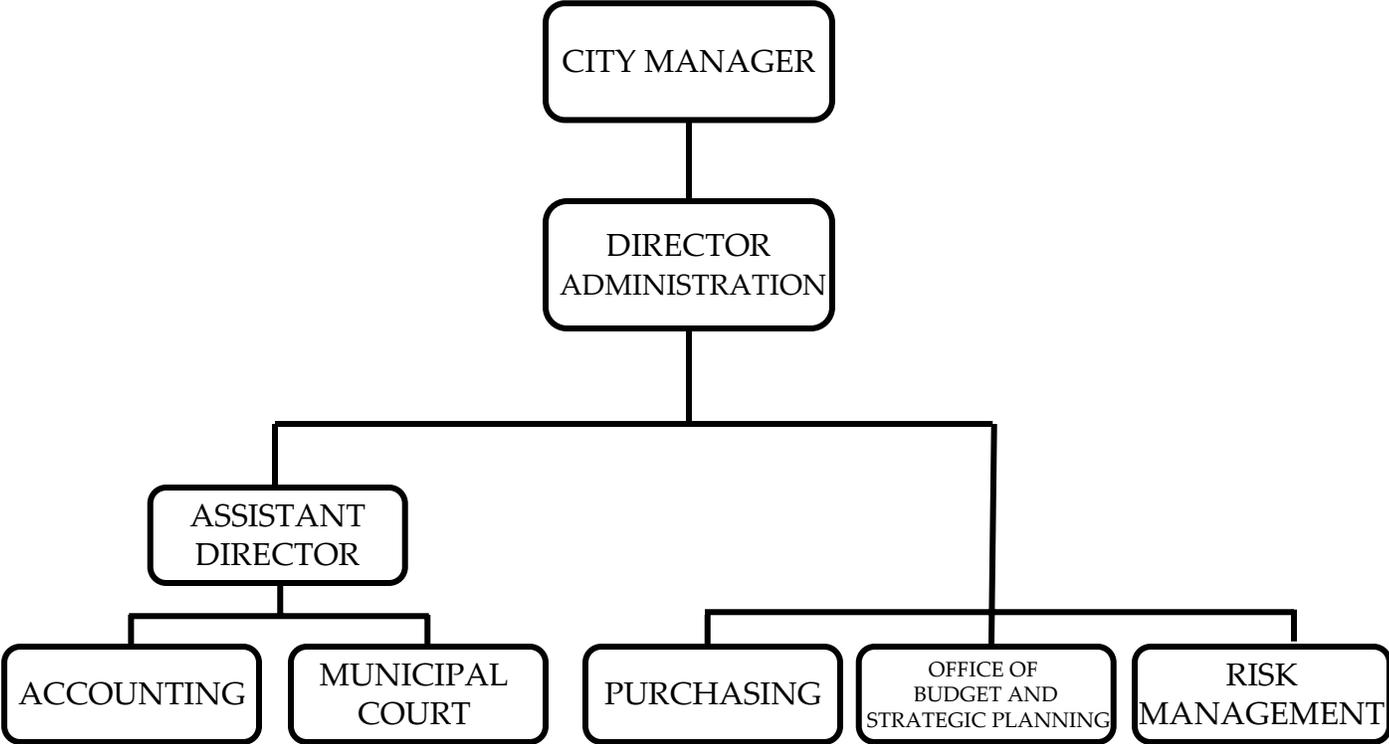
MANAGEMENT INFO SYS

Software for Municipal Court 12,580
RecWare parks and Recreation Software 11,320
Outage Management Software 5,100
Replacement of Current Novell Network Backup Hardware 53,100
Provide database for Economic Development Website 5,000
Maintenance Costs for a Vehicle 7,470
Emergency Generator 59,200

OTIS GENERAL FUND

\$ 166,042

FISCAL SERVICES



**CITY OF COLLEGE STATION
FISCAL SERVICES DEPARTMENT
SUMMARY**

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
FISCAL ADMINISTRATION	\$ 351,849	\$ 378,272	\$ 371,187	\$ 379,600	\$ 403,369	6.63%
RISK MANAGEMENT	195,600	257,327	238,782	248,885	258,147	0.32%
ACCOUNTING	724,393	771,825	761,286	747,975	772,728	0.12%
PURCHASING	277,898	284,337	284,332	276,167	287,431	1.09%
BUDGET AND STRATEGIC PLANNING	0	0	0	313,165	337,111	N/A
MUNICIPAL COURT	733,693	921,872	878,116	979,858	1,131,922	22.79%
DEPARTMENT TOTAL	\$ 2,283,433	\$ 2,613,633	\$ 2,533,703	\$ 2,945,650	\$ 3,190,708	22.08%

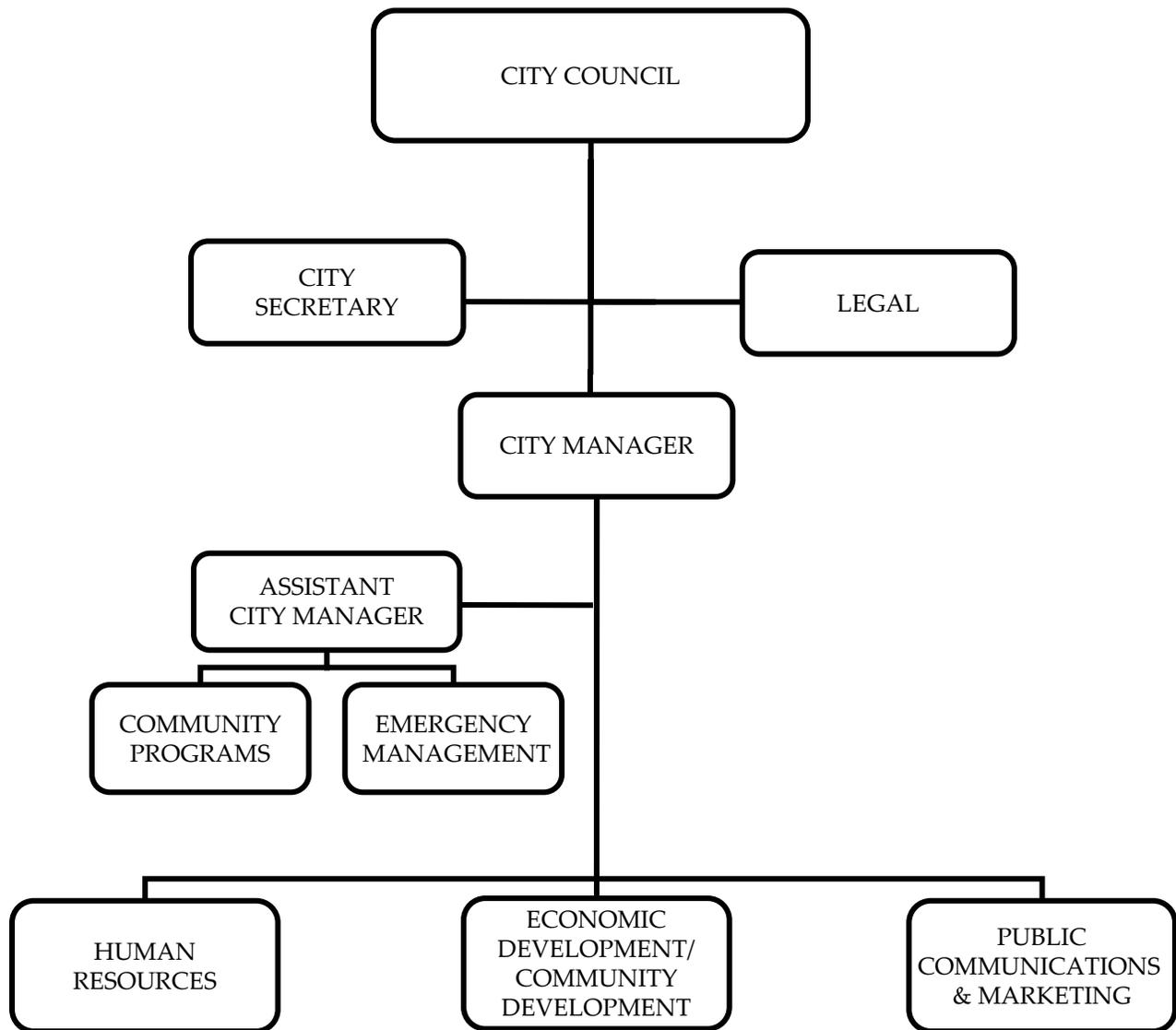
EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 1,674,595	\$ 1,864,413	\$ 1,850,724	\$ 2,171,543	\$ 2,322,077	24.55%
SUPPLIES	47,040	64,375	51,470	68,742	77,040	19.67%
MAINTENANCE	21,759	33,020	33,044	33,010	40,144	21.57%
PURCHASED SERVICES	540,039	651,825	598,465	672,355	699,395	7.30%
CAPITAL OUTLAY	0	0	0	0	52,052	0.00%
DEPARTMENT TOTAL	\$ 2,283,433	\$ 2,613,633	\$ 2,533,703	\$ 2,945,650	\$ 3,190,708	22.08%

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
FISCAL ADMINISTRATION	3.0	3.0	3.5	3.5	3.5	0.00%
RISK MANAGEMENT	2.5	3.0	3.0	3.0	3.0	0.00%
ACCOUNTING	11.5	11.0	11.0	11.0	11.0	0.00%
PURCHASING	4.5	4.5	4.0	4.0	4.0	0.00%
BUDGET AND STRATEGIC PLANNING	0.0	0.0	0.0	4.5	5.0	N/A
MUNICIPAL COURT	13.5	14.0	16.0	17.0	18.0	12.50%
DEPARTMENT TOTAL	35.0	35.5	37.5	43.0	44.5	18.67%

SERVICE LEVEL ADJUSTMENTS:

MUNICIPAL COURT	Warrant Officer	\$ 129,107
ADMINISTRATION	Ad Valorem Tax	15,000
BUDGET AND STRATEGIC PLANNING	0.5 FTE Budget Analyst Additional Co	12,646
FISCAL SERVICE TOTAL		\$ 156,753

GENERAL GOVERNMENT



**CITY OF COLLEGE STATION
GENERAL GOVERNMENT
DEPARTMENT SUMMARY**

EXPENDITURE BY DIVISION							
DIVISION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05	
CITY SEC./MAYOR COUNCIL	\$ 371,849	\$ 359,292	\$ 387,848	\$ 329,876	\$ 334,890	(6.79%)	
CITY MANAGER	553,253	548,289	565,645	551,279	617,180	12.56%	
COMMUNITY PROGRAMS	119,787	119,867	119,848	113,100	124,531	3.89%	
LEGAL	667,718	673,346	691,841	687,166	709,639	5.39%	
PUBLIC COMM./ MARKETING	227,057	558,820	463,308	430,322	543,227	(2.79%)	
HUMAN RESOURCES	404,206	450,026	453,457	441,182	546,535	21.45%	
EMERGENCY MANAGEMENT	0	109,280	108,918	86,698	120,163	9.96%	
BUDGET & STRATEGIC PLANNING	283,698	308,407	285,164	0	0	-100.00%	
COMMUNITY DEVELOPMENT	537,963	600,120	534,747	600,555	625,685	4.26%	
ECONOMIC DEVELOPMENT	304,347	273,272	273,181	236,129	285,202	4.37%	
DEPARTMENT TOTAL	\$ 3,469,878	\$ 4,000,719	\$ 3,883,957	\$ 3,476,307	\$ 3,907,052	(2.34%)	

EXPENDITURE BY CLASSIFICATION							
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05	
SALARIES & BENEFITS	\$ 2,624,091	\$ 2,898,987	\$ 2,885,736	\$ 2,665,616	\$ 2,915,296	0.56%	
SUPPLIES	160,553	140,815	167,690	139,163	176,326	25.22%	
MAINTENANCE	43,743	83,526	72,065	75,887	76,887	(7.95%)	
PURCHASED SERVICES	641,491	671,589	646,664	500,641	546,781	(18.58%)	
CAPITAL OUTLAY	0	205,802	111,802	95,000	191,762	(6.82%)	
DEPARTMENT TOTAL	\$ 3,469,878	\$ 4,000,719	\$ 3,883,957	\$ 3,476,307	\$ 3,907,052	(2.34%)	

PERSONNEL SUMMARY BY DIVISION							
DIVISION	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05	
CITY SEC./MAYOR COUNCIL	4.0	4.0	4.0	4.0	4.0	0.00%	
CITY MANAGER	5.0	5.0	5.0	5.0	6.0	20.00%	
COMMUNITY PROGRAMS	1.5	1.5	1.5	1.5	1.5	0.00%	
LEGAL	7.75	7.75	7.75	7.75	7.75	0.00%	
PUBLIC COMMUNICATIONS	2.0	2.0	3.0	3.0	3.0	0.00%	
HUMAN RESOURCES	5.5	6	6	6	7.0	16.67%	
EMERGENCY MANAGEMENT	0.0	1.0	1.0	1.0	1.0	0.00%	
BUDGET & STRATEGIC PLANNING	4.5	4.5	4.5	0.0	0.0	(100.00%)	
COMMUNITY DEVELOPMENT	8.5	8.5	8.5	8.5	8.5	0.00%	
ECONOMIC DEVELOPMENT	2.0	2.0	2.0	2.0	3.0	50.00%	
DEPARTMENT TOTAL	40.75	42.25	43.25	38.75	41.75	(3.47%)	

SERVICE LEVEL ADJUSTMENTS:

CITY MANAGER	Assistant Land Agent	\$ 52,313
ECONOMIC DEVELOPMENT	Addition of Economic Development Specialist	40,108
PUBLIC COMMUNICATIONS AND MARKETING	Channel 19 studio / field equipment	62,753
	Streaming website media	40,259
HUMAN RESOURCES	Employee Recognition	7,000
	Destination Excellence program	8,600
	Employee Development Specialist	72,553
COMMUNITY PROGRAMS	Decision Making for First Time Offenders	7,020
EMERGENCY MANAGEMENT	Homeland Security Grant	30,700
GENERAL GOVERNMENT TOTAL		\$ 321,306

DEBT SERVICE FUND

The City's basic debt management policies are explained in the Financial Policy Statements, included in the appendix to this document. The City continues to review its debt management policies and to address the particular concerns and needs of the citizens. The City strives to issue debt only to meet capital needs.

This fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

State law in Texas sets the maximum ad valorem tax rate for a home rule city, such as College Station, at \$2.50 per \$100 dollars valuation, including all obligations of the city. The City of College Station's approved ad valorem tax rate is 46.40 cents/\$100 valuation.

Current policy is to maintain at least 8.33% of annual appropriated expenditures and any associated fees as the Debt Service Fund balance at fiscal year end. The fund is in compliance with that policy.

The most recent debt issues of the City of College Station have earned ratings* from Moody's and Standard & Poor's as follows:

Bond Type	Standard & Poor's	Moody's
General Obligation	AA-	Aa3
Utility Revenue	A+	A1
Certif. of Oblig.	AA-	Aa3

Revenues in the Debt Service Fund are anticipated to increase in FY 05 by 9% from the FY 04 revised budget, reflecting the increased taxable base in College Station. The debt service portion of the ad valorem tax rate is approved to be 26.98 cents per \$100 valuation for FY 05.

In November 2003, the citizens of College Station approved \$38.405 million in future bond

authorization for streets, traffic, police and fire station projects, the City Centre project, and parks projects including the second phase of Veteran's Park. Current analysis of the debt requirements in the future shows that the City will have enough debt capacity to issue all of the authorized bonds without a tax increase. In FY 05, it is estimated that \$5,710,000 will be issued. Those funds will be used as follows:

- \$2,997,000 for Street and Transportation projects.
- \$553,000 for Traffic Signals and Safety System Improvements.
- \$850,000 for Parks and Recreation projects.
- \$1,310,000 for the relocation of Fire Station #3.

It is also anticipated that the City will issue \$9,560,000 of COs. These Certificates are expected to be issued as follows:

- \$1,150,000 for Street Capital Projects
- \$950,000 for Technology Projects
- \$625,000 for Northgate Capital Projects
- \$975,000 for Parks and Recreation Capital Projects
- \$850,000 for Public Safety Equipment
- \$3,150,000 for Business Park Projects
- \$1,860,000 for Wolf Pen Creek Projects

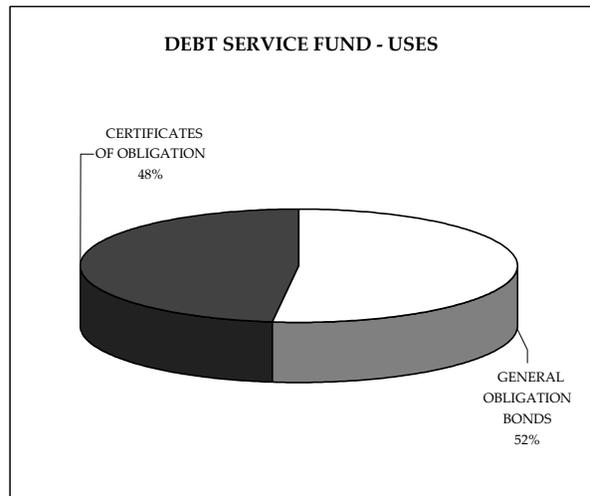
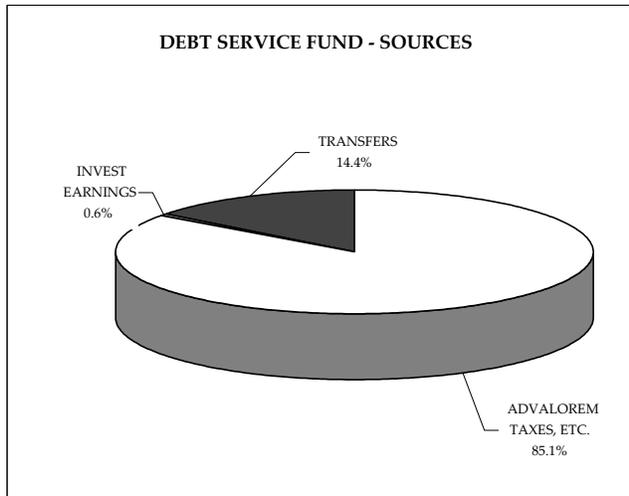
Each year an analysis is done to determine what resources are needed and if refunding and call options are available and in the best interest of the City. It is not anticipated that any bonds will be called in FY 05.

The following section contains a schedule of requirements and a summary of requirements for all General Obligation Bonds and Certificates of Obligation. The detailed information for each individual GOB and CO is found in *Appendix J*. The schedule of requirements and the individual detailed information for all Utility Revenue Bonds are also found in *Appendix J*.

* The ratings are standard ratings of Moody's and S&P. The highest rating available on S&P is AAA and the lowest "investment grade" debt issue is BBB. In contrast, Moody's highest rating is Aaa and the lowest "investment grading" is Bbb.

**CITY OF COLLEGE STATION
DEBT SERVICE FUND
FUND SUMMARY**

	FY 03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 04 TO FY 05
BEGINNING BALANCE	\$ 2,355,213	\$ 1,636,307	\$ 1,636,307	\$ 2,226,812	\$ 2,226,812	
REVENUES						
ADVALOREM TAXES, ETC.	\$ 7,645,600	\$ 8,220,773	\$ 8,220,800	\$ 9,011,900	9,011,900	10%
INVESTMENT EARNINGS	90,104	55,000	45,000	50,000	50,000	-9%
OTHER	1,025,811	0	0	0	0	N/A
TRANSFERS	0	1,423,624	1,423,624	1,523,571	1,523,571	7%
TOTAL REVENUES	\$ 8,761,515	\$ 9,699,397	\$ 9,689,424	\$ 10,585,471	\$ 10,585,471	9%
TOTAL FUNDS AVAILABLE	\$ 11,116,728	\$ 11,335,704	\$ 11,325,731	\$ 12,812,283	\$ 12,812,283	0%
EXPENDITURES AND TRANSFERS						
GENERAL OBLIGATION BONDS	\$ 5,334,489	\$ 4,943,837	\$ 4,950,900	\$ 5,246,833	\$ 5,246,833	6%
CERTIFICATES OF OBLIGATION	4,133,040	4,310,849	3,965,581	4,820,142	4,820,142	12%
AGENTS FEES, OTHER COSTS	12,500	13,000	16,000	13,000	13,000	0%
OTHER	392	0	166,438	0	0	N/A
TOTAL OPERATING EXPENSES AND TRANSFERS	\$ 9,480,421	\$ 9,267,686	\$ 9,098,919	\$ 10,079,975	\$ 10,079,975	9%
INCREASE (DECREASE) FUND BALANCE	\$ (718,906)	\$ 431,711	\$ 590,505	\$ 505,496	\$ 505,496	
GAAP ADJUSTMENT	\$ 0					
ENDING FUND BALANCE	\$ 1,636,307	\$ 2,068,018	\$ 2,226,812	\$ 2,732,308	\$ 2,732,308	

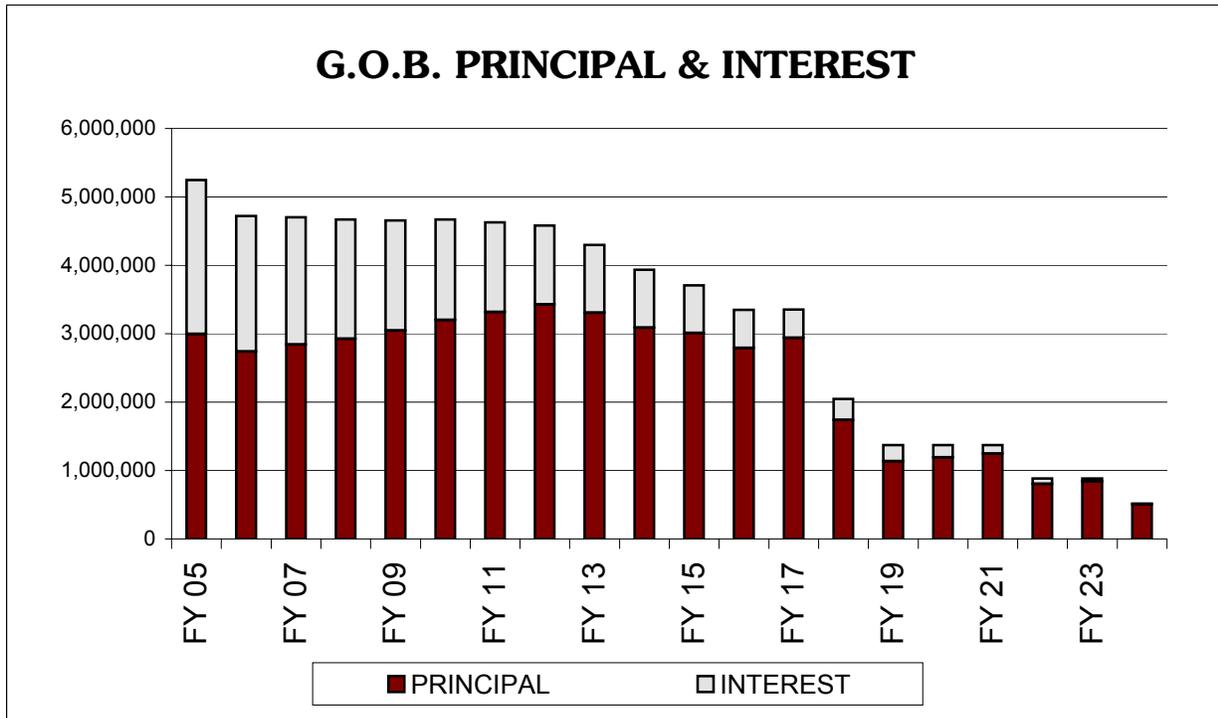


**DEBT SERVICE
SUMMARY OF REQUIREMENTS
GENERAL OBLIGATION BONDS
ALL SERIES
FY 2004-2005**

<u>Issue</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
G.O.B. Series 1995	300,000	7,650	307,650
G.O.B. Series 1996	640,000	207,068	847,068
G.O.B. Series 1998	280,000	240,056	520,056
G.O.B. Series 1999	290,000	223,788	513,788
G.O.B. Series 2000	325,000	345,605	670,605
G.O.B. Series 2001	140,000	112,395	252,395
G.O.B. Series 2002	210,000	267,699	477,699
G.O.B. Series 2003	180,000	177,125	357,125
G.O.B. Series 2004	630,000	670,448	1,300,448
TOTAL	<u>\$ 2,995,000</u>	<u>\$ 2,251,833</u>	<u>\$ 5,246,833</u>

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
GENERAL OBLIGATION BONDS
ALL SERIES**

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL DUE EACH YEAR	PRINCIPAL OUTSTANDING AS OF OCTOBER 1
FY 05	2,995,000	2,251,833	5,246,833	47,085,000
FY 06	2,740,000	1,979,574	4,719,574	44,090,000
FY 07	2,840,000	1,862,968	4,702,968	41,350,000
FY 08	2,925,000	1,743,413	4,668,413	38,510,000
FY 09	3,045,000	1,612,618	4,657,618	35,585,000
FY 10	3,200,000	1,467,986	4,667,986	32,540,000
FY 11	3,315,000	1,312,624	4,627,624	29,340,000
FY 12	3,430,000	1,150,323	4,580,323	26,025,000
FY 13	3,305,000	992,092	4,297,092	22,595,000
FY 14	3,090,000	843,528	3,933,528	19,290,000
FY 15	3,010,000	697,438	3,707,438	16,200,000
FY 16	2,790,000	556,958	3,346,958	13,190,000
FY 17	2,940,000	411,864	3,351,864	10,400,000
FY 18	1,740,000	304,719	2,044,719	7,460,000
FY 19	1,135,000	236,838	1,371,838	5,720,000
FY 20	1,190,000	184,025	1,374,025	4,585,000
FY 21	1,245,000	127,941	1,372,941	3,395,000
FY 22	805,000	80,941	885,941	2,150,000
FY 23	840,000	44,075	884,075	1,345,000
FY 24	505,000	12,625	517,625	505,000

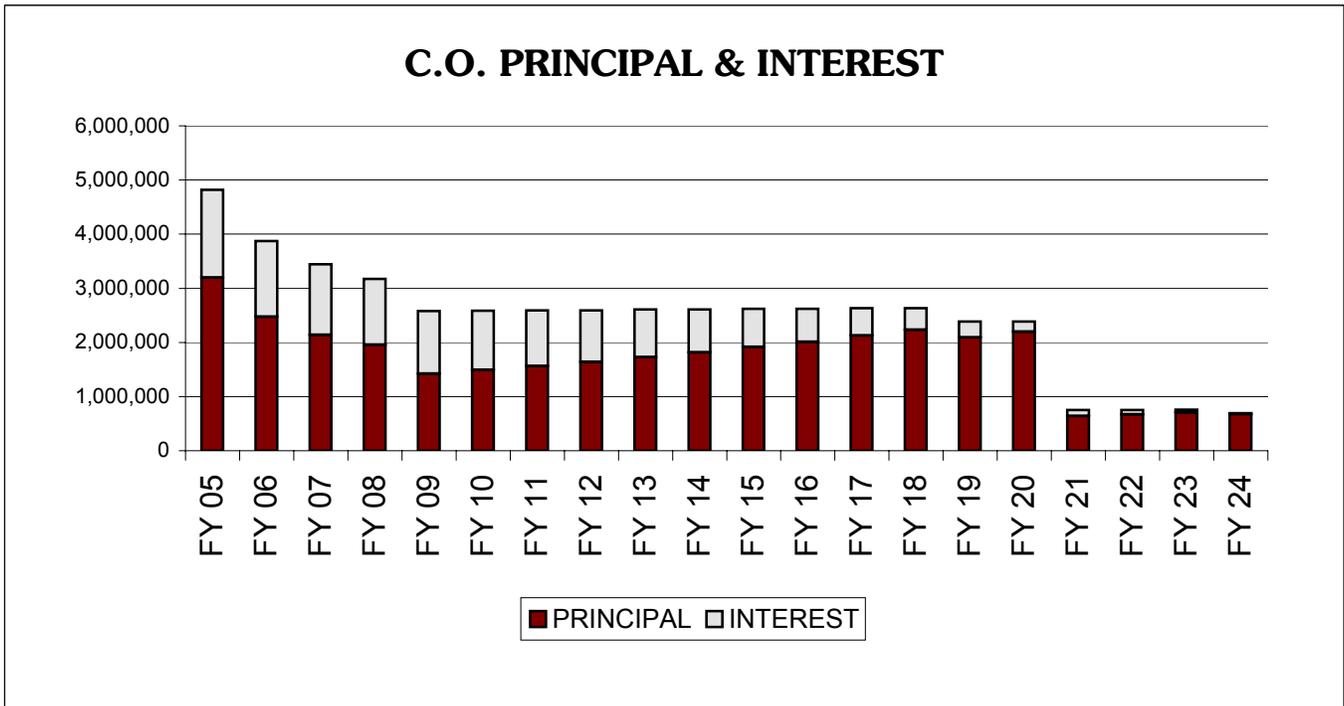


**DEBT SERVICE
SUMMARY OF REQUIREMENTS
CERTIFICATES OF OBLIGATION
ALL SERIES
FY 2004-2005**

<u>ISSUE - PRINCIPAL</u>	<u>GENERAL DEBT ASSOCIATED</u>	<u>WPC TIF ASSOCIATED</u>	<u>EQUIP REPL ASSOCIATED</u>	<u>PARKING ENTERPRISE ASSOCIATED</u>	<u>ELECTRIC FUND ASSOCIATED</u>	<u>WASTE WATER FUND ASSOCIATED</u>	<u>TOTAL</u>
C.O. Series 2000	345,000	0	0	0	0	0	345,000
C.O. Series 2000 A	390,000	0	0	200,000	0	0	590,000
C.O. Series 2001	485,000	0	0	0	0	0	485,000
C.O. Series 2002	485,000	380,000	180,000	0	0	0	1,045,000
C.O. Series 2003	0	0	195,000	0	0	0	195,000
C.O. Series 2003A	30,000	0	0	0	0	0	30,000
C.O. Series 2004	505,000	0	0	0	0	0	505,000
TOTAL PRINCIPAL	\$ 2,240,000	\$ 380,000	\$ 375,000	\$ 200,000	\$ 0	\$ 0	\$ 3,195,000
ISSUE - INTEREST							
C.O. Series 2000	137,051	0	0	0	0	0	137,051
C.O. Series 2000 A	315,183	0	0	0	0	0	315,183
C.O. Series 2001	91,162	0	0	0	0	0	91,162
C.O. Series 2002	476,806	56,525	19,125	0	0	0	552,456
C.O. Series 2003	0	0	20,413	0	0	0	20,413
C.O. Series 2003A	28,400	0	0	0	0	0	28,400
C.O. Series 2004	7,969	0	0	0	255,761	216,747	480,477
TOTAL INTEREST	\$ 1,056,571	\$ 56,525	\$ 39,538	\$ 0	\$ 255,761	\$ 216,747	\$ 1,625,142
TOTAL PAYMENT	\$ 3,296,571	\$ 436,525	\$ 414,538	\$ 200,000	\$ 255,761	\$ 216,747	\$ 4,820,142

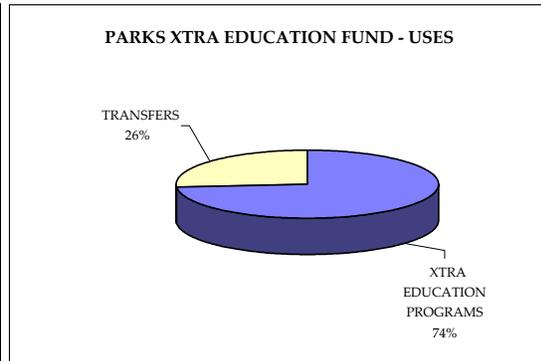
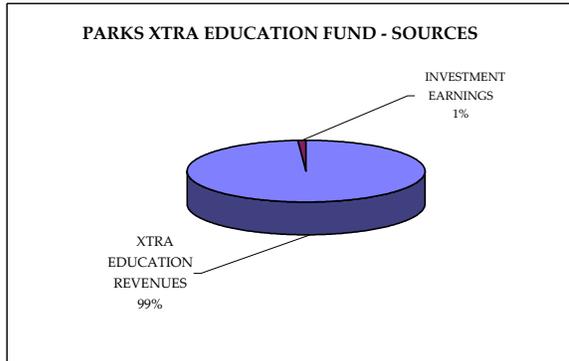
**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
CERTIFICATES OF OBLIGATION
ALL SERIES**

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL DUE ANNUALLY	PRINCIPAL OUTSTANDING AS OF OCTOBER 1
FY 05	3,195,000	1,625,141	4,820,141	34,705,000
FY 06	2,475,000	1,396,503	3,871,503	31,510,000
FY 07	2,140,000	1,302,738	3,442,738	29,035,000
FY 08	1,955,000	1,221,134	3,176,134	26,895,000
FY 09	1,425,000	1,152,434	2,577,434	24,940,000
FY 10	1,495,000	1,091,057	2,586,057	23,515,000
FY 11	1,565,000	1,024,911	2,589,911	22,020,000
FY 12	1,640,000	953,449	2,593,449	20,455,000
FY 13	1,730,000	876,372	2,606,372	18,815,000
FY 14	1,815,000	793,774	2,608,774	17,085,000
FY 15	1,915,000	704,544	2,619,544	15,270,000
FY 16	2,010,000	608,690	2,618,690	13,355,000
FY 17	2,125,000	506,781	2,631,781	11,345,000
FY 18	2,235,000	398,346	2,633,346	9,220,000
FY 19	2,095,000	290,450	2,385,450	6,985,000
FY 20	2,200,000	183,078	2,383,078	4,890,000
FY 21	640,000	113,099	753,099	2,690,000
FY 22	670,000	82,669	752,669	2,050,000
FY 23	705,000	50,329	755,329	1,380,000
FY 24	675,000	16,875	691,875	675,000



**CITY OF COLLEGE STATION
PARKS XTRA EDUCATION
FUND SUMMARY**

	FY 03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 03 TO FY 04
BEGINNING FUND BALANCE	\$ 71,333	\$ 58,080	\$ 58,080	\$ 43,638	\$ 43,638	
REVENUES						
XTRA EDUCATION REVENUES	\$ 88,979	\$ 92,000	\$ 89,000	\$ 91,670	\$ 91,670	(0.36%)
INVESTMENT EARNINGS	1,634	920	920	920	920	0.00%
OTHER	0	0	0	0	0	0.00%
TOTAL REVENUES	\$ 90,613	\$ 92,920	\$ 89,920	\$ 92,590	\$ 92,590	(0.36%)
TOTAL FUNDS AVAILABLE	161,946	\$ 151,000	\$ 148,000	\$ 136,228	\$ 136,228	(9.78%)
EXPENDITURES						
XTRA EDUCATION PROGRAMS	\$ 73,049	\$ 92,020	\$ 73,300	\$ 92,390	\$ 92,390	0.40%
CONTINGENCY	0	0	0	0	0	N/A
TRANSFERS	30,590	31,062	31,062	33,125	33,125	6.64%
TOTAL EXPENDITURES	\$ 103,639	\$ 123,082	\$ 104,362	\$ 125,515	\$ 125,515	1.98%
INCREASE (DECREASE) IN FUND BALANCE	\$ (13,026)	\$ (30,162)	# \$ (14,442)	\$ (32,925)	\$ (32,925)	
GAAP ADJUSTMENT	\$ (227)					
ENDING FUND BALANCE	\$ 58,080	\$ 27,918	# \$ 43,638	# \$ 10,713	\$ 10,713	



Established in FY 96, Parks Xtra Education is a joint effort of the City of College Station and the College Station Independent School District (CSISD) to provide community-based education programs.

This fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

Registration fees provide the primary funding for the Parks Xtra Education Fund. Revenues are projected to be \$91,670 in FY 05.

Program funding for FY 05 is \$125,515. These funds include \$92,390 to cover the cost of instructors, supplies, equipment, and various other program-related expenses. The remaining \$33,125 is allocated for the payment of half the salary and benefits associated with the position responsible for administering the program.

**CITY OF COLLEGE STATION
PARKS XTRA EDUCATION
DEPARTMENT SUMMARY**

EXPENDITURE BY ACTIVITY						
DIVISION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
PARKS XTRA EDUCATION	\$ 73,049	\$ 92,020	\$ 93,305	\$ 92,390	\$ 92,390	0.40%
DIVISION TOTAL	\$ 73,049	\$ 92,020	\$ 93,305	\$ 92,390	\$ 92,390	0.40%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 1,185	\$ 10,000	\$ 10,125	\$ 10,965	\$ 10,965	0.00%
SUPPLIES	11,879	13,480	13,480	13,500	13,500	0.15%
MAINTENANCE	0	0	0	0	0	0.00%
PURCHASED SERVICES	59,985	68,540	69,700	67,925	67,925	(0.90%)
CAPITAL OUTLAY	0	0	0	0	0	0.00%
DIVISION TOTAL	\$ 73,049	\$ 92,020	\$ 93,305	\$ 92,390	\$ 92,390	0.40%

PERSONNEL SUMMARY BY ACTIVITY						
DIVISION	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
PARKS XTRA EDUCATION	0.0	0.0	0.0	0.0	0.0	0.00%
DIVISION TOTAL	0.0	0.0	0.0	0.0	0.0	0.00%

ECONOMIC DEVELOPMENT FUND

The Economic Development Fund is utilized to account for funds that are to be used for business attraction and retention.

This fund is prepared on the modified accrual basis of accounting. Using this method, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

Revenues for the Economic Development Fund will be collected from the Electric, Water, Wastewater, and Sanitation Funds. The contributions from these funds will total \$360,000. Investment earnings of approximately \$13,600 are also anticipated in FY 05. The Economic Development Funds' expenditures are comprised of "Cash Assistance" payments to various business prospects. This assistance is aimed at providing prospective businesses with start-up resources and provides existing businesses the opportunity to expand their operations.

It is estimated that \$750,000 will be available for cash assistance in FY 05. Cash assistance in FY 05 is approved to be allocated as follows:

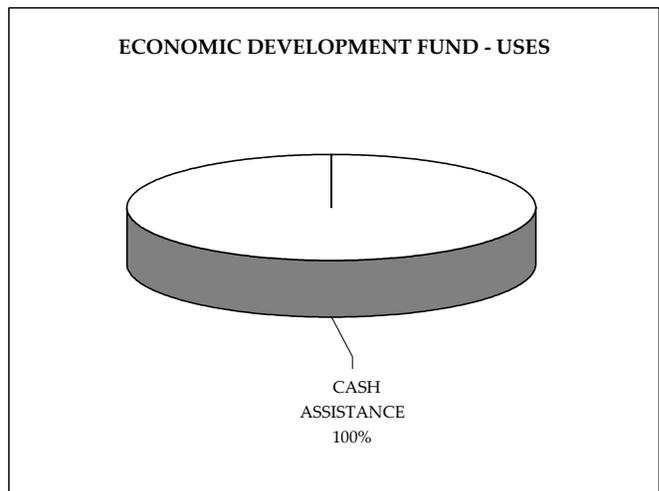
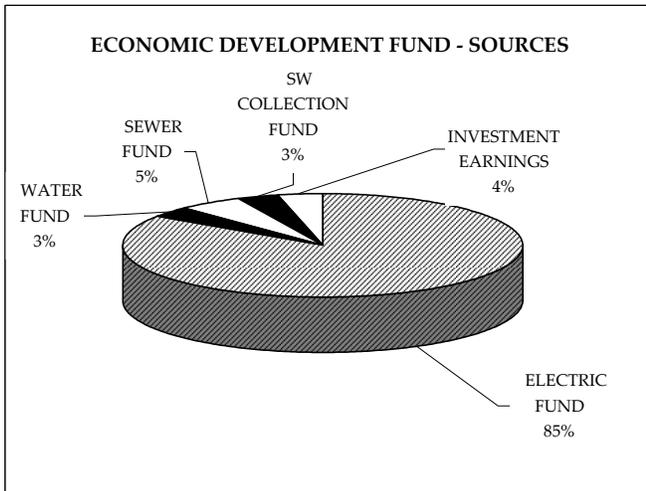
Economic Development Cash Assistance

Organization	FY 04	FY 05
RVP Marketing	\$50,000	\$50,000
Texas Avenue Crossing	\$265,000	
Home Depot	\$417,321	
UCS	60,000	
GIS Real Estate Web upgrade	\$15,000	
Cross Street Warehouses	\$16,500	\$50,000
Lane Hospitality		\$200,000
Wolf Pen Creek Water Feature	\$11,000	
Other	\$55,000	\$450,000
Total	\$889,821	\$750,000

As can be seen from the table above, there is \$450,000 estimated to be available for other economic development prospects and activities. If uncommitted at year-end, these funds will contribute to the fund balance carried over from year to year. This flexibility gives the City an opportunity to work with various new and current businesses to ensure that College Station has a diverse and vibrant economy.

**CITY OF COLLEGE STATION
ECONOMIC DEVELOPMENT FUND
SUMMARY**

	FY 03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 04 TO FY 05
BEGINNING BALANCE	\$ 920,190	\$ 955,173	\$ 955,173	\$ 438,952	\$ 438,952	
REVENUES						
OPERATING TRANSFERS						
ELECTRIC FUND	\$ 214,900	\$ 315,000	\$ 315,000	\$ 315,000	315,000	0%
WATER FUND	12,500	12,500	12,500	12,500	12,500	0%
SEWER FUND	10,000	20,000	20,000	20,000	20,000	0%
SW COLLECTION FUND	12,500	12,500	12,500	12,500	12,500	0%
INVESTMENT EARNINGS	23,300	5,280	13,600	13,600	13,600	158%
OTHER	0	0	0	0	0	N/A
TOTAL REVENUES	<u>\$ 273,200</u>	<u>\$ 365,280</u>	<u>\$ 373,600</u>	<u>\$ 373,600</u>	<u>\$ 373,600</u>	2%
TOTAL FUNDS AVAILABLE	<u>\$ 1,193,390</u>	<u>\$ 1,320,453</u>	<u>\$ 1,328,773</u>	<u>\$ 812,552</u>	<u>\$ 812,552</u>	-38%
EXPENDITURES AND TRANSFERS						
CASH ASSISTANCE	\$ 0	\$ 1,027,321	\$ 889,821	\$ 750,000	\$ 750,000	-27%
OTHER	236,369	0	0	0	0	N/A
TOTAL OPERATING EXPENSES AND TRANSFERS	<u>\$ 236,369</u>	<u>\$ 1,027,321</u>	<u>\$ 889,821</u>	<u>\$ 750,000</u>	<u>\$ 750,000</u>	-27%
INCREASE (DECREASE) FUND BALANCE	<u>\$ 36,831</u>	<u>\$ (662,041)</u>	<u>\$ (516,221)</u>	<u>\$ (376,400)</u>	<u>\$ (376,400)</u>	-43%
GAAP ADJUSTMENT	(1,848)					
ENDING FUND BALANCE	<u>\$ 955,173</u>	<u>\$ 293,132</u>	<u>\$ 438,952</u>	<u>\$ 62,552</u>	<u>\$ 62,552</u>	



COURT SECURITY FEE FUND

In 1999, the State Legislature authorized a Court Security Fee for Municipal Court fines. This fee is paid by those who pay tickets at the College Station Municipal Court. This fee can be used to fund security projects to the Municipal Court.

This fund is prepared using the modified accrual basis of accounting. This accounting method realizes revenues are when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these

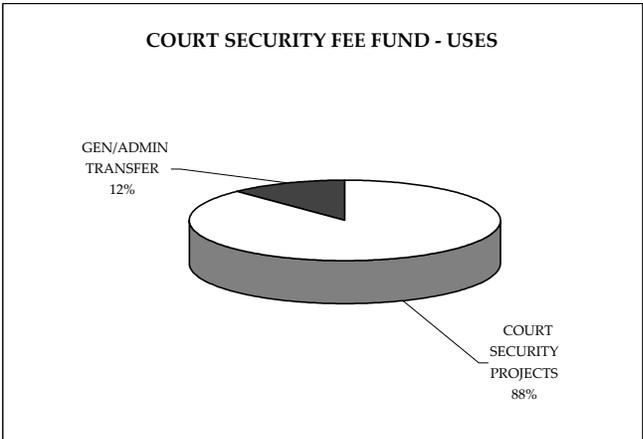
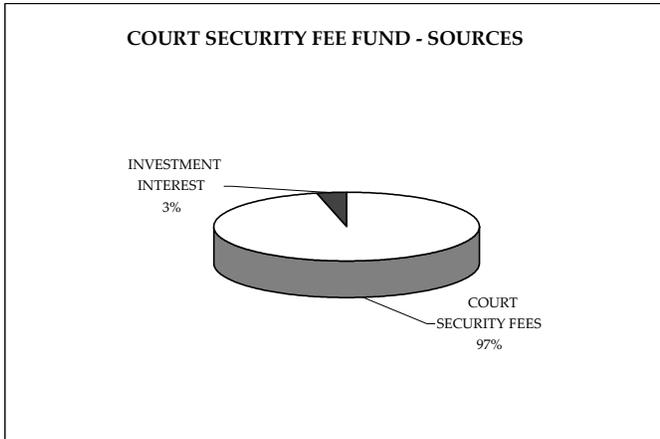
exceptions can be found in the Financial Policies on page F-1.

Court Security Fee revenues are projected to be \$83,000 in FY 05.

Expenditures of \$148,174 are approved in FY 05. These expenditures include the salary and benefits associated with the bailiff position at the Municipal Court, as well as other security improvements to the court facility.

**CITY OF COLLEGE STATION
COURT SECURITY FEE
FUND SUMMARY**

	FY 03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 04 TO FY 05
BEGINNING FUND BALANCE	\$ 126,790	\$ 138,053	\$ 138,053	\$ 120,053	\$ 120,053	
REVENUES						
COURT SECURITY FEES	\$ 76,898	\$ 74,460	\$ 77,800	\$ 80,100	\$ 80,100	8%
INVESTMENT INTEREST	3,121	2,020	2,800	\$ 2,900	2,900	44%
OTHER	0	0	0	0	0	N/A
TOTAL REVENUES	<u>\$ 80,019</u>	<u>\$ 76,480</u>	<u>\$ 80,600</u>	<u>\$ 83,000</u>	<u>\$ 83,000</u>	9%
EXPENDITURES						
COURT SECURITY PROJECTS	\$ 0	\$ 120,000	\$ 50,000	\$ 130,000	\$ 130,000	8%
GEN/ADMIN TRANSFER	33,051	48,548	48,600	18,174	18,174	-63%
TRANSFERS OUT	35,450	0	0	0	0	N/A
TOTAL EXPENDITURES	<u>\$ 68,501</u>	<u>\$ 168,548</u>	<u>\$ 98,600</u>	<u>\$ 148,174</u>	<u>\$ 148,174</u>	-12%
INCREASE (DECREASE) IN FUND BALANCE	<u>\$ 11,518</u>	<u>\$ (92,068)</u>	<u>\$ (18,000)</u>	<u>\$ (65,174)</u>	<u>\$ (65,174)</u>	
GAAP ADJUSTMENT	\$ (255)					
ENDING FUND BALANCE	<u>\$ 138,053</u>	<u>\$ 45,985</u>	<u>\$ 120,053</u>	<u>\$ 54,879</u>	<u>\$ 54,879</u>	



COURT TECHNOLOGY FEE FUND

In 1999, the State Legislature authorized a Court Technology Fee for Municipal Court fines. Those who pay tickets at the College Station Municipal Court contribute to this fee. This fee can be used to fund technology projects at the Municipal Court facility. Projects could include enhancements and improvements to the Municipal Court computer systems and various other improvements that involve technology.

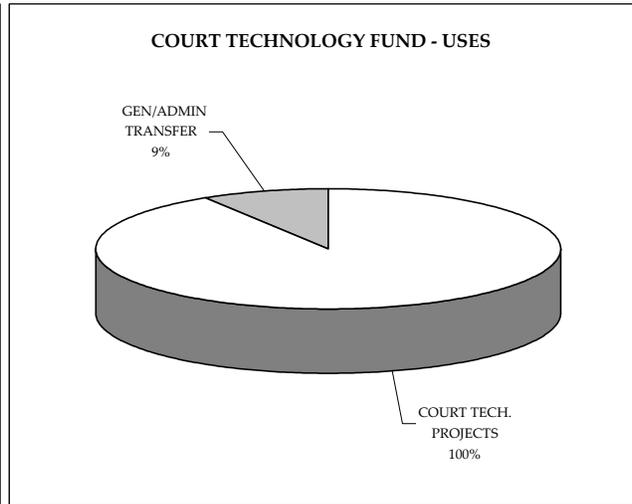
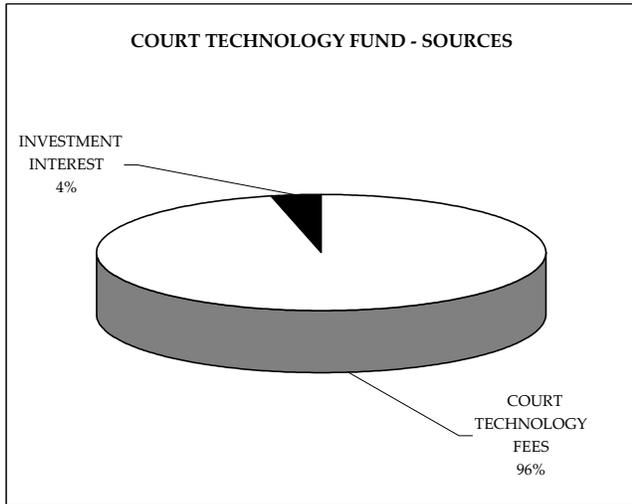
This fund is prepared using the modified accrual basis of accounting. This accounting method realizes revenue when they become measurable and available to finance

expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

Court Technology Fee revenues are projected to be \$115,600 in FY 05. A service level adjustment in the amount of \$12,580 for the Municipal Court imaging system has been approved for FY05. The total budgeted expenditures for FY05 are \$264,190.

**CITY OF COLLEGE STATION
COURT TECHNOLOGY
FUND SUMMARY**

	FY 03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 04 TO FY 05
BEGINNING FUND BALANCE	\$ 136,926	\$ 195,731	\$ 195,731	\$ 158,991	\$ 158,991	
REVENUES						
COURT TECHNOLOGY FEES	\$ 102,536	\$ 99,960	\$ 109,180	\$ 111,400	\$ 111,400	11%
INVESTMENT INTEREST	4,796	3,500	4,080	4,200	4,200	20%
TOTAL REVENUES	\$ 107,332	\$ 103,460	\$ 113,260	\$ 115,600	\$ 115,600	12%
EXPENDITURES						
COURT TECHNOLOGY PROJECTS	\$ 48,153	\$ 245,000	\$ 150,000	\$ 241,000	\$ 241,000	-2%
GEN/ADMIN TRANSFER	0	0	0	10,610	23,190	
TOTAL EXPENDITURES	\$ 48,153	\$ 245,000	\$ 150,000	\$ 251,610	\$ 264,190	8%
INCREASE (DECREASE) IN FUND BALANCE	\$ 59,179	\$ (141,540)	\$ (36,740)	\$ (136,010)	\$ (148,590)	
GAAP ADJUSTMENT	\$ (374)					
ENDING FUND BALANCE	<u>\$ 195,731</u>	<u>\$ 54,191</u>	<u>\$ 158,991</u>	<u>\$ 22,981</u>	<u>\$ 10,401</u>	



POLICE SEIZURE FUND

This fund accounts for items received by the City through the Police Department as a result of criminal investigations. These funds are used for one time equipment and other purchases to assist in police activities.

This fund is prepared using the modified accrual basis of accounting. This accounting method recognizes revenues when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of

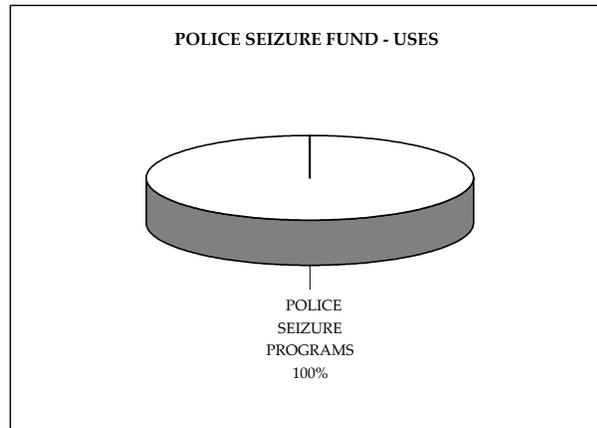
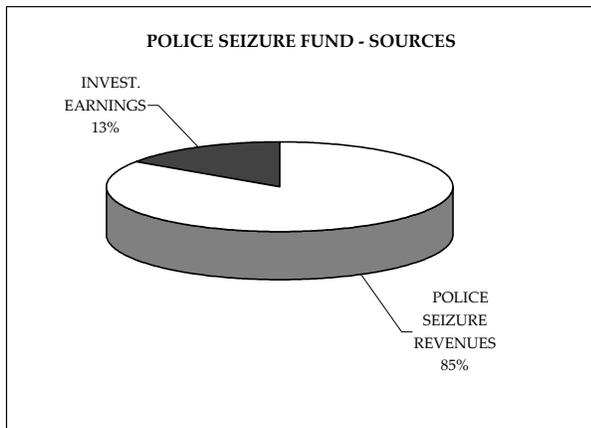
several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

Police Seizure Fund revenues are estimated to be \$3,550 in FY 05. Total funds available are expected to be \$21,977.

Expenditures of \$18,000 are budgeted for in FY 05. These expenditures are anticipated to be for items to assist in police activities.

**CITY OF COLLEGE STATION
POLICE SEIZURE
FUND SUMMARY**

	FY 03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 04 TO FY 05
BEGINNING FUND BALANCE	\$ 13,978	\$ 15,402	\$ 15,402	\$ 18,427	\$ 18,427	
REVENUES						
POLICE SEIZURE REVENUES	\$ 1,425	\$ 2,700	\$ 23,500	\$ 3,000	\$ 3,000	11.11%
INVESTMENT EARNINGS	363	410	525	550	550	34.15%
OTHER	0	0	0	0	0	N/A
TOTAL REVENUES	<u>\$ 1,788</u>	<u>\$ 3,110</u>	<u>\$ 24,025</u>	<u>\$ 3,550</u>	<u>\$ 3,550</u>	14.15%
TOTAL FUNDS AVAILABLE	<u>15,766</u>	<u>\$ 18,512</u>	<u>\$ 39,427</u>	<u>\$ 21,977</u>	<u>\$ 21,977</u>	18.72%
EXPENDITURES						
POLICE SEIZURE PROGRAMS	\$ 0	\$ 2,700	\$ 21,000	\$ 18,000	\$ 18,000	566.67%
CONTINGENCY	0	0	0	0	0	N/A
TRANSFERS	0	0	0	0	0	N/A
TOTAL EXPENDITURES	<u>\$ 0</u>	<u>\$ 2,700</u>	<u>\$ 21,000</u>	<u>\$ 18,000</u>	<u>\$ 18,000</u>	566.67%
INCREASE (DECREASE) IN FUND BALANCE	<u>\$ 1,788</u>	<u>\$ 410</u>	<u>\$ 3,025</u>	<u>\$ (14,450)</u>	<u>\$ (14,450)</u>	
GAAP ADJUSTMENT	\$ (364)					
ENDING FUND BALANCE	<u><u>\$ 15,402</u></u>	<u><u>\$ 15,812</u></u>	<u><u>\$ 18,427</u></u>	<u><u>\$ 3,977</u></u>	<u><u>\$ 3,977</u></u>	



GENERAL GOVERNMENT CAPITAL PROJECTS BUDGET

The City of College Station annually develops a five-year Capital Improvements Program. The CIP is then presented for City Council review as part of the annual budget process. The list consolidates all anticipated capital needs for which funding authorization exists. The program is also divided into several sections depending on the services provided and the funding source.

The City only has legal authority to issue general obligation debt after a successful citizen referendum. General Obligation (GO) debt is debt that obligates the City to repay the issue with ad valorem tax revenues. The City uses GO debt for the acquisition and development of parks and recreation facilities, rights-of-way acquisition, construction of arterial streets, reconstruction of major arterial streets, and for public buildings such as City offices, libraries, swimming pools and other general use facilities.

A new 5-year general obligation bond election was held in November of 2003.

The 2003 November election granted the City authority to issue \$38,405,000 in General Obligation debt. The proceeds from this debt issuance will fund the relocation of Fire Station 3 and rehabilitation to the police station, the development of Veterans Park Phase II, construction of a new City Centre Building, traffic enhancements, street improvements and other improvements to various parks throughout the City.

The City has statutory authority, and City Council policy allows for the use of non-voter authorized debt instruments such as certificates of obligation and contract obligations (generally referred to as CO's). City Council policy allows the City to use such instruments for capital items such as the following:

- The purchase and replacement of major computer systems and other technology-based items that have useful lives of not more than ten years.
- The purchase and replacement of major equipment items such as fire fighting equipment. The City has however developed policies and procedures to provide almost all of this equipment without issuing debt.
- The purchase of land and development of land for economic development uses.

In FY 04, the City issued \$6,105,000 in GO debt for various General Government capital projects. Of this \$6,105,000, \$3,955,000 will fund the construction of a new addition for the Police Station and design costs for the Phase I of the new City Centre. The FY 05 Budget includes issuing \$5,710,000 in GO's. This includes \$3,550,000 million for rehabilitation of streets in the Northgate area, oversize participation and Rock Prairie Road Improvements.

Revenue bonds are issued when a capital asset will reside in one or more of the City's enterprise funds. Revenue bonds do not normally require voter approval.

The City will continue those remaining authorized projects in accordance with the five-year CIP plan presented to the City Council.

STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL PROJECTS

Street Rehabilitation Projects

In FY 05, \$1,230,000 million is appropriated for rehabilitation to streets in the Southside area. This is a multi-year effort to rehabilitate the infrastructure in older parts of College Station. Also in FY 05, \$800,000 has been appropriated for various street rehabilitation projects in the Northgate area.

Street Extension Projects

Street extension projects include \$1,690,000 for various street extensions and widening projects. These include the right of way acquisition for the future Rock Prairie Road and Barron Road Improvements.

These street projects will help to address traffic issues that have been highlighted in the citizen survey and other feedback received from College Station citizens.

Street TxDOT Projects

Funds are included in the FY 05 approved budget for the right of way costs for the Wellborn Road widening.

TxDOT timing on these projects will determine when these expenditures will be made. The City pays ten percent of right-of-way costs, and also pays for any enhancements, such as the application of any streetscaping desired in the project.

Traffic Projects

In FY 05, there is \$553,000 appropriated for traffic signal enhancements. Included in this amount is the construction of new traffic signals and safety improvements to the traffic system.

Sidewalks and Trails Projects

The City of College Station has worked over the years to ensure adequate transportation infrastructure for pedestrians and bicyclists. The City has an adopted sidewalk and bike loop plan. As new development occurs, sidewalks are an important aspect that must be considered. In FY 05, \$75,000 for neighborhood capital improvements has been appropriated. Funds are also appropriated for gateway improvements and pedestrian improvements on FM 2818.

PARKS CAPITAL PROJECTS

The most significant parks projects for FY 05, is the development of Veteran Park Phase II and soccer field lights for Central and Veterans Park.

Funding in the amount of \$690,000 is appropriated for the addition of Phase II to the existing Veterans Park Athletic Complex. This money is funded out of 2003 General Obligation Bonds. Also included in the Parks capital projects is the addition of soccer field lights to Veterans Park and Central Park in the amount of \$285,000.

PARKLAND DEDICATION CAPITAL PROJECTS

Parkland dedication funds can be used for projects in neighborhood parks within the various park zones. The funds come from a dedication required as new development occurs in College Station. In FY 05, projects anticipated to use parkland dedication funds include \$179,000 in Zone 1 and \$153,000 in Zone 2.

GENERAL GOVERNMENT AND CAPITAL EQUIPMENT CAPITAL PROJECTS

General government and capital equipment projects are planned assets that have value to more than one specific area of City operations. Two main divisions within this category are public facilities and technology projects. In FY 05, significant projects include: \$5,232,470 for public facilities projects and \$1,102,000 for technology projects.

In the public facilities division, \$3,310,000 is appropriated for the new addition of the Police Station. Also included is \$1,070,000 for relocation of Fire Station #3. In the technology projects, \$200,000 is included in the budget for enhancements to the AS400, which is the City's financial software. Funds

are also approved for the replacement of some of the mobile data terminals utilized by the public safety areas.

BUSINESS PARK PROJECTS

In FY 05, there is one significant business park related projects. This includes \$220,000 for the construction of the Spring Creek Corporate Campus Phase I.

ADDITIONAL O&M COSTS

The FY 05 budget includes a number of capital projects that have been recently completed and have added operations and maintenance expense. In particular, the City's general fund has been and will continue to be impacted by capital projects as they come online.

**GENERAL GOVERNMENT
STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

	<u>PROJECT NUMBER</u>	<u>PROJECT BUDGET AMOUNT</u>	<u>ACTUAL FY 02-03</u>	<u>REVISED FY 03-04 BUDGET APPROPRIATIONS</u>	<u>ESTIMATE FY 03-04</u>	
BEGINNING FUND BALANCE:			21,818,544	20,740,014	20,740,014	
ADDITIONAL RESOURCES:						
GENERAL OBLIGATION BONDS			1,693,000	1,600,000	1,600,000	
CERTIFICATES OF OBLIGATIONS			780,000	0	0	
INTERGOVERNMENTAL			8,400	0	319,059	
INTRAGOVERNMENTAL			98,790	1,366,395	1,366,395	
INVESTMENT EARNINGS			483,575	270,000	470,000	
OTHER			<u>202,424</u>	<u>0</u>	<u>0</u>	
SUBTOTAL ADDITIONAL RESOURCES			<u>\$ 3,266,189</u>	<u>\$ 3,236,395</u>	<u>\$ 3,755,454</u>	
TOTAL RESOURCES AVAILABLE			<u>\$ 25,084,733</u>	<u>\$ 24,495,468</u>	<u>\$ 24,495,468</u>	
STREET REHABILITATION PROJECTS						
2	TARROW ST. SOUTH	ST0002	464,000	429,191	0	992
3	FIRST & MAPLE STREET REHABILITATION	ST0201	969,000	27,018	0	889,600
	DOMINIK ST REHABILITATION	ST0216	750,000	28,953	0	200,000
	TAUBER AND STASSNEY (DESIGN)	ST0503	107,000	0	0	0
	WEST PARK (SOUTHSIDE)	ST0400	1,200,000	0	1,200,000	615,000
	COLLEGE PARK/BREEZY HEIGHTS (SOUTHSIDE)	ST0507	2,500,000	0	0	160,000
	ANNEXATION OVERLAYS	ST0401	200,000	0	200,000	200,000
	THOROUGHFARE REHABILITATIONS	ST0402	300,000	0	300,000	300,000
	NORTHGATE STREET REHAB	TBD	4,104,000	0	0	0
CLOSED PROJECTS			<u>241,569</u>			<u>0</u>
SUBTOTAL			<u>\$ 726,731</u>	<u>\$ 1,700,000</u>		<u>\$ 2,365,592</u>
STREET EXTENSION PROJECTS						
*	JONES-BUTLER RD PH II	ST0005	2,036,000	33,479	0	<u>0</u>
1	GEORGE BUSH E. WIDENING	ST9804	2,312,000	822,277	0	418,327
*	VICTORIA OP	ST9928	626,000	77	0	150,000
	FM 60 WIDENING	ST0213	250,000	0	0	1,000
	OVERSIZE PARTICIPATION	TBD	2,700,000	0	0	0
	DARTMOUTH EXTENSION PHASE II	ST0211	3,600,000	85,918	0	0
ROCK PRAIRIE ROAD PROJECTS						
	ROCK PRAIRIE RD WIDENING	TBD	2,969,000	0	500,000	500,000
LONGMIRE ROAD PROJECTS						
	LONGMIRE EXT-BIRMINGHAM-GRAHAM	ST0007	237,000	182,808	0	8,000
*	LONGMIRE EXT-GRAHAM-CYPRESS MEADOWS	ST0100	2,813,000	458,770	0	2,190,000
BARRON ROAD PROJECTS						
*	BARRON ROAD RIGHT OF WAY	ST0006	316,000	122,171	0	200,000
	BARRON ROAD INTERCHANGE	ST0212	699,973	1,684	0	277,000
	BARRON ROAD IMPROVEMENTS	ST0409	3,000,000	0	500,000	500,000
GREENS PRAIRIE ROAD PROJECTS						
	GREENS PRAIRIE RD. WIDENING	ST0214	4,369,000	266,237	0	3,747,000
	GREENS PRAIRIE WIDENING PH II	TBD	3,300,000	0	0	0
	GREENS PRAIRIE RD/ARRINGTON/FOREST RIDGE ACCESS	ST0304	1,472,000	65,121	0	234,316
	CENTRAL PARK LANE EXTENTION	ST0509	150,000	0	0	0
CLOSED PROJECTS			<u>61,358</u>	<u>0</u>		<u>0</u>
SUBTOTAL			<u>\$ 2,099,900</u>	<u>\$ 1,000,000</u>		<u>\$ 8,225,643</u>
STREET TXDOT PROJECTS						
	TX AVE STREETScape PH II	ST9915	500,000	0	0	0
	GEORGE BUSH DRIVE MEDIANS	ST0102	175,000	0	0	0
	WELLBORN ROAD WIDENING	ST0510	190,000	0	0	0
SUBTOTAL			<u>\$ 0</u>	<u>\$ 0</u>		<u>\$ 0</u>

1 - George Bush Widening includes \$600,000 thoroughfare funds and \$890,000 GOB.

2 - Tarrow Street funding includes \$272,000 from a grant.

3 - Funded through CDBG Funds.

* - Indicates projects funded through November 1998 G.O. Bond Authorization

**GENERAL GOVERNMENT
STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

APPROVED FY 04-05 BUDGET APPROPRIATION	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08	PROJECTED FY 08-09	PROJECTED FY 09-10
12,102,833	12,102,833	3,991,243	355,502	215,502	100,502	5,502
3,550,000	3,550,000	2,895,000	2,385,000	6,345,000	4,205,000	0
1,150,000	1,150,000	1,200,000	0	0	0	0
580,000	580,000	0	0	0	0	0
652,624	652,624	0	0	25,000	50,000	75,000
300,000	300,000	105,000	35,000	35,000	30,000	5,000
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
\$ 6,232,624	\$ 6,232,624	\$ 4,200,000	\$ 2,420,000	\$ 6,405,000	\$ 4,285,000	\$ 80,000
<u>18,335,457.00</u>	<u>\$ 18,335,457</u>	<u>\$ 8,191,243</u>	<u>\$ 2,775,502</u>	<u>\$ 6,620,502</u>	<u>\$ 4,385,502</u>	<u>\$ 85,502</u>
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	580,000	0	0	0	0	0
107,000	107,000	0	0	0	0	0
0	585,000	0	0	0	0	0
1,230,000	1,070,000	1,270,000	0	0	0	0
200,000	200,000	0	0	0	0	0
0	0	0	0	0	0	0
800,000	800,000	0	0	1,652,000	1,652,000	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
\$ 2,337,000	\$ 3,342,000	\$ 1,270,000	\$ 0	\$ 1,652,000	\$ 1,652,000	\$ 0
0	1,282,000	722,000	0	0	0	0
0	0	0	0	0	0	0
0	447,000	0	0	0	0	0
0	245,000	0	0	0	0	0
540,000	540,000	540,000	540,000	540,000	540,000	0
0	1,700,000	1,756,160	0	0	0	0
500,000	500,000	500,000	0	0	1,469,000	0
0	0	0	0	0	0	0
0	402,000	0	0	0	0	0
0	0	0	0	0	0	0
0	335,000	87,973	0	0	0	0
500,000	500,000	1,000,000	1,000,000	0	0	0
0	0	0	0	0	0	0
0	0	0	0	3,300,000	0	0
0	830,041	407,008	0	0	0	0
150,000	150,000	0	0	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
\$ 1,690,000	\$ 6,931,041	\$ 5,013,141	\$ 1,540,000	\$ 3,840,000	\$ 2,009,000	\$ 0
0	580,000	0	0	0	0	0
0	175,000	0	0	0	0	0
190,000	190,000	0	0	0	0	0
<u>\$ 190,000</u>	<u>\$ 945,000</u>	<u>\$ 0</u>				

**GENERAL GOVERNMENT
STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 02-03	REVISED FY 03-04 BUDGET APPROPRIATIONS	ESTIMATE FY 03-04
TRAFFIC PROJECTS					
* TRAFFIC MGMT. IMPROVE.	ST0011	728,000	0	0	0
TRAFFIC SIGNAL ENHAN.	ST9511	3,463,229	0	0	0
HOLLEMAN WIDENING	ST0106	112,000	0	0	0
JOE ROUTE @ KIMBROUGH	ST0210	10,000	0	0	0
GB EAST DRIVE@DOMINIK	ST0205	133,000	16,106	0	50,000
GB EAST EAST @HOLLEMAN	ST0206	110,000	25,993	0	100,000
SIGNAL@UNIVERSITY/HOME DEPOT	ST0207	156,000	71,749	0	140,000
TEXAS AVENUE@MANUEL DRIVE	ST0017	115,000	50,412	0	60,000
FIRE PRE-EMPTION SYSTEM	ST9810	175,000	21,133	0	0
TRAFFIC SYSTEM SAFETY IMPR.	ST0511	500,000	0	0	100,000
PEDESTRIAN SIGNAL DARTMTH/HARVEY	ST0410	22,000	0	0	0
TRAFFIC SIGNAL COMMUNICATIONS	ST0411	250,000	0	250,000	0
NEW TRAFFIC SIGNAL PROJECTS	ST0512	2,250,000	0	60,000	60,000
NEW SIGNAL @WELSH/HOLLEMAN	ST0415	120,000	0	120,000	5,000
NEW SIGNAL @ROCK PRAIRIE/RIO GRANDE	ST0414	120,000	0	120,000	5,000
CLOSED PROJECTS			31,479	0	0
SUBTOTAL			<u>\$ 216,872</u>	<u>\$ 550,000</u>	<u>\$ 520,000</u>
SIDEWALKS & TRAILS					
NEIGHBORHOOD/STREETScape	ST9802	54,800	0	0	0
BIKE LOOP	ST9409	1,348,000	0	0	0
MISC. BIKE TRAILS	ST9803	180,000	0	0	0
TAMU SIDEWALKS	ST9924	400,000	224,783	0	80,400
UNIVERSITY SIDEWALKS	CD1275	85,500	67,577	0	13,000
LONGMIRE SIDEWALKS	ST0204	216,000	4,765	49,000	211,000
ANDERSON SIDEWALKS	ST0203	162,000	67,872	0	158,000
NEIGHBORHOOD CIP(TRAFFIC CALMING)	ST0012	ANNUAL	3,183	75,000	0
SOUTHSIDE TRAFFIC CALMING	ST0305	75,000	0	0	125,000
SIDEWALK IMPROVEMENTS	ST0517	500,000	0	0	0
HIKE AND BIKE TRAILS	TBD	1,000,000	0	0	0
HIGHWAY 6 @GREENS PRAIRIE	ST0513	200,000	0	0	0
PEDESTRIAN IMPROVEMENTS ON UNIVERSITY DRIVE	TBD	407,000	0	50,000	50,000
NORTHGATE SIDEWALKS	ST0501	145,624	0	0	0
GATEWAY IMPROVEMENTS	ST0515	150,000	0	0	0
PEDESTRIAN IMPROVEMENTS ON FM 2818	ST0516	50,000	0	0	0
CLOSED PROJECTS			0	0	0
SUBTOTAL			<u>\$ 368,180</u>	<u>\$ 174,000</u>	<u>\$ 637,400</u>
OTHER			347,149	0	0
DEAN INTERNATIONAL			293,800	264,000	264,000
DEBT ISSUANCE COSTS			42,087	0	30,000
GENERAL & ADMIN. CHARGES			250,000	350,000	350,000
TOTAL EXPENDITURES			<u>\$ 4,344,719</u>	<u>\$ 4,038,000</u>	<u>\$ 12,392,635</u>
			0		
ENDING FUND BALANCE:			<u>\$ 20,740,014</u>	<u>\$ 20,457,468</u>	<u>\$ 12,102,833</u>

**GENERAL GOVERNMENT
STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

APPROVED FY 04-05 BUDGET APPROPRIATION	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08	PROJECTED FY 08-09	PROJECTED FY 09-10
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	72,000	0	0	0	0	0
0	0	0	0	0	0	0
0	20,000	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
100,000	78,000	100,000	100,000	100,000	100,000	0
0	22,000	0	0	0	0	0
0	250,000	0	0	0	0	0
453,000	453,000	455,000	445,000	453,000	144,000	0
0	115,000	0	0	0	0	0
0	115,000	0	0	0	0	0
0	0	0	0	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>\$ 553,000</u>	<u>\$ 1,125,000</u>	<u>\$ 555,000</u>	<u>\$ 545,000</u>	<u>\$ 553,000</u>	<u>\$ 244,000</u>	<u>\$ 0</u>
0	0	0	0	0	0	0
0	110,000	217,600	0	0	0	0
0	0	180,000	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
75,000	75,000	25,000	25,000	25,000	50,000	75,000
0	0	0	0	0	0	0
100,000	100,000	100,000	100,000	100,000	100,000	0
0	0	200,000	200,000	200,000	200,000	0
200,000	200,000	0	0	0	0	0
0	357,000	0	0	0	0	0
145,624	145,624	0	0	0	0	0
150,000	150,000	0	0	0	0	0
50,000	50,000	0	0	0	0	0
0	0	0	0	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>\$ 720,624</u>	<u>\$ 1,187,624</u>	<u>\$ 722,600</u>	<u>\$ 325,000</u>	<u>\$ 325,000</u>	<u>\$ 350,000</u>	<u>\$ 75,000</u>
0	0	0	0	0	0	0
264,000	264,000	0	0	0	0	0
30,000	30,000	25,000	25,000	50,000	35,000	0
519,549	519,549	250,000	125,000	100,000	90,000	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>\$ 6,304,173</u>	<u>\$ 14,344,214</u>	<u>\$ 7,835,741</u>	<u>\$ 2,560,000</u>	<u>\$ 6,520,000</u>	<u>\$ 4,380,000</u>	<u>\$ 75,000</u>
0	0	0	0	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>\$ 12,031,284</u>	<u>\$ 3,991,243</u>	<u>\$ 355,502</u>	<u>\$ 215,502</u>	<u>\$ 100,502</u>	<u>\$ 5,502</u>	<u>\$ 10,502</u>

**GENERAL GOVERNMENT
PARKS PROJECTS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 02-03	APPROVED FY 03-04 BUDGET APPROPRIATION	ESTIMATE FY 03-04
BEGINNING FUND BALANCE:			\$ 757,978	\$ 569,910	\$ 315,442
ADDITIONAL RESOURCES:					
GENERAL OBLIGATION BONDS			\$ 0	\$ 150,000	\$ 150,000
CERTIFICATES OF OBLIGATIONS			0	0	0
INTERGOVERNMENTAL			7,792	0	149,126
INTRAGOVERNEMENTAL			0	1,013,000	1,013,000
INVESTMENT EARNINGS			14,220	10,000	5,500
OTHER			64,884	67,000	67,000
SUBTOTAL ADDITIONAL RESOURCES			\$ 86,896	\$ 1,384,626	\$ 1,384,626
TOTAL RESOURCES AVAILABLE			\$ 844,874	\$ 1,700,068	\$ 1,700,068
PARK PROJECTS					
BILLIE MADELEY PARK DEV.	PK9706	45,000	5,713	0	0
RAINTREE PARK IMPR.	PK0068	44,000	0	0	0
LICK CREEK DEVELOPMENT	PK0069	511,000	345,869	0	127,276
VETERANS ATHLETIC PARK DEV	PK9941	3,236,000	28,996	0	20,000
BEE CREEK LIGHTS	PK0303	118,000	6,309	0	85,000
COMMUNITY PARK ADD LAND PURCH.	PK9948	40,000	0	40,000	40,000
* LINCOLN CENTER EXPANSION	PK0319	973,000	310	801,294	767,000
FIELD REDEVELOPMENT	PK0300	ANNUAL	30,378	89,000	89,000
# VETERANS PARK PHASE II	PK0501	6,925,000	0	0	0
# INTERGENERATIONAL PARK UPGRADES	PK0513	310,000	0	150,000	150,000
# NEW FORESTRY SHOP CONSTRUCTION	TBD	670,000	0	0	0
# CENTRAL PARK SHOP RENOVATION	TBD	200,000	0	0	0
LINCOLN CENTER - SPLASH PARK	PK0503	170,000	0	0	0
STEEPLECHASE NEIGHBORHOOD	PK0502	315,000	0	0	0
UNIVERSITY PARK DEVELOPMENT	TBD	400,000	0	0	0
WOODLAND HILLS DEVELOPMENT	TBD	315,000	0	0	0
EASTGATE PARK IMPROVEMENTS	TBD	180,000	0	0	0
CENTRAL PARK(SOCCER LIGHTS - 3 FIELDS)	PK0510	305,000	0	0	20,000
VETERAN'S PARK(SOCCER LIGHTS - 4 FIELDS)	PK0511	400,000	0	0	0
BASKETBALL COVER AT CS ELEMENTARY SITE	PK0512	175,000	0	0	0
CLOSED PROJECTS			91,857	0	24,068
DEBT ISSUANCE COST			0	0	0
GENERAL & ADMIN. CHARGES			20,000	20,000	20,000
TOTAL EXPENDITURES			\$ 529,432	\$ 1,100,294	\$ 1,342,344
GAAP			0		
ENDING FUND BALANCE:			\$ 315,442	\$ 599,774	\$ 357,724

* - FUNDED THROUGH COMMUNITY DEVELOPMENT BLOCK GRANT

- Indicates projects funded through November 2003 G.O. Bond Authorization

**GENERAL GOVERNMENT
PARKS PROJECTS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

APPROVED FY 04-05 APPROPRIATIONS	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08	PROJECTED FY 08-09	PROJECTED FY 09-10
\$ 357,724	\$ 357,724	\$ 138,424	\$ 148,124	\$ 209,224	\$ 256,724	\$ 327,724
\$ 800,000	\$ 800,000	\$ 3,200,000	\$ 3,705,000	\$ 200,000	\$ 0	\$ 0
975,000	975,000	400,000	315,000	180,000	0	0
0	0	0	0	0	0	0
370,000	370,000	0	0	0	0	0
7,000	7,000	10,000	10,000	1,000	1,000	1,000
68,300	68,300	69,700	71,100	72,500	74,000	75,500
<u>\$ 2,220,300</u>	<u>\$ 2,220,300</u>	<u>\$ 3,679,700</u>	<u>\$ 4,101,100</u>	<u>\$ 453,500</u>	<u>\$ 75,000</u>	<u>\$ 76,500</u>
<u>\$ 2,578,024</u>	<u>\$ 2,578,024</u>	<u>\$ 3,818,124</u>	<u>\$ 4,249,224</u>	<u>\$ 662,724</u>	<u>\$ 331,724</u>	<u>\$ 404,224</u>
0	5,600	0	0	0	0	0
0	15,000	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	206,000	0	0	0	0	0
8,000	8,000	50,000	0	6,000	4,000	0
690,000	690,000	3,100,000	3,135,000	0	0	0
160,000	160,000	0	0	0	0	0
0	0	100,000	570,000	0	0	0
0	0	0	0	200,000	0	0
170,000	170,000	0	0	0	0	0
315,000	315,000	0	0	0	0	0
0	0	400,000	0	0	0	0
0	0	0	315,000	0	0	0
0	0	0	0	180,000	0	0
285,000	285,000	0	0	0	0	0
400,000	400,000	0	0	0	0	0
175,000	175,000	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
10,000	10,000	20,000	20,000	20,000	0	0
<u>\$ 2,213,000</u>	<u>\$ 2,439,600</u>	<u>\$ 3,670,000</u>	<u>\$ 4,040,000</u>	<u>\$ 406,000</u>	<u>\$ 4,000</u>	<u>\$ 0</u>
<u>\$ 365,024</u>	<u>\$ 138,424</u>	<u>\$ 148,124</u>	<u>\$ 209,224</u>	<u>\$ 256,724</u>	<u>\$ 327,724</u>	<u>\$ 404,224</u>

**GENERAL GOVERNMENT
PARKLAND DEDICATION
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 02-03	APPROVED FY 03-04 BUDGET APPROPRIATIONS	ESTIMATE FY 03-04
BEGINNING FUND BALANCE:			1,320,074	1,292,927	1,474,927
ADDITIONAL RESOURCES:					
CONTRIBUTIONS			\$ 309,000	\$ 50,000	\$ 299,917
INVESTMENT EARNINGS			34,183	5,000	31,000
TRANSFERS IN			1,040	0	0
OTHER			0	0	0
SUBTOTAL ADDITIONAL RESOURCES			<u>\$ 344,223</u>	<u>\$ 55,000</u>	<u>\$ 330,917</u>
TOTAL RESOURCES AVAILABLE			<u>\$ 1,664,297</u>	<u>\$ 1,805,844</u>	<u>\$ 1,805,844</u>
PARKLAND DEDICATION FUND					
ZONE 1 PARK	PK0051	179,000	0	0	0
ZONE 2 PARK	PK0052	130,000	0	118,000	0
ZONE 3	PK0053	19,000	0	5,000	0
ZONE 4 PARK	PK0054	21,000	0	0	0
ZONE 5 PARK	PK0055	92,000	0	26,000	26,000
EDELWEISS PARK	PK0216	18,000	17,700	0	0
INTRGEN BENCHES	PK0212	25,000	2,858	0	0
SOUTHWOOD PLAYGROUND CVRS	PK0307	22,000	22,290	0	0
SOUTHWOOD AP SIDEWALKS	PK0313	12,000	10,221	0	0
RUBBERIZED CUSHIONING	PK0312	0	692	0	0
ZONE 6 PARK	PK0056	89,000	0	90,000	0
ZONE 7 PARK	PK0057	0	0	0	0
WOODWAY PARK	PK9803	787,000	0	0	100,000
ZONE 8 PARK	PK0058	5,000	0	0	0
ZONE 9 PARK	PK0059	33,000	0	0	0
ZONE 10 PARK	PK0060	0	788	0	0
SHENANDOAH PARK	PK0060	185,000	0	0	185,000
ZONE 11 PARK	PK0061	0	0	14,000	30,000
TOT PLAYGROUND IN PEBBLE CREEK	PK0403	36,000	0	0	36,000
CLOSED PROJECTS			1,500	0	0
TRANSFER PROJECT			0		
GENERAL & ADMIN. CHARGES			5,000	5,000	5,000
TOTAL EXPENDITURES			<u>\$ 61,049</u>	<u>\$ 258,000</u>	<u>\$ 382,000</u>
GAAP					
ENDING FUND BALANCE:			<u>\$ 1,592,297</u>	<u>\$ 1,547,844</u>	<u>\$ 1,423,844</u>

**GENERAL GOVERNMENT
PARKLAND DEDICATION
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

APPROVED FY04-05 BUDGET APPROPRIATIONS	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08	PROJECTED FY 08-09	PROJECTED FY 09-10
1,423,844	1,423,844	1,844	2,844	3,844	4,844	7,844
\$ 50,000	\$ 50,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
30,000	30,000	1,000	1,000	1,000	3,000	3,000
0	0	0	0	0	0	0
0	0	0	0	0	0	0
<u>\$ 80,000</u>	<u>\$ 80,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>
<u>\$ 1,503,844</u>	<u>\$ 1,503,844</u>	<u>\$ 2,844</u>	<u>\$ 3,844</u>	<u>\$ 4,844</u>	<u>\$ 7,844</u>	<u>\$ 10,844</u>
179,000	179,000	0	0	0	0	0
153,000	153,000	0	0	0	0	0
56,000	56,000	0	0	0	0	0
21,000	21,000	0	0	0	0	0
66,000	74,000	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
90,000	90,000	0	0	0	0	0
0	0	0	0	0	0	0
0	693,000	0	0	0	0	0
40,000	40,000	0	0	0	0	0
33,000	33,000	0	0	0	0	0
0	123,000	0	0	0	0	0
0	0	0	0	0	0	0
30,000	30,000	0	0	0	0	0
0	0	0	0	0	0	0
	0	0	0	0	0	0
5,000	10,000	0	0	0	0	0
<u>\$ 673,000</u>	<u>\$ 1,502,000</u>	<u>\$ 0</u>				
<u>\$ 830,844</u>	<u>\$ 1,844</u>	<u>\$ 2,844</u>	<u>\$ 3,844</u>	<u>\$ 4,844</u>	<u>\$ 7,844</u>	<u>\$ 10,844</u>

**GENERAL GOVERNMENT
FACILITIES AND TECHNOLOGY CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

	PROJECT PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 02- 03	REVISED FY 03-04 BUDGET APPROPRIATIONS	TOTAL ESTIMATE FY 03-04
BEGINNING FUND BALANCE:			\$ 6,259,450	\$ 4,726,156	\$ 4,726,156
ADDITIONAL RESOURCES:					
GENERAL OBLIGATION BONDS			\$ 2,097,000	\$ 0	\$ 4,355,000
CERTIFICATES OF OBLIGATIONS			0	0	0
INTRAGOVERNMENTAL			75,450	1,017,000	1,017,000
INTERGOVERNMENTAL			10	0	0
INVESTMENT EARNINGS			100,644	90,000	91,400
OTHER			50,979	0	0
SUBTOTAL ADDITIONAL RESOURCES			\$ 2,324,083	\$ 1,107,000	\$ 5,463,400
TOTAL RESOURCES AVAILABLE			\$ 8,583,533	\$ 5,833,156	\$ 10,189,556
PUBLIC FACILITIES					
LIBRARY BOOK DONATIONS	GG9901	291,348	0	0	0
CEMETERY LAND ACQUISITION	GG9905	275,000	0	0	275,000
FIRE STATION # 5	GG0201	1,795,000	270,665	0	1,050,000
CITY CENTER LAND ACQUISITION	GG0002	1,560,000	0	0	1,651,000
FIRE STATION #1 REHAB.	GG0103	677,000	543,855	0	0
RELOCATION OF FIRE STATION #3	GG0401	1,710,000	0	210,000	210,000
POLICE STATION NEW ADDITION	GG0402	3,310,000	0	3,310,000	0
CITY CENTER BUILDING	GG0408	4,300,000	0	645,000	0
NORTHGATE GATEWAY ENTRY FEATURES	GG0520	150,000	0	0	0
NORTHGATE PROMENADE WATER FEATURE	GG0521	175,000	0	0	0
NORTHGATE PUBLIC RESTROOM FACILITIES	GG0522	300,000	0	0	0
CLOSED PROJECTS			2,302,315	0	0
SUBTOTAL			\$ 3,116,835	\$ 4,165,000	\$ 3,186,000
TECHNOLOGY PROJECTS					
PUBLIC SAFETY SYSTEM	CO0022	679,000	448,326	0	302,000
POLICE BOOKING	TBD	141,000	0	0	141,000
POLICE FIELD REPORTING	TBD	230,000	0	0	100,000
AUTOMATED CITATIONS	CO0503	328,000	0	0	0
FIRE TONE OUT SYSTEM	CO0401	50,000	0	50,000	7,000
RECORDS STORAGE	CO0024	326,000	20,963	0	80,000
AS400 ENHANCEMENT	CO0510	400,000	0	0	0
HTE BROWSER FRONTEND	TBD	150,000	0	0	0
PARD AUTOMATION	CO0402	113,000	0	0	113,000
FIBER OPTIC LOOP	ME9701	400,000	100,849	100,000	83,000
PBX (PHONE SYSTEM) REPLACEMENT	CO0400	917,000	0	917,000	200,000
AUTOMATED CUSTOMER SERVICE	CO0102	207,000	23,171	0	11,000
RADIO REPLACEMENT	TBD	3,400,000	0	0	0
MOBILE DATA TERMINAL REPLACEMENTS	CO0501	227,000	0	0	0
WEB SITE REDESIGN	CO0301	60,000	0	0	36,000
ATM NETWORK REPLACEMENT	TBD	500,000	0	0	0
TOPOGRAPHIC/AERIAL MAPS	CO0403	365,000	0	100,000	0
CLOSED PROJECTS			23,030	0	0
SUBTOTAL			\$ 616,339	\$ 1,167,000	\$ 1,073,000
DEBT ISSUANCE COSTS			\$ 22,994	\$ 0	\$ 20,000
TRANSFERS			0	0	0
OTHER			41,209	0	0
GENERAL & ADMIN. CHARGES			60,000	120,720	120,720
TOTAL EXPENDITURES			\$ 3,857,377	\$ 5,452,720	\$ 4,399,720
GAAP ADJUSTMENT	GAAP		\$ 0		
ENDING FUND BALANCE:			\$ 4,726,156	\$ 380,436	\$ 5,789,836

**GENERAL GOVERNMENT
FACILITIES AND TECHNOLOGY CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

APPROVED FY 04-05 BUDGET APPROPRIATIONS	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08	PROJECTED FY 08-09	PROJECTED FY 09-10
\$ 5,789,836	\$ 5,789,836	\$ 589,749	\$ 86,349	\$ 47,249	\$ 42,249	\$ 47,249
\$ 1,310,000	\$ 1,310,000	\$ 1,800,000	\$ 1,855,000	\$ 0	\$ 0	\$ 0
1,575,000	1,575,000	0	0	200,000	0	0
829,470	729,470	90,000	100,000	3,300,000	0	0
0	0	0	0	0	0	0
90,000	90,000	30,000	5,000	5,000	5,000	5,000
0	0	0	0	0	0	0
<u>\$ 3,804,470</u>	<u>\$ 3,704,470</u>	<u>\$ 1,920,000</u>	<u>\$ 1,960,000</u>	<u>\$ 3,505,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>
\$ 9,494,306	\$ 9,494,306	\$ 2,509,749	\$ 2,046,349	\$ 3,552,249	\$ 47,249	\$ 52,249
0	0	0	0	0	0	0
0	0	0	0	0	0	0
227,470	443,000	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
1,070,000	1,070,000	430,000	0	0	0	0
3,310,000	3,310,000	0	0	0	0	0
0	645,000	1,800,000	1,855,000	0	0	0
150,000	150,000	0	0	0	0	0
175,000	175,000	0	0	0	0	0
300,000	300,000	0	0	0	0	0
0	0	0	0	0	0	0
<u>\$ 5,232,470</u>	<u>\$ 6,093,000</u>	<u>\$ 2,230,000</u>	<u>\$ 1,855,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	130,000	0	0	0	0	0
0	\$ 200,000	0	0	0	0	0
0	43,000	0	0	0	0	0
0	35,000	0	0	0	0	0
200,000	200,000	0	0	200,000	0	0
0	\$ 150,000	0	0	0	0	0
0	0	0	0	0	0	0
0	35,000	0	0	0	0	0
0	717,000	0	0	0	0	0
0	80,000	0	0	0	0	0
0	0	0	100,000	3,300,000	0	0
137,000	137,000	90,000	0	0	0	0
0	0	0	0	0	0	0
500,000	500,000	0	0	0	0	0
265,000	365,000	0	0	0	0	0
0	0	0	0	0	0	0
<u>\$ 1,102,000</u>	<u>\$ 2,592,000</u>	<u>\$ 90,000</u>	<u>\$ 100,000</u>	<u>\$ 3,500,000</u>	<u>\$ 0</u>	<u>\$ 0</u>
\$ 17,000	\$ 17,000	\$ 23,400	\$ 24,100	\$ 0	\$ 0	\$ 0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
202,557	202,557	80,000	20,000	10,000	0	0
<u>\$ 6,554,027</u>	<u>\$ 8,904,557</u>	<u>\$ 2,423,400</u>	<u>\$ 1,999,100</u>	<u>\$ 3,510,000</u>	<u>\$ 0</u>	<u>\$ 0</u>
<u>\$ 2,940,279</u>	<u>\$ 589,749</u>	<u>\$ 86,349</u>	<u>\$ 47,249</u>	<u>\$ 42,249</u>	<u>\$ 47,249</u>	<u>\$ 52,249</u>

**GENERAL GOVERNMENT
CONVENTION CENTER
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 02-03	FY 03-04 BUDGET APPROPRIATIONS	ESTIMATE FY 03-04	
BEGINNING FUND BALANCE:			\$ 8,817,029	\$ 6,954,319	\$ 6,954,319	
ADDITIONAL RESOURCES:						
CERTIFICATES OF OBLIGATION			\$ 0	\$ 11,900,000	\$ 0	
INTRAGOVERNMENTAL			0	250,000	0	
TRANSFERS IN			0	0	0	
INVESTMENT EARNINGS			192,499	300,000	75,000	
OTHER			<u>16,301</u>	<u>0</u>	<u>0</u>	
SUBTOTAL ADDITIONAL RESOURCES			<u>\$ 208,800</u>	<u>\$ 12,450,000</u>	<u>\$ 75,000</u>	
TOTAL RESOURCES AVAILABLE			<u>\$ 9,025,829</u>	<u>\$ 19,404,319</u>	<u>\$ 7,029,319</u>	
PUBLIC FACILITIES						
1	CONFERENCE CNTR HWY 30/60	GG0005	18,000,000	394,241	5,805,712	0
2	HWY 30/60 INFRASTRUCTURE	GG0105	3,650,000	1,377,260	0	1,400,000
OTHER			9	0	0	
DEBT SERVICE			250,000	29,750	4,781,316	
GENERAL & ADMIN CHARGES			50,000	41,340	41,340	
TOTAL EXPENDITURES			<u>\$ 2,071,510</u>	<u>\$ 5,876,802</u>	<u>\$ 6,222,656</u>	
GAAP						
ENDING FUND BALANCE:			<u>\$ 6,954,319</u>	<u>\$ 13,527,517</u>	<u>\$ 806,663</u>	

1 - Convention Center funded through \$5,500,000 in C.O.s, \$500,000 from the Electric Fund, & \$600,000 from the Hotel Motel Fund.

2 - Hwy 30/60 Corridor development costs funded through \$1,560,000 Electric Fund, \$1,690,000 Water Fund, & \$400,000 Wastewater Fund.

**GENERAL GOVERNMENT
CONVENTION CENTER
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

APPROVED FY 04-05 BUDGET APPROPRIATIONS	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08	PROJECTED FY 08-09	PROJECTED FY 09-10
\$ 806,663	\$ 806,663	\$ 824,663	\$ 842,663	\$ 860,663	\$ 878,663	\$ 896,663
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
0	0	0	0	0	0	0
1,200,000	1,200,000	0	0	0	0	0
18,000	18,000	18,000	18,000	18,000	18,000	18,000
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>\$ 1,218,000</u>	<u>\$ 1,218,000</u>	<u>\$ 18,000</u>				
<u>\$ 2,024,663</u>	<u>\$ 2,024,663</u>	<u>\$ 842,663</u>	<u>\$ 860,663</u>	<u>\$ 878,663</u>	<u>\$ 896,663</u>	<u>\$ 914,663</u>
0	0	0	0	0	0	0
1,200,000	1,200,000	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>\$ 1,200,000</u>	<u>\$ 1,200,000</u>	<u>\$ 0</u>				
<u>\$ 824,663</u>	<u>\$ 824,663</u>	<u>\$ 842,663</u>	<u>\$ 860,663</u>	<u>\$ 878,663</u>	<u>\$ 896,663</u>	<u>\$ 914,663</u>

**GENERAL GOVERNMENT
BUSINESS PARK
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

<u>PROJECT NUMBER</u>	<u>PROJECT BUDGET AMOUNT</u>	<u>ACTUAL FY 02-03</u>	<u>FY 03-04 BUDGET APPROPRIATIONS</u>	<u>TOTAL ESTIMATE FY 03-04</u>
BEGINNING FUND BALANCE:		\$ 2,309,264	\$ 2,308,510	\$ 2,308,510
ADDITIONAL RESOURCES:				
CERTIFICATES OF OBLIGATIONS		\$ 0	\$ 3,150,000	\$ 500,000
INTRAGOVERNMENTAL		0	0	0
INVESTMENT EARNINGS		53,902	100,000	50,000
OTHER		<u>0</u>	<u>0</u>	<u>0</u>
SUBTOTAL ADDITIONAL RESOURCES		<u>\$ 53,902</u>	<u>\$ 3,250,000</u>	<u>\$ 550,000</u>
TOTAL RESOURCES AVAILABLE		<u>\$ 2,363,166</u>	<u>\$ 5,558,510</u>	<u>\$ 2,858,510</u>
BUSINESS PARK FUND				
BUSINESS PARK PHASE II & III	GG9705 2,050,000	0	250,000	100,000
SPRING CREEK CORPORATE CAMPUS PHASE I	DE0300 2,729,000	0	2,320,000	0
NEW BUSINESS CENTER B	DE0002 2,750,000	0	0	0
CLOSED PROJECTS		4,656	0	0
OTHER		0	0	0
DEBT ISSUANCE COST		0	0	5,000
TRANSFER OUT		0	0	0
GENERAL & ADMIN CHARGES		50,000	0	50,000
TOTAL EXPENDITURES		<u>\$ 54,656</u>	<u>\$ 2,570,000</u>	<u>\$ 155,000</u>
ENDING FUND BALANCE:		<u>\$ 2,308,510</u>	<u>\$ 2,988,510</u>	<u>\$ 2,703,510</u>

GAAP

**GENERAL GOVERNMENT
BUSINESS PARK
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

APPROVED FY 04-05 BUDGET APPROPRIATIONS	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08	PROJECTED FY 08-09	PROJECTED FY 09-10
\$ 2,308,510	\$ 2,703,510	\$ 2,969,310	\$ 1,640,310	\$ 520,310	\$ 550,310	\$ 580,310
\$ 3,150,000	\$ 3,150,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
0	0	0	0	0	0	0
70,000	70,000	30,000	30,000	30,000	30,000	0
0	0	0	0	0	0	0
<u>\$ 3,220,000</u>	<u>\$ 3,220,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 0</u>
<u>\$ 5,528,510</u>	<u>\$ 5,923,510</u>	<u>\$ 2,999,310</u>	<u>\$ 1,670,310</u>	<u>\$ 550,310</u>	<u>\$ 580,310</u>	<u>\$ 580,310</u>
0	0	0	0	0	0	0
220,000	220,000	1,359,000	1,150,000	0	0	0
0	1,500,000	0	0	0	0	0
0	0	0	0	0	0	0
0	5,000	0	0	0	0	0
0	0	0	0	0	0	0
0	1,200,000	0	0	0	0	0
29,200	29,200	0	0	0	0	0
<u>\$ 249,200</u>	<u>\$ 2,954,200</u>	<u>\$ 1,359,000</u>	<u>\$ 1,150,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<u>\$ 5,279,310</u>	<u>\$ 2,969,310</u>	<u>\$ 1,640,310</u>	<u>\$ 520,310</u>	<u>\$ 550,310</u>	<u>\$ 580,310</u>	<u>\$ 580,310</u>



ENTERPRISE FUNDS

COMBINED UTILITY FUNDS

The combined utility funds account for revenues and expenditures in all of the utility related funds in the City. These include Electric, Water, and Wastewater activities.

The Electric, Water and Wastewater Funds are prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

Electric Fund

Electric Fund revenue is approved to be \$49,631,000 and expenditures are approved at \$48,771,472 in FY 05.

Water Fund

Water Fund revenue for FY 05 is estimated to be \$9,269,100. This is a 0.51% increase over the FY 04 year end estimate of \$8,329,800.

Customer growth is projected to be 3% based on historical trends, overall economic indicators and population projections; however, weather conditions may impact water consumption. There are no water rate changes approved in FY 05.

FY 05 operating expenditures in the Water Fund are projected to be approximately \$5,158,850 or 3.16% above the FY 04 revised budget.

SLAs in the Water Division total \$410,582 in the FY 05 Approved Budget. These SLA's include \$100,000 for professional services and \$230,000 for applying protective coating to the Greens Prairie Elevated Water Tank. \$72,082 is approved for two additional System Operators.

The FY 05 approved non operating budget is \$9,547,883 or 30.83% below the FY 04 revised budget. Existing resources in the Water Fund will be used for a portion of the capital projects rather than debt. This also includes \$66,000 to be transferred out for future public art in the city center.

Wastewater Fund

Total Wastewater Fund revenue is projected to be \$9,853,200. This is 3.96% above the FY 04 revised budget estimate.

Residential and commercial usage is projected to increase by 3% in FY 05. Additionally, a rate change to generate a 3% revenue increase is approved for FY 05.

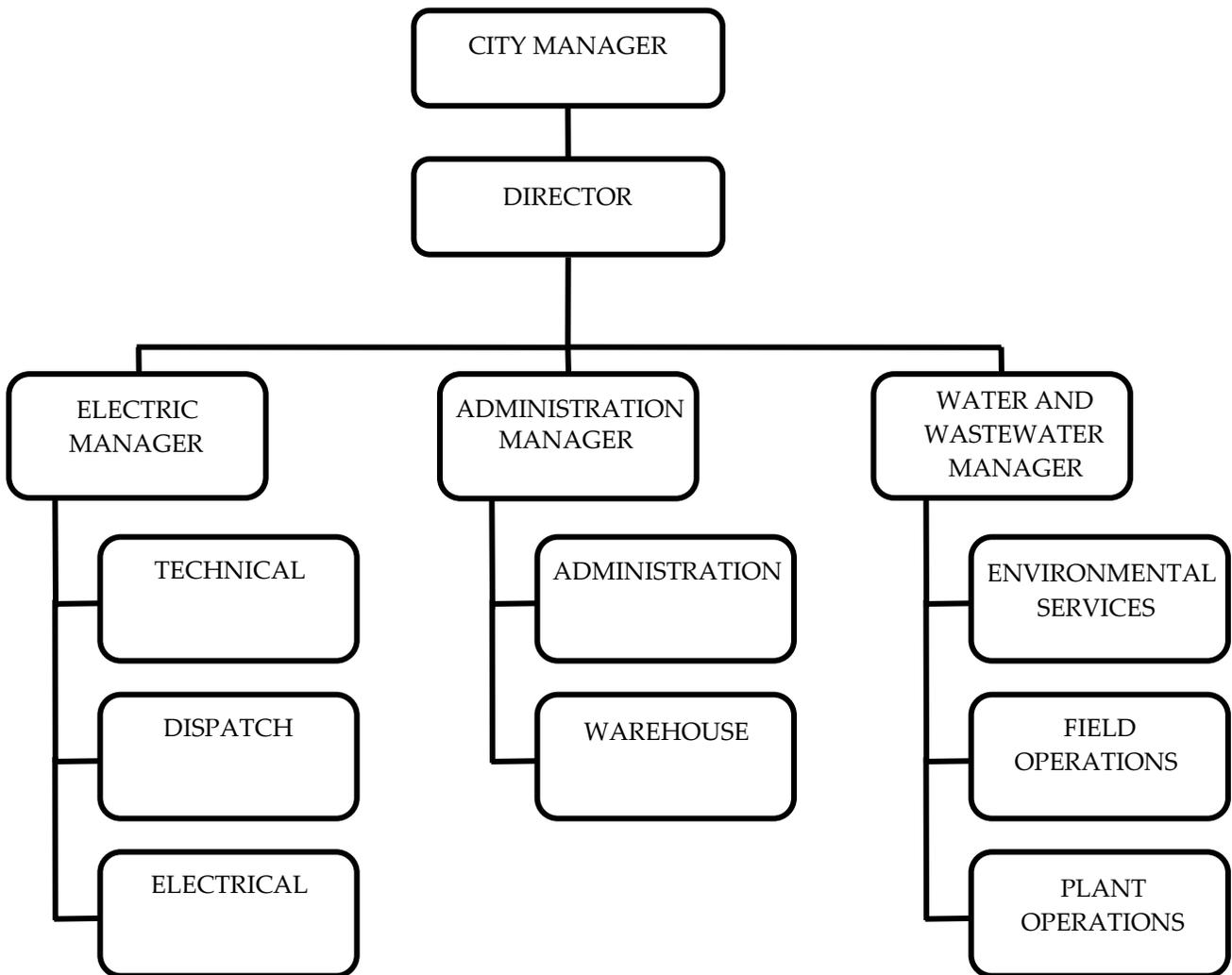
Wastewater Fund operating expenditures are projected to be \$4,600,619 or a 0.19% increase over the FY 04 revised budget.

The approved budget includes \$114,397 in SLAs for the Wastewater Division. These SLAs include \$10,000 for Water/Wastewater education programs. \$95,897 is approved for an additional crew leader and service truck.

FY 05 Wastewater Fund nonoperating expenditures are approved to be \$6,667,580 or 47.16% above the FY 04 revised budget. This increase is primarily due to the approved transfer of \$2 million from the operating budget to the capital budget for capital projects. This also includes \$66,000 to be transferred out for future public art in the city center.

Combined Utility Revenue Bonds are issued to provide for capital expansion and replacements for the various utility services. Utility revenues bonds are approved for water capital projects in the amount of \$4,600,000. However, no Utility revenue bonds are approved for wastewater capital projects in FY 05.

PUBLIC UTILITIES

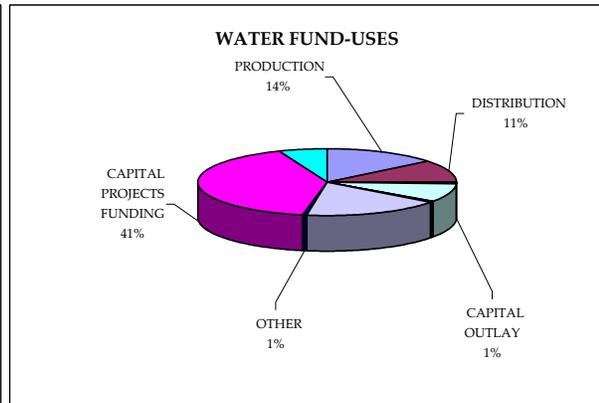
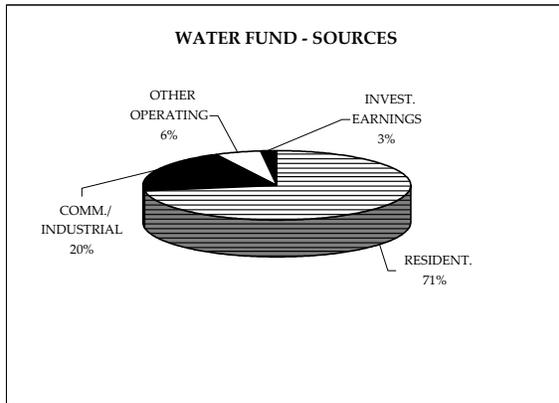


**CITY OF COLLEGE STATION
ELECTRIC FUND
FUND SUMMARY**

	FY 03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 04 TO FY 05
REVENUES						
TOTAL REVENUES	\$ 47,042,389	\$ 48,354,700	\$ 47,513,900	\$ 49,631,100	\$ 49,631,100	2.64%
TOTAL EXPENDITURES/TRANSFERS	\$ 53,434,036	\$ 45,065,299	\$ 44,834,735	\$ 47,937,516	\$ 48,771,472	8.22%
INCREASE (DECREASE) IN WORKING CAPITAL	\$ (6,391,647)	\$ 3,289,401	\$ 2,679,165	\$ 1,693,584	\$ 859,628	
BEGINNING WORKING CAPITAL	\$ 10,855,184	\$ 4,463,537	\$ 4,463,537	\$ 7,142,702	\$ 7,142,702	
ENDING WORKING CAPITAL	\$ 4,463,537	\$ 7,752,938	\$ 7,142,702	\$ 8,836,286	\$ 8,002,330	

**CITY OF COLLEGE STATION
WATER FUND
FUND SUMMARY**

	FY 03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 04 TO FY 05
REVENUES						
RESIDENTIAL	\$ 6,335,354	\$ 6,579,000	\$ 6,000,000	\$ 6,720,000	\$ 6,720,000	2.14%
COMMERCIAL/INDUSTRIAL	1,727,397	1,887,000	1,655,000	1,854,000	1,854,000	(1.75%)
OTHER OPERATING	567,822	526,400	503,600	518,800	518,800	(1.44%)
INVESTMENT EARNINGS	258,467	306,000	150,000	154,500	154,500	(49.51%)
OTHER NONOPERATING	323,264	18,300	21,200	21,800	21,800	19.1%
TOTAL REVENUES	\$ 9,212,304	\$ 9,316,700	\$ 8,329,800	\$ 9,269,100	\$ 9,269,100	(0.51%)
EXPENDITURES AND TRANSFERS						
PRODUCTION	\$ 2,702,002	\$ 3,308,897	\$ 2,828,895	\$ 1,693,872	\$ 2,089,545	(36.85%)
DISTRIBUTION	309,347	562,489	490,839	1,486,171	1,570,456	179.20%
CAPITAL OUTLAY	0	142,746	51,000	141,000	141,000	(1.22%)
NET GEN./ADMIN. TRANSFERS	885,270	916,763	916,763	1,263,558	1,287,849	40.48%
OTHER	23,185	0	0	0	0	N/A
CONTINGENCY	0	70,000	70,000	70,000	70,000	0.00%
TOTAL OPERATING EXPEND. AND TRANSFERS	\$ 3,919,804	\$ 5,000,895	\$ 4,357,497	\$ 4,654,601	\$ 5,158,850	3.16%
NONOPERATING EXPENDITURES						
ECONOMIC DEVELOPMENT	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	0.00%
DEBT SERVICE TRANSFER	2,285,390	2,490,947	2,490,947	2,532,670	2,532,670	1.67%
OTHER	5,712	0	0	0	109,333	N/A
CAPITAL PROJECTS FUNDING	1,342,151	10,400,000	5,400,000	6,000,000	6,000,000	(42.31%)
EMPLOYEE BENEFITS TRANSFER	0	0	0	0	0	
RETURN ON INVESTMENT	893,200	899,240	899,240	893,380	893,380	(0.65%)
TOTAL NONOPERATING EXPEND.	\$ 4,538,953	\$ 13,802,687	\$ 8,802,687	\$ 9,438,550	\$ 9,547,883	(30.83%)
TOTAL EXPENDITURES/TRANSFERS	\$ 8,458,757	\$ 18,803,582	\$ 13,160,184	\$ 14,093,151	\$ 14,706,733	(21.79%)
INCREASE (DECREASE) IN WORKING CAPITAL	\$ 753,547	\$ (9,486,882)	\$ (4,830,384)	\$ (4,824,051)	\$ (5,437,633)	
BEGINNING WORKING CAPITAL	\$ 10,836,454	\$ 11,590,001	\$ 11,590,001	\$ 6,759,617	\$ 6,759,617	
ENDING WORKING CAPITAL	\$ 11,590,001	\$ 2,103,119	\$ 6,759,617	\$ 1,935,566	\$ 1,321,984	



**CITY OF COLLEGE STATION
WATER O&M
SUMMARY**

EXPENDITURE BY ACTIVITY CENTER						
ACTIVITY CENTER	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
PRODUCTION	\$ 2,702,003	\$ 3,289,047	\$ 2,828,895	\$ 1,693,872	\$ 2,089,545	(36.47%)
DISTRIBUTION	309,348	562,489	490,839	1,486,171	1,562,476	177.78%
CAPITAL EXPENDITURE	10,012	37,000	51,001	141,000	148,980	302.65%
WATER FUND TOTAL	\$ 3,021,363	\$ 3,888,536	\$ 3,370,735	\$ 3,321,043	\$ 3,801,001	(2.25%)

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 1,449,411	\$ 1,479,572	\$ 1,427,885	\$ 1,230,251	\$ 1,368,141	(7.53%)
SUPPLIES	240,317	524,753	222,667	426,231	638,719	21.72%
MAINTENANCE	83,285	97,069	88,921	105,449	105,449	8.63%
PURCHASED SERVICES	1,130,731	1,589,314	1,473,359	1,255,676	1,377,276	(13.34%)
CAPITAL EXPENDITURE	10,012	37,000	51,001	141,000	148,980	302.65%
CAPITAL OUTLAY	107,607	160,828	106,902	162,436	162,436	1.00%
WATER FUND TOTAL	\$ 3,021,363	\$ 3,888,536	\$ 3,370,735	\$ 3,321,043	\$ 3,801,001	(2.25%)

PERSONNEL SUMMARY BY ACTIVITY CENTER						
ACTIVITY CENTER	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
PRODUCTION	6.0	6.0	31.0	5.0	5.0	-83.87%
DISTRIBUTION	15.0	15.0	0.0	21.0	23.0	0.00%
ENGINEERING SUPPORT	10.0	12.0	0.0	0.0	0.0	0.00%
WATER FUND TOTAL	31.0	33.0	31.0	26.0	28.0	-9.68%

SERVICE LEVEL ADJUSTMENTS

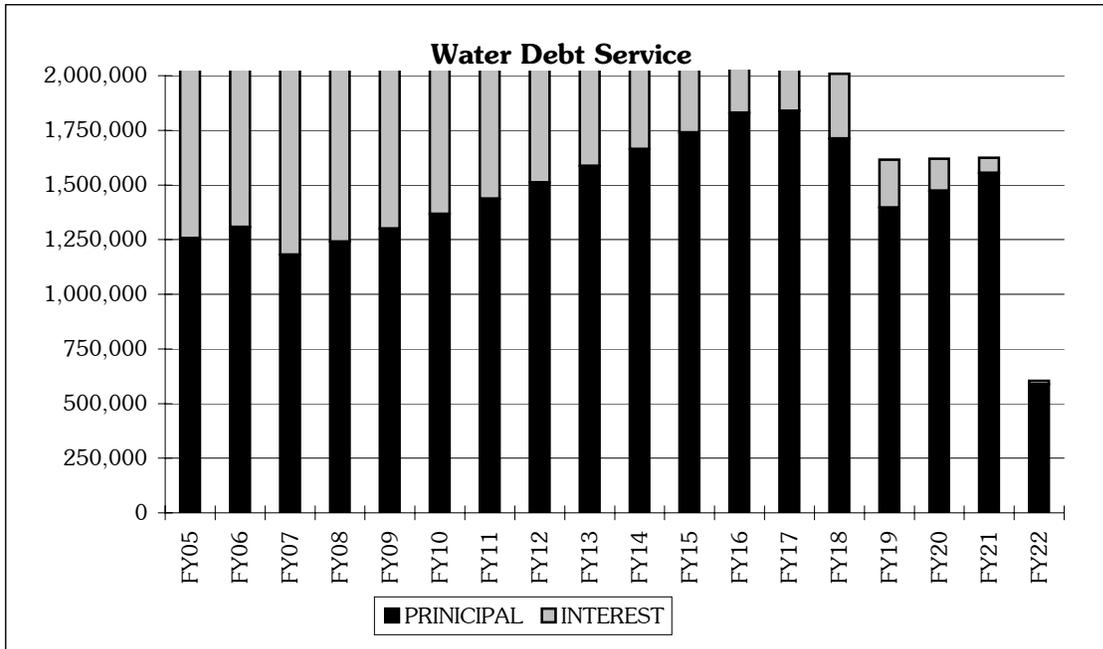
WATER PRODUCTION

Professional Services: Source Water Planning	\$ 100,000
System operators	72,082
Protective Coating: GPEST Interior	230,000
Mobile Mapping Computer (2)	8,500

WATER FUND **\$ 410,582**

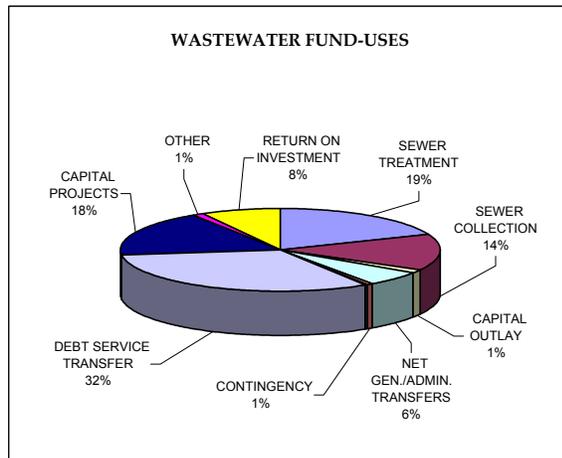
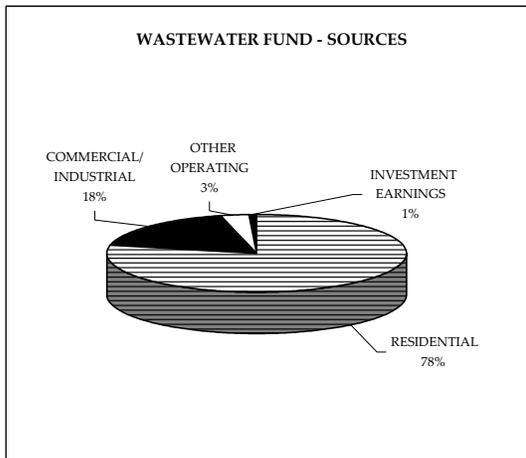
Debt Service Requirements Water Fund ALL SERIES

FISCAL YEAR	PRINICIPAL	INTEREST	FISCAL YEAR PAYMENT	PRINCIPAL OUTSTANDING OCT. 1
FY05	1,256,863	1,275,807	2,532,670	25,980,619
FY06	1,307,358	1,212,375	2,519,733	24,723,756
FY07	1,179,953	1,153,069	2,333,022	23,416,398
FY08	1,240,686	1,097,514	2,338,199	22,236,445
FY09	1,299,369	1,037,588	2,336,956	20,995,760
FY10	1,366,540	968,581	2,335,121	19,696,391
FY11	1,436,549	891,411	2,327,960	18,329,852
FY12	1,510,559	813,229	2,323,788	16,893,302
FY13	1,587,207	736,221	2,323,428	15,382,743
FY14	1,663,643	656,697	2,320,340	13,795,536
FY15	1,739,068	571,919	2,310,987	12,131,893
FY16	1,829,592	481,720	2,311,312	10,392,826
FY17	1,838,805	388,327	2,227,132	8,563,233
FY18	1,711,156	297,858	2,009,014	6,724,429
FY19	1,396,634	218,927	1,615,560	5,013,273
FY20	1,473,411	146,064	1,619,475	3,616,639
FY21	1,554,877	69,373	1,624,251	2,143,227
FY22	588,350	15,076	603,426	588,350



**CITY OF COLLEGE STATION
WASTEWATER FUND
FUND SUMMARY**

	FY 03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 04 TO FY 05
REVENUES						
RESIDENTIAL	\$ 7,147,730	\$ 7,623,500	\$ 7,070,000	\$ 7,494,200	\$ 7,719,000	1.25%
COMMERCIAL/INDUSTRIAL	1,378,079	1,431,000	1,600,000	1,696,000	1,746,900	22.08%
OTHER OPERATING	281,240	311,100	289,600	298,300	298,300	(4.11%)
INVESTMENT EARNINGS	83,482	102,000	84,300	86,900	86,900	(14.80%)
OTHER NONOPERATING	266,315	10,200	2,000	2,100	2,100	(79.41%)
TOTAL REVENUES	\$ 9,156,846	\$ 9,477,800	\$ 9,045,900	\$ 9,577,500	\$ 9,853,200	3.96%
EXPENDITURES AND TRANSFERS						
SEWER TREATMENT	\$ 1,075,213	\$ 1,288,769	\$ 1,115,860	\$ 2,128,887	\$ 2,142,843	66.27%
SEWER COLLECTION	1,980,007	2,232,890	2,226,905	1,423,371	1,575,120	(29.46%)
CAPITAL OUTLAY	48,359	146,873	146,873	114,023	160,353	9.18%
NET GEN./ADMIN. TRANSFERS	857,053	863,552	863,552	625,617	662,303	(23.30%)
OTHER	2,494	0	0	0	0	N/A
CONTINGENCY	0	60,000	60,000	60,000	60,000	0.00%
TOTAL OPERATING EXPEND. AND TRANSFERS	\$ 3,963,126	\$ 4,592,084	\$ 4,413,190	\$ 4,351,898	\$ 4,600,619	0.19%
NONOPERATING EXPENDITURES						
ECONOMIC DEVELOPMENT	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	0.00%
DEBT SERVICE TRANSFER	3,509,108	3,571,608	3,571,608	3,615,447	3,615,447	1.23%
CAPITAL PROJECTS	0	0	0	2,000,000	2,000,000	
OTHER	5,648	0	0	0	109,333	N/A
RETURN ON INVESTMENT	817,000	939,300	939,300	922,800	922,800	(1.76%)
TOTAL NONOPERATING EXPEND.	\$ 4,341,756	\$ 4,530,908	\$ 4,530,908	\$ 6,558,247	\$ 6,667,580	47.16%
TOTAL EXPENDITURES/TRANSFERS	\$ 8,304,882	\$ 9,122,992	\$ 8,944,098	\$ 10,910,145	\$ 11,268,199	23.51%
INCREASE (DECREASE) IN WORKING CAPITAL	\$ 851,964	\$ 354,808	\$ 101,802	\$ (1,332,645)	\$ (1,414,999)	
BEGINNING WORKING CAPITAL	\$ 3,679,114	\$ 4,531,078	\$ 4,531,078	\$ 4,632,880	\$ 4,632,880	
ENDING WORKING CAPITAL	\$ 4,531,078	\$ 4,885,886	\$ 4,632,880	\$ 3,300,235	\$ 3,217,881	



**CITY OF COLLEGE STATION
WASTEWATER O&M
SUMMARY**

EXPENDITURE BY ACTIVITY CENTER						
ACTIVITY	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
TREATMENT	\$ 1,075,217	\$ 1,223,651	\$ 1,115,860	\$ 2,128,887	\$ 2,142,843	75.12%
COLLECTION	1,980,008	2,232,890	2,226,905	1,423,371	1,575,120	(29.46%)
CAPITAL EXPENDITURE	48,359	146,873	146,873	114,023	160,353	0.00%
WASTEWATER FUND TOTAL	\$ 3,103,584	\$ 3,603,414	\$ 3,489,638	\$ 3,666,281	\$ 3,878,316	7.63%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 1,597,697	\$ 1,648,348	\$ 1,603,398	\$ 1,877,697	\$ 2,014,920	22.24%
SUPPLIES	389,425	502,337	395,645	431,926	448,250	(10.77%)
MAINTENANCE	160,193	172,675	168,113	188,113	193,091	11.82%
PURCHASED SERVICES	907,910	1,133,181	1,175,609	1,054,522	1,061,702	(6.31%)
CAPITAL EXPENDITURE	48,359	146,873	146,873	114,023	160,353	9.18%
WASTEWATER FUND TOTAL	\$ 3,103,584	\$ 3,603,414	\$ 3,489,638	\$ 3,666,281	\$ 3,878,316	7.63%

PERSONNEL SUMMARY BY ACTIVITY CENTER						
ACTIVITY	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
TREATMENT	21.0	21.0	21.0	21.0	21.0	0.00%
COLLECTION	17.0	17.0	22.0	22.0	23.0	4.55%
WASTEWATER FUND TOTAL	38.0	38.0	43.0	43.0	44.0	2.33%

SERVICE LEVEL ADJUSTMENTS

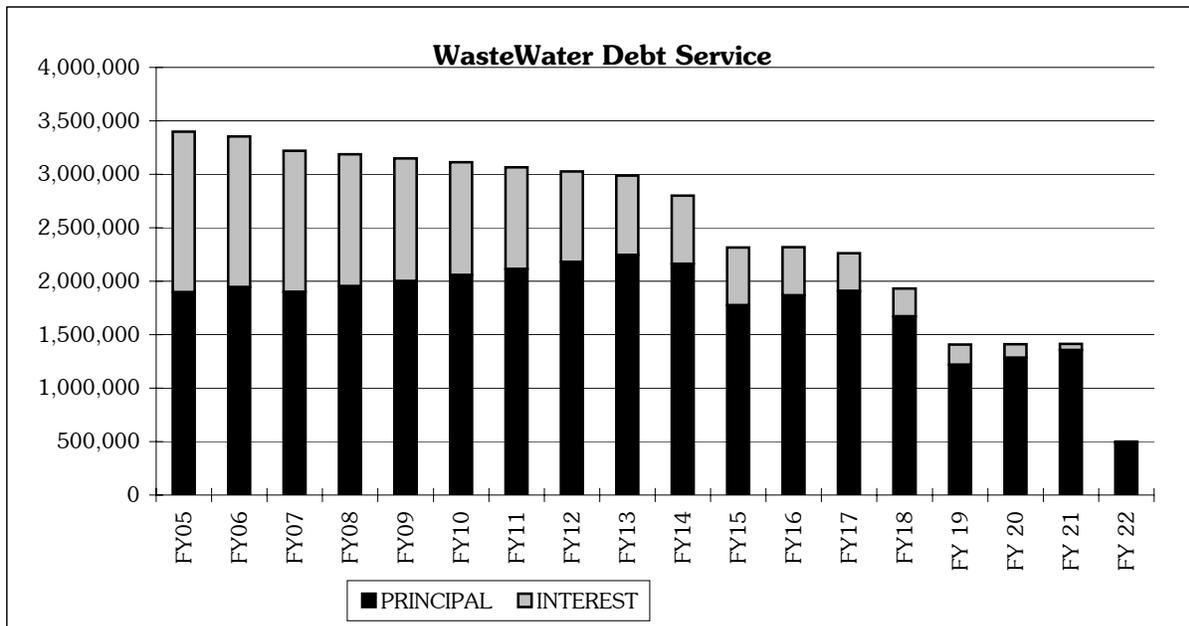
Crew Leader and Service Truck	\$ 95,897
Moblie Mapping Computers	\$ 8,500
Customer Education	10,000
WASTEWATER FUND	\$ 114,397

Debt Service Requirements

Wastewater

ALL SERIES

FISCAL YEAR	PRINCIPAL	INTEREST	FISCAL YEAR PAYMENT	PRINCIPAL OUTSTANDING OCT. 1
FY05	1,896,637	1,502,063	3,398,700	32,004,881
FY06	1,943,642	1,410,623	3,354,265	30,108,244
FY07	1,900,298	1,321,312	3,221,610	28,164,602
FY08	1,952,065	1,236,911	3,188,976	26,264,305
FY09	1,998,632	1,151,208	3,149,840	24,312,240
FY10	2,057,210	1,055,822	3,113,033	22,313,609
FY11	2,111,951	952,469	3,064,420	20,256,399
FY12	2,177,441	848,126	3,025,567	18,144,448
FY13	2,245,293	744,115	2,989,408	15,967,007
FY14	2,160,857	639,946	2,800,802	13,721,714
FY15	1,773,182	543,299	2,316,481	11,560,857
FY16	1,866,658	451,008	2,317,665	9,787,675
FY17	1,907,945	354,666	2,262,611	7,921,017
FY18	1,668,844	263,045	1,931,889	6,013,072
FY 19	1,217,116	189,420	1,406,536	4,344,228
FY 20	1,284,089	125,968	1,410,056	3,127,111
FY 21	1,355,123	59,172	1,414,295	1,843,023
FY 22	487,900	12,502	500,402	487,900



SANITATION FUND

The Sanitation Fund is an enterprise fund that accounts for the activities of collecting and disposing of residential and commercial refuse in the City. This service includes once a week residential collection, once a week bulky item pickup, once a week brush/yard clippings pick up, and once per week recycling pick up. The recycling program and Clean and Green activities are designed to help reduce the amount of solid waste deposited into the landfill. The Sanitation Fund also funds the street sweeping operations of the City.

This fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

Revenues for the Sanitation Fund are budgeted at \$5,179,700 in FY 05. This is an increase of approximately 8.55% over the FY 04 revised budget. The residential and commercial customer bases are expected to grow by 3% based on analysis of building permits and growth.

The approved budget also includes a rate increase of approximately 5% for residential customers.

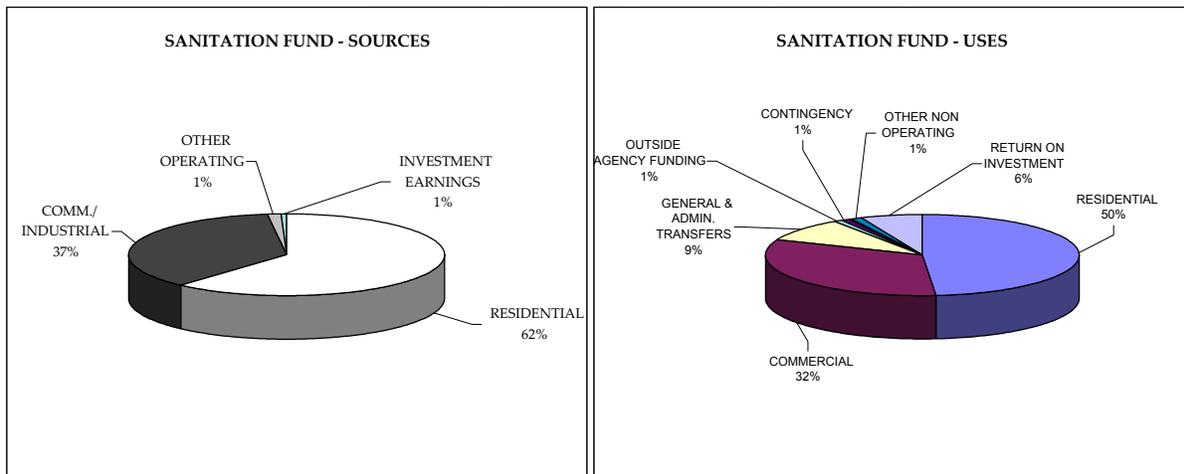
Operating expenditures for the Sanitation Fund in FY 05 are expected to increase by 11.51% from the FY 04 revised budget.

Non-operating expenditures in the Sanitation Fund are approved to rise 24.35% from the previous fiscal year. This includes \$66,000 to be transferred out for future public art in the city center.

The Sanitation Fund will continue to provide funding for Keep Brazos Beautiful, an outside agency dedicated to beautification and litter abatement. College Station's portion of Keep Brazos Beautiful's approved budget for FY 05 totals \$45,000. This includes \$25,000 for beautification grant, and \$20,000 for the operating budget of Brazos Beautiful. Brazos Beautiful is requesting an additional \$5,000 for operating costs in FY 05.

**CITY OF COLLEGE STATION
SANITATION FUND
SUMMARY**

	<u>FY 03 ACTUAL</u>	<u>FY 04 REVISED BUDGET</u>	<u>FY 04 YEAR-END ESTIMATE</u>	<u>FY 05 BASE BUDGET</u>	<u>FY 05 APPROVED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY 04 TO FY 04</u>
REVENUES						
RESIDENTIAL	\$ 2,885,242	\$ 2,937,600	\$ 2,954,000	\$ 3,042,600	\$ 3,194,700	8.75%
COMMERCIAL/INDUSTRIAL	1,743,277	1,758,480	1,822,700	1,877,400	1,877,400	6.76%
OTHER OPERATING	35,399	44,700	74,700	76,900	76,900	72.04%
INVESTMENT EARNINGS	26,203	30,800	22,000	27,100	27,100	(12.01%)
OTHER NONOPERATING	1,279	0	8,700	3,600	3,600	N/A
TOTAL REVENUES	\$ 4,691,400	\$ 4,771,580	\$ 4,882,100	\$ 5,027,600	\$ 5,179,700	8.55%
EXPENDITURES AND TRANSFERS						
RESIDENTIAL	\$ 2,199,855	\$ 2,243,115	\$ 2,253,399	\$ 2,390,645	\$ 2,668,526	18.97%
COMMERCIAL	1,565,128	1,721,551	1,722,405	1,747,720	1,773,639	3.03%
GENERAL & ADMIN. TRANSFERS	416,871	447,833	447,833	469,208	511,513	14.22%
OUTSIDE AGENCY FUNDING	0	65,000	65,000	40,000	45,000	(30.77%)
CONTINGENCY	0	50,000	0	50,000	50,000	0.00%
TOTAL OPERATING EXPEND. AND TRANSFERS	\$ 4,181,854	\$ 4,527,499	\$ 4,488,637	\$ 4,697,573	\$ 5,048,678	11.51%
NONOPERATING EXPENDITURES						
ECONOMIC DEVELOPMENT	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	0.00%
OTHER NON OPERATING	24,967	0	0	0	66,000	N/A
RETURN ON INVESTMENT	310,000	331,855	331,855	349,700	349,700	5.38%
TOTAL NONOPERATING EXPENDITURES	\$ 347,467	\$ 344,355	\$ 344,355	\$ 362,200	\$ 428,200	24.35%
TOTAL OPERATING AND NONOPERATING EXP & TRANSFERS	\$ 4,529,321	\$ 4,871,854	\$ 4,832,992	\$ 5,059,773	\$ 5,476,878	12.42%
INCREASE (DECREASE) IN WORKING CAPITAL	\$ 162,079	\$ (100,274)	\$ 49,108	\$ (32,173)	\$ (297,178)	
BEGINNING WORKING CAPITAL	\$ 1,143,092	\$ 1,305,171	\$ 1,305,171	\$ 1,354,279	\$ 1,354,279	
ENDING WORKING CAPITAL	\$ 1,305,171	\$ 1,204,897	\$ 1,354,279	\$ 1,322,106	\$ 1,057,101	



**CITY OF COLLEGE STATION
SANITATION
SUMMARY**

EXPENDITURE BY ACTIVITY						
ACTIVITY	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
RESIDENTIAL COLLECTION	\$ 2,199,855	\$ 2,243,115	\$ 2,249,355	\$ 2,390,645	\$ 2,668,526	18.97%
COMMERCIAL COLLECTION	1,565,128	1,721,551	1,714,101	1,747,720	1,773,639	3.03%
DIVISION TOTAL	\$ 3,764,983	\$ 3,964,666	\$ 3,963,456	\$ 4,138,365	\$ 4,442,165	12.04%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 1,375,988	\$ 1,436,755	\$ 1,439,910	\$ 1,450,395	\$1,530,525	6.53%
SUPPLIES	192,478	211,631	201,558	244,110	248,310	17.33%
MAINTENANCE	476,976	440,100	440,170	522,760	536,460	21.90%
PURCHASED SERVICES	1,698,415	1,857,680	1,856,372	1,921,100	1,946,970	4.81%
CAPITAL OUTLAY	21,126	18,500	25,446	0	179,900	872.43%
DIVISION TOTAL	\$ 3,764,983	\$ 3,964,666	\$ 3,963,456	\$ 4,138,365	\$ 4,442,165	12.04%

PERSONNEL SUMMARY BY ACTIVITY						
ACTIVITY	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
RESIDENTIAL COLLECTION	24.5	25.5	25.5	25.5	25.5	0.00%
COMMERCIAL COLLECTION	11.0	11.0	11.0	11.0	11.0	0.00%
DIVISION TOTAL	35.5	36.5	36.5	36.5	36.5	0.00%

SERVICE LEVEL ADJUSTMENTS

RESIDENTIAL	Knuckle-boom brush truck	\$113,840
	Semi automated collection vehicle	\$109,830
SANITATION TOTAL		\$223,670

PARKING ENTERPRISE FUND

The Parking Enterprise Fund was created to account for revenues and expenditures resulting from operation of the City's parking facilities. These revenues come from the Patricia Street parking lot, the College Main Parking Garage, and the metered on street parking in the Northgate area.

This fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

Revenues from the Patricia Street parking lot fees, the parking garage, and the metered parking are projected to be \$448,300 and parking fines are projected to be \$85,700 in FY 05.

Expenditures related to the Patricia Street parking lot and the College Main Parking Garage are forecast to be \$458,691, which includes one SLA in the amount of \$50,000 for maintenance agreements for the equipment in the parking garage.

The transfer of a Parking Enforcement Officer from the General Fund to the Parking Enterprise Fund will occur in FY 05.

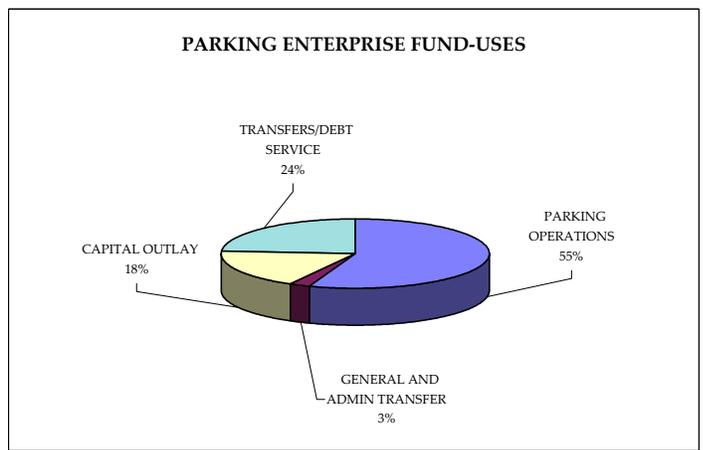
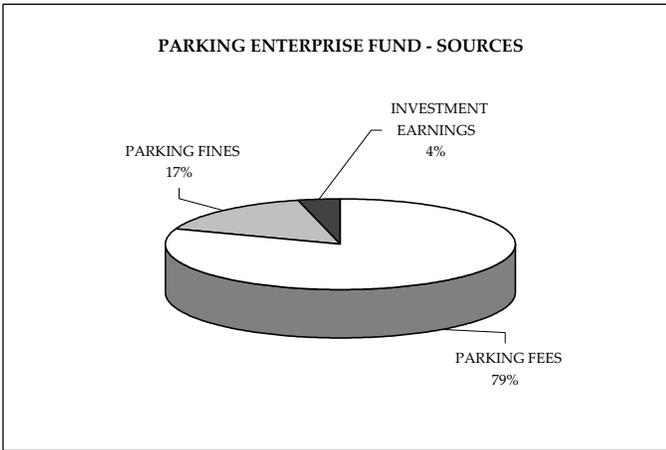
There is also \$150,000 approved for a water fountain on the 2nd street promenade, directly adjacent to the parking garage.

A portion of the debt service for the parking garage, \$200,000, is approved to be paid out of the Parking Enterprise Fund in FY 05.

Total expenditures in the Parking Enterprise Fund are approved to be \$836,595.

**CITY OF COLLEGE STATION
PARKING ENTERPRISE
FUND SUMMARY**

	<u>FY 03 ACTUAL</u>	<u>FY 04 REVISED BUDGET</u>	<u>FY 04 YEAR-END ESTIMATE</u>	<u>FY 05 BASE BUDGET</u>	<u>FY 05 APPROVED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY 04 TO FY 05</u>
BEGINNING FUND BALANCE	\$ 833,322	\$ 1,106,149	\$ 1,106,149	\$ 748,727	\$ 748,727	
REVENUES						
PARKING FEES	\$ 449,731	\$ 444,100	\$ 439,506	\$ 448,300	\$ 448,300	0.95%
PARKING FINES	91,840	94,500	84,000	85,700	85,700	(9.31%)
INVESTMENT EARNINGS	23,802	25,100	21,357	21,800	21,800	(13.15%)
OTHER	3,992	0	0	0	0	N/A
TOTAL REVENUES	\$ 569,365	\$ 563,700	\$ 544,863	\$ 555,800	\$ 555,800	(1.40%)
EXPENDITURES						
PARKING OPERATIONS	\$ 292,019	\$ 385,135	\$ 369,372	\$ 408,691	463,922	20.46%
GENERAL AND ADMIN TRANSFER	0	21,898	21,898	22,578	22,673	3.54%
CAPITAL OUTLAY	0	0	0	0	150,000	N/A
TRANSFERS/DEBT SERVICE	392	511,015	511,015	200,000	200,000	(60.86%)
CONTINGENCY	0	0	0	0	0	N/A
TOTAL EXPENDITURES	\$ 292,411	\$ 918,048	\$ 902,285	\$ 631,269	\$ 836,595	(8.87%)
GAAP ADJUSTMENT	\$ (4,127)					
INCREASE (DECREASE) IN FUND BALANCE	\$ 276,954	\$ (354,348)	\$ (357,422)	\$ (75,469)	\$ (280,795)	
ENDING FUND BALANCE	\$ 1,106,149	\$ 751,801	\$ 748,727	\$ 673,258	\$ 467,932	



**CITY OF COLLEGE STATION
PARKING ENTERPRISE FUND
DIVISION SUMMARY**

EXPENDITURE BY ACTIVITY						
DIVISION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
PARKING	\$ 292,019	\$ 385,910	\$ 369,372	\$ 408,691	\$ 463,922	20.22%
DIVISION TOTAL	\$ 292,019	\$ 385,910	\$ 369,372	\$ 408,691	\$ 463,922	20.22%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 159,875	\$ 227,127	\$ 191,107	\$ 261,727	\$ 266,958	17.54%
SUPPLIES	14,161	31,688	48,094	18,917	18,917	(40.30%)
MAINTENANCE	12,006	17,002	30,271	17,835	17,835	4.90%
PURCHASED SERVICES	105,977	110,093	99,900	110,212	160,212	45.52%
DIVISION TOTAL	\$ 292,019	\$ 385,910	\$ 369,372	\$ 408,691	\$ 463,922	20.22%

PERSONNEL SUMMARY BY ACTIVITY						
DIVISION	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
PARKING	8.0	8.0	8.0	9.0	9.0	12.50%
DIVISION TOTAL	8.0	8.0	8.0	9.0	9.0	12.50%



BRAZOS VALLEY SOLID WASTE MANAGEMENT AGENCY FUND

The Brazos Valley Solid Waste Management Agency (BVSWMA) is a joint action agency owned by the Cities of College Station and Bryan. The agency is responsible for providing solid waste disposal services within all appropriate guidelines and regulations. This joint agency has resulted in cost savings and increased efficiencies due to the deletion of duplicated services, planning and staffing and the economies of scale offered by a larger operation.

This fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non-cash transactions such as depreciation. The focus is on the net change in working capital.

Base budget revenues for BVSWMA are projected to increase by 1.9%.

Approved expenditures for Landfill Operations are \$2,901,868, which reflects a 24.6% decrease from the FY 04 revised budget. This decrease is due primarily to the transfer of capital expenses out of the operations and maintenance portion of the budget.

The approved expenditures include nine service level adjustments. BVSWMA's Landfill Operations proposes to increase staff by two positions in FY 05. A Customer Service Representative and Groundskeeper are included the approved budget. Funding for the additional personnel and associative equipment

totals \$89,601. Also included in the approved budget is a service level adjustment for \$30,020 for the purchase of an industry standard Landfill Gas System Monitors and a Field Rated Laptop Computer to be used at the Rock Prairie Road Landfill. Another \$112,000 is approved for a replacement upgrade for a 1997 model John Deere 750C Dozer to a D6 Dozer. An upgrade of a 1990 John Deere Backhoe/Loader to a 4 Wheel Drive Backhoe/Loader for \$18,500 is also included in the budget. Another replacement upgrade of a 1998 model 4Wheel Drive 1-Ton gasoline Crew Truck to a Diesel Engine Crew Truck for \$5,625 is approved. Additionally, \$43,310 is included in the approved budget for the annual maintenance of the GPS earthmoving system utilized at the Rock Prairie Road Landfill. Finally, \$333,000 is included in BVSWMA's approved budget for the Brazos Valley Council of Governments' regional park initiative.

The Administration budget is approved to be \$316,407. A total of \$50,545 is approved in pay/benefit adjustments for an increase in wages for the Department. Capital expenses for BVSWMA total \$2,520,900 in the approved budget. Non-departmental expenses for the approved FY 05 budget are estimated at \$494,934, which represents a 4.6% increase from the FY 04 revised budget.

CITY OF COLLEGE STATION
BRAZOS VALLEY SOLID WASTE MANAGEMENT AGENCY (BVSWM)
PRO - FORMA

	FY 03 ACTUAL	FY 04 ADJ. BUDGET	FY 04 ESTIMATE	FY 05 BASE
REVENUES				
LANDFILL CHARGES	\$ 5,232,820	\$ 4,626,000	\$ 4,647,882	\$ 4,780,000
INTEREST	298,191	310,000	230,000	250,000
OTHER	41,023	0	0	0
TOTAL REVENUES	\$ 5,572,034	\$ 4,936,000	\$ 4,877,882	\$ 5,030,000
EXPENDITURES AND TRANSFERS				
LANDFILL OPERATIONS	\$ 3,940,944	\$ 3,843,863	\$ 3,351,406	\$ 2,601,372
ADMINISTRATIVE	734,277	521,122	531,745	309,770
EXPEND & TRANSFERS SUBTOTAL	\$ 4,675,221	\$ 4,364,985	\$ 3,883,151	\$ 2,911,142
BVSWM CIP				
RPR Gas Recovery and final cover	\$ 8,000,000	4,000,000	4,000,000	0
RPR Fill Sector 18	670,000	1,200,000	670,000	0
RPR Fill Sector 19	1,500,000	0	0	1,500,000
RPR Gas Collection System	109,900	15,700	15,700	31,400
RPR Quality Assurance Sectors 18 & 19	331,000	165,500	165,500	165,500
HWY 30 land purchase	2,608,500	1,967,500	1,967,500	641,000
HWY 30 Permit Application/Legal Fees	183,000	0	0	183,000
HWY 30 land fenceing/Clearing	525,000	0	0	0
HWY 30 Fill Sector 1	1,500,000	0	0	0
HWY 30 Fill Sector 2	1,500,000	0	0	0
HWY 30 buildings construction	2,000,000	0	0	0
CIP TOTAL	\$ 18,927,400	\$ 7,348,700	\$ 6,818,700	\$ 2,520,900
DEPARTMENTAL - NON-OPERATING				
CONTRIBUTIONS	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
OTHER	0	0	0	0
DEPT. NON-OPERATING SUBTOTAL	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
NON-DEPARTMENTAL				
PRINCIPAL PAYMENTS	\$ 0	\$ 0	\$ 0	\$ 0
INTEREST PAYMENTS	0	0	0	0
GENERAL & ADMIN. TRANSFERS	348,148	388,264	388,264	407,564
CAPITAL OUTLAY	0	0	0	0
CONTINGENCY	0	85,000	85,000	85,000
MISCELLANEOUS	0	0	0	0
OTHER	45,983	0	0	0

CITY OF COLLEGE STATION
BRAZOS VALLEY SOLID WASTE MANAGEMENT AGENCY (BVSWM)
PRO - FORMA

FY 05 APPROVED BUDGET	FY 06 PROPOSED	FY 07 PROPOSED	FY 08 PROPOSED	FY 09 PROPOSED	FY 10 PROPOSED
\$ 4,780,000	\$ 4,920,000	\$ 5,060,000	\$ 5,210,000	\$ 5,360,000	\$ 5,520,000
250,000	250,000	250,000	250,000	250,000	250,000
940	0	0	0	0	0
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
\$ 5,030,940	\$ 5,170,000	\$ 5,310,000	\$ 5,460,000	\$ 5,610,000	\$ 5,770,000
\$ 2,946,089	\$ 3,020,000	\$ 3,090,000	\$ 3,160,000	\$ 3,230,000	\$ 3,300,000
316,407	320,000	330,000	340,000	350,000	360,000
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
\$ 3,262,496	\$ 3,340,000	\$ 3,420,000	\$ 3,500,000	\$ 3,580,000	\$ 3,660,000
0	0	0	0	4,000,000	0
0	0	0	0	0	0
1,500,000	0	0	0	0	0
31,400	31,400	31,400	0	0	0
165,500	0	0	0	0	0
641,000	0	0	0	0	0
183,000	0	0	0	0	0
0	525,000	0	0	0	0
0	0	1,500,000	0	0	0
0	0	0	1,500,000	0	0
0	1,000,000	1,000,000	0	0	0
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
\$ 2,520,900	\$ 1,556,400	\$ 2,531,400	\$ 1,500,000	\$ 4,000,000	\$ 0
\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
333,000	333,000	334,000	0	0	0
<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
\$ 353,000	\$ 353,000	\$ 354,000	\$ 20,000	\$ 20,000	\$ 20,000
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
0	0	0	0	0	0
409,934	420,000	430,000	440,000	450,000	460,000
0	0	0	0	0	0
84,687	85,000	85,000	85,000	85,000	85,000
0	0	0	0	0	0
0	0	0	0	0	0
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**CITY OF COLLEGE STATION
BRAZOS VALLEY SOLID WASTE MANAGEMENT AGENCY
DIVISION SUMMARY**

EXPENDITURE BY DEPARTMENT						
DIVISION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
LANDFILL OPERATIONS	\$ 3,940,944	\$ 8,795,803	\$ 3,351,406	\$ 2,601,372	\$ 2,946,089	(66.51%)
ADMINISTRATION	734,277	2,151,122	531,745	309,770	316,407	(85.29%)
DEPARTMENT TOTAL	\$ 4,675,221	\$ 10,946,925	\$ 3,883,151	\$ 2,911,142	\$ 3,262,496	(70.20%)

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 1,176,863	\$ 1,273,938	\$ 1,272,548	\$ 1,269,062	\$ 1,379,421	8.28%
SUPPLIES	278,781	422,646	423,983	434,720	436,660	3.32%
MAINTENANCE	143,690	187,763	191,532	188,270	226,210	20.48%
PURCHASED SERVICES	1,643,006	5,345,019	346,242	1,019,090	1,044,085	(80.47%)
GENERAL CAPITAL	1,432,881	3,717,559	1,648,846	0	176,120	(95.26%)
DEPARTMENT TOTAL	\$ 4,675,221	\$ 10,946,925	\$ 3,883,151	\$ 2,911,142	\$ 3,262,496	(70.20%)

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
LANDFILL OPERATIONS	22.50	22.50	22.50	22.50	24.50	8.89%
ADMINISTRATION	3.00	3.00	3.00	3.00	3.00	0.00%
DEPARTMENT TOTAL	25.5	25.5	25.5	25.5	27.5	7.84%

SERVICE LEVEL ADJUSTMENTS

LANDFILL OPERATIONS	Gas monitors	\$ 30,020
	750 C Dozer upgrade	112,500
	Backhoe/loader upgrade	18,500
	Landfill Groundskeeper	58,989
	Customer Service Representative	30,612
	GPS System	43,310
	Truck upgrade	5,625
	Homeland Security Grant	940
BVSWMA Total		\$ 300,496

UTILITIES

CAPITAL PROJECTS BUDGET

The City of College Station develops and adopts a five year Capital Improvements Project List. The list is updated annually and is presented for City Council review as a part of the annual budget process. The list consolidates all anticipated capital needs for which funding authorization exists. The list is divided into several sections depending on the services provided and the funding source.

Revenue bonds are authorized to be issued any time there is a need for financing capital construction or acquisition and where the asset will reside in one or more of the City's enterprise funds. The City's enterprise funds include Electric, Water, Wastewater, and Solid Waste Collection. Generally, revenue bonds do not require voter approval. The bonds are repaid from revenues the utilities generate.

Revenue bonds in the amount of \$4,600,000 are projected to be issued for the water capital improvement projects; however no revenue bonds are projected to be issued for wastewater capital improvement projects in FY 05.

Among the decisions and proposals that accompany capital project recommendations is an analysis of potential ongoing costs and any potential impact on utility rates that a project may have.

UTILITY CAPITAL PROJECTS

Electric Capital Projects

\$10,118,977 is the approved expenditure amount for electric capital projects in FY 05. Additional information will be provided to the City Council as a competitive matter.

Water Capital Projects

In FY 05, \$10,890,416 is the projected expenditure for water capital projects. Included in the Approved FY 05 Budget is over \$1,047,700 for water line rehabilitation in the Southside area, over \$1,220,000 is also included as projected expense for relocating and rehabilitating sewer line beneath

Texas Avenue. This project is necessary because of the TxDOT widening of Texas Avenue, and will be done in conjunction with this project. Additionally, \$173,000 is the projected expense for water capital project to provide water service to City residents not currently using College Station water. The Water Capital Projects Fund also includes \$1,846,300 to construct a water extension line on Rock Prairie Road. \$238,000 to provide backup power generation to the water system. \$4.7 million is projected to be spent on water production related capital projects. These projects include improvements at the Dowling Road Pump Station

The Approved FY 05 Budget also includes \$6,000,000 in current revenues from operations are approved to fund water capital projects. A debt issue of \$4.6 million debt is projected for issuance in FY 05 for water capital projects.

Wastewater Capital Projects

The FY 05 includes \$6,233,570 in projected expenditures for numerous wastewater capital projects. \$1,463,000 is included for the rehabilitation of wastewater infrastructure in the Southside area. Over \$775,000 is also included as projected expense for relocating and rehabilitating sewer line beneath Texas Avenue. As in the Business Park Fund, the Wastewater Division includes \$50,000 for the Spring Creek Corporate Campus I. \$494,078 is included to provide sewer services to the newly annexed parts of town. Over \$1 million is projected to be spent on improvements to the Carter Creek Screw Lift System.

A total of \$2 million in current revenues from operations are approved to be used to fund wastewater capital projects.

Drainage Capital Projects

The Approved FY 05 drainage capital projects budget includes over \$5.8 million in improvement to the City's drainage system. Major capital projects include improvements to Bee Creek and Wolf Pen Creek. Funds are also approved for improvements

to the drainage facility near highway 6 and Greens Prairie Road. There are also projected to be expenditures for purchasing of greenways in the amount of \$882,057.

ADDITIONAL O&M COSTS

The City of College Station strives to provide superior electric, water, and wastewater services to its citizens. Part of this effort includes investment in the capital that makes up the infrastructure. These investments take place in the form of capital improvement projects. Some of these improvements require additional operating and maintenance costs. These costs are identified and ultimately become part of the cost of providing these utility services.



**ELECTRIC SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

	ACTUAL FY 02-03	APPROVED APPROPRIATIONS FY 03-04	PROJECTED FY 03-04	PROJECTED FY 04-05
	\$ 4,627,110	\$ 7,777,165	\$ 7,777,165	\$ 7,114,083
SUBTOTAL ADDITIONAL RESOURCES	<u>\$ 5,712,456</u>	<u>\$ 4,795,000</u>	<u>\$ 4,795,000</u>	<u>\$ 3,425,000</u>
TOTAL RESOURCES AVAILABLE	<u>\$ 10,339,566</u>	<u>\$ 12,572,165</u>	<u>\$ 12,572,165</u>	<u>\$ 10,539,083</u>
TOTAL EXPENDITURES	<u>\$ 2,550,114</u>	<u>\$ 5,458,082</u>	<u>\$ 5,458,082</u>	<u>\$ 10,118,977</u>
GAAP ADJUSTMENT	\$ (12,287)			
ENDING FUND BALANCE:	<u><u>\$ 7,777,165</u></u>	<u><u>\$ 7,114,083</u></u>	<u><u>\$ 7,114,083</u></u>	<u><u>\$ 420,106</u></u>

**ELECTRIC SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08	PROJECTED FY08-09.
<u>\$ 420,106</u>	<u>\$ 157,106</u>	<u>\$ 149,106</u>	<u>\$ 180,106</u>
<u>\$ 10,630,000</u>	<u>\$ 9,330,000</u>	<u>\$ 7,040,000</u>	<u>\$ 7,575,000</u>
<u>\$ 11,050,106</u>	<u>\$ 9,487,106</u>	<u>\$ 7,189,106</u>	<u>\$ 7,755,106</u>
<u>\$ 10,893,000</u>	<u>\$ 9,338,000</u>	<u>\$ 7,009,000</u>	<u>\$ 7,571,000</u>
<u><u>\$ 157,106</u></u>	<u><u>\$ 149,106</u></u>	<u><u>\$ 180,106</u></u>	<u><u>\$ 184,106</u></u>

**WATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

	<u>PROJECT NUMBER</u>	<u>WORK REQUEST NUMBER</u>	<u>REVISED PROJECT BUDGET AMOUNT</u>	<u>ACTUAL FY 02-03</u>	<u>APPROVED FY 03-04 BUDGET APPROPRIATIONS</u>	<u>TOTAL ESTIMATE FY 03-04</u>
BEGINNING FUND BALANCE:				\$ 8,544,859	\$ 6,917,440	\$ 6,917,440
ADDITIONAL RESOURCES:						
UTILITY REVENUE BONDS					\$ 0	\$ 0
INTEREST ON INVESTMENTS				206,261	175,000	155,000
TRANSFERS FROM OPERATIONS				1,300,000	10,400,000	5,400,000
OTHER				0	0	0
				<u>1,506,261</u>	<u>10,575,000</u>	<u>5,555,000</u>
SUBTOTAL ADDITIONAL RESOURCES				\$ 1,506,261	\$ 10,575,000	\$ 5,555,000
TOTAL RESOURCES AVAILABLE				<u>\$ 10,051,120</u>	<u>\$ 16,318,943</u>	<u>\$ 12,472,440</u>
PRODUCTION PROJECTS						
SOURCE AND SUPPLY PLANT - WSWOC						
WELL #6 AND LINE	WT0004	WF0352591	2,823,078	\$ 196,137	\$ 0	\$ 132,373
WELL #7	WT0106	WF0353607	2,128,000	21,907	0	258,152
WELL #7 COLLECTION LINE	WT0203	WF0353621	2,625,000	79,413	0	80,587
PARALLEL WELLFIELD COLL LINE PH I	WT0205	WF0353553	4,260,900	11,200	0	22,706
PARALLEL WATER TRANSMISSION	WT0005	WF0350259	8,050,206	529,734	0	3,506,461
WATER TRANSMISSION-SH21 - VILLA MARIA	WT0116	WF0352317	6,833,290	108,083	75,000	175,507
LAND ACQUISITION - WELLS	WT0206	WF0377324	500,000	0	0	0
WATER PUMPING AND TREATMENT PLANT - WPWOC						
COOLING TOWERS EXPANSION	-	TBD	1,829,000	0	0	0
DOWLING ROAD 10MG GST	WT0117	WF0353631	6,761,000	36,767	95,000	98,000
DOWLING ROAD PUMP/CHEMICAL SYSTEM	-	WF0499740	1,414,953	0	80,000	162,953
WELLS 4 & 5 PUMP REPLACEMENTS	-	TBD	150,000	0	150,000	150,000
EMERGENCY ELECTRIC POWER	-	TBD	1,457,794	0	530,000	587,034
SANDY POINT CHEMICAL SYS REPLACEMENT	-	TBD	1,698,964	0	0	0
WATER GENERAL PLANT - WGWOC						
WATER PLANT SECURITY	-	WF0466439	1,805,000	0	305,000	305,000
SPPS FIBER OPTIC LINE	-	TBD	700,000	0	0	0
				<u>983,241</u>	<u>1,235,000</u>	<u>5,478,773</u>
SUBTOTAL				\$ 983,241	\$ 1,235,000	\$ 5,478,773

**WATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

PROPOSED FY 05 BUDGET APPROPRIATIONS	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08	PROJECTED FY 08-09	PROJECTED FY 09-10
\$ 579,905	\$ 579,905	\$ 578,489	\$ 336,189	\$ 281,189	\$ 351,559	\$ 89,329
\$ 4,600,000	\$ 4,600,000	\$ 6,000,000	\$ 6,550,000	\$ 1,900,000	\$ 7,000,000	\$ 6,100,000
225,000	225,000	125,000	75,000	50,000	50,000	50,000
6,000,000	6,000,000	1,000,000	2,500,000	1,500,000	1,000,000	0
<u>0</u>	<u>0</u>	<u>480,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>\$ 10,825,000</u>	<u>\$ 10,825,000</u>	<u>\$ 7,605,000</u>	<u>\$ 9,125,000</u>	<u>\$ 3,450,000</u>	<u>\$ 8,050,000</u>	<u>\$ 6,150,000</u>
<u>\$ 11,404,905</u>	<u>\$ 11,404,905</u>	<u>\$ 8,183,489</u>	<u>\$ 9,461,189</u>	<u>\$ 3,731,189</u>	<u>\$ 8,401,559</u>	<u>\$ 6,239,329</u>
\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
470,000	470,000	1,276,000	0	0	0	0
788,650	788,650	1,670,000	0	0	0	0
0	0	0	0	85,430	85,430	84,434
0	0	0	0	0	0	0
790,000	790,000	1,549,000	3,847,000	0	0	0
0	0	0	221,000	279,000	0	0
0	0	52,000	1,777,000	0	0	0
1,143,000	1,143,000	0	0	0	5,962,000	0
1,252,000	1,252,000	0	0	0	0	0
0	0	0	0	0	0	0
238,000	238,000	0	0	290,000	0	342,700
0	0	0	0	0	0	259,164
	0	0	0	500,000	500,000	500,000
	0	0	100,000	600,000	0	0
<u>\$ 4,681,650</u>	<u>\$ 4,681,650</u>	<u>\$ 4,547,000</u>	<u>\$ 5,945,000</u>	<u>\$ 1,754,430</u>	<u>\$ 6,547,430</u>	<u>\$ 1,186,298</u>

**WATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

	PROJECT NUMBER	WORK REQUEST NUMBER	REVISED PROJECT BUDGET AMOUNT	ACTUAL FY 02-03	APPROVED FY 03-04 BUDGET APPROPRIATIONS	TOTAL ESTIMATE FY 03-04
DISTRIBUTION PROJECTS						
TRANSMISSION AND DISTRIBUTION PLANT - WTWOC						
			ANNUAL	\$	\$	\$
OVERSIZED LINES PARTICIPATION & PLANNING	-	WF0472461		31,672	200,000	200,000
VICTORIA WATER OP	-	TBD	100,000	0	0	100,000
BARRON ROAD WATER OP	-	WF0356035	150,000	35,686	0	114,000
WESTSIDE WATER SERVICES	WT9703	WF0353641	3,104,208	500,994	0	2,197,898
HWY 6 WATER IMPACT FEE	WT9905	TBD	356,474	0	0	0
PARK PLACE ELEVATED WATER STORAGE	WT0012	WF0353817	3,739,763	621,243	0	30,215
WATER RECLAIM / IRRIGATION	WT0110	TBD	3,468,000	0	0	0
DARTMOUTH WATER EXTENSION PII	-	WF0350795	220,000	0	0	0
JONES-BUTLER WATER EXT PHII	-	TBD	17,000	0	0	3,000
SPRING CREEK CORPORATE CAMPUS	-	TBD	156,000	0	0	7,000
ROCK PRAIRIE WATER SERVICE EXT	WT0102	WF0352094	2,571,061	9,338	403,823	548,680
ARRINGTON RD WATER SERVICE EXT	-	WF0379145	613,000	1,500	489,763	611,500
BARRON ROAD WATER SERVICE EXT	-	WF0379197	2,044,845	1,775	1,635,845	1,143,747
LICK CREEK/ROCK PRAIRIE SERVICE EXT	-	WF0379226	157,406	0	126,406	133,600
2002 ANNEXATION PROJECTS						
WELLBORN RD N OF GANDY (AREA 1)	-	WF0395455	448,000	\$ 0	\$ 22,400	\$ 0
GREENS PR. W. OF ARRINGTON (AREA 2)	-	WF0395480	347,000	0	312,300	0
NANTUCKET E. OF HARPER'S FERRY (AREA 3)	-	TBD	80,000	0	0	0
ROCK P RD S OF CARTER LAKE (AREA 5)	-	TBD	670,000	0	67,000	67,000
GREENS PR. RD CORRIDOR EAST (AREA 6)	-	TBD	612,000	0	61,200	61,000
SUBTOTAL				<u>\$ 1,202,208</u>	<u>\$ 3,318,737</u>	<u>\$ 5,217,640</u>
REHABILITATION PROJECTS:						
DISTRIBUTION SYSTEM REHAB	-	TBD	ANNUAL	0	285,000	285,000
FIRST & MAPLE STREETS REHAB	WT0212	WF0351786	176,593	6,470	0	158,090
GEORGE BUSH E WIDENING	-	WF0390567	100,717	154	38,000	100,563
GREENS PRAIRIE WTR LINE LOWERING	-	WF0351806	176,602	2,510	0	174,092
TEXAS AVE. RELOCATION SOUTH	WT1012	WF0351282	1,767,448	35,257	0	56,977
SOUTHSIDE WATER REHAB A	-	WF0379021	110,500	4,099	0	106,400
WEST PARK	-	WF0427233	1,075,000	0	1,075,000	40,000
COLLEGE PARK/BREEZY HEIGHTS	-	TBD	1,270,000	0	0	0
SOUTH KNOLL/THE GLADE	-	TBD	1,175,000	0	0	0
SOUTHWOOD 5-7	-	TBD	985,000	0	0	0
McCULLOCH	-	TBD	1,120,000	0	0	0
THE KNOLL	-	TBD	900,000	0	0	0
SOUTHSIDE WATER REHAB STUDY	WT0105	WF0360070	95,777	95,777	0	0
SUBTOTAL				<u>\$ 144,267</u>	<u>\$ 1,398,000</u>	<u>\$ 921,122</u>
GENERAL AND ADMINISTRATIVE				275,000	275,000	275,000
DEBT ISSUANCE COST				0	0	0
TOTAL EXPENDITURES				<u>\$ 8,952,637</u>	<u>\$ 6,226,737</u>	<u>\$ 11,892,535</u>
GAAP ADJUSTMENT				\$ (528,964)		
ENDING FUND BALANCE:				<u>\$ 6,917,440</u>	<u>\$ 10,092,206</u>	<u>\$ 579,905</u>

**WATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

PROPOSED FY 05 BUDGET APPROPRIATIONS	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08	PROJECTED FY 08-09	PROJECTED FY 09-10
\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
212,000	212,000	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	3,426,000
0	0	220,000	0	0	0	0
0	14,000	0	0	0	0	0
7,000	7,000	142,000	0	0	0	0
167,238	1,846,300	0	0	0	0	0
0	0	0	0	0	0	0
409,000	899,322	0	0	0	0	0
31,000	23,806	0	0	0	0	0
\$ 0	\$ 45,000	\$ 22,000	\$ 381,000	\$ 0	\$ 0	\$ 0
0	0	35,000	312,000	0	0	0
0	0	0	80,000	0	0	0
67,000	67,000	268,000	268,000	0	0	0
61,000	61,000	245,000	245,000	0	0	0
\$ 1,154,238	\$ 3,375,428	\$ 1,132,000	\$ 1,486,000	\$ 200,000	\$ 200,000	\$ 3,626,000
285,000	285,000	285,000	285,000	285,000	285,000	285,000
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
270,000	1,220,000	305,000	0	0	0	0
0	0	0	0	0	0	0
0	1,035,000	0	0	0	0	0
12,700	12,700	1,257,300	0	0	0	0
0	0	11,000	1,164,000	0	0	0
0	0	0	9,000	976,000	0	0
0	0	0	0	10,200	1,109,800	0
0	0	0	0	0	10,000	890,000
0	0	0	0	0	0	0
\$ 567,700	\$ 2,552,700	\$ 1,858,300	\$ 1,458,000	\$ 1,271,200	\$ 1,404,800	\$ 1,175,000
180,638	180,638	250,000	225,000	150,000	100,000	100,000
36,000	36,000	60,000	66,000	4,000	60,000	61,000
\$ 6,620,226	\$ 10,826,416	\$ 7,847,300	\$ 9,180,000	\$ 3,379,630	\$ 8,312,230	\$ 6,148,298
\$ 4,784,679	\$ 578,489	\$ 336,189	\$ 281,189	\$ 351,559	\$ 89,329	\$ 91,031

**WASTEWATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

PROJECT NUMBER	WORK REQUEST NUMBER	REVISED	ACTUAL FY 02-03	APPROVED
		PROJECT BUDGET AMOUNT		FY03- 04 BUDGET APPROPRIATIONS
BEGINNING FUND BALANCE:			\$ 6,440,563	\$ 4,230,618
ADDITIONAL RESOURCES:				
	UTILITY REVENUE BONDS		\$ 0	\$ 4,000,000
	INTEREST ON INVESTMENTS		128,792	100,000
	TRANSFERS FROM OPERATIONS		0	0
	INTER GOVERNMENTAL		0	270,000
	OTHER		10,116	0
SUBTOTAL ADDITIONAL RESOURCES			\$ 138,908	\$ 4,370,000
TOTAL RESOURCES AVAILABLE			\$ 6,579,471	\$ 8,600,618
COLLECTION PROJECTS				
COLLECTION PLANT - SCWOC				
	OVERSIZE PARTICIPATION & PLANNING	- WF0464783	ANNUAL	0 250,000
	WESTSIDE SEWER SERVICE	SS9702 TBD	2,634,000	0 0
	NORTHEAST TRUNK EXPAN. PHASE I	SS9805 WF0351744	710,200	12,107 0
	DARTMOUTH PHII	- WF0350773	50,000	0 0
	JONES-BUTLER WASTEWATER EXTENSION	- TBD	33,000	0 0
	GEORGE BUSH DR EAST WIDENING	ST9804 WF0390568	16,879	770 0
	STEEPLECHASE IMPACT FEE	- WF0354517	1,618,000	7,461 1,000,000
	LIFT STATION #1 GRAVITY LINE	- WF0401835	120,000	0 35,000
	LICK CREEK PARALLEL TRUNK LINE	- TBD	3,000,000	0 0
	SPRING CREEK CORPORATE CAMPUS	- TBD	1,100,000	0 0
ANNEXATION PROJECTS				
	WELLBORN RD N OF GANDY (AREA 1)	- WF0395479	173	173 30,900
	GREENS PR. W. OF ARRINGTON (AREA 2)	- WF0395480	360,000	0 324,000
	NANTUCKET E. OF HARPER'S FERRY (AREA 3)	- WF0395488	201,000	0 180,900
	ROCK P RD S OF CARTER LAKE (AREA 5)	- TBD	207,000	0 0
	GREENS PR. RD CORRIDOR EAST (AREA 6)	- TBD	376,000	0 0
SUBTOTAL			\$ 20,511	\$ 1,820,800
REHABILITATION PROJECTS:				
	COLLECTION SYSTEM REHAB	SS0209 WF0464772	ANNUAL	\$ 8,565 \$ 285,000
	CARTERS CREEK SCREW LIFT SYSTEM	TBD WF0376687	1,292,000	22,534 667,920
	FIRST & MAPLE STREETS REHAB	SS0212 WF0351778	106,013	1,682 0
	HENSEL PARK LIFT STATION	SS0203 WF0354063	374,492	281,622 0
	LIFT STATION #2 FORCEMAIN REALIGNMENT	- WF0467634	300,000	0 300,000
	TEXAS AVE. RELOCATION SOUTH	SS0003 WF0351341	953,035	18,465 300,000
	HIGHWAY 30 TURNAROUND	- WF0350071	293,972	127,519 0
	SOUTHSIDE SEWER UPGRADE A	- WF0379010	131,560	103 0
	WEST PARK	- WF0427245	1,500,000	0 1,500,000
	COLLEGE PARK/BREEZY HEIGHTS	- TBD	1,305,000	0 0
	SOUTH KNOLL / THE GLADE	- TBD	830,000	0 0
	SOUTHWOOD 5-7	- TBD	1,175,000	0 0
	McCULLOCH	- TBD	925,000	0 0
	THE KNOLL	- TBD	1,000,000	0 0
SUBTOTAL			\$ 460,490	\$ 3,052,920

**WASTEWATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

TOTAL ESTIMATE FY 03-04	PROPOSED FY 04-05 BUDGET APPROPRIATIONS	PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08	PROJECTED FY 08-09	PROJECTED FY 09-10
\$ 4,666,907	\$ 4,294,760	\$ 4,294,760	\$ 366,190	\$ 278,890	\$ 243,090	\$ 475,890	\$ 201,015
\$ 4,000,000	\$ -	\$ 0	\$ 2,500,000	\$ 3,800,000	\$ 1,400,000	\$ 0	\$ 1,600,000
85,000	85,000	85,000	25,000	25,000	10,000	10,000	10,000
0	2,000,000	2,000,000	2,000,000	1,500,000	1,500,000	1,500,000	0
270,000	200,000	200,000	0	0	0	0	0
0	0	0	0	0	0	0	0
<u>\$ 4,355,000</u>	<u>\$ 2,285,000</u>	<u>\$ 2,285,000</u>	<u>\$ 4,525,000</u>	<u>\$ 5,325,000</u>	<u>\$ 2,910,000</u>	<u>\$ 1,510,000</u>	<u>\$ 1,610,000</u>
<u>\$ 9,021,907</u>	<u>\$ 6,579,760</u>	<u>\$ 6,579,760</u>	<u>\$ 4,891,190</u>	<u>\$ 5,603,890</u>	<u>\$ 3,153,090</u>	<u>\$ 1,985,890</u>	<u>\$ 1,811,015</u>
250,000	250,000	250,000	250,000	250,000	250,000	250,000	250,000
0	0	0	398,000	1,580,000	0	0	0
468,000	0	0	0	0	0	0	0
0	0	0	50,000	0	0	0	0
3,000	0	30,000	0	0	0	0	0
12,868	0	0	0	0	0	0	0
898,539	0	712,000	0	0	0	0	0
35,000	0	85,000	0	0	0	0	0
0	0	0	1,250,000	1,750,000	0	0	0
50,000	50,000	50,000	119,000		881,000	0	0
0	0	0	0	0	0	0	0
33,461	0	326,539	0	0	0	0	0
33,461	0	167,539	0	0	0	0	0
0	0	0	21,000	186,000	0	0	0
0	0	0	38,000	338,000	0	0	0
<u>\$ 1,784,329</u>	<u>\$ 300,000</u>	<u>\$ 1,621,078</u>	<u>\$ 2,126,000</u>	<u>\$ 4,104,000</u>	<u>\$ 1,131,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>
\$ 285,000	\$ 0	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000	\$ 235,000
260,000	333,960	1,009,466	0	0	0	0	0
100,320	0	0	0	0	0	0	0
172	0	0	0	0	0	0	0
300,000	0	0	0	0	0	0	0
159,570	54,000	775,000	0	0	0	0	0
0	0	0	0	0	0	0	0
125,500	0	0	0	0	0	0	0
50,000	0	1,450,000	0	0	0	0	0
0	0	13,000	1,292,000	0	0	0	0
0	0	0	9,300	820,700	0	0	0
0	0	0	0	13,100	1,161,900	0	0
0	0	0	0	0	10,300	914,700	0
0	0	0	0	0	0	15,000	985,000
<u>\$ 1,280,562</u>	<u>\$ 387,960</u>	<u>\$ 3,482,466</u>	<u>\$ 1,536,300</u>	<u>\$ 1,068,800</u>	<u>\$ 1,407,200</u>	<u>\$ 1,164,700</u>	<u>\$ 1,220,000</u>

**WASTEWATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

<u>PROJECT NUMBER</u>	<u>WORK REQUEST NUMBER</u>	<u>REVISED PROJECT BUDGET AMOUNT</u>	<u>ACTUAL FY 02-03</u>	<u>APPROVED FY03- 04 BUDGET APPROPRIATIONS</u>	
TREATMENT & DISPOSAL PROJECTS					
TREATMENT & DISPOSAL/PUMPING PLANT - SPWOC					
LICK CREEK TRUNK & PLANT EXPANSION	SS9806	WF0355780	\$ 10,869,473	\$ 468,767	\$ 0
CARTERS CREEK PLANT #1 DEMO	-	WF0450931	50,224	378	0
ODOR CONTROL	SS9810	WF0354125	1,558,042	33,143	0
EMERGENCY ELECTRIC POWER	-	WF0499611	471,313	0	215,000
WWTP EQUIPMENT REHABILITATION		TBD	ANNUAL	0	0
SLUDGE TREATMENT & DISPOSAL/PUMPING PLANT - SSWOC					
SLUDGE PROCESSING IMPROVEMENTS	SS9904	WF0363214	1,908,000	33,299	234,000
SEWER GENERAL PLANT - SGWOC					
MATERIAL STAGING STORAGE AREA - USC	-	TBD	77,000	0	77,000
WASTEWATER PLANT SECURITY	-	WF0466416	210,000	0	210,000
CCWWTP PAVEMENT/REPAIRS IMP	-	TBD	557,000	0	330,000
CARTERS CREEK MAINTENANCE BLDG	-	TBD	200,000	0	0
SUBTOTAL			\$ 535,587	\$ 1,066,000	
CLOSED PROJECTS				127,519	0
GENERAL AND ADMINISTRATIVE				200,000	200,000
DEBT ISSUANCE COST				0	20,000
TOTAL EXPENDITURES			\$ 26,087,124	\$ 1,344,107	\$ 6,159,720
GAAP ADJUSTMENT				\$ (568,457)	
ENDING FUND BALANCE:				\$ 4,666,907	\$ 2,440,898

**WASTEWATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

<u>TOTAL ESTIMATE FY 03-04</u>	<u>PROPOSED FY 04-05 BUDGET APPROPRIATIONS</u>	<u>PROJECTED FY 04-05</u>	<u>PROJECTED FY 05-06</u>	<u>PROJECTED FY 06-07</u>	<u>PROJECTED FY 07-08</u>	<u>PROJECTED FY 08-09</u>	<u>PROJECTED FY 09-10</u>
45,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
49,846	0	0	0	0	0	0	0
12,666	0	0	0	0	0	0	0
226,744	0	0	0	0	0	245,175	0
0	50,000	50,000	50,000	50,000	50,000	50,000	50,000
	0	0	0	0	0	0	0
466,000	570,700	570,700	750,000	0	0	0	0
	0	0	0	0	0	0	0
77,000	0	0	0	0	0	0	0
210,000	0	0	0	0	0	0	0
330,000	227,000	227,000	0	0	0	0	0
25,000	0	175,000	0	0	0	0	0
<u>\$ 1,442,256</u>	<u>\$ 847,700</u>	<u>\$ 1,022,700</u>	<u>\$ 800,000</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 295,175</u>	<u>\$ 50,000</u>
		0	0	0	0	0	0
200,000	87,326	87,326	125,000	100,000	75,000	75,000	50,000
20,000	0	0	25,000	38,000	14,000	0	16,000
<u>\$ 4,727,147</u>	<u>\$ 1,622,986</u>	<u>\$ 6,213,570</u>	<u>\$ 4,612,300</u>	<u>\$ 5,360,800</u>	<u>\$ 2,677,200</u>	<u>\$ 1,784,875</u>	<u>\$ 1,586,000</u>
<u>\$ 4,294,760</u>	<u>\$ 4,956,774</u>	<u>\$ 366,190</u>	<u>\$ 278,890</u>	<u>\$ 243,090</u>	<u>\$ 475,890</u>	<u>\$ 201,015</u>	<u>\$ 225,015</u>

**DRAINAGE UTILITY
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	ACTUAL FY 02-03	REVISED FY 03-04 BUDGET APPROPRIATIONS	ESTIMATE FY 03-04
BEGINNING FUND BALANCE:			\$ 6,560,593	\$ 7,769,522	\$ 7,769,522
ADDITIONAL RESOURCES:					
UTILITY REVENUES			\$ 1,035,023	\$ 1,041,000	\$ 1,062,000
INTEREST ON INVESTMENTS			159,238	160,000	155,000
BOND PROCEEDS			1,000,000	855,000	855,000
INTERGOVERNMENTAL			0	0	0
TRANSFERS IN			34,432	0	220,000
OTHER			6,625		
			<u>\$ 2,235,318</u>	<u>\$ 2,056,000</u>	<u>\$ 2,292,000</u>
SUBTOTAL ADDITIONAL RESOURCES					
TOTAL RESOURCES AVAILABLE			<u>\$ 8,795,911</u>	<u>\$ 9,825,522</u>	<u>\$ 10,061,522</u>
BEE CREEK (COMBINED)	SD9802	\$ 2,500,000	\$ 10,168	\$ 0	\$ 43,000
BEE CREEK PH. IV & V.	SD0001	1,400,000	1,348	0	6,000
WPC - TEXAS TO BYPASS	SD9901	1,200,000	35,186	0	52,900
GREENWAYS PROJECTS	SD9903	3,640,000	220,606	0	1,532,633
MINOR DRAINAGE IMPROVEMENTS	SD0002	ANNUAL	0	0	0
HALEY	TBD	50,000	0	0	0
SOUTHSIDE DRAINAGE IMPROVEMENTS	SD0300	550,000	39,335	0	220,000
CREEK IN CAMELOT ADDITION	SD0301		12,000	0	0
INSBRUCK DETENTION POND ACCESS	SD0302	200,000	0	160,000	140,000
VAL VERDE VALLEY GUTTER	TBD	200,000	0	0	0
BEE CREEK (LANCLOT TO GUADALUPE)	TBD	200,000	0	200,000	200,000
WPC (REDMOND TERRACE)	TBD	680,000	0	0	0
BEE CREEK (GLADE TO LEMON TREE)	TBD	50,000	0	0	50,000
SCHAEFER ROAD DRAINAGE	TBD	115,000	0	0	115,000
STORMWATER MAPPING	200000	0	0	0	0
DRAINAGE/STORMWATER MASTERPLAN	SD0204		20,500	0	0
HIGHWAY 6 AT GREENS PRAIRIE	TBD	300,000	0	0	0
CLOSED PROJECTS			0	0	0
OTHER COSTS			54,734	0	
DRAINAGE MAINTENANCE		ANNUAL	0	376,639	545,564
DRAINAGE MAINTENANCE SLA's		ANNUAL	0	163,809	0
GENERAL & ADMIN.			620,748	282,797	282,797
DEBT ISSUANCE COSTS			11,764	10,000	8,000
TOTAL EXPENDITURES			<u>\$ 1,026,389</u>	<u>\$ 1,193,245</u>	<u>\$ 3,195,894</u>
GAAP ADJUSTMENT			\$0		
ENDING FUND BALANCE:			<u>\$ 7,769,522</u>	<u>\$ 8,632,277</u>	<u>\$ 6,865,628</u>

**DRAINAGE UTILITY
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2004-2005 THROUGH FISCAL YEAR 2009-2010**

PROPOSED FY 04-05 BUDGET APPROPRIATION	TOTAL PROJECTED FY 04-05	PROJECTED FY 05-06	PROJECTED FY 06-07	PROJECTED FY 07-08	PROJECT FY 08-09	PROJECT FY 09-10
\$ 6,865,628	\$ 6,865,628	\$ 1,326,406	\$ 73,853	\$ 45,400	\$ 72,300	\$ 116,300
\$ 1,093,900	\$ 1,093,900	\$ 1,126,700	\$ 1,160,500	\$ 1,160,500	\$ 1,195,300	\$ 1,195,300
125,000	125,000	50,000	0	0	2,500	12,000
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
<u>\$ 1,218,900</u>	<u>\$ 1,218,900</u>	<u>\$ 1,176,700</u>	<u>\$ 1,160,500</u>	<u>\$ 1,160,500</u>	<u>\$ 1,197,800</u>	<u>\$ 1,207,300</u>
\$ 8,084,528	\$ 8,084,528	\$ 2,503,106	\$ 1,234,353	\$ 1,205,900	\$ 1,270,100	\$ 1,323,600
\$ 0	\$ 2,140,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
0	52,000	1,194,500	0	0	0	0
0	843,000	0	0	0	0	0
882,057	1,491,783	0	0	0	0	0
0	0	100,000	0	125,000	175,000	175,000
0	50,000	0	0	0	0	0
150,000	150,000	140,000	0	0	0	0
0	0	0	0	0	0	0
0	60,000	0	0	0	0	0
0	0	0	200,000	0	0	0
0	0	0	0	0	0	0
680,000	680,000	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
50,000	50,000	50,000	50,000	50,000	0	0
50,000	50,000	0	0	0	0	0
300,000	300,000	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
518,350	517,107	584,253	653,453	673,100	693,300	714,100
192,153	192,153	75,000	0	0	0	0
179,579	179,579	283,000	283,000	283,000	283,000	283,000
2,500	2,500	2,500	2,500	2,500	2,500	0
<u>\$ 3,004,639</u>	<u>\$ 6,758,122</u>	<u>\$ 2,429,253</u>	<u>\$ 1,188,953</u>	<u>\$ 1,133,600</u>	<u>\$ 1,153,800</u>	<u>\$ 1,172,100</u>
<u>\$ 5,079,889</u>	<u>\$ 1,326,406</u>	<u>\$ 73,853</u>	<u>\$ 45,400</u>	<u>\$ 72,300</u>	<u>\$ 116,300</u>	<u>\$ 151,500</u>



SPECIAL REVENUE FUNDS

HOTEL/MOTEL FUND

The primary funding source for the Hotel/Motel Fund is the Hotel/Motel Tax, a consumption type tax authorized under state statute. This tax allows the City to collect up to its current tax rate of 7% on rental income of hotels and motels within the city limits. The uses of the funds derived from the tax are limited to 1) promotion of tourism, 2) promotion and support of the arts, and 3) directly attributable administrative costs.

This fund is prepared on the modified accrual basis of accounting. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

Hotel/Motel tax revenue is projected to increase by 4.53% over the FY 04 revised budget to \$2,272,000. Revenues are also received from ticket and concession sales at facilities such as Wolf Pen Creek.

Expenditures and transfers in the Hotel/Motel Fund are projected to increase by 26.35% over the FY 04 budget to \$2,874,200.

A total of \$278,000 is in the approved budget for parks programs and events eligible for Hotel/Motel Funds.

There is \$1.2 million in the approved budget for costs associated with a new conference center. \$600,000 is for capital costs, and the remaining is for other costs associated with the project.

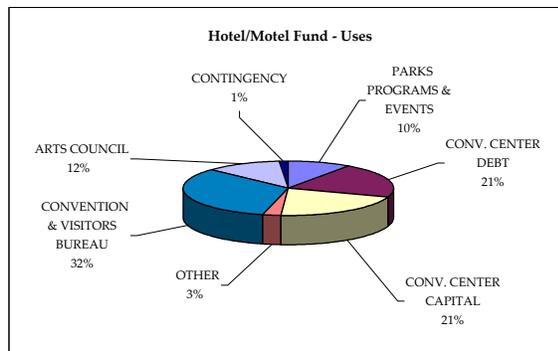
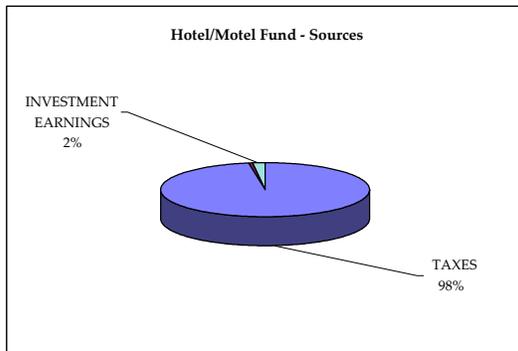
There is also \$50,000 in the approved budget for the replacement of street banners on light poles around College Station. These banners will be used to help promote the City to tourists. The approved budget also includes \$25,000 for a wayfinding study. This study will help determine what kind of signage is needed to help direct visitors to the different attractions in the area.

The Arts Council approved budget for FY 05 is \$340,000. The Arts Council request is just below the 15% limit that can be spent on art programs out of the Hotel/Motel Fund. These funds are for the operations of the Arts Council. This request is an increase of \$40,000 over the FY 04 budget. The increases are in part for additional operating and maintenance costs associated with the new building the Arts Council of Brazos Valley now occupies.

The Convention & Visitors Bureau approved budget is \$960,000. This is an increase from the current year budget of \$915,200. This budget request includes funds for the ongoing operations and maintenance of the Convention and Visitor Bureau. These additional resources will be dedicated to research to provide information to allow the bureau to continue developing the visitor industry.

HOTEL/MOTEL FUND FUND SUMMARY

	FY 03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY04 TO FY 05
BEGINNING FUND BALANCE	\$ 1,454,422	\$ 1,908,969	\$ 1,908,969	\$ 2,589,869	\$ 2,589,869	
REVENUES						
TAXES	\$ 2,122,904	\$ 2,173,500	\$ 2,195,000	\$ 2,272,000	\$ 2,272,000	4.53%
TICKETS & CONCESSIONS	9,385	8,500	10,200	9,500	9,500	11.76%
RENTALS	120,033	3,000	3,000	0	0	(100.00%)
INVESTMENT EARNINGS	54,524	40,000	50,000	45,000	45,000	12.50%
OTHER	9,830	4,000	100	500	500	(87.50%)
TOTAL REVENUES	\$ 2,316,676	\$ 2,229,000	\$ 2,258,300	\$ 2,327,000	\$ 2,327,000	4.40%
TOTAL FUNDS AVAILABLE	\$ 3,771,098	\$ 4,137,969	\$ 4,167,269	\$ 4,916,869	\$ 4,916,869	18.82%
EXPENDITURES AND TRANSFERS						
CITY OPERATIONS						
CONFERENCE CENTER OPER.	\$ 258,485	\$ 0	\$ 0	\$ 0	\$ 0	N/A
PARKS PROGRAMS & EVENTS	315,093	343,433	272,400	270,000	278,000	(19.05%)
CONV. CENTER DEBT	54,247	670,000	50,000	600,000	600,000	(10.45%)
CONV. CENTER CAPITAL	0	0	0	600,000	600,000	N/A
CONV. CENTER OPER.	0	0	0	0	0	N/A
ELECTRIC FUND DEBT SERVICE	0	0	0	0	0	N/A
OTHER	105,904	6,200	24,800	6,200	81,200	1209.68%
TOTAL CITY OPERATIONS	\$ 733,729	\$ 1,019,633	\$ 347,200	\$ 1,476,200	\$ 1,559,200	52.92%
ORGANIZATIONS						
CONVENTION & VISITORS BUREAU	\$ 868,000	\$ 915,200	\$ 915,200	\$ 915,200	\$ 960,000	4.90%
ARTS COUNCIL	260,400	300,000	300,000	300,000	340,000	13.33%
BUSH LIBRARY COMMITTEE	0	0	0	0	0	N/A
TOTAL ORGANIZATIONS	\$ 1,128,400	\$ 1,215,200	\$ 1,215,200	\$ 1,215,200	\$ 1,300,000	6.98%
CONTINGENCY	\$ 0	\$ 40,000	\$ 15,000	\$ 40,000	\$ 40,000	0.00%
TOTAL OPERATING EXPENSES AND TRANSFERS	\$ 1,862,129	\$ 2,274,833	\$ 1,577,400	\$ 2,731,400	\$ 2,899,200	27.45%
GAAP ADJUSTMENT						
INCREASE (DECREASE) IN FUND BALANCE	\$ 454,547	\$ (45,833)	\$ 680,900	\$ (404,400)	\$ (572,200)	
ENDING FUND BALANCE	\$ 1,908,969	\$ 1,863,136	\$ 2,589,869	\$ 2,185,469	\$ 2,017,669	



COMMUNITY DEVELOPMENT FUND

The Community Development Fund is used to account for grants received by the City for use in revitalizing low-income areas and addressing the needs of its low and moderate income citizens.

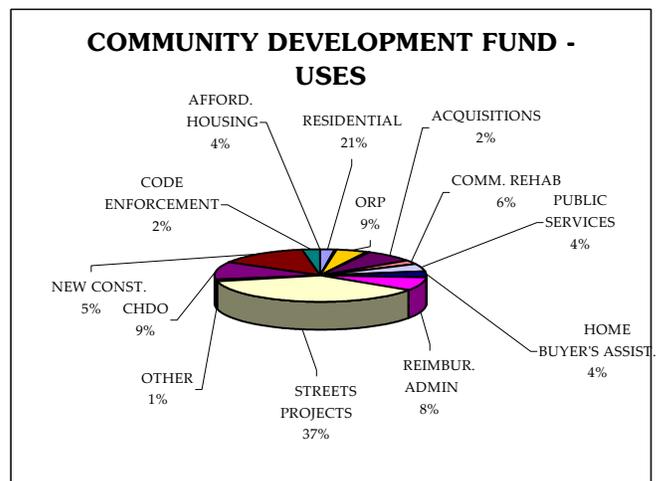
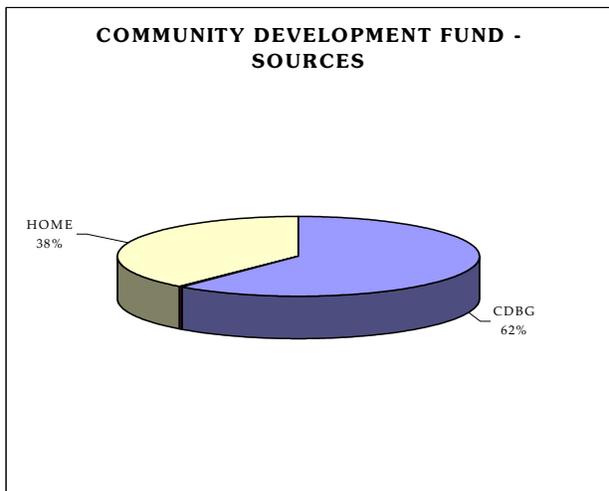
This fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

The City has submitted an action plan to HUD for grants for FY 05, the Community Development Block Grant (CDBG) and the Home Grant. The CDBG program is a federal entitlement program that provides the basic funding for general programs and administration. The grant allows administrators flexibility in the use of funds for a wide variety of eligible activities. The HOME grant is a yearly entitlement grant that can only be used for housing programs that

assist Low/Moderate Income (LMI). The City currently uses this grant for owner-occupied rehabilitation assistance, down payment assistance, and the Optional Relocation Program. Funds are also approved for Tenant Based Rental Assistance (TBRA), Community Development Housing Organizations (CHDO) activities, and new construction. Both the CDBG and HOME allocations are based on a formula that includes criteria such as the age and condition of a community's housing stock, incidents of overcrowding, and the demographic characteristics of the city.

Community Development Funds are also used for capital projects in areas that qualify for these funds.

For FY 05, the City proposes approximately \$4.5 million in total authorization from the federal government. This number is comprised of new authorization and remaining authorization from prior fiscal years. FY 05's grants include \$2,588,190 in Community Development Block Grant funds, \$1,631,117 in HOME Investment Partnership Grant funds, and \$20,000 in program income.



**CITY OF COLLEGE STATION
COMMUNITY DEVELOPMENT FUND SUMMARY**

	FY 03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 04 TO FY 05
BEGINNING FUND BALANCE	\$ 706,604	\$ 731,641	\$ 731,641	\$ 751,641	\$ 751,641	
REVENUES						
GRANTS						
CDBG	\$ 844,425	\$ 3,069,732	\$ 1,343,892	\$ 2,588,190	\$ 2,588,190	-16%
HOME	602,322	1,523,340	41,648	1,631,117	1,631,117	7%
PROGRAM INCOME	26,851	20,000	20,000	20,000	20,000	0%
LOAN REPAYMENTS	0	0	0	0	0	N/A
INTEREST ON LOANS	0	0	0	0	0	N/A
CEDAR CREEK PROCEEDS	0	0	0	240,394	240,394	N/A
OTHER	11,321	0	0	0	0	N/A
TOTAL REVENUES	\$ 1,484,919	\$ 4,613,072	\$ 1,405,540	\$ 4,479,701	\$ 4,479,701	-3%
TOTAL FUNDS AVAILABLE	\$ 2,191,523	\$ 5,344,713	\$ 2,137,181	\$ 5,231,342	\$ 5,231,342	-2%
EXPENDITURES AND TRANSFERS						
CDBG						
HOUSING ASSIST/REHAB	\$ 25,243	\$ 24,147	\$ 11,051	\$ 25,000	\$ 25,000	4%
OPTIONAL RELOCATION	30,924	40,957	20,472	34,000	34,000	-17%
CLEARANCE/DEMOLITION	6,565	28,540	0	28,540	28,540	0%
ACQUISITIONS	59,355	240,000	61,745	300,000	300,000	25%
INTERIM ASSISTANCE	0	5,000	0	5,000	5,000	0%
COMMERCIAL REHABILITATION	0	72,520	0	100,000	100,000	38%
RENTAL REHAB	0	0	0	0	0	N/A
PUBLIC SERVICES	174,122	206,850	0	201,750	201,750	-2%
EXTERNAL PUBLIC FACILITY	5,326	0	0	0	0	N/A
CODE ENFORCEMENT	90,679	83,970	79,808	111,162	111,162	32%
REIMBURSED ADMIN	280,771	275,800	0	269,000	269,000	-2%
CAPITAL OUTLAY	0	0	0	0	0	N/A
OTHER CURRENT EXPENDITURES	39,847	0	0	0	0	N/A
GENERAL GOVT PROJECTS	131,593	0	0	0	0	N/A
PUBLIC FACILITY PROJECTS	0	2,091,948	1,170,816	1,513,738	1,513,738	-28%
TOTAL CDBG EXP.	\$ 844,425	\$ 3,069,732	\$ 1,343,892	\$ 2,588,190	\$ 2,588,190	-16%
HOME						
HOUSING ASSIST/REHAB	\$ 90,924	\$ 205,261	\$ 0	\$ 67,191	\$ 67,191	-67%
OPTIONAL RELOCATION	40,897	273,442	0	163,966	163,966	-40%
HOMEBUYER'S ASSISTANCE	161,930	162,585	0	144,000	144,000	-11%
CHDO/CHDO OPER. EXP.	146,890	343,932	7,152	450,044	450,044	31%
NEW CONSTRUCTION	90,296	385,612	570	570,042	570,042	48%
TENANT BASED RENTAL ASST.	6,900	42,200	12,785	29,415	29,415	-30%
CHDO OPERATING EXPENSES	17,126	114,336	21,141	130,950	130,950	15%
REIMBURSED ADMIN	59,400	75,972	0	75,509	75,509	-1%
OTHER CORRECTING ENTRY	1,094	0	0	0	0	N/A
CAPITAL OUTLAY	0	0	0	0	0	N/A
TOTAL HOME EXP.	\$ 615,457	\$ 1,603,340	\$ 41,648	\$ 1,631,117	\$ 1,631,117	2%
CEDAR CREEK						
AFFORDABLE HOUSING	\$ 0	\$ 0	\$ 0	\$ 240,394	\$ 240,394	N/A
TOTAL CEDAR CREEK EXP.	\$ 0	\$ 0	\$ 0	\$ 240,394	\$ 240,394	N/A
TOTAL OPERATING EXPENSES AND TRANSFERS	\$ 1,459,882	\$ 4,673,072	\$ 1,385,540	\$ 4,459,701	\$ 4,459,701	-5%
EXPENDITURES UNDER (OVER) REVENUES	\$ 25,037	(\$60,000)	\$20,000	\$ 20,000	\$ 20,000	
GAAP	\$ 0					
ENDING FUND BALANCE	\$ 731,641	\$ 671,641	\$ 751,641	\$ 771,641	\$ 771,641	

WOLF PEN CREEK TAX INCREMENT FINANCING (TIF) FUND

The Wolf Pen Creek TIF Fund accounts for ad valorem tax and other revenues that are accrued to the WPC TIF District. The fund also accounts for expenditures on projects that take place in the district.

The TIF receives ad valorem taxes from the City, School District and County on the incremental increase in assessed valuation (captured value) over the base year (1989).

This fund is prepared on the modified accrual basis of accounting. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of

these exceptions can be found in the Financial Policies on page F-1.

The ad valorem revenue estimate of \$731,350 is based on a captured value of about \$45 million.

Short term debt in the amount of \$2.3 million was issued in FY 02 in order to provide the resources to complete more of the projects in the Wolf Pen Creek District. The bonds will be paid back over the remaining life of the TIF. These funds will be used primarily for trails in the

corridor. This approach will allow more Wolf Pen Creek projects to be completed in a shorter time frame.

An additional short term debt issue of \$1,860,000 is approved for FY 05. This will provide additional resources for future Wolf Pen Creek projects.

In FY 05 expenditures totaling \$3,319,725 are approved. These expenditures are for the capital projects in the Wolf Pen Creek area, as well as the debt service for the debt issued in 2002 for capital projects.

Funds remaining at the end of the year will be retained in the fund and programmed as specific projects are identified.

Key projects either underway or planned for these funds include the Wolf Pen Creek Lower Trails Phase 1 which was completed in 2003. Also included is the first phase of the upper trails project, and the construction of a parking lot project. Additional trail projects are also planned over the next several years. Other projects are also being reviewed. As part of the budget process, specific direction will be given on what projects will be undertaken with the remaining resources in the Wolf Pen Creek TIF.

**CITY OF COLLEGE STATION
WOLF PEN CREEK TIF
FUND SUMMARY**

	FY03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 04 TO FY 05
BEGINNING BALANCE	\$ 3,224,962	\$ 2,411,615	\$ 2,411,615	\$ 1,697,690	\$ 1,697,690	
REVENUES						
AD VALOREM TAXES COCS	\$ 145,491	\$ 185,987	\$ 185,987	\$ 198,100	\$ 198,100	6.51%
AD VALOREM TAXES CSISD	258,998	353,000	353,000	362,450	362,450	2.68%
AD VALOREM TAXES BRAZOS CO	113,269	154,000	154,000	170,800	170,800	10.91%
INVESTMENT EARNINGS	63,321	40,000	40,000	40,000	40,000	0.00%
OTHER	2,472	0	0	0	0	N/A
TRANSFERS	0	0	0	0	0	N/A
PROCEEDS FROM LONG-TERM DEBT	0	0	0	1,860,000	1,860,000	N/A
TOTAL REVENUES	\$ 583,551	\$ 732,987	\$ 732,987	\$ 2,631,350	\$ 2,631,350	258.99%
TOTAL FUNDS AVAILABLE	\$ 3,808,513	\$ 3,144,602	\$ 3,144,602	\$ 4,329,040	\$ 4,329,040	37.67%
EXPENDITURES AND TRANSFERS						
CAPITAL PROJECTS	\$ 904,159	\$ 1,924,000	\$ 957,109	\$ 1,022,500	\$ 1,022,500	(46.86%)
ENGINEERING (1)	0	150,000	10,000	0	0	(100.00%)
ADDITIONAL CAPITAL PROJECTS	0	0	0	1,860,000	1,860,000	N/A
DEBT SERVICE	492,500	479,103	479,103	436,525	436,525	(8.89%)
OTHER	239	700	700	700	700	0.00%
TOTAL OPERATING EXPENSES AND TRANSFERS	\$ 1,396,898	\$ 2,553,803	\$ 1,446,912	\$ 3,319,725	\$ 3,319,725	29.99%
INCREASE (DECREASE) IN FUND BALANCE	\$ (813,347)	\$ (1,820,816)	\$ (713,925)	\$ (688,375)	\$ (688,375)	
ENDING FUND BALANCE	\$ 2,411,615	\$ 590,799	\$ 1,697,690	\$ 1,009,315	\$ 1,009,315	

CEMETERY PERPETUAL CARE FUND

The Cemetery Perpetual Care Fund accounts for sales of cemetery lots and other revenues that are accrued through the College Station Cemetery. The fund also accounts for expenditures on projects that take place in the Cemetery.

For FY 05, revenue earnings are estimated at \$106,750.

There are no approved expenditures out of this fund in FY 05.

This fund is prepared on the modified accrual basis of accounting. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

**CITY OF COLLEGE STATION
CEMETERY PERPETUAL CARE
FUND SUMMARY**

	FY03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 04 TO FY 05
BEGINNING BALANCE	\$ 743,067	\$ 883,476	\$ 973,498	\$ 1,021,598	\$ 1,021,598	
REVENUES						
SALE OF CEMETERY LOTS	\$ 125,804	\$ 117,300	\$ 85,000	\$ 87,550	\$ 87,550	(25.36%)
INVESTMENT INCOME	19,409	28,222	18,600	\$ 19,200	19,200	
OTHER	1,434	0	0	0	0	N/A
TOTAL REVENUES	\$ 146,647	\$ 145,522	\$ 103,600	\$ 106,750	\$ 106,750	(26.64%)
TOTAL FUNDS AVAILABLE	\$ 889,714	\$ 1,028,998	\$ 1,077,098	\$ 1,128,348	\$ 1,128,348	9.66%
EXPENDITURES AND TRANSFERS						
CEMETERY MAINTENANCE	\$ 0	\$ 55,500	\$ 55,500	\$ 0	\$ 0	(100.00%)
OTHER	6,238	0	0	0	0	N/A
TOTAL OPERATING EXPENSES AND TRANSFERS	\$ 6,238	\$ 55,500	\$ 55,500	\$ 0	\$ 0	(100.00%)
INCREASE (DECREASE) IN FUND BALANCE	\$ 140,409	\$ 90,022	\$ 48,100	\$ 106,750	\$ 106,750	
GAAP	\$ 0					
ENDING FUND BALANCE	\$ 883,476	\$ 973,498	\$ 1,021,598	\$ 1,128,348	\$ 1,128,348	

INTERNAL SERVICE FUNDS

INTERNAL SERVICES FUND

The Internal Services Fund is a combination of the internal services of Communications, Fleet Services and Print/Mail within the City of College Station. In an effort to better control costs, the fund receives revenues based on the expected costs associated with the aforementioned services and uses them to pay for those specific services.

The Internal Services Fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non-cash transactions such as depreciation. The focus is on the net change in working capital.

Estimates for annual funding levels have been developed using a number of techniques that forecast printing and mail costs, communications maintenance costs and fleet maintenance costs. The policies that were approved to set up the fund is as follows:

1. Specific charges will be assigned to each printing job based on number of pages, binding, stapling, folding, etc. This revenue will be used to pay for all labor, materials and overhead costs associated with internal printing.
2. Each department will be charged an annual mail-handling fee based on the costs associated with the collection, distribution and processing of mail within the City.
3. The copiers in City Hall (Fiscal Services and Human Resources) were moved into the Print/Mail Division. There will be a copy charge for every copy made on the copiers mentioned above. All other copiers will be expensed within the operating budgets of the departments using the copiers.
4. Annual communications maintenance charges will be prorated based on the number of phones and radios in each department. All other miscellaneous maintenance charges are forecast based on the number of work orders in

the previous year. These charges will be used to pay for all expenses related to each specific function in Communications.

5. Each department that has been assigned vehicles will be charged an annual maintenance fee to cover inspections and maintenance problems.

Base budget revenues for the fund reflect the above policies. The revenues are transferred from departmental budgets on a monthly basis to ensure that sufficient funds will be available to fund all expenses related to the specific functions.

Print/Mail Fund

The total approved revenues for FY 05 are \$446,935, an increase of 17.18% above the FY 04 revised budget. This is due in part to a change in how copier costs are funded. Print/Mail will be reading the copier meters and paying for the cost of all copier maintenance, and will in turn receive transfers from the various departments to cover this cost.

The FY 05 approved expenditures are \$422,634, an 15.06% over the FY 04 revised budget. The approved budget includes one service level adjustment, a membership in the Advertising Specialty Institute for \$3,000.

Communications Fund

Revenues in this fund are projected to increase by 1.39% from the revised budget of FY 04. The revenues in this fund are transfers from the various operating funds designed to cover the costs of providing the services in the Communications Fund.

Expenditures are approved to increase by 2.53% to \$696,567.

Fleet Maintenance Fund

In FY 05, revenues in the Fleet Fund are projected to increase by 33.9%. This increase is from the

transfers from the various operating departments for services provided by fleet.

The FY 05 approved expenditures are \$1,610,200, an increase of 27.25% from the previous fiscal year. This increase includes three service level adjustments totaling \$148,300. The replacement of existing fuel pumps for \$60,100 is included in the approved budget. An additional \$58,200 is

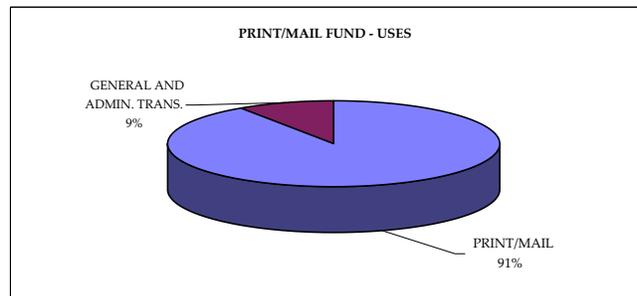
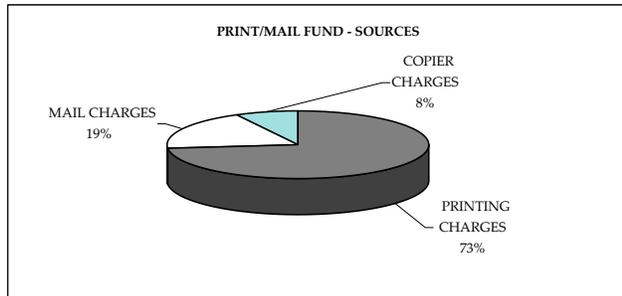
included for the replacement of all oil and coolant pumps and the purchase of a new transmission/power steering fluid exchanger. \$30,000 is included in the FY 05 approved budget for shop equipment for a new maintenance shop at the College Station Utilities Building. Finally \$23,780 is budgeted for the maintenance of new vehicles approved to be added to the fleet in FY 05.



**CITY OF COLLEGE STATION
PRINT/MAIL FUND**

FUND SUMMARY

	<u>FY 03 ACTUAL</u>	<u>FY 04 REVISED BUDGET</u>	<u>FY 04 YEAR-END ESTIMATE</u>	<u>FY 05 BASE BUDGET</u>	<u>FY 05 APPROVED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY 04 TO FY 05</u>
REVENUES						
PRINTING CHARGES	\$ 301,602	\$ 295,800	\$ 281,167	\$ 325,000	\$ 328,000	10.89%
MAIL CHARGES	74,735	84,289	84,288	83,835	83,835	(0.54%)
COPIER CHARGES	0	0	0	35,000	35,000	N/A
OTHER FEES	0	0	0	0	0	N/A
INVESTMENT EARNINGS	(849)	1,310	(1,048)	100	100	(92.37%)
TOTAL REVENUES	\$ 375,488	\$ 381,399	\$ 364,407	\$ 443,935	\$ 446,935	17.18%
EXPENDITURES						
PRINT/MAIL	\$ 363,141	\$ 321,492	\$ 344,292	\$ 366,141	\$ 376,596	17.14%
CONTINGENCY	0	0	0	7,000	7,000	N/A
OPERATING EXPENSES	255	0	0	0	0	N/A
GENERAL AND ADMIN. TRANS.	47,327	45,829	45,829	\$ 38,481	39,038	(14.82%)
TOTAL EXPENDITURES	\$ 410,723	\$ 367,321	\$ 390,121	\$ 411,622	\$ 415,179	13.03%
GAAP ADJUSTMENT	\$ (957)					
INCREASE (DECREASE) IN WORKING CAPITAL	\$ (35,235)	\$ 14,078	\$ (25,714)	\$ 32,313	\$ 31,756	
BEGINNING WORKING CAPITAL	\$ 39,074	\$ 2,882	\$ 2,882	\$ (22,832)	\$ (22,832)	
ENDING WORKING CAPITAL	\$ 2,882	\$ 16,960	\$ (22,832)	\$ 9,481	\$ 8,924	



**CITY OF COLLEGE STATION
PRINT/MAIL
DIVISION SUMMARY**

EXPENDITURE BY ACTIVITY						
DIVISION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
PRINT/MAIL	\$ 363,143	\$ 322,525	\$ 344,292	\$ 366,141	\$ 376,596	16.76%
DIVISION TOTAL	\$ 363,143	\$ 322,525	\$ 344,292	\$ 366,141	\$ 376,596	16.76%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 189,134	\$ 179,143	\$ 195,248	\$ 188,923	\$ 196,378	9.62%
SUPPLIES	108,667	84,310	86,035	85,645	85,645	1.58%
MAINTENANCE	10,517	10,683	10,456	40,843	40,843	282.32%
PURCHASED SERVICES	50,197	48,389	52,553	50,730	53,730	11.04%
CAPITAL OUTLAY	4,628	0	0	0	0	N/A
DIVISION TOTAL	\$ 363,143	\$ 322,525	\$ 344,292	\$ 366,141	\$ 376,596	16.76%

PERSONNEL SUMMARY BY ACTIVITY						
DIVISION	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
PRINT/MAIL	5.0	5.0	5.0	5.0	5.0	0.00%
DIVISION TOTAL	5.0	5.0	5.0	5.0	5.0	0.00%

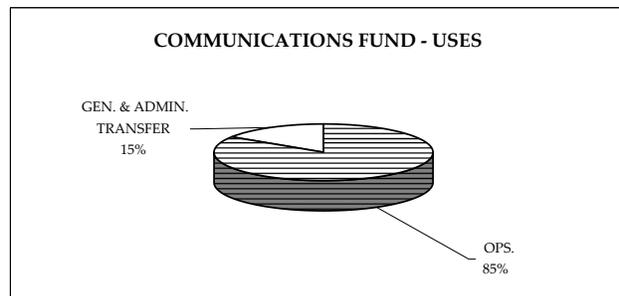
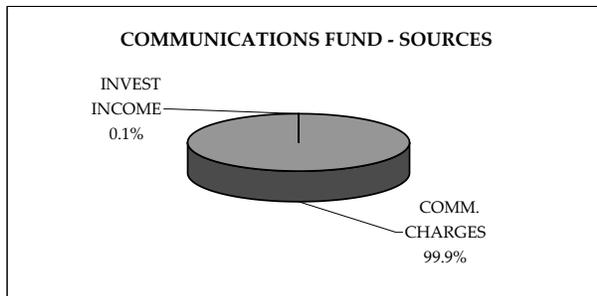
SERVICE LEVEL ADJUSTMENTS

Membership in Advertising Speciality Institute \$3,000

PRINT MAIL TOTAL **\$3,000**

**CITY OF COLLEGE STATION
COMMUNICATION FUND
FUND SUMMARY**

	FY 03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 04 TO FY 05
REVENUES						
COMMUNICATION CHARGES	\$ 626,652	\$ 700,100	\$ 686,312	\$ 710,230	\$ 710,230	1.45%
TRANSFERS	(723)	0	0	0	0	N/A
INVESTMENT INCOME	50,800	500	(670)	\$ 100	100	(80.00%)
TOTAL REVENUES	\$ 676,729	\$ 700,600	\$ 685,642	\$ 710,330	\$ 710,330	1.39%
EXPENDITURES						
OPERATIONS	\$ 542,950	\$ 579,360	\$ 575,590	\$ 569,469	\$ 585,545	1.07%
OPERATING EXPENSES	1,363	0	0	0	0	N/A
GEN. & ADMIN. TRANSFERS	85,000	100,000	100,000	\$ 110,000	111,022	11.02%
TOTAL EXPENDITURES	\$ 629,313	\$ 679,360	\$ 675,590	\$ 679,469	\$ 680,491	0.17%
GAAP ADJUSTMENT	\$ (1,162)					
INCREASE (DECREASE) IN WORKING CAPITAL	\$ 47,416	\$ 21,240	\$ 10,052	\$ 30,861	\$ 29,839	
BEGINNING WORKING CAPITAL	\$ (68,783)	\$ (22,529)	\$ (22,529)	\$ (12,477)	\$ (12,477)	
ENDING WORKING CAPITAL	\$ (22,529)	\$ (1,289)	\$ (12,477)	\$ 18,384	\$ 17,362	



**CITY OF COLLEGE STATION
COMMUNICATION SERVICES
DIVISION SUMMARY**

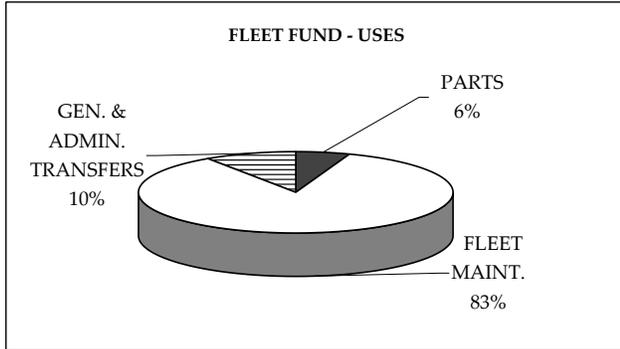
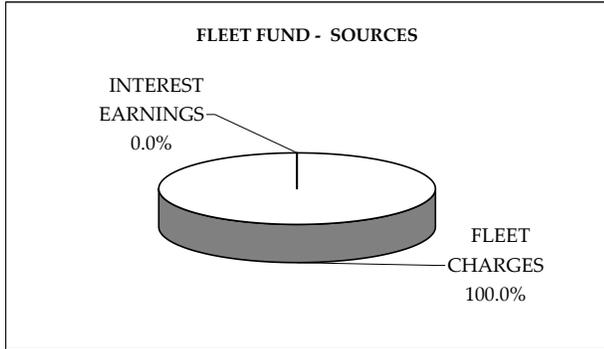
EXPENDITURE BY ACTIVITY						
DIVISION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
COMMUNICATION SERV.	\$ 542,951	\$ 592,873	\$ 575,590	\$ 569,469	\$ 585,545	(1.24%)
DIVISION TOTAL	\$ 542,951	\$ 592,873	\$ 575,590	\$ 569,469	\$ 585,545	(1.24%)

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 312,645	\$ 332,874	\$ 340,838	\$ 334,899	\$ 350,975	5.44%
SUPPLIES	85,569	91,012	99,957	34,570	34,570	(62.02%)
MAINTENANCE	83,460	102,478	66,658	162,030	162,030	58.11%
PURCHASED SERVICES	48,753	54,546	56,174	37,970	37,970	(30.39%)
CAPITAL OUTLAY	12,524	11,963	11,963	0	0	0.00%
DIVISION TOTAL	\$ 542,951	\$ 592,873	\$ 575,590	\$ 569,469	\$ 585,545	(1.24%)

PERSONNEL SUMMARY BY ACTIVITY						
DIVISION	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
COMMUNICATION SERV	5.0	6.0	6.0	6.0	6.0	0.00%
DIVISION TOTAL	5.0	6.0	6.0	6.0	6.0	0.00%

**CITY OF COLLEGE STATION
FLEET MAINTENANCE FUND
FUND SUMMARY**

	FY 03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 04 TO FY 05
REVENUES						
FLEET CHARGES	\$ 1,380,311	\$ 1,271,000	\$ 1,270,278	\$ 1,510,710	\$ 1,706,590	34.27%
INTEREST EARNINGS	(332)	3,300	(3,661)	(324)	(324)	(109.83%)
TRANSFERS	0	0	105,000	0	0	N/A
TOTAL REVENUES	\$ 1,379,979	\$ 1,274,300	\$ 1,371,617	\$ 1,510,386	\$ 1,706,266	33.90%
EXPENDITURES						
PARTS	\$ 83,350	\$ 84,572	\$ 87,725	\$ 85,864	\$ 88,965	5.19%
FLEET MAINTENANCE	1,158,072	1,048,512	1,150,000	1,174,958	1,371,117	30.77%
GEN. & ADMIN. TRANSFERS	141,290	132,300	132,300	148,825	150,118	13.47%
OPERATING EXPENSES	2,708	0	0	0	0	N/A
CONTINGENCY	0	0	0	0	0	N/A
TOTAL EXPENDITURES	\$ 1,385,420	\$ 1,265,384	\$ 1,370,025	\$ 1,409,647	\$ 1,610,200	27.25%
GAAP ADJUSTMENT	\$ (12,904)					
INCREASE (DECREASE) IN WORKING CAPITAL	\$ (5,441)	\$ 8,916	\$ 1,592	\$ 100,739	\$ 96,066	
BEGINNING WORKING CAPITAL	\$ 2,133	\$ (16,212)	\$ (16,212)	\$ (14,620)	\$ (14,620)	
ENDING WORKING CAPITAL	\$ (16,212)	\$ (7,296)	\$ (14,620)	\$ 86,119	\$ 81,446	



**CITY OF COLLEGE STATION
FLEET SERVICES
DEPARTMENT SUMMARY**

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
PARTS	\$ 83,350	\$ 85,075	\$ 87,725	\$ 85,864	\$ 88,965	4.57%
ADMINISTRATION	1,158,071	1,051,885	1,072,930	1,174,958	1,371,117	30.35%
DEPARTMENT TOTAL	\$ 1,241,421	\$ 1,136,960	\$ 1,160,655	\$ 1,260,822	\$ 1,460,082	28.42%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 624,735	\$ 640,111	\$ 667,231	\$ 647,796	674,976	5.45%
SUPPLIES	545,881	410,467	409,992	533,566	557,346	35.78%
MAINTENANCE	26,084	28,150	27,913	29,250	29,250	3.91%
PURCHASED SERVICES	44,721	46,647	43,874	50,210	50,210	7.64%
GENERAL CAPITAL	0	11,585	11,645	0	148,300	1180.10%
DEPARTMENT TOTAL	\$ 1,241,421	\$ 1,136,960	\$ 1,160,655	\$ 1,260,822	\$ 1,460,082	28.42%

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
PARTS	2.0	2.0	2.0	2.0	2.0	0.00%
ADMINISTRATION	13.0	13.0	13.0	13.0	13.0	0.00%
DEPARTMENT TOTAL	15.0	15.0	15.0	15.0	15.0	0.00%

SERVICE LEVEL ADJUSTMENTS

FLEET SERVICES	Replace Fuel Pumps	\$ 60,100
	Replace Shop Equipment	58,200
	Fleet Garage at CSU	30,000
	Additional Maintenance Costs for New Vehicles Added to Fleet	23,780
FLEET TOTAL		\$ 172,080

EQUIPMENT REPLACEMENT FUND

The Equipment Replacement Fund is an internal service fund that provides equipment and fleet replacements within the City of College Station. In an effort to better control costs, the fund receives rental charges from departments based on the economic life of their equipment and vehicles. The fund then purchases replacement scheduled and/or as conditions warrant.

This fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non-cash transactions such as depreciation. The focus is on the net change in working capital.

Specific rental charges are based upon the estimated replacement price of the individual items. Specific approved replacement policies include the following:

1. All qualified existing fleet equipment will be replaced through the equipment replacement fund. Other equipment will be replaced through the budget process.
2. Each department will be charged an annual replacement fee based on the useful life and anticipated replacement cost of each vehicle assigned to that department. A team made up of representatives from user departments and Fiscal Services will review fleet replacement lists to ensure that the guidelines are being met and that funds are available to replace needed equipment.
3. Each department will be charged for the phone system based on the number of phones it is assigned. Charges for the 800 MHz radio system will be prorated in the same manner. These charges will continue after the interfund loan has been recovered in order to replace the phone and radio systems in the future.

4. The Police and Fire Department will be charged for the Mobile Data Terminal system being installed. These changes will ensure that the system can be replaced in the future.
5. Each department will be charged an annual copier replacement rental fee based upon the number of authorized copiers. Fiscal Services and Office of Technology and Information Services representatives will evaluate each department's copier needs on a case by case basis to determine whether the purchase or continual rental of a copier is the most efficient course of action. Replacement copiers will be purchased through the Equipment Replacement Fund. New (additions to the inventory) copiers will be funded through individual department's operating budget.
6. Other equipment, not specifically detailed above, will be handled in a similar manner. Representatives of affected departments will be responsible for meeting with Fiscal Services to determine if inclusion in the Equipment Replacement Fund is warranted.

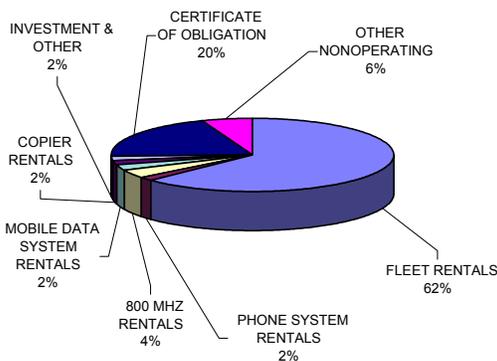
Base budget revenues for the fund reflect the above policies. The revenues are automatically transferred from departmental budgets on a monthly basis to ensure that sufficient funds will be available to fund expenses related to the specific functions. The approved FY 05 total revenues are \$3,679,266, 51.91% higher than the FY 04 revised budget.

The approved FY 05 total expenditures are \$5,614,238, a 43.28% increase from the FY 04 revised budget. The Approved Budget includes \$850,000 for the purchase of a Ladder Truck for Fire Suppression.

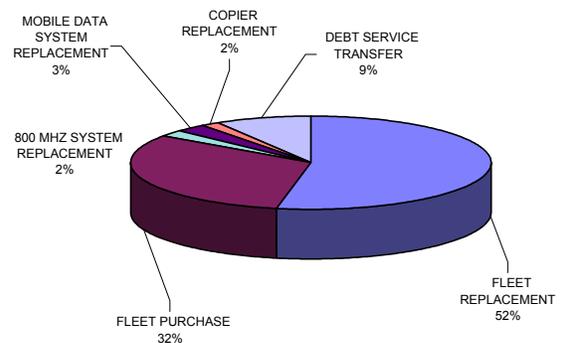
**CITY OF COLLEGE STATION
EQUIPMENT REPLACEMENT**

	<u>FY 03 ACTUAL</u>	<u>FY 04 REVISED BUDGET</u>	<u>FY 04 YEAR-END ESTIMATE</u>	<u>FY 05 BASE BUDGET</u>	<u>FY 05 APPROVED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY 04 TO FY 05</u>
BEGINNING WORKING CAPITAL	\$ 6,463,815	\$ 7,236,169	\$ 5,739,929	\$ 4,559,546	\$ 4,559,546	
REVENUES						
FLEET RENTALS	\$ 1,830,555	\$ 1,822,410	\$ 1,858,010	\$ 2,022,500	2,689,250	47.57%
PHONE SYSTEM RENTALS	75,557	77,910	77,910	76,424	76,424	(1.91%)
800 MHZ RENTALS	153,414	171,940	173,700	152,980	152,980	(11.03%)
MOBILE DATA SYSTEM RENTALS	0	97,400	137,328	106,939	106,939	9.79%
COPIER RENTALS	55,855	54,480	56,130	80,700	80,700	48.13%
OTHER EQUIPMENT RENTALS	0	0	0	0	0	N/A
RESERVE FOR FUTURE VEHICLE PURCHASE	0	0	0	0	0	N/A
INVESTMENT & OTHER	170,147	197,920	149,348	91,191	91,191	(53.93%)
CERTIFICATE OF OBLIGATION	958,902	0	0	0	850,000	N/A
OTHER NONOPERATING	284,280	0	175,085	245,000	245,000	N/A
TOTAL REVENUES	\$ 3,528,710	\$ 2,422,060	\$ 2,627,511	\$ 2,775,734	\$ 4,292,484	77.22%
EXPENDITURES						
FLEET REPLACEMENT	\$ 2,490,613	\$ 2,419,944	\$ 2,381,747	\$ 2,522,200	\$ 2,522,200	4.23%
FLEET PURCHASE	0	0	0	0	1,516,750	N/A
PHONE SYSTEM REPLACEMENT	0	917,000	917,000	0	0	(100.00%)
800 MHZ SYSTEM REPLACEMENT	0	0	0	100,000	100,000	N/A
MOBILE DATA SYSTEM REPLACEMENT	0	0	0	137,000	137,000	N/A
COPIER REPLACEMENT	35,900	132,600	116,950	73,750	73,750	(44.38%)
OTHER EQUIPMENT REPLACEMENT	0	45,000	(11,560)	0	0	(100.00%)
DEBT SERVICE TRANSFER	216,000	403,756	403,756	414,538	414,538	
DEBT ISSUANCE COST	0	0	0	0	0	
TOTAL NET EXPENDITURES	\$ 2,742,513	\$ 3,918,300	\$ 3,807,893	\$ 3,247,488	\$ 4,764,238	21.59%
GAAP ADJUSTMENTS	\$ (13,843)					
INCREASE (DECREASE) IN WORKING CAPITAL	\$ 786,197	\$ (1,496,240)	\$ (1,180,383)	\$ (471,754)	\$ (471,754)	
ENDING WORKING CAPITAL	\$ 7,236,169	\$ 5,739,929	\$ 4,559,546	\$ 4,087,792	\$ 4,087,792	

EQUIPMENT REPLACEMENT FUND - SOURCES



EQUIPMENT REPLACEMENT FUND - USES



Fleet and Equipment Replacement

Department	Vehicle #	Year	Fleet and Equipment Scheduled Replacements	Cost
Patrol	4101	2003	Harley Motorcycle	17,000
Patrol	4102	2003	Harley Motorcycle	17,000
Patrol	4103	2003	Harley Motorcycle	17,000
Patrol	4104	2003	Harley Motorcycle	17,000
Patrol	4105	2003	Harley Motorcycle	17,000
Patrol	4106	2003	Harley Motorcycle	17,000
Patrol	4107	2003	Harley Motorcycle	17,000
Patrol	4186	2001	Patrol Car	31,000
Patrol	4187	2001	Patrol Car	31,000
Patrol	4188	2001	Patrol Car	31,000
Patrol	4189	2001	Patrol Car	31,000
Patrol	4190	2001	Patrol Car	31,000
Patrol	4191	2001	Patrol Car	31,000
Patrol	4194	2001	Patrol Car	31,000
Criminal Investigations Division	4240	1995	Chevrolet Monte Carlo	18,000
Communications/Jail	4601	1992	Chevrolet Lumina	21,000
Police Total				\$ 375,000
Suppression	5116	1995	Freightliner Ambulance	125,000
Prevention	5203	1992	GMC Van	28,000
Prevention	5204	1993	Dodge Dynasty	19,000
Fire Total				\$ 172,000
Streets	3114	1984	Ford Menzi Service Truck	65,000
Facilities Maintenance	1902	1994	Ford Extended Cab Truck	18,000
Drainage	3206	1994	Gooseneck Trailer	30,000
Sanitation	7129	1996	Ford Refuse Truck	125,100
Sanitation	7130	1997	Rear Lead Refuse Truck	125,100
Sanitation	7134	1999	Volvo Refuse Truck	158,000
Sanitation	7135	1999	Volvo Refuse Truck	158,000
Sanitation	7213	1998	Front-end Load	168,000
Sanitation	7220	1999	Volvo Refuse Truck	158,000
Fleet	3302	1999	Chevrolet 1/2 Pickup 4X4	18,000
Fleet	3315	1993	Chevrolet Lumina	19,000
Fleet	3313	1993	Astro Van	21,000
BVSWMA	7308	1999	CAT 973 Track Loader	300,000
BVSWMA	7327	1997	John Deere Dozier	150,000
BVSWMA	7354	1990	John Deere Backhoe/Loader	65,000
BVSWMA	7357	1998	One Ton Crew Truck 4X4	27,000
Public Works Total				\$ 1,605,200
Building Inspection	6305	1994	Chevrolet 1/2 Ton Pickup	18,000
Development Services Total				\$ 18,000
Operations	8301	1992	John Deere Tractor 770	12,000
Operations	8303	1992	John Deere Tractor	30,000
Operations	8304	1992	John Deere Tractor 770	12,000
Operations	8308	1994	GMC Sierra Pickup	18,000
Forestry	8411	1993	GMC Passenger Van	28,000
Parks Total				\$ 100,000
Utility Billing	2704	1998	Chevrolet 1/2 Ton Pickup Extended Cab	18,000
Utility Billing	2710	1992	Ford Taurus Wagon	21,000
OTIS Total				\$ 39,000
Electric	9211	1997	Ford Utility Truck	35,000
Electric	3301	1994	Chevrolet Truck	18,000
Electric	9260	1994	GMC Utility Bed Truck	35,000
Water	9429	1993	Ford Backhoe	60,000
Wastewater	9515	1990	GMC Dump truck	65,000
Public Utilities Total				\$ 213,000

Fleet and Equipment Replacement

Total Replacement for the FY 05 Approved Base Budget		\$	2,522,200
Department	Fleet and Equipment Proposed SLA's		
		Cost	
Municipal Court	Police Vehicle	37,000	
Public Works	Truck	21,500	
Fire	Emergency Generator	47,000	
Fire	Ladder Truck	850,000	
Fire	Truck	13,350	
Parks	3 gang out front reel mower	25,000	
OTIS	Diesel Generator	49,000	
Electric	1/2 ton Extended Cab Pickup	19,000	
Electric	Midsized SUV	26,000	
Electric	Truck	19,000	
Wastewater	GMC Bed Truck	35,000	
Sanitation	Semi automated Collection Vehicle	86,900	
Sanitation	Knuckle-boom brush truck	90,000	
Drainage	1 1/4 ton Dump Truck	34,000	
Drainage	Truck	20,000	
BVSWMA	Upgrade from 750C to D6 Dozer	100,000	
BVSWMA	Upgrade Backhoe/loader to 4WD	15,000	
BVSWMA	Upgrade crew cab with diesel engine	5,000	
BVSWMA	Diesel portable vacuum	24,000	
Total New Fleet and Equipment for the FY 05 Approved Budget		\$	1,516,750

UTILITY CUSTOMER SERVICE FUND

The Utility Customer Service Fund is used to account for expenditures associated with meter services, billing, and collection for the City's Electric, Water, Wastewater, Sanitation and Drainage utilities.

This fund is prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non-cash transactions such as depreciation. The focus is on the net change in working capital.

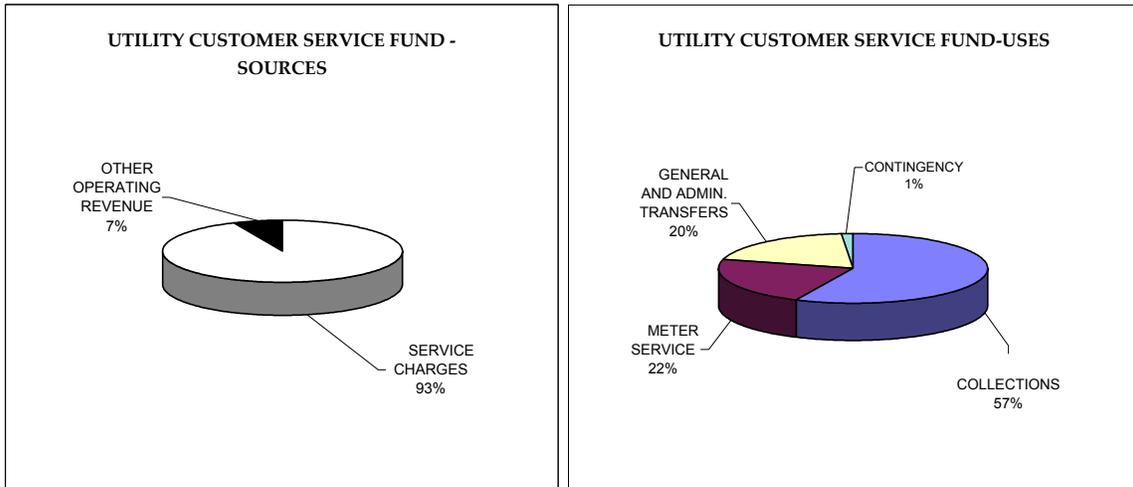
Revenues in the Utility Customer Service Fund are received as service charges from the various enterprise funds. Revenues are projected to be \$2,316,300.

FY 05 approved expenditures are \$2,354,246 an increase of 1% from the FY 04 revised budget.

Utility Customer Service has three Service Level Adjustments (SLAs). These include \$14,000 for an increase in postage and collections costs, \$57,000 for the replacement of the hand held meter reading devices, and \$5,000 for additional overtime.

**CITY OF COLLEGE STATION
UTILITY CUSTOMER SERVICE FUND
FUND SUMMARY**

	FY 03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 03 TO FY 04
REVENUES & SERVICE CHARGES						
SERVICE CHARGES	\$ 1,925,001	\$ 2,155,326	\$ 2,155,326	\$ 2,160,000	\$ 2,160,000	0.22%
OTHER OPERATING REVENUE	140,991	164,800	150,000	154,500	154,500	(6.25%)
INVESTMENT INCOME	2,214	4,000	1,700	1,800	1,800	(55.00%)
NONOPERATING	0	0	0	0	0	N/A
TOTAL REVENUES	\$ 2,068,206	\$ 2,324,126	\$ 2,307,026	\$ 2,316,300	\$ 2,316,300	-0.34%
TOTAL FUNDS AVAILABLE	\$ 2,236,775	\$ 2,372,970	\$ 2,355,870	\$ 2,406,024	\$ 2,406,024	1.39%
DEPT. EXPENDITURES						
COLLECTIONS	\$ 1,150,237	\$ 1,376,920	\$ 1,326,300	\$ 1,284,686	\$ 1,337,925	(2.83%)
METER SERVICE	429,907	434,304	449,365	439,073	523,238	20.48%
GENERAL AND ADMIN. TRANSFERS	596,712	490,481	490,481	460,497	463,083	(5.59%)
CONTINGENCY	0	30,000	0	30,000	30,000	0.00%
EMPLOYEE BENEFITS TRANSFER	642	0	0	0	0	N/A
CAPITAL OUTLAY	0	0	0	0	0	N/A
TOTAL EXPENDITURES	\$ 2,177,498	\$ 2,331,705	\$ 2,266,146	\$ 2,214,256	\$ 2,354,246	0.97%
GAAP ADJUSTMENT	\$ (10,433)	\$ 0				
TOTAL EXPENDITURES INCREASE (DECREASE) IN FUND BALANCE	\$ (109,292)	\$ (7,579)	\$ 40,880	\$ 102,044	\$ (37,946)	
BEGINNING WORKING CAPITAL	\$ 168,569	\$ 48,844	\$ 48,844	\$ 89,724	\$ 89,724	
ENDING WORKING CAPITAL	\$ 48,844	\$ 41,265	\$ 89,724	\$ 191,768	\$ 51,778	



**CITY OF COLLEGE STATION
UTILITY CUSTOMER SERVICE
SUMMARY**

EXPENDITURE BY DIVISION						
DIVISION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
BILLING COLLECTIONS	\$ 1,150,239	\$ 1,376,920	\$ 1,326,328	\$ 1,284,686	\$ 1,337,925	(2.83%)
METER SERVICES	429,907	434,304	449,365	439,073	523,238	20.48%
UTILITY CUSTOMER SERVICE TOTAL	\$ 1,580,146	\$ 1,811,224	\$ 1,775,693	\$ 1,723,759	\$ 1,861,163	2.76%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	ACTUAL FY 03	REVISED BUDGET FY 04	ESTIMATED YEAR END FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
SALARIES & BENEFITS	\$ 1,142,855	\$ 1,251,264	\$ 1,214,761	\$ 1,205,732	\$ 1,272,136	1.67%
SUPPLIES	54,502	68,591	68,788	69,227	69,227	0.93%
MAINTENANCE	39,718	53,050	45,420	53,270	60,270	13.61%
PURCHASED SERVICES	343,071	379,819	388,224	395,530	409,530	7.82%
CAPITAL OUTLAY	0	58,500	58,500	0	50,000	0.00%
UTILITY CUSTOMER SERVICE TOTAL	\$ 1,580,146	\$ 1,811,224	\$ 1,775,693	\$ 1,723,759	\$ 1,861,163	2.76%

PERSONNEL SUMMARY BY DIVISION						
DIVISION	ACTUAL FY 02	ACTUAL FY 03	REVISED BUDGET FY 04	BASE BUDGET FY 05	APPROVED BUDGET FY 05	% CHANGE IN BUDGET FROM FY 04 TO FY 05
BILLING COLLECTIONS	21.0	20	20	20	20.0	0.00%
METER SERVICES	9.5	10.0	10.0	10.0	10.0	0.00%
UTILITY CUSTOMER SERVICE TOTAL	30.5	30.0	30.0	30.0	30.0	0.00%

SERVICE LEVEL ADJUSTMENTS

Increase in Postage and Collections	14,000
Replacement of Hand Held Meter Reading System	57,000
Overtime	5,000
	-
UTILITY CUSTOMER SERVICE FUND	\$ 76,000

SELF INSURANCE FUND

The City of College Station is partially self-insured for property casualty and general liability, worker's compensation and unemployment compensation. The City became self funded for employee and dependent health care in January 2004. The program is administered by Blue Cross/Blue Shield.

Actuarially-based charges are made to each of the operating funds using relevant bases (i.e., health insurance is charged monthly per full-time participating employee, while unemployment and worker's compensation are charged as a percentage of gross salary). This method of funding allows the City to more accurately reflect the costs of claims against the various funds and to minimize potential risks.

These Funds are prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non-cash transactions such as depreciation. The focus is on the net change in working capital.

The City has made changes to the risk management program, which are designed to control costs in the Property Casualty Fund and the Workers Compensation Fund. Property casualty costs are anticipated to increase in the future as the cost of insurance increases. Changes that have been in the last several years include increasing the deductibles for the City and implementing a proactive risk management and safety program in order to better control claims and therefore control costs. This effort includes implementing a citywide safety training program, as well as other revisions in the way risk is managed in the City.

Workers Compensation Fund

Approved premiums are based on the actual amounts received from the City's employees. Due to an increase in the number of employees and rates, premiums in this fund have increased 25.97% over the FY 04 adjusted budget.

Expenditures in this fund are projected to increase by 36.26% over the FY 04 budget. This increase is due in part to a low estimate of claim costs in FY 04. The rising costs associated with claims and premiums largely contributed to this increase. The claim increases are a result of increased medical costs, and claims that were incurred in recent years.

In FY 04 a approved budget amendment was made to transfer \$375,000 from the Employee Benefits Fund to the Workers Compensation Fund. This repays the Workers Compensation Fund for transfers made in the last several years to the Employee Benefits Fund.

Property and Casualty Fund

FY 05 approved revenues are based on the actual amounts assigned to the various operating activity centers. There will be a 29.01% increase over FY 04 for premiums. This increase is needed to cover the anticipated costs of property insurance and claims.

Expenditures in this fund are projected to increase by 36.85% over the FY 04 budget. This increase is due to a low estimate in the FY 04 budget on claim costs. Overall it is anticipated that claims will increase at a lower level as a result of some of the changes made to the risk management program.

Employee Benefits Fund

The City worked with the City of Bryan and Brazos County to come up with a joint proposal that is anticipated to save the City a significant amount in the next several years in health care costs. Premiums paid by the City and the employees are not projected to increase in FY 05. Overall revenues in this fund are projected to increase by less than 1%. Efforts over the last several years to increase the balance in this fund have been successful.

FY 05 expenditures are based on estimates of future claims, premiums, and other miscellaneous costs. Total approved expenditures are \$4,616,118, an increase of 2.43% over the FY 04 revised budget.

Through education and training programs, efforts are being made to reduce the claims incurred. The City will continue to monitor claims to determine what additional plan changes need to be made.

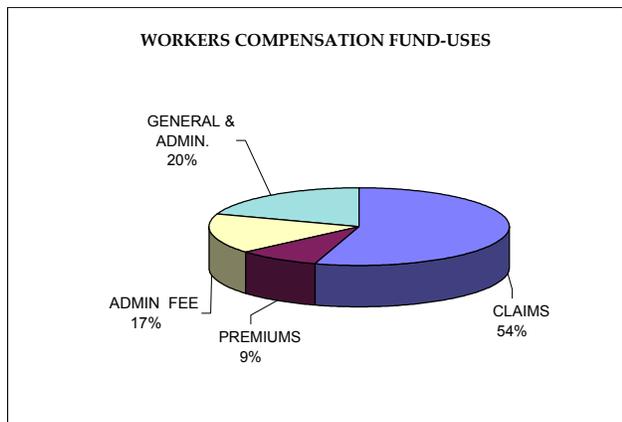
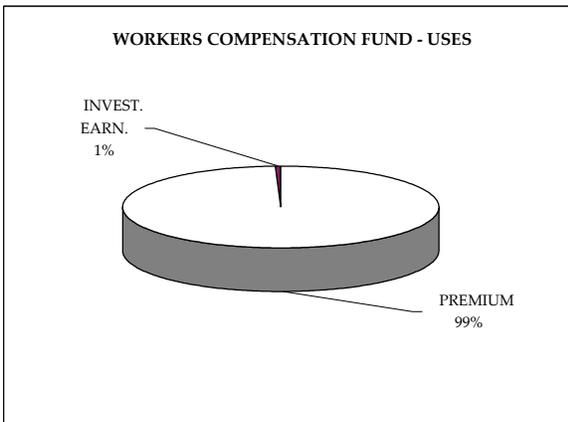
Unemployment Fund

Revenues in this fund are collected much like the Workers Compensation Fund, based as a percentage of each employee's salary.

Expenditures in this fund are expected to be the same as the previous fiscal year, approximately \$25,000.

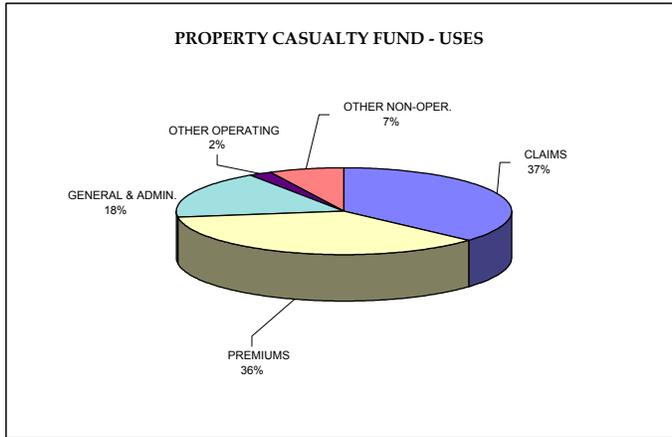
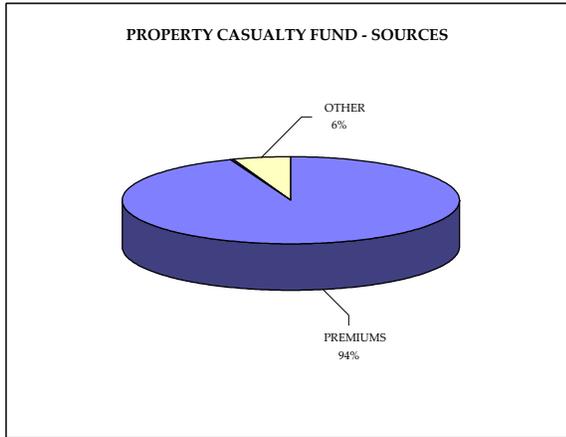
**CITY OF COLLEGE STATION
WORKERS COMPENSATION FUND SUMMARY**

	FY 03 ACTUAL	FY 04 REVISED BUDGET	FY 04 YEAR-END ESTIMATE	FY 05 BASE BUDGET	FY 05 APPROVED BUDGET	% CHANGE IN BUDGET FROM FY 04 TO FY 05
BEGINNING WORKING CAPITAL	\$ 235,835	\$ (21,673)	\$ (21,673)	\$ 174,182	\$ 174,182	
REVENUES						
PREMIUMS	\$ 348,632	\$ 500,390	\$ 476,000	\$ 630,600	\$ 630,600	26.02%
OTHER	0	0	0	0	0	N/A
TRANSFERS	122,500	0	375,000	0	0	N/A
INVESTMENT EARN.	2,252	3,000	0	3,500	3,500	16.67%
TOTAL REVENUES	\$ 473,384	\$ 503,390	\$ 851,000	\$ 634,100	\$ 634,100	25.97%
TOTAL FUNDS AVAIL.	\$ 709,219	\$ 481,717	\$ 829,327	\$ 808,282	\$ 808,282	67.79%
EXPENDITURES AND TRANSFERS						
CLAIMS	\$ 392,644	\$ 200,000	\$ 350,000	\$ 380,000	\$ 380,000	90.00%
PREMIUMS	1,765	57,500	60,500	63,000	63,000	9.57%
ADMINISTRATION FEE	102,500	102,500	105,500	116,050	116,050	13.22%
GENERAL & ADMIN.	131,990	126,645	126,645	136,777	136,777	8.00%
OTHER OPERATING	11,650	0	0	0	0	N/A
OTHER NON-OPER.	0	24,000	12,500	0	0	(100.00%)
TRANSFERS	0	0	0	0	0	N/A
CONTINGENCY	0	0	0	0	0	N/A
TOTAL OPERATING EXPENSES AND TRANSFERS	\$ 640,549	\$ 510,645	\$ 655,145	\$ 695,827	\$ 695,827	36.26%
GAAP ADJUSTMENTS	\$ (90,343)					
INCREASE (DECREASE) IN WORKING CAPITAL	\$ (167,165)	\$ (7,255)	\$ 195,855	\$ (61,727)	\$ (61,727)	
ENDING WORKING CAPITAL	\$ (21,673)	\$ (28,928)	\$ 174,182	\$ 112,455	\$ 112,455	



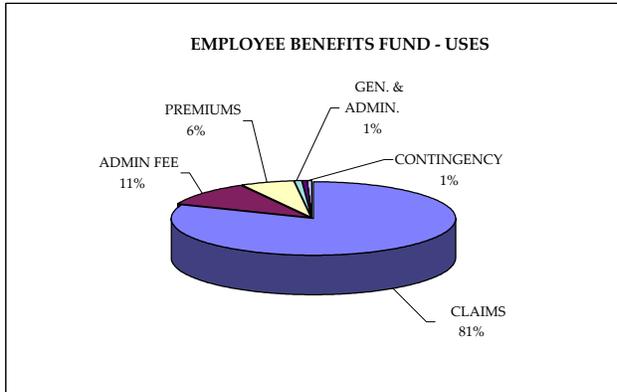
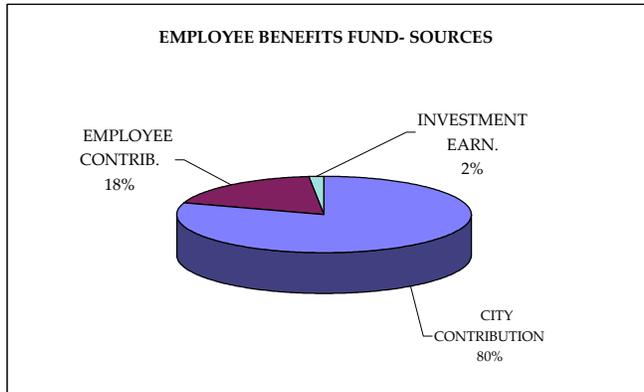
**CITY OF COLLEGE STATION
PROPERTY CASUALTY FUND SUMMARY**

	<u>FY 03 ACTUAL</u>	<u>FY 04 REVISED BUDGET</u>	<u>FY 04 YEAR-END ESTIMATE</u>	<u>FY 05 BASE BUDGET</u>	<u>FY 05 PROPOSED SLAS</u>	<u>FY 05 PROPOSED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY 04 TO FY 05</u>
BEGINNING WORKING CAPITAL	\$ 512,289	\$ 173,858	\$ 173,858	\$ 110,553	\$ 110,553	\$ 110,553	
REVENUES							
PREMIUMS	\$ 395,176	\$ 434,740	\$ 434,740	\$ 587,000	\$ 0	\$ 587,000	35.02%
INVESTMENT EARN.	7,817	14,100	14,100	2,200	0	2,200	(84.40%)
OTHER	63,617	35,000	35,000	35,000	0	35,000	0.00%
TOTAL REVENUES	\$ 466,610	\$ 483,840	\$ 483,840	\$ 624,200	\$ 0	\$ 624,200	29.01%
TOTAL FUNDS AVAIL.	\$ 978,899	\$ 657,698	\$ 657,698	\$ 734,753	\$ 110,553	\$ 734,753	11.72%
EXPENDITURES AND TRANSFERS							
CLAIMS	\$ 287,793	\$ 150,000	\$ 165,000	\$ 255,000	\$ 0	\$ 255,000	70.00%
ADMINISTRATION FEE	5,218	17,500	0	0	0	-	(100.00%)
PREMIUMS	159,261	200,000	235,500	252,000	0	252,000	26.00%
GENERAL & ADMIN.	131,990	126,645	126,645	124,277	0	124,277	(1.87%)
OTHER OPERATING	9,900	0	20,000	15,500	0	15,500	N/A
OTHER NON-OPER.	0	0	0	50,000	0	50,000	N/A
CONTINGENCY	0	15,000	0	0	0	-	(100.00%)
TOTAL OPERATING EXPENSES AND TRANSFERS	\$ 594,162	\$ 509,145	\$ 547,145	\$ 696,777	\$ 0	\$ 696,777	36.85%
GAAP ADJUSTMENTS	\$ (210,879)						
INCREASE (DECREASE) IN WORKING CAPITAL	\$ (127,552)	\$ (25,305)	\$ (63,305)	\$ (72,577)	\$ 0	\$ (72,577)	
ENDING WORKING CAPITAL	\$ 173,858	\$ 148,553	\$ 110,553	\$ 37,976	\$ 110,553	\$ 37,976	



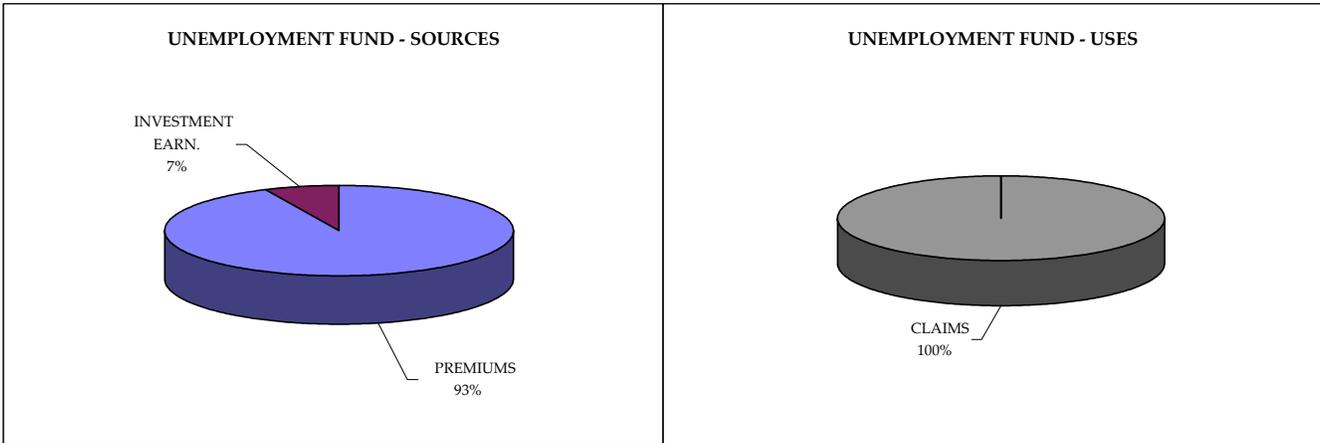
**CITY OF COLLEGE STATION
EMPLOYEE BENEFITS FUND SUMMARY**

	<u>FY 03 ACTUAL</u>	<u>FY 04 REVISED BUDGET</u>	<u>FY 04 YEAR-END ESTIMATE</u>	<u>FY 05 BASE BUDGET</u>	<u>FY 05 APPROVED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY 04 TO FY 05</u>
BEGINNING WORKING CAPITAL	759,285	\$ 1,525,799	\$ 1,525,799	\$ 2,059,728	\$ 2,059,728	
REVENUES						
CITY CONTRIBUTION	\$ 3,595,030	\$ 4,000,870	\$ 4,041,886	\$ 4,111,000	\$ 4,111,000	2.75%
EMPLOYEE CONTRIB.	900,984	1,050,800	938,545	947,930	947,930	(9.79%)
COBRA	1,119	1,500	1,500	1,500	1,500	0.00%
INVESTMENT EARN.	35,163	46,540	46,540	82,400	82,400	77.05%
OTHER	20,000	0	0	0	0	N/A
TOTAL REVENUES	\$ 4,552,296	\$ 5,099,710	\$ 5,028,471	\$ 5,142,830	\$ 5,142,830	0.85%
TOTAL FUNDS AVAIL.	\$ 5,311,581	\$ 6,625,509	\$ 6,554,270	\$ 7,202,558	\$ 7,202,558	8.71%
EXPENDITURES AND TRANSFERS						
CLAIMS	\$ 10,138	\$ 5,000	\$ 2,510,777	\$ 3,739,698	\$ 3,739,698	74693.96%
ADMINISTRATION FEE	49,424	174,000	351,462	507,241	507,241	191.52%
PREMIUMS	3,664,829	4,181,417	1,188,283	273,088	273,088	(93.47%)
GEN. & ADMIN.	54,949	49,520	49,520	51,006	51,006	3.00%
OTHER OPERATING	94	15,000	19,500	20,085	20,085	33.90%
OTHER NON-OPER.	125	1,500	0	0	-	(100.00%)
TRANSFERS	0	0	375,000	0	-	N/A
CONTINGENCY	0	80,000	0	25,000	25,000	(68.75%)
TOTAL OPERATING EXPENSES AND TRANSFERS	\$ 3,779,559	\$ 4,506,437	\$ 4,494,542	\$ 4,616,118	\$ 4,616,118	2.43%
GAAP ADJUSTMENTS	\$ (6,223)					
INCREASE (DECREASE) IN WORKING CAPITAL	\$ 772,737	\$ 593,273	\$ 533,929	\$ 526,712	\$ 526,712	
ENDING WORKING CAPITAL	\$ 1,525,799	\$ 2,119,072	\$ 2,059,728	\$ 2,586,440	\$ 2,586,440	



CITY OF COLLEGE STATION
UNEMPLOYMENT COMPENSATION FUND SUMMARY

	<u>FY 03 ACTUAL</u>	<u>FY 04 REVISED BUDGET</u>	<u>FY 04 YEAR-END ESTIMATE</u>	<u>FY 05 BASE BUDGET</u>	<u>FY 05 APPROVED BUDGET</u>	<u>% CHANGE IN BUDGET FROM FY 04 TO FY 05</u>
BEGINNING WORKING CAPITAL	\$ 112,631	\$ 99,608	\$ 99,608	\$ 115,708	\$ 115,708	
REVENUES						
PREMIUMS	\$ 0	\$ 28,400	\$ 28,900	\$ 28,900	\$ 28,900	1.76%
INVESTMENT EARN.	2,611	2,800	2,200	2,200	2,200	(21.43%)
TOTAL REVENUES	\$ 2,611	\$ 31,200	\$ 31,100	\$ 31,100	\$ 31,100	(0.32%)
TOTAL FUNDS AVAIL.	\$ 115,242	\$ 130,808	\$ 130,708	\$ 146,808	\$ 262,516	100.69%
EXPENDITURES AND TRANSFERS						
CLAIMS	\$ 15,439	\$ 25,000	\$ 15,000	\$ 25,000	\$ 25,000	0.00%
ADMINISTRATION FEE	0	0	0	0	0	N/A
PREMIUMS	0	0	0	0	0	N/A
GENERAL & ADMINISTRATIVE	0	0	0	0	0	N/A
OTHER OPERATING	0	0	0	0	0	N/A
TOTAL OPERATING EXPENSES AND TRANSFERS	\$ 15,439	\$ 25,000	\$ 15,000	\$ 25,000	\$ 25,000	0.00%
GAAP ADJUSTMENTS	\$ (195)					
INCREASE (DECREASE) IN WORKING CAPITAL	\$ (12,828)	\$ 6,200	\$ 16,100	\$ 6,100	\$ 6,100	
ENDING WORKING CAPITAL	\$ 99,608	\$ 105,808	\$ 115,708	\$ 121,808	\$ 121,808	





APPENDICES

APPENDIX A

BUDGET ORDINANCES

ORDINANCE NO. 2747

AN ORDINANCE ADOPTING A BUDGET FOR THE 2004-05 FISCAL YEAR AND AUTHORIZING EXPENDITURES AS THEREIN PROVIDED.

WHEREAS, a proposed budget for the fiscal year October 1, 2004, to September 30, 2005, was prepared and presented to the City Council and a public hearing held thereon as prescribed by law and the Charter of the City of College Station, Texas, notice of said hearing having first been duly given; and

WHEREAS, the City Council has reviewed and amended the proposed budget and changes as approved by the City Council have been identified and their effect included in the budget, now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

PART 1: That the proposed budget as amended by the City Council of the City of College Station, which is made a part hereof to the same extent as if set forth at length herein, is hereby adopted and approved, a copy of which is on file in the Office of the City Secretary in College Station, Texas

PART 2: That authorization is hereby granted for the expenditure of the same under the respective items contained in said budget with the approved fiscal procedures of the City

PART 3: That the City Manager and his authorized and designated employees, at his discretion, be, and are hereby authorized to sign or release utility easements; to negotiate and sign documents related to the settlement of disputed assessments for paving, weed mowing, demolition, and other disputes based on legal questions of whether the assessments are enforceable or other extenuating circumstances, to sign contracts and documents authorizing the payment of funds and to expend public funds for expenditures that are \$50,000 or less, to sign change orders authorizing the expenditure of funds pursuant to SECTION 252.048 of the TEXAS LOCAL GOVERNMENT CODE or as provided in the original contract document. The intent of this section is to provide the ability to conduct daily affairs of the City which involve numerous decisions of a routine nature

PART 4: That the City Manager and his authorized and designated employees, at his discretion, be, and are hereby, authorized to provide for transfers of any unexpended or unencumbered appropriation balance within each of the various departments in the General Fund and within any other fund of the City and to authorize transfers of Contingent Appropriations within a fund up to an amount equal to expenditures that are \$15,000 or less.

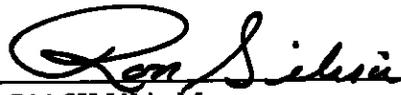
PART 5: That the City Council hereby approves the funding for the outside agencies and organizations in this budget and authorizes the City Manager and his authorized and designated employees, at his discretion, to sign contracts and documents authorizing the payment of funds, and to expend public expenditures that have been expressly approved and appropriated in this budget, as set out in Appendix G of the 2004-05 Fiscal Year Budget

PART 6: That the City Council hereby approves the funding and the purchases that are made pursuant to interlocal agreements as provided by CHAPTER 271, SUBCHAPTERS (D) AND (F) of the TEXAS LOCAL GOVERNMENT CODE, in this budget and authorizes the City Manager and his authorized and designated employees, at his discretion, to sign contracts and documents authorizing the payment of funds, and to expend public funds that have been expressly designated, approved, and appropriated in this budget, as set out in the 2004-05 Fiscal Year Equipment Replacement Fund, and Attachment "A" to this Ordinance

PART 7: That this ordinance shall become effective immediately after passage and approval

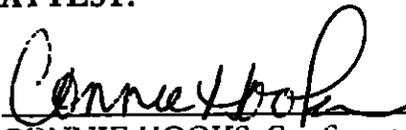
PASSED AND APPROVED THIS 9th DAY OF SEPTEMBER, 2004.

APPROVED:



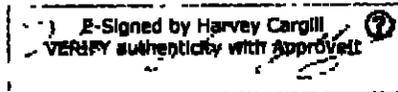
RON SILVIA, Mayor

ATTEST:



CONNIE HOOKS, City Secretary

APPROVED:



City Attorney

ATTACHMENT "A"

**Potential FY05 Technology Purchases through CISV,
HGAC or Texas Department of Information Resources Purchases**

ITEM	Quantity	Estimated Unit Cost	Projected Total
Scheduled Replacement/Repair			
Replacement PCs	83	1,200 00	99,600 00
Replacement Monitors	57	154 00	8,778 00
Replacement Printers	15	2,200 00	33,000 00
Replacement Laptops	15	2,100 00	31,500 00
Printer replacement Parts			20,000 00
PC Replacement Parts			20,000 00
Network Support Services (hours)	100	110 00	11,000 00
Replace 3 servers	3	15,500 00	46,500 00
Replace 2 servers	2	6,000 00	12,000 00
Server replacement parts			20,000 00
MDT Replacement for Fire & Police (includes GPS units & Mounts)	37	7,000 00	259,000 00
MDT Replacement for Police Motorcycles	6	4,800 00	28,800 00
Fiber Optic Connectivity			107,000 00
Police Department Renovation (network & phones)			50,000 00
Dowling Road Pump Station Improvements			25,000 00
Conventional 2 4GHz Wireless network			27,900 00
Mobile 5 8GHz Wireless Network Infrastructure			57,500 00
ATM Network Switching Equipment Replacement			500,000 00
Fire Station 5 Fiber/Telephone/Network/Radio/Alerting			60,000 00
Fire Tone out System Upgrade			50,000 00
Motorola Radio Repair/Replacement			50,000 00
Telephone Repair/Replacement			20,000 00
Subtotal - Scheduled Replacement			1,537,578.00
Service Level Adjustments			
SLA - desktop computer setups includes desktop pc, extended warranty, network card, added memory, monitor, standard software	17	1,707 00	29,019 00
SLA - desktop special software			
AutoCAD	3	4,400 00	13,200 00
USMAP	2	6,500 00	13,000 00
JEMS (court software)	1	2,500 00	2,500 00
SLA - Toughbook Laptops	15	5,965 00	89,475 00

SLA - printers	1	500 00	500 00
SLA - Development Services Website Software	1	15,710 0	15,710 00
		0	
SLA - Novell Network backup Hardware	1	53,100 0	53,100 00
		0	
SLA - Radios (Car and Handheld units)			20,400 00
SLA - Phones/Network connection			36,700 00
Subtotal - Service Level Adjustments			273,604.00
Unscheduled Replacements/Additions			
Estimated Additional PC setups	50	2,100 00	105,000 00
not identified specifically in budget			
includes but not limited to Monitor, network card,			
extended warranty, added memory			
Estimated Standard Desktop Software	50	350 00	17,500 00
not identified specifically in budget			
Includes but not limited to Microsoft			
Office 2003, Norton Antivirus,			
Microsoft Windows client access license			
Estimated Additional Desktop Software			165,000 00
Includes but not limited to New & Upgrade versions of			
Adobe Acrobat, PageMaker, Photoshop			
Illustrator, Premier, Audition			
Microsoft Publisher, Windows XP			
Frontpage, Project, Visio, Vstudio net			
AutoCAD, ESRI ArcGIS, Crystal			
Corel Draw, Cognos			
Estimated Additional Printers/Plotters			40,000 00
Estimated Memory upgrades	100	100 00	10,000 00
includes desktop pcs, printers			
laptops			
Estimated PC misc parts			15,000 00
includes CD Burners, harddrives			
modems, network cards, DVD Burner			
mice, network cables			
Estimated Monitor upgrades			30,000 00
includes Flat Panel and larger			
than 17" monitor			
Estimated Additional Scanners	30	400 00	12,000 00
Estimated Additional Laptops/Toughbooks	22	4,000 00	88,000 00
Estimated Storage Area Network Addition			50,000 00
Sub-Total Unscheduled Replacement/Additions			532,500.00

Network Software on Master License Agreement (MLA)

Border Manager	500	5 21	2,605 00
Groupwise	875	17 19	15,041 25
ManageWise/ZEN works	550	17 19	9,454 50
Netware 5 and above	890	20 83	18,538 70
Subtotal - Network Software on MLA			45,639.45

Network Software Maintenance

Paradigm			2,300 00
PCSS			20,655 00
Computer Associates			1,987 20
Subtotal - Network Software and Hardware Maintenance			24,942.20

PC Hardware and Software Maintenance

Symantec Norton Antivirus			5,200 00
HP Printer Maintenance			14,060 00
Cartegra			3,000 00
ph			
Hart Intercivic			1,000 00
Data Collections			1,600 00
Amgraf			895 00
Subtotal - PC Software Maintenance			25,755.00

IBM Hardware and Software Maintenance

Hardware Maintenance			23,397 35
AS400 Software Support	1	3,375 00	3,375 00
OS400 Subscription	1	8,750 00	8,750 00
Subtotal - IBM Hardware and Software Maintenance			35,522.35

GIS Software Maintenance

ArcInfo 8 1 or 8 2 Concurrent Use License Annual Maintenance (Primary 1)			3,519 00
ArcInfo 8 1 or 8 2 Concurrent Use License Annual Maintenance (Secondary 7)			9,853 20
Primary Maintenance for ArcView 8 x Concurrent Use License (2)			1,642 20
Secondary Maintenance for ArcView 8 x Concurrent Use License (13)			7,624 50
Primary Maintenance for ArcView 8 x Single Use License (3)			1,407 60
Secondary Maintenance for ArcView 8 x Single Use License (27)			6,334 20
Primary Maintenance for ArcGIS Spatial Analyst Concurrent Use License (1)			586 50
Secondary Maintenance for ArcGIS Spatial Analyst Concurrent Use License (3)			703 80
Primary Maintenance for ArcGIS 3D Analyst Concurrent Use License (1)			586 50
Secondary Maintenance for ArcGIS 3D Analyst Concurrent Use License (3)			703 80
Primary Maintenance for ArcGIS Tracking Analyst Concurrent Use License (1)			586 50
ArcIMS Standard Edition Server/CPU Annual Maintenance Fee			2,932 50
Maintenance for ArcSDE 8 or SDE 3 Server License with 2 CPUs			3,519 00
Subtotal - GIS Software Maintenance			39,999.30

H T E Software Maintenance			
Applicant Tracking	1	2385	2,385 00
Document Management Service	3	983	2,949 00
Asset Management	1	3659	3,659 00
Fleet Management	1	7153	7,153 00
GMBA	1	16324 35	16,324 35
		5	
Accounts Receivable	1	2402	2,402 00
Purchasing/Inventory	1	9609	9,609 00
Payroll/Personell	1	7207	7,207 00
Customer Info Services	1	18375	18,375 00
Cash Receipts	1	5168	5,168 00
Land Management	1	3234	3,234 00
Contact Management	1	5615	5,615 00
Contract Billing	1	2553	2,553 00
Continuing Property	1	19113	19,113 00
Planning/Zoning	1	9702	9,702 00
Building Permits	1	5615	5,615 00
Code Enforcement	1	3234	3,234 00
GUI (HGE client 50 licenses)	50	0	0 00
Cognos Impromptu (Qrep) 15	15	286	4,290 00
Qrep Admin (1)	1	286	286 00
Looking Glass Viewer - 11 licenses	11	268 48	2,953 29
HR/AT Escrow software maintenance	1	750	750 00
Human Resources	1	2,860	2,860 00
Application Tracking - new web	1	1081	1,081 00
HTEMOD retrofit	14	100	1,400 00
Click2Gov (Core Module)	1	676	676 00
Click2Gov (BP Wireless)	1	978	978 00
Qrep Web Intranet	1	936	936 00
Subtotal - H T E Software Maintenance			140,507.64
Public Safety Software Maintenance			
SCA Motorola	1	25,256 00	25,256 00
		0	
Telestaff	1	3,705 00	3,705 00
Webstaff	1	2,400 00	2,400 00
Subtotal - Public Safety Software Maintenance			31,361.00
		Grand Total	2,687,408.94

ORDINANCE NO. 2746

AN ORDINANCE LEVYING THE AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF COLLEGE STATION, TEXAS, AND PROVIDING FOR THE GENERAL DEBT SERVICE FUND FOR THE YEAR 2004-05 AND APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

SECTION 1. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of College Station, Texas, and to provide General Debt Service for the 2004-05 fiscal year upon all property, real, personal and mixed within the corporate limits of said city subject to taxation, a tax of forty-six and forty hundredths cents (\$0.4640) on each one hundred dollar (\$100.00) valuation of property, and said tax being so levied and apportioned to the specific purpose herein set forth:

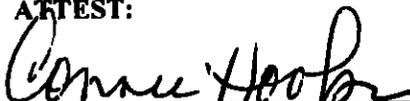
- 1 For the maintenance and support of the general government (General Fund), nineteen and forty-two hundredths cents (\$0.1942) on each one hundred dollar (\$100.00) valuation of property; and
2. For the general obligation debt service (Debt Service Fund), twenty-six and ninety-eight hundredths cents (\$0.2698) on each one hundred dollars (\$100.00) valuation of property to be used for principal and interest payments on bonds and other obligations of the fund

SECTION II. All moneys collected under this ordinance for the specific items therein named, shall be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and the Assessor and Collector of Taxes and the Director of Fiscal Services shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. It is hereby made the duty of the Tax Assessor and Collector to deliver a statement at the time of depositing any money, showing from what source such taxes were received and to what account (General Fund or General Debt Service Fund) the funds were deposited

SECTION III. That this ordinance shall take effect and be in force from and after its passage

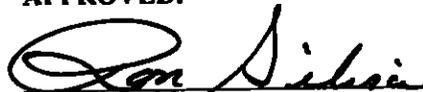
PASSED AND APPROVED THIS 9th DAY OF SEPTEMBER, 2004.

ATTEST:

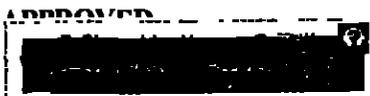


Connie Hooks, City Secretary

APPROVED:



Ron Silvia, Mayor

APPROVED:


City Attorney

APPENDIX B

SERVICE LEVEL ADJUSTMENTS

FY 05 RECOMMENDED

SERVICE LEVEL ADJUSTMENTS

DEPARTMENT	DESCRIPTION	1-T COST	REOC. COST	TOTAL	SAVINGS/ REVENUES	NET TOTAL
Public Communications	Channel 19 studio / field equipmen	59,753	3,000	62,753	35,000	27,753
Public Communications	Streaming media on website	28,709	11,550	40,259	0	40,259
Human Resources	Employee recognition program	0	7,000	7,000	0	7,000
Human Resources	Destination Excellence	0	8,600	8,600	0	8,600
Administration	WPC permanent street banners	22,500	0	22,500	0	22,500
Prevention	Upgrade position to Code Enforcement Working Supervisor	23,771	59,715	83,486	22,000	61,486
Economic Development	Way finding system study	25,000	0	25,000	25,000	0
Non - Departmental	Gateway Improvements	150,000	0	150,000	0	150,000
Non - Departmental	Pedestrian Improvements at FM 2818	50,000	0	50,000	0	50,000
Non - Departmental	Public Art	150,000	0	150,000	0	150,000
Non - Departmental	Future City Centre Public Art	66,000	0	66,000	0	66,000
	Strategic Plan Related SLAs Total	575,733	89,865	665,598	82,000	583,598

Administration	Ad valorem appraisal services	0	15,000	15,000	0	15,000
Police Dept.	Maintenance and Overtime	900	25,582	26,482	0	26,482
Traffic Signal	Signals Overtime	0	8,397	8,397	0	8,397
Non - Departmental	Annexed Street Overlay Year 2 of 5	200,000	0	200,000	0	200,000
Facilities Maint	Real Estate preservation (Not occupied)	49,000	4,000	53,000	0	53,000
Athletics	Overtime increase total \$14,394	0	825	825	0	825
Aquatics		0	2,203	2,203	0	2,203
Lincoln Center		0	989	989	0	989
Youth Recreation Activity		0	56	56	0	56
East District		0	2,794	2,794	0	2,794
South District		0	2,183	2,183	0	2,183
West District		0	2,672	2,672	0	2,672
Forestry		0	2,672	2,672	0	2,672
MIS	Municipal Court imaging system	0	12,580	12,580	12,580	0
MIS	Park/Rec Management software	0	11,320	11,320	0	11,320
MIS	Outage management software	0	5,100	5,100	0	5,100
MIS	Dunn & Bradstreet data	0	5,000	5,000	0	5,000
E-Government	Vision monthly internet suppor	0	6,000	6,000	0	6,000
E-Government	Software maintenance	0	6,272	6,272	0	6,272
	Maintenance SLAs Total	249,900	113,645	363,545	12,580	350,965

Lincoln Center	Increased operating and program costs 1/4 year	0	3,658	3,658	0	3,658
Administration	Operation and Maintenance costs for Woodway park	700	11,026	11,726	0	11,726
West District	1/4 year					
Facilities Maint	Building Maint. Lincoln Center Expansion 1/4 yea	0	2,275	2,275	0	2,275
Facilities Maint	Maintenance for FS #5 1/4 year	0	3,725	3,725	0	3,725
Non - Departmental	Fire Station #5 Capital Transfer	227,470	0	227,470	0	227,470
	Capital Projects SLAs Total	228,170	20,684	248,854	0	248,854

CMO	1 FTE assistant land agent	6,983	45,330	52,313	52,313	0
Municipal Court	1 FTE Warrant Officer	60,280	68,827	129,107	220,602	(91,495)
Comm/Jail	2 FTE Communications Operators	3,405	71,513	74,918	0	74,918
Patrol	3 FTE Police Officer	26,312	154,316	180,628	0	180,628
Patrol	1 FTE Police Assistant	19,639	44,900	64,539	0	64,539
Fire - Suppression	Additional costs for staff assistant purchasing/distrib. function	21,000	14,621	35,621	0	35,621
Dev. Services Administration	0.5 FTE Additional Graphics/Technology Planner	0	25,721	25,721	0	25,721
Engineering	1 FTE Engineering Technician	23,686	46,811	70,497	35,249	35,248
Engineering	1 FTE Asst. City Engineer	7,277	63,228	70,505	70,505	0
Community Programs	Decision Making for 1st time offenders	7,020	0	7,020	7,020	0
Quartermaster	Motorcycle upgrade for LED lights	0	7,000	7,000	0	7,000
Patrol	Step Grant Moving violations	52,207	0	52,207	39,155	13,052
Suppression	Fire Training	12,420	27,936	40,356	0	40,356
Emergency Medical Svcs	Paramedic training	54,042	54,042	108,084	0	108,084
Suppression	Emergency Generator	47,000	3,000	50,000	0	50,000
Planning Administration	Annexation study	60,000	0	60,000	0	60,000
Planning Administration	1/2 time intern/implement bike plan project	6,000	11,440	17,440	0	17,440
Administration	DS website software	13,320	2,390	15,710	0	15,710
Streets	Oil Storage tank	50,000	0	50,000	0	50,000
Facilities Maint	Real Estate demolition	33,750	0	33,750	0	33,750
Aquatics	6 Automatic External Defibrillators	12,000	1,200	13,200	0	13,200
South District	3 gang out front reel mower for SWP	25,000	6,600	31,600	0	31,600
(Electric)	Starlight Music/Northgate Music series	0	35,000	35,000	35,000	0
Athletics	2 portable toilets at Veterans park	0	1,500	1,500	0	1,500
Aquatics	Collector tank repair Thomas pool	20,000	0	20,000	0	20,000
Athletics	Increased pay for umpires #02-185	0	14,000	14,000	0	14,000
Athletics	2nd Season of youth volleyball	0	3,795	3,795	5,175	(1,380)
H/M Programs(historic)	Hosting of TX Pool council conference	0	8,000	8,000	8,000	0
MIS	Novell Network backup hardware	47,000	6,100	53,100	0	53,100
Economic Development	1 FTE Economic Development Specialist	0	40,108	40,108	0	40,108
MIS	Vehicle for MIS Staff	1,500	5,970	7,470	0	7,470
MIS	Diesel Generator for Utility Customer Service Building	49,000	10,200	59,200	49,000	10,200
Various	Homeland Security Grant	261,474	0	261,474	261,474	0
Human Resources	1 FTE Employee Development Specialist	7,000	65,553	72,553	22,712	49,841
Fiscal	0.5 FTE Budget Analyst Additional Cost	0	12,646	12,646	0	12,646
Non -Departmental	Outside Agency Funding	169,644	0	169,644	0	169,644
	Other Total	1,096,959	851,747	1,948,706	806,205	1,142,501

FUND 001	General Fund Total Recommended	2,150,762	1,075,941	3,226,703	900,785	2,325,918
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DEPARTMENT	DESCRIPTION	1-T COST	REOC. COST	TOTAL	SAVINGS/ REVENUES	NET TOTAL
Economic Development	Water feature in Northgate	145,000	5,000	150,000	0	150,000
Operations	Maintenance cash machines	0	50,000	50,000	0	50,000
FUND 202	Parking Fund Total Recommended	145,000	55,000	200,000	0	200,000
FUND-211	Electric Fund Total Recommended	431,297	203,637	634,934	0	634,934
Production	Professional services	50,000	50,000	100,000	0	100,000
Distribution	2 FTE operators	0	72,082	72,082	0	72,082
Production	GPEST paint	230,000	0	230,000	0	230,000
FUND-212	Water Fund Total Recommended	288,500	122,082	410,582	0	410,582
Treatment	1 FTE Crew leader/truck	38,750	57,147	95,897	0	95,897
Treatment	laptop computers	8,500	0	8,500	0	8,500
Collection	Education Programs	0	10,000	10,000	0	10,000
FUND-213	Wastewater Fund Total Recommended	47,250	67,147	114,397	0	114,397
Commercial	Knuckle boom brush truck	91,500	22,340	113,840	0	113,840
Commercial	Collection vehicle	88,400	21,430	109,830	0	109,830
FUND 214	Sanitation Fund Total	179,900	43,770	223,670	0	223,670
Billing Collection	Postage/credit card fee increases	0	14,000	14,000	0	14,000
Meter Services	Replace handheld meter readers	50,000	7,000	57,000	0	57,000
Meter Services	Overtime	0	5,000	5,000	0	5,000
FUND-226	Utility Billing Fund Total	50,000	26,000	76,000	0	76,000
Fleet	Equipment for new shop	30,000	0	30,000	0	30,000
Fleet	Replace existing oil, grease & coolant pumps	58,200	0	58,200	0	58,200
Fleet	Replace existing fuel pumps, air and water hose reels, tank monitoring equip.	60,100	0	60,100	0	60,100
FUND-227	Fleet Services Fund Total Recommended	148,300	0	148,300	0	148,300
Print Mail	Membership Advertising Specialty Institute	0	3,000	3,000	0	3,000
FUND-228	Print/Mail Fund Total	0	3,000	3,000	0	3,000
Drainage	1 1/4 ton Dump truck	34,000	8,000	42,000	0	42,000
Drainage	1 FTE Drainage inspector/Vehicle/computer	33,500	51,653	85,153	0	85,153
FUND-912	Drainage Total Recommended	67,500	59,653	127,153	0	127,153
Operations	Landfill gas system monitor	30,020	0	30,020	0	30,020
Operations	Upgrade from 750C to D6 dozer	100,000	12,500	112,500	0	112,500
Operations	Upgrade Backhoe/loader to 4wd	15,000	3,500	18,500	0	18,500
Operations	Groundskeeper/Diesel portable vacuum	26,100	32,889	58,989	0	58,989
Operations	1 FTE Customer Service Representative	0	30,612	30,612	0	30,612
Operations	Upgrade crew cab with diesel engine	5,000	625	5,625	0	5,625
Operations	GPS Maintenance Agreement	0	43,310	43,310	0	43,310
Non Departmental	BVCOG regional park initiative	333,000	0	333,000	0	333,000
Non Departmental	Homeland Security Grant	940	0	940	940	0
FUND-999	BVSWMA Total Recommended	509,120	123,436	632,556	0	632,556
	Total All Funds	4,017,629	1,779,666	5,797,295	900,785	4,896,510

FY 05 NOT RECOMMENDED

SERVICE LEVEL ADJUSTMENTS

FY 05 NOT Recommended SLA's

DEPARTMENT	DESCRIPTION	1-T COST	REOC. COST	TOTAL	SAVINGS/ REVENUES	NET TOTAL	
Not Recommended SLA's							
1	Community Programs	1/2 FTE Volunteer Coordinator	0	18,623	18,623	0	18,623
2	Economic Development	Advertisement Texas Aggie magazine	0	22,000	22,000	0	22,000
3	Economic Development	Econ. Dev. Sponsorships	0	9,000	9,000	0	9,000
4	Public Communications	Service Recognition program	0	6,005	6,005	0	6,005
5	Public Communications	City Hall in the Mall	31,000	3,700	34,700	0	34,700
6	Emergency Management	Mitigation training	0	7,000	7,000	0	7,000
7	Emergency Management	160 NOAA weather radios	0	5,000	5,000	0	5,000
8	Human Resources	Seasonal & temp HR assistant	0	15,172	15,172	0	15,172
9	Municipal Court	1 FTE Customer Service	3,365	31,112	34,477	0	34,477
10	Comm/jail	1 FTE Communications Operator	1,702	35,757	37,459	0	37,459
11	Technical Services	1 FTE Evidence Technician	2,504	31,060	33,564	0	33,564
12	Police Administration	Development of mid management	0	13,000	13,000	0	13,000
13	Police Administration	Scheduling staff software	52,550	9,050	61,600	0	61,600
14	Patrol	1 FTE Police Officers	8,871	51,439	60,310	0	60,310
15	Patrol	3 FTE Police assistants	11,722	128,701	140,423	0	140,423
16	Special Services	Mobile Data Terminals for Animal	25,830	6,000	31,830	0	31,830
17	Special Services	Law Enforcement Explorer Post	0	24,277	24,277	0	24,277
18	Special Services	Outsource Document imaging Prior	60,000	0	60,000	0	60,000
19	Technical Services	Evidence bar-coding/re-packaging	20,395	2,500	22,895	0	22,895
20	Special Services	Employee Recognition Banquet	0	5,750	5,750	0	5,750
21	Professional Standards	1 FTE Civilian Trainer	4,047	39,730	43,777	0	43,777
22	Fire - Suppression	Ladder Truck Equipment Purchase/O	70,000	56,000	126,000	0	126,000
23	Suppression	Dedicated ladder truck & 15 FTE	35,925	736,180	772,105	375,000	397,105
24	Prevention	Temporary seasonal staff	16,146	0	16,146	0	16,146
25	Emergency Management	FEMA grant	134,538	3,000	137,538	94,177	43,361
26	Prevention	Metal building for fire safety trailer	35,000	0	35,000	0	35,000
27	Administration	4 FTE Development Review	12,030	154,871	166,901	0	166,901
28	Neighborhood Services	1 FTE Neighborhood Senior planner	6,010	70,087	76,097	0	76,097
29	Neighborhood Services	Neighborhood funding program	0	5,500	5,500	0	5,500
30	Facilities Maint	Enhanced A/C system	35,000	0	35,000	0	35,000
31	Engineering	Scanner/Copier	16,400	2,495	18,895	0	18,895
32	Public Works Admin	Safety committee recognition	0	2,700	2,700	0	2,700
33	Facilities Maint	FTE Technician/Truck	20,120	41,549	61,669	0	61,669
34	South District	Utility Vehicle for Lick creek park	8,600	2,560	11,160	0	11,160
35	Parks Administration	Infrastructure replacement account	0	20,000	20,000	0	20,000
36	Parks Administration	Power equipment account increase	0	5,000	5,000	0	5,000
37	Parks Administration	External Printing Calendar/Veterans	0	5,000	5,000	0	5,000
38	Forestry	Street tree maintenance	0	20,000	20,000	0	20,000
39	Parks Administration	Safety Committee	0	5,000	5,000	0	5,000
40	Parks Administration	NRPA accreditation temp/seas.worker	0	7,150	7,150	0	7,150
41	H/M Programs	BVSO concert at Wolf Pen Creek	0	15,000	15,000	15,000	0
42	MIS	One week training course	0	15,500	15,500	0	15,500
43	E-Government	1 FTE Technician	0	44,730	44,730	0	44,730
44	GIS	Intern position increase to 40 hrs	0	9,620	9,620	0	9,620
FUND-001		General Fund Total	611,755	1,686,818	2,298,573	484,177	1,814,396
45	Print Mail	1/2 time mail clerk	2,000	16,610	18,610	0	18,610
46	Print Mail	Embroidery equipment	15,000	1,000	16,000	0	16,000
FUND-228		Print Mail Fund Total	17,000	17,610	34,610	0	34,610
47	Communication Services	Bucket truck	65,000	12,050	77,050	0	77,050
FUND-229		Communications Fund Total	65,000	0	65,000	0	65,000
Total All Funds			693,755	1,704,428	2,398,183	484,177	1,914,006

APPENDIX C

PERSONNEL SUMMARIES

PERSONNEL LIST

General Fund	Actual	Approved	Approved	Actual	Approved	Approved
	Budget	Budget	Budget FY	Budget	Budget	Budget FY
	FY 02-03	FY 03-04	FY 04-05	FY 02-03	FY 03-04	FY04-05
Police Department						
Administration Div.						
Police Chief	1.0	1.0	1.0	\$ 93,856	\$ 99,459	\$ 110,465
Major	1.0	0.0	0.0	79,748	0	0
Assistant Chief	2.0	2.0	2.0	152,497	154,923	167,197
Secretary	2.0	2.0	2.0	48,511	47,706	50,515
Sergeant	0.0	1.0	1.0	0	49,969	54,427
Staff Assistant	1.0	1.0	1.0	34,376	34,800	36,854
Lieutenant	1.0	1.0	1.0	63,788	64,376	69,472
Criminal Intelligence Analyst	1.0	0.0	0.0	46,366	0	0
Tech. Svcs. Cord.	1.0	1.0	1.0	55,575	53,108	56,225
Total	10.0	9.0	9.0	\$ 574,718	\$ 504,342	\$ 545,156
Uniform Patrol Div.						
Lieutenant	3.0	3.0	3.0	\$ 172,528	\$ 174,621	\$ 190,751
Master Officer	13.0	12.0	14.0	577,316	523,792	672,268
Police Officer	31.0	24.0	25.0	1,205,413	819,952	962,909
* School Crossing Guard	2.5	2.5	2.5	36,200	36,470	36,299
Senior Officer	11.0	18.0	15.0	413,919	654,051	621,926
Police Assistant	0.0	0.0	1.0	0	0	29,550
Sergeant	7.0	7.0	7.0	345,691	346,304	372,545
Total	67.5	66.5	67.5	\$ 2,751,068	\$ 2,555,190	\$ 2,886,248
Criminal Investigation Div.						
Lieutenant	1.0	1.0	1.0	\$ 56,665	\$ 57,542	\$ 62,106
Master Officer	5.0	8.0	7.0	180,963	355,670	340,705
Police Officer	3.0	0.0	0.0	107,618	0	0
Senior Officer	4.0	5.0	8.0	150,513	185,838	322,085
Victim Advocate	0.0	0.0	1.0	0	0	39,000
Sergeant	1.0	2.0	2.0	48,633	97,997	109,009
Total	14.0	16.0	19.0	\$ 544,392	\$ 697,047	\$ 872,906
Professional Standards Div.						
Lieutenant	1.0	1.0	1.0	\$ 56,761	\$ 55,802	\$ 57,919
Sergeant	2.0	2.0	2.0	101,989	103,542	111,763
Master Officer	0.0	1.0	1.0	0	42,196	47,067
Total	3.0	4.0	4.0	\$ 158,750	\$ 201,540	\$ 216,750
Quartermaster Div.						
Quartermaster	1.0	1.0	1.0	\$ 24,033	\$ 24,325	\$ 25,762
Total	1.0	1.0	1.0	\$ 24,033	\$ 24,325	\$ 25,762
Communication/Jail Div.						
Communication Manager	1.0	1.0	1.0	\$ 47,483	\$ 48,566	\$ 51,416
Communication Supervisor	3.0	3.0	3.0	141,011	138,660	145,802
Sr. Communications Operator	3.0	5.0	5.0	92,069	148,486	154,193
Communications Operator	13.0	11.0	13.0	357,271	294,521	375,664
Public Safety Officer	7.0	7.0	7.0	181,880	176,939	188,652
Total	27.0	27.0	29.0	\$ 819,714	\$ 807,170	\$ 915,727

PERSONNEL LIST

	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY 04-05	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY04-05
Special Services Div.						
Lieutenant	1.0	1.0	1.0	\$ 60,920	\$ 61,648	66,538
Master Officer	5.0	4.0	4.0	228,291	175,949	191,293
Senior Officer	1.0	0.0	0.0	37,647	0	0
Sergeant	1.0	1.0	1.0	31,297	51,037	55,076
Police Officer	1.0	2.0	2.0	35,397	68,385	75,994
Animal Control Officer	3.0	3.0	3.0	68,226	64,970	69,646
Total	12.0	11.0	11.0	\$ 461,778	\$ 421,990	\$ 458,546
Information Services Div.						
Information Services Manager	1.0	1.0	1.0	\$ 43,358	\$ 46,069	48,781
Evidence Technician	1.0	1.0	1.0	26,715	25,142	33,417
Records Technician	4.0	4.0	4.0	103,399	93,213	99,791
Criminal Intelligence Analyst	0.0	1.0	1.0	0	46,085	48,803
Police Assistant	1.0	1.0	1.0	31,476	31,867	33,736
Total	7.0	8.0	8.0	\$ 204,948	\$ 242,375	\$ 264,526
Police						
Full Time Total	139.0	140.0	146.0	\$ 5,503,200	\$ 5,417,509	6,149,322
Part-Time/Seasonal Total	2.5	2.5	2.5	36,200	36,470	36,299
Department Totals	141.5	142.5	148.5	\$ 5,539,400	\$ 5,453,979	\$ 6,185,621
General Fund						
Fire Department						
Fire Administration						
Fire Chief	1.0	1.0	1.0	\$ 87,667	\$ 89,633	98,622
Planning and Research Cord.	1.0	1.0	1.0	49,839	49,944	53,912
Staff Assistant	1.0	1.0	2.0	33,480	23,884	66,253
Secretary	1.0	1.0	1.0	25,654	33,878	25,279
Total	4.0	4.0	5.0	\$ 196,640	\$ 197,340	\$ 244,066
Emergency Management:						
Emergency Management Cord.	1.0	0.0	0.0	\$ 45,648	\$ 0	0
Total	1.0	0.0	0.0	\$ 45,648	\$ 0	\$ 0
Administration Div. Total	5.0	4.0	5.0	\$ 242,288	\$ 197,340	\$ 244,066
Fire Suppression Div.						
Asst. Fire Chief	1.0	1.0	1.0	\$ 73,520	\$ 74,760	78,001
Battalion Chief	3.0	3.0	3.0	176,768	178,880	193,078
Lieutenant	11.0	10.0	11.0	535,638	495,092	580,556
Fire Training Cord.	0.0	0.0	0.0	0	0	0
Apparatus Operator	10.0	11.0	10.0	428,545	481,952	457,028
Firefighter I	19.0	19.0	22.0	709,217	732,739	897,739
Firefighter II	6.0	5.0	5.0	201,471	173,644	182,638
Firefighter III	6.0	10.0	7.0	200,269	332,846	239,082
Total	56.0	59.0	59.0	\$ 2,325,427	\$ 2,469,913	\$ 2,628,122
EMS Div.						
Apparatus Operator	5.0	5.0	5.0	\$ 208,410	\$ 214,064	233,338
Fire/EMS Training Cord.	1.0	1.0	1.0	47,448	51,659	55,712
Firefighter I	22.0	20.0	19.0	825,464	764,652	726,468
Firefighter II	1.0	1.0	1.0	37,250	33,438	48,202
Firefighter III	1.0	3.0	4.0	32,788	86,927	135,202
Lieutenant- Fire	1.0	1.0	1.0	51,321	51,947	56,099
Total	31.0	31.0	31.0	\$ 1,202,682	\$ 1,202,686	\$ 1,255,021

PERSONNEL LIST

	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY 04-05	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY04-05
Fire Prevention Div.						
Fire Marshal	1.0	1.0	1.0	\$ 70,384	\$ 72,262	80,688
Fire Prevention Officer	3.0	3.0	3.0	140,038	143,558	151,713
Code Enforcement Supervisor	0.0	0.0	1.0	0	0	39,000
Code Enforcement Officer	4.0	4.0	4.0	115,790	121,015	127,297
Parking Enforcement Officer	2.0	2.0	0.0	43,461	44,123	16,426
Public Education Officer	1.0	1.0	1.0	44,949	45,484	49,077
Total	11.0	11.0	10.0	\$ 414,623	\$ 426,443	\$ 431,349
Fire						
Full Time Total	103.0	105.0	105.0	\$ 4,185,019	\$ 4,296,382	4,558,558
*Part-Time/Seasonal Total	0.0	0.0	0.0	0	0	0
Department Totals	103.0	105.0	105.0	\$ 4,185,019	\$ 4,296,382	\$ 4,558,558
General Fund						
Public Works Department						
Public Works Admin. Div.						
Director of Public Works	1.0	1.0	1.0	\$ 87,212	\$ 93,374	98,856
Staff Assistant	2.0	2.0	1.0	63,079	63,545	33,933
Asst. Public Works Director	1.0	1.0	1.0	69,633	72,517	76,784
Greenways Program Manager	1.0	1.0	1.0	49,939	50,536	47,517
Assistant City Engineer	1.0	1.0	0.0	59,479	60,190	2,847
Customer Service Representative	1.0	1.0	2.0	25,526	25,623	49,198
Total	7.0	7.0	6.0	\$ 354,868	\$ 365,786	\$ 309,134
Facilities Maintenance Div.						
Facility Maint. Superintendent	1.0	1.0	1.0	\$ 57,358	\$ 58,063	61,453
Sr. Facility Maint. Technician	1.0	1.0	1.0	39,493	39,004	46,357
Facility Maint. Technician	5.0	5.0	5.0	161,936	164,421	182,798
Total	7.0	7.0	7.0	\$ 258,787	\$ 261,488	\$ 290,608
Streets Maintenance Div.						
Street Superintendent	1.0	1.0	1.0	\$ 59,479	\$ 60,190	56,369
Foreman	1.0	1.0	1.0	36,819	36,351	41,500
Crew Leader	1.0	1.0	1.0	30,749	30,358	32,866
Equipment Operator	15.0	15.0	15.0	376,723	385,232	405,852
Public Service Worker	4.0	4.0	4.0	76,368	76,200	80,311
Total	22.0	22.0	22.0	\$ 580,138	\$ 588,331	\$ 616,899
Drainage Div.						
Foreman	1.0	1.0	1.0	\$ 36,819	\$ 38,006	41,500
Equipment Operator	5.0	6.0	6.0	129,521	157,021	166,050
Drainage Utility Inspector	0.0	0.0	1.0	0	0	31,200
Public Service Worker	0.0	2.0	2.0	0	36,600	41,247
Total	6.0	9.0	10.0	\$ 166,340	\$ 231,627	\$ 279,997
Traffic Div.						
Signs Technician	2.0	3.0	3.0	\$ 48,688	\$ 87,072	90,075
Total	2.0	3.0	3.0	\$ 48,688	\$ 87,072	\$ 90,075

PERSONNEL LIST

	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY 04-05	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY04-05
Public Works Engineering						
City Engineer	1.0	1.0	1.0	\$ 73,516	\$ 74,352	\$ 74,794
Assistant City Engineer	1.0	0.0	4.0	63,180	0	193,845
Graduate Civil Engineer	3.0	4.0	6.0	148,079	204,285	307,623
Engineering Technician	4.0	3.0	4.0	145,740	115,963	136,371
* Public Works Intern	0.5	0.5	0.5	987	994	990
* Engineering Aide	1.0	1.0	1.0	22,402	22,552	22,464
* Field Data Technician	0.5	0.5	0.5	9,865	9,931	9,892
Total	11.0	10.0	17.0	\$ 463,769	\$ 428,077	\$ 745,979
Traffic Signal Systems						
Traffic Systems Superintendent	1.0	1.0	1.0	\$ 59,479	\$ 60,190	\$ 60,527
Traffic Systems Foreman	1.0	1.0	1.0	46,607	47,455	47,721
Traffic Signal Technician	3.0	3.0	3.0	108,928	121,518	120,596
Total	5.0	5.0	5.0	\$ 215,014	\$ 229,163	\$ 228,845
Public Works						
Full Time Total	58.0	63.0	68.0	\$ 2,054,349	\$ 2,158,067	\$ 2,528,192
*Part-Time/Seasonal Total	2.0	0.0	2.0	33,255	33,477	33,345
Department Totals	60.0	63.0	70.0	\$ 2,087,604	\$ 2,191,544	\$ 2,561,537
General Fund						
Parks & Recreation Department						
Parks & Recreation Administration Div.						
Director of Parks & Rec.	1.0	1.0	1.0	\$ 89,281	\$ 91,281	98,527
Asst. Director of Parks & Rec.	1.0	1.0	1.0	73,911	74,065	78,430
Sr. Parks Planner	1.0	1.0	1.0	52,779	53,299	56,423
Parks Planner	2.0	2.0	2.0	92,882	93,316	98,812
Staff Assistant	1.0	1.0	1.0	31,711	32,076	28,785
Sr. Secretary	1.0	1.0	0.0	25,590	25,895	0
Secretary	2.0	2.0	3.0	44,100	45,400	79,462
* Receptionist	0.5	0.5	0.5	1,805	1,770	1,762
Total	9.5	9.5	9.5	\$ 412,059	\$ 417,101	\$ 442,201
Admin. Div. Total	9.5	9.5	9.5	\$ 412,059	\$ 417,101	\$ 442,201
Recreation Div.						
Hotel/Motel Programs Activity Center						
* Special Events Workers	0.5	0.5	0.5	\$ 2,617	\$ 2,617	9,644
Total	0.5	0.5	0.5	\$ 2,617	\$ 2,617	\$ 9,644
Recreation Administration Activity Center						
Recreation Superintendent	1.0	1.0	1.0	\$ 55,569	\$ 56,658	59,982
Recreation Supervisor	1.0	1.0	1.0	46,060	47,654	50,450
* Temp/Seasonal	0.0	0.5	0.5	1,410	1,414	3,180
Total	2.0	2.5	2.5	\$ 103,038	\$ 105,726	\$ 113,612
Recreation Athletics Activity Center						
Recreation Supervisor	2.0	2.0	2.0	\$ 96,116	\$ 96,537	102,217
Asst. Recreation Supervisor	1.0	1.0	1.0	32,447	34,109	36,107
* Special Events Worker	3.0	3.0	3.0	56,967	56,967	52,653
Total	6.0	6.0	6.0	\$ 185,530	\$ 187,612	\$ 190,977
Special Events Activity Center						
Recreation Supervisor	1.0	1.0	1.0	\$ 49,776	\$ 49,871	52,800
* Recreation Assistant/ Special Events	1.5	1.5	1.5	13,272	13,272	14,813
Total	2.5	2.5	2.5	\$ 63,048	\$ 63,142	\$ 64,954

PERSONNEL LIST

	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY 04-05	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY04-05
Hotel/Motel Programs Activity Center						
* Special Events Workers	1.0	1.0	1.0	\$ 23,676	\$ 23,676	23,742
Total	1.0	1.0	1.0	\$ 23,676	\$ 23,676	23,742
Senior Services Activity Center						
* Senior Services Cord.	0.5	0.5	0.5	\$ 19,395	\$ 19,841	20,168
* Temp/Seasonal Workers	0.5	0.5	0.5	2,514	2,514	2,521
Total	1.0	1.0	1.0	\$ 21,909	\$ 22,355	22,689
Recreation Div. Totals	13.0	13.5	13.5	\$ 399,818	\$ 405,128	425,618
Special Facilities Div.:						
Special Facilities Administration Activity Cer						
Recreation Superintendent	1.0	1.0	1.0	\$ 56,830	\$ 57,470	60,838
Total	1.0	1.0	1.0	\$ 56,830	\$ 57,470	60,838
Instruction Activity Center						
Recreation Supervisor	1.0	1.0	1.0	\$ 49,766	\$ 49,466	52,382
Asst. Recreation Supervisor	1.0	1.0	1.0	28,230	34,611	36,657
* Tennis Leaders	0.5	0.5	0.5	12,983	12,983	13,019
* Water Safety Aides	2.0	2.0	2.0	33,995	33,996	34,090
* Swim Coach	2.0	2.0	2.0	24,734	24,734	24,802
Total	6.5	6.5	6.5	\$ 149,708	\$ 155,791	160,950
Special Facilities Aquatic Activity Center						
Pools Supervisor	1.0	1.0	1.0	\$ 49,776	\$ 49,860	52,800
Pool Technician	1.0	1.0	1.0	30,698	30,317	27,457
* Pool Manager/ Asst. Manager	6.0	6.0	6.0	104,289	103,717	104,004
* Lifeguards	10.0	10.0	10.0	161,301	161,200	161,640
* Other Pool Seasonal Employees	2.0	2.0	2.0	22,181	22,070	22,130
Total	20.0	20.0	20.0	\$ 368,245	\$ 367,163	368,031
Special Facilities Conference Center Activity Center						
Conference Center Supervisor	1.0	1.0	1.0	\$ 49,070	\$ 49,481	52,470
Assist. Conference Center Supervisor	1.0	1.0	1.0	30,701	30,877	32,028
Secretary	1.0	1.0	1.0	21,709	21,881	23,193
* Part-time Receptionist	1.0	1.0	1.0	7,019	7,016	7,035
* Building Attendant	2.5	2.5	2.5	27,576	27,734	33,075
Total	6.5	6.5	6.5	\$ 136,075	\$ 136,989	147,801
Special Facilities Lincoln Center Activity Center						
Center Supervisor	1.0	1.0	1.0	\$ 45,848	\$ 47,541	50,450
Center Assistant Supervisor	1.0	1.0	1.0	33,264	33,073	35,097
Secretary	1.0	1.0	1.0	23,073	23,289	24,708
* Recreation Assistant	3.5	3.5	3.5	44,116	44,341	50,418
Total	6.5	6.5	6.5	\$ 146,301	\$ 148,245	160,673
Youth Recreation						
Recreation Supervisor	1.0	1.0	1.0	\$ 43,385	\$ 45,181	47,836
* Teen Center Staff Attendant	3.0	3.0	3.0	53,041	53,042	53,187
Total	4.0	4.0	4.0	\$ 96,426	\$ 98,223	101,023

PERSONNEL LIST

	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY 04-05	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY04-05
Special Fac. Div. Totals	44.5	44.5	44.5	\$ 953,584	\$ 963,881	\$ 999,316
Parks Operations Div.:						
Operations Administration Activity Center						
Parks Superintendent	1.0	1.0	1.0	\$ 55,911	\$ 56,659	59,982
Total	1.0	1.0	1.0	\$ 55,911	\$ 56,659	\$ 56,961
East District Operations Activity Center						
Parks Operations Supervisor	1.0	1.0	1.0	\$ 40,146	\$ 39,682	41,595
Parks Crew Leader	3.0	3.0	3.0	68,515	87,933	93,798
Light Equipment Operator	3.0	3.0	3.0	68,222	69,873	75,588
Grounds Worker	4.0	4.0	4.0	68,414	75,697	83,655
* Part-time Groundsworker	2.0	2.0	2.0	30,148	30,148	30,230
Total	13.0	13.0	13.0	\$ 275,445	\$ 303,332	\$ 324,866
South District Operations Activity Center						
Parks Operations Supervisor	1.0	1.0	1.0	\$ 40,169	\$ 39,682	41,595
Parks Crew Leader	2.0	2.0	2.0	59,342	60,235	64,530
Light Equipment Operator	2.0	2.0	2.0	47,417	46,826	49,565
Grounds Worker	4.0	4.0	4.0	84,469	84,099	89,813
* Part-time Groundsworker	1.0	1.0	1.0	14,418	14,387	14,426
Total	10.0	10.0	10.0	\$ 245,814	\$ 245,229	\$ 259,929
West District Parks Operations Activity Center						
Parks Operations Supervisor	1.0	1.0	1.0	\$ 38,813	\$ 39,682	41,595
Parks Crew Leader	2.0	2.0	2.0	59,376	60,633	64,176
Light Equipment Operator	2.0	2.0	2.0	45,918	48,251	51,393
Grounds Worker	5.0	5.0	6.0	106,398	106,412	115,294
* Part-time Groundsworker	1.0	1.0	1.0	14,379	14,379	14,419
Total	11.0	11.0	12.0	\$ 264,885	\$ 269,357	\$ 286,877
Operations Div. Totals	35.0	35.0	36.0	\$ 842,055	\$ 874,577	\$ 928,633
Forestry Div.:						
Wolf Pen Creek Activity Center						
* Maintenance Worker	0.5	0.0	0.0	\$ 3,933	\$ 0	0
Total	0.5	0.0	0.0	\$ 3,933	\$ 0	0
Cemetery Activity Center						
Cemetery Sexton	1.0	1.0	1.0	\$ 41,678	\$ 41,148	42,619
Groundsworker	2.0	2.0	2.0	41,423	39,472	43,786
Total	3.0	3.0	3.0	\$ 83,101	\$ 80,620	\$ 86,405
Forestry Activity Center						
Forestry Superintendent	1.0	1.0	1.0	\$ 55,517	\$ 56,659	59,982
Forestry Supervisor	1.0	1.0	1.0	40,169	39,682	39,676
Horticulture Crew Leader	1.0	1.0	1.0	30,180	30,924	32,747
Forestry Crew Leader	1.0	1.0	1.0	30,180	30,924	32,747
Forestry/Horticulture Worker	5.0	5.0	5.0	114,799	114,457	125,281
Irrigation Specialist	2.0	2.0	2.0	47,626	51,456	56,013
Total	11.0	11.0	11.0	\$ 318,471	\$ 324,103	\$ 346,446
Forestry Div. Totals	14.5	14.0	14.0	\$ 405,505	\$ 404,724	\$ 432,851

PERSONNEL LIST

	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY 04-05	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY04-05
Parks & Recreation						
Full Time Total	72.5	73.0	74.0	\$ 2,358,058	\$ 2,414,849	\$ 2,561,009
*Part-Time/Seasonal Total	44.0	44.5	43.5	654,963	650,561	667,610
Department Totals	116.5	116.5	117.5	\$ 3,013,022	\$ 3,065,410	\$ 3,228,619

General Fund

Development Services Department

Development Services Administration Div.

Dir. of Development Services	1.0	1.0	1.0	\$ 82,020	\$ 86,061	87,620
Asst. Dir. Development Services	0.0	1.0	1.0	0	70,769	74,214
Staff Planner	3.0	3.0	4.0	134,593	134,402	164,767
Staff Assistant	2.0	2.0	2.0	61,182	62,167	65,867
Customer Service Representative	3.0	3.0	3.0	74,873	63,759	66,058
Senior Customer Service Representative	0.0	1.0	1.0	0	32,895	34,855
Asst Dev. Review Manager	1.0	1.0	1.0	46,650	48,095	50,954
Development Review Manager	1.0	1.0	1.0	57,065	58,665	62,155
Secretary	1.0	0.0	0.0	22,967	0	0
Total	12.0	13.0	14.0	\$ 479,349	\$ 556,812	\$ 606,490

Development Services Engineering Activity Center

Assistant City Engineer- Dev.	1.0	1.0	0.0	\$ 59,770	\$ 67,078	0
Graduate Civil Engineer	2.0	2.0	0.0	99,155	104,229	0
Total	3.0	3.0	0.0	\$ 158,925	\$ 171,306	\$ 0

Planning Administration Activity Center

City Planner	1.0	1.0	1.0	\$ 74,049	\$ 74,343	78,716
Sr. Planner	2.0	2.0	2.0	111,937	108,378	111,198
Staff Planner	1.0	1.0	1.0	43,450	44,176	45,091
Transportation Planner	1.0	1.0	1.0	59,770	60,125	69,716
Land Database Technician	1.0	0.0	0.0	29,794	0	0
Part time GIS Technician	0.5	0.5	0.0	10,558	16,570	17,548
* Planning Intern	0.0	0.0	0.5	0	0	11,440
Total	6.5	5.5	5.5	\$ 329,558	\$ 303,592	\$ 333,709

Neighborhood Services Activity Center

Staff Planner	1.0	1.0	1.0	\$ 41,561	\$ 42,221	44,695
* Planning Intern	1.0	1.0	1.0	17,668	17,668	17,716
Total	2.0	2.0	2.0	\$ 59,229	\$ 59,889	\$ 62,411

Building Inspection Activity Center

Building Official	1.0	1.0	1.0	\$ 59,770	\$ 60,484	68,305
Plans Examiner	1.0	2.0	2.0	42,629	71,919	83,840
Combination Building Inspector	4.0	4.0	4.0	131,000	129,102	126,385
Staff Assistant	1.0	1.0	1.0	31,774	27,802	1,482
Total	7.0	8.0	8.0	\$ 265,173	\$ 289,308	\$ 280,012

Development Services

Full Time Total	29.5	30.5	28.0	\$ 1,274,566	\$ 1,363,239	\$ 1,193,061
*Part-Time/Seasonal Total	1.0	1.0	1.5	17,668	17,668	46,872
Department Totals	30.5	31.5	29.5	\$ 1,292,234	\$ 1,380,907	\$ 1,282,622

PERSONNEL LIST

	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY 04-05	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY04-05
General Fund						
Office of Technology and Information Services						
OTIS Administration Div.						
Director of OTIS	1.0	1.0	1.0	\$ 90,057	\$ 88,603	95,628
Comm/Info Mgr.	1.0	1.0	1.0	68,112	68,257	72,259
Action Center Cord.	1.0	1.0	1.0	41,605	33,040	34,987
Action Center Representative	2.0	2.0	2.0	46,406	50,744	50,882
Total	5.0	5.0	5.0	\$ 246,180	\$ 240,644	\$ 253,756
E-Government						
E-Government Cord.	1.0	1.0	1.0	\$ 41,000	\$ 44,982	42,768
Total	1.0	1.0	1.0	\$ 41,000	\$ 44,982	\$ 42,768
Geographic Information Services						
GIS Cord.	1.0	1.0	1.0	\$ 53,012	\$ 50,555	53,523
GIS Technician	1.0	1.0	1.0	32,405	27,593	30,460
* GIS Intern	0.5	0.5	0.5	11,191	9,838	17,728
Total	2.5	2.5	2.5	\$ 96,607	\$ 87,986	\$ 101,711
Management Information Systems Div.						
Sr. Systems Analysts	0.0	1.0	1.0	\$ 0	\$ 53,070	56,511
Systems Analyst	6.0	5.0	5.0	295,780	247,647	263,441
Systems Operator	1.0	1.0	1.0	31,284	31,050	32,879
Micro Computer Cord.	1.0	1.0	1.0	42,952	45,925	49,921
MicroComputer Specialist	4.0	4.0	4.0	155,254	158,727	168,059
Network Systems Analyst	2.0	2.0	2.0	102,915	103,625	109,727
Total	14.0	14.0	14.0	\$ 628,184	\$ 640,044	\$ 680,538
Office of Tech. and Information Systems						
Full Time Total	22.0	22.0	22.0	\$ 1,000,781	\$ 1,003,818	1,061,045
*Part-Time/Seasonal Total	0.5	0.5	0.5	11,191	9,838	17,728
Department Totals	22.5	22.5	22.5	\$ 1,011,972	\$ 1,013,656	\$ 1,078,773
General Fund						
Fiscal Services Department						
Fiscal Administration Div.						
Fiscal Services Director	1.0	1.0	1.0	\$ 88,938	\$ 90,262	92,794
Staff Assistant	1.0	1.0	1.0	32,619	32,076	33,955
Secretary	1.0	1.0	1.0	21,865	21,685	23,241
* Quality Document Reader	0.0	0.5	0.5	0	9,838	9,865
Total	3.0	3.5	3.5	\$ 143,422	\$ 153,861	\$ 159,855
Risk Management Div.						
Risk Manager/Safety Coord.	1.0	1.0	1.0	\$ 60,490	\$ 61,212	64,813
Safety and Training Cord.	1.0	1.0	1.0	48,853	48,349	51,196
Risk Analyst	1.0	1.0	1.0	45,966	47,417	41,181
Total	3.0	3.0	3.0	\$ 155,309	\$ 156,978	\$ 157,190
Accounting Div.						
Asst Fiscal Svs Dir/Accounting Mgr	1.0	1.0	1.0	\$ 71,011	\$ 72,208	76,454
Acct. Customer Service Supervisor	1.0	1.0	1.0	50,006	50,604	53,569
Staff Accountant	1.0	1.0	1.0	44,975	44,187	45,092
Investment Officer	1.0	1.0	1.0	46,844	47,403	50,186
Acct. Customer Service Rep.	4.0	4.0	4.0	83,134	89,525	93,651
Accounting Assistant	1.0	1.0	1.0	34,653	35,073	37,139
Staff Assistant	2.0	2.0	2.0	63,399	64,174	67,932
Total	11.0	11.0	11.0	\$ 394,023	\$ 403,174	\$ 424,023

PERSONNEL LIST

	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY 04-05	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY04-05
Purchasing Div.						
Purchasing Services Manager	1.0	1.0	1.0	\$ 59,480	\$ 60,190	63,737
Sr. Buyer	0.0	1.0	0.0	50,434	51,627	0
Buyer	2.0	1.0	2.0	43,588	46,781	96,514
Assistant Buyer	0.0	0.0	1.0	0		30,924
Purchasing Assistant	1.0	1.0	0.0	31,732	32,118	0
* Purchasing Intern	0.5	0.0	0.0	7,320	0	0
Total	4.5	4.0	4.0	\$ 192,553	\$ 190,717	\$ 191,175
Municipal Court Div.						
Municipal Court Administrator	1.0	1.0	1.0	\$ 55,045	\$ 55,973	59,257
Payment Compliance Officer	0.0	1.0	0.0	0	23,920	0
Payment Plan Coordinator	0.0	0.0	1.0	0	0	24,291
Court Customer Service Reps.	6.0	7.0	7.0	161,417	153,667	163,184
Lead Customer Service Reps.	2.0	2.0	2.0	55,253	55,856	58,848
Staff Assistant	2.0	2.0	2.0	58,218	58,789	56,334
Warrant Officer	0.0	0.0	2.0	0	0	80,746
Bailiff	1.5	1.5	1.5	38,652	33,417	34,476
Total	12.5	14.5	16.5	\$ 368,586	\$ 381,623	\$ 477,136
Municipal Court Judges Div.						
Municipal Court Judge	1.0	1.0	1.0	\$ 61,654	\$ 58,142	68,516
* Part-time Municipal Court Judge	0.5	0.5	0.5	10,063	10,035	10,063
Total	1.5	1.5	1.5	\$ 71,716	\$ 68,177	\$ 78,579
Office of Budget & Strategic Planning						
Budget & Strategic Planning Manager	0.0	0.0	1.0	\$ 0	\$ 0	61,285
Budget Assistant	0.0	0.0	1.0	0	0	26,773
Budget/Management Analyst	0.0	0.0	3.0	0	0	129,188
* Part Time - Intern	0.0	0.0	0.0	0	0	0
Total	0.0	0.0	5.0	\$ 0	\$ 0	\$ 217,246
Fiscal Services						
Full Time Total	34.5	36.50	43.50	\$ 1,308,226	\$ 1,334,656	\$ 1,685,276
*Part-Time/Seasonal Total	1.0	1.0	1.0	17,383	19,873	19,928
Department Totals	35.5	37.50	44.50	\$ 1,325,609	\$ 1,354,529	\$ 1,705,204

General Fund

General Government

City Secretary Div.

City Secretary	1.0	1.0	1.0	\$ 53,146	\$ 57,414	57,733
Assistant City Secretary	1.0	1.0	1.0	32,222	32,600	36,239
Staff Assistant	1.0	1.0	1.0	27,296	27,614	26,793
Records Technician	1.0	1.0	1.0	25,078	22,984	22,072
Total	4.0	4.0	4.0	\$ 137,743	\$ 140,612	\$ 142,837

PERSONNEL LIST

	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY 04-05	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY04-05
City Manager Div.						
City Manager	1.0	1.0	1.0	\$ 131,611	\$ 132,205	132,923
Assistant City Manager	1.0	1.0	1.0	121,082	120,873	121,535
Assistant to CM	1.0	1.0	1.0	42,035	46,204	41,709
Staff Assistant	1.0	1.0	1.0	28,640	29,835	31,583
Land Agent	1.0	1.0	1.0	48,692	49,274	52,163
Assistant Land Agent	0.0	0.0	1.0	0	0	27,664
Total	5.0	5.0	6.0	\$ 372,059	\$ 378,390	\$ 407,577
Community Programs						
Community Program Coord.	1.0	1.0	1.0	\$ 54,595	\$ 55,247	58,488
Volunteer Coord.	0.5	0.5	0.5	15,353	15,158	16,374
Total	1.5	1.5	1.5	\$ 69,949	\$ 70,405	\$ 74,862
Emergency Management:						
Emergency Management Coord.	0.0	1.0	1.0	\$ 0	\$ 46,192	46,936
Total	0.0	1.0	1.0	\$ 0	\$ 46,192	\$ 46,936
Legal Div.						
City Attorney	1.0	1.0	1.0	\$ 102,506	\$ 107,778	108,374
First Asst. City Attorney	1.0	1.0	1.0	89,338	90,405	101,470
Senior Asst. City Attorney	1.0	1.0	1.0	71,767	74,035	78,386
Asst. City Attorney	2.0	2.0	2.0	103,064	98,938	104,743
Legal Assistant	1.0	1.0	1.0	31,682	33,417	35,382
Legal Assistant/Office Manager	1.0	1.0	1.0	41,923	43,369	45,925
Legal Clerk	0.75	0.75	0.75	14,490	14,661	15,517
Total	7.75	7.75	7.75	\$ 454,770	\$ 462,603	\$ 489,797
Public Comm & Marketing Div.						
City Communications Director	1.0	1.0	1.0	\$ 66,743	\$ 85,014	74,840
Public Comm. And Marketing Asst.	1.0	1.0	1.0	37,852	38,676	40,939
Media Specialist	0.0	1.0	1.0	0	38,000	48,572
Total	2.0	3.0	3.0	\$ 104,595	\$ 161,689	\$ 164,351
Human Resources Div.						
Human Resources Director	1.0	1.0	1.0	\$ 79,982	\$ 84,984	91,718
Asst. Human Resources Dir.	1.0	1.0	1.0	53,647	54,967	58,202
Human Resources Analyst	1.0	1.0	1.0	48,497	42,305	44,783
Benefits Coord.	1.0	1.0	1.0	45,600	38,881	42,653
Employee Development Specialist	0.0	0.0	1.0	0	0	50,000
Staff Assistant	1.0	1.0	1.0	29,429	30,065	31,825
Secretary	0.75	1.0	1.0	15,512	21,436	22,732
Total	5.75	6.0	7.0	\$ 272,666	\$ 272,638	\$ 341,913
Economic Development Div.						
Director of Economic Dev.	1.0	1.0	1.0	\$ 81,729	\$ 87,668	94,618
Asst. Economic Develop. Director	1.0	1.0	1.0	52,195	54,357	57,544
Economic Development Specialist	0.0	0.0	1.0	0	0	25,355
Total	2.0	2.0	3.0	\$ 133,924	\$ 142,025	\$ 177,517

PERSONNEL LIST

	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY 04-05	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY04-05
Community Development Div.						
CD Budget Analyst	1.0	1.0	1.0	\$ 47,802	\$ 45,397	47,881
CD Project Specialist	1.0	1.0	1.0	37,561	38,320	41,221
Comm. Dev. Administrator	1.0	1.0	1.0	60,763	61,490	65,099
Staff Assistant	1.0	1.0	1.0	27,829	27,886	29,519
Housing Development Cord.	1.0	1.0	1.0	49,802	50,397	53,371
CD Housing Analyst	1.0	1.0	1.0	46,882	47,442	50,230
Housing Programs Cord.	1.0	1.0	1.0	49,802	50,397	53,371
CD Projects Cord.	1.0	1.0	1.0	51,548	50,251	53,195
* Part-time Receptionist	0.5	0.5	0.5	752	0	0
Total	8.5	8.5	8.5	\$ 372,743	\$ 371,580	\$ 393,887
Office of Budget & Strategic Planning						
Budget & Strategic Planning Director	1.0	1.0	0.0	\$ 70,112	\$ 75,207	0
Budget Assistant	1.0	1.0	0.0	27,190	25,288	0
Budget/Management Analyst	2.0	2.0	0.0	87,100	81,770	0
* Part Time - Intern	0.5	0.5	0.0	12,294	12,260	0
Total	4.5	4.5	0.0	\$ 196,695	\$ 194,526	\$ 0
General Government						
Full Time Total	40.0	42.25	41.25	\$ 2,102,097	\$ 2,228,402	\$ 2,239,677
*Part-Time/Seasonal Total	1.0	1.0	0.5	13,046	12,260	0
Department Totals	41.0	43.25	41.75	\$ 2,115,143	\$ 2,240,662	\$ 2,239,677
General Fund Position Totals						
Full Time Total	498.50	511.25	527.75	\$ 19,786,297	20,216,921	\$20,765,752
Part-Time/Seasonal Total	52.00	50.50	51.50	783,706	780,147	821,783
GENERAL FUND TOTALS	550.50	561.75	579.25	\$ 20,570,003	\$ 20,997,068	\$ 22,840,611
Parking Enterprise Fund						
Fire Department						
Parking Lot Activity Center						
Parking Enforcement Officer	3.0	3.0	4.0	\$ 70,009	\$ 64,970	75,252
Parking Supervisor	1.0	1.0	1.0	46,630	47,188	49,966
* Parking Attendants/PT	4.0	4.0	4.0	63,296	68,734	67,752
Total	8.0	8.0	9.0	\$ 179,935	\$ 180,891	\$ 192,970
Parking Fund Position Totals						
Full Time Total	4.0	4.0	5.0	\$ 179,931	\$ 180,535	\$ (1,508)
Part-Time/Seasonal Total	4.0	4.0	4.0	4	356	1,508
PARKING FUND TOTALS	8.0	8.0	9.0	\$ 179,935	\$ 180,891	\$ 0
ELECTRIC FUND TOTALS	59.5	59.5	62.50	\$ 2,248,173	\$ 2,387,810	\$ 2,448,707

PERSONNEL LIST

	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY 04-05	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY04-05
Water Fund						
Water Production Activity Center						
Chief Water Production Operator	1.0	1.0	1.0	\$ 36,140	\$ 38,307	36,947
Pump Station Operator	4.0	3.0	4.0	118,993	95,986	127,093
Engineer	1.0	1.0	0.0	53,011	56,170	0
Field Operations Superintendent	1.0	1.0	0.0	54,412	54,909	0
Crew Leader	5.0	6.0	0.0	159,309	225,217	0
Maint. Foreman	2.0	2.0	0.0	79,060	81,535	0
W/WW Systems Operator	7.0	7.0	0.0	189,118	184,956	0
Div. Manager - Water/WW	1.0	1.0	0.0	74,097	74,410	0
Environ. Compliance/Training Coord.	1.0	1.0	0.0	53,189	53,539	0
GIS Technician	2.0	2.0	0.0	64,851	69,869	0
Environmental Technician	4.0	4.0	0.0	127,065	125,287	0
Water Resource Cord.	1.0	1.0	0.0	45,381	45,817	0
* Part-time GIS Technician	1.0	1.0	0.0	10,544	10,515	0
Total	31.0	31.0	5.0	\$ 1,065,173	\$ 1,116,519	\$ 164,040
Water Distribution Activity Center						
Maint. Foreman	0.0	0.0	2.0	\$ 0	\$ 0	82,009
W/WW Systems Operator	0.0	0.0	9.0	0	0	206,036
Engineer	0.0	0.0	0.0	0	0	2,481
Field Operations Superintendent	0.0	0.0	1.0	0	0	58,158
Crew Leader	0.0	0.0	5.0	0	0	155,572
Div. Manager - Water/WW	0.0	0.0	1.0	0	0	78,803
Environ. Compliance/Training Coord.	0.0	0.0	0.0	0	0	56,709
GIS Technician	0.0	0.0	1.0	0	0	39,446
Environmental Technician	0.0	0.0	1.0	0	0	31,289
Part-time Environmental Technician	0.0	0.0	0.5	0	0	10,200
Scheduler/Planner	0.0	0.0	1.0	0	0	29,211
Water Resource Cord.	0.0	0.0	1.0	0	0	48,516
* Part-time GIS Technician	0.0	0.0	0.5	0	0	10,227
Total	0.0	0.0	23.0	\$ 0	\$ 0	\$ 808,657
Water Fund Position Totals						
Full Time Total	30.0	30.0	27.0	\$ 1,065,173	\$ 1,116,519	\$ 972,697
Part-Time/Seasonal Total	1.0	1.0	1.0	0	0	0
WATER FUND TOTALS	31.0	31.0	28.0	\$ 1,065,173	\$ 1,116,519	\$ 972,697
Wastewater Fund						
Wastewater Treatment Activity Center						
Plant Operations Superintendent	0.0	0.0	1.0	\$ 0	\$ 0	53,941
Chief WWTP Operator	0.0	0.0	1.0	0	0	46,720
System Analyst	0.0	0.0	1.0	0	0	48,482
SCADA Technician	0.0	0.0	1.0	0	0	34,219
W/W Plant Operator	0.0	0.0	12.0	0	0	398,977
Electrical Technician	0.0	0.0	1.0	0	0	38,723
Elec. Technician I	0.0	0.0	1.0	0	0	34,864
Staff Assistant	0.0	0.0	1.0	0	0	32,308
Sr. Lab Technician	0.0	0.0	1.0	0	0	34,864
Lab Technician	0.0	0.0	2.0	0	0	51,017
Total	0.0	0.0	22.0	\$ 0	\$ 0	\$ 774,115

PERSONNEL LIST

	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY 04-05	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY04-05
Wastewater Collection Activity Center						
Plant Operations Superintendent	1.0	1.0	0.0	\$ 58,159	\$ 58,283	0
Chief WWTP Operator	1.0	1.0	0.0	43,567	43,013	0
Systems Analyst	1.0	1.0	0.0	47,430	48,670	0
SCADA Technician	1.0	1.0	0.0	32,914	32,495	0
WW Plant Operator	12.0	12.0	0.0	365,497	370,564	0
Electrical Technician	1.0	1.0	0.0	36,267	35,806	0
Elec. Technician I	1.0	1.0	0.0	32,638	32,223	0
Environ. Compliance/Training Coord.	0.0	0.0	1.0	0	0	55,620
Environmental Technician	0.0	0.0	2.0	0	0	66,918
GIS Technician	0.0	0.0	1.0	0	0	36,713
Sr. Lab Technician	1.0	1.0	0.0	34,102	33,669	0
Lab Technician	2.0	2.0	0.0	49,912	49,277	0
Maintenance Foreman	1.0	1.0	1.0	38,814	33,040	34,821
Crew Leader	4.0	4.0	5.0	125,881	125,917	159,820
W/WW Systems Operator	12.0	12.0	12.0	292,852	301,467	319,046
Total	38.0	38.0	22.0	\$ 1,158,033	\$ 1,164,422	\$ 672,938
Wastewater Fund Position Totals						
Full Time Total	38.0	38.0	44.0	\$ 1,158,033	\$ 1,164,422	\$ 1,447,053
Part-Time/Seasonal Total	0.0	0.0	0.0	0	0	0
WASTEWATER FUND TOTALS	38.0	38.0	44.0	\$ 1,158,033	\$ 1,164,422	\$ 1,447,053
Utilities Full-time Position Tot.	125.0	125.0	131.0	\$ 4,471,378	\$ 4,668,751	\$ 4,868,457
PUBLIC UTILITIES DEPT. TOT.	128.5	128.5	134.5	\$ 4,471,378	\$ 4,668,751	\$ 4,868,457
Sanitation Fund						
Residential Collection Activity Center						
Sanitation Superintendent	1.0	1.0	1.0	\$ 55,875	\$ 58,189	61,606
Sanitation Foreman	1.0	1.0	1.0	35,142	38,006	41,500
Route Manager	17.0	17.0	17.0	461,578	463,045	495,572
Equipment Operator	2.0	2.0	2.0	49,233	47,580	50,330
Recycling Cord.	1.0	1.0	1.0	44,459	42,769	43,224
Customer Service Representative	1.0	1.0	1.0	25,526	25,665	27,168
* Part-time Graduate Intern	1.0	1.0	1.0	14,356	14,356	14,395
* Part-time Route Manager	1.5	1.5	1.5	19,667	19,667	19,721
Total	25.5	25.5	25.5	\$ 705,837	\$ 709,277	\$ 753,517
Commercial Collection Activity Center						
Container Cord.	2.0	2.0	2.0	\$ 55,047	\$ 56,171	59,107
Sanitation Foreman	1.0	1.0	1.0	36,819	38,006	41,500
Route Manager	8.0	8.0	8.0	199,960	206,853	217,492
Total	11.0	11.0	11.0	\$ 291,826	\$ 301,029	\$ 318,100
Sanitation Fund Position Totals						
Full Time Total	34.0	34.0	34.0	\$ 963,640	\$ 976,283	\$ 1,037,501
Part-Time/Seasonal Total	2.5	2.5	2.5	34,023	34,023	34,116
SANITATION FUND TOTALS	36.5	36.5	36.5	\$ 997,663	\$ 1,010,306	\$ 1,071,617

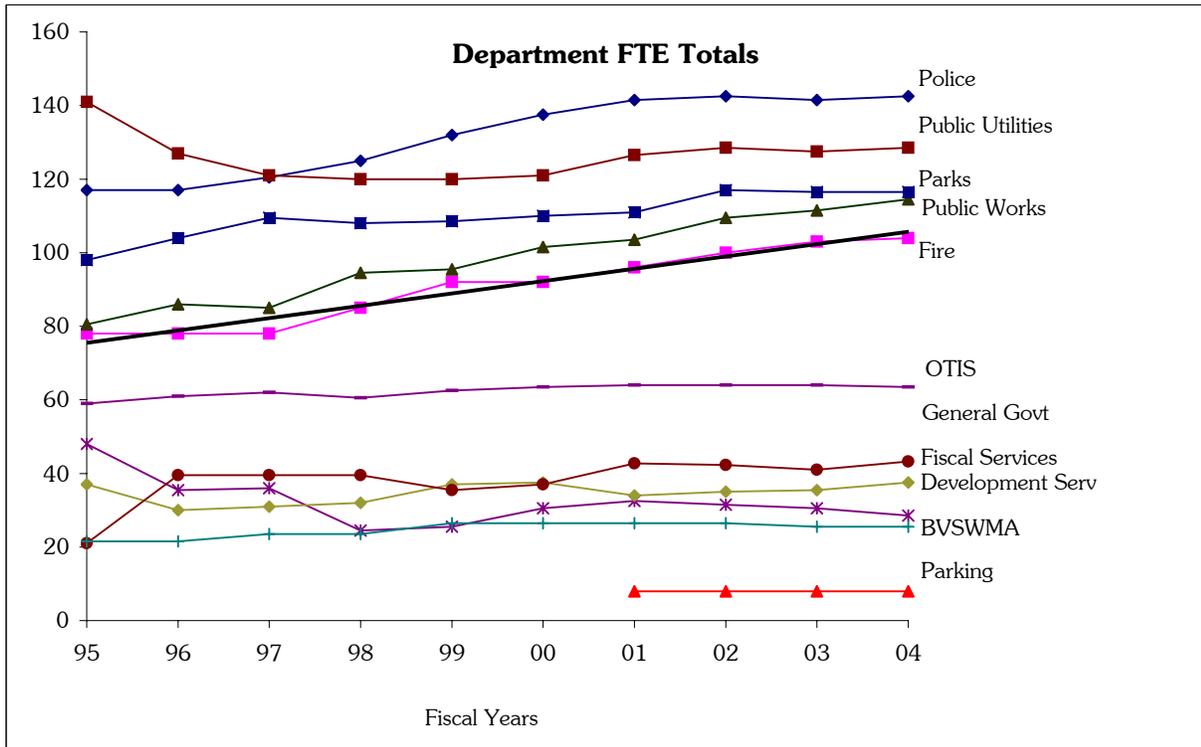
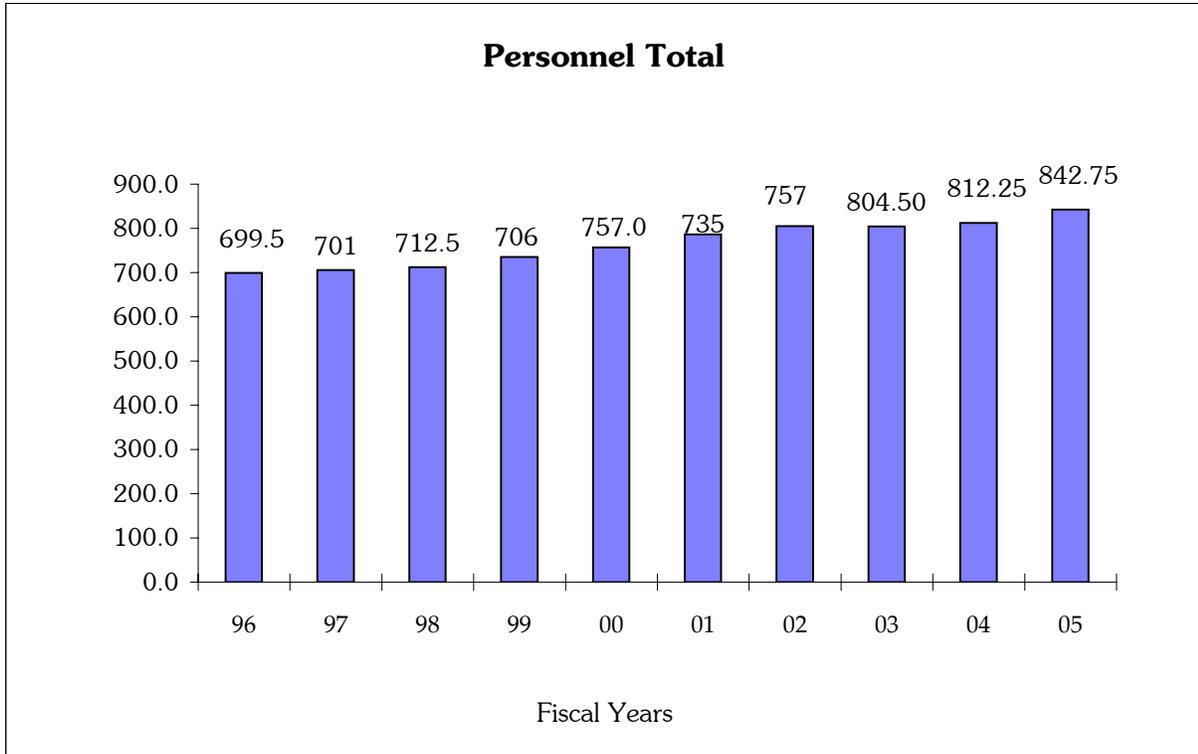
PERSONNEL LIST

	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY 04-05	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY04-05
Utility Customer Service Fund						
Utility Customer Service Activity Center						
Utilities Office Manager	1.0	1.0	1.0	\$ 61,921	\$ 62,384	66,021
Customer Service Supervisor	1.0	1.0	1.0	50,264	50,886	53,853
Utilities Analyst	1.0	1.0	1.0	47,278	49,025	51,876
Senior Customer Serv. Rep.	3.0	3.0	3.0	100,171	98,766	104,791
Customer Service Rep.	13.0	13.0	13.0	331,837	332,851	346,645
Part-time Cust. Serv. Rep.	1.5	1.0	1.0	22,279	23,245	26,902
Total	20.5	20.0	20.0	\$ 613,750	\$ 617,156	\$ 650,088
Meter Services Activity Center						
Meter Services Supervisor	1.0	1.0	1.0	\$ 43,079	\$ 39,600	43,207
Meter Services Technician	2.0	2.0	2.0	59,493	62,187	66,844
Meter Reading Cord.	1.0	1.0	1.0	33,672	26,296	27,516
Meter Services Field Rep.	6.0	6.0	6.0	120,735	122,740	132,249
Meter Services Field Rep- PT	0.0	0.0	0.0	169	0	0
Total	10.0	10.0	10.0	\$ 257,149	\$ 250,824	\$ 269,816
Utility Customer Service Position Totals						
Full Time Total	29.0	29.0	29.0	\$ 848,621	\$ 844,735	\$ 893,002
Part-Time/Seasonal Total	1.5	1.0	1.0	22,279	23,245	26,902
UTILITY CUSTOMER SERVICE FUND TOTALS	30.5	30.0	30.0	\$ 870,899	\$ 867,980	\$ 919,904
Fleet Maintenance Fund						
Fleet Services Parts Activity Center						
Assistant Buyer	1.0	1.0	1.0	\$ 35,357	\$ 35,785	37,887
Warehouse Assistant	1.0	1.0	1.0	24,977	24,660	25,541
Total	2.0	2.0	2.0	\$ 60,334	\$ 60,445	\$ 63,428
Fleet Services Admin. Activity Center						
Fleet Services Superintendent	1.0	1.0	1.0	\$ 59,562	\$ 53,246	56,379
Customer Service Rep.	1.0	1.0	1.0	25,398	25,707	27,212
Shop Foreman	1.0	1.0	1.0	42,463	45,003	47,638
Mechanic	10.0	10.0	10.0	284,422	284,058	297,561
Total	13.0	13.0	13.0	\$ 411,845	\$ 408,015	\$ 428,790
Fleet Fund Full-time Position Totals						
Full Time Total	15.0	15.0	15.0	\$ 472,179	\$ 468,460	\$ 492,218
Part-Time/Seasonal Total	0.0	0.0	0.0	0	0	0
FLEET FUND TOTALS	15.0	15.0	15.0	\$ 472,179	\$ 468,460	\$ 492,218
Print Mail Fund						
Print Mail Activity Center						
Printing Cord.	1.0	1.0	1.0	\$ 41,605	\$ 42,008	44,475
Printing Assistant	1.0	1.0	1.0	33,736	33,983	35,976
Printing/Graphics Tech.	1.0	1.0	1.0	31,774	32,160	34,042
Part-time Mail Clerk	0.5	0.5	0.5	9,337	9,627	10,700
* Print/Mail Aide	1.5	1.5	1.5	12,322	12,288	19,730
Total	5.0	5.0	5.0	\$ 128,775	\$ 130,066	\$ 144,923
Print Mail Fund Full-time Position Totals						
Full Time Total	3.5	3.5	3.5	\$ 107,116	\$ 108,151	\$ 114,493
Part-Time/Seasonal Total	1.5	1.5	1.5	21,659	21,915	30,430
PRINT MAIL FUND TOTALS	5.0	5.0	5.0	\$ 128,775	\$ 130,066	\$ 144,923

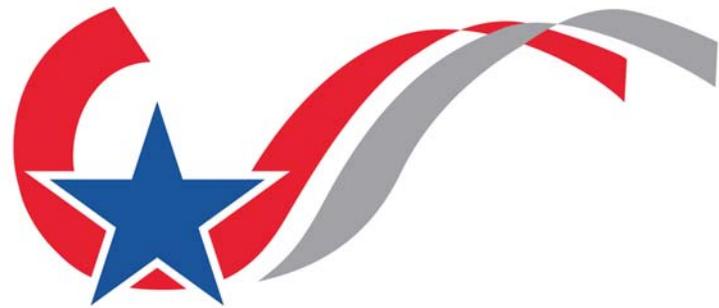
PERSONNEL LIST

	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY 04-05	Actual Budget FY 02-03	Approved Budget FY 03-04	Approved Budget FY FY04-05
Communications Fund						
Communication Services Div.						
Wireless Cord.	1.0	0.0	0.0	\$ 44,331	\$ 0	0
Network Systems Analyst	1.0	1.0	1.0	52,993	53,635	56,796
Communications Technician	4.0	5.0	5.0	147,033	187,347	196,013
Total	6.0	6.0	6.0	\$ 244,358	\$ 240,983	\$ 252,809
Communications Full-time Position Totals						
Full Time Total	6.0	6.0	6.0	\$ 244,358	\$ 240,983	\$ 239,069
Part-Time/Seasonal Total	0.0	0.0	0.0	\$ 0	\$ 0	\$ 0
COMM. FUND TOT.	6.0	6.0	6.0	\$ 244,358	\$ 240,983	\$ 252,809
Brazos Valley Solid Waste Management						
Agency Fund						
Operations Activity Center						
Sanitary Landfill Manager	1.0	1.0	1.0	\$ 59,829	\$ 53,219	56,379
Landfill Operations Supervisor	1.0	1.0	1.0	41,477	41,777	44,256
Landfill Crew Leader	2.0	2.0	2.0	57,764	66,257	62,875
Equipment Operator	10.0	10.0	10.0	259,694	265,993	270,343
Environmental Compliance Officer	1.0	1.0	1.0	46,909	38,862	41,159
Spotter	1.0	1.0	1.0	21,115	20,836	22,509
Secretary/Scale Operator	2.0	2.0	2.0	43,994	45,149	47,814
Mechanic	2.0	2.0	2.0	48,612	61,315	63,558
Customer Service Representative	0.0	0.0	1.0	0	0	20,904
Landfill Groundskeeper	0.0	0.0	1.0	0	0	18,491
* Temp. Landfill Groundskeeper	0.5	0.5	0.5	7,674	15,070	14,560
* Part-time Equip. Operator III	0.5	0.5	0.5	7,674	15,070	14,560
* Field Service Person	0.5	0.5	0.5	7,695	15,070	14,560
Waste Screener	1.0	1.0	1.0	24,977	26,030	26,571
Total	22.5	22.5	24.5	\$ 627,414	\$ 664,648	\$ 718,540
Administration Activity Center						
Asst Dir Public Works/BVSWMA	1.0	1.0	1.0	\$ 74,098	\$ 74,978	79,375
Staff Assistant	1.0	1.0	1.0	31,327	31,427	33,275
* BVSWMA Intern	1.0	1.0	1.0	14,737	14,737	14,334
Total	3.0	3.0	3.0	\$ 120,161	\$ 121,143	\$ 126,984
BVSWMA Fund Full-time Position Totals						
Full Time Total	23.0	23.0	25.0	\$ 709,796	\$ 725,844	\$ 787,510
Part-Time/Seasonal Total	2.5	2.5	2.5	37,780	59,946	58,014
BVSWMA Total	25.5	25.5	27.5	\$ 747,576	\$ 785,790	\$ 845,524
All Funds Full-time Total	738.00	750.75	776.25	\$ 27,783,315	\$ 28,430,662	\$ 29,196,493
ALL FUNDS TOTAL	805.50	816.25	842.75	\$ 28,682,766	\$ 29,576,728	\$ 30,041,155

Personnel History



The above graphs are based on Full-Time Equivalents (FTEs) which includes both temporary/seasonal and full-time regular positions.

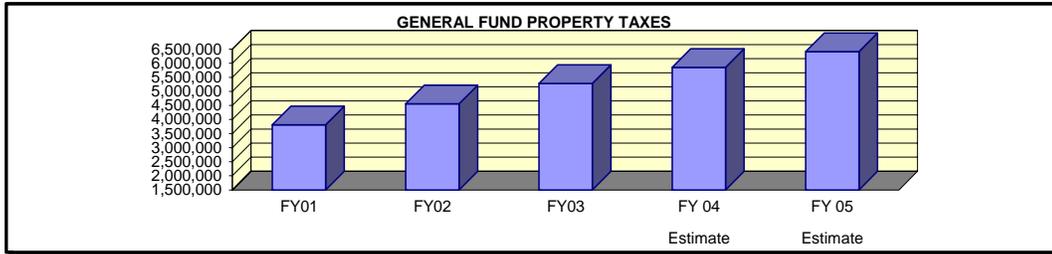


CITY OF COLLEGE STATION

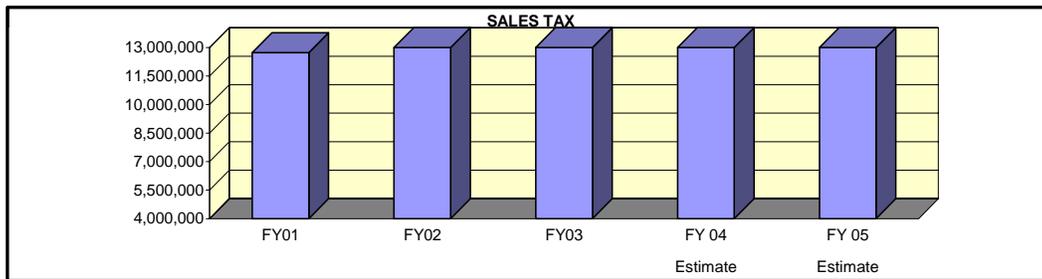
APPENDIX D

REVENUE HISTORY AND FY 05 BUDGET ESTIMATES

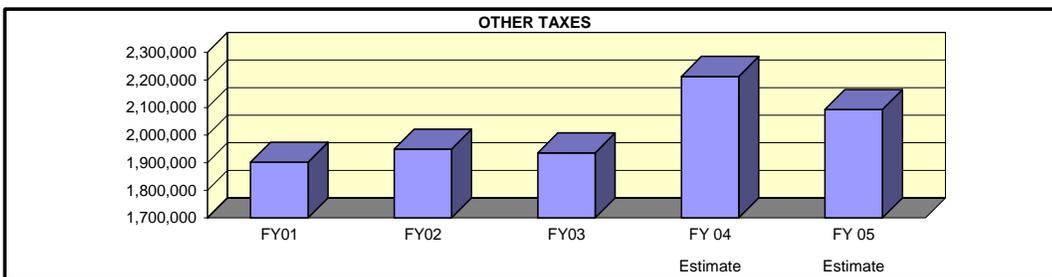
DESCRIPTION	FY01	FY02	FY03	Estimate FY 04	Estimate FY 05
GENERAL FUND					
CURRENT TAXES	\$ 3,761,364	\$ 4,489,864	\$ 5,105,221	\$ 5,741,746	\$ 6,303,633
DELINQ. TAX	28,205	36,567	133,449	75,000	77,000
PENALTY & INT.	23,598	28,915	38,972	35,000	36,000
AD VALOREM TAX	3,813,167	4,555,345	5,277,642	5,851,746	6,416,633



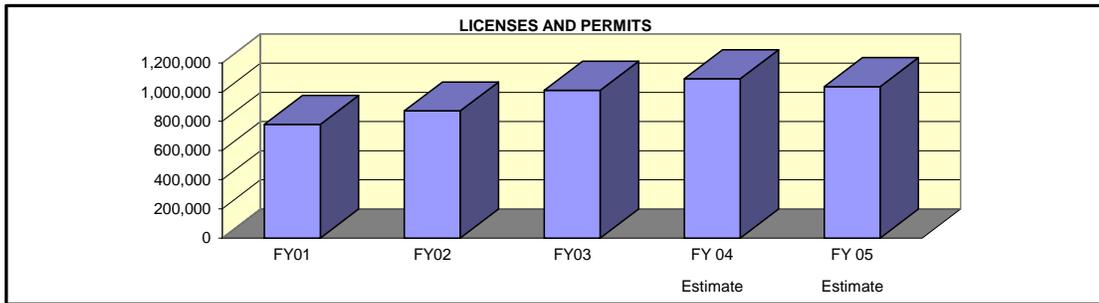
LOCAL SALES TAX	\$ 12,733,403	\$ 13,413,911	\$ 13,782,065	\$ 14,747,000	\$ 15,189,000
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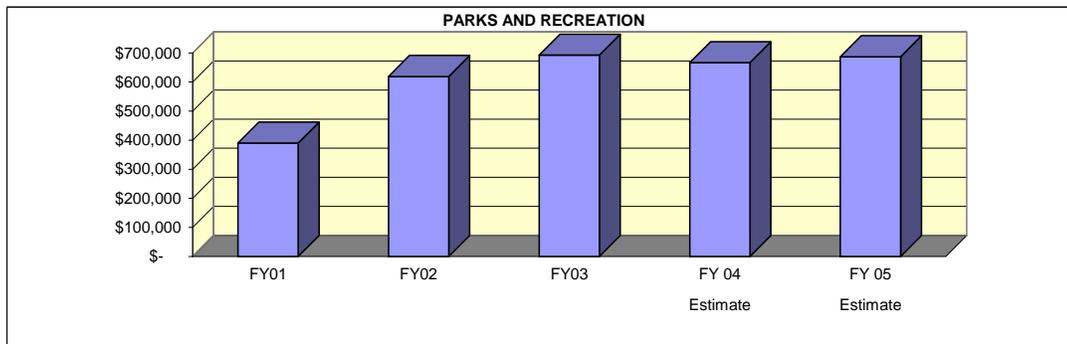
NONOPERATING REVENUE	\$ -	\$ 1,512	\$ -	\$ -	\$ -
MIXED DRINK TAX	\$ 257,357	\$ 234,924	\$ 246,850	\$ 260,000	\$ 267,800
BANK FRANCHISE	812	0	0	0	0
NAT. GAS FRANCHISE	130,207	188,124	215,781	447,576	330,000
CABLE FRANCHISE	434,971	470,720	428,564	508,000	497,000
PHONE FRANCHISE	1,044,986	1,015,328	1,011,984	960,000	960,000
OIL/GAS FRANCHISE	19,584	26,961	26,585	30,792	31,700
USE OF STREETS	14,063	13,108	6,034	6,500	6,700
OTHER TAXES	1,901,980	1,949,165	1,935,798	2,212,868	2,093,200



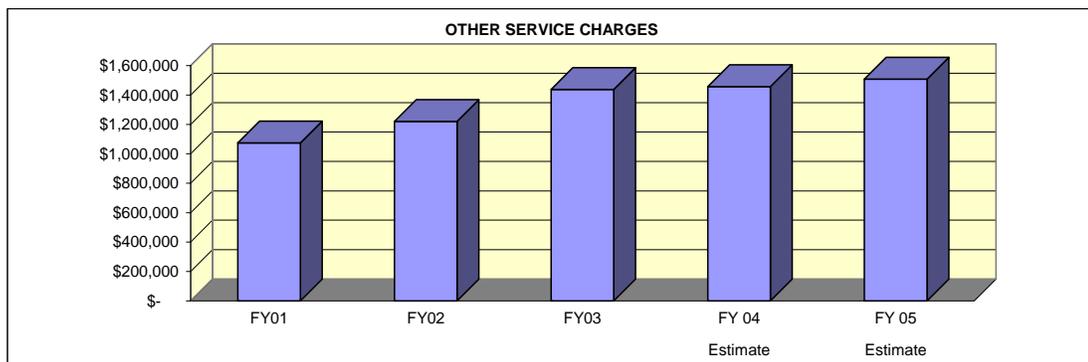
MIX DRINK LICENSE	\$	25,532	\$	28,220	\$	25,613	\$	26,500	\$	27,300
GAME MACHINES		615		660		0		700		700
BLDG. CONTRACTORS		13,986		14,961		16,325		17,000		17,500
ELEC. LICENSE		6,418		4,961		5,933		6,000		6,200
TAXI		130		0		0		0		0
ITIN. VENDOR		570		306		985		1,200		1,200
LAWN SPRINKLER		0		0		344		200		200
MECHANICAL		2,597		2,970		2,407		3,500		3,600
PLUMBING		2,313		1,880		2,322		2,400		2,500
AMBULANCE		867		1,000		950		950		1,000
WRECKER		5,570		4,865		4,345		4,500		4,600
BUILDERS PERMITS		516,657		504,695		639,062		700,000		635,000
ELECTRICAL PERMITS		42,171		61,154		70,528		71,000		73,100
PLUMBING PERMITS		62,025		100,658		103,277		107,500		110,700
MECHANICAL PERMITS		27,436		54,147		52,487		63,000		64,900
STREET CUT PERMITS		2,950		4,300		0		3,000		3,100
IRRIGATION PERMITS		5,559		11,876		13,600		8,700		9,000
CHILD SAFETY PROGRAMS		63,666		73,888		74,755		75,000		77,300
BICYCLE PERMITS		0		0		(3)		0		0
LIVESTOCK		95		95		30		100		100
LICENSES & PERMITS		779,157		870,635		1,012,960		1,091,250		1,038,000



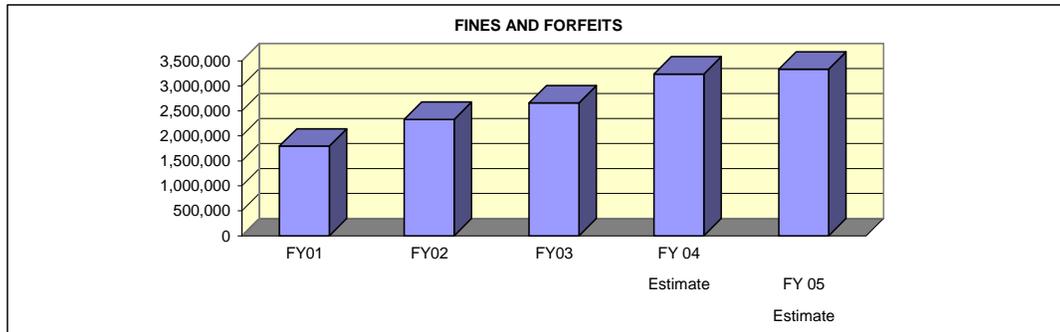
CONCESSIONS	\$	-	\$	7,389	\$	27,462	\$	18,000	\$	18,500
ADAMSON POOL		154,838		141,778		162,459		150,000		154,500
NATATORIUM		2,089		1,819		3,238		3,000		3,100
HALLARAN POOL		63,138		91,854		84,633		90,000		92,700
THOMAS POOL		18,380		14,643		20,262		23,000		23,700
SPORTS INST.: SWIM		73,479		79,143		86,109		85,000		87,600
SPORTS INST: SWIM TM		19,134		22,871		0		0		0
TENNIS PROGRAM		20,173		24,554		24,201		25,500		26,300
MISC SPORTS INST.		5,050		6,704		256,143		250,000		257,500
FITNESS RUN		60		(30)		0		0		0
TEEN CENTER		4,739		5,067		1,959		1,500		1,500
TEEN CENTER MEMBERS		624		580		539		600		600
TEEN CENTER MISC		1,465		1,180		3,703		2,500		2,600
LINCOLN CENTER PASSES		5,286		3,908		6,600		4,800		4,900
OTHER PARKS REVENUE (NT)		21,801		16,374		14,152		12,200		12,600
MISC PARKS		50		201,359		1,079		1,000		1,000
PARKS AND RECREATION	\$	390,306	\$	619,193	\$	692,539	\$	667,100	\$	687,100



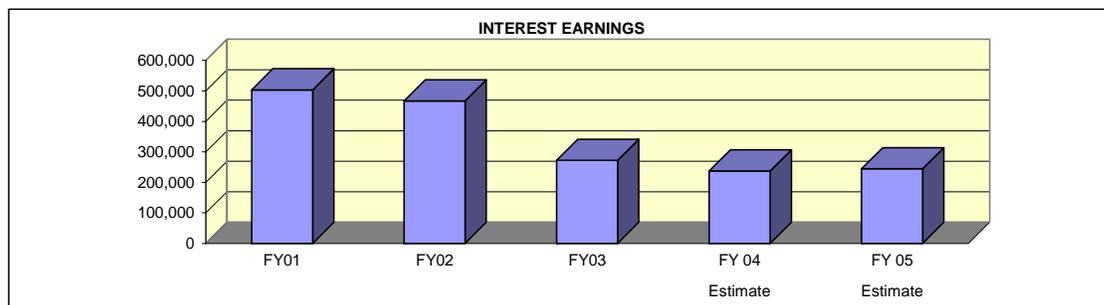
HAZARD MATERIALS RESP.	\$ 67	\$ 0	\$ 0	\$ 0	\$ 0
FINGERPRINTING	3,222	3,152	2,992	2,700	2,800
POLICE REPORTS	14,539	10,373	9,582	10,400	10,700
RECORDS CHECKS	1,291	1,285	1,010	830	900
ARREST FEES	143,681	97,478	123,548	115,000	118,500
WARRANT SERVICE FEES	86,689	104,992	125,610	130,000	133,900
ESCORT SERVICES	30,458	31,214	29,116	30,000	30,900
FALSE ALARMS	22,923	23,750	18,050	18,400	19,000
ALARM FEES	0	0	0	0	0
RESTITUTION	(208)	4,424	(4,794)	(6,000)	0
OTHER	166,999	180,842	196,932	226,600	233,400
POLICE DEPARTMENT	469,661	457,510	502,046	527,930	550,100
EMS TRANSPORT	318,361	463,974	556,710	560,000	576,800
EMS BASIC TREATMENT	5,455	0	0	0	0
EMS ATHLETIC STANDBY	0	350	0	0	0
EMS REPORTS	175	173	398	400	400
HAZARD MATERIALS RESP.	4,607	0	8,449	3,200	3,300
AUTO HOOD TEST	680	480	570	500	500
AUTO FIRE ALARM	1,220	1,430	360	500	500
DAY CARE CENTERS	510	540	480	500	500
FOSTER HOMES	N/A	N/A	120	30	0
HEALTH CARE FACILITIES	100	50	150	150	200
NURSING HOMES	100	150	150	150	200
SPRINKLER/STANDPIPE	2,650	2,860	2,100	2,900	3,000
FUEL LINE LEAK	100	50	50	100	100
FUEL TANK LEAK	50	150	50	100	100
CODE ENFORCEMENT ADMIN FEE	2,394	5,760	6,960	5,900	6,100
MOWING FEE CHARGES	2,572	4,215	5820	4,500	4,600
RESTITUTION	0	0	0	0	0
FIRE REPORTS	362	125	0	100	100
OTHER	1,183	0	25,271	6,655	6,900
FIRE DEPARTMENT	340,519	480,306	607,638	585,685	603,300
STREET CUT REPAIRS	0	1,075	0	0	0
MISCELLANEOUS	925	0	0	0	0
PUBLIC WORKS	925	1,075	0	0	0
TIME PMT FEE/EFFICIENCY	1,042	0	0	0	0
TIME PMT/UNRESERVED	23,150	14,225	17,179	23,000	23,700
WARRANT SERVICE FEES	0	0	0	0	0
GENERAL ADMIN. FEES	75,508	44,952	87,184	80,000	82,400
TEEN COURT	0	1,484	0	1,500	1,500
COURT DISMISSAL FEES	14,220	8,157	11,540	16,000	16,500
MUNICIPAL COURT	113,920	68,819	115,903	120,500	124,100
LOT MOWING	0	0	(135)	0	0
MISC. CHARGES	13,421	25,442	22,507	19,700	20,300
FILING FEES	58,438	116,326	120,973	135,000	139,100
MISC PLANNING CHARGES	2,923	4,542	2,584	2,500	2,600
O&G PIPELINE ADMIN. FEES	60,313	52,551	51,340	51,000	52,500
MAPS/PLANS/ORDINANCES	1,051	541	1,168	1,200	1,200
MISC ENGINEERING	341	180	4	0	0
MISCELLANEOUS	0	60	40	0	0
DEVELOPMENT SERVICES	136,487	199,641	198,481	209,400	215,700
CERTIFICATE SEARCHES	12,739	12,169	13,734	13,500	13,900
XEROX/REPRO CHARGES	333	1,052	259	700	700
GENERAL GOVT.	13,072	13,221	13,993	14,200	14,600
OTHER SERVICE CHARGES	\$ 1,074,584	\$ 1,220,572	\$ 1,438,061	\$ 1,457,715	\$ 1,507,800



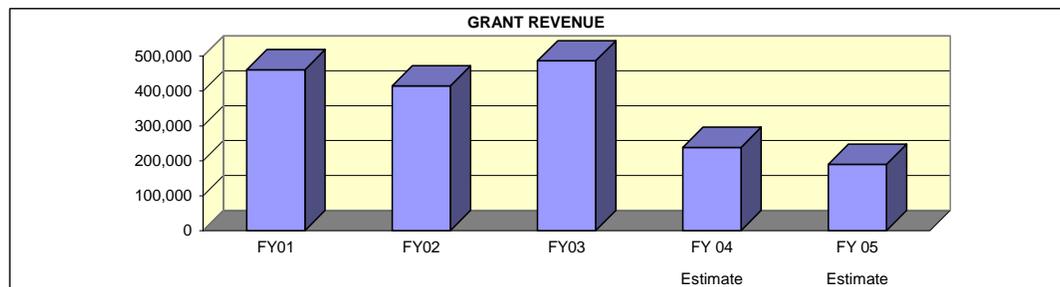
CHILD SAFETY	\$	1,235	\$	3,557	\$	3,022	\$	51,500	\$	53,000
CITY PARKING FINES		19,912		10,625		748		50		100
CIVIL PARKING FINES		0		0		29,055		55,000		56,700
TRAFFIC FINES		70,267		42,713		63,986		56,000		57,700
OTHER MUN. COURT FINES		1,704,788		2,267,178		2,559,717		3,075,000		3,167,300
MISC. FINES AND PENALTIES		0		6,575		1,467		500		500
FORFEITED DEPOSITS		0		0		20		0		0
FINES/FORFEITS		1,796,202		2,330,648		2,658,015		3,238,050		3,335,300



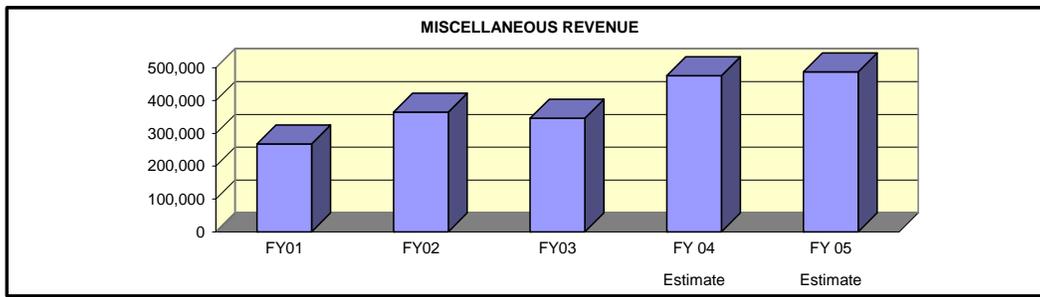
BANK ACCOUNT INTEREST	\$	2,852	\$	673	\$	274	\$	120	\$	100
INTEREST ON INVESTMENTS		494,883		475,243		266,508		235,000		242,100
REALIZED GAIN/LOSS		5,868		(8,764)		5,679		2,500		2,600
TOTAL INTEREST		503,603		467,152		272,461		237,620		244,800



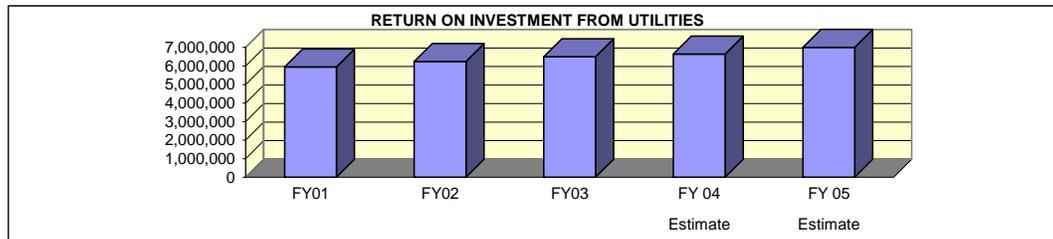
PARKS GRANT	\$	0	\$	0	\$	10,000	\$	2,500	\$	0
POLICE GRANTS		272,859		180,397		143,068		0		0
FED GRANT: FIRE		0		0		83,264		73,000		0
STATE GRANT: PARKS		0		15,500		49,075		(80,000)		0
STATE GRANT: POLICE		1,817		5,110		5,336		0		0
OTHER INTERGOVERN. REV		186,219		213,760		195,766		243,115		190,000
INTER. GOV'T. REVENUE *		460,895		414,767		486,509		238,615		190,000



CAPITAL IMPRV. ASSESSMENT	\$	350	\$	0	\$	0	\$	0	\$	0
MINERAL ROYALTY INTERESTS		4,280		2,749		1,886		3,050		3,100
BALLFIELD RENTALS		0		9,805		12,940		15,600		16,100
LINCOLN RENTALS		0		11,480		9,389		4,700		4,800
PARK PAVILION RENTALS		0		22,673		20,055		20,500		21,100
TEEN CENTER RENTALS		0		0		0		255		300
MISC. RENTS AND ROYALTIES		83,407		67,017		68,723		62,465		64,300
CONFERENCE CENTER		0		0		0		134,600		138,600
CRIME PREVENTION		0		1,200		9,688		1,200		1,200
PARKS AND RECREATION		0		14,115		6,425		3,200		3,300
MISC. DONATIONS		0		6,160		4,874		5,000		5,200
DAMAGE REIMBURSEMENT		3,807		7,700		7,258		5,800		6,000
OTHER REIMBURSED EXP.		0		25,103		0		2,647		2,700
OTHER MISC REV NT		0		0		280		520		500
CASH OVER/SHORT		69		951		(548)		500		500
COLLECTION SERVICE FEES		3,716		7,336		5,498		6,700		6,900
MUNICIPAL COURT COLLECTION		112,725		90,216		99,655		119,600		123,200
SALE OF ABANDONED Appr.		2,766		3,958		4,024		2,000		2,100
SALE OF CEMETERY LOTS		1,817		2,400		0		0		0
SALE OF SCRAP		3,497		0		0		400		400
OTHER		26,939		61,611		76,854		58,000		59,700
OTHER MISC REV NT		0		77		0		9,000		7,000
SALE OF FIXED ASSETS		24,328		30,106		19,563		20,000		20,600
MISCELLANEOUS		267,701		364,656		346,564		475,737		487,600

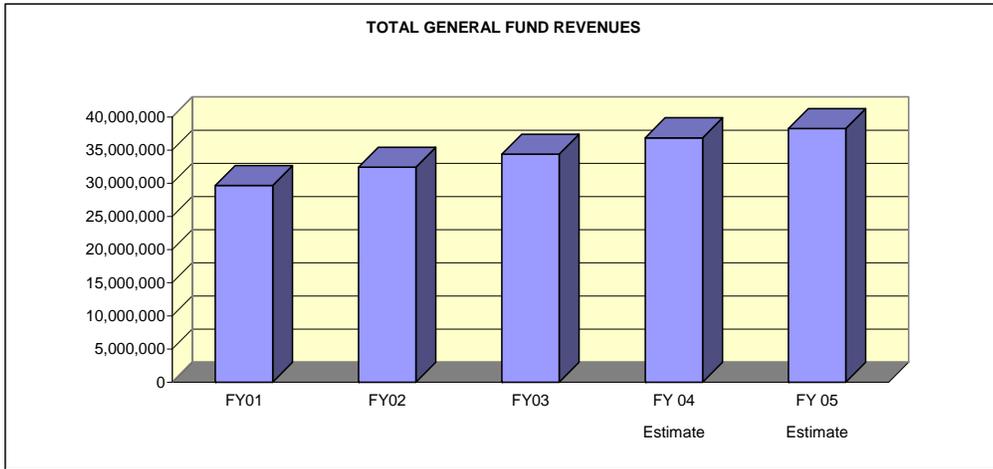


ROI: ELECTRIC	\$	3,998,000	\$	4,360,000	\$	4,470,000	\$	4,470,000	\$	4,895,000
ROI: WATER		925,000		861,300		893,200		899,240		893,300
ROI: SEWER		751,500		719,500		817,000		939,300		922,800
ROI: SOLID WST		273,000		294,200		310,000		331,855		349,700
THOROUGHFARE REHAB		0		0		1,726		0		-
RETURN ON INVESTMENT		5,947,500		6,235,000		6,491,926		6,640,395		7,060,800



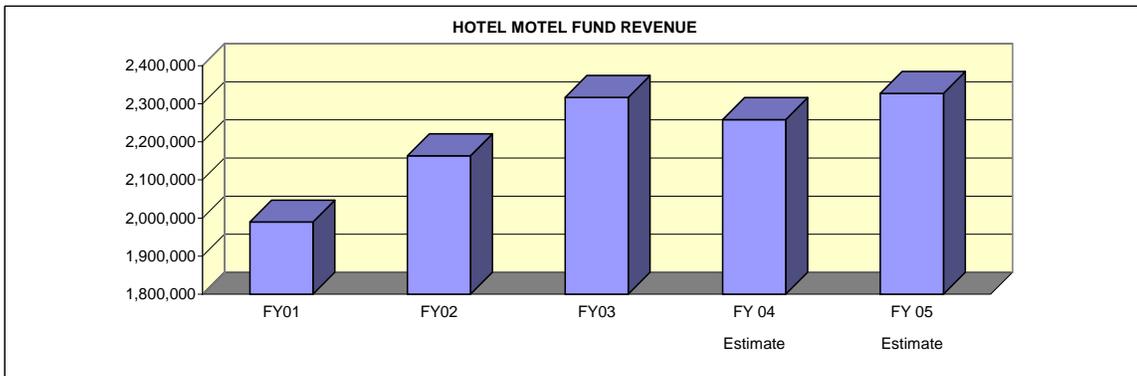
TOTAL GENERAL FUND:

29,668,498	32,442,557	34,394,540	36,858,096	38,250,233
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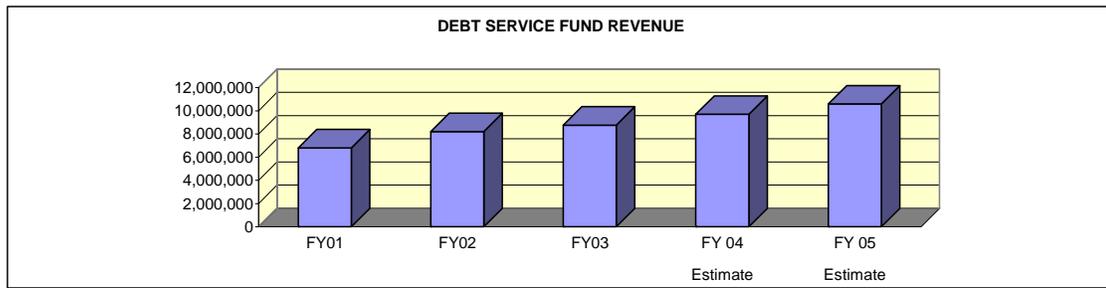
HOTEL/MOTEL FUND

	FY01	FY02	FY03	FY04	FY05
HOTEL/MOTEL TAX REV.	\$ 1,843,419	\$ 1,926,009	\$ 2,120,015	\$ 2,195,000	\$ 2,272,000
PENALTY AND INTEREST	2,667	0	2,888	0	0
WPC CONCESSION (TAX)	46	0	0	0	0
WPC CONCESSION (NT)	3,974	13,218	8,965	10,200	9,500
WPC TICKETS (TAX)	0	0	0	0	0
WPCTICKETS (NT)	1,675	142	3,000	0	0
REIMBURSED EXPENSES	4,154	11,981	6,385	0	0
MISC. PARK REVENUE	0	0	50	0	0
FINES AND FORFEITS	0	0	600	0	0
INTEREST	0	79,577	54,524	50,000	45,000
CONFERENCE CENTER	103,064	100,559	117,638	0	0
WPC AMPHITHEATER BUILDINGS	2,225	4,526	2,400	3,000	0
EQUIPMENT ROYALTIES (TAX)	186	58	0	0	0
EQUIPMENT ROYALTIES (NT)	13,316	9,526	0	0	0
CASH OVER/SHORT	28	0	2	0	0
CO-SPONSORED EVENTS	0	5,000	0	0	0
HIST PRES PROJ.	176	563	351	0	0
OTHER	897	7,081	(72)	100	500
OTHER MISC REV TAXABLE	442	477	(55)	0	0
OTHER MISC REV NON TAXABLE	13,291	4,701	(10)	0	0
TOTAL HOTEL/MOTEL FUND	1,989,560	2,163,417	2,316,681	2,258,300	2,327,000



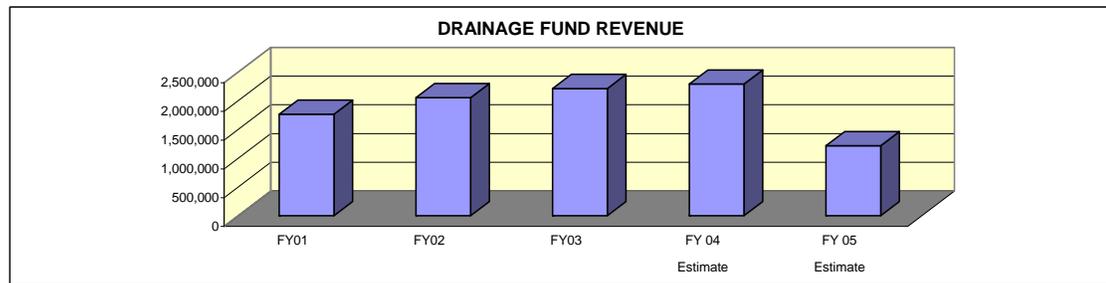
DEBT SERVICE FUND

CURRENT TAXES	\$	5,922,674	\$	7,080,923	\$	7,490,157	\$	8,088,800	\$	8,876,000
DELINQUENT TAXES		34,682		44,184		103,019		84,000		86,500
PENALTY AND INTEREST		28,758		35,855		52,424		48,000		49,400
INTEREST ON INVESTMENTS		300,359		192,417		84,022		45,000		50,000
REALIZED GAIN/LOSS		3,843		(5,667)		1,273		0		0
INTEREST ON BONDS		32,911		110,469		7,605		0		0
OTHER		0		1,013		0		0		0
HOTEL/MOTEL TRANSFERS		148,052		753,672		958,500		0		0
CONF CENTER TRANSFERS		330,000		0		0		29,750		0
WPC TIF TRANSFERS		0		0		0		479,103		436,525
NGATE GARAGE TRANSFERS		0		0		0		511,015		200,000
EQUIP REPL TRANSFER		0		0		0		403,756		414,538
ELECTRIC ENTERPRISE FUND TRANSFER		0		0		0		0		255,761
WATER ENTERPRISE FUND TRANSFER		0		0		0		0		216,747
SALE OF GEN. FIXED ASSETS						67,311		0		0
TOTAL DEBT SERVICE FUND		6,801,279		8,212,866		8,764,311		9,689,424		10,585,471



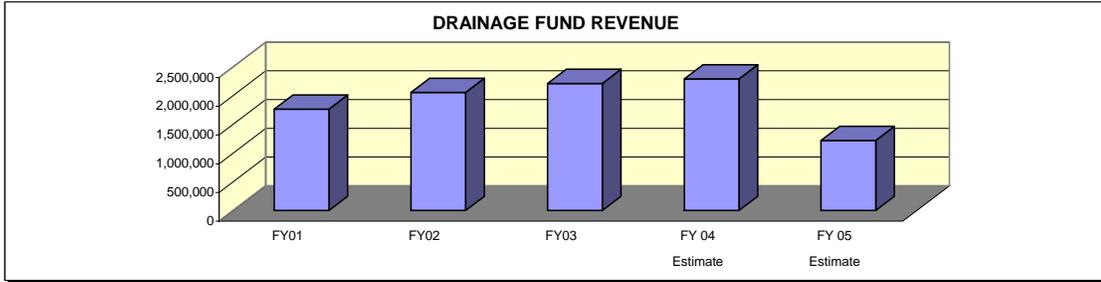
DRAINAGE FUND

RESIDENTIAL	\$	736,546	\$	772,135	\$	822,213	\$	848,000	\$	873,500
COMMERCIAL		201,080		209,538		210,946		214,000		220,400
INTEREST ON INVESTMENTS		323,539		294,359		170,649		155,000		125,000
REALIZED GAIN/(LOSS)		3,376		(5,073)		3,501		0		0
OTHER MISC REVENUE		0		0		6,625		0		0
PROCEEDS - GO BONDS		500,000		785,000		1,000,000		855,000		0
Transfer In		-		-		0		220,000		0
TOTAL DRAINAGE FUND	\$	1,764,541	\$	2,055,959	\$	2,213,934	\$	2,292,000	\$	1,218,900



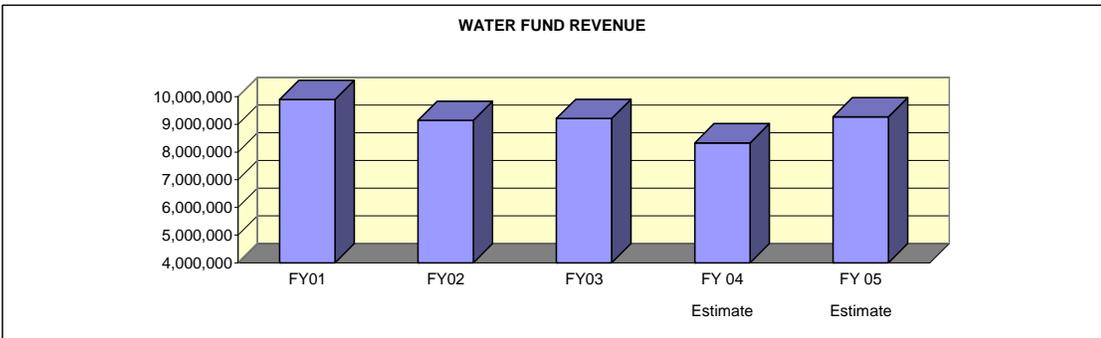
DRAINAGE FUND

RESIDENTIAL	\$ 736,546	\$ 772,135	\$ 822,213	\$ 848,000	\$ 873,500
COMMERCIAL	201,080	209,538	210,946	214,000	220,400
INTEREST ON INVESTMENTS	323,539	294,359	170,649	155,000	125,000
REALIZED GAIN/(LOSS)	3,376	(5,073)	3,501	0	0
OTHER MISC REVENUE	0	0	6,625	0	0
PROCEEDS - GO BONDS	500,000	785,000	1,000,000	855,000	0
Transfer In	-	-	0	220,000	0
TOTAL DRAINAGE FUND	\$ 1,764,541	\$ 2,055,959	\$ 2,213,934	\$ 2,292,000	\$ 1,218,900



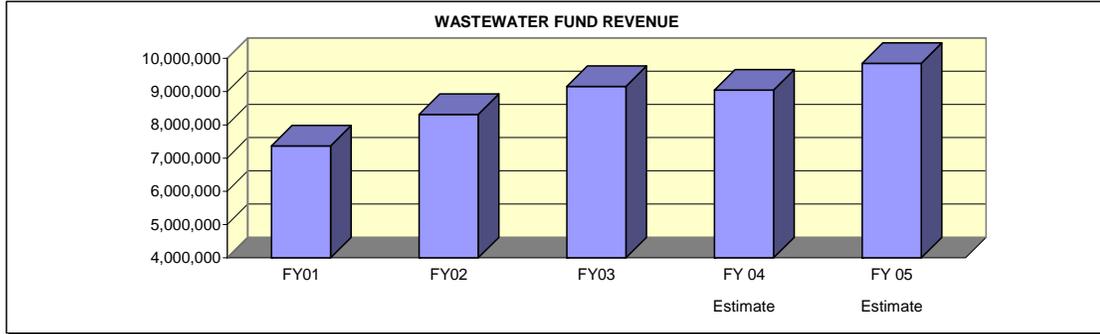
WATER FUND

RESIDENTIAL	\$ 6,133,383	\$ 6,242,414	\$ 6,335,354	\$ 6,000,000	\$ 6,720,000
COMMERCIAL	1,920,323	1,888,223	1,697,644	1,655,000	1,854,000
OUTSIDE CITY LIMITS	N/A	N/A	29,753	0	0
FORF DISCOUNTS/PENALTIES	0	0	0	0	0
CONNECT FEES	46,780	52,030	51,220	55,000	56,700
WATER TAPS	395,163	484,910	491,325	420,000	432,600
MISC OPERATING REVENUES	1,943	4,762	25,277	28,600	29,500
INTEREST ON INVESTMENTS	533,934	433,879	253,102	150,000	154,500
REALIZED GAIN / (LOSS)	6,532	(7,656)	5,364	0	0
DAMAGE REIMB.	28,318	9,604	4,863	10,000	10,300
OTHER REIMB.	0	23,641	192	200	200
LAND RENTALS/LEASES	300	0	0	0	0
SALE OF SURPLUS ApprERTY	821,970	3,350	238,603	3,500	3,600
MISC NONOPERATING REVENUE	10,675	7,536	79,606	7,500	7,700
TOTAL WATER FUND	\$ 9,899,321	\$ 9,142,693	\$ 9,212,303	\$ 8,329,800	\$ 9,269,100



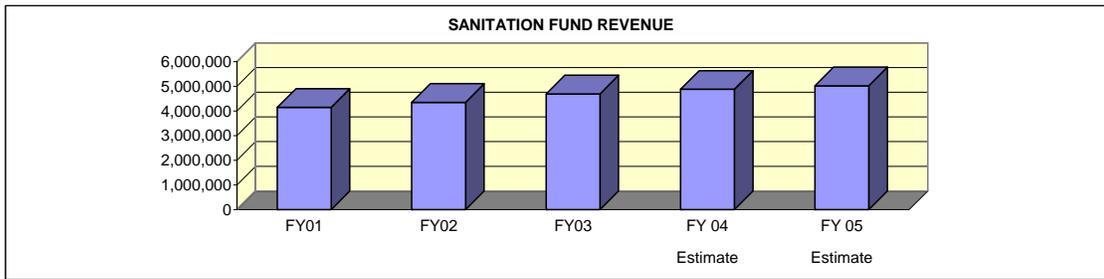
WASTEWATER FUND

RESIDENTIAL	\$	5,867,817	\$	6,718,484	\$	7,147,730	\$	7,070,000	7,719,000
COMMERCIAL		1,121,465		1,121,061		1,378,079		1,600,000	1,746,900
SEWER TAPS		227,400		323,038		280,415		288,800	297,500
MISC OPERATING REVENUES		0		0		825		800	800
INTEREST ON INVESTMENTS		146,805		129,741		81,654		82,400	84,900
REALIZED GAIN/LOSS		1,752		(2,286)		1,828		1,900	2,000
RESRVD INT: REV BOND I&S		0		0		255,567		0	0
SALE OF SURPLUS ApprERTY		40		25,895		0		0	0
MISC. NONOPERATING REVENUE		(7)		40		10,748		2,000	2,100
TOTAL WASTEWATER FUND	\$	7,365,272	\$	8,315,973	\$	9,156,846	\$	9,045,900	9,853,200



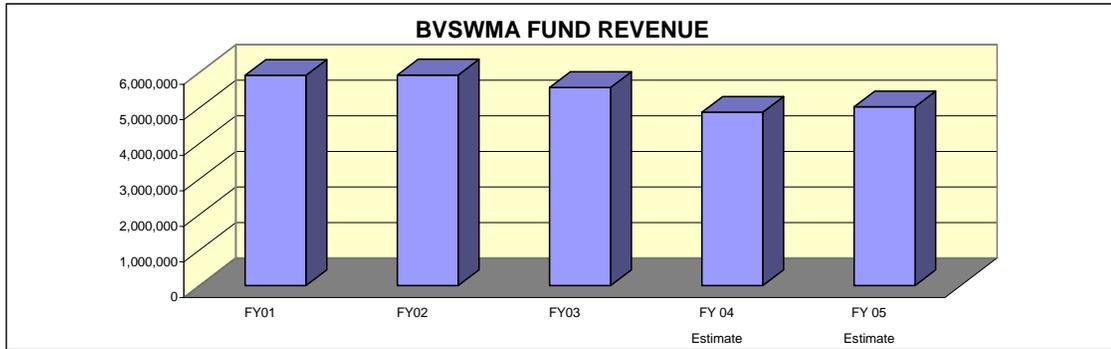
SANITATION FUND

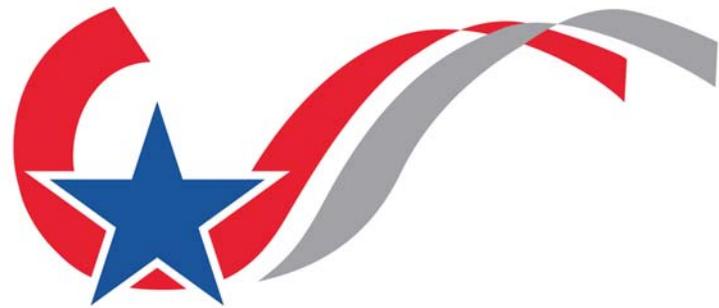
RESIDENTIAL	\$	2,511,985	\$	2,575,734	\$	2,885,242	\$	2,954,000	3,042,600
COMMERCIAL		1,453,819		1,447,125		1,506,529		1,579,400	1,626,800
COMMERCIAL/NONTAXABLE		14,958		221,957		236,747		243,300	250,600
STATE SURCHARGE		2,180		2,075		2,621		3,000	3,100
DEAD ANIMAL PICKUP		0		952		960		1,000	1,000
ROLLOFF RENTAL - TAXABLE		13,414		14,293		13,917		14,600	15,000
ROLLOFF RENTAL - NON-TAXABLE		2,824		1,632		1,552		2,600	2,700
MISC. FEES		5,330		4,516		5,777		5,900	6,100
MISC FEES (NT)		788		680		550		600	600
OTHER OPRTING: RECYCLING		40,308		24,201		10,022		44,000	45,300
MISC OPERATING REVENUES		645		1,903		0		3,000	3,100
INTEREST ON INVESTMENTS		96,842		53,522		25,625		22,000	26,900
REALIZED GAIN/LOSS		1,109		(986)		578		200	200
COLLECTION SERVICE FEES		1,547		1,354		1,276		1,500	1,500
SALE OF SCRAP		0		0		0		1,900	2,000
SALE OF SURPLUS ApprERTY		2,050		0		0		0	0
MISC. NONOPERATING REVENUE		615		40		0		100	100
TRANSFERS IN		0		0		0		5,000	0
TOTAL SANITATION FUND	\$	4,148,414	\$	4,348,998	\$	4,691,396	\$	4,882,100	5,027,600



BVSWMA FUND

LANDFILL CHARGES	\$	5,237,839	\$	5,396,098	\$	5,232,820	\$	4,647,882	\$	4,780,000
INVESTMENT INCOME		0		17		0		0		0
INTEREST ON INVESTMENTS		514,034		491,338		291,972		230,000		250,000
REALIZED GAIN/ (LOSS)		6,039		(8,777)		6,219		0		0
DAMAGE REIMBURSEMENT		102,900		0		0		0		0
GRANTS		34,462		0		29,879		0		0
CASH OVER/SHORT		80		(5)		2,039		0		0
COLLECTION SERVICE FEES		0		700		49		0		0
MINERAL ROYALTY INTERESTS		6,156		2,629		4,118		0		0
OTHER MISC. REVENUE		355		315		0		0		0
GAIN ON SALE OF PROPERTY		7,400		14,700		3,900		0		0
MISC. NONOP. REVENUE		6,560		27,193		987		0		0
TOTAL BVSWMA FUND	\$	5,915,825	\$	5,924,208	\$	5,571,983	\$	4,877,882	\$	5,030,000





CITY OF COLLEGE STATION

APPENDIX E

CITY OF COLLEGE STATION CHARTER

ARTICLE V - THE BUDGET

ARTICLE V

THE BUDGET

Fiscal Year;

Section 45. The fiscal year of the City of College Station shall be determined by ordinance of the Council. Such fiscal year shall also constitute the budget and accounting year.

Preparation and Submission of Budget;

Section 46. The City Manager, between thirty (30) and ninety (90) days prior to the beginning of each fiscal year, shall submit to the City Council a proposed budget which shall provide a complete financial plan for the fiscal year.

Anticipated Revenues Compared With Other Years in Budget;

Section 47. Repealed.

Proposed Expenditures Compared With Other Years;

Section 48. The City Manager shall, in the preparation of the budget, place in parallel columns opposite the various items of expenditures the actual amount of such items of expenditures for the last completed fiscal year, the estimated for the current fiscal year, and the proposed amount for the ensuing fiscal year.

Budget a Public Record;

Section 49. The budget and all supporting schedules shall be filed with the City Secretary when submitted to the city council and shall be a public record for inspection by anyone. The City Manager shall cause copies to be made for distribution to all interested persons.

Notice of Public Hearing on Budget;

Section 50. At the meeting at which the budget is submitted, the city council shall fix the time and place of a public hearing on the budget and shall cause to be published a notice of the hearing setting forth the time and place thereof at least five (5) days before the date of the hearing.

Public Hearing on Budget;

Section 51. At the time and place set for a public hearing on the budget, or at any time and place to which such public hearing shall from time to time be

adjourned, the city council shall hold a public hearing on the budget submitted, and all interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained.

Proceedings on Budget after Public Hearing Amending or Supplementing Budget;

Section 52. After the conclusion of such public hearing, the City Council may insert new items or may increase or decrease the items of the budget, except items in proposed expenditures fixed by law. Before inserting any additional item or increasing any item of appropriation which will increase the total budget by three (3%) percent or more, it must cause to be published a notice setting forth the nature of the proposed increases and fixing a place and time, not less than five (5) days after publication, at which the City Council will hold a public hearing thereon.

Proceedings on Adoption of Budget;

Section 53. After such further hearing, the City Council may insert the additional item or items, and make the increase or increases, to the amount in each case indicated by the published notice, or to a lesser amount; but where it shall increase the total proposed expenditures, it shall also provide for an increase in the total anticipated revenue to at least equal such total proposed expenditures.

Vote Required for Adoption;

Section 54. The budget shall be adopted by the favorable vote of a majority of the members of the entire City Council.

Date of Final Adoption; Failure to Adopt;

Section 55. The budget shall be finally adopted not later than the twenty-seventh day of the last month of the fiscal year. Should the city council take no final action on or prior to such day, the budget as submitted by the City Manager shall be deemed to have been finally adopted.

Effective Date of Budget; Certification; Copies Made Available;

Section 56. Upon final adoption, the budget shall

be filed with the City Secretary. The final budget shall be printed, or otherwise reproduced, and a reasonable number of copies shall be made available for the use of all offices, departments and agencies, and for the use of interested persons and civic organizations.

Budget Establishes Appropriations;

Section 57. From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes therein named.

Budget Establishes Amount to be raised by Property Tax;

Section 58. From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the city in the corresponding tax year.

Contingent Appropriation;

Section 59. Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than three (3) percent of the total budget expenditure, to be used in case of unforeseen items of expenditures. Such contingent appropriation shall be under the control of the City Manager and distributed by him, after approval by the City Council. Expenditures from this appropriation shall be made only in case of established emergencies and a detailed account of such expenditures shall be recorded and reported. The proceeds of the contingent appropriation shall be disbursed only by transfer to other departmental appropriation, the spending of which shall be charged to the departments or activities for which the appropriations are made.

Estimated Expenditures Shall Not Exceed Estimated Resources;

Section 60. The total estimated expenditures of the general fund and debt fund shall not exceed the total estimated resources of each fund. The City Council may by ordinance amend the budget during a fiscal year if one of the following conditions exists:

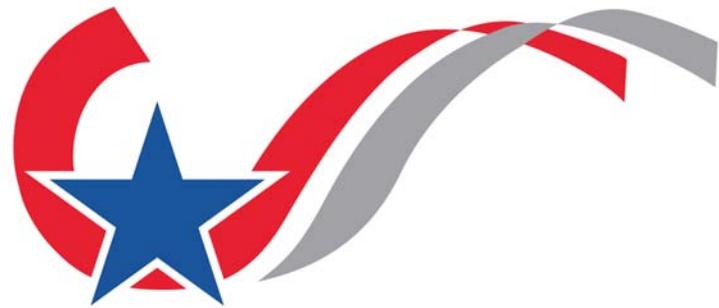
1. If during the fiscal year the City Manager certifies that there are available for appropriation revenues in excess of those estimated in the budget, the City Council, by ordinance, may make supplemental appropriations for the year up to the amount of such excess. Before approval, the Council shall hold a public hearing on the proposed budget amendment. A notice of the time and place of a public hearing on the supplemental appropriation be published in the official newspaper of the City of College Station. The notice newspaper at least five (5) working days before the date of the hearing.

2. To meet a public emergency affecting life, health and property of the public peace, the City Council may make emergency appropriations. Such appropriations may be made by emergency ordinance. To the extent that there are no available unappropriated revenues or a sufficient fund balance to meet such appropriations, the Council may by such emergency ordinance authorize the issuance of emergency notes, which may be renewed from time to time, but the emergency notes and renewals of any such notes made during a fiscal year shall be paid not later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made.

3. If at any time during the fiscal year it appears probable to the City Manager that the revenues or fund balances available will be insufficient to meet the amounts appropriated, he shall report to the City Council without delay, indicating the estimated amount of the deficit, any remedial action taken by him and his recommendations as to any other steps to be taken. The Council shall then take such further action as it deems necessary to prevent or reduce any deficit and for that purpose it may by ordinance reduce one or more appropriations.

Emergency Appropriations;

Section 61. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered.



CITY OF COLLEGE STATION

APPENDIX F

FISCAL AND BUDGETARY POLICY STATEMENTS

FISCAL AND BUDGETARY POLICY STATEMENTS

I. STATEMENT OF PURPOSE

The broader intent of the following Fiscal and Budgetary Policy Statements is to enable the City to achieve a long-term stable and positive financial condition. The watchwords of the City's financial management include integrity, prudent stewardship, planning, accountability, and full disclosure.

The more specific purpose is to provide guidelines to the Director of Fiscal Services otherwise known as the Director of Fiscal Services in planning and directing the City's day-to-day financial affairs and in developing recommendations to the City Manager and City Council.

The scope of these policies generally spans, among other issues, accounting, purchasing, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash and investment management, expenditure control, asset management, debt management, and planning concepts, in order to:

- A. Present fairly and with full disclosure the financial position and results of the financial operations of the City in conformity with generally accepted accounting principles (GAAP), and
- B. Determine and demonstrate compliance with finance related legal and contractual issues in accordance with provisions of the Texas Local Government Code and other pertinent legal documents and mandates.

The City Council will annually review and approve the Fiscal and Budgetary Policy Statements as part of the budget process.

II. OPERATING BUDGET

A. PREPARATION. Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The "operating budget" is the City's annual financial operating plan. The budget includes all of the operating departments of the City, the debt service fund, all capital projects funds, and the internal service funds of the City. The budgets for the General Funds and Special Revenue Funds are prepared in the Office of Budget and Strategic Planning on a modified accrual basis. Under this basis revenues are

recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of: unmatured interest on long term debt which is recognized when due, and certain compensated absences and claims and judgments such as accrued vacation leave which are recognized when the obligations are expected to be liquidated with expendable resources.

The budgets for the Enterprise and Internal Service Funds are similarly prepared on the modified accrual basis where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital.

The budget is prepared with the cooperation of all City Departments, and is submitted to the City Manager who makes any necessary changes and transmits the document to the City Council. The budget shall be presented to the City Council no later than six weeks prior to fiscal year end, and shall be enacted by the City Council on or before the twenty-seventh day of the last month of the preceding fiscal year.

1. APPROVED BUDGET. A approved budget shall be prepared by the Manager with the participation of all of the City's Department Directors within the provisions of the City Charter.

- a. The budget shall include four basic segments for review and evaluation: (1) personnel costs, (2) base budget for operations and maintenance costs, (3) service level adjustments for increases or decreases to existing service levels, and (4) revenues.
- b. The budget review process shall include Council participation in the development of each of the four segments of the approved budget and a public hearing to allow for citizen participation in the budget preparation.

- c. The budget process shall span sufficient time to address policy and fiscal issues by the Council.
- d. A copy of the approved budget shall be filed with the City Secretary when it is submitted to the City Council in accordance with the provisions of the City Charter.

2. ADOPTION. Upon the presentation of a approved budget document to the Council, the Council shall call and publicize a public hearing. The Council will subsequently adopt by ordinance such budget as it may have been amended as the City's Annual Budget, effective for the fiscal year beginning October 1.

3. Budget Award. The operating budget will be submitted annually to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Award for Distinguished Budget Presentation.

B. BALANCED BUDGET. The operating budget will be balanced with current revenues, exclusive of beginning resources, greater than or equal to current expenditures/expenses. Excess balances shall be used as capital funds or other non-recurring expenditures.

C. PLANNING. The budget process will be coordinated so as to identify major policy issues for City Council. The budget process will be a part of an overall strategic planning process for the City.

D. REPORTING. Periodic financial reports will be prepared to enable the Department Directors to assess their budgetary and operational performance and to enable the Office of Budget and Strategic Planning to monitor and control the budget as authorized by the City Manager. Summary financial reports will be presented to the City Council quarterly within thirty (30) working days after the end of each quarter. Such reports will be in a format appropriate to enable the City Council to understand the big picture budget status.

E. CONTROL. Operating expense control is addressed in Section IV.C. of these Policies.

F. CONTINGENT APPROPRIATION. Pursuant to Section 59 of the Charter of the City of

College Station, the City will establish an adequate contingent appropriation in each of the operating funds. The expenditure for this appropriation shall be made only in cases of emergency, and a detailed account shall be recorded and reported. The proceeds shall be disbursed only by transfer to departmental appropriation. The transfer of this budget appropriation shall be under the control of the City Manager and may be distributed by him in amounts not exceeding \$15,000 or such amount as shall be provided by Article 2368a V.T.C.S. as amended from time to time. Any transfer involving more than such amounts must be expressly approved in advance by the City Council.

All transfers from the contingent appropriation will be evaluated using the following criteria:

- 1. Is the request of such an emergency nature that it must be made immediately?
- 2. Why was the item not budgeted in the normal budget process?
- 3. Why can't the transfer be made within the division or department?

III. REVENUE MANAGEMENT.

A. OPTIMUM CHARACTERISTICS. The City will strive for the following optimum characteristics in its revenue system:

1. SIMPLICITY. The City, where possible and without sacrificing accuracy, will strive to keep the revenue system simple in order to reduce compliance costs for the taxpayer or service recipient. A corresponding decrease in the City's cost of collection and a reduction in avoidance to pay will thus result. The City will avoid nuisance taxes or charges as revenue sources.

2. CERTAINTY. A knowledge and understanding of revenue sources increases the reliability of the revenue system. The City will understand its revenue sources and enact consistent collection policies to provide assurances that the revenue base will materialize according to budgets and plans.

3. EQUITY. The City shall make every effort to maintain equity in its revenue system; i.e., the City shall seek to minimize or eliminate all

forms of subsidization between entities, funds, services, utilities, and customer classes.

4. REVENUE ADEQUACY. The City shall require that there be a balance in the revenue system; i.e., the revenue base will have the characteristic of fairness and neutrality as it applies to cost of service, willingness to pay, and ability to pay.

5. ADMINISTRATION. The benefits of a revenue source will exceed the cost of levying and collecting that revenue. The cost of collection will be reviewed annually for cost effectiveness as a part of the indirect cost and cost of service analysis. Where appropriate, the City will use the administrative processes of State or Federal collection agencies in order to reduce administrative costs.

6. DIVERSIFICATION AND STABILITY. A diversified revenue system with a stable source of income shall be maintained. This approach will help avoid instabilities in particular revenue sources due to factors such as fluctuations in the economy and variations in the weather. Stability is achieved by a balance between elastic and inelastic revenue sources.

B. OTHER CONSIDERATIONS. The following considerations and issues will guide the City in its revenue policies concerning specific sources of funds:

1. COST/BENEFIT OF INCENTIVES FOR ECONOMIC DEVELOPMENT. The City will use due caution in the analysis of any tax or fee incentives that are used to encourage development. Ideally, a cost/benefit (fiscal impact) analysis will be performed as part of such evaluation.

2. NON-RECURRING REVENUES. One-time or non-recurring revenues will not be used to finance ongoing operations. Non-recurring revenues should be used only for one-time expenditures such as long-lived capital needs. They will not be used for budget balancing purposes.

3. PROPERTY TAX REVENUES. All real and business personal property located within the City shall be valued at 100% of the fair market value for any given year based on the current appraisal supplied to the City by the

Brazos County Appraisal District. Reappraisal and reassessment shall be done at a minimum of once every three years.

A ninety-six and one half percent (96.5%) collection rate shall serve each year as a minimum goal for tax collections. The City Manager may, for budget and forecasting purposes, use up to the tax rate in effect for the current year's budget. This policy will require that the City Manager justify a tax rate that is different from the current tax rate. The justification will be based on City Council directions, needs arising from voter authorized bonds, or other extraordinary conditions as may arise from time to time.

4. INVESTMENT INCOME. Earnings from investment (both interest and capital gains) of available monies, whether pooled or not, will be distributed to the funds in accordance with the equity balance of the fund from which monies were provided to be invested.

5. USER-BASED FEES AND SERVICE CHARGES. For services associated with a user fee or charge, the direct and indirect costs of that service will be offset by a fee where possible. There will be a review of fees and charges no less than once every three years to ensure that fees provide adequate coverage of costs of services. User charges may be classified as "full cost recovery," "partial cost recovery," and "minimal cost recovery," based upon City Council policy.

- a. Full fee support (80-100%) will be obtained from enterprise operations such as utilities, sanitation service, landfill, cemetery and licenses and permits.
- b. Partial fee support (50-80%) will be generated by charges for emergency medical services, miscellaneous licenses and fines, and all adults sports programs.
- c. Minimum fee support (0-50%) will be obtained from other parks, recreational, cultural, and youth programs and activities.

6. ENTERPRISE FUND RATES. The City will review and adopt utility rates as needed to generate revenues required to fully cover operating expenses, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital.

Additionally, enterprise activity rates will include transfers to and receive credits from other funds as follows:

- a. General and Administrative (G&A) Charges. G&A costs will be charged to all funds for services of general overhead, such as administration, finance, customer billing, personnel, data processing, engineering, legal counsel, and other costs as appropriate. The charges will be determined through an indirect cost allocation study following accepted practices and procedures.
- b. Payment for Return on Investment. The intent of this transfer is to provide a benefit to the citizens for the ownership of the various utility operations they own. This transfer will be made in accordance with the following two methods, not to exceed 10% of the total estimated operating revenues for the Water and Wastewater Funds, 10.5% for the Electric fund, and 7.0% for the Sanitation Fund:
 - (1) *In-Lieu-of-Franchise-Fee*. In-lieu-of-franchise fee will be included as a part of the rate computation at 4% of gross sales consistent with the franchise rates charged to investor owned utilities franchised to operate within the City.
 - (2) *Return on Investment*. The Return on Investment will be calculated at 8% of total Fund Equity.

7. INTERGOVERNMENTAL REVENUES.

Reliance on intergovernmental revenues (grants) will be eliminated or reduced. Any potential grants will be examined for matching and continuation of program requirements. These revenue sources should be used only for projects and programs where operating and maintenance costs that have been included in the financial forecast and their ultimate effect on operations and revenue requirements are anticipated.

8. REVENUE MONITORING.

Revenues as they are received will be regularly compared to budgeted revenues and variances will be investigated. This process will be summarized in the appropriate budget report.

IV. EXPENDITURE CONTROL

A. APPROPRIATIONS. The point of budgetary control is at the department level in the General Fund and at the fund level in all other funds. When budget adjustments among Departments and/or funds are necessary, they must be approved by the City Council and must meet other requirements as outlined in the City Charter. Budget appropriation amendments at lower levels of control shall be made in accordance with the applicable administrative procedures.

B. AMENDMENTS TO THE BUDGET. In accordance with the City Charter, the budget may be amended after the following conditions are met:

1. The City Manager certifies that there are available revenues in excess of those estimated in the Budget.
2. The City Council holds a public hearing on the supplemental appropriation.
3. The City Council approves the supplemental appropriation.

C. CENTRAL CONTROL. Modifications within the operating categories (salaries, supplies, maintenance, services, capital etc.) can be made with the approval of the City Manager. Modifications to reserve categories and interdepartmental budget totals will be done only by City Council consent with formal briefing and council action.

D. PURCHASING. The City shall make expenditures to promote the best interests of the citizens of College Station. The City shall encourage free and unrestricted competition on all bids and purchases, ensuring the taxpayers the best possible return on and use of their tax dollars. It shall be the policy of the City to fully comply with and make all purchases or expenditures pursuant to the City's Purchasing Manual which includes policies, rules, regulations, procedures, state and federal law.

The Purchasing office, a division of Fiscal Services, is the central authority for all purchasing activity \$3,000 and greater. The purchase of goods or services by the City at a total cost of less than \$3,000 may be approved

by the applicable department in accordance with the department's internal control procedures.

E. PROMPT PAYMENT. All invoices approved for payment by the proper City authorities shall be paid within thirty (30) calendar days of receipt of goods or services or invoice date, whichever is later, in accordance with the provisions of Article 601f, Section 2 of the State of Texas Civil Statutes.

The Director of Fiscal Services shall establish and maintain proper procedures which will enable the City to take advantage of all purchase discounts, when possible, except in the instance where payments can be reasonably and legally delayed in order to maximize the City's investable cash.

F. RISK MANAGEMENT. The City will aggressively pursue every opportunity to provide for the Public's and City employees' safety and to manage its risks. The goal shall be to minimize the risk of loss of resources through liability claims with an emphasis on safety programs. All reasonable options will be investigated to finance risks. Such options may include risk transfer, insurance, and risk retention. Where risk is retained, reserves will be established based upon actuarial determinations and not be used for purposes other than for financing losses.

G. REPORTING. Summary reports will be prepared showing actual expenditures as compared to the original budget and prior year expenditures.

V. CAPITAL BUDGET AND PROGRAM

A. PREPARATION. The City's capital budget will include all capital projects funds and all capital resources. The budget will be prepared annually on a project basis. The capital budget will be prepared by the Office of Budget and Strategic Planning with the involvement of responsible departments.

B. CONTROL. All capital project expenditures must be appropriated in the capital budget. The Director of Fiscal Services must certify the availability of resources before any capital project contract is presented to the City Council for approval.

C. PROGRAM PLANNING. The capital budget will be taken from the capital improvements

project plan for future years. The planning time frame for the capital improvements project plan should normally be five years, with a minimum of at least three years. The replacement and maintenance for capital items should also be projected for the next five years. Future maintenance and operational costs will be considered so that these costs can be included as appropriate in the annual budget.

D. FINANCING PROGRAMS. Where applicable, assessments, impact fees, pro-rata charges, or other fees should be used to fund capital projects which have a primary benefit to specific, identifiable property owners.

Recognizing that long-term debt is usually a more expensive financing method, alternative financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected lives which equal or exceed the average life of the debt issue.

E. REPORTING. Periodic financial reports will be prepared to enable the Department Managers to manage their capital budgets and to enable the Office of Budget and Strategic Planning to monitor and control the capital budget as authorized by the City Manager. Summary capital project status reports will be presented to the City Council monthly.

VI. CAPITAL MAINTENANCE & REPLACEMENT

The City recognizes that deferred maintenance and not anticipating capital replacements increases future capital costs. In order to address these issues, the City Council has approved a number of policies to address these issues.

A. STREETS CAPITAL MAINTENANCE AND REPLACEMENT. It is the policy of the City to annually provide significant funding for the Streets Division within the Public Works Department to use for a residential street maintenance program.

B. BUILDING CAPITAL MAINTENANCE AND REPLACEMENT. It is the policy of the City to annually provide significant funding for major maintenance on its buildings such as roof air conditioning, flooring and other replacements.

C. PARKING LOTS AND INTERNAL ROADWAYS. It is the policy of the City to annually provide significant funding to pay for major maintenance of parking lots and internal roadways.

D. TECHNOLOGY. It is the policy of the City to fund the maintenance and replacement of its computer network and personal computers. The funding for the computer network is 10%) of the original cost of the equipment and the software. Additionally, funding for integration solutions and upgrades to the mid range systems is \$90,000 annually.

Major replacements for the computer systems including hardware and software will be anticipated for a five-year period and included with the capital projects lists presented in the annual budget.

E. FLEET REPLACEMENT. The City has a major investment in its fleet of cars, trucks, tractors, backhoes, and other equipment. The City will anticipate replacing existing equipment, as necessary and will establish charges that are assigned to departments to account for the cost of that replacement. The replacement fund may be used to provide funding for new equipment providing a charge to departments that recovers the initial investment and lost opportunity costs and maintains the ability of the fund to provide for replacement of all covered equipment.

F. RADIOS, COPIERS, OTHER EQUIPMENT, AND TELEPHONES. The City has a major investment in its radios, copiers, and telephone equipment. As a part of the on going infrastructure maintenance and replacement, the City has anticipated the useful life of such equipment and established a means of charging the cost of replacement of that equipment to the various departments in order to recognize the city's continuing need.

VII. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

A. ACCOUNTING. The City is solely responsible for the recording and reporting of its financial affairs, both internally and externally. The Director of Fiscal Services is the City's Chief Fiscal Officer and is responsible for establishing the structure for the City's Chart of Accounts and for assuring that procedures are in place to

properly record financial transactions and report the City's financial position.

B. AUDITING.

1. QUALIFICATIONS OF THE AUDITOR.

In conformance with the City's Charter and according to the provisions of Texas Local Government Code, Title 4, Chapter 103, the City will be audited annually by outside independent accountants ("auditor"). The auditor must be a CPA firm of regional reputation and must demonstrate that it has the breadth and depth of staff to conduct the City's audit in accordance with generally accepted auditing standards (GAAS) and contractual requirements. The auditor must be registered as a partnership or corporation of certified public accountants, holding a license under Article 41 a-1, Section 9, of the Civil Statutes of Texas, capable of demonstrating that it has sufficient staff which will enable it to conduct the City's audit in accordance with generally accepted auditing standards as required by the City Charter and applicable state and federal laws. The auditor's report on the City's financial statements will be completed and filed with the City Secretary within 120 days of the City's fiscal year end, and the auditor will jointly review the management letter with the City Council within 30 days of its receipt by the staff.

In conjunction with their review, the Director of Fiscal Services shall respond in writing to the City Manager and City Council regarding the auditor's Management Letter, addressing the issues contained therein. The Council shall schedule its formal acceptance of the auditor's report upon the resolution of any issues resulting from the joint review.

2. RESPONSIBILITY OF AUDITOR TO CITY COUNCIL.

The auditor is retained by and is accountable directly to the City Council and will have access to direct communication with the City Council if the City Staff is unresponsive to auditor recommendations or if the auditor considers such communication necessary to fulfill its legal and professional responsibilities.

3. SELECTION OF AUDITOR. The City will not require a periodic rotation of outside auditors, but will circulate requests for

proposal for audit services at least every five years. Authorization for the City's annual audit shall occur no less than 30 days prior to the end of the fiscal year.

C. FINANCIAL REPORTING.

1. EXTERNAL REPORTING. The City's auditors, the City shall prepare a written Comprehensive Annual Financial Report (CAFR) which shall be presented to the Council within 120 calendar days of the City's fiscal year end. Accuracy and timeliness of the CAFR are the responsibility of City staff. The CAFR shall be prepared in accordance with GAAP and shall be presented annually to the Government Finance Officer's Association (GFOA) for evaluation and consideration for the Certificate of Achievement for Excellence in Financial Reporting. If City staffing limitations preclude such timely reporting, the Director of Fiscal Services will inform the City Council of the delay and the reasons therefor.

2. INTERNAL REPORTING. The Fiscal Services Department will prepare internal financial reports, sufficient to plan, monitor, and control the City's financial affairs. Internal financial reporting objectives are addressed throughout these policies.

VIII. ASSET MANAGEMENT

A. INVESTMENTS. The Director of Fiscal Services shall promptly invest all City funds with the depository bank in accordance with the provisions of the current Bank Depository Agreement or in any negotiable instrument authorized by the City Council under the provisions of the Public Funds Investment Act of 1987 as amended, and in accordance with the City Council's approved Investment Policies.

An investment report will be provided to the City Council quarterly. This report shall provide both summary and detailed information on the City's investment portfolio.

B. CASH MANAGEMENT. The City's cash flow will be managed to maximize the cash available to invest. Such cash management will entail the centralization of cash collections, where feasible, including utility bills, building and related permits and licenses, fines, fees, and other collection offices as appropriate.

Periodic review of cash flow position will be performed to determine performance of cash management and conformance to investment policies. The underlying theme will be that idle cash will be invested with the intent to 1) safeguard assets, 2) maintain liquidity, and 3) maximize return. Where legally permitted, pooling of investments will be done.

C. FIXED ASSETS AND INVENTORY. These assets will be reasonably safeguarded and properly accounted for, and prudently insured.

A fixed asset of the City shall be defined as a purchased or otherwise acquired piece of equipment, vehicle, furniture, fixture, capital improvement, addition to existing capital investments, land, buildings or accessioned Library materials which has an original cost or value of at least \$5,000 and a useful life of more than three years. All expenditures related to specific capital projects are exceptions to the rule. Assets owned by the electric utility will be capitalized in accordance with Federal Energy Regulatory Commission (FERD) guidelines. Furthermore, assets owned by either the water or wastewater utilities will be capitalized in accordance with the National Association of Regulatory Utility Commissioners (NARUC) guidelines.

The City's fixed assets shall be reasonably safeguarded and properly accounted for and sufficiently insured. Responsibility for the safeguarding of the City's fixed assets lies with the department director in whose department the fixed asset is assigned. The Fiscal Services Department shall maintain the permanent records of the City's fixed assets including description, cost, department of responsibility, date of acquisition, depreciation and expected useful life.

D. COMPUTER SYSTEM/DATA SECURITY.

The City shall provide security of its computer/network system and data files through physical and logical security systems that will include, but not limited to, double back-to-back firewalls and a two-tier spam/virus protection system. The physical location of computer/network systems shall be in locations inaccessible to unauthorized personnel.

IX. DEBT MANAGEMENT

A. DEBT ISSUANCE. The City will issue debt only for the purpose of acquiring or constructing capital assets for the general benefit of its citizens and to allow it to fulfill its various missions as a city. Debt may be issued for the purposes of purchasing land or rights-of-way and/or improvements to land, for construction projects to provide for the general good, for capital equipment...

1. GENERAL OBLIGATION BONDS (GO's).

GO's will be used only to fund capital assets of the general government and are not to be used to fund operating needs of the City. GO's are backed by the full faith and credit of the City as well as the ad valorem tax authority of the City, to the extent allowed by law. The term of a bond issue will not exceed the useful life of the asset(s) funded by the bond issue and will generally be limited to no more than twenty (20) years. General obligation bonds must be authorized by a vote of the citizens of the City of College Station.

2. REVENUE BONDS (RB's). RB'S will be issued to provide for the capital needs of any activities where the capital requirements are necessary for continuation or expansion of a service which produces a revenue and for which the asset may reasonably be expected to provide for a revenue stream to fund the debt service requirements. The term of the obligation should not exceed the useful life of the asset(s) to be funded by the bond issue and will generally be limited to no more than twenty (20) years.

3. CERTIFICATES OF OBLIGATION, Contract Obligations, etc. (CO's). CO's will be used in order to fund capital requirements that are not otherwise covered under either revenue bonds or general obligation bonds. Debt service for CO's may be either from general revenues or backed by a specific revenue stream or streams or by a combination of both. Generally CO's will be used to fund capital assets when GO's and RB's are not appropriate and when authorized under law. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the proceeds of the debt issue and will generally be limited to no more than ten (10) years, but may extend

to twenty (20) years when the asset is of a nature that its anticipated useful life exceeds 20 years.

B. METHOD OF ISSUANCE AND BIDDING PARAMETERS.

1. METHOD OF SALE. The City will use a competitive bidding process in the sale of bonds unless the nature of the issue warrants a negotiated bid. In situations where a competitive bidding process is not elected, the City will publicly present the reasons why, and the City will participate with the financial advisor in the selection of the underwriter or direct purchaser.

2. BIDDING PARAMETERS. The notice of sale will be carefully constructed so as to ensure the best possible bid for the City, in light of the existing market conditions and other prevailing factors.

C. ANALYSIS OF FINANCING

ALTERNATIVES. Staff will explore alternatives to the issuance of debt for capital acquisitions and construction projects. These alternatives will include, but not be limited to, 1) grants in aid, 2) use of reserves, 3) use of current revenues, 4) contributions from developers and others, 5) leases, and 6) impact fees.

D. DISCLOSURE. Full disclosure of operating costs along with capital costs will be made to the bond rating agencies and other users of financial information. The City staff, with the assistance of financial advisors and bond counsel, will prepare the necessary materials for presentation to the rating agencies, will aid in the production of Preliminary Official Statements, and will take responsibility for the accuracy of all financial information released.

E. FEDERAL REQUIREMENTS. The City will maintain procedures to comply with arbitrage rebate and other Federal requirements.

F. DEBT STRUCTURING. The City will issue bonds for 20 years or less, not to exceed the life of the asset acquired.

The structure should approximate level annual debt service unless operational matters dictate otherwise or if market conditions indicate potential savings could result from modifying the level payment stream.

Consideration of market factors, such as the tax-exempt qualification, minimum tax alternative, and so forth will be given during the structuring of long-term debt instruments.

X. FINANCIAL CONDITIONS, RESERVES, AND STABILITY RATIOS

A. OPERATIONAL COVERAGE. (NO OPERATING DEFICITS). The City will maintain an operational coverage of 1.00, such that current operating revenues will at least equal or exceed current operating expenditures.

Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. Reserves will be used only for emergencies or non-recurring expenditures, except when balances can be reduced because their levels exceed guideline minimums as stated in Paragraph B, following.

B. OPERATING RESERVES/FUND BALANCES

1. The unobligated fund balance in the General Fund should be at least 15% of the annual budgeted General Fund expenses. This percentage is the equivalent of 55 days expenditures. An additional amount of up to 3.0% should be maintained for extraordinary items or contingencies. Cash and investments alone should be equivalent to 30 days of operating expenditures.
2. The working capital (current assets less current liabilities) in the enterprise funds should be maintained at 15% of total operating expenses or the equivalent of 55 days. Cash and Investments alone should be equivalent to 30 days of operations.
3. The Hotel/Motel Tax Fund fund balance should be at least 15% of the annual budgeted expenditures. Adequate reserves are essential due to the nature of this revenue source and the reliance organizations have on this revenue source to maintain ongoing operations.
4. The Internal Service Funds will attain and retain fund balance/working capital balances appropriate for the fund.

- (a) Some funds such as Fleet Maintenance, Communications, Print-Mail and Utility Billing need only a minimal working capital balance in order to meet the needs of the fund.
- (b) Other funds-such as the various insurance funds where risk is retained by the City in a self-insurance mode, a reserve will be established based upon an actuarial determination. Such reserve will be used for no other purposes than for financing losses under the insurance program.
- (c) The Replacement Fund will have a working capital balance that will provide resources to replace covered equipment when it is necessary to be replaced. The funds will be replenished based on anticipated life of equipment and adjusted based on changes in the costs the covered equipment.

C. LIABILITIES AND RECEIVABLES.

Procedures will be followed to maximize discounts and reduce penalties offered by creditors. Current liabilities will be paid within 30 days of the invoice date or on receipt of the goods or services, whichever is later. Accounts Receivable procedures will target collection for a maximum of 30 days from service, with any receivables aging past 90 days to go to a collection agency. The Director of Fiscal Services is authorized to write-off uncollectible accounts that are delinquent for more than 365 days, if the proper delinquency procedures have been followed.

D. CAPITAL AND DEBT SERVICE FUNDS.

1. Monies in the capital projects funds will be used within 36 months of receipt. Balances will be used to generate interest income to offset increases in construction costs or other associated costs. Capital project funds are intended to be expended.
2. Revenues in the General Debt Service Fund are stable, based on property tax revenues and transfers from other funds. Remaining balances are maintained to meet contingencies and to make certain that the next year's debt service payments may be met in a timely manner. The fund balance should not fall below $8\frac{1}{3}\%$ (one month) of average

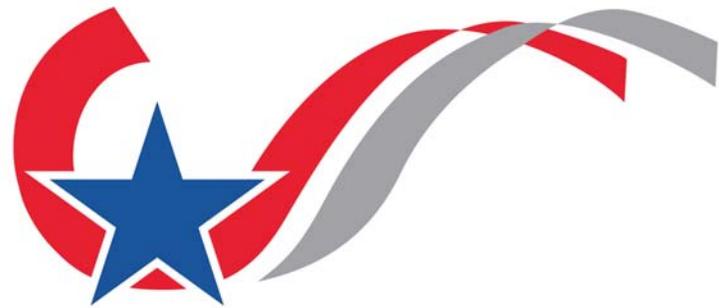
budgeted expenditures (in line with IRS guidelines).

XI. INTERNAL CONTROLS

A. WRITTEN PROCEDURES. Wherever possible, written procedures will be established and maintained by the Director of Fiscal Services for all functions involving cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.

B. DEPARTMENT DIRECTORS' RESPONSIBILITIES. Each department Director is responsible for ensuring that good internal controls are followed throughout his or her Department, that all Fiscal Services Department directives or internal controls are implemented, and that all independent auditor internal control recommendations are addressed. Departments will develop and periodically update written internal control procedures.

C. INTERNAL REVIEWS/AUDITS. The Accounting Division will complete a review/audit of any department or procedure as directed by the Director of Fiscal Services. Audits of petty cash and cash receipts will be randomly scheduled and conducted on an annual basis.



CITY OF COLLEGE STATION

APPENDIX G

OUTSIDE AGENCY FUNDING

OUTSIDE AGENCY FUNDING

The City funds a number of outside agencies and organizations each fiscal year to provide services for the citizens of College Station. The amount of funding provided depends on the funds available. This year organizations and agencies are receiving funds from the General Fund, Community Development Fund, Hotel/Motel Fund, Electric Fund, BSWMA Fund and Sanitation Fund.

Organizations submit requests for funding to the City during the budget process. They are asked to provide financial information including a budget showing revenues and expenditures, goals and objectives of the organization, and the projected uses of the funds being requested. Also submitted are service levels and performance measures.

Community Development eligible agencies go through a selection process through the Joint Relief Funding Review Committee. This committee is made up of members from College Station and Bryan and reviews all requests for Community Development Funds available for public agencies and makes recommendations to both cities on which agencies should receive funding.

The Joint Relief Funding Committee recommended the Community Development funded agencies. A total of \$130,945 is approved for organizations listed on the following page.

In the past a number of other agencies have also been funded through the General Fund. For the past several years the College Station members of the Joint Relief Funding Review Committee (JRFRC) have reviewed these requests.

The General Fund recommended agencies include the following: Dispute Resolution Center, \$10,000; CARPOOL, \$10,000; Easterwood Airport, \$16,700; Alzheimer's Association, \$18,177; Retired Senior Volunteer Program, \$5,000.

Per City Council direction, the Arts Council reviews recommendations for funding related to the arts. The agencies that will receive funding are listed below.

- George Bush Presidential Library and Museum - \$42,767
- African American National Heritage Society - \$17,000
- Brazos Valley Veteran's Memorial - \$50,000
- Children's Museum of the Brazos Valley - \$30,000

Hotel/Motel funds are approved for two organizations. The Arts Council recommended budget for FY 05 is \$340,000. The other agency is the Bryan and College Station Convention & Visitors Bureau and their recommended budget is \$960,000.

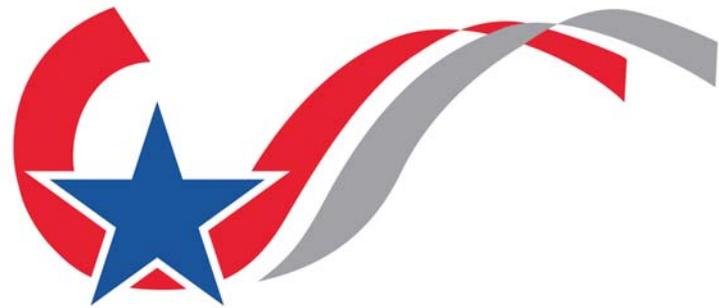
The Research Valley Partnership (RVP), funded from the Electric Fund, is proposed at \$243,287. The RVP is an organization established to promote economic development in the area and is funded by the Cities of College Station and Bryan, and Brazos County.

Funding for Brazos Beautiful is approved to be \$45,000. This funding includes \$20,000 for operations and maintenance and \$25,000 for a beautification grant. This funding is budgeted in the Sanitation Fund. Brazos Beautiful promotes litter abatement and beautification programs.

\$20,000 is included in the Brazos Valley Solid Waste Management Agency fund budget for the Noon Lions Club - 4th of July fireworks.

**CITY OF COLLEGE STATION
OUTSIDE AGENCY FUNDING**

	FY 01 ACTUAL	FY 02 ACTUAL	FY 02-03 TOTAL ESTIMATE	FY 03-04 TOTAL APPROVED	FY 04-05 TOTAL APPROVED
GENERAL FUND					
RSVP	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
AFRICAN AMERICAN NATIONAL HERITAGE SOCIETY	0	0	34,000	16,000	17,000
ALZHEIMER'S ASSOCIATION	0	0	0	0	18,177
BVCASA	25,000	0	0	0	0
BRAZOS ANIMAL SHELTER	52,346	53,392	53,392	53,392	53,925
BRAZOS COUNTY APPRAISAL DISTRICT	108,700	114,530	133,000	149,000	164,000
BRAZOS CO. HEALTH DISTRICT	113,498	113,498	113,498	113,498	10,000
DISPUTE RESOLUTION CENTER	5,000	10,000	10,000	10,000	10,000
CARPOOL	0	0	0	0	10,000
EASTERWOOD AIRPORT	0	0	0	0	16,700
VETERAN'S PARK MEMORIAL (Arts Council)	25,000	25,000	0	50,000	50,000
BUSH PRESIDENTIAL LIBRARY (Arts Council)	0	0	0	42,767	42,767
PUBLIC ART (Arts Council)	0	0	0	150,000	150,000
CHILDREN'S MUSEUM OF THE BRAZOS VALLEY	0	30,000	30,000	30,000	30,000
NOON LIONS CLUB - 4TH OF JULY	8,000	10,000	0	0	0
SISTER CITIES	9,000	4,500	4,500	4,500	4,500
	<u>\$ 351,544</u>	<u>\$ 365,920</u>	<u>\$ 383,390</u>	<u>\$ 624,157</u>	<u>\$ 582,069</u>
COMMUNITY DEVELOPMENT					
BRAZOS FOOD BANK	\$ 20,734	\$ 0	\$ 16,640	\$ 0	\$ 28,000
PRENATAL CLINIC	0	21,600	0	33,000	0
BVCAA DENTAL CLINIC	15,000	10,000	0	0	0
BVCASA	0	0	15,931	0	0
COLLEGE STATION DEPARTMENT PROGRAMS	55,008	66,540	69,222	75,460	0
ELDER AID	16,550	0	12,745	0	0
HEALTH FOR ALL	0	19,575	0	32,000	24,438
HOSPICE OF BRAZOS VALLEY	30,000	0	28,422	0	32,500
LITERACY VOLUNTEERS OF AMERICA	0	5,102	0	0	20,800
LULAC	0	0	20,000	0	0
MHMR AUTHORITY OF BRAZOS VALLEY	0	0	0	0	25,207
SCOTTY'S HOUSE	0	23,000	0	16,148	0
TCM - THE BRIDGE	6,654	0	0	0	0
TCM - COMMUNITY SUPPORT	33,654	0	0	0	0
TCM - PHOEBE'S HOME	0	19,033	20,040	26,294	0
TCM - SHELTERING ARMS	0	19,200	0	0	0
VOICES FOR CHILDREN	0	0	0	23,948	0
	<u>\$ 177,600</u>	<u>\$ 184,050</u>	<u>\$ 183,000</u>	<u>\$ 206,850</u>	<u>\$ 130,945</u>
HOTEL/MOTEL FUND					
ARTS COUNCIL	\$255,400	\$ 260,400	\$ 260,400	\$ 300,000	\$ 340,000
CONVENTION AND VISITORS BUREAU	645,000	668,000	668,000	915,200	960,000
BRAZOS VALLEY SPORTS FOUNDATION	150,000	192,000	200,000	0	0
	<u>\$ 1,050,400</u>	<u>\$ 1,120,400</u>	<u>\$ 1,128,400</u>	<u>\$ 1,215,200</u>	<u>\$ 1,300,000</u>
ELECTRIC FUND					
RESEARCH VALLEY PARTNERSHIP	\$ 246,167	\$ 246,951	\$ 243,287	\$ 243,287	\$ 243,287
	<u>\$ 246,167</u>	<u>\$ 246,951</u>	<u>\$ 243,287</u>	<u>\$ 243,287</u>	<u>\$ 243,287</u>
SANITATION FUND					
BRAZOS BEAUTIFUL	\$ 37,800	\$ 15,000	\$ 15,000	\$ 65,000	\$ 45,000
	<u>\$ 37,800</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>	<u>\$ 65,000</u>	<u>\$ 45,000</u>
BVSWMA FUND					
NOON LIONS CLUB-4TH OF JULY	\$ 0	\$ 0	\$ 20,000	\$ 20,000	\$ 20,000
	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>
ECONOMIC DEVELOPMENT FUND					
RESEARCH VALLEY PARTNERSHIP	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 50,000
	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>
TOTAL AGENCY FUNDING	<u>\$ 1,863,511</u>	<u>\$ 1,932,321</u>	<u>\$ 1,973,077</u>	<u>\$ 2,424,494</u>	<u>\$ 2,371,301</u>



CITY OF COLLEGE STATION

APPENDIX H

MISCELLANEOUS STATISTICAL DATA

CITY OF COLLEGE STATION, TEXAS

**CONSTRUCTION PERMITS
LAST TEN CALENDAR YEARS**

<u>Year</u>	<u>Residential Construction</u>		<u>Commercial Construction</u>		<u>Total</u>	
	<u>Number of Permits</u>	<u>Value</u>	<u>Number of Permits</u>	<u>Value</u>	<u>Number of Permits</u>	<u>Value</u>
1993	598	44,396,336	316	35,378,164	914	79,774,500
1994	614	74,312,947	346	21,336,839	960	95,649,786
1995	634	58,192,760	102	22,577,442	736	80,770,202
1996	656	58,501,690	131	20,856,558	787	79,358,248
1997	584	50,488,222	114	46,243,177	698	96,731,399
1998	691	83,593,022	320	59,342,043	1011	142,935,065
1999	1057	87,917,466	296	27,723,105	1353	115,640,571
2000	793	87,144,173	328	52,569,645	1121	139,713,818
2001	975	101,703,574	313	44,592,967	1288	146,296,541
2002	1236	108,107,385	278	38,726,688	1514	146,834,073
2003	1168	138,795,634	274	49,097,780	1442	187,893,414
2004*	406	42,378,309	119	44,072,174	525	86,450,483

* NOTE: 2004 data Jan. - April 2004
 Residential Construction includes: Single family dwellings, Duplexes and Apartments as well as residential remodels, slabs, roofs, storage/accessory, and swimming pools.
 Commercial Construction includes: Commercial new construction, slab, and remodel as well as Hotel/Motel/Inn, demolition and sign permits.

Source: The City of College Station, Development Services

CITY OF COLLEGE STATION
PRINCIPAL TAXPAYERS
July 2003

<u>College Station- Top 10 Taxpayers</u>	<u>Type of Business</u>	<u>2003 Assessed Valuation</u>	<u>Percent of Total Assessed Valuation</u>
C.B.L. & Associates	Retail Mall	\$49,331,205	1.63%
Verizon Communications, Inc.	Utility	34,347,890	1.13%
Alkossler/Weinberg	Housing	33,751,295	1.11%
College Station Hospital LP	Medical	25,681,960	0.85%
Wal-Mart/Sam's	Retail	23,769,510	0.78%
Melrose Apartments	Housing	19,400,000	0.64%
Fairfield College Station, LP	Housing	18,340,000	0.61%
301 Church Avenue, LP	Housing	17,936,445	0.59%
H-E-B; H.E. Butt Store Property Co.	Retail	17,615,105	0.58%
University Commons-CS	Housing	17,279,200	0.57%
Total		\$257,452,610	8.50%

<u>Top 5 Commercial Taxpayers</u>	<u>Type of Business</u>	<u>Assessed Valuation</u>	<u>Valuation</u>
C.B.L. & Associates	Retail Mall	49,078,780	1.62%
College Station Hospital LP	Medical	17,304,490	0.57%
Wal-Mart/Sam's	Retail	10,726,160	0.35%
H E Butt Grocery Company	Retail	13,407,080	0.44%
Lane College Station Limited	Retail	14,170,000	0.47%
Total		\$104,686,510	3.46%

<u>Top 4 Industrial Taxpayers</u>	<u>Type of Business</u>	<u>Assessed Valuation</u>	<u>Valuation</u>
ARC/AMS	Retail	3,327,560	0.11%
Universal Computer Services, Inc.	Retail	2,503,040	0.08%
O I Corporation	Retail	1,503,650	0.05%
Red Oak Sportswear/GCS-CCC Realty	Retail	1,864,150	0.06%
Total		\$9,198,400	0.30%

Source: Brazos County Appraisal District

CITY OF COLLEGE STATION, TEXAS

PRINCIPAL UTILITY CUSTOMERS
Fiscal Year 2002 - 2003

<u>Utility Customer</u>	<u>Type of Business</u>	<u>Reporting time 10/02- 09/03 KWH Consumption</u>	<u>Total Percent of KWH Consumed</u>
City of College Station	Municipality	20,381,634	3.22
CSISD	Schools	16,507,466	2.61
CBL & Associates	Retail Mall	14,058,351	2.22
Wal-Mart	Retail	7,688,880	1.22
Krogers	Retail Grocery	7,040,960	1.11
State Headquarters/TAMU	University	6,349,360	1.00
College Station Medical Ctr	Hospital	5,888,480	0.93
US Dept of Agr	Government	5,338,003	0.84
Lane C/S Ltd	Hotel	5,155,500	0.82
HEB	Retail Grocery	5,033,160	0.80
TOTAL		<u>93,441,794</u>	14.78

CITY OF COLLEGE STATION, TEXAS

**MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA
June 2004**

Date incorporated	October, 1938
Date first charter adopted	October, 1938
Date present charter adopted	May, 1992
Date of last charter amendment	May, 1998
Form of government	Council-Manager

Area in square miles	
Year	Square Miles
1938	2.00
1940	2.51
1950	2.91
1960	6.34
1970	16.00
1980	24.01
1984	28.47
1994	32.55
1995	38.14
1996	40.69
2003	47.22

Miles of streets: Paved	352.6 Linear Miles
Unpaved	3.0 Linear Miles
Miles of sanitary sewer	264 Miles

Fire Protection:	
Number of stations	4
Number of full-time employees	105

Police Protection:	
Number of employees	142.5
Number of patrol units	27
One jail facility with a capacity of 20	

CITY OF COLLEGE STATION, TEXAS

MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA

As of May 21, 2004

Recreation:	Number of playgrounds	38
	Number of basketball courts	23
	Number of swimming pools	4
	<i>(Includes one CSISD-owned Natatorium)</i>	
	Number of soccer fields	26
	<i>(Includes practice fields)</i>	
	Number of softball/baseball fields	26
	<i>(Includes practice fields)</i>	
	Number of tennis courts	27
	<i>(Includes nine courts at the A&M Consol.HS, and four at Willowbranch Middleschool)</i>	
	Number of picnic shelters	17
	Number of gyms	1
	Number of volleyball courts	7
	Number of nature trails	8
	Number of open play areas	30
	Number of picnic pavilions	5
	Number of jogging/walking trails	23

Park:

Facility	Acres	Facility	Acres
Anderson	8.94	Merry Oaks	4.60
Arboretum/Bee Creek	43.50	Oaks	7.50
Billie Madeley	5.14	Parkway	1.90
Brison	9.20	Pebble Creek	10.20
Brother's Pond	16.12	Raintree	13.00
Castlegate	8.26	Richard Carter	7.14
Cemetery	18.50	Sandstone	15.21
Central Park	47.20	Shenandoah	14.77
Conference Center	2.30	Southeast Community	62.00
Cy Miller	2.50	Southwest	4.78
Eastgate	1.80	Southwood Athletic Complex	44.70
Edelweiss	12.30	Steeplechase	9.00
Edelweiss Gartens	7.74	Thomas	16.10
Emerald Forest	4.59	University	10.20
Gabbard	10.70	Veterans Park & Athletic Complex	150.00
Georgie K. Fitch	11.30	W.A. Tarrow (includes Lincoln)	21.26
Hensel (TAMU)	29.70	Westfield	4.29
Jack and Dorothy Miller	10.00	Windwood	1.37

CITY OF COLLEGE STATION, TEXAS

MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA

June 2004

Utility Fund:

Electric Users (Connections)	35,421
Water Users (Connections)	29,358
Average Electrical Consumption:	54,820,470 Kwh/mo.
Average Water Consumption:	253,259 MGW/Mo.

Number of Employees:

Electric	59.5
Water	31
Sewer	38

Water Capacity:

Number of Wells	6
Combined Capacity of Wells	25,000,000 GAL/day
Number of Ground Storage Tanks	2
Total capacity 8,000,000 GALS	
Number of Elevated Storage Tanks	2
Total capacity 5,000,000 GALS*	
Miles of Water Lines	302

Electric System:

Maximum Demand	162.7 megawatts**
Number of Stations	4
Miles of Distribution Lines	359.57

Sanitation Fund:

Number of users (units served)	28,399
Landfill size	119
Methodology	Curbside pickup using automated containers.

** Maximum demand for 2004 will not be reached until September

CITY OF COLLEGE STATION, TEXAS

**MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA
May 2004**

Education:

Attendance centers	11
Number of classrooms	550
Number of teachers	546
Number of students	7,940

Elections:

Number of registered voters:	
Last municipal election.	40,767
Number of votes cast in:	
Last municipal election	3,250
Percentage of registered voters voting in:	
Last municipal election	7.97%

Population:

Actual		
Census Count	2000	67,890
	1990	52,456
	1980	37,296
	1970	17,676
	1960	11,396
	1950	7,925

SOURCE: Education: College Station Independent School District
Elections: City Secretary's Office
Population: Development Services

CITY OF COLLEGE STATION, TEXAS

MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA
May 2004

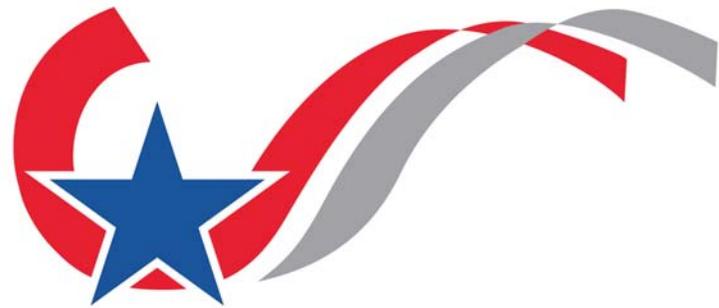
<u>YEAR</u>	UNIVERSITY ENROLLMENT
1988	39,163
1989	40,492
1990	41,131
1991	40,997
1992	41,092
1993	42,524
1994	42,018
1995	41,790
1996	41,892
1997	41,461
1998	42,635
1999	43,442
2000	44,026
2001	44,618
2002	45,083
2003	44,813
2004	41,600

PRIMARY LABOR FORCE FOR COLLEGE STATION
1991 - 2004

<u>YEAR</u>	<u>TOTAL LABOR FORCE</u>	<u>NUMBER EMPLOYED</u>	<u>NUMBER UNEMPLOYED</u>	<u>PERCENT UNEMPLOYED</u>
1991	24,824	23,944	880	3.5
1992	25,561	24,777	784	3.1
1993	26,490	25,745	745	2.8
1994	27,378	26,611	767	2.8
1995	27,492	26,622	870	3.2
1996	27,465	26,751	714	2.6
1997	28,051	27,421	630	2.2
1998	29,371	28,846	525	1.8
1999	30,059	29,506	553	1.8
2000	30,538	30,051	487	1.6
2001	30,881	30,349	532	1.7
2002	31,941	31,315	626	2.0
2003	33,566	32,906	660	2.0
2004*	33,532	32,792	739	2.2

* NOTE: 2004 represents average labor force and employment through March.

SOURCE: Texas Workforce Commission
TAMU, Office of Institutional Studies and Planning

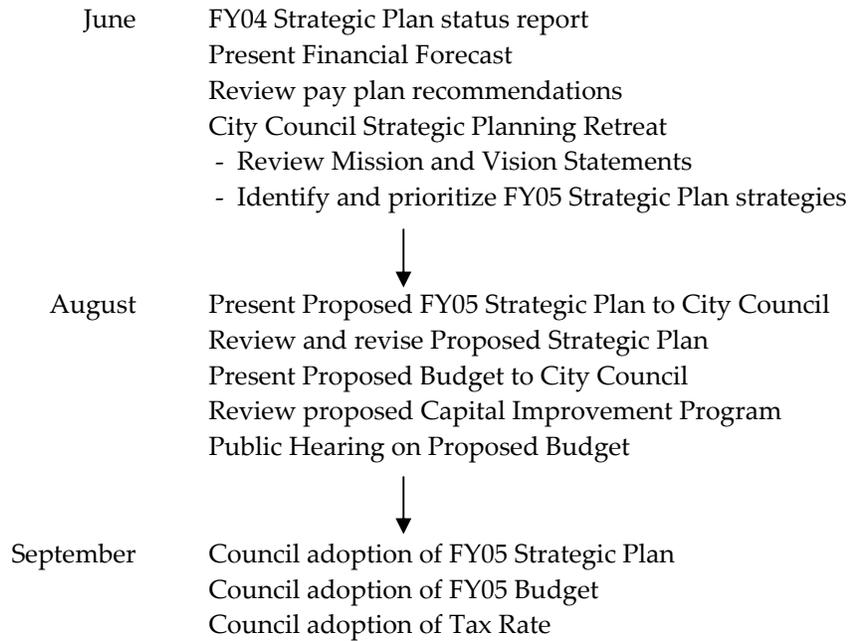


CITY OF COLLEGE STATION

APPENDIX I

THE 2004-2005 STRATEGIC PLANNING AND BUDGET PROCESS

Strategic Planning and Budget Process Flowchart



APPENDIX J

SCHEDULE OF REQUIREMENTS FOR:

**GENERAL OBLIGATION BONDS
CERTIFICATES OF OBLIGATION
UTILITY REVENUE BONDS**

DEBT SERVICE

GENERAL OBLIGATION BONDS

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B 1995 SERIES
August 1, 1995 -- \$4,700,000**

Street Projects - \$1,140,000; Northgate - \$400,000; Traffic Signals - \$420,000;
Misc. Drainage - \$395,000; Library - \$700,000; Fire Station Relocation - \$935,000;
Park Development and Improvements - \$280,000; Land Purchase - \$430,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-15-05	300,000	5.10%	7,650	307,650		
8-15-05			0	0	307,650	0
Effective Interest Rate:		5.5334%		Moody's:	Aaa	
Net Interest Cost:		\$2,795,038		S & P's:	AAA	

Paying Agent: Texas Commerce Bank National Association

Underwriting Group: Merrill Lynch, Pierce, Ferris & Smith, Inc.
Robert W. Baird & Co., Inc.
Raymond James & Associates, Inc.
DLS Securities
Service Asset Management

Call Provisions: All Bonds maturing on or after February 15, 2006 are optional for redemption in whole or in part on February 15, 2005 or any date thereafter at par and accrued interest to the date fixed for redemption. If less than all of the Bonds are redeemed at any time, the particular Bonds to be redeemed shall be selected by the City in integral multiples of \$5,000 within any one maturity.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B and Refunding 1996 Series
Dec. 1, 1996 - \$11,845,000**

Streets, Sidewalks, and Traffic - \$2,580,000; Drainage - \$370,000; Library - \$1,200,000;
Park - \$1,150,000; Refund Series 1987 - \$3,795,000; Refund Series 1989 G.O. - \$1,350,000;
Refund Series 1991 G.O. - \$1,425,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-15-05	640,000	4.80%	111,214	751,214		
8-15-05			95,854	95,854	847,068	3,655,000
2-15-06	420,000	4.90%	95,854	515,854		
8-15-06			85,564	85,564	601,418	3,235,000
2-15-07	450,000	5.05%	85,564	535,564		
8-15-07			74,201	74,201	609,765	2,785,000
2-15-08	460,000	5.05%	74,201	534,201		
8-15-08			62,586	62,586	596,788	2,325,000
2-15-09	465,000	5.15%	62,586	527,586		
8-15-09			50,613	50,613	578,199	1,860,000
2-15-10	270,000	5.25%	50,613	320,613		
8-15-10			43,525	43,525	364,138	1,590,000
2-15-11	285,000	5.35%	43,525	328,525		
8-15-11			35,901	35,901	364,426	1,305,000
2-15-12	300,000	5.45%	35,901	335,901		
8-15-12			27,726	27,726	363,628	1,005,000
2-15-13	315,000	5.50%	27,726	342,726		
8-15-13			19,064	19,064	361,790	690,000
2-15-14	335,000	5.50%	19,064	354,064		
8-15-14			9,851	9,851	363,915	355,000
2-15-15	355,000	5.55%	9,851	364,851		
8-15-15			0	0	364,851	0
2-15-16	0	0.00%	0	0		
8-15-16			0	0	0	0
2-15-17	0	0.00%	0	0	0	0

Net Interest: \$ 5,458,206
Moody's: Aaa
S & P's: AAA

Paying Agent: Texas Commerce Bank National Association

Call Provisions: The City reserves the right, at its option, to redeem Bonds having stated maturities on and after February 15, 2008 through and including february 15, 2015, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2007, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption . The City reserves the right, at its option, to redeem the Term Bonds having a stated maturity date of February 15,2017 and subject to mandatory redemption as described herein, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 1999, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. 1998 SERIES
April 1, 1998 - \$6,200,000**

Streets, Sidewalks, and Traffic - \$3,303,000; Drainage Improvements - \$462,000;
Library - \$735,000; Land and Fire Station - \$430,000; Parks - \$1,270,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING	YEARLY INTEREST AMOUNT
2-15-05	280,000	6.50%	124,578	404,578			
8-15-05			115,478	115,478	520,056	4,715,000	240,056
2-15-06	295,000	4.50%	115,478	410,478			
8-15-06			108,841	108,841	519,319	4,420,000	224,319
2-15-07	310,000	4.55%	108,841	418,841			
8-15-07			101,788	101,788	520,629	4,110,000	210,629
2-15-08	325,000	4.65%	101,788	426,788			
8-15-08			94,232	94,232	521,020	3,785,000	196,020
2-15-09	340,000	4.70%	94,232	434,232			
8-15-09			86,242	86,242	520,474	3,445,000	180,474
2-15-10	360,000	4.75%	86,242	446,242			
8-15-10			77,692	77,692	523,934	3,085,000	163,934
2-15-11	380,000	4.85%	77,692	457,692			
8-15-11			68,477	68,477	526,169	2,705,000	146,169
2-15-12	395,000	5.00%	68,477	463,477			
8-15-12			58,602	58,602	522,079	2,310,000	127,079
2-15-13	415,000	5.00%	58,602	473,602			
8-15-13			48,227	48,227	521,829	1,895,000	106,829
2-15-14	440,000	5.00%	48,227	488,227			
8-15-14			37,227	37,227	525,454	1,455,000	85,454
2-15-15	460,000	5.10%	37,227	497,227			
8-15-15			25,497	25,497	522,724	995,000	62,724
2-15-16	485,000	5.13%	25,497	510,497			
8-15-16			13,069	13,069	523,566	510,000	38,566
2-15-17	510,000	5.13%	13,069	523,069	523,069	0	13,069

Net Interest Cost: \$ 3,694,415 Moody's: Aaa
S & P's: AAA
Paying Agent: Chase Bank of Texas

Call Provisions: The City reserves the right, at its option, to redeem Bonds having stated maturities on and after February 15, 2009, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2008, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 1999
APRIL 15, 1999 - PRINCIPAL - \$6,230,000**

Streets - \$2,707,000; Thoroughfare and Sidewalk Improvements - \$220,000;
Traffic Management - \$540,000; Drainage - \$1,458,000; City Facilities - \$275,000;
Park Improvements - \$930,000; Fire Station Improvements - \$100,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						6,230,000
2-15-05	290,000	4.0000%	114,794	404,794		
8-15-05			108,994	108,994	513,788	4,770,000
2-15-06	300,000	4.0000%	108,994	408,994		
8-15-06			102,994	102,994	511,988	4,470,000
2-15-07	320,000	4.1000%	102,994	422,994		
8-15-07			96,434	96,434	519,428	4,150,000
2-15-08	335,000	5.0000%	96,434	431,434		
8-15-08			88,059	88,059	519,493	3,815,000
2-15-09	350,000	5.4000%	88,059	438,059		
8-15-09			78,609	78,609	516,668	3,465,000
2-15-10	365,000	4.2500%	78,609	443,609		
8-15-10			70,853	70,853	514,461	3,100,000
2-15-11	385,000	4.3000%	70,853	455,853		
8-15-11			62,575	62,575	518,428	2,715,000
2-15-12	400,000	4.4000%	62,575	462,575		
8-15-12			53,775	53,775	516,350	2,315,000
2-15-13	420,000	4.5000%	53,775	473,775		
8-15-13			44,325	44,325	518,100	1,895,000
2-15-14	440,000	4.6000%	44,325	484,325		
8-15-14			34,205	34,205	518,530	1,455,000
2-15-15	460,000	4.6500%	34,205	494,205		
8-15-15			23,510	23,510	517,715	995,000
2-15-16	485,000	4.7000%	23,510	508,510		
8-15-16			12,113	12,113	520,623	510,000
2-15-17	510,000	4.7500%	12,113	522,113	522,113	0

Interest Cost: \$ 3,027,827

Moody's: Aaa
S & P's: AAA

Paying Agent: Chase Bank of Texas

Call Provisions: The City reserves the right, at its option, to redeem Bonds having stated maturities on and after February 15, 2010, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2009, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2000
April 13, 2000 - \$8,460,000**

Streets - \$4,690,000; Traffic Management - \$1,100,000
Parks - \$1,570,000; Sidewalks and Bike Trails - \$290,000; Fire Station 2 - \$810,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						8,460,000
2-15-05	325,000	7.00%	178,490	503,490		
8-15-05			167,115	167,115	670,605	6,280,000
2-15-06	340,000	5.25%	167,115	507,115		
8-15-06			158,190	158,190	665,305	5,940,000
2-15-07	360,000	5.00%	158,190	518,190		
8-15-07			149,190	149,190	667,380	5,580,000
2-15-08	380,000	5.00%	149,190	529,190		
8-15-08			139,690	139,690	668,880	5,200,000
2-15-09	400,000	5.10%	139,690	539,690		
8-15-09			129,490	129,490	669,180	4,800,000
2-15-10	420,000	5.15%	129,490	549,490		
8-15-10			118,675	118,675	668,165	4,380,000
2-15-11	445,000	5.20%	118,675	563,675		
8-15-11			107,105	107,105	670,780	3,935,000
2-15-12	470,000	5.30%	107,105	577,105		
8-15-12			94,650	94,650	671,755	3,465,000
2-15-13	500,000	5.35%	94,650	594,650		
8-15-13			81,275	81,275	675,925	2,965,000
2-15-14	525,000	5.40%	81,275	606,275		
8-15-14			67,100	67,100	673,375	2,440,000
2-15-15	560,000	5.50%	67,100	627,100		
8-15-15			51,700	51,700	678,800	1,880,000
2-15-16	590,000	5.50%	51,700	641,700		
8-15-16			35,475	35,475	677,175	1,290,000
2-15-17	625,000	5.50%	35,475	660,475		
8-15-17			18,288	18,288	678,763	665,000
2-15-18	665,000	5.50%	18,288	683,288	683,288	0

Interest Cost: \$ 4,642,079

Moody's: Aaa
S & P's: AAA

Paying Agent: Chase Bank of Texas

Call Provisions: The City reserves the right, at its option, to redeem Bonds having stated maturities on and after February 15, 2011, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2010, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2001
August 1, 2001 - \$4,140,000**

Streets - \$780,000; Traffic Management - \$720,000

Parks - \$2,140,000; Drainage - \$500,000

<u>DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
						4,140,000
2-15-05	140,000	4.00%	57,598	197,598		
8-15-05			54,798	54,798	252,395	2,405,000
2-15-06	145,000	4.00%	54,798	199,798		
8-15-06			51,898	51,898	251,695	2,260,000
2-15-07	155,000	4.00%	51,898	206,898		
8-15-07			48,798	48,798	255,695	2,105,000
2-15-08	165,000	4.00%	48,798	213,798		
8-15-08			45,498	45,498	259,295	1,940,000
2-15-09	170,000	4.10%	45,498	215,498		
8-15-09			42,013	42,013	257,510	1,770,000
2-15-10	180,000	4.60%	42,013	222,013		
8-15-10			37,873	37,873	259,885	1,590,000
2-15-11	190,000	5.50%	37,873	227,873		
8-15-11			32,648	32,648	260,520	1,400,000
2-15-12	205,000	4.40%	32,648	237,648		
8-15-12			28,138	28,138	265,785	1,195,000
2-15-13	215,000	4.50%	28,138	243,138		
8-15-13			23,300	23,300	266,438	980,000
2-15-14	225,000	4.63%	23,300	248,300		
8-15-14			18,097	18,097	266,397	755,000
2-15-15	240,000	4.75%	18,097	258,097		
8-15-15			12,397	12,397	270,494	515,000
2-15-16	250,000	4.75%	12,397	262,397		
8-15-16			6,459	6,459	268,856	265,000
2-15-17	265,000	4.88%	6,459	271,459	271,459	0

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2002
MARCH 1, 2002 - PRINCIPAL \$6,445,000**

Streets - \$3,781,000; Traffic Management/Signals - \$720,000; Fire Station 5 - \$250,000

Parks - \$129,000; Drainage - \$785,000; and City Center Land - \$780,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						6,445,000
2-15-05	210,000	6.25%	137,131	347,131		
8-15-05			130,568	130,568	477,699	5,345,000
2-15-06	220,000	6.25%	130,568	350,568		
8-15-06			123,693	123,693	474,261	5,125,000
2-15-07	230,000	4.50%	123,693	353,693		
8-15-07			118,518	118,518	472,211	4,895,000
2-15-08	245,000	4.25%	118,518	363,518		
8-15-08			113,312	113,312	476,830	4,650,000
2-15-09	255,000	4.25%	113,312	368,312		
8-15-09			107,893	107,893	476,205	4,395,000
2-15-10	270,000	4.40%	107,893	377,893		
8-15-10			101,953	101,953	479,846	4,125,000
2-15-11	285,000	4.50%	101,953	386,953		
8-15-11			95,541	95,541	482,494	3,840,000
2-15-12	300,000	4.63%	95,541	395,541		
8-15-12			88,603	88,603	484,144	3,540,000
2-15-13	315,000	4.88%	88,603	403,603		
8-15-13			80,925	80,925	484,528	3,225,000
2-15-14	335,000	5.00%	80,925	415,925		
8-15-14			72,550	72,550	488,475	2,890,000
2-15-15	350,000	5.00%	72,550	422,550		
8-15-15			63,800	63,800	486,350	2,540,000
2-15-16	370,000	5.00%	63,800	433,800		
8-15-16			54,550	54,550	488,350	2,170,000
2-15-17	390,000	5.00%	54,550	444,550		
8-15-17			44,800	44,800	489,350	1,780,000
2-15-18	410,000	5.00%	44,800	454,800		
8-15-18			34,550	34,550	489,350	1,370,000
2-15-19	435,000	5.00%	34,550	469,550		
8-15-19			23,675	23,675	493,225	935,000
2-15-20	455,000	5.00%	23,675	478,675		
8-15-20			12,300	12,300	490,975	480,000
2-15-21	480,000	5.13%	12,300	492,300		
8-15-21			-	0	492,300	0

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2003 - JULY 9, 2003
PRINCIPAL - \$4,790,000 AT 3.75% INTEREST**

Streets - \$973,000; Traffic Management - \$720,000; City Facilities - \$780,000

Fire Station 5 - \$1,317,000; and Drainage - \$1,000,000

<u>DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
						4,790,000
2-15-04	0	0.000%	113,011	113,011		
8-15-04			90,813	90,813	203,823	4,790,000
2-15-05	180,000	5.000%	90,813	270,813		
8-15-05			86,313	86,313	357,125	4,610,000
2-15-06	185,000	5.000%	86,313	271,313		
8-15-06			81,688	81,688	353,000	4,425,000
2-15-07	190,000	5.000%	81,688	271,688		
8-15-07			76,938	76,938	348,625	4,235,000
2-15-08	195,000	4.500%	76,938	271,938		
8-15-08			72,550	72,550	344,488	4,040,000
2-15-09	200,000	3.250%	72,550	272,550		
8-15-09			69,300	69,300	341,850	3,840,000
2-15-10	210,000	3.000%	69,300	279,300		
8-15-10			66,150	66,150	345,450	3,630,000
2-15-11	215,000	3.000%	66,150	281,150		
8-15-11			62,925	62,925	344,075	3,415,000
2-15-12	225,000	3.000%	62,925	287,925		
8-15-12			59,550	59,550	347,475	3,190,000
2-15-13	230,000	3.000%	59,550	289,550		
8-15-13			56,100	56,100	345,650	2,960,000
2-15-14	240,000	3.125%	56,100	296,100		
8-15-14			52,350	52,350	348,450	2,720,000
2-15-15	250,000	3.375%	52,350	302,350		
8-15-15			48,131	48,131	350,481	2,470,000
2-15-16	260,000	3.500%	48,131	308,131		
8-15-16			43,581	43,581	351,713	2,210,000
2-15-17	275,000	3.625%	43,581	318,581		
8-15-17			38,597	38,597	357,178	1,935,000
2-15-18	285,000	3.750%	38,597	323,597		
8-15-18			33,253	33,253	356,850	1,650,000
2-15-19	300,000	3.875%	33,253	333,253		
8-15-19			27,441	27,441	360,694	1,350,000
2-15-20	315,000	4.000%	27,441	342,441		
8-15-20			21,141	21,141	363,581	1,035,000
2-15-21	330,000	4.000%	21,141	351,141		
8-15-21			14,541	14,541	365,681	705,000
2-15-22	345,000	4.125%	14,541	359,541		
8-15-22			7,425	7,425	366,966	360,000
2-15-23	360,000	4.125%	7,425	367,425		
Total Interest:		\$ 2,130,580				

DEBT SERVICE
ESTIMATED SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2004 AND REFUNDING
PRINCIPAL - \$12,940,000

Streets - \$1,050,000; Traffic Signals and Safety System Improvements - \$550,000;
Police Station New additon/Renovations - \$3,310,000; City Centre Building \$645,000
Park Facility Upgrades - \$150,000; Fire Station #3 Relocation - \$400,000
Drainage - \$855,000; Refund Series 1991 - \$750,000; Refund Series 1994 - \$2,750,000; Refund Series 1995 - \$2,650,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						12,940,000
2-15-05	630,000	2.00%	410,391	1,040,391		
8-15-05			260,057	260,057	1,300,448	12,310,000
2-15-06	835,000	3.00%	260,057	1,095,057		
8-15-06			247,532	247,532	1,342,589	11,475,000
2-15-07	825,000	2.63%	247,532	1,072,532		
8-15-07			236,704	236,704	1,309,236	10,650,000
2-15-08	820,000	2.88%	236,704	1,056,704		
8-15-08			224,916	224,916	1,281,620	9,830,000
2-15-09	865,000	4.00%	224,916	1,089,916		
8-15-09			207,616	207,616	1,297,533	8,965,000
2-15-10	1,125,000	5.00%	207,616	1,332,616		
8-15-10			179,491	179,491	1,512,108	7,840,000
2-15-11	1,130,000	5.00%	179,491	1,309,491		
8-15-11			151,241	151,241	1,460,733	6,710,000
2-15-12	1,135,000	5.00%	151,241	1,286,241		
8-15-12			122,866	122,866	1,409,108	5,575,000
2-15-13	895,000	4.00%	122,866	1,017,866		
8-15-13			104,966	104,966	1,122,833	4,680,000
2-15-14	550,000	4.00%	104,966	654,966		
8-15-14			93,966	93,966	748,933	4,130,000
2-15-15	335,000	4.13%	93,966	428,966		
8-15-15			87,057	87,057	516,023	3,795,000
2-15-16	350,000	4.25%	87,057	437,057		
8-15-16			79,619	79,619	516,676	3,445,000
2-15-17	365,000	4.30%	79,619	444,619		
8-15-17			71,772	71,772	516,391	3,080,000
2-15-18	380,000	4.38%	71,772	451,772		
8-15-18			63,459	63,459	515,231	2,700,000
2-15-19	400,000	4.50%	63,459	463,459		
8-15-19			54,459	54,459	517,919	2,300,000
2-15-20	420,000	4.50%	54,459	474,459		
8-15-20			45,009	45,009	519,469	1,880,000
2-15-21	435,000	4.63%	45,009	480,009		
8-15-21			34,950	34,950	514,959	1,445,000
2-15-22	460,000	4.75%	34,950	494,950		
8-15-22			24,025	24,025	518,975	985,000
2-15-23	480,000	4.75%	24,025	504,025		
8-15-23			12,625	12,625	516,650	505,000
2-15-24	505,000	5.00%	12,625	517,625		
8-15-24			0	0	517,625	0

DEBT SERVICE

CERTIFICATES OF OBLIGATION

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2000
April 13, 2000 - \$4,050,000**

Street Projects - \$2,390,000; Park Projects - \$726,000
Technology and Fiber Optic Projects - \$348,000; Business Park - \$250,000; Fire Station #2 - \$210,000
Neighborhood CIP - \$50,000; Debt Issuance - \$76,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-15-05	345,000	5.00%	72,838	417,838		
8-15-05			64,213	64,213	482,051	2,420,000
2-15-06	130,000	5.00%	64,213	194,213		
8-15-06			60,963	60,963	255,176	2,290,000
2-15-07	140,000	5.00%	60,963	200,963		
8-15-07			57,463	57,463	258,426	2,150,000
2-15-08	145,000	5.00%	57,463	202,463		
8-15-08			53,838	53,838	256,301	2,005,000
2-15-09	155,000	5.10%	53,838	208,838		
8-15-09			49,886	49,886	258,724	1,850,000
2-15-10	165,000	5.13%	49,886	214,886		
8-15-10			45,658	45,658	260,543	1,685,000
2-15-11	170,000	5.20%	45,658	215,658		
8-15-11			41,238	41,238	256,895	1,515,000
2-15-12	180,000	5.30%	41,238	221,238		
8-15-12			36,468	36,468	257,705	1,335,000
2-15-13	190,000	5.35%	36,468	226,468		
8-15-13			31,385	31,385	257,853	1,145,000
2-15-14	205,000	5.40%	31,385	236,385		
8-15-14			25,850	25,850	262,235	940,000
2-15-15	215,000	5.50%	25,850	240,850		
8-15-15			19,938	19,938	260,788	725,000
2-15-16	230,000	5.50%	19,938	249,938		
8-15-16			13,613	13,613	263,550	495,000
2-15-17	240,000	5.50%	13,613	253,613		
8-15-17			7,013	7,013	260,625	255,000
2-15-18	255,000	5.50%	7,013	262,013	262,013	0

Net Interest: \$ 1,932,554

Moody's: Aaa
S & P's: AAA

Paying Agent: Chase Bank of Texas

Call Provisions: The City reserves the right, at its option, to redeem Obligations having stated maturates on and after February 15, 2011, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2010, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2000 A**

Principal - \$8,100,000

Northgate Parking Garage - \$6,385,000; Land Acquisition - \$1,600,000
Debt Issuance - \$115,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-15-05	590,000	6.75%	167,548	757,548		
8-15-05			147,635	147,635	905,183	5,615,000
2-15-06	250,000	6.75%	147,635	397,635		
8-15-06			139,198	139,198	536,833	5,365,000
2-15-07	265,000	4.75%	139,198	404,198		
8-15-07			132,904	132,904	537,101	5,100,000
2-15-08	280,000	4.75%	132,904	412,904		
8-15-08			126,254	126,254	539,158	4,820,000
2-15-09	290,000	4.80%	126,254	416,254		
8-15-09			119,294	119,294	535,548	4,530,000
2-15-10	310,000	4.85%	119,294	429,294		
8-15-10			111,776	111,776	541,070	4,220,000
2-15-11	325,000	4.90%	111,776	436,776		
8-15-11			103,814	103,814	540,590	3,895,000
2-15-12	340,000	5.00%	103,814	443,814		
8-15-12			95,314	95,314	539,128	3,555,000
2-15-13	360,000	5.10%	95,314	455,314		
8-15-13			86,134	86,134	541,448	3,195,000
2-15-14	380,000	5.20%	86,134	466,134		
8-15-14			76,254	76,254	542,388	2,815,000
2-15-15	405,000	5.25%	76,254	481,254		
8-15-15			65,623	65,623	546,876	2,410,000
2-15-16	425,000	5.30%	65,623	490,623		
8-15-16			54,360	54,360	544,983	1,985,000
2-15-17	455,000	5.40%	54,360	509,360		
8-15-17			42,075	42,075	551,435	1,530,000
2-15-18	480,000	5.50%	42,075	522,075		
8-15-18			28,875	28,875	550,950	1,050,000
2-15-19	510,000	5.50%	28,875	538,875		
8-15-19			14,850	14,850	553,725	540,000
2-15-20	540,000	5.50%	14,850	554,850	554,850	0
Interest:	\$ 4,141,330					

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2001

August 2, 2001- \$3,650,000

Technology and Fiber Optic Projects - \$1,843,000; Business Park - \$200,000
Veterans Park - \$865,000; Neighborhood CIP - \$75,000
2nd Street - \$490,000; Debt Issuance - \$52,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH FISCAL YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-05	485,000	4.00%	50,431	535,431		
8-15-05			40,731	40,731	576,161	1,790,000
2-15-06	465,000	4.38%	40,731	505,731		
8-15-06			30,559	30,559	536,289	1,325,000
2-15-07	60,000	4.00%	30,559	90,559		
8-15-07			29,359	29,359	119,918	1,265,000
2-15-08	65,000	4.00%	29,359	94,359		
8-15-08			28,059	28,059	122,418	1,200,000
2-15-09	70,000	4.10%	28,059	98,059		
8-15-09			26,624	26,624	124,683	1,130,000
2-15-10	75,000	4.20%	26,624	101,624		
8-15-10			25,049	25,049	126,673	1,055,000
2-15-11	80,000	4.30%	25,049	105,049		
8-15-11			23,329	23,329	128,378	975,000
2-15-12	85,000	4.40%	23,329	108,329		
8-15-12			21,459	21,459	129,788	890,000
2-15-13	90,000	4.50%	21,459	111,459		
8-15-13			19,434	19,434	130,893	800,000
2-15-14	95,000	4.63%	19,434	114,434		
8-15-14			17,237	17,237	131,671	705,000
2-15-15	100,000	4.75%	17,237	117,237		
8-15-15			14,862	14,862	132,099	605,000
2-15-16	105,000	4.75%	14,862	119,862		
8-15-16			12,368	12,368	132,230	500,000
2-15-17	115,000	4.88%	12,368	127,368		
8-15-17			9,565	9,565	136,933	385,000
2-15-18	120,000	4.90%	9,565	129,565		
8-15-18			6,625	6,625	136,190	265,000
2-15-19	130,000	5.00%	6,625	136,625		
8-15-19			3,375	3,375	140,000	135,000
2-15-20	135,000	5.00%	3,375	138,375		0

Net Interest: \$ 965,724

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2002**

March 1, 2002 - Principal \$14,480,000

Equipment and Technology - \$967,000;
City Facilities - \$2,255,000; Wolf Pen Creek - \$2,300,000
Street Projects - \$8,891,000
Debt Issuance Cost \$67,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
						14,480,000
2-15-05	1,045,000	4.25%	287,331	1,332,331		
8-15-05			265,125	265,125	1,597,456	11,410,000
2-15-06	1,070,000	4.25%	265,125	1,335,125		
8-15-06			242,388	242,388	1,577,513	10,340,000
2-15-07	1,100,000	4.25%	242,388	1,342,388		
8-15-07			219,013	219,013	1,561,400	9,240,000
2-15-08	880,000	4.25%	219,013	1,099,013		
8-15-08			200,313	200,313	1,299,325	8,360,000
2-15-09	515,000	4.25%	200,313	715,313		
8-15-09			189,369	189,369	904,681	7,845,000
2-15-10	540,000	4.25%	189,369	729,369		
8-15-10			177,894	177,894	907,263	7,305,000
2-15-11	570,000	4.38%	177,894	747,894		
8-15-11			165,425	165,425	913,319	6,735,000
2-15-12	600,000	4.50%	165,425	765,425		
8-15-12			151,925	151,925	917,350	6,135,000
2-15-13	635,000	4.63%	151,925	786,925		
8-15-13			137,241	137,241	924,166	5,500,000
2-15-14	665,000	4.75%	137,241	802,241		
8-15-14			121,447	121,447	923,688	4,835,000
2-15-15	705,000	5.00%	121,447	826,447		
8-15-15			103,822	103,822	930,269	4,130,000
2-15-16	740,000	5.00%	103,822	843,822		
8-15-16			85,322	85,322	929,144	3,390,000
2-15-17	780,000	5.00%	85,322	865,322		
8-15-17			65,822	65,822	931,144	2,610,000
2-15-18	825,000	5.00%	65,822	890,822		
8-15-18			45,197	45,197	936,019	1,785,000
2-15-19	870,000	5.00%	45,197	915,197		
8-15-19			23,447	23,447	938,644	915,000
2-15-20	915,000	5.13%	23,447	938,447		
8-15-20			0	0	938,447	0
Net Interest:	\$ 5,926,213					

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2003

December 5, 2002 - Principal \$1,000,000

Equipment \$993,432

Debt Issuance Cost \$6,568

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH FISCAL YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-05	195,000	2.500%	11,425	206,425		
8-15-05			8,988	8,988	215,413	615,000
2-15-06	200,000	2.500%	8,988	208,988		
8-15-06			6,488	6,488	215,475	415,000
2-15-07	205,000	3.000%	6,488	211,488		
8-15-07			3,413	3,413	214,900	210,000
2-15-08	210,000	3.250%	3,413	213,413		
8-15-08			0	0	213,413	0
Net Interest:	\$	93,898				

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2003 A

July 9, 2003 - Principal \$780,000
Streets Project \$750,000
Debt Issuance Cost \$30,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH FISCAL YEAR	PRINCIPAL AMOUNT OUTSTANDING
						780,000
2-15-05	30,000	3.350%	14,451	44,451		
8-15-05			13,949	13,949	58,400	750,000
2-15-06	30,000	3.500%	13,949	43,949		
8-15-06			13,424	13,424	57,373	720,000
2-15-07	30,000	3.500%	13,424	43,424		
8-15-07			12,899	12,899	56,323	690,000
2-15-08	30,000	3.500%	12,899	42,899		
8-15-08			12,374	12,374	55,273	660,000
2-15-09	35,000	3.500%	12,374	47,374		
8-15-09			11,761	11,761	59,135	625,000
2-15-10	35,000	3.300%	11,761	46,761		
8-15-10			11,184	11,184	57,945	590,000
2-15-11	35,000	2.900%	11,184	46,184		
8-15-11			10,676	10,676	56,860	555,000
2-15-12	35,000	3.000%	10,676	45,676		
8-15-12			10,151	10,151	55,828	520,000
2-15-13	40,000	3.200%	10,151	50,151		
8-15-13			9,511	9,511	59,663	480,000
2-15-14	40,000	3.400%	9,511	49,511		
8-15-14			8,831	8,831	58,343	440,000
2-15-15	40,000	3.600%	8,831	48,831		
8-15-15			8,111	8,111	56,943	400,000
2-15-16	40,000	3.700%	8,111	48,111		
8-15-16			7,371	7,371	55,483	360,000
2-15-17	45,000	3.900%	7,371	52,371		
8-15-17			6,494	6,494	58,865	315,000
2-15-18	45,000	4.000%	6,494	51,494		
8-15-18			5,594	5,594	57,088	270,000
2-15-19	50,000	4.000%	5,594	55,594		
8-15-19			4,594	4,594	60,188	220,000
2-15-20	50,000	4.150%	4,594	54,594		
8-15-20			3,556	3,556	58,150	170,000
2-15-21	55,000	4.150%	3,556	58,556		
8-15-21			2,415	2,415	60,971	115,000
2-15-22	55,000	4.200%	2,415	57,415		
8-15-22			1,260	1,260	58,675	60,000
2-15-23	60,000	4.200%	1,260	61,260	61,260	

Net Interest: \$ 355,196

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
CERTIFICATES OF OBLIGATION SERIES 2004
PRINCIPAL - \$9,415,000**

Electric Projects \$4,720,000; Wastewater Projects \$4,000,000 Business Park \$500,000, Debt Issuance \$195,000

DATE	ESTIMATED PRINCIPAL AMOUNT	INTEREST RATE	ESTIMATED INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	ESTIMATED PRINCIPAL AMOUNT OUTSTANDING
						9,415,000
2-15-05	505,000	2.00%	297,198	802,198		
8-15-05			183,279	183,279	985,477	8,910,000
2-15-06	330,000	2.25%	183,279	513,279		
8-15-06			179,566	179,566	692,845	8,580,000
2-15-07	340,000	2.63%	179,566	519,566		
8-15-07			175,104	175,104	694,670	8,240,000
2-15-08	345,000	2.88%	175,104	520,104		
8-15-08			170,144	170,144	690,248	7,895,000
2-15-09	360,000	3.13%	170,144	530,144		
8-15-09			164,519	164,519	694,664	7,535,000
2-15-10	370,000	3.50%	164,519	534,519		
8-15-10			158,044	158,044	692,564	7,165,000
2-15-11	385,000	3.75%	158,044	543,044		
8-15-11			150,826	150,826	693,870	6,780,000
2-15-12	400,000	4.00%	150,826	550,826		
8-15-12			142,826	142,826	693,651	6,380,000
2-15-13	415,000	4.00%	142,826	557,826		
8-15-13			134,526	134,526	692,351	5,965,000
2-15-14	430,000	4.00%	134,526	564,526		
8-15-14			125,926	125,926	690,451	5,535,000
2-15-15	450,000	4.13%	125,926	575,926		
8-15-15			116,644	116,644	692,570	5,085,000
2-15-16	470,000	4.25%	116,644	586,644		
8-15-16			106,657	106,657	693,301	4,615,000
2-15-17	490,000	4.30%	106,657	596,657		
8-15-17			96,122	96,122	692,779	4,125,000
2-15-18	510,000	4.38%	96,122	606,122		
8-15-18			84,966	84,966	691,088	3,615,000
2-15-19	535,000	4.50%	84,966	619,966		
8-15-19			72,928	72,928	692,894	3,080,000
2-15-20	560,000	4.50%	72,928	632,928		
8-15-20			60,328	60,328	693,256	2,520,000
2-15-21	585,000	4.63%	60,328	645,328		
8-15-21			46,800	46,800	692,128	1,935,000
2-15-22	615,000	4.75%	46,800	661,800		
8-15-22			32,194	32,194	693,994	1,320,000
2-15-23	645,000	4.75%	32,194	677,194		
8-15-23			16,875	16,875	694,069	675,000
2-15-24	675,000	5.00%	16,875	691,875	691,875	0

Interest: 4,733,745

DEBT SERVICE

UTILITY REVENUE BONDS

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Utility Revenue Bonds - SERIES 1995
August 1, 1995, \$6,000,000

Electric Projects - \$3,000,000; Water Projects - \$1,800,000;
Wastewater Projects - \$1,200,000

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-1-05	300,000	6.25%	99,300	399,300		
8-1-05			89,925	89,925	489,225	3,300,000
2-1-06	300,000	5.25%	89,925	389,925		
8-1-06			82,050	82,050	471,975	3,000,000
2-1-07	300,000	5.30%	82,050	382,050		
8-1-07			74,100	74,100	456,150	2,700,000
2-1-08	300,000	5.40%	74,100	374,100		
8-1-08			66,000	66,000	440,100	2,400,000
2-1-09	300,000	5.50%	66,000	366,000		
8-1-09			57,750	57,750	423,750	2,100,000
2-1-10	300,000	5.50%	57,750	357,750		
8-1-10			49,500	49,500	407,250	1,800,000
2-1-11	300,000	5.50%	49,500	349,500		
8-1-11			41,250	41,250	390,750	1,500,000
2-1-12	300,000	5.50%	41,250	341,250		
8-1-12			33,000	33,000	374,250	1,200,000
2-1-13	300,000	5.50%	33,000	333,000		
8-1-13			24,750	24,750	357,750	900,000
2-1-14	300,000	5.50%	24,750	324,750		
8-1-14			16,500	16,500	341,250	600,000
2-1-15	300,000	5.50%	16,500	316,500		
8-1-15			8,250	8,250	324,750	300,000
2-1-16	300,000	5.50%	8,250	308,250	308,250	0

Net Interest Cost: \$3,722,850 Moody's: Aaa
Effective Interest Rate: 5.64% S & P's: AAA

Paying Agent & Registrar: Texas Commerce National Bank National Association

Underwriting Group: Merrill Lynch, Pierce, Ferris & Smith, Inc.
Robert W. Baird & Co., Inc.
Raymond James & Associates, Inc.
DLS Securities
Service Asset Management

Call Provisions: All Bonds maturing on or after February 1, 2006 are optional for redemption in whole or in part on February 1, 2005 or any date thereafter at par and accrued interest to the date fixed for redemption. If less than all of the Bonds are redeemed at any time, the particular Bonds to be redeemed shall be selected by the City in integral multiples of \$5,000 within any one maturity.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Utility Revenue Bonds - SERIES 2000
April 13, 2000 - \$10,500,000**

Water Projects - \$4,500,000; Wastewater Projects - \$6,000,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						10,500,000
2-15-05	445,000	7.00%	249,520	694,520		
8-15-05			233,945	233,945	928,465	8,655,000
2-15-06	470,000	7.00%	233,945	703,945		
8-15-06			217,495	217,495	921,440	8,185,000
2-15-07	495,000	5.00%	217,495	712,495		
8-15-07			205,120	205,120	917,615	7,690,000
2-15-08	525,000	5.00%	205,120	730,120		
8-15-08			191,995	191,995	922,115	7,165,000
2-15-09	550,000	5.10%	191,995	741,995		
8-15-09			177,970	177,970	919,965	6,615,000
2-15-10	580,000	5.10%	177,970	757,970		
8-15-10			163,180	163,180	921,150	6,035,000
2-15-11	615,000	5.20%	163,180	778,180		
8-15-11			147,190	147,190	925,370	5,420,000
2-15-12	650,000	5.25%	147,190	797,190		
8-15-12			130,128	130,128	927,318	4,770,000
2-15-13	685,000	5.30%	130,128	815,128		
8-15-13			111,975	111,975	927,103	4,085,000
2-15-14	725,000	5.40%	111,975	836,975		
8-15-14			92,400	92,400	929,375	3,360,000
2-15-15	770,000	5.50%	92,400	862,400		
8-15-15			71,225	71,225	933,625	2,590,000
2-15-16	815,000	5.50%	71,225	886,225		
8-15-16			48,813	48,813	935,038	1,775,000
2-15-17	865,000	5.50%	48,813	913,813		
8-15-17			25,025	25,025	938,838	910,000
2-15-18	910,000	5.50%	25,025	935,025	935,025	0

Net Interest Cost: \$ 6,099,459 Moody's: Aaa
S & P's: AAA

Paying Agent: Chase Bank of Texas National Association

Underwriting Group: First Southwest

Call Provisions: The City reserves the right, at its option, to redeem Bonds having stated maturities on and after February 1, 2011, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 1, 2010, or any date thereafter, at the par value thereof plus accrued interest to the date of redemption. If less than all of the Bonds are to be redeemed, the City may select the maturities of Bonds to be redeemed. If less than all the Bonds of any maturity are to be redeemed, the Paying Agent/Registrar will determine by lot the Bonds, or portions thereof, within such maturity to be redeemed.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
U.R.B. SERIES 2001
August 1, 2001 - PRINCIPAL \$23,500,000**

Water Projects \$12,400,000, Wastewater Projects \$11,100,000

<u>DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-05	785,000	4.50%	517,481	1,302,481		
8-15-05			499,819	499,819	1,802,300	20,660,000
2-15-06	830,000	4.50%	499,819	1,329,819		
8-15-06			481,144	481,144	1,810,963	19,830,000
2-15-07	875,000	4.50%	481,144	1,356,144		
8-15-07			461,456	461,456	1,817,600	18,955,000
2-15-08	925,000	4.50%	461,456	1,386,456		
8-15-08			440,644	440,644	1,827,100	18,030,000
2-15-09	975,000	5.00%	440,644	1,415,644		
8-15-09			416,269	416,269	1,831,913	17,055,000
2-15-10	1,030,000	5.50%	416,269	1,446,269		
8-15-10			387,944	387,944	1,834,213	16,025,000
2-15-11	1,090,000	5.50%	387,944	1,477,944		
8-15-11			357,969	357,969	1,835,913	14,935,000
2-15-12	1,150,000	4.40%	357,969	1,507,969		
8-15-12			332,669	332,669	1,840,638	13,785,000
2-15-13	1,215,000	4.50%	332,669	1,547,669		
8-15-13			305,331	305,331	1,853,000	12,570,000
2-15-14	1,285,000	4.60%	305,331	1,590,331		
8-15-14			275,776	275,776	1,866,108	11,285,000
2-15-15	1,360,000	4.70%	275,776	1,635,776		
8-15-15			243,816	243,816	1,879,593	9,925,000
2-15-16	1,435,000	4.75%	243,816	1,678,816		
8-15-16			209,735	209,735	1,888,551	8,490,000
2-15-17	1,515,000	4.80%	209,735	1,724,735		
8-15-17			173,375	173,375	1,898,110	6,975,000
2-15-18	1,600,000	4.875%	173,375	1,773,375		
8-15-18			134,375	134,375	1,907,750	5,375,000
2-15-19	1,695,000	5.00%	134,375	1,829,375		
8-15-19			92,000	92,000	1,921,375	3,680,000
2-15-20	1,790,000	5.00%	92,000	1,882,000		
8-15-20			47,250	47,250	1,929,250	1,890,000
2-15-21	1,890,000	5.00%	47,250	1,937,250	1,937,250	0

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
U.R.B. SERIES 2002
March 1, 2002 - PRINCIPAL \$18,215,000**

Electric Projects \$4,440,000; Water Projects \$6,300,000, Wastewater Projects \$10,000,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						18,215,000
2-15-05	585,000	4.00%	426,872	1,011,872		
8-15-05			415,172	415,172	1,427,043	16,545,000
2-15-06	620,000	4.00%	415,172	1,035,172		
8-15-06			402,772	402,772	1,437,943	15,925,000
2-15-07	650,000	4.00%	402,772	1,052,772		
8-15-07			389,772	389,772	1,442,543	15,275,000
2-15-08	685,000	4.00%	389,772	1,074,772		
8-15-08			376,072	376,072	1,450,843	14,590,000
2-15-09	725,000	4.13%	376,072	1,101,072		
8-15-09			361,118	361,118	1,462,190	13,865,000
2-15-10	765,000	6.00%	361,118	1,126,118		
8-15-10			338,168	338,168	1,464,287	13,100,000
2-15-11	805,000	6.00%	338,168	1,143,168		
8-15-11			314,018	314,018	1,457,187	12,295,000
2-15-12	850,000	6.00%	314,018	1,164,018		
8-15-12			288,518	288,518	1,452,537	11,445,000
2-15-13	895,000	4.67%	288,518	1,183,518		
8-15-13			267,620	267,620	1,451,139	10,550,000
2-15-14	940,000	4.77%	267,620	1,207,620		
8-15-14			245,201	245,201	1,452,821	9,610,000
2-15-15	995,000	4.88%	245,201	1,240,201		
8-15-15			220,923	220,923	1,461,124	8,615,000
2-15-16	1,045,000	4.98%	220,923	1,265,923		
8-15-16			194,903	194,903	1,460,826	7,570,000
2-15-17	1,100,000	5.08%	194,903	1,294,903		
8-15-17			166,963	166,963	1,461,865	6,470,000
2-15-18	1,160,000	5.13%	166,963	1,326,963		
8-15-18			137,209	137,209	1,464,171	5,310,000
2-15-19	1,225,000	5.19%	137,209	1,362,209		
8-15-19			105,420	105,420	1,467,629	4,085,000
2-15-20	1,290,000	5.24%	105,420	1,395,420		
8-15-20			71,622	71,622	1,467,042	2,795,000
2-15-21	1,360,000	5.13%	71,622	1,431,622		
8-15-21			36,772	36,772	1,468,394	1,435,000
2-15-22	1,435,000	5.13%	36,772	1,471,772	1,471,772	0
Total Interest	10,842,740					

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
U.R.B. SERIES 2003 REFUNDING
 December 5, 2002 - PRINCIPAL \$11,160,000
REFUNDING URB SERIES 1993 YEARS 2004-2013, AND URB SERIES 1994 YEARS 2005-2014
 Electric Projects; Water Projects, Wastewater Projects

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
2-1-05	1,180,000	4.00%	216,141	1,396,141		
8-1-05			192,541	192,541	1,588,681	9,615,000
2-1-06	1,170,000	4.00%	192,541	1,362,541		
8-1-06			169,141	169,141	1,531,681	8,445,000
2-1-07	1,155,000	4.50%	169,141	1,324,141		
8-1-07			143,153	143,153	1,467,294	7,290,000
2-1-08	1,140,000	3.50%	143,153	1,283,153		
8-1-08			123,203	123,203	1,406,356	6,150,000
2-1-09	1,120,000	3.75%	123,203	1,243,203		
8-1-09			102,203	102,203	1,345,406	5,030,000
2-1-10	1,100,000	4.00%	102,203	1,202,203		
8-1-10			80,203	80,203	1,282,406	3,930,000
2-1-11	1,075,000	4.00%	80,203	1,155,203		
8-1-11			58,703	58,703	1,213,906	2,855,000
2-1-12	1,055,000	4.00%	58,703	1,113,703		
8-1-12			37,603	37,603	1,151,306	1,800,000
2-1-13	1,035,000	4.13%	37,603	1,072,603		
8-1-13			16,256	16,256	1,088,859	765,000
2-1-14	765,000	4.25%	16,256	781,256	781,256	
Total Interest	2,799,655					

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
U.R.B. SERIES 2003 A
JULY 9, 2003 - PRINCIPAL \$4,850,000**

Electric Projects \$4,850,000

DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						4,850,000
2-15-05	185,000	3.000%	88,091	273,091		
8-15-05			85,316	85,316	358,406	4,665,000
2-15-06	190,000	2.500%	85,316	275,316		
8-15-06			82,941	82,941	358,256	4,475,000
2-15-07	195,000	2.500%	82,941	277,941		
8-15-07			80,503	80,503	358,444	4,280,000
2-15-08	200,000	2.500%	80,503	280,503		
8-15-08			78,003	78,003	358,506	4,080,000
2-15-09	205,000	3.500%	78,003	283,003		
8-15-09			74,416	74,416	357,419	3,875,000
2-15-10	210,000	4.000%	74,416	284,416		
8-15-10			70,216	70,216	354,631	3,665,000
2-15-11	220,000	4.000%	70,216	290,216		
8-15-11			65,816	65,816	356,031	3,445,000
2-15-12	225,000	4.000%	65,816	290,816		
8-15-12			61,316	61,316	352,131	3,220,000
2-15-13	235,000	4.000%	61,316	296,316		
8-15-13			56,616	56,616	352,931	2,985,000
2-15-14	245,000	3.125%	56,616	301,616		
8-15-14			52,788	52,788	354,403	2,740,000
2-15-15	255,000	3.250%	52,788	307,788		
8-15-15			48,644	48,644	356,431	2,485,000
2-15-16	265,000	3.500%	48,644	313,644		
8-15-16			44,006	44,006	357,650	2,220,000
2-15-17	275,000	3.625%	44,006	319,006		
8-15-17			39,022	39,022	358,028	1,945,000
2-15-18	290,000	3.750%	39,022	329,022		
8-15-18			33,584	33,584	362,606	1,655,000
2-15-19	300,000	3.875%	33,584	333,584		
8-15-19			27,772	27,772	361,356	1,355,000
2-15-20	315,000	4.000%	27,772	342,772		
8-15-20			21,472	21,472	364,244	1,040,000
2-15-21	330,000	4.000%	21,472	351,472		
8-15-21			14,872	14,872	366,344	710,000
2-15-22	345,000	4.125%	14,872	359,872		
8-15-22			7,756	7,756	367,628	365,000
2-15-23	365,000	4.250%	7,756	372,756	372,756	0
Interest:	2,169,066					

APPENDIX K

GENERAL & ADMINISTRATIVE TRANSFERS

GENERAL AND ADMINISTRATIVE TRANSFERS

The General and Administrative Transfers are used to reflect the cost of 2 types of activities.

The first is to recover the costs of administrative services to the areas which are using those services. For example, transfers are used to reflect the cost of services received from administrative activities in the General Fund, such as accounting, purchasing, technology, and human resources services.

Costs are allocated based on the results of an annual cost allocation plan done in the early part of the budget process.

The transfers are also used as a mechanism to recover the cost of projects that may be budgeted in an operating fund, but are being funded from a different source. For example, the Parks Department budgets for a number of activities that are funded from the Hotel/Motel Fund through the General and Administrative Transfer.

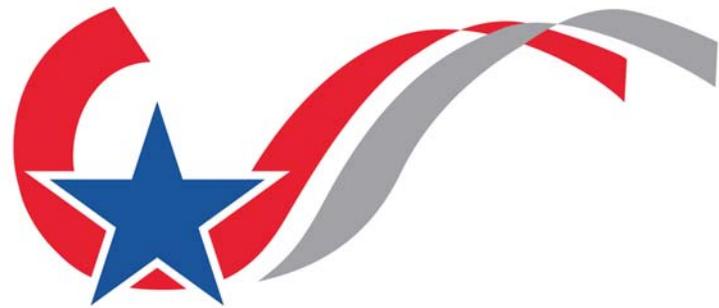
The following page includes the schedule for the General and Administrative Transfers for FY 05. Most of the transfers come into the General Fund from other operating funds receiving the services.

Just under \$6.3 million is proposed to be allocated to the General Fund from various other funds. This includes \$705,386 for drainage maintenance activities from the Drainage Utility Fund. Also included is \$654,182 for the Community Development administrative functions and \$355,396 for parks related projects funded out of the Hotel/Motel Fund. It also includes \$434,511 related to proposed service level adjustments in the General Fund that are approved to be funded in part by sources other than the General Fund.

\$2.16 million is proposed to be allocated to the Utility Customer Service Fund from the five utility funds. Funds are also transferred from the Water and Wastewater Funds to the Electric Fund for administrative services provided by the Electric Fund.

FY 05 Approved General and Administrative Transfer Worksheet

	FY 04 Total Approved Budget	FY 05 Approved Base Budget	FY 05 Approved SLAs	FY 05 Total Approved Budget
To General Fund:				
Community Development	\$ 667,804	\$ 632,182	\$ 22,000	\$ 654,182
Parks Xtra Education	31,062	33,125	0	33,125
Hotel Motel	267,671	270,000	8,000	278,000
Wolf Pen Creek	75,762	77,396	0	77,396
Drainage Operations	625,943	578,233	127,153	705,386
Electric	588,421	593,901	64,887	658,788
Water	306,286	324,930	14,663	339,593
Wastewater	299,842	305,156	16,042	321,198
Sanitation	366,623	387,847	3,146	390,993
BVSWMA	388,264	407,564	2,370	409,934
Parking Enterprise	21,898	22,578	776	23,354
Utility Billing	490,481	460,497	2,586	463,083
Court Technology Fund	0	10,610	12,580	23,190
Court Security Fund	48,548	18,174	0	18,174
Insurance Funds				
Empl. Benefits	49,520	53,820	0	53,820
Prop. Casualty	126,645	124,277	0	124,277
Worker's Comp	126,645	136,277	0	136,277
Fleet	134,043	148,825	1,293	150,118
Print/Mail	45,829	38,481	431	38,912
Communications	100,000	110,000	517	110,517
General Capital Projects				
Street Projects	350,000	444,812	74,737	519,549
Parks Projects	20,000	10,000	0	10,000
General Government	120,720	173,420	29,137	202,557
Parks Escrow Projects	10,000	10,000	0	10,000
New Conference Center	41,340	0	0	0
Business Park	0	25,000	4,200	29,200
Utility Capital Projects				
Electric Projects	18,082	21,977	0	21,977
Water Projects	150,000	154,654	25,984	180,638
Wastewater Projects	140,852	74,764	12,562	87,326
Drainage	172,302	168,132	11,447	179,579
General Fund Total	\$ 5,784,583	\$ 5,816,632	\$ 434,511	\$ 6,251,143
To Utility Customer Service:				
Electric	\$ 1,269,929	\$ 1,272,750	\$ 0	\$ 1,272,750
Water	697,977	699,528	0	699,528
Wastewater	81,210	81,361	0	81,361
Drainage	25,000	25,000	0	25,000
Sanitation	81,210	81,361	0	81,361
Utility Customer Service	\$ 2,155,326	\$ 2,160,000	\$ 0	\$ 2,160,000
To Electric Fund:				
Water	\$ 197,500	\$ 239,100	\$ 0	\$ 239,100
Wastewater	197,500	239,100	0	239,100
Electric Fund Total	\$ 395,000	\$ 478,200	\$ 0	\$ 478,200
To Water Fund:				
Wastewater	\$ 285,000	\$ 0	\$ 0	\$ 0
Water Fund Total	\$ 285,000	\$ 0	\$ 0	\$ 0
To Fleet Services Fund:				
General	0	0	51,487	51,487
Parking Enterprise Fund	0	0	95	95
Electric	0	0	24,801	24,801
Water	0	0	9,628	9,628
Wastewater	0	0	20,644	20,644
Sanitation	0	0	39,159	39,159
BVSWMA	0	0	845	845
Utility Billing	0	0	1,010	1,010
Communications	0	0	505	505
Print/Mail	0	0	126	126
Communications Fund Total	\$ 0	\$ 0	\$ 148,300	\$ 148,300
Total All Funds	\$ 8,619,909	\$ 8,454,832	\$ 582,811	\$ 9,037,643



CITY OF COLLEGE STATION

APPENDIX L

FY 2004-2005 STRATEGIC PLAN STRATEGIES AND IMPLEMENTATION PLANS

Core Services Vision Statement

We will provide high quality customer focused basic city services at a reasonable cost.

Strategy #1 *We will provide infrastructure with the capacity to meet current and projected projects.*

- Drainage programs- develop solutions for key drainage problems (ongoing)
 - Electric, water, and wastewater services (ongoing)
 - Technology services (ongoing)
 - Solid Waste / Landfill programs (ongoing)
 - Cemetery services (medium-term)
-

Strategy #2 *We will promote public safety and health.*

- Police protection (ongoing)
 - Interagency public safety coordination (ongoing)
 - Fire / EMS services - Revise Fire Department Master Plan, Opening of Station #5 and relocation of station #3 (ongoing)
 - Emergency management services (ongoing)
 - Health services with the Brazos County Health Department (ongoing)
 - Animal control and adoption through the Brazos Animal Shelter (ongoing)
 - Work with TX DOT on pedestrian safety issues (medium-term)
 - Work with TX DOT on railroad safety issues (medium-term)
-

Strategy #3 *We will promote effective communication (interdepartmentally and with the public)*

- Utilize television (medium-term)
 - City Marketing plan (short-term)
 - E-Government implementation (long-term)
 - Employee communication plan (ongoing)
 - Alternate communication with Public (short-term)
 - Advisory board communication (short-term)
-

Strategy #4 *We will rehabilitate infrastructure as needed.*

- Update older infrastructure (ongoing)
 - Implement Southside rehabilitation plan (medium-term)
-

Strategy #5 *We will provide streets, traffic and transportation systems.*

- Street programs (ongoing)
- Traffic programs (ongoing)
- Regional transportation programs (ongoing)
- Work with TxDOT on plans to improve state highways in College Station (ongoing)
- Improve connectivity (ongoing)
- Address traffic congestion (ongoing)
- Cooperation with TxDOT for landscaping capital projects (short-term)
- Work with TxDOT to improve gateway appearance in College Station (short-term)

Strategy #6 *We will provide a workplace that encourages excellence.*

- Training and development programs (short-term)
 - Recognition systems (ongoing)
 - Performance evaluation systems (ongoing)
 - Creativity and innovation in service delivery (ongoing)
-

Parks and Leisure Services Vision Statement

We will promote a wide range of leisure, recreational and cultural arts opportunities.

Strategy #1 We will maintain an integrated parks system driven by connectivity.

- Park Maintenance Standards (medium-term)
 - Urban forestry management plan (long-term)
 - Greenway/bikeway plans that foster connectivity (medium-term)
 - Public appearance issues (on-going)
-

Strategy #2 We will promote programs and facilities that target all age groups

- Parks more intergenerational (ongoing)
 - Leisure service programs (medium-term)
 - Cooperative efforts with the City of Bryan and CSISD on joint programming and facilities (ongoing)
 - Veterans Park Phase 2 (medium-term)
 - Five-year Parks Capital Improvement Projects (medium-term)
 - Soccer field light direction (short-term)
 - Activities that enhance and serve the community (ongoing)
-

Strategy #3 We will promote cultural arts.

- Performing art (short-term)
 - Strategic placement of public art (ongoing)
 - Library services improvement (ongoing)
 - Performing arts facilities development (long-term)
 - Develop a museum (long-term)
-

Strategy #4 We will pursue regional planning and development efforts

- Regional planning and develop initiative (long term)
-

Planning and Development Vision Statement
We will promote a well-planned community

- Strategy #1** **We will continue to revise and guide the development process through the use of progressive building and development codes/standards**
- Revise the technical standards for infrastructure construction (short-term)
 - Adopt the 2003 International Codes (short-term)
 - Initiate rezoning to implement results from Small Area Plans (short-term)
 - Update Park land dedication ordinance (short-term)
 - Prepare design standards for big box and large retail developments (short-term)
 - Modify standards for Sexually Oriented Enterprises (short-term)
 - Revise the drainage ordinance (UDO Section 7.8) (short-term)
 - Revise the Subdivision Regulations (UDO Article 8) (short-term)
 - Revise the technical standards for site design (short-term)
 - Update the Northgate design district ordinance (short-term)
 - Establishment of redevelopment plan and implementation team with the Economic Development Department (medium-term)
 - Ordinance updates for clarification including: non-conforming uses, signs, joint/shared access, site development standards etc. (medium-term)
 - Become a best practice development review process City (ongoing)
 - Annual reviews of the UDO and Comprehensive Plan (ongoing)
 - Website updates and improvements (ongoing)
-

- Strategy #2** **We will support regional transportation planning.**
- Annual transportation summit (ongoing)
 - Utilize the MPO to encourage the County to develop a transportation plan. (medium-term)
 - Develop an intermodal transportation action plan (long-term)
-

- Strategy #3** **We will provide for a well planned community**
- Provide Neighborhood Services (ongoing)
 - Implementation of bike master plan (ongoing)
 - Update Greenway master plan (short-term)
 - Guide growth through planned annexation (ongoing)
-

Economic Development Vision Statement
We will promote a strong and diverse economic environment.

- Strategy #1** **We will promote the development of strategic areas**
- Promote commercial development in the Wolf Pen district (on-going)
 - Promote development in Crescent Pointe through infrastructure development and rezoning (medium-term)
-

- Strategy #2** **We will continue to strengthen and diversify the tax and job base.**
- Pursue engineering and development of a second class “A” business park for continued recruitment of technology companies (long-term)
 - Pursue updates of incentives guidelines (short-term)
 - Incorporate Research Valley Partnership branding (on-going)
 - Enhance marketing mechanisms utilized to target site location consultants, real estate professionals, and business executives (short-term)
-

- Strategy #3** **We will promote tourism.**
- Continue development of Hotel/Conference Center (long-term)
 - Support Convention and Visitors Bureau efforts to explore development/recruitment of a new tourism venue (ongoing)
-

- Strategy #4** **We will promote revitalization and redevelopment**
- Promote redevelopment of targeted commercial properties and areas (ongoing)
 - Promote redevelopment of targeted multi-family properties (ongoing)
 - Target CDBG funds to infrastructure rehabilitation and public facility improvements (ongoing)
 - Target CDBG funds, HOME funds and Cedar Creek proceeds for affordable housing projects and programs (ongoing)
-

APPENDIX M

GLOSSARY

GLOSSARY

A

Activity Center: The lowest level at which costs for operations are maintained.

Ad Valorem Tax: A tax based on the value of property.

Appropriation: A legal authorization granted by the Council to make or incur expenditures/expenses for specific purposes.

B

Budget: A plan, approved by the Council, of financial operation embodying an estimate of proposed expenditures/expenses for the fiscal year and the proposed means of funding these expenditure estimates.

BVSWMA: Brazos Valley Solid Waste Management Agency. BVSWMA was formed under a joint solid waste management agreement between the cities of College Station and Bryan to cooperatively operate a joint landfill facility for the proper disposal of solid waste for the two cities and outside customers.

C

Capital/Major Project Expenditure/Expense: An expenditure/expense that results in the acquisition or addition of a fixed asset or the improvement to an existing fixed asset.

Cash Basis: Method of accounting and budgeting that recognizes revenues when received and expenditures when paid.

Certificate of Obligation (C.O.): Long-term debt that is authorized by the City Council and does not require prior voter approval.

Certified Annual Financial Report (CAFR): The published results of the City's annual audit.

Charter of Accounts: A chart detailing the system of general ledger accounts.

City Council: The current elected officials of the City as set forth in the City's Charter.

City Manager: The individual appointed by the City Council who is responsible for the administration of City affairs.

Capital Improvement Program (CIP): A multi-year program of projects that address both repair and replacement of existing infrastructure as well as the development of new facilities to accommodate future growth.

Capital Outlay: A disbursement of money which results in the acquisition or addition to fixed assets.

Competitive bidding process: The process following State law requiring that for purchases of \$15,000 or more, a city must advertise, solicit, and publicly open sealed bids from prospective vendors. After a review period, the Council then awards the bid to the successful bidder.

Contract Obligation Bonds: Long-term debt that places the assets purchased or constructed as a part of the security for the issue.

Current Expense: An obligation as a result of an incurred expenditure/expense due for payment within a twelve (12) month period.

Current Revenue: The revenues or resources of a City convertible to cash within a twelve (12) month period.

D

Debt Service: The annual amount of money necessary to pay the interest and principal (or sinking fund contribution) on outstanding debt.

Department: Separate branch of operation in the organization structure.

Division: Unit of a department.

E

Effectiveness Measure: Measure that demonstrates whether a program is accomplishing its intended results. These should show the impact of the program.

Efficiency Measure: This is a ratio of inputs to outputs. For example: cost per inspection, calls for service per officer.

Emergency: An unexpected occurrence, i.e., damaging weather conditions, that require the unplanned use of City funds.

Encumbrance: Obligation to expend appropriated monies as a result of a processed purchase order or a contract for purchases legally entered on behalf of the City.

Enterprise Funds: Funds that are used to represent the economic results of activities that are maintained similar to those of private business, where revenues are recorded when earned and expenses are recorded as resources are used.

Equity: See Fund Balance.

Expenditure/Expense: Decrease in net financial resources for the purpose of acquiring goods or services. The General Fund recognizes expenditures and the Proprietary Funds recognize expenses.

F

Fiscal year: 12 month budget period, generally extending from October 1st through the following September 30th.

Fixed Assets: Asset of a long-term nature which are intended to continue to be held or used, such

as land, building, improvements other than buildings, machinery, and equipment.

FTE: Full Time Equivalent. A position that is equivalent to a full-time 40 hour work week. This is the method by which temporary/seasonal and part-time workers are accounted for.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance (Equity): The excess of fund assets over liabilities. Accumulated balances are the result of continual excess of revenues over expenditures/expenses. A negative fund balance is a deficit balance.

G

GAAP: See Generally Accepted Accounting Principles.

General and Administrative Costs: Costs associated with the administration of City services.

General Fund: The City fund used to account for all financial resource and expenditures of the City except those required to be accounted for in another fund.

General Ledger: The collection of accounts reflecting the financial position and results of operations for the City.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of and guidelines to financial accounting and reporting as set forth by the Governmental Accounting Standards Board (GASB).

General Obligation Bonds: Bonds for whose payment the full faith and credit of the City has been pledged.

GFOA: Government Finance Officers Association of the United States and Canada.

Governmental Accounting Standards Board (GASB): The authoritative accounting and financial reporting standard-setting body of government agencies.

Governmental Funds: Funds that are maintained on a modified accrual basis with an emphasis on when cash is expended or obligated and revenues are recorded when measurable and available.

I

Internal Service Funds: Generally accounted for similar to enterprise funds. These funds are used to account for enterprise types of activities for the benefit of city departments such as fleet maintenance, self insurance, and print/mail.

Implementation Plan: The specific actions that will be taken to implement a strategy within the City's strategic plan.

Investments: Securities held for the production of income, generally in the form of interest.

L

Line Item Budget: The presentation of the City's adopted budget in a format presenting each Department's approved expenditure/expense by specific account.

Long-Term Debt: Obligation of the City with a remaining maturity term of more than one (1) year.

M

Mission Statement: Purpose of the organization; why the organization exists and whom it benefits.

Modified Accrual Basis: The basis of accounting in which revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the goods or services are received.

N

Net Working Capital: Current Assets less Current Liabilities in an enterprise or internal service fund.

Non-Recurring Revenues: Resources recognized by the City that are unique and occur only one time or without pattern.

O

Official Budget: The budget as adopted by the Council.

One-Time Revenues: See Non-Recurring Revenues.

Operating Budget: A plan, approved by the Council, of financial operations embodying an estimate of proposed expenditures/expenses for the fiscal year and the proposed means of financing them.

Output Measure: This is the quantity of work produced or generated.

P

Performance Measure: Tool to determine the levels of service are being provided by the organization.

Proprietary Funds: See Utility Funds.

R

Reserves: An account used to designate a portion of the fund balance (equity) as legally segregated for a specific future use.

Retained Earnings: The equity account reflecting the accumulated earnings of the Utility Funds.

Revenues (Resources): An increase in assets due to the performance of a service or the sale of goods. In the General Fund, revenues are recognized when earned, measurable, and reasonably assured to be received within 60 days.

Risk: The liability, either realized or potential, related to the City's daily operations.

S

Service Level: The current outcomes and services provided to citizens and customers by the City as approved in the annual budget.

Service Level Adjustment (SLA): Request for additional resources requiring a decision by management and council and justified on the basis of adding to or reducing services and/or performance improvements.

Sinking Fund: A fund which is accumulated through periodic contributions which must be placed in the sinking fund so that the total contributions plus their compounded earnings will be sufficient to redeem the sinking fund bonds when they mature.

Strategy: A policy choice that identifies purposes, policies, programs, actions, decisions, or resource allocations that define what path the City will take to move toward the visions and why that path has been chosen.

T

Tax Levy: The total amount of taxes imposed by the City on taxable property, as determined by the Brazos County Appraisal District, within the City's corporate limits.

Transfers: A legally authorized funding transfer between fund in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

User-Based Fee/Charge: A monetary fee or charge placed upon the user of services of the City.

U

Utility Funds: The funds used to account for the operations of the City's electric, water, sanitary sewer, and solid waste disposal activities.

Undesignated Fund Balance: The portion of the fund balance that is unencumbered from any obligation of the City.

Utility Revenue Bond: Debt issued by the City and approved by the Council for which payment is secured by pledged utility revenue.

V

Vision Statements: Description of what the community should look like in the future. Based on the Council's values, they provide direction about the intended impact the organization should have on the community. Provide answers to the preamble, "As a result of our efforts, citizens will..."