



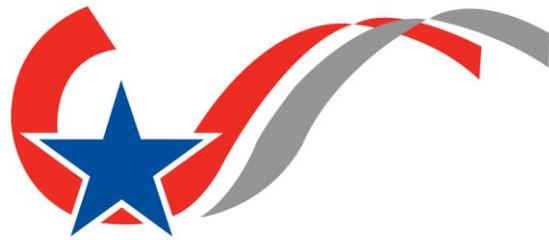
2016 2017

APPROVED ANNUAL BUDGET



CITY OF COLLEGE STATION
Home of Texas A&M University®





CITY OF COLLEGE STATION
Home of Texas A&M University®

City of College Station, Texas Approved Budget for Fiscal Year 2017

October 1, 2016 to September 30, 2017

Principal City Officials, October 2016

Elected Officials

Mayor	Nancy Berry
City Council Place 1	Blanche Brick
City Council Place 2	Steve Aldrich
City Council Place 3	Karl Mooney
City Council Place 4/Mayor Pro Tem.....	John Nichols
City Council Place 5	Julie Schultz
City Council Place 6	James Benham

City Administration

City Manager	Kelly Templin
Deputy City Manager	Chuck Gilman
Assistant City Manager	Jeff Kersten
Assistant City Manager	Jeff Capps
Director of Planning and Development Services	Lance Simms
Director of Finance.....	Mary Ellen Leonard
Director of Public Communications	Jay Socol
Director of Water Services Department	David Coleman
Director of Electric Utility.....	Timothy Crabb
Chief of Police	Scott McCollum
Interim Fire Chief	Joe Don Warren
Director of Public Works	Donald Harmon
Director of Parks and Recreation	David Schmitz
Director of Information Technology	Ben Roper
Director of Human Resources	Alison Pond
Director of Community Services	Debbie Eller
Director of Economic Development.....	Natalie Ruiz
City Attorney	Carla Robinson
City Secretary	Sherry Mashburn
Internal Auditor.....	Ty Elliott



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of College Station
Texas**

For the Fiscal Year Beginning

October 1, 2015

Executive Director

Community Profile

City of College Station
Home of Texas A&M University



Nationally recognized

Ranked No. 3 on Kiplinger magazine's list of 10 Great Places to Live, College Station has been recognized as one of the nation's top 10 places for business, jobs, families and retirees. In addition, the city has been named America's No. 1 college town and was a finalist for the nation's friendliest. With a population of more than 109,000, it ranks among the 15 fastest-growing metros in the country. In addition, College Station boasts one of the lowest property tax rates in Texas.



College Station is home to Texas A&M University, one of the country's five largest public universities. The Aggies are members of the powerful Southeastern Conference, making big-time college sports a major local attraction. A&M's international influence supplies a healthy diversity of race, culture, and nationality that reflects much of the vibrancy, tradition and spirit that make the community a special place.

College Station is located in the heart of central Texas within a three-hour drive of five of the nation's 20 largest cities. A network of well-maintained highways and a regional airport served by major airlines provides convenient access from just about anywhere. College Station is the only city in the country with nationally accredited departments -- parks, public works, water, fire, police and public safety communications.



Safe and family-friendly

College Station is among the safest and most family-friendly places in Texas, consistently maintaining one of the state's lowest crime rates. Kiplinger's has also ranked College Station among the nation's 10 best places to raise a family. The College Station Independent School District is rated among the state's best and has produced more than 100 national merit semifinalists in the last decade.

The George Bush Presidential Library and Museum is one of the region's most popular tourist attractions with more than 125,000 annual visitors. Former President George H. W. Bush and Barbara make College Station their second home and are often seen around town.



George Bush Presidential Library and Museum on the campus of Texas A&M University.

Abundant recreation

College Station's 55 public parks cover more than 1,377 acres, with many providing amenities such as tennis and basketball courts, swimming pools, dog parks, playgrounds, picnic pavilions, walking/jogging and nature trails, a competition-quality skate park, and a large outdoor amphitheater and festival site.

The city offers a variety of adult and youth recreational programs such as softball, basketball, volleyball and kickball leagues, summer swim lessons, and a competitive swim team, just to name a few.

Thriving economy

In 2015, College Station ranked No. 2 nationally on Forbes magazine's list of the Best Small Places for Business and Careers. The city has worked closely with Texas A&M and the City of Bryan to develop the Biocorridor, a high-tech research area that will spark the area's economic growth for years to come.



The 2015 Brazos Valley Senior Games attracted more than 400 participants.

In 2013, pharmaceutical giant GlaxoSmithKline announced plans for a \$91 million influenza vaccine manufacturing facility that will anchor the Center for Innovation in Advanced Development and Manufacturing. In the next 25 years, the center is expected to create about 7,000 jobs across Texas. In May 2016, the area's unemployment rate stood at 3.3 percent, which ranks among the lowest in Texas and nationally.

College Station History

In 2013, College Station celebrated the 75th anniversary of its incorporation as a city. The community's origins go back to the founding of Texas A&M College, which opened in 1876 as Texas' first state institution of higher education.

Because of the school's isolation, school administrators provided facilities for those who were associated with the college. The campus became the focal point of community development. The area was designated as College Station, Texas by the Postal Service in 1877. The name was derived from the train station located to the west of the campus.

Growth of both the community and college influenced residents' desire to create a municipal government, and the City of College Station was incorporated in 1938. The incorporation was a result of a petition by 23 men, representing on and off campus interests, to the board of directors of the college. The board of directors had no objection to the annexation and suggested that a belt around the campus be included in the proposed city.



The first College Station City Council in 1938.

Citizens voted 217 to 39 on Oct. 19, 1938, to incorporate. The first city council meeting was held on Feb. 25, 1939, in the Administration Building on the A&M campus.

The city council adopted a governmental structure similar to the council-manager form of government. At the time of incorporation, state law did not allow a general law city to hire a city manager. As a result, College Station employed a business manager until 1943 when state law was changed to permit general law cities to make use of the council-manager form of government. In fact,

College Station was the first general law city in the State of Texas to employ a city manager. When College Station's population exceeded 5,000 in 1952, College Station voters approved a home rule charter that provided for the council-manager form of government.



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CITY OF COLLEGE STATION
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City of College Station

Fiscal Year 2016-2017

Budget Cover Page

This budget will raise more revenue from property taxes than last year's budget by an amount of \$4,507,782, which is a 15.10 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,418,450.

The members of the governing body voted on the proposal to consider the budget as follows:

FOR: Mayor Nancy Berry
Council Member Blanche Brick
Council Member Steve Aldrich
Council Member John Nichols
Council Member Karl Mooney
Council Member Julie Schultz

AGAINST: Council Member James Benham

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison	2016-2017	2015-2016
Property Tax Rate:	\$0.472500/100	\$0.452500/100
Effective Tax Rate:	\$0.424282/100	\$0.434851/100
Effective Maintenance & Operations Tax Rate:	\$0.248291/100	\$0.252692/100
Rollback Tax Rate:	\$0.472820/100	\$0.476121/100
Debt Rate:	\$0.195339/100	\$0.193052/100

Total debt obligation for City of College Station secured by property taxes:
\$32,320,840



CITY OF COLLEGE STATION
Home of Texas A&M University®



October 1, 2016

Honorable Mayor and City Council:

Introduction

I am pleased to present the Fiscal Year 2016 – 2017 Approved Budget for the City of College Station. The budget sets the strategic policy direction for the City and provides the funding to implement that direction for the year.

Growth and the consequences of growth continue to be the dominant theme in the budget this year. The budget continues to be a roadmap for addressing growth and infrastructure demands of the City into the future. In February of this year the City Council held a planning retreat and identified key areas of focus. This approved budget is designed to address issues associated with growth and those priorities set by the City Council.

Earlier this year the City also conducted a citizen survey to gauge satisfaction with city services. Participants were asked to rate various city services, quality of life issues and community characteristics. They were also asked to rank their priorities. Overall the survey results were positive. Not surprisingly, the citizens' biggest priority and concern is traffic congestion, followed by street and road maintenance. The top desired community trait was "ease of car travel around town". This is another indicator of the impact of growth on the community.

Key factors influencing this budget

- Growth in service demands in areas including Public Safety and Streets/Transportation.
- Demand for new infrastructure to meet growth pressures.
- Maintenance of existing infrastructure.
- Continued residential (single-family and multi-family) and commercial development throughout the city.
- Tourism and visitor growth to the community.
- Commitment to attracting and retaining a well-qualified, highly regarded workforce.
- Commitment to Economic Development efforts in College Station.

Addressing Growth

- Providing additional Police, Fire and Emergency Medical Services for citizens and visitors.
 - To include construction of a new Police Station and implementation of the 2nd ladder truck.
- Maintaining existing infrastructure including the streets and traffic management systems, electric, water and wastewater utility systems, parks and recreation facilities, and other city facilities.
- Adding and expanding capital infrastructure including streets, electric, water and wastewater utility systems, parks and recreation facilities, and other city facilities to meet service demands.
- Attracting and retaining a well-qualified workforce to provide excellent service to a thriving community.

As the City continues to grow, we must respond to growth in a sustainable and significant way if we want to avoid the pitfalls that unaddressed growth can bring to a community. We must of course be prudent with available resources to maximize the services provided by the City.

Budget Summary

The Fiscal Year 2016 – 2017 approved net budget for the City of College Station totals \$340,995,688 for all funds. Of this amount, \$232,804,700 is included for the operations and maintenance budget, and \$108,190,988 is included for the capital budget. The Budget was prepared using policy parameters provided by the City Council through its Strategic Plan, Fiscal and Budgetary Policies, and previous policy direction from the City Council.

The following are the City Council strategic initiatives that provide direction in budget preparation:

- Good Governance
- Financial Sustainability
- Core Services & Infrastructure
- Neighborhood Integrity
- Diverse & Growing Economy
- Improving Mobility
- Sustainable City

Economic Conditions

Economic conditions remain mostly positive in College Station. Property values have continued to increase, with new construction continuing at a strong pace. Growth continues in College Station. In the northern part of the City, development and redevelopment continues along the University Drive Corridor with the construction of mixed use developments including Century Square. This development along University Drive is underway and is expected to include hotels, office, living and retail space, as well as restaurants. On the other side of Texas Avenue the new Embassy Suites hotel is under construction and will add significant property value to the tax base. There also continues to be activity in the Bio-Corridor. Multi-family construction continues to take place around the city as well. Sales tax revenues continue to grow, though at a slower pace than in recent years.

Plans for development continue in the Medical District in the southern part of the City east of Highway 6 and south of Rock Prairie Road. Retail development continues, especially in the Tower Point and CapRock developments in the southern part of the City with new restaurants and other businesses opening and others under construction to serve the ever growing residential populations in the southern part of the City. The tourism and hospitality industry continues to develop with hotel rooms under construction in College Station. Veterans Park and other athletic facilities continue to be utilized for a variety of events including the 7 on 7 football tournament. Some 138 athletic and special events have or will be held in College Station this year. These include the US Club Soccer Cup in May, the TAAF Track & Field Regional in July, and the ASA/USA 16U Softball National Championship in August.

Texas A&M University continues to see significant growth and development. Enrollment continues to increase at Texas A&M University. Construction of new buildings and facilities on campus continues to accommodate this growth. The Texas A&M University System recently announced plans to invest \$150 million to create a new research and development campus, to be known as the RELLIS Campus, to help companies move ideas from the laboratory to the marketplace while also offering a new path toward a college degree.

While all of this news is positive, the pace of growth strains city services, such as public safety, the transportation system, the utility services and other core services. In particular, unless measures are taken to address it, the stress on utilities could impact the ability to accommodate future growth in the coming years.

Tax Rate

The total net taxable certified value of property in the City of College Station for 2016 is \$7,990,467,263. This is an increase of 11.89% over last year. The increase in value is due in part to new property values from new construction and development of \$283,708,667 added to the tax rolls. Existing property values increased by 7.92% over 2015.

Based on the final property value numbers received – the effective tax rate for FY17 is calculated to be 42.4282 cents. The effective tax rate is the rate that will raise the same revenues on the same properties this year as last year. The rollback tax rate is 47.2820 cents. The rollback tax rate is the highest rate that can be adopted before citizens can initiate a petition to lower the tax rate to the rollback rate.

The FY17 Approved Budget includes a tax rate of 47.25 cents per \$100 assessed valuation. The approved operations and maintenance portion of the tax rate is 27.7161 cents. This will provide the necessary property tax revenue needed to support the approved General Fund budget. The debt service portion of the tax rate is 19.5339 cents, which is the rate necessary to meet the tax supported debt obligations of the City.

The following chart shows the two components of the tax rate and compares last year’s tax rate to this year’s approved tax rate.

	FY16	Change	Approved FY17
Debt Service Fund	19.3052	0.2280	19.5339
General Fund	25.9448	1.7720	27.7161
	45.2500	2.0000	47.2500

Each cent on the tax rate will generate approximately \$735,000 in additional property tax revenue.

Changes from Proposed to Approved

During Budget Workshops, direction was given by City Council to add additional budget for a second City Gateway Sign in the FY17 Approved Budget. The budget for the first sign is currently included in the Facilities and Technology Capital Improvement Projects (CIP) Fund. This item will add an additional \$175,000 to the Facilities and Technology CIP Fund for the second sign. This increase is anticipated to be funded through Certificates of Obligation.

Other changes were also proposed by staff and incorporated into the FY17 Approved Budget. Two of these proposals were for the proposed creation of the Roadway Maintenance Fund and the CDBG Local Account Fund. The Roadway Maintenance Fund is a Special Revenue Fund established to handle financial activity related to the approved Roadway Maintenance Fee. The CDBG Local Fund is also a Special Revenue Fund created to handle the repayment of funds drawn from HUD for the purchase of property on Holleman Drive.

There were also two changes to the Fiscal and Budgetary Policy related to the costs of street lights in the Electric Fund and the Information Technology Department’s technology replacement policy.

Direction was also provided to include two changes to the FY17 Budget Ordinance and Attachment A related to increasing the City Manager’s spending authority from \$50,000 to \$100,000.

Service Level Increases

Increased growth puts demands on resources and results in the need for service level increases. Below is a summary of some of the key service level increases included in the approved budget.

Public Safety - Police Department

Additional resources are included in the Police Department budget to keep up with growth in the community. The budget includes seven new positions and associated equipment:

- Five Police Officers – Additional resources to address calls for service
- One Police Assistant – Criminal Investigations
- One Digital Evidence Technician – Information Services

These positions will allow the department to address the public safety needs of an ever growing community. A portion of the approved tax rate increase will be used to pay for these additions.

Public Safety - Fire Department

The approved budget includes five firefighter positions to complete the staffing of a second ladder truck for the City. Last year, six positions were added that are partially funded through the Assistance to Firefighters Grant, which was awarded to the City in August 2016. Funding is also included for the purchase of needed equipment for the new ladder truck which is currently on order. This is the final of a multi-year plan to add a new ladder truck to be located at Station #6 on University Drive. The new ladder truck is scheduled to go into service in calendar year 2017. A portion of the approved tax rate increase will be used to pay for these additions.

Funds are also included in the budget for the replacement of the Self Contained Breathing Apparatus for all firefighters in FY17.

Core Services and Infrastructure - Public Works

Keeping up with the maintenance of streets in College Station is a top priority in this budget. A new roadway maintenance fee is included to fund these street improvements. The approved budget includes \$2,585,000 in additional funding for road maintenance in College Station. This will go a long way toward meeting the road maintenance needs of the City. The approved budget also includes funds to conduct a pavement management assessment to prioritize roadway maintenance projects.

The approved budget also includes additional funding for maintaining traffic signs and markings, and warrant/intersection safety studies.

Funds are also included to address maintaining the City's facilities. Three years ago a facilities assessment was completed that identified repairs that needed to be completed over the next several years. This budget includes over \$350,000 to continue addressing the maintenance and repairs identified in the assessment report.

Growth/Neighborhood Integrity - Planning and Development

Development continues to be strong in College Station. In order to review and process development growth it is necessary to add additional resources. The approved budget includes the addition of the following positions:

- One Graduate Engineer
- One Engineering Construction Inspector
- One Combination Building Inspector

Workload in the engineering and building inspection areas has grown even beyond the growth seen in population and economic growth. The value of new infrastructure has grown dramatically in recent years from \$27 million in value in FY15 to an estimated \$93 million in FY17. All of this infrastructure must be reviewed and inspected in a timely and complete manner to ensure quality infrastructure is being built and dedicated to the City. Growth has also been a challenge for the building inspection activity as the number of building inspections is projected to reach 18,000 this year. Development including growth in MUD #1 in the ETJ will dramatically impact the inspection workload for years to come. The additional Building Inspector will help keep up with that growth. Increases in development fees are approved to pay for these positions.

Funds are also included in the approved budget for the implementation of components of neighborhood plan projects that have been identified in recent years.

Core Services and Infrastructure/Growth - Electric Utility

The Electric Utility budget includes funding for two additional Electric Linemen. These positions are necessary to meet the growing demands of the utility. The CSU Electric system continues to expand to serve the growth that has been occurring. These positions will address electric plant additions, system maintenance, and ensure reliable and timely electric service. Funding is also included for additional equipment, cyber vulnerability assessment in the electric SCADA system, training and a Learning Thermostat rebate program.

Core Services and Infrastructure/Growth - Water Services

The Water Services budget includes the addition of an Engineer in Training position and an Engineering Technician position. These are both being added to address growth and the ability to maintain the existing water and wastewater system in the City. The budget also includes equipment additions for the water and wastewater systems.

Parks and Recreation

Funds are included in the Parks and Recreation approved budget to add 3 additional grounds worker positions to keep up with the maintenance of park facilities throughout the City.

The budget also includes equipment needs for the Parks System as well as court resurfacing, replacement playground equipment and the repair and addition of various amenities. Many of these items have been identified in the Parks Asset Management Plan.

Diverse Growing Economy - Economic Development

The approved budget includes funding for additional economic development efforts in College Station. This includes developing a plan to identify local assets and linkages with Texas A&M University's areas of research expertise to guide the City's list of target industry sectors. Efforts will also continue to recruit national retailers to College Station.

There are other recommended service level adjustments included in the approved budget. A full listing of the service level adjustments can be found in Appendix B of this document.

Compensation

Maintaining a competitive pay and benefit structure allows the City to attract and retain highly regarded, well-qualified employees who are on the front lines of providing services to the citizens and visitors of College Station. In 2015, a City-wide salary survey was conducted to determine how the City of College Station's compensation and benefits package aligns with the market. Also recognized is the need to stay competitive with the market in order to attract and retain the best employees.

The approved budget includes implementing the new pay structure established as a result of the salary survey work done last year. Funds are included in the approved budget to do this. The FY17 Approved Budget also includes a 3% pool for performance pay increases for eligible City personnel. The performance pay is designed to address performance and retain high performers. The budget also includes a 3% increase to the step plan for the sworn positions in the Police Department, and a 3% performance pay for the Fire Department. Previously, entry level positions in Fire were increased. Funding is also included to raise the remaining sworn Fire Department pay structure levels following adjustments at the entry levels this past fiscal year.

There are also funds included in the budget for targeted adjustments to specific positions that may need to be adjusted to address creating more career progression opportunities in different areas of the City.

Over \$2 million is included in the budget for implementing the new pay plan and providing a pool for performance increases in FY17.

The FY17 employee health benefit package includes one Preferred Provider Organization (PPO) option and one High Deductible option. An increase in the City contribution for Health Insurance premiums of 10% is included in the budget. Additional plan changes and employee premium changes are being evaluated as well. There are no changes in the retirement benefit managed by Texas Municipal Retirement System (TMRS) for next year.

Capital Projects

The approved Capital Improvements Project Budget for FY17 totals \$108,190,988 for all funds that include capital projects. This is an increase of approximately \$18 million over the capital budget for FY16 and reflects some significant capital projects scheduled to be addressed this coming year. The appropriations are intended to provide budget authorization for the contracts that are expected to be brought to Council for approval in FY17. In some cases, the expenditures related to these contracts may be spread across multiple fiscal years and, in those cases, the appropriations for the fiscal year would exceed the anticipated expenditure for the fiscal year. The appropriations on capital projects will carry forward into subsequent fiscal years.

The Streets Capital budget includes over \$24 million in appropriation for street and transportation capital projects. These include the appropriation for the Holleman Dr South project from North Dowling to Rock Prairie Road, as well as the Rock Prairie Road West expansion from Wellborn to the city limits. Appropriation for the Capstone and Barron realignment and the Royder Road expansion is also included. These are the projects that were identified by the Citizen's Advisory Committee last year and are funded through the issuance of Certificates of Obligation. Other Street projects will continue into FY17 including the Lakeway extension, Greens Prairie Road improvements, and rehabilitation projects on Luther, Munson, and Francis Streets.

There is also \$25 million in the approved budget for the new Police Station. The Library expansion will also take place in FY17. The budget also includes approximately \$38.5 million for electric, water and wastewater capital projects. The Hotel Tax Fund includes \$3.7 million in capital appropriations for the next phase of improvements at Veterans Park, which will include two additional synthetic fields as well as improvements and amenities to be added to the existing athletic fields in the park.

These capital funds come from various sources including General Obligation bonds authorized by the voters, Certificates of Obligation supported by the tax rate or utility rates, and existing cash reserves from the General Fund, the Utility funds, and the Hotel Tax Fund. Associated operating and maintenance costs needed for the projects that will be operational in FY17 have been included in the approved budget.

FY 2017 Utilities and Impact Fees

The approved budget includes a reduction in the Electric rate of 1%.

The budget also includes a scheduled increase in the wastewater rate of 8%. This rate increase is needed to meet the upcoming capital project expenditures in FY17 and the next several years.

These are the only utility rate changes approved in FY17.

The City is also in the process of implementing citywide water and wastewater impact fees. The impact fees will provide additional resources to pay for a portion of the cost of growth in the water and wastewater utility systems. It will also shift a portion of the cost to the areas where the growth is occurring.

Transportation impact fees are being considered as well. If adopted, these impact fees would shift some of the costs of growth on the transportation system to those areas where the growth is occurring. A decision on the transportation impact fees will be considered later this fall.

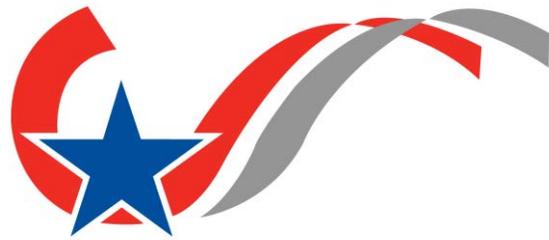
Conclusion

Thanks to all who worked so hard to prepare this budget, especially the budget team that put many hours into its preparation. Thanks to the Management Team for identifying service needs for the future. Thanks also goes to you, the City Council, for your direction and leadership.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kelly Templin", with a long horizontal flourish extending to the right.

Kelly Templin
City Manager



CITY OF COLLEGE STATION
Home of Texas A&M University®

Executive Summary

City of College Station Mission Statement

On behalf of the citizens of College Station, home of Texas A&M University, we will continue to promote and advance the community's quality of life.

The following is a summary of key elements included in the Fiscal Year 2016-2017 Approved Budget for the City of College Station. The 2017 fiscal year begins October 1, 2016 and ends September 30, 2017. This budget provides the framework to implement the mission and vision of the City as outlined by City Council.

The budget is prepared in the context of the Financial Forecast. The forecast predicts the fiscal impact of current and future budgetary decisions in a five-year forecast based on a set of assumptions regarding revenues and expenditures. The budget also continues the implementation of decisions made by Council.

The budget is submitted to Council approximately 45 days prior to the end of the fiscal year. Copies are placed with the City Secretary and in the Larry J. Ringer Library for citizen review. The budget is also available on the City's website at www.cstx.gov.

The budget document is presented by fund and is designed to provide decision makers with an overview of City resources and how resources are utilized to accomplish the policy direction of Council. The budget shows the City's commitments and how the City meets the financial policies approved by Council. The document is also designed to show services provided and associated costs.

Below is a summary of the Fiscal Year 2016-2017 Approved Net Budget.

FY17 Approved Net Budget Summary	
Fund Type	Approved Net Budget
Governmental Funds	\$ 94,975,284
Enterprise Funds	127,315,388
Special Revenue Funds	10,514,028
Subtotal O&M	\$232,804,700
Fund Balance/Working Cap Transfer to CIP	27,839,295
Capital Projects	80,351,693
Total Approved Net Budget	\$340,995,688

Budget Format

The budget is presented in three sections: the Budget Summary, Fund Sections, and Appendices.

Budget Summary Section

The Budget Summary section provides a general overview of the approved budget and identifies key changes from the prior year. This section includes the Transmittal Letter, Executive Summary and Budget Overview.

Fund Sections

The Fund sections of the budget provide a view of various services provided by the City and are organized around the Governmental, Enterprise, Special Revenue, and Internal Service funds. This part of the budget is designed to show services provided and the budget resources available.

Included in the fund sections are the departments' strategic plans. These plans include the mission statement for the department, departmental goals, issues and needs, plans of action and key performance indicators. The departmental strategic plans reflect the primary services that departments provide and ties those to specific elements from the City's Strategic Plan as directed by the City Council. The key performance indicators are specific measures that illustrate how well levels of service are being met.

Also included in these sections are summary reports including fund summaries and department summaries. Fund summaries include operational and non-departmental expenditure details for prior year (FY15) actual revenues and expenditures, revised FY16 budget revenues and expenditures, FY16 year-end estimates, FY17 approved base budget, FY17 approved service level adjustments, and the total FY17 approved budget. Department summaries include only the operations and maintenance expenditures within a fund. The financial details of each division within a department, a summary of expenditures by classification type (salaries, supplies, maintenance, purchased services, capital outlay, purchased power, other purchased services and indirect costs), as well as a summary of personnel and list of all approved SLA requests are included on each department summary.

Appendices

The final section of the budget is the Appendix, which includes supplemental information to meet specific Charter requirements and provide an overview of the community. The appendices include a detailed schedule of positions in the budget, the Fiscal and Budgetary Policies, and other schedules necessary for a comprehensive budget document.

Budget Basis

The City organization is composed of various departments or general service areas. In some cases, departments are represented within more than one fund. Each department consists of one or more divisions and each division may have one or more activity (cost) centers. Routine budget controls are exercised within activity centers at the category level (groupings of accounting objects into the categories: salaries and benefits, supplies, maintenance, purchased services, and capital outlay). On an annual basis, fiscal control is at the department level in the General Fund and at the fund level for other funds.

Also included in the budget is a summary of the approved Capital Improvement Projects Budget for FY17. This includes the General Government Capital Projects, Utility Capital Projects and Special Revenue Capital Projects.

Budgetary Management

The strategic planning and budget processes are integrated to ensure that policy direction is implemented through the budget cycle. The development of the budget begins early in the calendar year with budget staff preparing salary and benefit information based on current pay policy for the upcoming budget year. The process continues through the spring and summer as departments prepare budget requests.

Salary and benefit amounts for regular full and part-time positions are budgeted approximately three percent lower than actual salary costs to account for anticipated vacancies that may occur during the fiscal year.

The Budget staff evaluated the FY16 budget prior to developing target budgets for FY17. Part of the analysis involved identifying and removing budgets for all “one-time” expenditures (expenditure budgets for one-time capital, special studies and other like items) that were included in the FY16 budget. Only budgets for one-time items not anticipated to be completed in FY16 were included in the FY17 target base budget. The target budgets were distributed to the departments to determine any changes that were needed to reflect the department’s ability to provide services at the same level as the prior year.

A detailed review of departmental submissions was conducted to ensure that requests were complete and within the guidelines set forth by City Council. The Budget and Financial Reporting Office prepared and provided budget estimates to departments for many costs including salaries and benefits, equipment replacement, utilities, and other operating costs. Certain costs within the budget were adjusted for inflationary factors.

The base budgets were prepared by the departments and were designed to provide the resources needed to maintain or expand current service levels. Department base budgets were not reduced to balance the budget. The budget was prepared conservatively. Any material changes in services were submitted as Service Level Adjustments (SLAs) and will be considered by Council during the budget workshops.

SLAs are included in the approved budget based on several criteria: a) mandates due to federal or state statutes or regulations, contractual agreements, local policies and capital projects; b) items directly related to the strategic goals of Council; c) other items of general value to the City, either as additions or replacements of efficiencies or improved services; d) items that maintain or expand existing service levels in light of fluctuating demands for service. The approved SLA list is included in Appendix B. Many of the approved SLAs are for one-time expenditures rather than for programs that have ongoing costs.

As part of the FY17 budget development process, departments were asked to submit Department Strategic Plans intended to outline departmental goals, issues, and key performance indicators. Departments were also asked to assess and document the anticipated needs of the next three years using the Strategic Business Plans as a framework to identify these needs. These needs were submitted as part of a future years SLA request and have been used in developing the various Fund forecasts.

Fiscal and Budgetary Policies

Each year as part of the budget process, Fiscal and Budgetary Policies are reviewed. All Fiscal and Budgetary policies are included in Appendix F in this document. The Fiscal and Budgetary Policies serve as the framework for preparing the budget as well as for the financial management of the City. During the budget preparation process these policies are reviewed with Council.

Strategic Plan

The Strategic Plan is a collaboration of the City Council and the numerous City departments working together to create a cohesive forward direction for College Station in the upcoming years.

The following is an outline for the goals and practices we have set to achieve in the near future so that each citizen may enjoy a greater quality of life than ever before.

Mission Statement

ON BEHALF OF THE CITIZENS OF COLLEGE STATION, HOME OF TEXAS A&M UNIVERSITY, WE WILL CONTINUE TO PROMOTE AND ADVANCE THE COMMUNITY’S QUALITY OF LIFE.

Community Vision

College Station will be a vibrant, progressive, knowledge-based community that promotes the highest quality of life by:

- Promoting safe, tranquil, clean and healthy neighborhoods with enduring character.
- Increasing and maintaining citizens' mobility through a well-planned and constructed intermodal transportation system.
- Promoting sensitive development and management of the built and natural environments.
- Supporting high-quality, well-planned and sustainable growth.
- Valuing and protecting our community's cultural and historical resources.
- Developing and maintaining high-quality, cost-effective community facilities, infrastructure and services that ensure a cohesive and connected city.
- Proactively creating and maintaining economic and educational opportunities for all citizens.

College Station will remain a friendly and responsive community and will be a demonstrated partner in maintaining and enhancing all that is good and celebrated in the Brazos Valley. It will forever be a place where Texas and the world come to learn, live and conduct business.

Core Values

- The health, safety, and general well-being of the community.
- Excellence in customer service.
- Fiscal responsibility.
- Citizen involvement and participation.
- Collaboration and cooperation.
- Regionalism as an active member of the Brazos Valley community and beyond.
- Activities that promote local autonomy.

Organizational Values:

- Respect everyone
- Deliver excellent service
- Risk, Create, Innovate
- Be one city, one team
- Be personally responsible
- Do the right thing - act with integrity and honesty
- Have fun

Using the mission statement, community vision, and values as a spring board, the College Station City Council has set the strategic direction for the city government through development of seven goals with supporting objectives and action agendas. The Strategic Plan focuses organizational resources and identifies those intentional actions to be undertaken by city government to achieve the desired outcomes.

I. Good Governance

The City is governed in a transparent, efficient, accountable and responsive manner on behalf of its citizens.

II. Financial Sustainability

Wise stewardship of financial resources results in the city's ability to meet service demands and obligations without compromising the ability of future generations to do the same.

III. Core Services & Infrastructure

The city's core services and infrastructure are efficiently, effectively and strategically delivered to enable economic growth and development, and to maintain citizens' health, safety and general welfare.

IV. Neighborhood Integrity

The city's neighborhoods are long-term viable, safe and appealing.

V. Diverse & Growing Economy

The city's diverse economy generates high-quality, stable jobs that strengthen the sales and property tax base and contribute to an exceptional quality of life.

VI. Improving Mobility

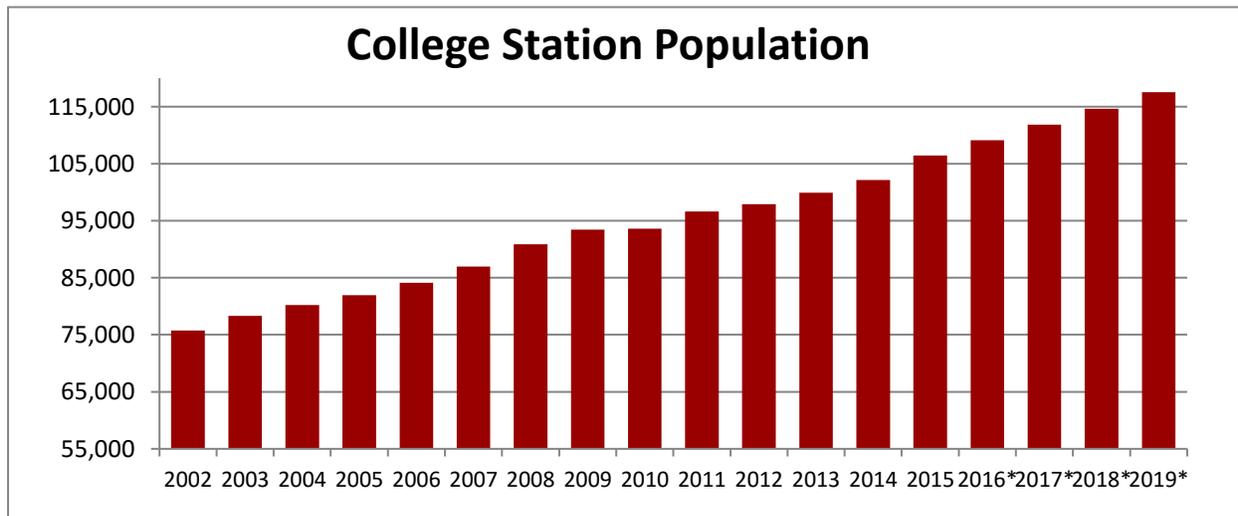
The city has a safe, efficient and well-connected multimodal transportation system that contributes to a high quality of life and is sensitive to surrounding uses.

VII. Sustainable City

The city's conservation and environmental awareness that is fiscally responsible and results in a real and tangible return on investment.

College Station Growth Trends

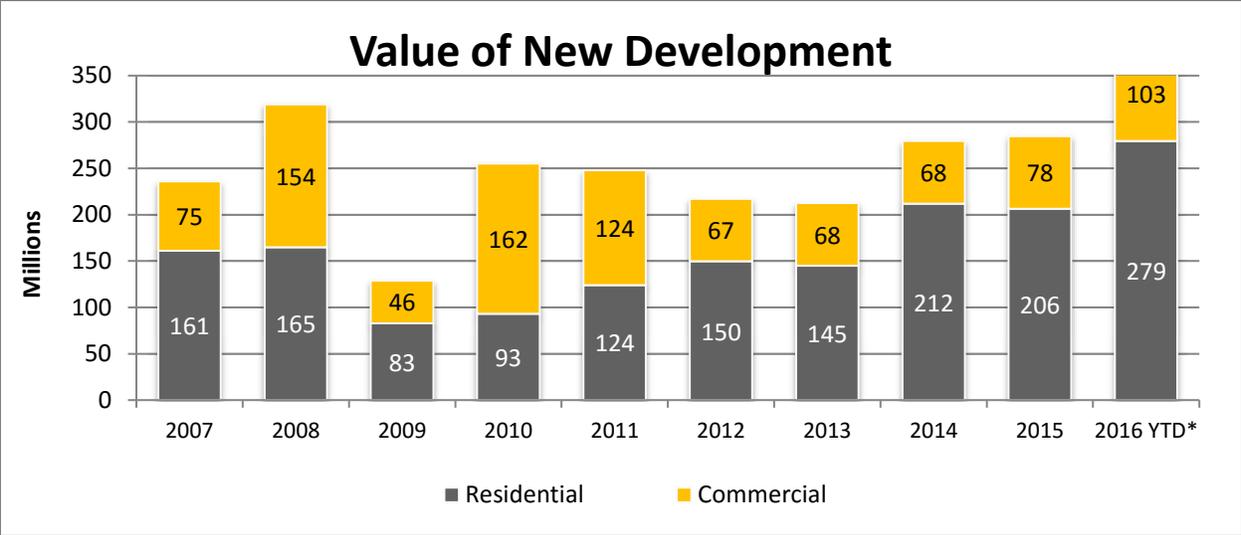
The 1990 Census reported the population of College Station to be 52,456. The 2000 Census reported the population to be 67,890. In 2010 the population Census count was 93,583. The current estimated population through September 2016, provided by Planning & Development Services, is 109,142. This is a 61% increase in population since 2000, and a 108% increase since 1990. The population is projected to grow by approximately two to three percent per year over the next five years.



**The above graph shows population growth in College Station over the last several years and projects an average 2.5% growth from 2017 - 2019. 2016 reflects actual through September 2016 (source: Planning & Development Svcs Dept).*

1. **Building Permits and Development:** In 2015, the value of total building permits issued was approximately \$284.5 million.

From January through September 2016, there were 359 single family home permits, 26 new commercial permits, 58 multifamily permits, and 148 townhome permits issued; whereas 652 single family home permits, 50 new commercial permits, 35 multifamily permits, and 0 townhome permits were issued for the same period last year. A total of 1,412 permits with a value of \$382 million have been issued from January through September 2016. Much of this permitted value will likely turn into new taxable assessed value in the next 1-2 years.



*The above chart gives an overview of development over the last 10 years as well as the year to date actual through September 2016.

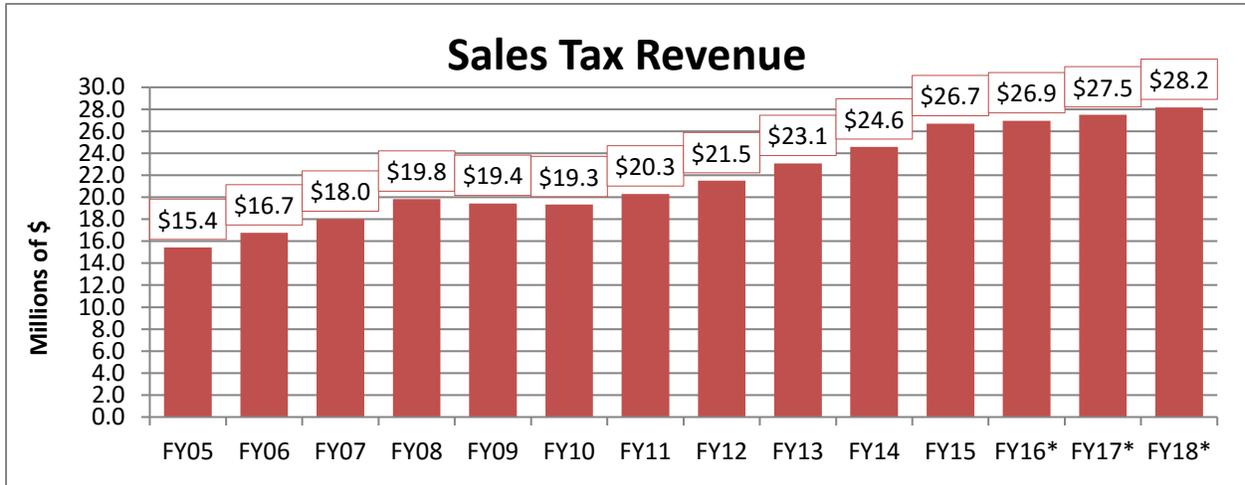
- 2. **Unemployment Rate:** The most recent statistics available from the Texas Workforce Commission show an average local unemployment rate of 3.5% through September of 2016. This rate is below the state average of 4.9% and the national average of 4.8%.
- 3. **Ad Valorem Valuations:** The certified taxable assessed values for 2016 are \$7,990,467,263. This represents an increase of 11.89% over 2015. This includes an estimate of property value still under protest with an estimated final value of \$320,284,443. Of the increase to assessed values, \$283,708,667 is due to new value added to the tax rolls. Existing property values increased by 7.9% over 2015.

Increases in ad valorem value this year are directly related to new construction and increases in existing value in the City. Current residential and commercial projects underway are anticipated to add to the ad valorem tax base in 2017. As taxable ad valorem value increases, particularly through growth, it provides some additional resources for both capital projects and operating and maintenance costs. This increase provides additional revenues needed to meet increasing service demands associated with growth in the City.

The approved ad valorem tax rate FY17 is 47.25 cents per \$100 valuation. The debt service portion of the approved tax rate is 19.5339 cents, which is what is necessary to meet the tax supported debt obligations of the City. The operations and maintenance portion of the tax rate is approved to be 27.7161 cents.

The approved tax rate will provide the revenue needed to support the approved General Fund budget.

- Sales Tax Revenues:** Sales tax is the largest single revenue source for the General Fund, accounting for approximately 37% of General Fund revenues. College Station saw sales tax numbers decline in FY09 and FY10, and steadily increase in FY11- FY15. The FY16 year-end estimated sales tax revenue included in the approved budget is projected to increase approximately 1% over sales tax received in FY15 to \$26,948,296. In FY17, sales tax revenue is projected to grow by 2% over FY16 estimated revenues to \$27,487,262. More moderate sales tax growth is projected for future years.

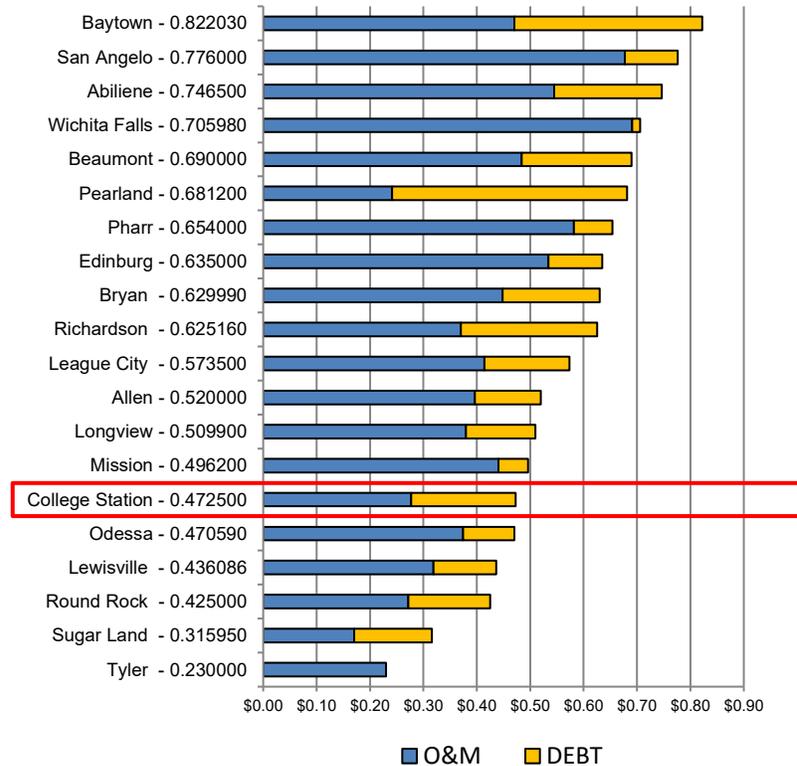


This chart reflects sales tax revenues received and estimated () to be received by the City of College Station.*

Property Tax Rate

The approved ad valorem tax rate of 47.2500 cents per \$100 of valuation allows the City to fund growing demands for service. This rate provides for a more diversified revenue stream for the City of College Station, which continues to have one of the lowest tax rates among surveyed Texas cities. The chart below reflects a comparison of the FY17 approved rate to the current rates of cities with a population from 75,000 to 125,000.

FY17 Ad Valorem Tax Rate Comparison of Texas Cities with a Population 75,000 to 125,000



College Station continues to have one of the lowest tax rates among surveyed Texas cities with a population of 75,000 to 125,000.

Economic Conditions

Economic conditions remain mostly positive in College Station. Property values have continued to increase, with new construction continuing at a strong pace. Growth continues in College Station. In the northern part of the City, development and redevelopment continues along the University Drive Corridor with the construction of mixed use developments including Century Square. This development along University Drive is underway and is expected to include hotels, office, living and retail space, as well as restaurants. On the other side of Texas Avenue the new Embassy Suites hotel is under construction and will add significant property value to the tax base. There also continues to be activity in the Bio-Corridor.

Multi-family construction continues to take place around the city as well. Sales tax revenues continue to grow, though at a slower pace than in recent years.

Plans for development continue in the Medical District in the southern part of the City east of Highway 6 and south of Rock Prairie Road. Retail development continues, especially in the Tower Point and Caprock developments in the southern part of the City with new restaurants and other businesses opening and others under construction to serve the ever growing residential populations in that area of the City. The tourism and hospitality industry continues to develop with hotel rooms under construction in College Station. Veterans Park and other athletic facilities continue to be utilized for a variety of events including the 7 on 7 football tournament. Last year the City again hosted the Texas Amateur Athletic Federation Games of Texas, which attracted thousands of visitors to the region. Some 138 athletic and special events have or will be held in College Station this year.

Texas A&M University continues to see significant growth and development. Enrollment continues to increase at Texas A&M University. Construction of new buildings and facilities on campus continues to accommodate this growth. The Texas A&M University System recently announced plans to invest \$150 million to create a new research and development campus, to be known as the RELLIS Campus, to help companies move ideas from the laboratory to the marketplace while also offering a new path toward a college degree.

While all of this news is positive, the growth strains city services, such as public safety, the transportation system, the utility services and other core services. In particular, unless measures are taken to address it, the strain on utilities could impact the ability to accommodate future growth in the coming years.

Financial Forecast

The financial forecast is a tool used to indicate the actual and possible results of decisions made by Council over a number of years. The forecast has become an integral part of the planning and budget preparation processes. The forecast provides an opportunity to think strategically about the best ways to address growing service demand issues in the next several years. It also serves as the foundation for continued financial planning in the next 12 to 18 months. An overview of the financial forecast will be reviewed with Council.

Revenues and expenditures will be monitored closely to ensure any unexpected decreases in revenues or increases in expenditures can be proactively addressed. Although the economy has been relatively strong, the City will continue to be mindful of the impact of future economic downturns and will proactively address budgetary concerns.

Utility Rates

The approved budget includes a reduction in the Electric rate of 1%.

The budget also includes a scheduled increase in the wastewater rate of 8%. This rate increase is needed to meet the upcoming capital project expenditures in FY 17 and the next several years. These are the only utility rate changes approved in FY 17.

The City is also in the process of implementing citywide water and wastewater impact fees. The impact fees will provide additional resources to pay for a portion of the cost of growth in the water and wastewater utility systems. It will also shift a portion of the cost to the areas where the growth is occurring.

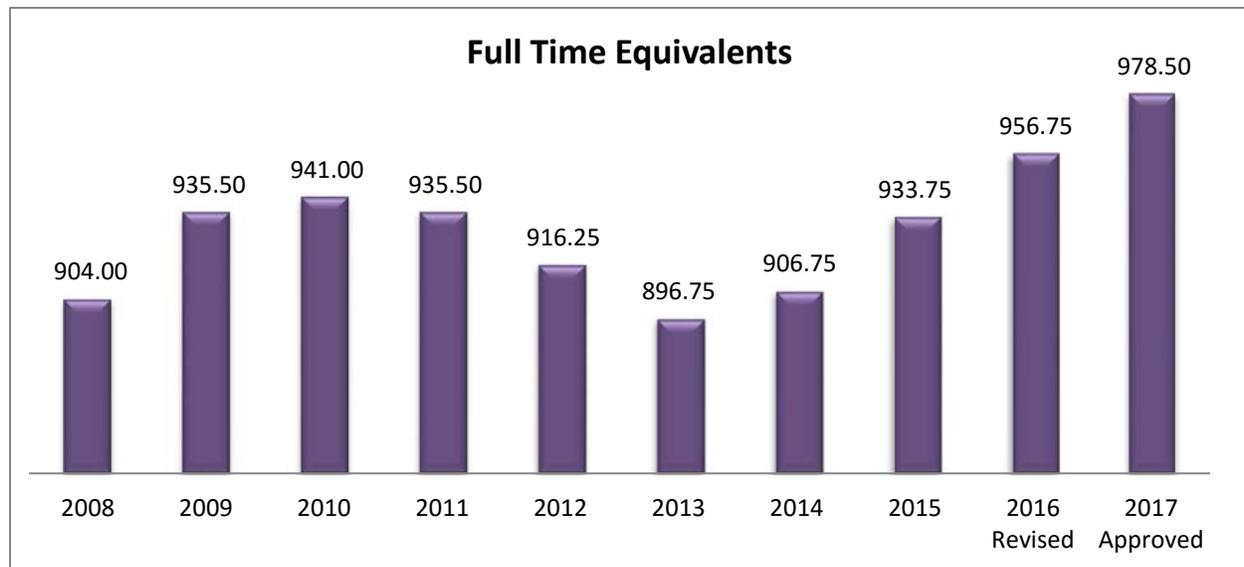
Transportation impact fees are being considered as well. If adopted, these impact fees would shift some of the costs of growth on the transportation system to those areas where the growth is occurring. A decision on the transportation impact fees will be considered later this fall.

Positions in the FY17 Budget

As a service providing organization, salaries and benefits account for the largest percentage of City operating expenses. College Station is similar to other cities in this respect. Human resources are also one of the primary assets of the City. When the cost of purchased power is excluded, personnel expenditures account for approximately 63% of total City operating and maintenance expenditures. The FY17 Approved Budget, including SLAs, funds 978.50 Full Time Equivalent (FTE) positions. During FY16 there was a reduction of 8.0 FTE in the Utility Customer Service Fund due to outsourcing of meter reading. Also during FY16, three positions were identified as needs and were approved through the budget amendment process. These positions were included in the FY17 base budget.

The FY17 approved base budget reflects the impact of the ever-growing demands on the City's departments and includes positions that were re-classified or reallocated to meet the demands of their departments. These changes had a zero net impact to the base budget for full-time positions, however, there was an overall reduction of 4.25 TS/PTNB positions in the FY17 base budget. The City budgets for temporary/seasonal and part-time non-benefitted employees are derived by calculating the number of hours worked and approximating the number of FTE positions. The approved budget includes 47.25 FTE temporary/seasonal and part-time non-benefitted (TS/PTNB) positions, which is 4.25 FTE less than the FY16 count. The Parks and Recreation Department makes extensive use of these funds for seasonal programs and other departments also utilize these resources.

The FY17 Approved Budget includes funding for 26 new positions. Twenty of these positions are in the General Fund. This includes the addition of seven new positions in the Police Department. These positions are for five Police Officers, one Police Assistant, and one Digital Evidence Technician. Approved position additions in the Fire Department include the final five Firefighter positions for the ladder truck staffing at Fire Station 6. Three positions are approved in the Planning and Development Services Department to address continued strong levels of development activities. These include one Graduate Engineer, one Engineering Construction Inspector, and one Combination Building Inspector. In the Parks and Recreation Department, three additional grounds worker positions are approved to keep up with growth in the parks system. An additional Assistant City Attorney is approved to provide support with legal issues. Also approved is the addition of one Payroll Clerk to provide a level of redundancy in the payroll function. In the Electric Fund, two additional Electric Lineman positions are approved. Water Services has two additional positions – an Engineering in Training and an Environmental Technician. The Drainage Utility Fund includes one additional Equipment Operator position. There is also one Customer Service Representative approved in the Utility Customer Service Fund.



The above graph is based on Full-Time Equivalentents (FTEs) which include full and part-time positions, as well as temporary/seasonal and part-time non-benefitted positions, over the last 10 years.

Approved Budget Changes (From Proposed)

The FY17 Approved Budget includes several changes from the FY17 Proposed Budget. These changes were approved by City Council and incorporated into the FY17 Approved Budget.

During Budget Workshops, direction was given by City Council to add additional budget for a second City Gateway Sign in the FY17 Approved Budget. The budget for the first sign is currently included in the Facilities and Technology Capital Improvement Projects (CIP) Fund. This item will add an additional \$175,000 to the Facilities and Technology CIP Fund for the second sign. This increase is anticipated to be funded through Certificates of Obligation.

Other changes were also proposed by staff and incorporated into the FY17 Approved Budget. Two of these proposals were for the creation of the Roadway Maintenance Fund and the CDBG Local Account Fund. The Roadway Maintenance Fund is a Special Revenue Fund established to handle financial activity related to the approved Roadway Maintenance Fee. In the FY17 Proposed Budget, the revenue and expenditures for the Roadway Maintenance Fee were reflected as part of the General Fund. In the FY17 Approved Budget, a separate financial statement is included for this Fund in the Special Revenue section. The corresponding revenue and expenditure budget was moved from the General Fund to the Roadway Maintenance Fund. This change has no net fiscal impact on the FY17 Approved Budget.

The CDBG Local Fund is also a Special Revenue Fund created to handle the repayment of funds drawn from HUD for the purchase of property on Holleman Drive. The funds for the repayment will be deposited into this Fund so that they can be reported accurately to HUD. This change has no net fiscal impact on the FY17 Approved Budget.

There were also two proposals for changes to the Fiscal and Budgetary Policy related to the costs of street lights in the Electric Fund and the Information Technology Department's technology replacement policy. Section III. B. 6. Enterprise Fund Rates of the Fiscal and Budgetary Policy Statements (Appendix F) has been added to state that the General Fund will reimburse the Electric Fund for the estimated cost related to the unmetered streets lights.

Section VI. D. Capital Maintenance & Replacement: Technology of the Fiscal and Budgetary Policy Statements (Appendix F) is amended to indicate that replacement of technology is now based on a set replacement schedule versus budgeted at 10% of the original cost of the equipment and software.

Direction was also provided to include two changes to the FY17 Budget Ordinance and Attachment A to increase the ability of the City Manager to conduct the daily affairs for the City. The first change approved an increase to the City Manager's spending authority from \$50,000 to \$100,000. The second change increased the Contingency Transfer limit from \$50,000 to \$100,000 to match the spending authority increase.

Compensation and Benefits Change

Maintaining a competitive pay and benefit structure allows the City to attract and retain highly regarded, well-qualified employees who are on the front lines of providing services to the citizens and visitors of College Station. In 2015, a City-wide salary survey was conducted to determine how the City of College Station's compensation and benefits package aligns with the market. Also recognized is the need to stay competitive with the market in order to attract and retain the best employees.

The approved budget includes implementing the new pay structure established as a result of the salary survey work done last year. Funds are included in the approved budget to be used toward this effort. The FY17 Approved Budget also includes a 3% pool for performance pay increases for eligible City personnel. The performance pay is designed to address performance and retain high performers. The budget also includes a 3% increase to the step plan for the sworn positions in the Police Department and a 3%

performance pay for the Fire Department. Previously, entry level positions in Fire were increased. Funding is also included to raise the remaining sworn Fire Department pay structure levels following adjustments at the entry levels this past fiscal year.

There are also funds included in the budget for targeted adjustments to specific positions that may need to be adjusted to address creating more career progression opportunities in different areas of the City.

Over \$2 million is included in the budget for implementing the new pay plan and providing a pool for performance increases in FY17.

The FY17 employee health benefit package includes one Preferred Provider Organization (PPO) option and one High Deductible option. An increase in the City contribution for Health Insurance premiums of 10% is included in the budget. Additional plan changes and employee premium changes are being evaluated as well. There are no changes in the retirement benefit managed by Texas Municipal Retirement System (TMRS) for next year.

Capital Projects

The approved Capital Improvements Project Budget for FY17 totals \$108,190,988 for all funds that include capital projects. This is an increase of approximately \$18 million over the capital budget for FY16 and reflects some significant capital projects scheduled to be addressed this coming year. The appropriations are intended to provide budget authorization for the contracts that are expected to be brought to Council for approval in FY17. In some cases, the expenditures related to these contracts may be spread across multiple fiscal years and, in those cases, the appropriations for the fiscal year would exceed the anticipated expenditure for the fiscal year. The appropriations on capital projects will carry forward into subsequent fiscal years.

The Streets Capital budget includes over \$24 million in appropriation for street and transportation capital projects. These include the appropriation for the Holleman Dr South project from North Dowling to Rock Prairie Road, as well as the Rock Prairie Road West expansion from Wellborn to the city limits. Appropriation for the Capstone and Barron realignment and the Royder Road expansion is also included. These are the projects that were identified by the Citizen's Advisory Committee last year and are funded through the issuance of Certificates of Obligation. Other Street projects will continue into FY17 including the Lakeway extension, Greens Prairie Road improvements, and rehabilitation projects on Luther, Munson, and Francis Streets.

There is also \$25 million in the approved budget for the new Police Station. The Library expansion will also take place in FY 17. The budget also includes approximately \$38 million for electric, water and wastewater capital projects. The Hotel Tax Fund includes \$3.7 million in capital appropriations for the next phase of improvements at Veterans Park, which will include two additional synthetic fields as well as improvements and amenities to be added to the existing athletic fields in the park.

These capital funds come from various sources including General Obligation bonds authorized by the voters, Certificates of Obligation supported by the tax rate or utility rates, and existing cash reserves from the General Fund, the Utility funds, and the Hotel Tax Fund. Associated operating and maintenance costs needed for the projects that will be operational in FY17 have been included in the approved budget.

Financial Fund Structure

The accounts of the City are organized by fund, each of which operates separately and independently of one another. The operations of each fund are accounted for with a separate set of self-balancing accounts that are comprised of assets, liabilities, fund equity, revenues, and expenditures. Major funds are any governmental fund that has revenues, expenditures, assets and/or liabilities that constitute more than 10% of the revenues, expenditures, assets, or liabilities of the total governmental funds budget. Additionally, the fund must be 5% of the total revenues, expenditures, assets and/or liabilities for the

combined governmental funds *and* enterprise funds budget. Any fund the government feels is of considerable importance to financial statement readers may also be designated as a major fund.

Governmental Funds

Governmental funds focus on near-term inflows and outflows of spendable resources. The budgets for the Governmental Funds are prepared using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. This is the same measurement focus and basis of accounting used for governmental fund financial statement reporting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period. The City considers revenues to be available if they are collected within 30 days of the end of the fiscal year. Expenditures are recognized when the related fund liability is incurred, with the exception of several items. The full listing of these items can be found in the Financial Policies beginning on Appendix page F-1.

Major Governmental Funds

The General Fund is the City's primary operating fund. All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures, fixed charges, and capital improvement costs that are not paid through other funds are paid from the General Fund.

The Debt Service Fund accounts for the financial resources accumulated for the payment of principal, interest and related costs on long-term debt paid primarily from taxes levied by the City. The fund balance of the Debt Service Fund is reserved to signify that the amounts are restricted exclusively for debt service expenditures.

The Streets Capital Projects Fund accounts for the costs of street construction and improvements and traffic signalization made with funds primarily provided by proceeds from the sale of long term debt (General Obligation Bonds and Certificates of Obligation) and by investing those proceeds.

Non-Major (General) Governmental Funds

Non-major governmental funds include the Economic Development Fund and the Efficiency Time Payment Fee Fund. For financial statement reporting purposes, these funds are reported as a part of the Governmental Funds. These funds are budgeted as distinct funds. They are prepared using the *current financial resources measurement focus* and the *modified accrual basis of accounting*.

Non-Major Governmental Capital Projects Funds

Non-major governmental capital projects funds are used to account for financial resources to be used for the acquisition or construction of significant capital facilities. Funds include the Parks and Recreation Capital Projects Fund and the Facilities and Technology (General Government) Capital Projects Fund. These funds, combined with the Special Revenue Funds, are reported as Non-Major Governmental Funds for financial statement purposes.

Special Revenue Funds

Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. Funds include the Hotel Tax Fund; Community Development Fund; CDBG Local Fund; Roadway Maintenance Fee Fund; Wolf Pen Creek (WPC) Tax Increment Financing (TIF) District Fund; Court Technology Fee Fund; Court Security Fee Fund; Juvenile Case Manager Fee Fund; Truancy Prevention Fee Fund; Police Seizure Fund; Park Land Dedication (Parks Escrow) Funds; Sidewalk Zone Funds; the Memorial Cemetery Fund; the Memorial Cemetery Endowment Fund; the Texas Avenue Cemetery Endowment Fund; the Public, Educational and Governmental Access Channel Fees Fund (PEG); the West Medical District TIRZ No. 18 Fund; the East Medical District TIRZ No. 19 Fund; the R.E. Meyer Estate Restricted Gift Fund; Sidewalk Zone Funds and

the Drainage Fund. All special revenue funds are considered non-major and both the budgets and financial statements are prepared using the *current financial resources measurement focus* and the *modified accrual basis of accounting*.

Enterprise Funds

Enterprise funds account for the acquisition, operation and maintenance of government facilities and services that are self-supported by user fees. The budgets for these funds are also prepared using the *modified accrual basis of accounting* and the *current financial resources measurement focus*. The budget measures the net change in working capital (current assets less current liabilities). Enterprise Fund financial statements are prepared using the *economic resources measurement focus* and the *accrual basis of accounting*, where revenues are recorded when earned. Expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Thus, a measurement focus adjustment is necessary to arrive at Actual Working Capital because the enterprise funds' working capital results from using the *economic resources measurement focus* and the *accrual basis of accounting* for financial statement purposes. The City's enterprise funds are listed below.

Major Enterprise Funds

The Electric Fund accounts for the activities necessary to provide electric services to the residents of the City. These activities include administration, distribution system operations and maintenance, transmission system operations and maintenance, capital improvements, financing, and related debt service. Billing and collection services are accounted for separately as an internal service fund.

The Water Fund accounts for the activities necessary to provide water services to the residents of the City. These activities include administrative services, water production and distribution system operations and maintenance, capital improvements, financing, and related debt service. Billing and collection services are accounted for as an internal service fund. The Wastewater Fund accounts for the activities necessary to provide sewer collection and treatment services to the residents of the City. These activities include administrative services, wastewater system operations and maintenance, capital improvements, financing, and related debt service. Billing and collection services are accounted for as an internal service fund.

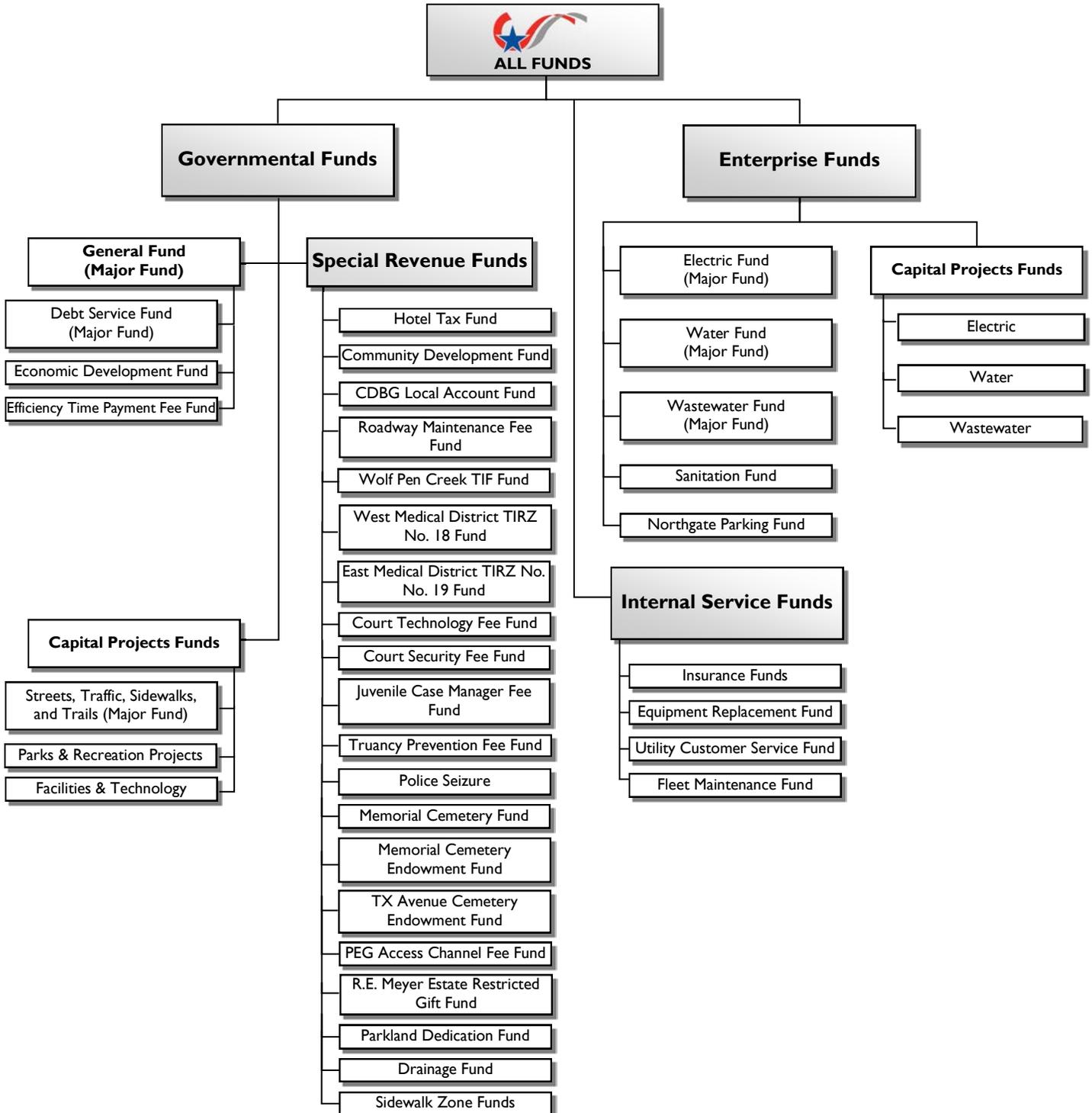
Non-Major Enterprise Funds

The City's Sanitation Fund and Northgate Parking Fund are non-major enterprise funds. Additionally, the City has several impact fee funds that are not budgeted. These include the Harley Davidson Area, Service Area 92-01, Spring Creek Area, Alum Creek Area, and Steeplechase Area Funds.

Internal Service Funds

Internal service funds account for services and/or commodities furnished by a designated program to other programs within the City. Funds include the Insurance Funds (Property and Casualty, Employee Benefits, Workers' Compensation, and Unemployment), the Equipment Replacement Fund, the Fleet Maintenance Fund, and the Utility Customer Service Fund. The funds are considered non-major and the budgets are prepared using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. The financial statements for internal service funds are prepared using the *economic resources measurement focus* and the *accrual basis of accounting*.

City of College Station Fund Structure



Net Budget Expenditure Comparison

The table below shows the approved net budgeted expenditures for FY17. Total expenditures are budgeted to be \$340,995,688. Transfers from the fund balance for capital projects in FY17 are budgeted to be \$27,839,295 and the net approved capital budget is \$80,351,693. The latter two items will provide a total of \$108,190,988 of new budget appropriation for capital projects.

Fund	Approved FY16 Budget	Approved FY17 Budget	Percent Change
General Fund	75,273,785	75,594,842	0.43%
Utility Funds	112,936,359	116,151,900	2.85%
Sanitation Fund	8,839,334	9,872,971	11.69%
Drainage Fund (O&M)	1,846,040	2,215,539	20.02%
Roadway Maintenance Fund	-	4,000,000	N/A
Debt Service Fund	13,024,593	15,369,282	18.00%
Hotel Tax Fund	4,437,530	5,084,822	14.59%
Northgate Parking Fund	1,474,503	1,290,517	-12.48%
Police Seizure Fund	20,000	20,000	0.00%
Wolf Pen Creek TIF Fund	-	-	N/A
West Medical District TIRZ #18	-	-	N/A
East Medical District TIRZ #19	-	-	N/A
PEG Access Channel Fee Fund	129,820	143,640	10.65%
R.E. Meyer Estate Restricted Gift Fund	-	-	N/A
Municipal Court Funds	283,052	263,563	-6.89%
Chimney Hill Fund	-	-	N/A
Community Development Fund	1,370,112	2,652,874	93.62%
CD Local Fund	-	-	N/A
Internal Service Funds	-	-	N/A
TX Ave Cemetery Endowment Fund	-	-	N/A
Memorial Cemetery Endowment Fund	25,000	144,750	479.00%
Memorial Cemetery Fund	-	-	N/A
Total O&M Expenditures	219,660,128	232,804,700	5.98%
Utilities Transfer to CIP - Utility CIP	13,350,000	25,450,000	90.64%
Utilities Transfer to CIP - Gen'l Gov't CIP	-	385,000	N/A
Equipment Repl Fund Transfer to CIP	-	200,000	N/A
Community Development Transfer to CIP	-	1,497,306	N/A
Gen'l Fund Transfer to CIP	2,336,650	306,989	-86.86%
Fund Balance/Working Transfers to CIP	15,686,650	27,839,295	77.47%
General Gov't CIP	44,449,061	55,210,802	24.21%
Utilities CIP	20,518,560	12,968,244	-36.80%
Community Development CIP	952,214	665,277	-30.13%
Special Revenue CIP	4,636,200	6,044,096	30.37%
Hotel Tax Capital Projects	3,673,274	5,463,274	48.73%
Total Capital Expenditures	74,229,309	80,351,693	8.25%
TOTAL	\$ 309,576,087	\$ 340,995,688	10.15%

Budget Overview

The following sections provide an overview of the Governmental Funds, Enterprise Funds (including Capital Project Funds), Special Revenue Funds, and Internal Service Funds. The text below focuses on the various City departments and functions provided by each department. Descriptions of changes to the base budget and service level increase or decrease requests are included in the text.

Governmental Funds

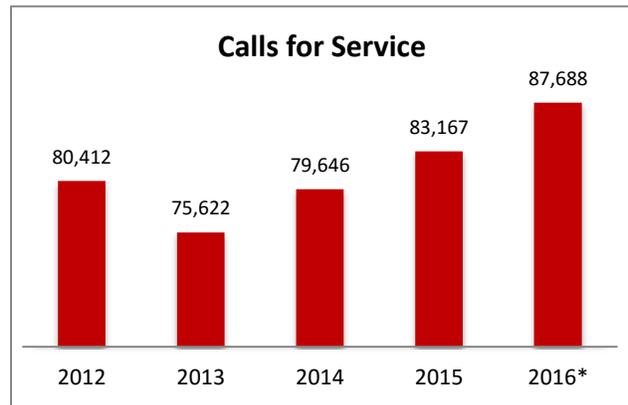
Police Department

The Police Department provides a number of services that help keep the community safe. Services provided include: 1) police patrol with certified police officers who are assigned to specific areas of the City and who are equipped with police vehicles and all necessary equipment; 2) criminal investigation for the investigation of reported crimes; 3) animal control; 4) communications and emergency medical dispatch support for police, fire and EMS; 5) short term jail/detention facilities that reduce the processing time of arrests; and 6) a recruiting and training division that serves as a support and training function for the Department.

Maintaining a competitive pay and benefit

structure is one of the central goals of the City. The FY17 Approved Budget has appropriated funds in the amount of \$408,448 for targeted pay increases for sworn and non-sworn positions in the Police Department. This increase provides a 3% increase to the step pay plan for sworn and a 3% performance plan increase for non-sworn positions, as well as aligns the salaries of all non-sworn positions with the new pay plan structure implemented through the salary survey findings.

The Police Department has also identified several areas that are vital to the continued success of the department: continuing effective recruitment and retention; balancing growth of the organization to anticipate growth and needs of the City; and maintaining existing service levels are a few. The FY17 Approved Budget includes five service level adjustments (SLAs) to address these various needs. The first SLA is for the addition of five patrol officers and two patrol vehicles. To address the City's rapid growth over the past several years, the Police Department needs to establish a ninth patrol beat in south College Station. The addition of five patrol officers will allow the department to create this beat. The second SLA is for the addition of one Criminal Investigation Police Assistant. Currently, detectives handle various clerical needs that take away from their time investigating cases. The addition of a police assistant will allow detectives to focus more intensively on priority cases. The third SLA is for the addition of a Digital Evidence Technician. Recent trends demonstrate an increase in digital evidence (videos, photographs, tablets, smart phones, etc.) that is processed and utilized by the department. With the recent addition of body cameras, it is expected that the amount of digital evidence will increase above and beyond recent trends. It is approved to add one Digital Evidence Technician to specialize in this realm to address the department's growing need. The remaining two SLAs address increasing costs in existing service areas and equipment needs. The fourth SLA is a budget maintenance request to cover costs of inflation and increases in usage and maintenance. The fifth SLA is for an increase in the tactical budget for the Special Operations division in order for the division to maintain required training and equipment needs for its specialized units such as the Hostage Negotiations Team and the Bomb Unit.

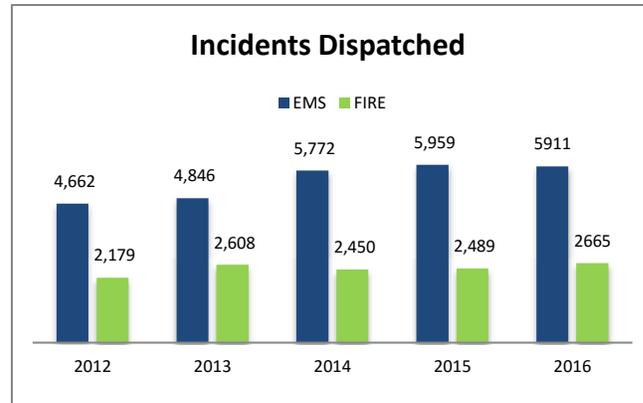


A "call for service" is activity that requires action by an officer/employee of the Police Department, be it self-initiated or based on a civilian's request for service and include criminal and non-criminal incidents.

**Last two months of FY16 have been estimated due to changes in reporting from PD's new CAD.*

Fire Department

The Fire Department provides services to College Station, Texas A&M University, and the City of Bryan—through an automatic aid program—and to rural areas around College Station through mutual aid agreements. The Fire Department currently operates six stations located throughout the City. The basic services provided by the Fire Department include: 1) fire response; 2) emergency medical response; 3) fire prevention services, including commercial fire safety inspections and fire prevention training at local schools and various functions; and 4) hazardous material response.



Maintaining a competitive pay and benefit structure is one of the central goals of the City. The FY17 Approved Budget has appropriated funds in the amount of \$196,288 for targeted pay increases for sworn positions in the Fire Department. This increase is in addition to the 3% adjustment in step pay across the entire fire department. This increase brings the pay and benefit structure of the Fire Department into competitive range with surrounding fire departments.

The Fire Department approved FY17 budget includes four SLAs that will promote City Council priorities to efficiently, effectively, and strategically place and deliver core services and infrastructure that maintains citizens' health, safety and general welfare.

The first SLA allocates a one-time amount of \$27,500 for Community Emergency Operations Center (CEOC) Technology Replacement. The CEOC IT Board obtained a quote for \$110,000 to be split between the four partners (City of College Station, City of Bryan, Texas A&M University, and Brazos County) to replace all of the existing audio/visual equipment in the CEOC Operations Room. The CEOC would purchase the equipment, and each partner would reimburse them \$27,500.

A second SLA in the amount of \$701,550 is approved for phase 3 of 3 ladder staffing for Fire Station 6. Currently, the department has one dedicated ladder company and the city's recent Insurance Services Office (ISO) inspection reflects the need for a second staffed ladder truck. ISO requires a ladder truck for all structures within a 2.5 mile response driving distance. The functions of a ladder truck are to provide search and rescue, ventilation, utility control, and elevated water streams on structure fires. Additionally, they support all aspects of fire response dealing with technical rescue, heavy auto extrications and provide advanced medical care at the paramedic level to citizens prior to ambulance arrival. This ladder company will provide initial response to all high rise buildings on University Drive and Texas A&M campus that are considered high risk structures. Having this ladder company responding with the engine and ambulance from Station 6 will allow initial fire attack and search and rescue to be conducted simultaneously and will greatly improve the outcome of a major fire or incident for citizens while improving firefighter safety.

The third SLA, in the amount of \$3,600 in recurring funds, increases the maintenance and supplies budget for the implementation of the Station Six ladder truck. The truck, purchased during FY16, is scheduled to go into service during FY17.

The fourth and final approved SLA is for \$32,200 in recurring costs for the increase in supplies that are crucial to the function of the Fire Department, including medical supplies for ambulances as well as firefighting foam. These improvements are needed to keep up with the increased emergency responses and special events standbys. The department has increased its foam capability on all fire engines over the past 8 years. These compressed air foam systems have helped in property conservations during firefighting operations and helped improve firefighter safety by extinguishing fires earlier in the firefighting operations than traditional water-only operations. The increase in foam funding will support the department for both training and firefighting operations. The department is running more emergency medical calls each year and this demand has increased the consumption of medical supplies. The increased use and increased cost of medical supplies has required the department to seek more funding to maintain current service levels.

Public Works Department

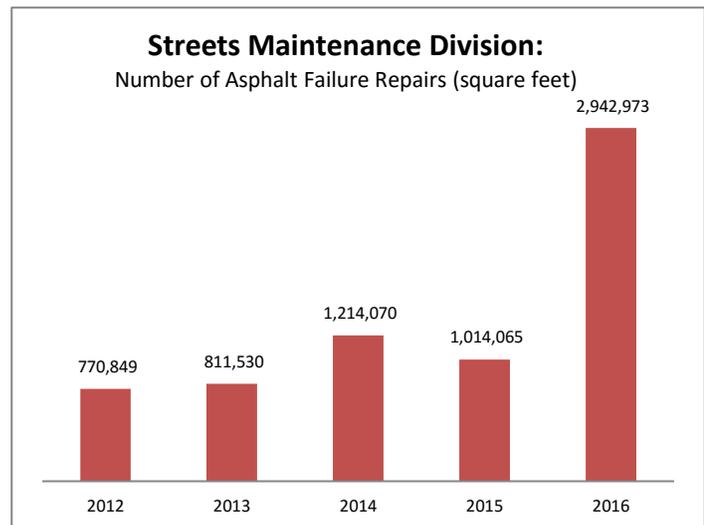
The Public Works Department consists of the following divisions: Administration, Traffic Engineering, Facilities Maintenance, Capital Projects, Street Maintenance, Traffic Signs & Markings, Landscape & Irrigation Maintenance, and Traffic Signals. The department is also responsible for Drainage Maintenance, Sanitation, and Fleet Services. **Public Works Administration Division** is responsible for the daily administrative functions of the department.

The **Traffic Engineering Division** conducts and reviews traffic engineering studies and plans and evaluates on-street parking throughout the City. Additionally, the Traffic Engineering Division engages in public education, special programs, and project management of related capital projects. The FY17 budget contains a \$50,000 SLA for a Warrant/Intersection safety study. These funds will cover the cost of five studies for all-way stops and traffic signals at various intersections throughout the City. A second SLA (\$50,000) is approved for a Transportation Improvement Study which will acquire professional services or data collection services necessary to perform intersection mobility studies. Due to steady population growth in the City, Traffic Engineering regularly receives requests for all-way stops, traffic signals, crosswalk enhancements, and speed limit evaluations at various locations throughout the city.

The **Facilities Maintenance Division** provides support services to City departments through the maintenance of City facilities. This includes heating, ventilation and cooling systems. Additionally, Facilities Maintenance personnel perform minor building construction and remodeling activities. The Division also repairs and/or replaces equipment in a timely manner. A facility assessment was conducted in the fall of 2013 and the Facilities Maintenance Division set up an anticipated maintenance and corrective repairs schedule to address some of the issues identified as part of this assessment. An SLA in the amount of \$352,240 is approved to address a number of the corrective repairs that have been identified. Funds were also budgeted in FY15 and FY16 to address corrective issues identified and the FY17 funds will continue the repairs needed.

The **Capital Projects Division** is responsible for the administration of the City's capital improvement plan. This includes the management of projects funded through bond elections such as streets, fire stations, libraries, and others. Several of the capital projects for public utilities such as Electric, Water, Wastewater, and Drainage are also handled in this division.

The **Streets Maintenance Division** of the Public Works Department strives to ensure that the street system within the City of College Station is properly maintained. This is done through a number of programs, including a street rehabilitation program that addresses street repair before more expensive reconstruction measures are needed. The Streets Maintenance Division coordinates with the Traffic Engineering and Capital Projects Divisions to plan and develop major street projects. The Streets Maintenance Division also provides other routine maintenance services such as pothole patching and crack sealing. The effectiveness of this service is measured by the average pavement rating of the City's streets. The citywide average pavement rating for 2016 is an 86 out of 100, which means that city streets are in good condition overall. A decision matrix is used to determine the maintenance strategy for a particular roadway and is based upon the type of distresses present, the density of the distresses, and the roadway classification. Funding is included in the FY17 budget for the Division's pavement maintenance and rehabilitation plan. The estimated square feet of asphalt failure repairs for FY16 is significantly higher due to increased funding received in FY16 and an increase in contracted overlays. There are two SLAs in the approved budget for FY17.



One SLA (\$200,000) is approved for pavement management assessment using GIS-centric data. A vendor will drive city streets, collect video, and GIS-reference city pavement assets. This new methodology will improve business processes, strategic streets maintenance implementation plans and create long-term pavement strategies. The second SLA (\$35,500) is approved for the purchase of a 2' milling machine attachment for the skid steer. This piece of equipment will increase the ability of the street crew to mill up small areas on roads including radius, cul-de-sacs, and tight areas that the larger street machine is unable to access efficiently.

The **Landscape and Irrigation Maintenance Division** is responsible for the city-wide landscape maintenance and repair of all irrigation lines and equipment outside of those maintained by Parks and Recreation. This division's primary goal is to implement water conservation efforts. An SLA is approved to provide \$20,000 for tree maintenance that will replace damaged trees or provide tree trimming services for existing trees. A second SLA (\$20,000) is approved to provide new plant material and irrigation supplies for the planter boxes along Texas Ave between George Bush Drive and University Drive.

The **Traffic Signs & Markings** and **Traffic Signals** divisions service and maintain integral traffic flow control mechanisms throughout the City. The system is critical to City operations, most notably during peak traffic times such as the very busy Texas A&M football season. These divisions are also responsible for maintaining and repairing traffic signals and school warning devices in order to provide safe and efficient movement of vehicles and pedestrians. An SLA in the amount of \$50,000 is approved for a Traffic Signs & Markings maintenance plan implementation which will continue the conversion of major thoroughfares' long-line roadway markings from paint to a more durable long-lasting thermoplastic material.

Parks and Recreation Department

The Parks and Recreation Department (PARD) is responsible for College Station park facilities and recreational programs, Cemetery maintenance and operations, and the Ringer Library. In prior years, the PARD budget was split between the Recreation Fund and the General Fund. However, the Recreation Fund was moved back into the General Fund and reflected as Recreation Programs in FY15. Recreation Programs includes Sports Programs, Aquatics, Xtra Education programs and Teen and Senior programs. The remaining Parks and Recreation activities, such as maintenance of park facilities, heritage programs, athletic tournaments, special events at the Wolf Pen Creek Amphitheater and other park locations throughout the City, and cemetery maintenance and operations are budgeted in the General Fund of the Parks and Recreation Department.

The **Parks and Recreation Department (PARD) Administration Division** serves as the primary point of contact for customers and provides administrative support to the rest of the department. This division also provides coordination, design and administration of some of the parks and recreation capital improvement projects, graphics support, marketing development, emergency shelter operations and website administration.

The **PARD Recreation Division** oversees Youth, Teen and Adult programs, Aquatics, Instruction programs, Senior programs, the Lincoln Recreation Center, and the Southwood Community Center. This includes the coordination of Heritage events. Additional budget, including a part-time position, is included in the City Secretary's Office budget.

The **PARD Tourism Division** oversees the Youth and Adult Athletics, Special Events, and Athletic Tournaments. This Division also assists with the Tourism activities related to Economic Development.

The **Parks Operations and Cemetery Division** is responsible for maintenance and operations of the City park facilities, athletic facilities, selected streetscape areas, the City Cemetery and the Memorial Cemetery. This division also provides support for special events, programs and other City activities.

The PARD General Fund budget includes thirteen approved SLAs, eleven of which reflect one-time additions to the budget in FY17 that will not carry forward to future years. The first SLA allocates \$10,000 to host the Commission for Accreditation of Park and Recreation Agencies (CAPRA) team while they evaluate the department for the National Recreation and Park Association (NRPA) Accreditation.

Currently, the Parks Department is one of the few in the nation that boast this elite status. The second SLA designates \$10,000 of recurring funds to cover increased operations and maintenance costs associated with the Veteran's Park build out. The third SLA is for the addition of three grounds workers to meet the increased level of maintenance needs related to new parks that the City has acquired or developed over the past couple of years. Various equipment is also needed to maintain the City's various parks. The fourth SLA is for a Bobcat Excavator that will be used to complete repairs quicker and in a more efficient manner and the fifth SLA is for the purchase of a ½ ton pick-up truck to provide transportation of employees to Veterans Park. The sixth SLA is a Turf Tech Spray Rig that will be used to maintain turf fields at various parks.

The next four SLAs all relate to equipment purchases necessary to address various field maintenance and amenity needs at Veterans Park, which hosts numerous state-wide and nation-wide sports tournaments. The seventh SLA is for \$23,000 for the purchase of a John Deere tractor and will be used for field maintenance. The estimated full cost of the tractor is \$46,000, however, the Hotel Tax Fund will incur 50% of the cost. The eighth SLA is for \$15,000 for a Toro Sand Pro Athletic Field Groomer and will also be used for field maintenance. The estimated full cost of the field groomer is \$20,000, however, the Hotel Tax Fund will incur 25% of the total cost. The ninth SLA is for a Toro Workman for \$7,500 and will also be used for field maintenance. The estimated full cost of the workman is \$15,000, however, the Hotel Tax Fund will incur 50% of the total cost. The tenth SLA is for the purchase of fans for the American Pavilion at Veterans Park to help alleviate the heat of the late spring and summer months during tournaments and events. The total cost of this SLA (\$22,000) will be budgeted in the General Fund, however, \$11,000 will transferred from the Hotel Tax Fund to cover the expense.

In addition to these Veterans Park equipment SLAs, three additional SLAs have been included in the PARD approved budget for items that will be funded entirely through Hotel Tax funds. These items will be budgeted in the PARD budget, but a transfer from the Hotel Tax Fund will be made to cover the costs. The first of these SLAs, in the amount of \$40,000, is for tournament/event equipment needed to host events that come to the community. The equipment will include items such as benches, mister fans and portable scoreboards. The second of these SLAs is for \$50,000 and will be used to honor bid requirements for the U.S. Quidditch South Regional and the U.S.A. Ultimate National Collegiate Championship in 2017. The third of these SLAs is for \$15,000 and will be utilized by the Tourism Division to prepare additional information and presentation materials used during for the tournament/event bidding process.

Recreation Programs:

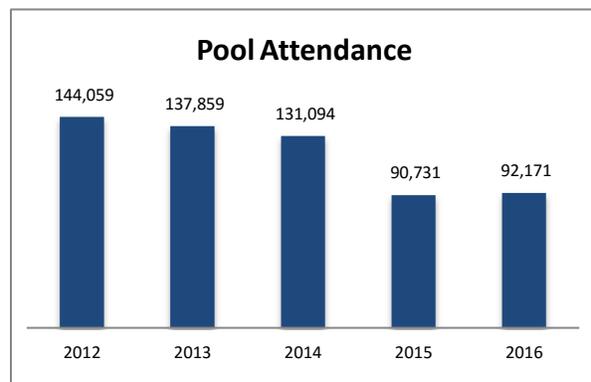
Each program within Recreation Programs has a fully costed budget, which not only includes revenue and direct costs, but also includes indirect administrative costs, field costs, and General and Administrative transfers.

The **Aquatics Division** supports three City pools, the splash pad at the Lincoln Center, swim lessons, water fitness, and the swim team.

The **Sports Division** includes programs such as Adult Softball, Adult Volleyball, Youth Basketball, Youth Football, Youth Volleyball, Adult Kickball, Challenger Sports, Tennis, Ultimate Frisbee and several non-fee programs.

The **Instruction Division** is comprised of the Xtra Education Program, which provides citizens of all ages the opportunity to enhance their quality of life through various continuing education programs that are offered at various sites throughout the City.

The **Recreation Centers Division** - Several teen and senior activities take place daily at the Southwood Center. The Lincoln Center is a community/recreation center that provides positive programming and serves as a satellite center for social services. The FY17 Approved Budget also includes appropriations

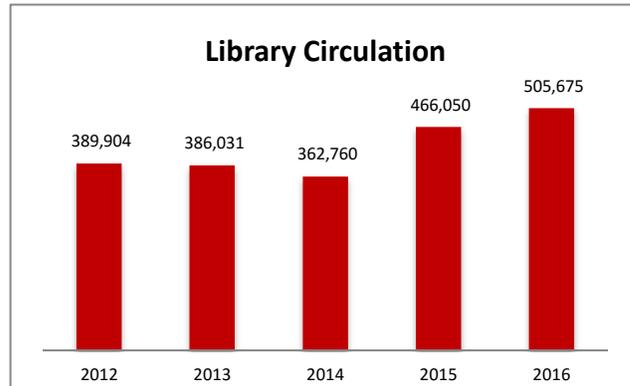


**Prior to FY15, PARD calculated Aquatics Program participants as daily attendees of the aquatics system. In FY15, program participants were counted as a single attendee versus counting the attendee on a daily basis.*

for the **Lick Creek Nature Center Division** which is anticipated to open to the public in Fall/Winter of 2016.

Larry J. Ringer Library

The Larry J. Ringer Library facility is overseen by the City's Parks and Recreation Department. This facility is operated in collaboration with City of Bryan, which provides staffing for the College Station facility. The graph to the right illustrates the circulation of the College Station Library over the last several years. The Library FY17 Approved Budget is \$1,185,030 and includes three SLAs. Two SLAs for a total of \$40,659 were approved for the purchase of additional library books. Also approved is a \$41,601 operations and maintenance SLA to cover salary increases in City of Bryan's budget, as well as various supplies and maintenance increases. Library circulation has increased significantly in FY16, partially due to the incorporation of figures from online circulation.



**Prior to FY15, online circulation data was reported solely as circulation for Mounce Public Library in City of Bryan. Figures for FY15 for Ringer Library circulation include 1/2 of the online circulation recorded for the both libraries.*

Planning and Development Services Department

The Planning and Development Services Department provides oversight for development planning and review and inspection of the built environment within the City of College Station. Planning and Development Services consists of the following divisions: Administration; Civil Engineering; Development Services – Building; Development Coordination; Planning; Greenways; and GIS Mapping.

The Planning and Development Services Department works with citizens and other City departments to ensure City development in a manner consistent with policies established by Council. Planning and Development Services continues to identify and implement opportunities for streamlining processes within the department.

Four SLAs are included in the FY17 approved budget. The first SLA is the addition of a Graduate Engineer to keep pace with the significant increase and continued growth in review and permitting of development projects in the City. A second SLA is approved for the addition of an Engineering Construction Inspector. The workload of the construction inspectors has dramatically increased far beyond the population growth, largely due to the increase in Capital Improvement Projects. The third SLA is approved for the addition of a Combination Building Inspector needed to adequately respond to the continued growth of the City. The fourth SLA is for neighborhood plan implementation projects. Since 2010, the City has adopted the Central College Station Neighborhood Plan, Eastgate Neighborhood Plan, Southside Area Neighborhood Plan, Medical District Master Plan, Wellborn Community Plan, and the South Knoll Area Neighborhood Plan. Resources are necessary to facilitate the implementation of these adopted plans to achieve the objectives anticipated by the plans and expected from residents and property owners.

Information Technology Department

Information Technology (IT) implements and maintains the technology and computer based information systems used by all City Departments. The IT department includes IT Administration, Technology Services (formerly Management Information Services (MIS)), Business Systems, Network Services, Geographic Information Services (GIS), E-Government, Mail, and Communication Services.

Two SLAs are approved for FY17. The first SLA, in the amount of \$40,250, will address the need of a reliable and secure method for outside vendors to connect to City servers while providing vendor support for various software utilized by City departments. Increasing regulatory requirements for Public Safety and audits now require this capability. A second SLA, in the amount of \$8,750, will fund the ongoing security awareness training for City personnel that utilize computers.

Fiscal Services Department

The Fiscal Services Department provides fiscal administration, accounting operations, financial reporting, treasury, purchasing, and budgeting services to the City. This department also oversees the operations of the Municipal Court and Utility Customer Service.

Treasury handles cash and debt issues for the City while ensuring all funds are prudently invested. The Accounting Operations and Purchasing Divisions work closely together to ensure that purchases are properly made and recorded. Financial Reporting prepares reporting that goes to third parties based on the actual revenue and expenses incurred and coordinates the annual audit. Budget prepares and monitors the annual budget and monitors performance against budget during the year. Municipal Court collects fines and fees for the City while providing the City with administration for cases filed for enforcement of Class C misdemeanors. Utility Customer Service bills and collects all utility charges for electricity, water, sewer, drainage and sanitation including connections and disconnections. Budget for Utility Customer Service is included in separate funds discussed elsewhere in this document.

The FY17 Approved Budget for Fiscal Services includes two SLAs. The first SLA, in the amount of \$68,723, is for two contract labor positions to conduct parallel testing and provide process documentation for the HR/Payroll ERP implementation that is scheduled to last 15-18 months. The second approved SLA is for \$50,959 for the addition of a Payroll Clerk position. Currently, the City has only one person that is fully trained in payroll and payroll administration. Over 1,000 employees regularly receive payroll checks and a significant portion of those checks are in the police and fire department areas which require special pay calculations. The one payroll administrator currently employed by the City will be heavily involved in the HR/Payroll Enterprise Resource Planning (ERP) implementation. In addition, there is no fully trained backup for this position in case of a long-term absence or other event. In order to reduce the risk of failure related to timely and accurate payroll processing, Fiscal Services needs to hire and fully train a Payroll Clerk in this area.

General Government Department

The General Government Department includes many of the administrative functions of the City.

The **Mayor and Council Division** accounts for expenditures related to Council functions such as education and training.

The **City Secretary Division** is responsible for elections, records management, records preservation, Vitals, City Council support and other activities. An SLA from this division in the amount of \$6,000 is being approved in order to review, recodify, and publish the City's Code of Ordinances to ensure that it is in compliance with municipal law and that the statutes are clearly communicated and accessible.

The **Internal Auditor Division** conducts independent financial and performance audits to provide City Council and the Mayor with objective information to assist in determining whether governmental operations are adequately controlled and to assure that a high degree of public accountability is maintained.

The **City Manager Division** is responsible for the day-to-day operations of the City, making recommendations to the City Council, and providing short and long-term direction to the organization. An SLA in the amount of \$177,280 is included in the approved budget to address items identified in the City's ADA (Americans with Disabilities Act) Transition Plan. The SLA covers improvements to Central Park, the purchase of assistive technology equipment, and development and training for City Manager staff to oversee and maintain the ADA plan.

The **Economic Development Division** works closely with the City Manager's Office to provide guidance for retail planning, to develop incentive programs, and to recruit businesses to locate within the City of College Station.

The **Legal Division** provides legal services and support to City Council and City staff. Among the services provided by this office are legal advice, land acquisition, contract writing, and litigation. The approved budget includes two SLAs originating from the Legal Division. The first \$9,000 SLA would supplement the City Secretary's SLA that addresses the review, recodification, and publishing of the

City's Code of Ordinances. The second approved SLA in the amount of \$98,621 is for the addition of an Assistant City Attorney position.

The **Public Communications (PC) Division** provides for the dissemination of City information through various internal and external communications channels. The PC budget includes the allocation of resources used for public relations, media relations and marketing-related services. The PC Division works with the City Council and all city departments to develop promotional, educational and communication products for a variety of audiences and stakeholders. In FY15, the Neighborhood Services division merged into the Public Communications division. Neighborhood Services maintains collaborative partnerships among neighborhoods, partner jurisdictions, community organizations and the City.

The **Community Services Division** was created in FY15 and is responsible for Community Services Administration, Community Development, Code Enforcement and the Northgate District Management functions that were previously in the Planning and Development Services department. Community Services staff seek to deliver high-quality programs, services, and facilities to enrich the lives of individuals and families in College Station.

The **Human Resources Division** consists of Human Resources and Risk Management (which is funded by the Insurance Funds). The Human Resources Division is responsible for the strategy and implementation of HR-related functions throughout the organization, including the compensation and benefits program for all employees. The division also manages the recruiting and hiring of qualified candidates for City positions. In addition, policy interpretation and performance management programs are coordinated through Human Resources. The Risk Management function seeks to limit the exposure of the City to physical and financial losses through a number of programs that address worker safety. The Human Resources FY17 Approved Budget includes three SLAs. The first SLA is for \$100,556 for funding of several temporary contracted resources to temporarily backfill necessary day-to-day operations and bridge gaps of availability of current staff created by work on the HR implementation of the ICE project. The second approved SLA directs \$5,000 toward funding of additional educational resources to expand the City's safety program. The third approved SLA appropriates \$10,000 to recruiting efforts to help fill key vacancies left by increased retirements and employee movement within the City.

Other General Fund Expenditures

There are a number of expenditures budgeted in the General Fund that do not fall under the purview of any one department. Miscellaneous expenditures within the General Fund include \$1,250,161 for public agency funding \$85,000 for consulting and other miscellaneous items. Also included in the approved budget is \$1,156,634 for contingency.

Also included in the General Fund budget is a \$306,989 transfer for several capital improvement projects. The projects include \$19,000 for the website redesign project, \$200,000 to continue funding for the conceptual design of the Community Center design project, and \$63,500 for various system wide parks improvements. These projects are being funded with one-time General Funds that will be transferred to the General Government CIP Fund. In addition, \$24,489 is approved to be transferred from the General Fund to the Streets Capital Improvement Projects Fund for the ITS Master Plan.

In addition, a \$500,000 transfer has been budgeted for Economic Development Fund incentives that were included in the FY16 Approved budget, but will not be completed until FY17.

A detailed list of the non-departmental budgeted expenditures can be found in Appendix I.

Debt Service Fund

The Debt Service Fund is used to account for ad valorem tax revenue collected to pay for authorized general government debt. The approved debt service portion of the ad valorem tax totals 19.5339 cents per \$100 valuation, which accounts for approximately 41.3% of the tax levy.

Economic Development Fund

The City created an Economic Development Fund to account for resources and expenditures directed at providing incentives for businesses and industries that are planning to locate in College Station.

Resources set aside for economic development purposes will be transferred into this fund and remain in the fund until expended. General Fund dollars in the amount of \$375,000 are approved to be transferred into the Economic Development Fund in FY17. In addition, there is a one-time \$500,000 transfer from General Fund to cover economic development incentives to be determined. Expenditures in the amount of \$751,839 are approved in this fund in FY17 for economic development cash assistance incentives.

Efficiency Time Payment Fee Fund

The Efficiency Time Payment Fee Fund can be used for the purpose of improving the efficiency of the administration of justice in College Station. The City retains 10% of the total fee collected from defendants who are delinquent in payment for more than thirty days for a misdemeanor offense, which amounts to \$2.50. Approved revenues in FY17 total \$5,106 while approved expenditures in FY17 total \$11,160. The Efficiency Time Payment Fee Fund summary is located in the Governmental Funds section of this book.

Enterprise Funds

Electric Fund

College Station's Electric Utility provides for the construction of new facilities needed to extend electrical service to new consumers, performs repairs and maintenance as needed to maintain the electric system, and installs and maintains street lights and rental lights. Electric Utility personnel maintain over 20 miles of electric transmission lines, 7 electrical substations, and approximately 478 miles of overhead and underground electric distribution lines.

Five Service Level Adjustments (SLAs) are included in the FY17 Electric Approved Budget. The first of these SLAs, in the amount of \$173,308, is for the addition of two Linemen positions. The Linemen positions handle daily customer calls; the installation of new equipment and the completion of system maintenance for electric service; completion of upgrades to the overhead and underground electric distribution system; and the installation of new overhead and underground feeder additions for future substations to provide for future system growth, stability and reliability. These additional positions are needed for the continued delivery of safe, dependable, efficient electric service for the citizens of College Station. A second approved SLA is the purchase of a Hydro Excavation Vacuum Trailer. This piece of equipment will be used for the safe hydro excavation of holes for many of the City's electric utility poles; for potholing done to locate buried facilities; to aid in pumping out and the safe clearing of man holes and subsurface vaults; and for the prevention of damage to other underground utilities. The estimated cost for this piece of equipment is \$82,500. The third SLA approved in the Electric Fund, in the amount of \$30,000, is for a SCADA Cyber Vulnerability Assessment. The Federal Energy Regulatory Commission (FERC) and the North American Energy Regulatory Corporation (NERC) Critical Infrastructure Protection (CIP) regulations require the performance of periodic Cyber Vulnerability Assessments on the SCADA system. This SLA is for a third party assessment to evaluate the vulnerability of the Electric SCADA system. In addition, an SLA in the amount of \$10,000 is included in the approved budget for Dog Bite Safety Training. This SLA is for onsite occupational dog bite safety training that demonstrates situations that employees are likely to encounter in the field. The last SLA included in the approved budget for the Electric Fund is for a Learning Thermostat Program. The Learning Thermostat Program will provide an incentive for residential electric customers to install remote capable energy efficient Learning Thermostats. The program will provide a rebate of \$35.00 for each Learning Thermostat purchased and installed. It is estimated that approximately 700 residential customers will take advantage of the program, which results in approximately \$25,000 in annual rebates.

A rate decrease of 1% is approved for the Electric Fund in FY17.

Water Fund

The City of College Station has the capacity to produce approximately 30 million gallons per day of potable water. The Water Division has developed high standards of reliability that assures customers' needs are met with a water supply that meets or exceeds all federal and state mandated standards. As a City enterprise, the full cost of service for water production, transmission and distribution is recovered by charging customers for consumption on a per unit basis.

A number of SLA requests have been included in the FY17 Water Fund approved budget. Several of these SLAs are for equipment and technology upgrades and additions. The first of these, in the amount of \$58,000 is for an upgrade to a SCADA system processor. The processor currently used for SCADA system has reached the end of its useful life. The SLA is for the upgrade of the processor to the latest model. The second equipment SLA approved for FY17 is for the purchase of a mobile 6-inch potable water pump. This pump will provide the ability to dewater large diameter distribution leaks and reduce the associated outage time. An SLA in the amount of \$20,000 is included in the approved budget for an upgrade to an existing vehicle. The vehicle is due for replacement in FY17 and the additional funds will be used to upgrade to a higher load capacity that is needed to remain compliant with State Transportation Laws.

Also included in the FY17 approved Water Fund budget are two SLAs totaling \$92,031 for the addition of an Environmental Technician position and vehicle. The increased customer base and service area have created increased demand on the Environmental Services Division. This has resulted in the need for an additional Environmental Technician position and vehicle. An additional SLA included in the approved budget is for the expansion of the Water and Wastewater Design Guidelines, Specifications and Details. The current water and wastewater design guidelines were developed in the late 1990's. Over the years, the standards have been improved, however, much is missing within the design guidelines, specifications, and details. This SLA is for the hiring of a professional firm to rewrite the existing water/wastewater guidelines, specifications, and details. The total estimated cost is \$100,000, with the Water and Wastewater Funds splitting the cost equally. Also included in the FY17 approved Water budget is an SLA in the amount of \$225,000 for phase II of a corrosion control program. The City of College Station currently maintains many miles of metallic pipelines installed throughout the water collection, water transmission, and wastewater collection system. This pipe material is susceptible to galvanic corrosion caused by the differential soil conditions and/or electrical fields from adjacent electrical systems installed along gas/power lines. This approved SLA will study the soil resistivity and potential measurements along existing metallic pipelines by collecting field data and performing chemical analysis of soil samples. This study will then use the collected data to conduct a risk assessment matrix/table that will prioritize corrosion control concerns.

Two final SLAs included in the FY17 Water Fund are approved to be funded with revenue received in FY15 and FY16 from the sale of effluent. The proceeds from the sale of effluent were intended to be used for water conservation efforts and these two SLAs support those efforts. The first of these SLAs is for the addition of a chlorine booster system for the reclaimed water system located at Veterans Park. The system will include automated and remote operation and monitoring through the existing SCADA system, bulk storage of liquid chlorine, on-line chlorine analyzer that can provide real-time chlorine residual levels, and booster pumps capable of adding and mixing the treated water inside of the storage tank. The implementation of this project should result in being able to keep the irrigation system for the Veterans Park complex on the reclaimed water supply all year round while still meeting all of the permit requirements for this system. The second SLA approved to be funded with the revenue received from the sale of effluent is for the replacement of irrigation clocks at a number of City facilities. This program would allow for immediate monitoring of controllers using a web-based service. This program is anticipated to use water more efficiently, with better control over the system. This program will shut down a broken line and alert the administrator of the problem. The system will also alert the administrator if the system has been tampered with.

No rate increase is approved for the Water Fund in FY17.

Wastewater Fund

Effective sanitary sewer collection and treatment is essential to public health in an urban environment. Over the last several decades, standards have increased for this infrastructure. Past upgrades to the Carters Creek Wastewater Treatment Plant were directly related to changing standards. As the system continues to grow, additional capital will be needed. The existing system will have to be maintained with line replacements and plant enhancements and expansions. Wastewater services are provided as an enterprise function with service related fees paying for the cost of service.

The approved budget includes six SLAs in the Wastewater Fund. These SLAs include several equipment and technology requests. Similar to the request in the Water Fund, the first Wastewater request, in the

amount of \$70,000, is for an upgrade to a SCADA system processor. The processor currently used for SCADA system has reached the end of its useful life. The SLA is for the upgrade of the processor to the latest model. A second technology upgrade requested in Wastewater is for the purchase of hardware and software to perform automated backup of critical data and server configuration for Plant SCADA systems. This estimated cost for this SLA is \$42,100. Another request included in the Wastewater budget is for the replacement of a 4-wheeler with a Gator. This request, for \$7,000, is to replace the 4-wheeler with a Gator that will be more suitable for collecting samples within the Carters Creek Plant area. The fourth Wastewater technology and equipment request is for additional security cameras at the Carters Creek Wastewater Treatment Plant. The request is for the replacement of existing cameras and enhancing coverage in the front of the Plant. With the addition of these cameras, complete coverage of the perimeter of the Plant will be provided. The cameras are estimated at \$43,600.

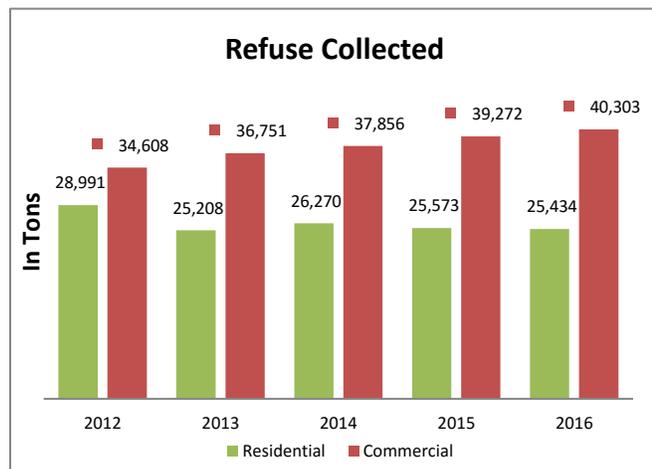
The addition of one position is included in the FY17 approved budget for Wastewater. This position is an Engineer in Training position and the request is for \$100,761. This position will provide the resources necessary to manage the increasing workload arising from the growth of the City of College Station. Currently, the Water Services Department has one engineer in the department. This position will provide an additional resource necessary for the department to continue to meet the engineering needs. The last SLA in the FY17 approved Wastewater budget is for the expansion of the Water and Wastewater Design Guidelines, Specifications and Details. As described above in the Water section, this SLA is for the hiring of a professional firm to rewrite the existing water/wastewater guidelines, specifications, and details. The total estimated cost is \$100,000, with the Water and Wastewater Funds splitting the cost equally.

A rate increase of 8% is approved for the Wastewater Fund in FY17. This rate increase is needed to support the projected Wastewater Capital Improvement Program (CIP) and the on-going Wastewater operations and maintenance costs.

Sanitation Fund

The Sanitation Division of Public Works provides services that meet the City's solid waste collection needs. These services include providing residential containers, curbside recycling, brush and grass clipping collection, street sweeping and the removal of waste. Commercial services are also provided to local businesses and includes collection in small and large containers. Customers with greater volumes have the option of using roll-off containers that are serviced by front load collection equipment.

Revenues for FY17 are estimated to be \$9,576,148. This reflects a 4.8% increase over the FY16 Revised Budget.



The approved budget for residential and commercial Sanitation operations for FY17 is \$8,087,457. Non-operating expenditures are approved for \$867,364. Included is \$730,000 for the utility transfer to the General Fund as well as \$359,135 for the Twin Oaks Landfill debt service payment. The expenditure for the debt service payment will be offset by reimbursement received from the Brazos Valley Solid Waste Management Agency, Inc. (BVSWMA, Inc.). The non-operating expenditure budget includes a transfer from the General Fund and the Drainage Fund for street-sweeping costs. Funding in the amount of \$51,190 is approved in the Sanitation Fund for Keep Brazos Beautiful (KBB) for operations, operations, the Demonstration Garden at the Texas Ave & George Bush site, beautification and litter abatement, and educational programs. Total FY17 approved expenditures for the Sanitation Fund are \$9,872,971.

Northgate Parking Fund

The Northgate Parking Fund accounts for parking operations in the Northgate district of the City. This includes the surface parking lot on Patricia Street, the College Main Parking Garage and on-street parking in the district.

FY17 parking fee revenue is estimated to be \$1,400,364 which is a slight decrease from the FY16 revised budget due to lower semester leases of spaces in the parking garage. Other revenues in this fund include investment earnings and miscellaneous revenue.

Included in the Northgate Parking Fund is budget of \$470,474 for the debt service payment related to the College Main Parking Garage. Budget is also included for two projects at the Parking Garage. The first is \$32,000 for LED lights at the parking garage, and \$50,000 is approved for elevator repair. Total approved Northgate Parking Fund expenditures are \$1,290,517.

Special Revenue Funds

Hotel Tax Fund

The City receives a tax of 7% on room rental rates from persons staying in hotels within the City. The City's use of Hotel Tax funds is limited by State law to be used for the promotion of tourism in the City of College Station.

The FY17 budgeted Hotel Tax revenue is \$5,391,000 which reflects a 2.5% increase over the FY16 year-end estimate of \$5,259,912. Hotel tax revenues are forecasted to increase due to a continued solid tourism economy and the addition of several hotels. Investment earnings of \$40,000 are estimated for FY17.

Total City operating expenditures in the Hotel Tax Fund are \$7,379,890. This is a 36.4% increase from the FY16 revised budget due to expected costs for the next phase of fields at Veterans Park in the amount of \$3,763,274, which will build two additional synthetic fields and provide other improvements to the existing athletic fields. Budget in the amount of \$1,700,000 is approved for the initial phase of the Southeast Park project. Funds are also budgeted for the fourth preferred access payment to the CVB for the use of athletic facilities at Texas A&M University. The FY17 budget for this is \$690,000. The City of College Station provides Hotel Tax revenue to the Convention & Visitors Bureau (CVB) in order to secure preferred access to certain Texas A&M University facilities at preferred rates for the purpose of enhancing and promoting tourism and the convention and hotel industry in College Station and Brazos County.

Total City operating expenditures in the Hotel Tax Fund also include \$442,000 for expenditures related to Parks and Recreation Programs & Events. Programs in the budget include expenditures related to athletic events such as National & Regional Athletic Tournaments, and other events that are eligible for Hotel Tax funds. Seven service level adjustments related to Parks & Recreation programs and events are approved with the FY17 budget. The first SLA is \$23,000 to pay one-half of the costs to purchase a John Deere tractor to perform field maintenance at Veterans Park. The other half of this request is an approved SLA in the General Fund Parks and Recreation Budget. A second SLA is approved to pay \$5,000 one-fourth of the cost to purchase an Athletic Field Groomer for Beachy Central Park, Bee Creek and Lemontree parks. The balance of the approved SLA is in the General Fund Parks and Recreation Budget. The third SLA, in the amount of \$7,500, is for one-half of the cost to purchase a Toro Workman for field maintenance at Veterans Park. The balance of the approved SLA is in the General Fund Parks and Recreation Budget. A fourth SLA approves \$40,000 for tournament event equipment needs at Veterans Park & Athletic Complex to attract tourism based events. The fifth SLA approves \$50,000 for bid requirements, if selected, for hosting the U.S. Quidditch Southern Regional and USA Ultimate National Collegiate Championship. The U.S. Quidditch Southern Regional will bring 80+ teams to town and the USA Ultimate National Collegiate Championship will bring 70+ teams to town. A sixth SLA approves \$15,000 for City-Wide Special Event Preparation & Travel that would allow our Tourism staff to prepare information and presentation materials as well as funds for travel to state and national events to help solidify our plans for College Station's own City-wide Special event. The seventh SLA is \$11,000 for one-half of the costs to purchase fans for the American Pavilion at Veterans Park. The fans would be utilized

as an amenity for athletic events that come to town and the citizens that use the pavilion during the hot spring and summer months. The second half of the costs of the fans are approved in the General Fund Parks and Recreation Budget.

Other City operating expenditures approved in FY17 include \$300,000 for soliciting and hosting of sports tournaments in College Station. In FY15 the City Council provided direction to reduce funding to the Convention and Visitors Bureau in the area of advertising in the amount of \$104,116. The funds were redistributed to Public Communications and Marketing to be used for advertising the City to encourage visitors to come to College Station. Also included is \$80,000 for staff costs in the Public Communications (PC) Department. PC staff members will be responsible for strategically creating marketing materials that help increase tourism to College Station and its many amenities. In addition, PC staff will introduce College Station to other markets through the development of brochures, promotional videos, and marketing and advertising materials. It is anticipated that these responsibilities will be shared among PC staff members resulting in the time spent on the activities equating to one FTE position. The primary focus will be to create high-quality collaterals needed to bring tourism dollars to College Station. The position is budgeted in the General Fund and Hotel Tax funds will be transferred to the General Fund to cover the expenditures related to eligible activities. An SLA (\$40,000) is approved for the purchase of a City-wrapped vehicle to be used for marketing, promotional and business development of the City. The approved budget also contains \$25,000 for nonprofit/charitable organizations that hold events at local hotels and meet the criteria for Hotel Tax use. These funds will be distributed at the discretion of the City Manager. Funding is also approved for \$200,000 for City-Wide Special Event.

A total of \$3,158,206 of Hotel Tax funding is approved in FY17 Budget for Outside Agencies. This includes \$2,122,616 for the Bryan/College Station Convention & Visitors Bureau (CVB) for operational, sales/marketing, promotional, servicing and business development elements; \$400,000 for the CVB Grant Program; \$102,690 for Easterwood Airport Advertising; \$91,000 for Arts Council operations and maintenance; \$348,400 to Arts Council for affiliate funding and \$43,500 for marketing and public arts support; \$25,000 to Veterans Memorial; and \$25,000 for the Bryan/College Station Chamber of Commerce.

Community Development Fund

The goals of Community Development are to encourage the expansion and accessibility of human services; expand and improve public facilities and infrastructure where needed; and to expand economic opportunities in the community for low- and moderate- income residents of the city. Additional goals include providing for an adequate supply of safe and affordable housing, rehabilitation of rental and owner occupied residential property and expanding home ownership opportunities.

The City of College Station receives federal funds from the Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) and the HOME Investment Partnerships (HOME) grant. The Community Development Division of the Community Services Department is tasked with administering these grant funds through several programs designed in accordance with the division's goals, federal regulations and input from the City Council.

Community Development Local Account Fund

In October 2009, the City purchased a piece of property on Holleman Drive with CDBG Funds with the intent to use it for a CDBG eligible development. Over time, a decision was made to sell the property to allow private development of the property to occur. HUD has informed the City that because an eligible project has not been completed, the City would be required to repay the funds used to purchase the land. In an e-mail to City staff dated July 15, 2016, the HUD Director in Houston directed that the CDBG funds should not be returned to Treasury, but that the City should set up a CDBG Local Account Fund into which these funds would be deposited so that the HUD requirements are satisfied. City staff has established a separate bank account and a new special revenue fund entitled CDBG Local Account Fund to meet these requirements.

The HUD funds related to the Holleman property were originally received into the Community Development Fund. Therefore, the repayment of the funds had to originate from the Community Development Fund as a transfer to the new CDBG Local Account Fund. The Community Development

Fund lacked the funds to transfer into the Local Account Fund. To meet the HUD requirement, cash was loaned to the Community Development Fund from the General Fund (\$893,638) and the Wastewater Fund (\$1,497,306). Once the Holleman property sale is closed and the proceeds are made available, the General Fund and Wastewater Fund loans will be repaid. It is anticipated that the closing on the property will occur in the latter part of FY17.

Roadway Maintenance Fee Fund

The Roadway Maintenance Fee Fund is a new fund established to administer financial activity related to the Roadway Maintenance Fee. Revenues are generated from a Roadway Maintenance fee assessed to City of College Station transportation system users. FY17 revenues are projected to be \$4,000,000. Expenses in the fund are dedicated to the rehabilitation and upgrade of streets necessitated by increased traffic pressure. Street maintenance projects are selected after a review of data that includes: overall road condition; increased traffic; and importance as a conduit for traffic through the community. An SLA is approved for \$2,585,000 to continue the rehabilitation and upgrade of streets due to increased traffic pressure.

Wolf Pen Creek (WPC) TIF Fund

The Wolf Pen Creek Tax Increment Finance (TIF) Zone generates revenues that must be utilized within the Wolf Pen Creek District. The TIF expired December 31, 2009. Funds in the amount of \$1,235,044 remain in this fund to be used for a future payment to College Station Independent School District for the school district's portion of unspent WPC TIF funds. The WPC TIF Fund will be closed following the expenditure of the balance of the funds.

West Medical District TIRZ No. 18 Fund & East Medical District TIRZ No. 19 Fund

In October of 2012, the City Council authorized an amendment of the City's Comprehensive Plan to include the College Station Medical District Master Plan. To realize the vision and economic development opportunities included in the Master Plan, significant barriers to development must be overcome. These barriers include, but are not limited to; lack of basic infrastructure (potable water, fire flow, sanitary sewer, etc.) to serve development in the area and lack of transportation capacity (vehicular, pedestrian, etc.) to meet the mobility needs present in the area.

The Master Plan identified a series of financial and management tools necessary to overcome these barriers and to maximize the development potential of the area. A key tool identified in the Master Plan is the use of Tax Increment Reinvestment Zones (TIRZ). Staff approved the establishment of two TIRZ in the District.

A TIRZ is a political subdivision of a municipality or county in the state of Texas created to implement tax increment financing. TIRZ are special zones created to attract new investment to an area. TIRZ help finance the cost of redevelopment and encourage development in an area. Taxes attributable to new improvements (tax increments) are set-aside in a fund to finance public improvements within the boundaries of the zone.

Established in December 2012, the West Medical District TIRZ #18, encompasses the area near the State Highway 6/Rock Prairie Road Bridge and includes both The Med Hospital and the Scott & White Hospital. Development projects in this area include Rock Prairie Road (East and West), Normand Drive Extension, and other public works.

It is projected that new development in this portion of the District will meet or exceed \$117 million over a twenty year period. This development activity would yield an increment of approximately \$8.4 million in tax proceeds. These proceeds would be used to fund the required improvement projects, either through repayment of issued debt or on a "pay as you go" cash basis.

The City of College Station is the only participant in this TIRZ at this time. In FY17, an estimated \$227,635 in ad valorem tax will be collected in the West Medical District TIRZ #18. Interest earnings in the amount of \$2,500 are also estimated. No expenditures are projected for FY17.

Established in December 2012, the East Medical District TIRZ #19, encompasses the area east of the State Highway 6/Rock Prairie Road Bridge and includes most of the undeveloped properties within the District. Development projects in this area include Rock Prairie Road (East), Barron Road, Lakeway Drive, potable water, fire flow water supply, greenway trails, sanitary sewer service, and other public works.

It is projected that new development in this portion of the District will meet or exceed \$283 million over a twenty year period. This development activity would yield an increment of approximately \$30.8 million in tax proceeds. These proceeds would be used to fund the required improvement projects, either through reimbursement to private developers, repayment of issued debt, "pay as you go" basis, or a combination of these and others.

The City of College Station is the only participant in this TIRZ at this time. In FY17, it is anticipated that \$2,921 in ad valorem tax will be collected in the East Medical District TIRZ #19. No expenditures are projected for FY17.

Court Technology Fee Fund

The Court Technology Fee Fund funds technology projects at the Municipal Court Facility. For FY17, the approved revenues total \$80,017. Approved expenditures for FY17 are \$80,619 and will be used for technology related purchases such as computer hardware and software for court facilities.

Court Security Fee Fund

The Court Security Fee Fund is used to fund security projects at the Municipal Court building. The approved FY17 revenues are \$58,022. Approved expenditures for FY17 are \$46,044, which funds 50% of the full-time municipal court security marshal. The other half of the security position is funded in the Municipal Court division of the General Fund.

Juvenile Case Manager Fee Fund

The Juvenile Case Manager Fee Fund funds the salary and benefits of a Juvenile Case Manager, as well as the salary and benefits for staff time spent administering Teen Court. For FY17, the approved revenues for this fund are \$98,217. The total approved FY17 expenditure budget of \$119,740 includes salary and benefits, and travel and training funds for the Juvenile Case Manager and Teen Court Coordinator positions.

Truancy Prevention Fee Fund

The Truancy Prevention Fee Fund revenues are used to fund truancy prevention and intervention services. Defendants convicted of a misdemeanor offense in the municipal court shall pay a truancy prevention fee of \$2.00 in addition to any other fines, penalties, or courts costs required by city ordinance, state, or federal law. Approved revenues in FY17 total \$16,145. A \$6,000 expenditures budget is approved for FY17 in order to fund training and travel, and printing and postage expenses associated with this fund.

Police Seizure Fund

The Police Seizure Fund accounts for revenues and expenditures related to property seized by the College Station Police Department. Expenditures for FY17 are budgeted at \$20,000. These funds are used for one-time equipment and other purchases to assist in police activities.

Memorial Cemetery Fund

This fund accounts for two-thirds of the proceeds from the sale of cemetery lots as well as other revenue that is collected through the Memorial Cemetery and Aggie Field of Honor. The fund also accounts for expenditures on projects that take place at this location. A transfer to the Debt Service Fund, in the amount of \$258,705, is included in the FY17 Approved Budget for the Memorial Cemetery Fund. This transfer reflects one-half of the annual debt service payment. The balance of the Memorial Cemetery related debt service will be paid from the Debt Service Fund. The portion of the debt service to be covered by the Memorial Cemetery Fund is forecasted to increase in future years, but the Memorial Cemetery Fund will continue to be monitored in future years to ensure that this can be supported. The

operations and maintenance for this cemetery are budgeted in the General Fund in the Parks and Recreation Department.

Memorial Cemetery Endowment Fund

This fund accounts for the remaining one-third of the proceeds from the sale of cemetery lots at the Memorial Cemetery, which includes the Aggie Field of Honor. FY17 approved expenditures are \$144,750, which includes \$10,000 for continued marketing of the cemetery plots, as well as a one-time service level adjustment of \$100,250 for the addition of a Jewish faith section. There are three other one-time service level adjustments totaling \$34,500 for the purchase of various equipment and wayfinding signs.

Texas Avenue Cemetery Endowment Fund

This fund accounts for the proceeds from the sale of cemetery lots at the Texas Avenue Cemetery. The fund also accounts for expenditures on projects that take place in the cemetery. There are no expenditures anticipated in this fund in FY17. The maintenance and operations for this cemetery are budgeted in the General Fund in the Parks and Recreation Department.

Public, Educational and Governmental (PEG) Access Channel Fee Fund

While the PEG Fee has been collected for a number of years, the PEG Fee Fund was established in FY14 due to changes in legislative requirements. The balance of the PEG fees collected in prior years (\$266,573) was transferred into the PEG Fee Fund. The FY17 PEG Fee Fund revenues are estimated to be \$201,000. Expenditures of \$143,640 are approved in FY17 for expenses related to educational and governmental broadcasting on Channel 19. Channel 19 provides unique programming that addresses the needs and interests of the citizens of College Station and its surrounding community.

R. E. Meyer Estate Restricted Gift Fund

The R. E. Meyer Estate Restricted Gift Fund was established in FY14. Robert Earl "Bob" Meyer passed away in October of 2013. As part of his will, he generously bequeathed a portion of his estate to the College Station Parks and Recreation Department, with the gift being restricted for the benefit of programs for senior citizens. During Mr. Meyer's lifetime, he loved and supported the many senior programs offered by the Parks and Recreation Department Senior Services.

A total of \$562,657 from the estate has been received to date. In accordance with Mr. Meyer's will, these funds will be used for the purpose of programs designed to benefit senior citizens. No funds are currently planned for expenditure in FY17. As programming plans are developed, it is anticipated that these funds will be budgeted for future expenditure in accordance with the agreement.

Drainage Fund (O&M)

The Drainage Maintenance Division is part of the Public Works Department, but is funded from the Drainage Fund. The Drainage Maintenance Division is responsible for the care and maintenance of the drainage ways throughout the City. Mowing rights-of-way and creek cleaning are the primary activities of this division, as are taking steps to mitigate the impact of drainage-related issues that may affect the health and public safety of the City's residents.

Two SLAs are included in the Drainage Operations and Maintenance approved budget. The first SLA is for additional funds to repair culverts, storm drains, and erosion along creek banks. Projects are selected after a review of data that includes overall drainage conditions and importance as a conduit for storm water through the community. A second SLA is approved for the addition of a dump truck and for one Equipment Operator that will help mitigate future drainage problems and improve potential flood prone areas.

No rate increase is approved for the Drainage Fund for FY17.

Internal Service Funds

The City has established several internal service funds for areas where goods and services are provided to City departments on a cost-reimbursement basis. The Internal Service Funds include the Insurance Funds, the Equipment Replacement Fund, the Utility Customer Service Fund, and Fleet Maintenance Fund. Each of these funds receives revenues from City departments to which services are provided. Internal Service funds have revenues transferred from departmental budgets on a monthly basis to ensure that funds are available for related expenses.

Insurance Funds

The City of College Station has four funds for insurance purposes, all of which are self-funded.

Property and Casualty Fund

The Property and Casualty Fund ensures that the City can adequately cover potential property and liability losses. Budgeted premiums are based on the actual amounts charged to departments to cover the City's Property and Casualty costs. The approved premium revenue for FY17 is \$799,548, a reduction of 20% from FY16. Estimated investment earnings are \$9,000 and other revenues, including subrogation, are projected to be \$5,000. The total approved revenues for the Property & Casualty Insurance Fund are \$813,548. Approved expenditures in this fund are \$1,119,965.

Employee Benefits Fund

Estimated revenues in the Employee Benefits Fund are \$11,812,379. This includes a 10% increase in City-paid Health Insurance premiums. This increase is necessary to help offset rising claims costs. The FY17 Approved Budget also includes an estimate of \$465,689 for the continued operations of the Employee Health Clinic approved in FY16. This health clinic provides acute and preventive primary care, occupational medicine, workers' compensation and wellness services. Services are available to City health plan-enrolled employees, dependents and retirees, to encourage wellness and pro-active medical intervention and treatment. In addition, included in the FY17 budget is \$315,000 for an Other Post-Employment Benefits (OPEB) Trust. The approved expenditures for the Employee Benefits Fund are \$12,732,249.

Workers' Compensation Fund

The Workers' Compensation Fund provides coverage against losses sustained through on-the-job injuries to employees. Budgeted premiums are based on the actual amounts charged to departments to cover the City's Workers Compensation costs. In FY17, approved revenues are \$593,546 and approved expenditures are \$678,215.

Unemployment Compensation Fund

Premium revenues in this fund are collected based as a percentage of each employee's salary. In budgeting for FY17, it was determined that the Working Capital balance was adequate enough that the City could forego contributions to this Fund for this budget year. Therefore, total FY17 approved revenues (investment earnings only) are \$1,904. Claims costs in the amount of \$50,000 are approved to be budgeted in FY17.

Equipment Replacement Fund

This fund is used to accumulate resources for the replacement of vehicles and large motorized equipment, the replacement of copiers, and to provide replacement assets for the existing major technological infrastructure. Estimated revenues for FY17 total \$6,619,460.

In FY17, \$1,026,504 is approved for new fleet purchases as follows: Police Department \$30,000 to purchase a vehicle for Criminal Investigations Division and \$181,504 for the purchase of two patrol vehicles; Fire Department \$285,000 for ladder truck equipment (to be purchased out of Equipment Replacement Fund); Planning & Development \$67,000 for the purchase of two trucks; Public Works-Streets Maintenance \$30,000 for milling machine attachment for skid steer; Parks & Recreation \$156,000 to purchase a truck, compact excavator, pull spray rig, tractor, athletic field groomer, and Toro workman; Drainage Maintenance \$135,000 dump truck; Electric \$80,000 vacuum trailer; Water \$55,000 for SUV

purchase and upgrade to vehicle #9410 replacement; and Wastewater \$7,000 to purchase a John Deere Gator.

Fleet Maintenance Fund

The Public Works **Fleet Services Division** manages the vehicle and equipment fleet. The division also performs preventive maintenance and vehicle repair. The City maintains a fleet of vehicles and heavy equipment to provide services to the citizens of College Station. These services include Police and Fire response, Solid Waste Collection, Public Utilities, Building Inspection, and Parks operations.

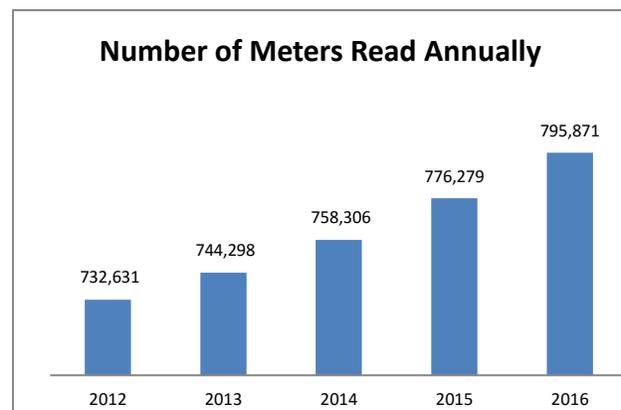
In FY17, total estimated revenues in the Fleet Maintenance Fund are forecasted to be \$2,196,144. Approved revenue includes \$39,100 in SLAs related to fleet additions.

The approved FY17 Fleet Maintenance expenditures are \$2,096,323. This includes a \$9,700 SLA for environmental and safety compliance upgrades.

Utility Customer Service Fund

The Utility Customer Service Division is the primary interface with the City's utility customers. Responsibilities include setting up customer accounts, connecting and disconnecting utility services, reading meters, billing and collecting utility customer accounts and addressing customer concerns.

In FY16, the meter reading function of the Utility Customer Service Fund was outsourced to an outside contractor. This change was made to address the high turnover and frequent vacancies in the Meter Services division that were resulting in billing becoming back-logged and revenues not being received in a timely fashion.



The chart above illustrates the number of meters read annually over the last few years.

FY17 approved expenditures are \$2,759,995. Two SLAs are included in the approved budget. The first SLA, in the amount \$85,904, provides for contract labor services during the ERP implementation process which is expected to be take place in FY17. The second SLA is for the addition of one full-time Customer Service Representative for Billing Services. This position will help ensure that a high level of customer service is maintained, as well as decrease delays in billings caused by a shortage of manpower in that department. This will increase the total FTE count in the Utility Customer Service Fund by 1.0 FTE.

Capital Projects Funds

The City has a number of capital project funds. General Obligation Bonds (GOB) have historically been used for general government projects such as streets, parks, traffic, public facilities and other such needs. However, the City has several other resources that may be used to supplement those resources and help to hold down the ad valorem taxes necessary to pay for GOBs. In addition, the City has statutory authority and City Council policy allows for the use of non-voter authorized debt instruments such as Certificates of Obligation and Contract Obligations (generally referred to as COs).

In addition to the general government projects, the City has bond funds for each of the utilities operated by the City. Also for FY17, operating funds from the Electric and Wastewater Funds are estimated to be used to fund capital projects in lieu of the issuance of additional debt.

Other resources to fund capital projects include the Utility Funds, the Drainage Fund, Park Land Dedication Funds and the Hotel Tax Fund. Each provides resources that will be used to complete a number of projects over the next five years.

General Government Capital Projects

The following is a summary of some of the key general government projects included in the FY17 Approved Budget. More details about these projects can be found in the Governmental Capital Improvement Projects Budget narrative that precedes the governmental capital projects section in the budget document. The funds expended on these projects are considered significant and non-routine.

Streets, Traffic, Sidewalks and Trails Capital Projects

A total of \$42,347,727 is estimated to be spent on capital transportation projects in FY17. This includes Street Rehabilitation projects, Street Extension and Capacity Improvement projects, Traffic projects, and Sidewalk and Trail projects. Some of the key rehabilitation projects include the Luther Street Rehabilitation, Munson Street Rehabilitation, and Francis Drive Rehabilitation. These projects have been included in the Capital Improvement Program in an effort to maintain existing infrastructure. Most of these projects have been funded with CO debt and/or budget balances from completed projects.

A number of Street Extension and Capacity Improvement projects have been included in the FY17 approved budget. Significant projects that are in progress include the Lakeway Extension project; the Rock Prairie Road West Widening project; the Greens Prairie Trail from FM 2154 through Royder Road project; the Cain/Deacon Union Pacific Railroad Crossing Switch; the design of capacity improvements on 2818 between Wellborn Road and George Bush Drive; the Road Improvements at Rock Prairie Road West from 2154 to the City limits project; the Capstone and Barron Road Alignment; Neighborhood Safety Improvements - Holik, Park Place, Anna and Glade; the Holleman Drive South Widening project; Intersection Improvements at Greens Prairie Road and Arrington; the Royder Road Expansion project; and the Greens Prairie/FM 2154 Intersection Improvements project.

While construction of these projects is scheduled for several years out, funds have been estimated in FY17 for preliminary engineering and surveying on the Greens Prairie Road - Arrington Road to City Limits West of Wallace Phillips Parkway project and the Greens Prairie Trail – City Limits West of Woodlake to Royder Road project.

Traffic system projects in the FY17 budget include the construction of a signal and related roadway improvements at Victoria Drive and State Highway 40. Also included is the continuation of the Intelligent Transportation System (ITS) Master Plan Implementation. In addition, funds have been included for additional future signal projects that may be needed as determined by the results of traffic warrant studies. Another project included in FY17 is the Replacement of the Planter Boxes along Texas Avenue.

Key Sidewalk and Trail projects include the completion of the Lick Creek Park Hike and Bike Trail and the initial phases of construction on Phase II of the University Drive Pedestrian Improvements project.

More details about each of these projects can be found in the Governmental Capital Improvement Projects Budget section of this budget document.

Parks and Recreation Capital Projects

In FY17, expenditures in the amount of \$3,298,357 are estimated for Parks and Recreation capital improvement projects. Included is \$210,000 for Field Redevelopment projects. A portion of the funds will be used for replacement and repairs to numerous athletic facilities and parks throughout the City.

Key Parks and Recreation facility projects included in the FY17 budget include the completion of the construction of the Lincoln Center Expansion. In addition, budget is included in FY17 for a number of renovations at the pools. These include the repair of structural cracks, pool decking renovations, plumbing repairs, grating replacement and the replacement of a slide feature. Budget has also been included in the FY17 CIP for a number of System-Wide Park Improvement projects that include the addition and replacement of play sets and playground surfacing, lighting improvements, parking lot renovations, facility repairs, gym equipment, sidewalk reconstruction, fencing upgrades, and basketball court resurfacing.

More details about each of these projects can be found in the Governmental Capital Improvement Projects Budget section of this budget document.

General Government and Capital Equipment Capital Projects

General government and capital equipment projects are planned assets that have value to more than one specific area of City operations. The two main divisions within this category are public facilities and technology/equipment projects. In FY17, \$21,601,620 is the estimated expenditure for public facility projects. One of the projects included in this estimate that is currently in progress is the Library Expansion project. Construction of this project is expected to begin in FY16 and be completed in FY17. Also included in FY17 is budget to be used toward the construction of a new Police Station. Based on current forecasts, construction of this project would require a tax increase.

Also included in the CIP for facility projects is an estimate for the construction of two City Gateway Signs. The first of these signs will be located at the State Highway 6 and University Drive Interchange within TXDOT ROW. The second sign will be located at the southern entrance of the City off of State Highway 6.

The FY17 budget also includes several projects for existing City facilities that are necessary due to address compliance and corrective maintenance needs. These projects are being funded with one-time General Funds that will be transferred to the General Government CIP Fund. These projects include the replacement, containment repair, and cleaning of existing above-ground storage tanks at the Public Works facility and the addition of a tipping structure that will be used for street sweeping containment.

Also included in the facility capital project budget is a FY17 estimate of \$200,000 to be used for the conceptual planning/design of a community center. The funding for this planning/design will come from the General Fund that will be transferred to the General Government CIP Fund. Based on current forecasts, construction of this project would require a tax increase.

The FY17 Approved Budget also includes a projected expenditure of \$5,674,252 for technology/equipment projects. Technology projects for which FY17 funds are estimated include the implementation of the public safety CAD/RMS (Computer Aided Dispatch/Records Management System) Replacement project, the continuation of the Enterprise Resource Planning (ERP) System Replacement project, the Fiber Optic Infrastructure project; the Website Replacement/Upgrade project; and the Storage Upgrade project. In addition, budget has been included for the Replacement of the City's Fuel System Software.

Capital equipment purchases budgeted in this Fund in FY17 include the Self-Contained Breathing Apparatus Replacement project and the Public Safety Radio Replacement project.

More details about each of these projects can be found in the Governmental Capital Improvement Projects Budget section of this budget document.

Enterprise Capital Projects Funds

Below is a summary of the key utility capital projects included in the FY17 Approved Budget. More details about these projects can be found in the Utility Capital Projects Budget narrative that precedes the Utility capital projects section in the budget document. The funds expended on these projects are considered significant and non-routine.

Electric Capital Projects

The approved budget appropriation for electric capital projects is \$16,767,100. Included are general plant upgrades as well as an estimate for costs related to addressing long-term facility programming needs. Funds are also estimated for Overhead System Improvement projects. These funds will be used for the construction of overhead feeder extensions and upgrades of existing overhead electric infrastructure. This includes the annual utility pole replacement program. Funds are estimated for Underground System Improvement projects. These funds will be used for the construction of new underground electric projects and for conversion of overhead power lines to underground. Included in this estimate are various underground feeders in the Northgate area. Also included is underground on Rock Prairie Road and an underground duct system to coincide with the Lakeway Drive Extension project. In addition, budget is included for New Service and System Extension projects. These funds will be used to provide electrical system services for new customer additions (residential, commercial, apartments and subdivisions).

Funds are included in FY17 for Thoroughfare Street Lighting projects. These funds will be used for new thoroughfare street lighting projects and improvements to existing thoroughfare street lights. The FY17 estimate also includes the replacement of the City's residential and thoroughfare street lights with LED systems. Budget is included in FY17 for Distribution and Transmission projects. Significant Transmission/Distribution projects planned for FY17 include improvements to the ring bus at the Greens Prairie Substation and improvements to the breaker configuration and transformer locations that will improve reliability and safety at this location. Also included in FY17 is an estimate for the purchase of land that will be needed for a future substation as well as an estimate for engineering costs related to the construction of the Graham Road Substation, which is planned for FY18. Other FY17 Transmission/Distribution projects include various SCADA enhancements, the installation of cameras in the substations, a 138 KV transmission switch replacement and various other minor capital improvements.

Water Capital Projects

The estimated FY17 expenditure for water capital projects is \$17,158,393. This includes an estimate for the purchase of land for a future well. In addition, an estimate is included for the start of construction on Well #9 and the Well #9 Collection Line. As capacity needs grow, the City is preparing for the construction of new wells. An estimate is included in FY17 for the Well Field Collection System Loop project. An additional project planned for FY17 is the Rehabilitation of Water Well Pumps and Motors. Other Production projects include the Installation of Security Fencing at Sandy Point Pump Station and the construction of an Equipment Shed at the Dowling Road Pump Station.

FY17 Water Distribution include general Oversize Participation (OP) funds. These funds are used to help meet future capacity needs by oversizing water lines above the minimum size required to serve a development. In addition, an estimate has been included in FY17 for the Sweetwater Forest Water Line Extension project. Several projects have been included in the FY17 budget for the extension of water lines along State Highway 6. The first is the State Highway 6 Waterline Phase I (State Highway 40 to Venture), the second is the State Highway 6 Waterline Phase II (Creagor Line to State Highway 40) and the third is the State Highway 6 Waterline Phase III (Creagor Lane to State Highway 40). These lines are needed to help address increased demand. The Lakeway Waterline Extension project is also included in FY17. An estimate is also included for Miscellaneous Water Rehabilitation projects that may arise throughout the fiscal year.

Rehabilitation projects included in the FY17 Approved Budget include the Eastgate Rehabilitation project and the Woodson Village Water Line Rehabilitation project. Several other utility rehabilitation projects are included in the FY17 estimated expenditures that are being completed in coordination with the corresponding street rehabilitation projects. These include the Luther Street Water Line Rehabilitation project, the Munson Street Water Line Rehabilitation project, the Francis Drive Water Line Rehabilitation project, the Nimitz Street Water Line Rehabilitation project and the Southside Safety Improvements - Park Place/Holik/Anna Water Line Rehabilitation project.

Wastewater Capital Projects

The FY17 estimated expenditure for wastewater capital projects is \$20,670,431. Wastewater Collection projects include general OP. These funds are available to meet future anticipated capacity in the construction of wastewater lines above the minimum size needed to serve the development. Also included in the FY17 estimate is the East Side FM 158 Sewer project. In addition, an estimate has been included in FY17 to be used toward the design of Lick Creek Parallel Trunk Line Phases I and II. In addition, an estimate is included in FY17 for the Bee Creek Parallel Trunkline project. This project is being completed in phases, with the third phase progressing in FY17. Other Wastewater Collection projects scheduled for FY17 include Phases I and II of the Northeast Sewer Trunkline. Design of phase I began in FY16 with construction planned for FY17. Design of phase II is scheduled to begin in FY17. It is anticipated that approximately \$1.5 million of the expenditures for phase I will be funded with Community Development Block Grant funds.

Rehabilitation projects included in the FY17 Approved Budget include the Eastgate Rehabilitation project and the Woodson Village Sewer Line Rehabilitation project. Several other utility rehabilitation projects are

included in the FY17 estimated expenditures that are being completed in coordination with the corresponding street rehabilitation projects. These include the Munson Street Sewer Line Rehabilitation project, the Francis Drive Sewer Line Rehabilitation project, the Nimitz Street Sewer Line Rehabilitation project and the Southside Safety Improvements - Park Place/Holik/Anna Sewer Line Rehabilitation project.

A number of Treatment and Disposal projects have also been included in the FY17 budget. These include the Structure Coating Replacement at the Carters Creek Wastewater Treatment Plant (CCWWTP), the Lick Creek Generator Replacement, the Installation of a Headworks Catwalk at the CCWWTP, the CCWWTP Fueling Station, the Replacement of the Carters Creek Screw Lift Pumps, and the Aeration Blower Improvements project at the CCWWTP.

A significant project that has been added to the FY17 Wastewater CIP is the Lick Creek Expansion and Nutrient Removal project. The results of the 2016 Wastewater Master plan indicate that a 3 MGD expansion will be required to meet the TCEQ permit requirements as development continues to occur within the LCWWTP sewershed. This project will increase the capacity of the LCWWTP from two million gallons per day to five million gallons per day while adding phosphorus removal capabilities to the plant. Design of the project is scheduled to begin in FY17 with construction expected to span several years.

Several General Plant projects are included in the FY17 Approved Budget. These include SCADA at the New Lift Stations, the Carters Creek Electrical Improvements project, and the Repurposing of Buildings at the CCWWTP. In addition, two projects related to land acquisition have also been included in the FY17 budget. These projects are intended for the purchase of land to serve as buffers around the treatment plants.

More details about these projects can be found in the Utility Capital Projects Budget section of this budget document.

Special Revenue Capital Projects

Below is a summary of the key special revenue projects included in the FY17 Approved Budget. More details about these projects can be found in the Special Revenue Capital Improvement Projects narrative that precedes the Special Revenue capital projects section in the budget document. The funds expended on these projects are considered significant and non-routine.

Park Land Dedication Capital Improvement Projects

The Park Land Dedication Funds account for the receipt and expenditure of funds received by the City from residential land developers who dedicate land, or money in lieu of land, for use in the development of neighborhood parks in residential areas. The projects in the Park Land Dedication Capital Improvement Projects Funds are funded using the dedicated park land funds. Park Land dedication funds must be used for the development of parks within the zone to which the funds are dedicated. In FY17, estimates are included for Park Land Dedication projects that are anticipated to be completed in the various park zones.

Key park development projects included in the FY17 Park Land Dedication Funds include the initial design phase of the Fun for All Playground at Central Park. This project is for the construction of an inclusive playground for children with special needs. The playground will provide a safe atmosphere while incorporating educational aspects and challenges to spark imagination and enhance quality of life. This project is a joint effort between the City of College Station, the College Station Rotary Club, the College Station Noon Lions Club, and the Kiwanis Club.

Other parks in which significant development or improvements are expected in FY17 include Crescent Point Park, Raintree Park, John Crompton Park, Sonoma Park, Reatta Meadows Park and Barracks Park.

In addition, funds for minor amenity improvements have been included for Cy Miller Park, Woodland Hills Park, Windwood Park, Cove of Nantucket Park and Castlegate Park. Signage is also planned for various parks using Park Land Dedication funds.

Additional funds are budgeted in a number of Park Land zones but these funds have not yet been obligated to specific projects. These funds are available to be used for projects that arise throughout the year within the applicable zones. Funds not used in the fiscal year will carry over to future fiscal years.

Drainage Capital Improvement Projects

Drainage capital projects are funded by revenue generated through a drainage utility fee that is collected from residential and commercial utility users. An estimate is included in FY17 for Minor Drainage Improvement projects. These funds are used for minor unscheduled drainage projects that may arise throughout the fiscal year. Also included in the Drainage CIP is an estimate for the Southwest Parkway Storm Drain Replacement project and an estimate for the Culvert Replacement under John Milliff Road and Redmond Drive.

Sidewalk Zone Capital Projects

The Sidewalk Zone Funds account for the receipt and expenditure of funds received by the City from developers who, upon approval of the Planning and Zoning Commission and in accordance with a number of criteria as defined by the City's Sidewalk ordinance, pay a fee in lieu of constructing the required sidewalk or multi-use path. Fees collected in lieu of sidewalk or multi-use path construction must be expended in the sidewalk zone within which the approved development is located and must be used only for construction, reconstruction or land acquisition costs associated with sidewalks, multi-use paths and other non-vehicular ways. The FY17 budget includes estimates for projects in two of the Sidewalk Zones. The first is in Sidewalk Zone 8 for the Emerald Dove Sidewalk project. The second project is for the use of Sidewalk Zone 15 funds toward the sidewalks planned for construction as part of the Holleman Drive South project. In addition to these projects, funds that have not yet been obligated to specific sidewalk projects are included in the FY17 budget in Sidewalk Zones 2, 3, 5, 9 and 13. Including these funds in the budget will make them available for use on projects that arise throughout the year within the applicable Zones. Funds not used in the fiscal year will carry over to future fiscal years.

Hotel Tax Fund Capital Improvement Projects

Included in the FY17 Approved Budget is an estimate for the construction of phase I of the Build-Out of the Veterans Park and Athletic Complex. The project will include the construction of two additional synthetic turf fields at Veterans Park along with parking and lighting to support the new fields. The synthetic turf fields will provide an all-weather playing surface that can be used immediately following a rain event. In addition, spectator areas and amenities will be added to these fields and to several existing fields as part of this project. The project will be funded using Hotel Tax funds as the project is anticipated to result in a significant number of individuals coming from outside of the community to play in tournaments held on these fields. The fields will be able to facilitate sports such as soccer, football, lacrosse, and a myriad of other sports events.

Also included in FY17 is an estimate for Southeast Park. The City currently owns the property on Rock Prairie Road next to the BVSWMA landfill where this park is approved. This project would develop the park with 9 ball fields, parking, lighting, restrooms, picnic pavilion, batting cages, streets and park amenities. The Master Plan is currently under development. The project would be completed in phases and the FY17 estimate is the amount needed to begin the project.

Additional O&M Costs

The FY17 Approved Budget includes a number of capital projects that have been recently completed and have added operations and maintenance (O&M) expense. In particular, the City's General Fund has been and will continue to be impacted by capital projects as they come online. In some situations, the O&M cost of a project is minimal and can be absorbed by the City department that is benefiting the most from the project. In other situations, the O&M cost is more significant and funding for these additional expenses is addressed through the SLA process. In these situations, SLAs are submitted for the O&M needs of the capital projects and funding is considered as part of the budget process.

Departments are expected to consider the impact of current and planned capital improvement projects on operations and maintenance (O&M) budgets. This analysis is a component of the 5-year Strategic Business Plans that are completed by all City departments. Projections as to the impact of capital projects

on O&M budgets that are included in the Strategic Business Plans are used by the Finance Office in financial forecasting.

Conclusion

The previous discussion provided an overview of the FY17 Approved Budget and key changes from the FY16 budget. The following sections of the budget document provide additional discussion of the approved budget by fund.



CITY OF COLLEGE STATION
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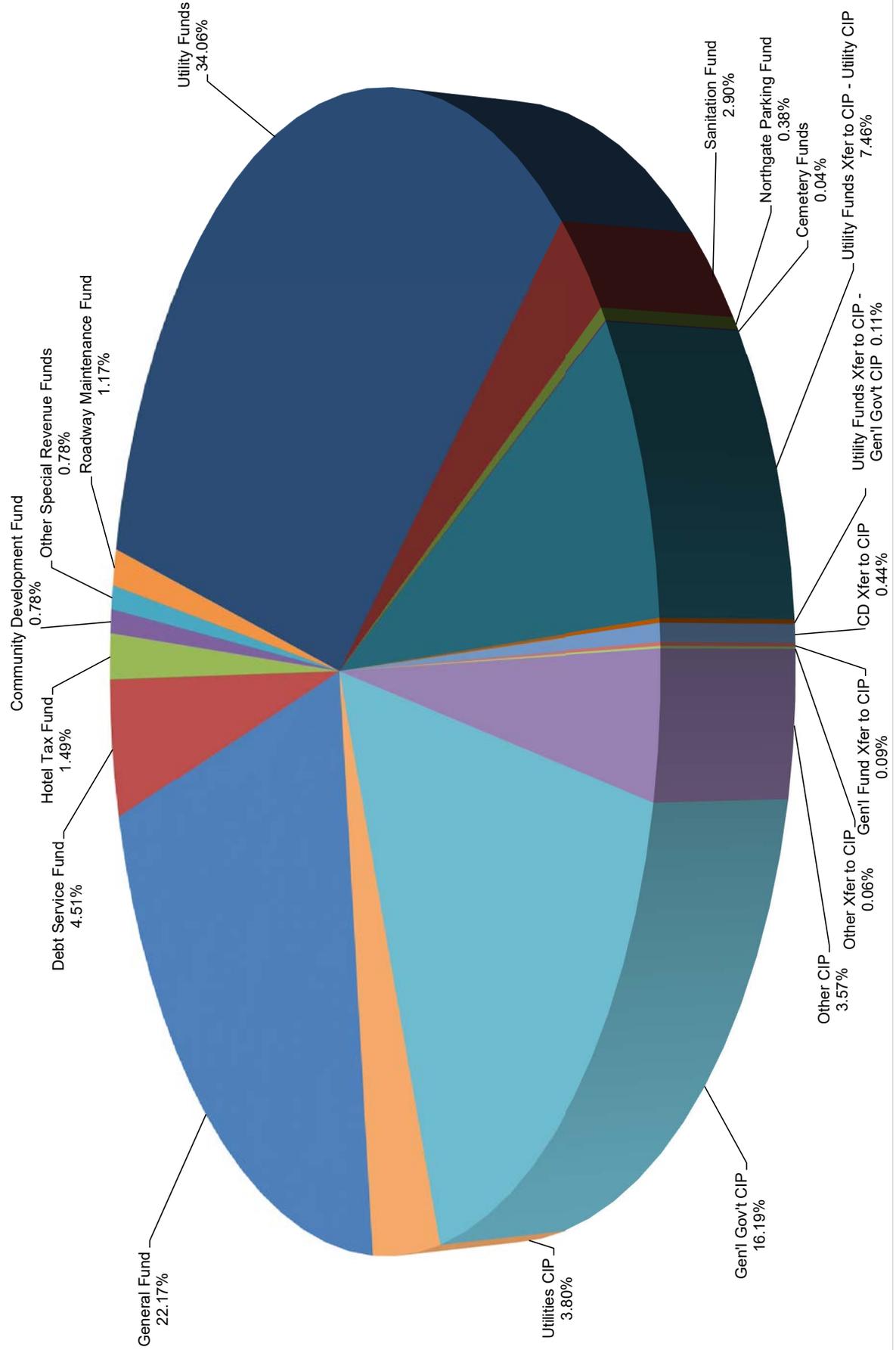
City of College Station
Fiscal Year Comparison Summary

Fiscal Year 2016-2017 Approved Budget	FY17 Approved Total Funds Available	FY17 Approved Total Appropriation of Funds	Net Transfers	Net Operating and Capital Budget	% Change from Prior Fiscal Year
General Fund	\$ 89,203,348	\$ 79,541,543	\$ (3,946,701)	\$ 75,594,842	0.43%
Debt Service Fund	19,044,873	15,369,282	-	15,369,282	18.00%
Economic Development Fund	1,546,958	870,339	(870,339)	-	N/A
Municipal Court Funds	1,053,586	263,563	-	263,563	-6.89%
Police Seizure Fund	78,079	20,000	-	20,000	0.00%
Utility Funds	145,559,039	116,151,900	-	116,151,900	2.85%
Sanitation Fund	11,389,769	9,872,971	-	9,872,971	11.69%
Northgate Parking Fund	2,151,965	1,290,517	-	1,290,517	-12.48%
Hotel Tax Fund	17,237,510	5,084,822	-	5,084,822	14.59%
Community Development Fund	261,930	2,652,874	-	2,652,874	93.62%
CD Local Fund	2,390,944	-	-	-	N/A
Wolf Pen Creek TIF	1,270,874	-	-	-	N/A
West Medical District TIRZ #18	680,482	-	-	-	N/A
East Medical District TIRZ #19	5,888	-	-	-	N/A
PEG Access Channel Fee Fund	709,973	143,640	-	143,640	10.65%
R.E. Meyer Estate Restricted Gift Fund	570,382	-	-	-	N/A
Insurance Funds	24,631,259	14,580,429	(14,580,429)	-	N/A
Utility Customer Service Fund	2,897,554	2,759,995	(2,759,995)	-	N/A
Internal Services Funds	16,334,879	8,072,998	(8,072,998)	-	N/A
Drainage Fund (O&M)	3,233,911	2,215,539	-	2,215,539	20.02%
Roadway Maintenance Fund	4,000,000	4,000,000	-	4,000,000	N/A
TX Ave Cemetery Endowment Fund	1,900,238	-	-	-	N/A
Memorial Cemetery Endowment Fund	1,097,813	144,750	-	144,750	479.00%
Memorial Cemetery Fund	1,674,508	258,705	(258,705)	-	N/A
Subtotal of Operations & Maintenance	\$ 348,925,762	\$ 263,293,867	\$ (30,489,167)	\$ 232,804,700	5.98%
Utility Funds Transfer to CIP - Utility CIP	25,450,000	25,450,000	-	25,450,000	90.64%
Utility Funds Transfer to CIP - Gen'l Gov't CIP	385,000	385,000	-	385,000	N/A
Equipment Repl Fund Transfer to CIP	200,000	200,000	-	200,000	N/A
Community Development Transfer to CIP	1,497,306	1,497,306	-	1,497,306	N/A
General Fund Transfer to CIP	306,989	306,989	-	306,989	-86.86%
Capital Transfers to CIP	\$ 27,839,295	\$ 27,839,295	\$ -	\$ 27,839,295	77.47%
General Government Capital Imp. Proj.	\$ 83,810,729	\$ 56,102,791	\$ (891,989)	\$ 55,210,802	24.21%
Utility Capital Improvement Projects	54,883,817	39,915,550	(26,947,306)	12,968,244	-36.80%
Community Development Capital Imp Proj.	665,277	665,277	-	665,277	-30.13%
Special Revenue Capital Imp. Proj.	7,039,434	6,044,096	-	6,044,096	30.37%
Hotel Tax Capital Imp Proj	5,463,274	5,463,274	-	5,463,274	48.73%
Subtotal of Capital Expenditures	\$ 151,862,531	\$ 108,190,988	\$ (27,839,295)	\$ 80,351,693	8.25%
Totals	\$ 528,627,588	\$ 399,324,150	\$ (58,328,462)	\$ 340,995,688	10.15%

Fiscal Year 2015-2016 Approved Budget	FY16 Approved Total Funds Available	FY16 Approved Total Appropriation of Funds	Net Transfers	Net Operating and Capital Budget	% Change from Prior Fiscal Year
General Fund	\$ 86,748,113	\$ 76,468,137	\$ (1,194,352)	\$ 75,273,785	15.38%
Debt Service Fund	16,645,063	13,024,593	-	13,024,593	-1.72%
Economic Development Fund	1,080,188	786,839	(786,839)	-	N/A
Municipal Court Funds	948,416	283,052	-	283,052	1.66%
Police Seizure Fund	78,136	20,000	-	20,000	-25.93%
Utility Funds	138,624,543	112,936,359	-	112,936,359	-4.25%
Sanitation Fund	10,170,612	8,839,334	-	8,839,334	3.19%
Northgate Parking Fund	1,967,215	1,474,503	-	1,474,503	3.82%
Hotel Tax Fund	17,310,015	4,437,530	-	4,437,530	16.17%
Community Development Fund	1,370,112	1,370,112	-	1,370,112	-68.44%
Wolf Pen Creek TIF	1,262,869	-	-	-	N/A
West Medical District TIRZ #18	453,778	-	-	-	N/A
East Medical District TIRZ #19	2,964	-	-	-	N/A
PEG Access Channel Fee Fund	561,633	129,820	-	129,820	60.03%
R.E. Meyer Estate Restricted Gift Fund	566,993	-	-	-	N/A
Insurance Funds	21,207,908	13,431,925	(13,431,925)	-	N/A
Utility Customer Service Fund	2,749,047	2,356,974	(2,356,974)	-	N/A
Internal Services Funds	16,482,367	8,068,765	(8,068,765)	-	N/A
Drainage Fund (O&M)	3,767,546	1,846,040	-	1,846,040	5.95%
TX Ave Cemetery Endowment Fund	1,854,496	-	-	-	N/A
Memorial Cemetery Endowment Fund	996,400	25,000	-	25,000	150.00%
Memorial Cemetery Fund	1,777,285	363,101	(363,101)	-	N/A
Subtotal of Operations & Maintenance	\$ 326,625,699	\$ 245,862,084	\$ (26,201,956)	\$ 219,660,128	0.33%
Utility Funds Transfer to CIP - Utility CIP	13,350,000	13,350,000	-	13,350,000	62.41%
Utility Funds Transfer to CIP - Gen'l Gov't CIP	-	-	-	-	N/A
Equipment Repl Fund Transfer to CIP	-	-	-	-	N/A
Community Development Transfer to CIP	-	-	-	-	N/A
General Fund Transfer to CIP	2,336,650	2,336,650	-	2,336,650	108.00%
Capital Transfers to CIP	\$ 15,686,650	\$ 15,686,650	\$ -	\$ 15,686,650	39.23%
General Government Capital Imp. Proj.	\$ 48,589,706	\$ 46,785,711	\$ (2,336,650)	\$ 44,449,061	562.95%
Utility Capital Improvement Projects	38,756,146	33,868,560	(13,350,000)	20,518,560	76.32%
Community Development Capital Imp Proj.	952,214	952,214	-	952,214	26.81%
Special Revenue Capital Imp. Proj.	4,958,547	4,636,200	-	4,636,200	22.14%
Hotel Tax Capital Imp Proj	3,673,274	3,673,274	-	3,673,274	NA
Subtotal of Capital Expenditures	\$ 96,929,887	\$ 89,915,959	\$ (15,686,650)	\$ 74,229,309	224.31%
Totals	\$ 439,242,236	\$ 351,464,693	\$ (41,888,606)	\$ 309,576,087	22.32%

City of College Station

Net Budget - \$340,995,688



2016-2017 Approved Annual Budget
Combined Summary of Revenues & Expenditures
With Comparisons to 2015-16 Budget

	Governmental Funds			Enterprise Funds			Special Revenue Funds							
	General Fund	Debt Service	(1) Other	(2) Utilities	Sanitation	Parking Enterprise	Hotel Tax	Community Development	CDBG Local Account	(3) Court Funds	Police Seizure	Parkland Dedication	(4) Cemetery Funds	Drainage
BEGINNING BALANCE	\$ 15,402,090	\$ 3,631,731	\$ 725,299	\$ 36,985,436	\$ 1,813,621	\$ 751,601	\$ 17,269,784	\$ (2,390,944)	\$ 2,390,944	\$ 740,738	\$ 57,678	\$ 5,475,397	\$ 4,272,974	\$ 2,017,672
REVENUES:														
Ad Valorem Tax	21,524,427	15,129,437	-	-	-	-	-	-	-	-	-	-	-	-
Sales Tax	27,487,262	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Taxes	3,038,625	-	-	-	-	-	5,391,000	-	-	-	-	-	-	-
Licenses & Permits	1,501,279	-	-	-	-	-	-	-	-	-	-	-	-	-
Intergovernmental	781,365	-	-	-	-	-	-	4,815,457	-	-	-	-	-	-
Charges for Services	4,478,236	-	-	130,139,358	9,148,315	1,138,714	-	-	-	-	-	-	-	2,274,100
Fines, Forfeits & Penalties	2,866,564	-	4,831	-	-	250,000	-	-	248,541	20,000	-	-	-	-
Investment Earnings	100,000	25,000	2,275	141,149	2,328	4,000	40,000	-	3,860	401	10,000	13,460	12,000	-
Other	565,256	-	-	4,128,096	425,505	7,650	-	-	-	-	400,000	386,125	-	-
Return on Investment	11,765,233	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers In	-	258,705	875,000	-	-	-	-	-	-	-	-	-	-	-
Long Term Debt Issuance	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenues	\$ 74,108,247	\$ 15,413,142	\$ 882,106	\$ 134,408,603	\$ 9,576,148	\$ 1,400,364	\$ 5,431,000	\$ 4,815,457	\$ -	\$ 252,401	\$ 20,401	\$ 410,000	\$ 399,585	\$ 2,286,100
TOTAL AVAILABLE RESOURCES	89,510,337	19,044,873	1,607,405	171,394,039	11,389,769	2,151,965	22,700,784	2,424,513	2,390,944	993,139	78,079	5,885,397	4,672,559	4,303,772
EXPENDITURES:														
General Government	6,289,466	-	-	-	-	-	-	-	-	-	-	-	-	-
Fiscal Services	3,862,971	-	-	-	-	-	-	-	-	-	-	-	-	-
Police	21,566,779	-	-	-	-	-	-	-	-	-	-	-	-	-
Fire	16,851,955	-	-	-	-	-	-	-	-	-	-	-	-	-
Planning & Development Services	3,957,872	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Works	8,626,135	-	-	-	-	-	-	-	-	-	-	-	-	-
Parks & Recreation	9,239,703	-	-	-	-	-	-	-	-	-	-	-	-	-
Information Services	5,172,616	-	-	-	-	-	-	-	-	-	-	-	-	-
Library	1,185,030	-	-	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	82,758,518	-	-	-	-	-	-	-	-	-	-
CIP Department	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Projects/Direct Capital	-	-	-	838,900	-	-	-	-	-	-	-	-	-	-
Sanitation	-	-	-	-	8,087,457	-	-	-	-	-	-	-	-	-
Parking Enterprise	-	-	-	-	-	904,435	-	-	-	-	-	-	-	-
BVSWMA	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Community Development	-	-	-	-	-	-	-	2,505,408	-	-	-	-	-	-
Outside Agency Funding	1,335,161	-	-	-	51,190	-	3,158,206	147,466	-	-	-	-	-	-
Debt Service	-	15,319,282	-	16,121,946	359,135	470,474	-	-	-	-	-	-	-	-
Utility Transfer to the General Fund	-	-	-	11,035,234	730,000	-	-	-	-	-	-	-	-	-
Contingency	1,156,634	-	20,000	250,000	50,000	50,000	10,000	-	-	-	-	-	-	-
Internal Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Self-Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Pay Plan Contingency	165,192	-	-	-	-	-	-	-	-	-	-	-	-	-
Other/Other Transfers	1,173,427	50,000	861,499	2,223,024	(51,427)	(204,145)	1,916,616	-	-	252,403	20,000	403,455	1,793,265	
General & Administrative Transfers	(4,968,100)	-	-	2,924,279	646,616	69,753	-	-	-	-	21,910	-	400,364	
CIP Expenditures Less G&A Xfers*	-	-	-	-	-	-	5,463,274	665,277	-	-	5,070,225	-	891,771	
Transfers to CIP Funds	306,989	-	-	25,835,000	-	-	-	1,497,306	-	-	-	-	-	
Total Expenditures	\$ 75,901,830	\$ 15,369,282	\$ 881,499	\$ 141,986,901	\$ 9,872,971	\$ 1,290,517	\$ 10,548,096	\$ 4,815,457	\$ -	\$ 252,403	\$ 20,000	\$ 5,092,135	\$ 403,455	\$ 3,085,400
Measurement Focus Incr (Decr)	(439,000)	-	-	-	-	-	-	-	-	-	-	-	-	-
Change in Fund Balance	(2,232,583)	43,860	607	(7,578,298)	(296,823)	109,847	(5,117,096)	-	-	(2)	401	(4,682,135)	(3,870)	(799,300)
ENDING FUND BALANCE	\$ 13,169,507	\$ 3,675,591	\$ 725,906	\$ 29,407,138	\$ 1,516,798	\$ 861,448	\$ 12,152,688	\$ (2,390,944)	\$ 2,390,944	\$ 740,736	\$ 58,079	\$ 793,262	\$ 4,269,104	\$ 1,218,372

- (1) Other Governmental Funds comprised of the Economic Development and Efficiency Time Payment Funds.
- (2) Utilities comprised of the Electric, Water and Wastewater Funds
- (3) Court Funds comprised of Court Technology, Court Security, Juvenile Case Manager and Truancy Prevention Fee Funds
- (4) Cemetery Funds comprised of Memorial Cemetery, Texas Ave Cemetery Endowment, and Memorial Cemetery Endowment Funds
- (5) TIF Funds comprised of Wolf Pen Creek TIF, West Medical District TIRZ #18, and East Medical District TIRZ #19
- (6) Governmental Capital Funds comprised of Streets, Parks, Facilities & Technology Funds
- (7) Utility Capital Funds comprised of Electric, Water and Wastewater
- (8) Internal Services Funds comprised of Fleet Maintenance, Utility Customer Service, and Equipment Replacement
- (9) Self-Insurance Funds comprised of Workers Compensation, Employee Benefits, Property Casualty and Unemployment Funds

*Total CIP expenditures reflected does not include General and Administrative transfers. General and Administrative transfers are reflected on a separate line.

Note: Detailed explanations of changes in fund balances can be found in the corresponding text and financial presentation of funds throughout this book.

					FY 2016-2017			FY 2015-2016		FY 2014-2015				
					Capital Projects Funds		Internal Services Funds		Total	Less Transfers	Net Total	Adopted	Amended	Actual
Road Maintenance	Sidewalk Zone Funds	(5) TIF Funds	PEG Fund	R.E. Meyer Restricted Gift Fund	(6) Governmental Capital Funds	(7) Utility Capital Funds	(8) Internal Services	(9) Self Insurance	All Funds	All Funds	FY 2016-2017	FY 2015-2016	FY 2015-2016	FY 2014-2015 (Budget Basis Actuals)
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
-	83,926	1,719,138	508,973	568,182	34,861,205	13,230,511	7,969,690	11,409,882	159,495,528	(19,379,572)	140,115,956	98,600,029	98,600,029	89,853,708
		230,556							36,884,420		36,884,420	32,015,451	32,015,451	29,849,301
			200,000						27,487,262		27,487,262	27,592,000	27,592,000	26,687,963
									8,629,625		8,629,625	8,792,567	8,792,567	8,604,517
									1,501,279		1,501,279	1,158,974	1,158,974	1,500,777
					1,207,532				6,804,354		6,804,354	2,875,529	2,875,529	2,734,763
									147,178,723		147,178,723	143,988,118	143,678,118	145,323,383
									3,389,936		3,389,936	4,023,006	4,023,006	3,109,705
	250	7,550	1,000	2,200	130,000	31,000	40,960	42,404	609,837		609,837	865,264	865,264	736,046
4,000,000					405,003	1,497,306	210,949	2,215,506	14,241,396		14,241,396	5,610,834	5,920,834	28,217,547
									11,765,233		11,765,233	10,474,917	10,474,917	10,135,032
					891,989	25,450,000	11,210,834	10,963,467	49,649,995	(49,649,995)		40,609,221	40,607,420	38,409,603
					46,140,000	14,675,000			60,815,000		60,815,000	34,495,000	34,495,000	-
\$ 4,000,000	\$ 250	\$ 238,106	\$ 201,000	\$ 2,200	\$ 48,774,524	\$ 41,653,306	\$ 11,462,743	\$ 13,221,377	\$ 368,957,060	\$ (49,649,995)	\$ 319,307,065	\$ 312,500,881	\$ 312,699,080	\$ 295,308,637
4,000,000	84,176	1,957,244	709,973	570,382	83,635,729	54,883,817	19,432,433	24,631,259	528,452,588	(69,029,567)	459,423,021	411,100,910	411,299,109	385,162,345
									6,269,466		6,269,466	5,460,224	5,511,625	4,789,053
									3,862,971		3,862,971	3,722,038	3,803,821	3,310,963
									21,566,779		21,566,779	19,781,879	20,202,243	18,533,889
									16,851,955		16,851,955	16,743,432	16,899,025	14,881,983
									3,957,872		3,957,872	3,487,657	3,660,014	3,106,143
4,000,000									12,626,135		12,626,135	11,223,624	11,393,022	9,150,805
									9,239,703		9,239,703	9,635,720	10,371,122	8,194,670
									5,172,616		5,172,616	4,918,755	4,982,476	4,112,987
									1,185,030		1,185,030	1,101,851	1,101,851	1,138,568
									82,758,518		82,758,518	82,398,948	82,723,209	81,798,876
									838,900		838,900			
									8,087,457		8,087,457	7,082,420	7,166,100	6,685,670
									904,435		904,435	1,081,594	1,240,174	640,570
									2,505,408		2,505,408	1,370,112	1,370,112	1,010,961
									4,692,023		4,692,023	4,079,198	4,079,198	3,359,921
									32,270,837		32,270,837	13,845,078	13,845,078	13,559,723
									11,765,234		11,765,234	10,474,917	3,581,700	3,498,409
							85,000	25,000	1,646,634	(110,000)	1,536,634	1,302,704	613,272	293,372
							10,747,993		10,747,993	(10,747,993)		9,784,035	11,010,128	8,890,491
								14,555,429	14,555,429	(14,555,429)		13,431,925	13,431,925	12,567,279
									165,192		165,192	641,704	283,398	
			143,640						8,581,757	(1,129,044)	7,452,713	16,665,442	22,786,914	49,924,138
					539,712	212,580			(152,886)		(152,886)	(146,150)	(146,150)	(149,339)
	82,100				55,563,079	39,702,970			107,438,696	(27,839,295)	79,599,401	74,229,309	72,605,999	29,080,377
							200,000		27,839,295		27,839,295	13,350,000	13,350,000	8,182,806
\$ 4,000,000	\$ 82,100	\$ -	\$ 143,640	\$ -	\$ 56,102,791	\$ 39,915,550	\$ 11,032,993	\$ 14,580,429	\$ 395,377,449	\$ (54,381,761)	\$ 340,995,688	\$ 325,666,416	\$ 325,866,256	\$ 286,562,316
									(439,000)					
	(81,850)	238,106	57,360	2,200	(7,328,267)	1,737,756	429,750	(1,359,052)	(26,859,389)	4,731,766	(22,127,623)	(13,165,535)	(13,167,176)	8,746,321
\$ -	\$ 2,076	\$ 1,957,244	\$ 566,333	\$ 570,382	\$ 27,532,938	\$ 14,968,267	\$ 8,399,440	\$ 10,050,830	\$ 132,636,139	\$ (14,647,806)	\$ 117,988,333	\$ 85,434,494	\$ 85,432,853	\$ 98,600,029

Total Revenues	\$ 258,492,065	\$ -	\$ 258,492,065
Transfers In	49,649,995	(49,649,995)	-
Long Term Debt Issuance	60,815,000	-	60,815,000
Decrease in Fund Balance	26,420,389	(4,731,766)	21,688,623
Total Appropriations	\$ 395,377,449	\$ (54,381,761)	\$ 340,995,688

City of College Station
All Funds Operations & Maintenance
Summary

EXPENDITURE BY FUND						
FUND	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
General Fund	\$ 67,368,401	\$ 78,713,053	\$ 77,366,693	\$ 74,389,864	\$ 76,897,719	-2.31%
Court Security Fee Fund	73,834	59,880	67,011	46,044	46,044	-23.11%
Juvenile Case Mgr. Fee Fund	106,972	111,433	112,916	119,740	119,740	7.45%
Community Development Fund	355,533	309,159	293,701	318,078	318,078	2.88%
Northgate Parking Fund	673,982	1,240,174	1,220,683	850,878	904,435	-27.07%
Electric Fund	71,457,612	71,058,044	68,837,372	71,219,570	71,540,378	0.68%
Water Fund	5,287,450	5,434,276	5,754,433	5,452,629	6,085,804	11.99%
Wastewater Fund	5,648,853	6,230,889	5,635,133	5,656,875	5,971,236	-4.17%
Sanitation Fund	6,685,670	7,166,100	7,068,546	8,087,457	8,087,457	12.86%
Property & Casualty Ins. Fund	108,122	144,420	127,552	146,965	146,965	1.76%
Employee Benefits Fund	64,256	61,894	55,817	\$ 63,569	63,569	2.71%
Workers' Comp Ins. Fund	102,818	144,470	127,358	147,015	147,015	1.76%
Utility Customer Service Fund	2,204,028	2,526,335	2,474,076	2,603,798	2,729,995	8.06%
Fleet Maintenance Fund	1,972,610	2,063,628	2,048,706	2,071,623	2,081,323	0.86%
Drainage Maintenance Fund	1,175,402	1,493,772	1,381,762	1,356,960	1,766,089	18.23%
Roadway Maintenance Fund	-	-	-	-	4,000,000	N/A
COMBINED FUND TOTAL	\$ 163,285,543	\$ 176,757,527	\$ 172,571,759	\$ 172,531,065	\$ 180,905,847	2.35%

EXPENDITURE BY CLASSIFICATION						
CLASSIFICATION	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	63,915,677	70,522,493	\$ 70,142,507	\$ 73,322,941	\$ 75,318,211	6.80%
Supplies	7,172,452	7,616,698	6,718,204	6,606,565	6,982,177	-8.33%
Maintenance	6,275,113	7,267,437	7,105,716	6,803,587	7,145,024	-1.68%
Purchased Services	21,806,301	27,416,407	26,756,481	23,967,434	29,060,538	6.00%
Capital Outlay	1,583,896	3,226,969	3,304,786	741,350	1,310,709	-59.38%
Purchased Power/Wheeling Charges	62,063,960	60,235,835	58,100,000	60,606,000	60,606,000	0.61%
Other Purchased Services	468,144	471,688	462,471	483,188	483,188	2.44%
Indirect Costs	-	-	(18,406)	-	-	N/A
COMBINED FUND TOTAL	\$ 163,285,543	\$ 176,757,527	\$ 172,571,759	\$ 172,531,065	\$ 180,905,847	2.35%

PERSONNEL SUMMARY BY FUND						
FUND	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
General Fund	598.35	665.00	686.50	682.75	702.75	5.68%
Court Security Fee Fund	1.00	1.00	0.50	0.50	0.50	-50.00%
Juvenile Case Mgr. Fee Fund	1.75	1.75	1.75	1.75	1.75	0.00%
Recreation Fund	46.65	-	-	-	-	N/A
Community Development Fund	6.00	6.00	4.00	4.00	4.00	-33.33%
Northgate Parking Fund	8.00	8.00	8.00	8.00	8.00	0.00%
Electric Fund	70.50	72.50	74.50	74.50	76.50	5.52%
Water Fund	29.00	31.00	33.50	33.50	34.50	11.29%
Wastewater Fund	49.00	49.00	51.00	51.00	52.00	6.12%
Sanitation Fund	35.50	35.50	38.00	37.50	37.50	5.63%
Property & Casualty Ins. Fund	1.00	1.00	1.50	1.50	1.50	50.00%
Employee Benefits Fund	1.00	1.00	1.00	1.00	1.00	0.00%
Workers' Comp Ins. Fund	1.00	1.00	1.50	1.50	1.50	50.00%
Utility Customer Service Fund	28.00	29.00	22.00	22.00	23.00	-20.69%
Fleet Maintenance Fund	15.00	16.00	16.00	16.00	16.00	0.00%
Drainage Maintenance Fund	15.00	16.00	17.00	17.00	18.00	12.50%
COMBINED FUND TOTAL	906.75	933.75	956.75	952.50	978.50	2.27%

**Analysis of Tax Rate
Fiscal Year 2016-2017**

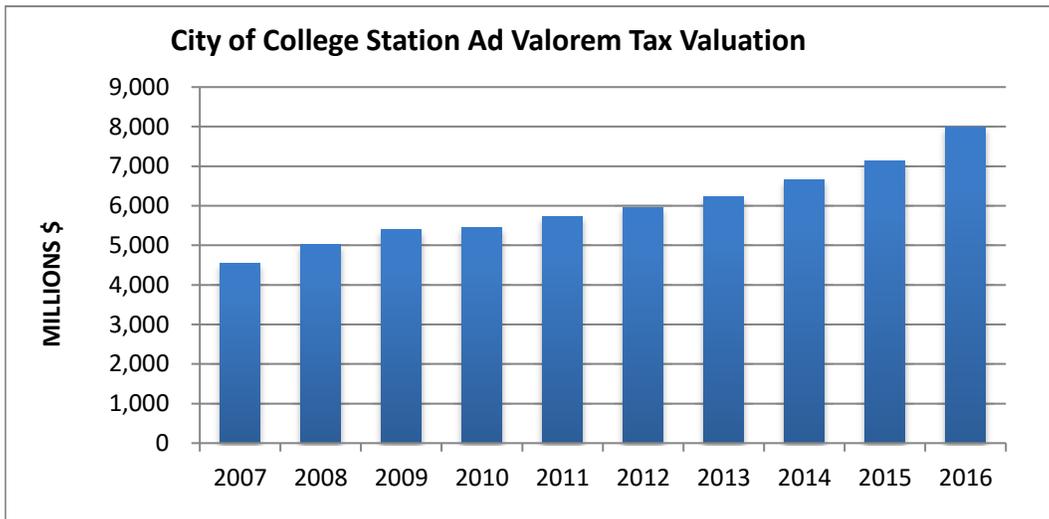
	Approved FY16	Approved FY17
Assessed Valuation of Real and Exempt Property (Based on 100% of Market Value)	\$ 8,449,965,391	\$ 9,117,350,789
Less: Exempt Property	1,071,791,341	1,227,816,990
Less: Agricultural Loss	100,493,588	111,870,902
Less: Over 65 and Veterans Exemptions	103,972,761	112,726,302
Less: House Bill 366	161,498	180,155
Less: Abatements	10,042,880	8,516,376
Less: Proration	511,569	459,338
Less: CHDO	8,950,777	9,838,418
Less: Freeport	12,682,228	11,346,209
Taxable Assessed Value	\$ 7,141,358,749	\$ 7,634,596,099
Value remaining under ARB Review	\$ 18,945,344	\$ 355,871,164
Plus 90% of value remaining under ARB Review		320,284,443 *
Est Total Assessed Value	\$ 7,160,304,093	\$ 7,954,880,542
Freeze Taxable	560,950,847	634,775,843
Transfer Adjustment	483,623	985,544
Freeze Adjusted Taxable	\$ 6,598,869,623	\$ 7,319,119,155
O&M and Debt Service Portion	\$ 7,119,998,323	\$ 7,906,085,439
TIF Captured Value	40,305,770	48,795,103
Total	\$ 7,160,304,093	\$ 7,954,880,542 *
Apply Tax Rate per/\$100 Valuation	0.452500/\$100	0.472500/\$100
Freeze Actual Tax	\$ 2,177,060	\$ 2,336,280
Amount lost to Tax Freeze	361,243	663,036
Total Tax Levy	\$ 32,036,946	\$ 36,919,119
Estimate 100% Collection	\$ 32,036,946	\$ 36,919,119

	Tax Rate Per \$100 Valuation	Percent Of Levy	Estimated Collections
Debt Service	0.195339	41.3%	\$ 15,167,635
General Fund	0.277161	58.7%	21,520,929
TIRZ 18	0.472500	100.0%	227,635
TIRZ 19	0.472500	100.0%	2,921
Approved Tax Rate	0.472500	100.0%	\$ 36,919,119

*The 2016 total net certified value of property in the City of College Station is \$7,990,467,263. This includes an amount of \$355,871,164 that was under review at the time the value was certified. For the estimates above, only 90% of the portion of the value that was under review was included for the calculation of the estimated collections.

Analysis of Property Valuations

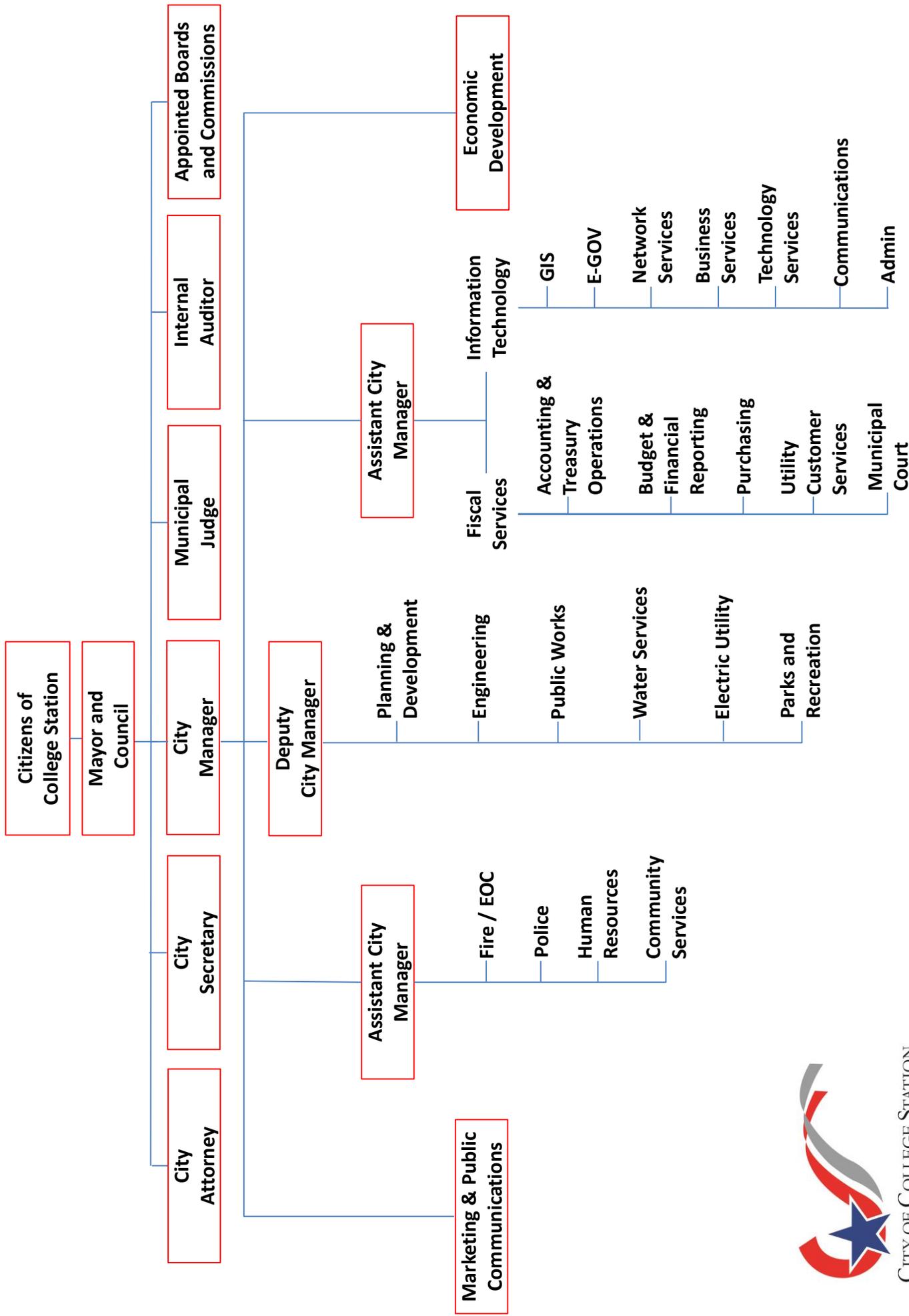
Appraisal Year	Total Market Valuation	Exempt Value	Total Taxable Value *
2007	5,223,363,290	677,645,842	4,545,717,448
2008	5,726,153,143	701,998,930	5,024,154,213
2009	6,235,564,687	844,182,607	5,391,382,080
2010	6,325,818,517	870,386,056	5,455,432,461
2011	6,537,436,940	798,821,938	5,738,615,002
2012	6,861,624,135	917,311,148	5,944,312,987
2013	7,278,333,559	1,047,214,549	6,231,119,010
2014	7,786,946,473	1,132,345,639	6,654,600,834
2015	8,349,471,803	1,208,113,054	7,141,358,749
2016	9,361,351,051	1,370,883,788	7,990,467,263



* Assessed value is 100% of the estimated value.

Data comes from Brazos CAD website with certified annual historical totals

CITY ORGANIZATION



Strategic Planning and Budget Process – FY 2016-2017

January	<ul style="list-style-type: none"> ▪ Budget staff meets to go over general action plans for the upcoming budget season and assign duties and responsibilities. ▪ Preliminary work begins on upcoming fiscal year budget for the Operating and Capital Improvement Program (CIP) budgets. ▪ Personnel summaries and salary data is sent to City departments to begin preparation of the Salary and Benefits portion of the budget.
February	<ul style="list-style-type: none"> ▪ Requests for fixed cost information as well as vehicle and equipment replacement data are sent out to the City departments. ▪ City Council participates in a Strategic Planning Retreat to review mission and vision statements and identify strategic priorities for the upcoming fiscal year. ▪ Budget Staff prepares and distributes 1st quarter financial reports and departmental forecasts.
March	<ul style="list-style-type: none"> ▪ Budget analysts prepare Department and Fund summaries, prepare and update the computer system, and finalize budget amounts for fixed costs. ▪ Budget analysts develop and analyze forecasts and preliminary rate models. ▪ Budget Staff meets with City Departments to review/discuss/revise CIP budget submissions.
April	<ul style="list-style-type: none"> ▪ Budget department kicks off new budget year with City departments. ▪ Analysts begin preliminary work with Departments and assist Departments in preparing their budget submittal. ▪ Continue analysis and preparation of the CIP budget.
May	<ul style="list-style-type: none"> ▪ Department budgets are due back to the Budget Office. ▪ Budget Analysts analyze and review base budget requests, requests for increases in funding via service level adjustments (SLAs), as well as budget reduction submittals with departments. ▪ Budget Staff prepares and distributes 2nd quarter financial reports and departmental forecasts. ▪ Budget Staff and Capital Projects Department meet with City Manager to review proposed CIP.
June	<ul style="list-style-type: none"> ▪ Budget Staff prepares Proposed Budgets and meets with Department Directors and City Manager to discuss budget requests and service levels. ▪ Budget Staff and Capital Project Department present the proposed CIP to the Planning and Zoning Commission and Parks and Recreation Board.
July	<ul style="list-style-type: none"> ▪ Budget Staff prepares Proposed Budget Document. ▪ City Council participates in a Mid-Year Strategic Plan Review.
August	<ul style="list-style-type: none"> ▪ Present Proposed Budget to City Council. ▪ Conduct budget workshops during scheduled Council meetings to review Proposed Operating and Capital Improvement Program budgets. ▪ Budget Staff prepares and distributes 3rd quarter financial reports and departmental forecasts.
September	<ul style="list-style-type: none"> ▪ Publish required Tax Notices. ▪ Conduct required Public Hearings. ▪ Council adoption of Budget and Tax Rate.
October	<ul style="list-style-type: none"> ▪ Prepare Approved Budget Document and Approved Capital Improvement Programs Document.
November-December	<ul style="list-style-type: none"> ▪ Budget Staff prepares and distributes 4th quarter financial reports and departmental forecasts. ▪ Conduct Departmental Reviews and Special Projects. ▪ Monitor Budget. ▪ Request for CIP budget submissions sent out to Departments.

General Fund

The General Fund accounts for all activities typically considered governmental functions of the City. These include Public Safety, Public Works, Parks and Recreation, as well as Planning and Development Services. Also included are the primary support services for these areas such as Fiscal Services, Information Technology, and administrative services in General Government.

The General Fund is budgeted using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. This is the same measurement focus and basis of accounting used for governmental fund financial statement reporting. Revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

The General Fund is influenced by current policies. The policies include inter-fund equity, maintaining a balance between revenues and expenditures, and maintaining the level of service currently provided as the City experiences residential and commercial growth.

The FY16 revised General Fund revenue budget is \$68,396,944 and the FY16 year-end estimate is projected to be \$69,855,293. The FY16 year-end estimate for General Fund revenue is anticipated to be approximately \$1.45 million over the FY16 revised budget. A significant portion of this is related to the growth in permitting fees realized that are associated with increased development in our City. However, sales tax revenue realized for FY16 is lower than anticipated.

Total approved FY17 General Fund revenues are \$74,108,247. This represents a 6.1% increase over the FY16 year-end estimate. The approved FY17 General Fund budget includes several changes that will generate additional revenue to pay for items that have been identified as priority needs. The first is an increase to the General Fund portion of the tax rate. The increase of a net \$0.01772 cents in the ad valorem property tax rate which will generate an estimated \$1,454,065 of property tax revenue needed to support the approved General Fund Budget. A second item is an approved increase in permitting fees. This increase is estimated to generate an additional \$300,000 and will help offset expenses incurred by the City during the inspection phases of residential and commercial developments.

Sales tax is estimated to increase incrementally as a result of a positive economy. Revenue projections are based on historical trends and consider economic variables that impact the City's revenue stream. Appendix D provides historical data on all General Fund revenue categories. Major revenue estimates and assumptions are explained below.

1. **Property Taxes** in FY17 are estimated to be \$21,524,427. This includes a net \$0.01772 increase in the property tax rate and the anticipated revenues are based on the approved operations and maintenance (O&M) tax rate of 27.7161 cents per \$100 valuation.
2. **Sales Tax** is estimated to be \$27,487,262 in FY17; this projection reflects a 0.4% decrease from FY16 Revised Budget, but a 2.0% increase over the FY16 year-end estimate. The FY16 year-end estimate is projected to come in approximately \$640,000 less than the budget estimate. Sales tax revenue estimates are based on analysis of historical revenues and expected future retail sales and employment. Sales tax is the largest revenue stream in the General Fund, and is estimated to be approximately 37.1% of overall General Fund revenues.
3. **Other Taxes** (previously Mixed Drink and Franchise Taxes) are projected to be \$3,038,625, which represents a small 1.5% decrease from the FY16 revised budget. Franchise taxes include phone, cable, and natural gas.
4. **Licenses and Permit Revenue** in FY17 is anticipated to be 29.6% higher than the FY16 budget, but lower than the FY16 year-end estimate. The FY16 estimate includes fees associated with several significant developments that were permitted FY16. While strong revenues are projected for FY17, it is not anticipated to be as high as is expected to be realized in FY16.
5. **Charges for Services** include miscellaneous charges and fees from various departments within the General Fund, including Development Services, Police, Fire, Parks & Recreation, and Municipal Court. The revenues

include an increase in development fees necessary to support Planning & Development expenses related to infrastructure inspections. Revenues are projected to be \$4,478,236 in FY17.

6. **Fines, Forfeits, and Penalties** are mostly ticket and court fines from Municipal Court. These are generated primarily through traffic citations. Fines, forfeits, and penalties are estimated to be \$2,866,564 in FY17.
7. **Intergovernmental Revenues** for FY17 are projected to be \$781,365 as the result of the continuation of a grant to fund firefighter positions awarded in FY15. Among the intergovernmental revenues the City anticipates receiving in FY17 are reimbursements related to the Easterwood ILA, reimbursements from TAMU and CSISD for traffic control, various state and federal reimbursements associated with the Police Department, and reimbursements from City of Bryan, TAMU, and Brazos County for a portion of the Staff Assistant position for the Joint Emergency Operations Center.
8. **Investment Earnings** are estimated at \$100,000 in the FY17 Approved Budget, a 60.7% increase over FY16 Revised Budget. Investment earnings increased in FY16 due to the reinvestment of funds into different interest earning accounts. The FY17 approved budget for investment earnings takes into account this increase, but projects a relatively flat growth.
9. **Other Revenue** include such items as rental and concessions revenues, various donations, collection service fees, reimbursed expenses, etc. FY17 estimated revenue is \$477,805.
10. **Utility Transfers to the General Fund** are budgeted to be \$11,765,233 for the FY17 Approved Budget. These transfers reflect in-lieu of franchise fees revenue for the General Fund since the City owns the utilities.
11. **Miscellaneous Revenues** include such items as fiber lease income, sale of scrap metal, proceeds from sales of real estate, and other miscellaneous non-operating revenue. FY17 estimated revenue is \$87,451.

Approved Net Expenditures for FY17 are \$75,901,831. The General Fund budget includes additional funds for public safety, street maintenance and repair, parks and recreation facility improvements, and funds for salary increases.

Several cash funded capital projects are included in the non-departmental portion of the General Fund budget. These one-time expenditures are expected to be incurred in FY17 and FY18. These include transfers of \$306,989 for various parks projects, the website redesign project, the Community Center design and a streets project transfer. A transfer of \$500,000 to the Economic Development Fund for future economic development incentives is also budgeted in the non-departmental section of the General Fund budget.

Other non-departmental expenditures include general and administrative (G&A) transfers into the General Fund from various operating funds to pay for the services provided such as Accounting, Budget, Purchasing, Human Resources, Legal, etc. Interfund transfers (in and out), Public Agency Funding and Consulting services are also included in this section. A full listing of these expenditures can be found in Appendix I of this document.

In addition, a number of Service Level Adjustments (SLAs) are included in the FY17 Approved Budget. The detailed SLAs by department are included in each Department Summary and a full listing of these one-time and recurring SLAs can be found in Appendix B of this document.

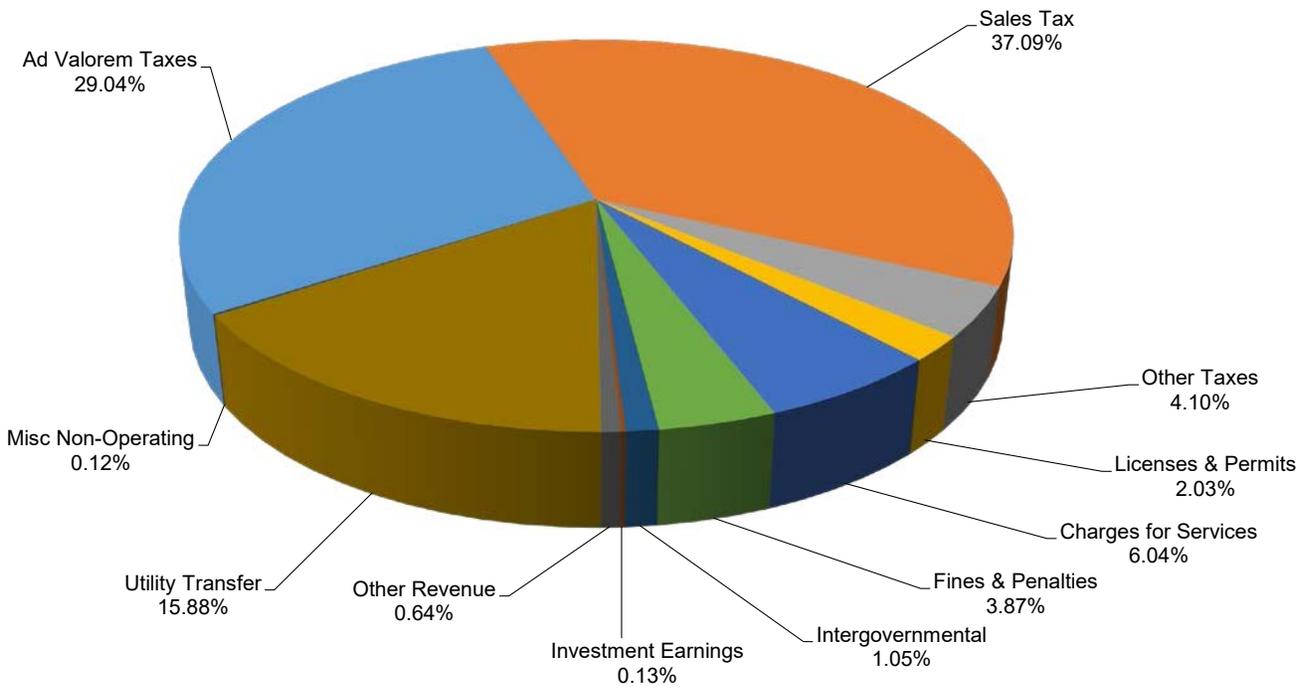
A total of 702.75 positions are included in the General Fund budget. Requests for increases in personnel were submitted as SLAs as part of the budget process. An addition of 20.00 positions is included in the FY17 General Fund Approved Budget. A full listing of personnel can be found in Appendix C.

There is a projected 14.5% decrease in the FY17 ending fund balance when compared to the FY16 year-end ending fund balance. This is due, in part, to a number of one-time expenditures that are budgeted in FY17.

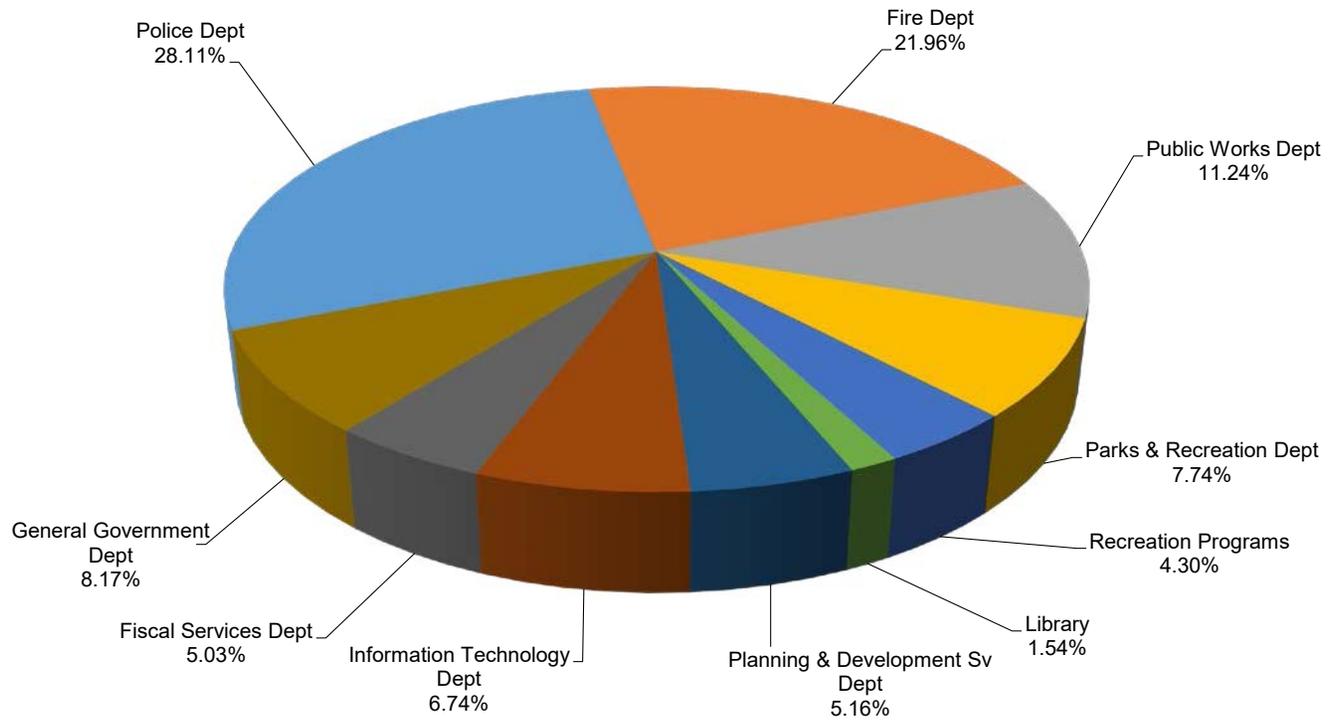
**City of College Station
General Fund
Fund Summary**

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change Budget FY16 to FY17
Beginning Fund Balance	\$18,043,699	\$20,687,819	\$21,698,627	\$15,402,090	\$15,402,090	
REVENUES:						
Ad Valorem Taxes	\$17,000,439	\$18,267,815	\$18,393,722	\$20,070,363	\$21,524,427	17.8%
Sales Tax	26,687,963	27,592,000	26,948,296	27,487,262	27,487,262	-0.4%
Other Taxes	3,061,718	3,084,425	3,107,292	3,038,625	3,038,625	-1.5%
Licenses & Permits	1,465,638	1,158,819	2,015,340	1,501,279	1,501,279	29.6%
Charges for Services	3,768,520	3,909,073	4,261,164	4,178,236	4,478,236	14.6%
Fines & Penalties	1,527,806	2,745,510	3,001,765	2,866,564	2,866,564	4.4%
Intergovernmental	321,271	560,203	917,871	781,365	781,365	39.5%
Investment Earnings	86,031	62,220	132,673	100,000	100,000	60.7%
Other Revenue	1,609,476	454,511	442,716	477,805	477,805	5.1%
Utility Transfer	9,308,300	10,474,917	10,474,917	11,765,233	11,765,233	12.3%
Misc Non-Operating	4,269,521	87,451	159,538	87,451	87,451	0.0%
TOTAL REVENUES	\$69,106,681	\$68,396,944	\$69,855,293	\$72,354,182	\$74,108,247	8.4%
TOTAL FUNDS AVAILABLE	\$87,150,380	\$89,084,763	\$91,553,921	\$87,756,273	\$89,510,337	0.5%
EXPENDITURES:						
Police Dept	\$18,533,889	\$20,202,243	\$20,191,769	\$20,633,412	\$21,566,779	6.8%
Fire Dept	14,881,983	16,899,025	16,949,322	16,087,105	16,851,955	-0.3%
Public Works Dept	9,150,805	11,393,022	11,251,708	9,263,395	8,626,135	-24.3%
Parks & Recreation Dept	5,414,081	6,972,964	6,864,424	5,534,696	5,939,944	-14.8%
Recreation Programs	2,929,929	3,544,308	3,270,617	3,299,759	3,299,759	-6.9%
Library	1,138,568	1,101,851	1,100,914	1,102,770	1,185,030	7.5%
Planning & Development Sv Dept	3,106,143	3,660,014	3,401,129	3,573,621	3,957,872	8.1%
Information Technology Dept	4,112,987	4,982,476	4,922,365	5,123,616	5,172,616	3.8%
Fiscal Services Dept	3,310,963	3,803,821	3,720,795	3,743,289	3,862,971	1.6%
General Government Dept	4,789,053	5,511,625	5,335,344	5,863,009	6,269,466	13.7%
Pay Plan Contingency	-	641,704	358,306	165,192	165,192	-74.3%
Total Operating Expenditures	\$67,368,401	\$78,713,053	\$77,366,693	\$74,389,864	\$76,897,719	-2.3%
TRANSFERS:						
G&A Transfers In	(4,412,703)	(4,589,820)	(4,589,820)	(\$4,968,100)	(\$4,968,100)	8.2%
Interfund Transfers	(100,790)	1,190,814	(28,735)	\$1,137,399	\$1,021,399	-14.2%
Total Transfers (Sources) Uses	(\$4,513,493)	(\$3,399,006)	(\$4,618,555)	(\$3,830,701)	(\$3,946,701)	16.1%
OTHER (Sources) Uses:						
Public Agency	\$1,187,500	\$1,211,753	\$1,211,753	\$1,250,161	\$1,250,161	3.2%
Consulting Services	62,398	50,000	61,575	85,000	85,000	70.0%
Capital Outlay/Project Transfers	1,492,705	3,075,976	1,931,326	306,989	306,989	-90.0%
Other	16,275	230,000	179,970	152,029	152,029	-33.9%
Contingency	-	97,689	19,068	1,156,634	1,156,634	
Total Other (Sources) Uses	\$2,758,878	\$4,665,418	\$3,403,693	\$2,950,813	\$2,950,813	-36.8%
TOTAL EXPENDITURES	\$65,613,786	\$79,979,465	\$76,151,831	\$73,509,976	\$75,901,831	-5.1%
Equipment Replacement Reserve	-	-	-	-	\$439,000	
Total Increase(Decrease)	\$3,492,895	(\$11,582,521)	(\$6,296,537)	(\$1,155,793)	(\$2,232,584)	-80.7%
Measurement Focus Increase (Decrease)	162,033					
Ending Fund Balance	\$21,698,627	\$9,105,298	\$15,402,090	\$14,246,297	\$13,169,507	44.6%

General Fund - Revenues



General Fund - Department Expenditures



**City of College Station
General Fund
Operations & Maintenance Summary**

EXPENDITURE BY DEPARTMENT						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Police	\$ 18,533,889	\$ 20,202,243	\$20,191,769	\$ 20,633,412	\$ 21,566,779	6.75%
Fire	14,881,983	16,899,025	16,949,322	16,087,105	16,851,955	-0.28%
Public Works	9,150,806	11,393,022	11,251,708	9,263,395	8,626,135	-24.29%
Parks and Recreation	5,414,080	6,972,964	6,864,424	5,534,696	5,939,944	-14.81%
Recreation Programs*	2,929,929	3,544,308	3,270,617	3,299,759	3,299,759	-6.90%
Library	1,138,568	1,101,851	1,100,914	1,102,770	1,185,030	7.55%
Planning and Development Services	3,106,143	3,660,014	3,401,129	3,573,621	3,957,872	8.14%
Information Technology	4,112,987	4,982,476	4,922,365	5,123,616	5,172,616	3.82%
Fiscal Services	3,310,963	3,803,821	3,720,795	3,743,289	3,862,971	1.56%
General Government	4,789,053	5,511,625	5,335,344	5,863,009	6,269,466	13.75%
Pay Plan Contingency	-	641,704	358,306	165,192	165,192	-74.26%
TOTAL	\$ 67,368,401	\$ 78,713,053	\$77,366,693	\$ 74,389,864	\$ 76,897,719	-2.31%

EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 47,016,741	\$ 51,384,635	\$51,379,016	\$ 54,151,699	\$ 55,778,609	8.55%
Supplies	3,299,358	3,362,101	2,815,139	2,951,751	3,252,321	-3.27%
Maintenance	4,965,928	5,774,185	5,675,574	5,333,288	5,434,668	-5.88%
Purchased Services	11,175,400	15,493,530	15,069,454	11,723,284	11,942,120	-22.92%
Capital Outlay	910,974	2,056,898	2,087,610	64,650	324,809	-84.21%
Indirect Costs**	-	-	(18,406)	-	-	N/A
Pay Plan Contingency	-	641,704	358,306	165,192	165,192	-74.26%
TOTAL	\$ 67,368,401	\$ 78,713,053	\$77,366,693	\$ 74,389,864	\$ 76,897,719	-2.31%

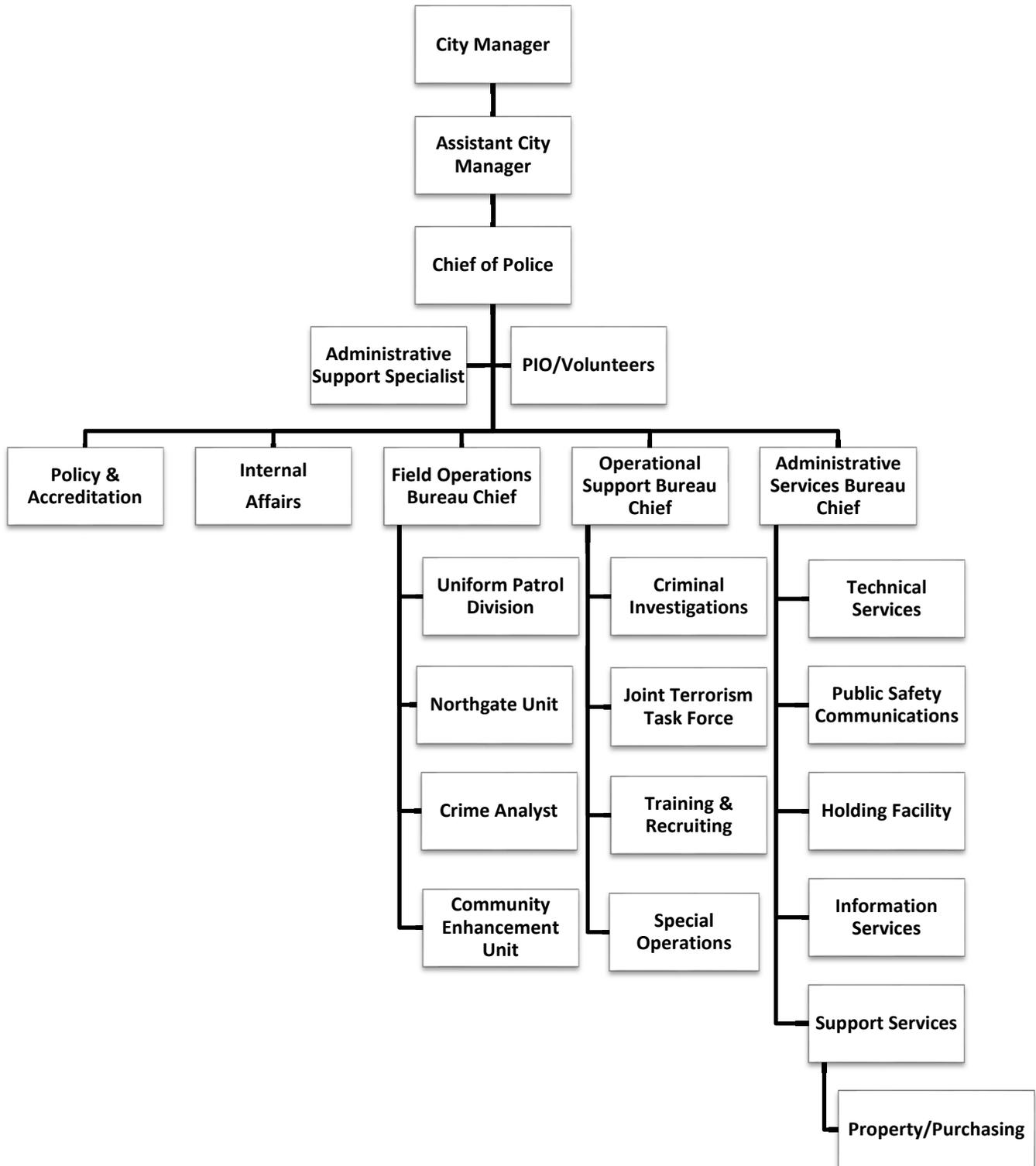
PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Police	196.50	202.50	206.50	206.50	213.50	3.39%
Fire	141.00	146.00	152.00	152.00	157.00	3.29%
Public Works	52.50	56.50	57.00	57.00	57.00	0.00%
Parks and Recreation	58.85	60.45	61.00	57.75	60.75	-0.41%
Recreation Programs	-	46.05	46.00	46.00	46.00	-
Library	-	-	-	-	-	N/A
Planning and Development Services	37.00	38.00	40.50	40.50	43.50	7.41%
Information Technology	30.50	30.50	31.50	31.50	31.50	0.00%
Fiscal Services	39.00	41.00	45.50	44.00	45.00	-1.10%
General Government	43.00	44.00	46.50	47.50	48.50	4.30%
TOTAL	598.35	665.00	686.50	682.75	702.75	2.37%

*The Recreation Fund was collapsed into the General Fund in FY15 and is reflected as Recreation Programs, but is still located within the Parks & Recreation Department.

**Indirect Costs include administrative Parks & Recreation costs allocated to the Recreation Fund. In previous years, indirect costs represented a decrease in General Fund Parks & Recreational administrative costs. These costs now net with Recreation Programs resulting in a net \$0 impact to the General Fund.

POLICE DEPARTMENT

CITY OF COLLEGE STATION



**City of College Station
Police
Department Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Police Administration	\$ 1,178,656	\$ 1,317,385	\$ 1,392,682	\$ 1,404,211	\$ 1,404,211	6.59%
Uniform Patrol	8,532,407	8,949,201	9,464,596	9,375,794	9,761,558	9.08%
Criminal Investigation	2,027,554	2,317,928	2,210,059	2,369,125	2,496,258	7.69%
Recruiting and Training	845,233	942,439	934,172	883,274	917,153	-2.68%
Support Services	2,800,950	2,952,420	2,662,254	2,812,356	3,118,930	5.64%
Communications*	1,987,246	1,573,072	1,459,322	1,672,950	1,672,950	6.35%
Jail*	(25)	594,951	622,901	606,654	606,654	1.97%
Special Operations	740,475	1,055,336	1,002,662	948,693	971,693	-7.93%
Information Services	421,393	499,511	443,120	560,355	617,372	23.60%
TOTAL	\$ 18,533,889	\$ 20,202,243	\$ 20,191,769	\$ 20,633,412	\$ 21,566,779	6.75%

EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 15,347,128	\$ 16,734,427	\$ 17,021,748	\$ 17,564,356	\$ 18,048,763	7.85%
Supplies	809,017	1,042,543	792,324	725,283	852,838	-18.20%
Maintenance	362,890	482,255	458,739	390,372	404,602	-16.10%
Purchased Services	1,951,658	1,924,921	1,900,812	1,953,401	2,260,576	17.44%
Capital Outlay	63,196	18,097	18,146	-	-	-100.00%
TOTAL	\$ 18,533,889	\$ 20,202,243	\$ 20,191,769	\$ 20,633,412	\$ 21,566,779	6.75%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Police Administration	11.00	12.00	12.00	12.00	12.00	0.00%
Uniform Patrol	94.00	100.00	101.00	101.00	106.00	4.95%
Criminal Investigation	22.00	23.00	24.00	24.00	25.00	4.17%
Recruiting and Training	4.00	6.00	7.00	7.00	7.00	0.00%
Support Services	5.00	6.00	6.00	6.00	6.00	0.00%
Communications*	36.00	36.00	26.00	26.00	26.00	0.00%
Jail*	-	-	11.00	11.00	11.00	0.00%
Special Operations	17.50	10.50	10.50	10.50	10.50	0.00%
Information Services	7.00	9.00	9.00	9.00	10.00	11.11%
TOTAL	196.50	202.50	206.50	206.50	213.50	3.39%

	One-Time	Recurring	Total
Service Level Adjustments			
Five Patrol Officers & Two Fleet Patrol Vehicles	\$ 281,706	\$ 427,534	\$ 709,240
CID Police Assistant	36,060	59,872	95,932
Digital Evidence Technician	4,530	52,487	57,017
Department Maintenance Items	-	51,178	51,178
Tactical Budget	-	20,000	20,000
Police SLA Total	\$ 322,296	\$ 611,071	\$ 933,367

*In FY16, the Communications and Jail functions were split into two distinct divisions. In prior years, they were a combined division.

POLICE DEPARTMENT STRATEGIC PLAN

I. Mission Statement

We, the members of the College Station Police Department, in partnership with our community will strive to reduce crime, the fear of crime and improve the quality of life by upholding laws, protecting lives and property, and providing a safe and secure environment.

II. Top Departmental Goals for FY17

1. *Goal:* Reduce Crime
 - a. *Strategic Initiative:* Core Services & Infrastructure, Neighborhood Integrity
2. *Goal:* Reduce the Fear of Crime
 - a. *Strategic Initiative:* Core Services & Infrastructure, Neighborhood Integrity
3. *Goal:* Improve the Overall Quality of Life in the Community
 - a. *Strategic Initiative:* Neighborhood Integrity, Improve Mobility
4. *Goal:* Build and Maintain Effective Partnerships
 - a. *Strategic Initiative:* Neighborhood Integrity

III. Key Departmental Issues & Needs and Potential Responses

- a. Issue: Inadequate facility space from a functional and growth perspective
 - i. *Plan of Action:* Continue plans to move forward with a new building.
 - ii. *Plan of Action:* Benchmark with other facilities to determine design and space configuration suitable for our growing needs.
 - iii. *Plan of Action:* Work with architects to develop facility design documents and construct new facility
- b. Issue: Workload Demand Exceeds Resources Resulting in High Stress Level
 - i. *Plan of Action:* Continue to evaluate workload and associated processes to ensure the most effective and efficient use of existing personnel.
 - ii. *Plan of Action:* Increase staffing in all divisions to offer appropriate shift relief and more equitable workload distribution.
 - iii. *Plan of Action:* Encourage participation in the FAST (Fitness and Strength Testing) program to promote a healthy work environment.
- c. Issue: Improve Long-Term Employee Retention with competitive compensation plans, internal career opportunities and an attractive work environment.
 - i. *Plan of Action:* Continue internal reviews of recognition and career development opportunities,
 - ii. *Plan of Action:* Continue work on facility staffing needs to ensure employees have appropriate workspace and equitable workload while also evaluating career opportunities and staff recognition efforts.
 - iii. *Plan of Action:* Participate as requested in order to implement a competitive pay plan for all professional and sworn employees.

POLICE DEPARTMENT STRATEGIC PLAN

- d. Issue: Outdated Computer Aided Dispatch, Records Management technology and inventory accounting methodology
 - i. *Plan of Action:* Go live with all modules and complete CAD/RMS system
 - ii. *Plan of Action:* Complete configuration, implementation and training process for new CAD system.
 - iii. *Plan of Action:* Begin configuration, implementation and training process for RMS and remainder of modules.
 - iv. *Plan of Action:* Hire and train an Inventory Control Specialist to comply with recommendations of Council and Audit Committee

- e. Issue: Disproportionate growth of agency vs. city population/ geographical size/ infrastructure/ funding
 - i. *Plan of Action:* Annually refine the strategic planning process to ensure true City growth is realized, key needs are identified and all personnel have an opportunity to contribute to the development of our future requirements.
 - ii. *Plan of Action:* A review of all selection and training processes to ensure the most effective and efficient methodologies are being utilized.
 - iii. *Plan of Action:* Continue evaluation of workload through annual assessments.
 - iv. *Plan of Action:* Secure additional resources to respond to growth and satisfy staffing requirements.
 - v. *Plan of Action:* Secure additional Recruiting and Training officers to assist with the ever-growing hiring, training, and retention of employees.

- f. Issue: Decreased ability to interact with our community due to ever-increasing workload.
 - i. *Plan of Action:* Hire and train 5 patrol officers to work toward establishing an additional beat for more patrol coverage in the city
 - ii. *Plan of Action:* Secure additional CEU staff to work toward eventual assignment of one CEU officer per beat for more community interaction and involvement.
 - iii. *Plan of Action:* Secure additional Police Assistants as force multipliers for handling tasks and cases that do not require a sworn Officer or Detective

- g. Issue: Growing use of technology and digital evidence has increased workload for all personnel and requires specialized training.
 - i. *Plan of Action:* Hire and train a Technician to handle the processing of digital forms of evidence which will continue to increase with body worn cameras.
 - ii. *Plan of Action:* Implementation of body worn cameras for all field responders.
 - iii. *Plan of Action:* Secure additional investigators to handle the overwhelming increase of case investigation complexity and overall growing case assignments.
 - iv. *Plan of Action:* Secure a Forensic Technician to assist with the growing number of computer related forensic examinations needed.

- h. Issue: Increases in population, student enrollment, and demands for special events at Texas A&M affects our ability to improve safety on public roadways and meet staffing demands.
 - i. *Plan of Action:* Reduce the number of motor vehicle crashes through education and enforcement
 - ii. *Plan of Action:* Secure additional Traffic Officers to work toward enhancement of our Traffic Division
 - iii. *Plan of Action:* Secure additional Traffic Officers to focus on accident and DWI

POLICE DEPARTMENT STRATEGIC PLAN

enforcement.

- iv. *Plan of Action:* Ensure planning processes for special events is well coordinated throughout the City and includes adequate staffing and manpower and awareness.

- i. Issue: Increased Gang and narcotics violence increases our Crime Rate and threatens the expected quality of life in our community.
 - i. *Plan of Action:* Secure additional Special Investigations officers in order to be more proactive in addressing these activities.
 - ii. *Plant of Action:* Secure an SIU Sergeant to oversee special investigation operations.

IV. Key Performance Indicators (KPIs)

Measure	2015 Actual	2016 Actual	2017 Goal
Reduction in Part 1 Major Crimes	2572	2630	Reduction
Average response time to Priority 1 calls	7:52	7:58**	6:15
CID Case Clearance Rate	70%	68%	75%
Percent Turnover Sworn	6.6%	8%	5%
Percent Turnover Communication Operators	45%	39%	17%
Percent Turnover Other Professional Staff	16%	19%	5%
Percentage of time R&T Division provides instruction	32%	58%	50%
Percent of 911 Calls answered within 10 seconds	97%	97%	95%
Percent Compliance with Emergency Medical Dispatch protocols	97%	95%	90%
Average Booking time	27 minutes	25 minutes	25 minutes
Evidence Destruction Rate	144%	127%	75%
Annual Efficiency Rate for Report processing	99%	99%	95%
CEU Business, Apartment and Neighborhood Contacts	433	528	Increase
Number of Volunteer/Intern Hours	5,746	5,838	Increase

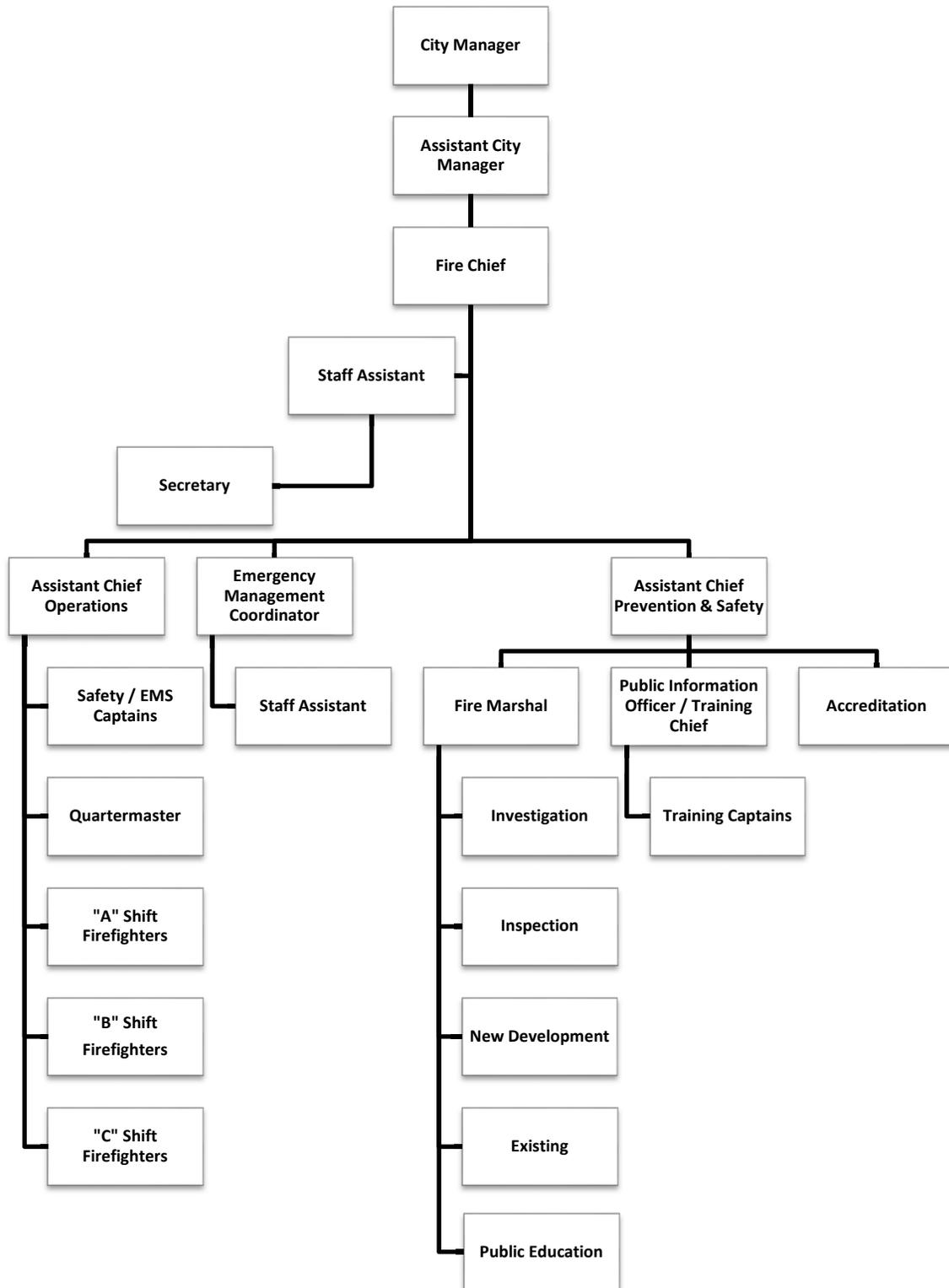
**Estimated for last two months of fiscal year – New CAD has changed our available report information



CITY OF COLLEGE STATION
Home of Texas A&M University®

FIRE DEPARTMENT

CITY OF COLLEGE STATION



City of College Station Fire Department Summary

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Fire Administration	\$ 538,040	\$ 438,134	\$ 439,286	\$ 443,010	\$ 470,510	7.39%
Emergency Management	229,734	258,326	252,432	267,388	267,388	3.51%
Fire Suppression	9,133,981	10,855,939	10,823,956	9,934,976	10,672,326	-1.69%
Fire Prevention	816,588	821,596	843,980	861,141	861,141	4.81%
Emergency Medical Services	4,163,640	3,984,874	4,010,930	4,035,775	4,035,775	1.28%
Fire Training *	-	540,156	578,738	544,815	544,815	0.86%
TOTAL	\$ 14,881,983	\$ 16,899,025	\$ 16,949,322	\$ 16,087,105	\$ 16,851,955	-0.28%

EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 12,326,756	\$ 13,003,763	\$ 13,215,642	\$ 13,741,780	\$ 14,343,008	10.30%
Supplies	532,383	687,019	583,669	595,938	667,228	-2.88%
Maintenance	227,718	251,208	236,621	249,086	251,086	-0.05%
Purchased Services	1,399,674	2,847,035	2,803,544	1,500,301	1,563,133	-45.10%
Capital Outlay	395,452	110,000	109,846	-	27,500	-75.00%
TOTAL	\$ 14,881,983	\$ 16,899,025	\$ 16,949,322	\$ 16,087,105	\$ 16,851,955	-0.28%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Fire Administration	5.00	5.00	4.00	4.00	4.00	0.00%
Emergency Management	2.00	2.00	2.00	2.00	2.00	0.00%
Fire Suppression	86.00	90.00	95.00	95.00	100.00	5.26%
Fire Prevention	7.00	7.00	7.00	7.00	7.00	0.00%
Emergency Medical Services	41.00	42.00	41.00	41.00	41.00	0.00%
Fire Training *	-	-	3.00	3.00	3.00	0.00%
TOTAL	141.00	146.00	152.00	152.00	157.00	3.29%

Service Level Adjustments	One-Time	Recurring	Total
CEOC Technology Replacement	27,500	-	27,500
Ladder Staffing - Phase 3 of 3 - Fire Station 6	197,602	503,948	701,550
Recurring costs for equipping Station 6 Ladder Truck	-	3,600	3,600
Firefighting Foam & Medical Supplies	-	32,200	32,200
Fire SLA Total	\$ 225,102	\$ 539,748	\$ 764,850

*This division was new for FY16.

FIRE DEPARTMENT STRATEGIC PLAN

I. Mission Statement

The Fire Department focuses on the delivery of emergency services to ensure public safety in the areas of Fire Administration, Emergency Management, Fire Suppression, Fire Prevention, Hazardous Materials, Special Operations, and Emergency Medical Services.

II. Top Departmental Goals

1. *Goal:* Implement the EMS / Safety Captain position.
 - a. *Strategic Initiative:* Core Services & Infrastructure
2. *Goal:* Increase our reserve Fleet. (Keep engine that was slated for replacement this year. Purchase new Ambulance and equipment for engine and ambulance.)
 - a. *Strategic Initiative:* Core Services & Infrastructure
3. *Goal:* Continue to work in all areas of the department to maintain our national accreditation and complete required annual compliance reports.
 - a. *Strategic Initiative:* Core Services & Infrastructure
4. *Goal:* Work with other internal city departments to develop and implement a pay plan.
 - a. *Strategic Initiative:* Core Services & Infrastructure
5. *Goal:* Complete all Texas State required Emergency Management updates
 - a. *Strategic Initiative:* Core Services & Infrastructure

III. Key Departmental Issues & Needs and Potential Responses

- a. Issue: Internal Departmental Communications
 - i. *Plan of Action:* Develop internal processes that enhance communications through the chain of command. Communications will be regularly provided in different forms such as written, verbal, and electronic. Minutes that are collected from Staff Meetings, Battalion Chief Meetings, and Fire Department Management Team meetings will be provided to department members.
 - ii. *Plan of Action:* Fire Chief and Assistant Chiefs will conduct bi-annual meetings with all personnel.
- b. Issue: Recruitment, training, and retention of department paramedics.
 - i. *Plan of Action:* Assistant Chiefs will form a Work Group consisting of staff and line personnel that have experience and knowledge in the areas.

FIRE DEPARTMENT STRATEGIC PLAN

- c. Issue: Maintain an minimum of ISO rating of 2
 - i. *Plan of Action:* Complete ladder staffing for station #6 and place the unit in service.
 - ii. *Plan of Action:* Continue the process for the approval and initial steps for fire station #7 to cover the Southwest area of College Station, including Wellborn.
 - iii. *Plan of Action:* Continue to have Fire Marshal Division work on batch reports.

- d. Issue: Maintain CFAI National Accreditation of the Fire Department.
 - i. *Plan of Action:* Maintain our Commission on Fire Accreditation International (CFAI) Accredited Organization status.
 - ii. *Plan of Action:* Continue to maintain current standard operating procedures.
 - iii. *Plan of Action:* Add a full time Accreditation Manager to manage all required documentation.

- e. Issue: Complete implementation of the EMS / Safety Captains on shift.
 - i. *Plan of Action:* Promote the third Safety Captain and assign them to shift.
 - ii. *Plan of Action:* Provide Incident Safety Officer for department emergency operations.

- f. Issue: Maintain up-to-date fleet and equipment to provide critical emergency services to the community.
 - i. *Plan of Action:* Work with Fleet Services, CMO, and City Council to keep the needed number of fire, EMS and reserve units in top condition.
 - ii. *Plan of Action:* Continue to add new apparatus as needed as the community continues to grow.

- g. Issue: The Fire Department handheld radios are reaching the end of service support from Motorola.
 - i. *Plan of Action:* Continue working with the Information and Technology Department to replace handheld radios.

- h. Issue: Support Special Teams
 - i. *Plan of Action:* The Fire Department will support special operations teams to include the following: Hazmat, Water, Dive, Technical Rescue, Airport Rescue Firefighting, and Wildland Firefighting through training, specialized equipment purchases, and incentive pay.
 - ii. *Plan of Action:* Complete all CFAI recommendations for special operational areas.

- i. Issue: The administrative office of the Fire Department is minimally staffed and will need to grow to provide the necessary field support to keep pace with the rapid growth.

FIRE DEPARTMENT STRATEGIC PLAN

- i. *Plan of Action:* Add an Accreditation Manager, Internal Investigator, and Administrative Support Staff.
- ii. *Plan of Action:* Add additional support staff as needed for operations.

IV. Key Performance Indicators (KPIs)

Measure	2015 Actual	2016 Actual	2017 Goal
Meet State Training Requirements for the various task areas	YES	YES	YES
Percent of time Drive time is 4.5 minutes or less from rolling of wheels until the next unit arrives on scene	72.6%	73%	75%
Percent of time turnout time is 90 seconds or less from dispatch until wheels rolling on unit	82%	78.5%	90%
Percent of time Fire Inspections and systems tests are conducted within 2 business days of request	100%	100%	100%
At a minimum conduct Fire Safety classes at all CSISD Elementary Schools	YES	YES	YES

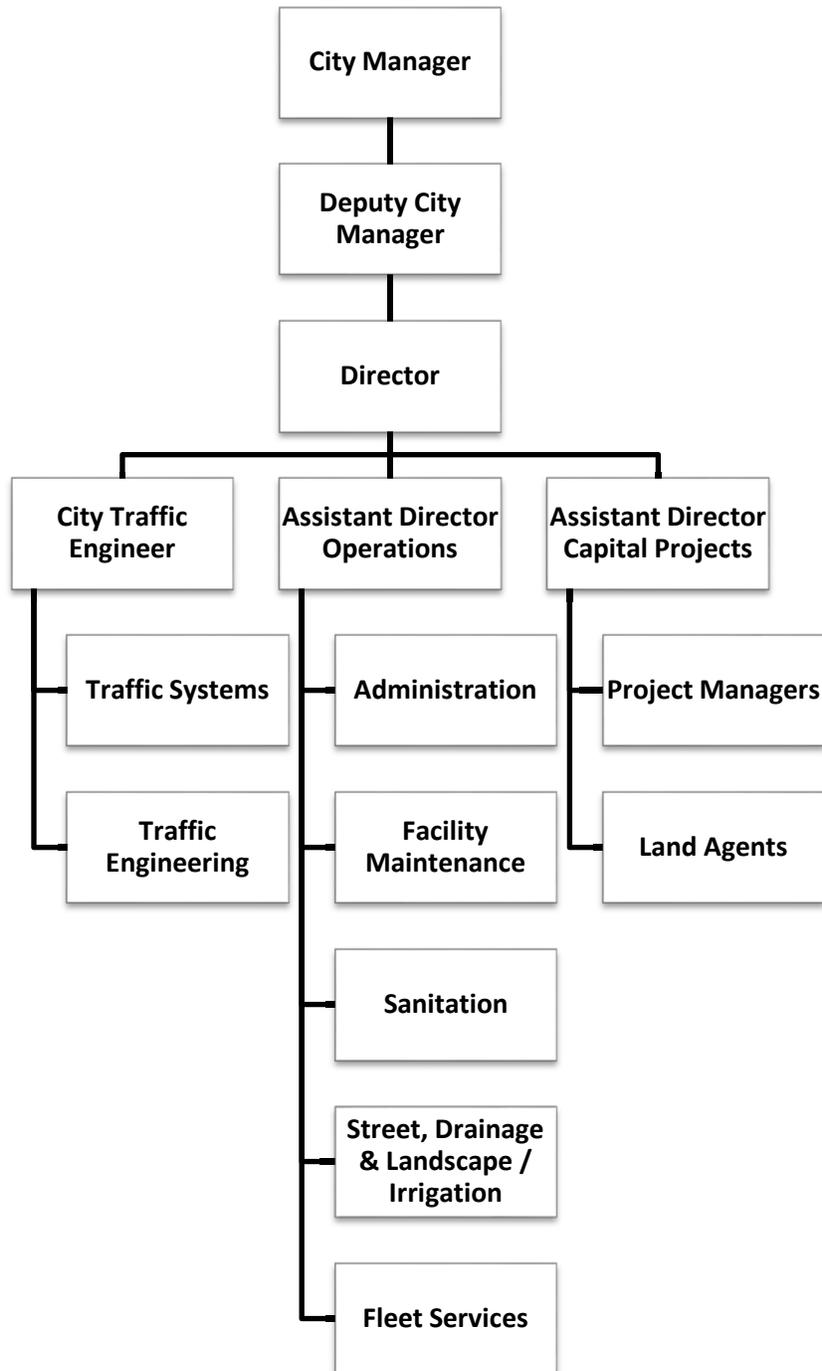
*Data collected on a calendar year basis.



CITY OF COLLEGE STATION
Home of Texas A&M University®

PUBLIC WORKS

CITY OF COLLEGE STATION



**City of College Station
Public Works
Department Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Public Works Administration	\$ 582,302	\$ 662,689	\$ 661,212	\$ 624,144	\$ 624,144	-5.82%
Traffic Engineering	559,521	368,159	291,522	345,143	445,143	20.91%
Facilities Maintenance	1,705,979	2,052,359	1,991,407	1,392,008	1,744,248	-15.01%
Capital Projects	794,232	873,778	891,874	894,592	894,592	2.38%
Streets Maintenance	3,980,589	5,765,960	5,732,208	2,958,055	3,193,555	-44.61%
Streets Maintenance Contract Labor	-	-	-	1,415,000	-	N/A
Traffic Signs and Markings	384,038	466,311	480,806	477,670	527,670	13.16%
Landscape and Irrigation Maintenance	258,113	320,271	333,414	283,325	323,325	0.95%
Traffic Signals	886,032	883,495	869,265	873,458	873,458	-1.14%
TOTAL	\$ 9,150,806	\$ 11,393,022	\$ 11,251,708	\$ 9,263,395	\$ 8,626,135	-24.29%

EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 3,518,239	\$ 3,923,715	\$ 3,973,315	\$ 4,144,812	\$ 4,144,812	5.63%
Supplies	606,411	429,071	327,590	347,987	350,487	-18.31%
Maintenance	2,737,441	2,431,955	2,413,258	2,009,017	2,082,017	-14.39%
Purchased Services	2,288,715	4,608,281	4,505,545	2,761,579	2,048,819	-55.54%
Capital Outlay	-	-	32,000	-	-	N/A
TOTAL	\$ 9,150,806	\$ 11,393,022	\$ 11,251,708	\$ 9,263,395	\$ 8,626,135	-24.29%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Public Works Administration	5.50	5.50	5.00	5.00	5.00	0.00%
Traffic Engineering	2.00	2.00	3.00	3.00	3.00	0.00%
Facilities Maintenance	8.00	9.00	9.00	9.00	9.00	0.00%
Capital Projects	8.00	9.00	9.00	9.00	9.00	0.00%
Streets Maintenance	18.00	19.00	19.00	19.00	19.00	0.00%
Traffic Signs and Markings	3.00	3.00	4.00	4.00	4.00	0.00%
Landscape and Irrigation Maintenance	2.00	3.00	3.00	3.00	3.00	0.00%
Traffic Signals	6.00	6.00	5.00	5.00	5.00	0.00%
TOTAL	52.50	56.50	57.00	57.00	57.00	0.00%

	One-Time	Recurring	Total
Service Level Adjustments			
Pavement Management Assessment	\$ 200,000	-	\$ 200,000
Traffic Signs & Markings Maintenance Plan Implementation	-	50,000	50,000
Facility Maintenance Funds - Corrective Increase	352,240	-	352,240
Tree Maintenance Program	-	20,000	20,000
Warrant/Intersection Safety Studies	-	50,000	50,000
Transportation Improvement Studies	-	50,000	50,000
2 ft Milling Machine Attachment for Skid Steer	30,000	5,500	35,500
Texas Avenue Planterbox Replacement	-	20,000	20,000
Public Works SLA Total	\$ 582,240	\$ 195,500	\$ 777,740

PUBLIC WORKS STRATEGIC PLAN

I. Mission Statement

The Public Works Department will enhance the quality of life in College Station through excellence in customer services and efficient management of infrastructure and city-owned assets.

II. Top Departmental Goals for FY17

1. *Goal:* Maintain APWA accreditation
 - a. *Strategic Initiative:* Financially Sustainable City, Core Services and Infrastructure
2. *Goal:* Maintain an effective asset management system
 - a. *Strategic Initiative:* Core Services and Infrastructure
3. *Goal:* Effective management of capital improvement projects
 - a. *Strategic Initiative:* Financially Sustainable City
4. *Goal:* Provide a safe and efficient transportation system
 - a. *Strategic Initiative:* Improving Mobility
5. *Goal:* Provide superior customer service
 - a. *Strategic Initiative:* Core Services and Infrastructure

III. Key Departmental Issues & Needs and Potential Responses

- a. Issue: Need for additional resources for street reconstruction and rehabilitation.
 - i. *Plan of Action:* Implement pavement assessment program to incrementally improve the average score of the street inventory.
- b. Issue: Need for additional resources in the Facility Maintenance Division.
 - i. *Plan of Action:* Implement 2013 condition assessment response plan for select city facilities for both corrective and preventive maintenance needs.
- c. Issue: Reduce traffic and congestion.
 - i. *Plan of Action:* Implement the Intelligent Transportation System (ITS) Master Plan.
 - ii. *Plan of Action:* Hire new staff for the Traffic Control Center.
- d. Issue: Improve the drainage network to reduce localized flooding.
 - i. *Plan of Action:* Maintain a GIS layer of drainage infrastructure.
 - ii. *Plan of Action:* Continue to identify drainage improvement projects as part of the Drainage Master Plan.
- e. Issue: Recruiting and retaining a highly motivated professional workforce.
 - i. *Plan of Action:* Continue working with Human Resources to evaluate the effectiveness of establishing a skill based pay plan.
- f. Issue: Development and implementation of an asset management program.
 - i. *Plan of Action:* Incorporate a work management system into the new enterprise resource planning system.

PUBLIC WORKS STRATEGIC PLAN

- g. Issue: Traffic Infrastructure Maintenance
 - i. *Plan of Action:* As part of the asset management plan, develop and maintain an inventory of all city-wide traffic infrastructure including pavement markings, signs, and signals.

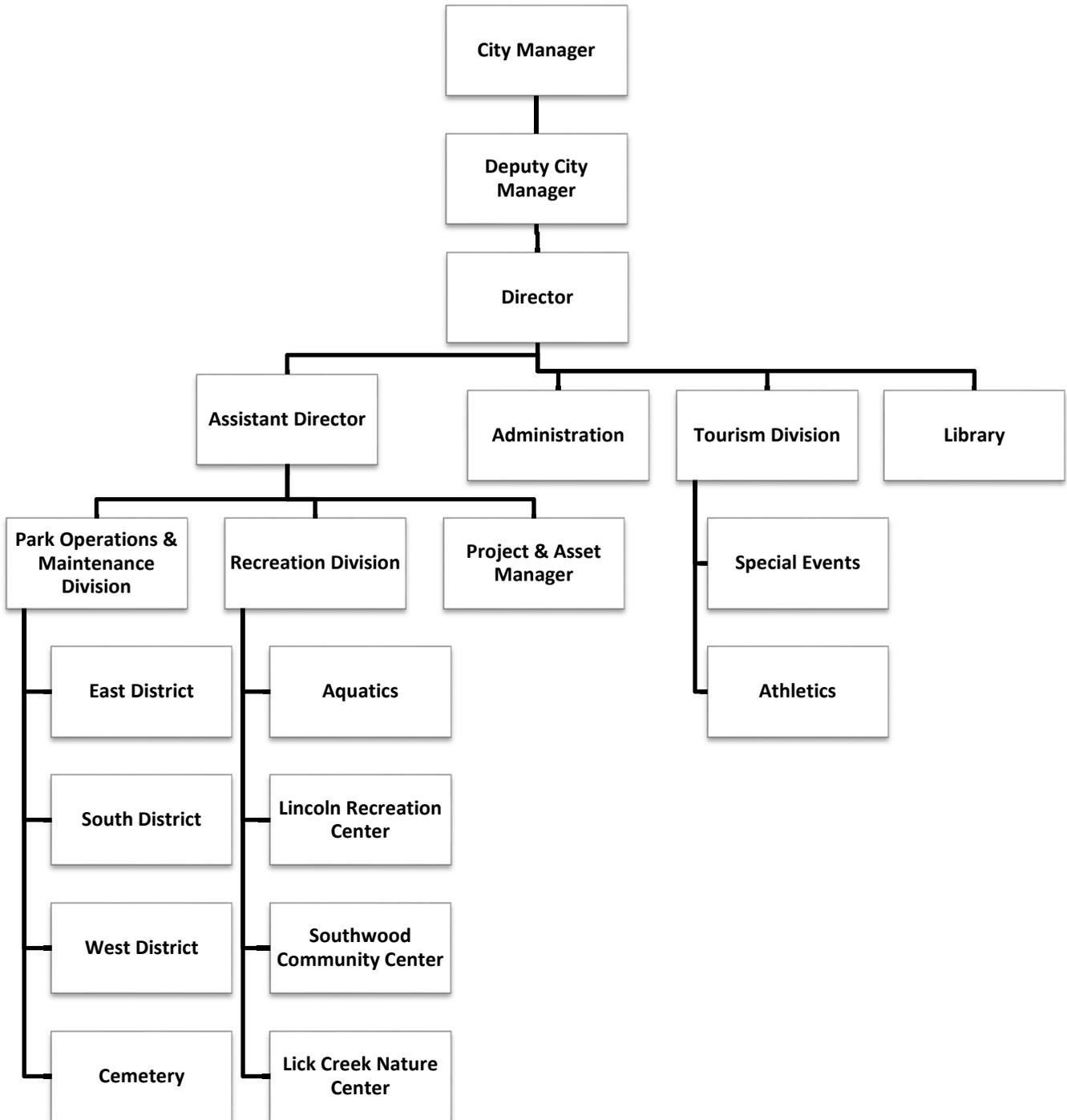
- h. Issue: City-wide Landscape Maintenance Initiative
 - i. *Plan of Action:* As part of the landscape management plan, develop and maintain an inventory of all city-wide landscape infrastructure.

IV. Key Performance Indicators (KPIs)

Measure	2015 Actual	2016 Actual	2017 Goal
Streets Maintenance - Percent of preventative and corrective maintenance completed within budget.	100%	100%	99%
Drainage Maintenance- Percent of scheduled drainage improvement projects completed.	100%	100%	100%
Facilities Maintenance - Percent of scheduled corrective maintenance completed annually.	85%	96%	95%
Capital Projects - Number of capital projects managed annually.	66	66	75
Traffic Operations - Percent of traffic signal cabinets/intersections inspected and tested monthly. *Effective FY16 inspections will be bi-monthly.	100%	100%	100%
Sanitation – Number of residential customers per route manager.	1,804	1,277	1320
Fleet Services – Number of preventative maintenance work orders per day	4.82	4.93	4.95

PARKS AND RECREATION

CITY OF COLLEGE STATION



City of College Station Parks and Recreation Department Summary

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Administration	\$ 440,354	\$ 525,567	\$ 512,283	\$ 533,717	\$ 543,717	3.45%
Recreation	1,055,567	918,854	932,392	743,185	870,185	-5.30%
Special Facilities	-	8,705	2,541	7,778	7,778	-10.65%
Parks Operations	3,524,549	5,087,864	4,992,762	3,867,253	4,135,501	-18.72%
Cemetery*	393,611	431,974	424,446	382,763	382,763	-11.39%
TOTAL	\$ 5,414,080	\$ 6,972,964	\$ 6,864,424	\$ 5,534,696	\$ 5,939,944	-14.81%

EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 2,896,681	\$ 3,325,240	\$ 3,246,879	\$ 3,471,350	\$ 3,605,798	8.44%
Supplies	491,271	424,163	423,217	417,860	467,660	10.25%
Maintenance	594,792	911,044	875,378	889,959	893,459	-1.93%
Purchased Services	1,958,127	1,882,664	1,839,517	1,718,284	1,913,784	1.65%
Capital Outlay	339,842	1,413,927	1,413,927	-	22,000	-98.44%
Indirect Costs	(866,632)	(984,074)	(934,495)	(962,757)	(962,757)	-2.17%
TOTAL	\$ 5,414,080	\$ 6,972,964	\$ 6,864,424	\$ 5,534,696	\$ 5,939,944	-14.81%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Administration	8.50	7.50	7.25	7.25	7.25	0.00%
Recreation	6.60	5.70	6.05	5.30	5.30	-12.40%
Special Facilities	-	-	-	-	-	N/A
Parks Operations	39.75	43.25	43.70	41.20	44.20	1.14%
Cemetery	4.00	4.00	4.00	4.00	4.00	0.00%
TOTAL	58.85	60.45	61.00	57.75	60.75	-0.41%

Service Level Adjustments	One-Time	Recurring	Total
CAPRA Reaccreditation	\$ 10,000	\$ -	\$ 10,000
Veterans Park Build Out O&M Increase	-	10,000	10,000
Operations Groundworkers Staffing Increase	-	132,648	132,648
Bobcat E20ZTS Compact Excavator	30,000	-	30,000
1/2 Ton Pickup Truck and Mobile Radio	33,800	1,300	35,100
Turf Tech Pull 300 Spray Rig	15,000	-	15,000
John Deere 5053 Tractor (Full Cost \$46,000, 50% HOT Funded)	23,000	-	23,000
Toro Sand Pro Athletic Field Groomer (Full Cost \$20,000, 25% HOT Funded)	15,000	-	15,000
Toro Workman (Full Cost \$15,000, 50% HOT Funded)	7,500	-	7,500
Veterans Park American Pavillion Fans (50% Reimbursed by HOT Fund)	22,000	-	22,000
Tournament/Event Equipment Needs (100% Reimbursed by HOT Fund)	40,000	-	40,000
Regional/National Level Event Bid Fulfillments (100% Reimbursed by HOT Fund)	50,000	-	50,000
City-Wide Special Event Prep & Travel (100% Reimbursed by HOT Fund)	15,000	-	15,000
Parks and Recreation SLA Total	\$ 261,300	\$ 143,948	\$ 405,248

**City of College Station
Recreation Programs
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Sports Programs	\$ 1,087,750	\$ 1,207,394	\$ 1,141,328	\$ 1,194,505	\$ 1,194,505	-1.07%
Aquatics	983,218	1,330,568	1,097,103	913,407	913,407	-31.35%
Instruction	107,048	153,041	130,871	147,824	147,824	-3.41%
Southwood/Lincoln/Lick Creek Centers	751,912	853,305	901,315	1,044,023	1,044,023	22.35%
Conference Center	-			-	-	N/A
TOTAL	\$ 2,929,929	\$ 3,544,308	\$ 3,270,617	\$ 3,299,759	\$ 3,299,759	-6.90%

EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 1,214,419	\$ 1,347,243	\$ 1,246,428	\$ 1,403,449	\$ 1,403,449	4.17%
Supplies	245,053	258,347	220,696	275,033	275,033	6.46%
Maintenance	57,667	61,584	48,622	86,023	86,023	39.68%
Purchased Services	537,658	598,888	544,611	572,497	572,497	-4.41%
Capital Outlay	8,500	294,172	294,172	-	-	-100.00%
Indirect Costs	866,632	984,074	916,089	962,757	962,757	-2.17%
TOTAL	\$ 2,929,929	\$ 3,544,308	\$ 3,270,617	\$ 3,299,759	\$ 3,299,759	-6.90%

PERSONNEL						
	FY14* Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Sports Programs	2.90	2.80	1.90	1.90	1.90	-34.48%
Aquatics	1.25	1.75	1.30	1.30	1.30	4.00%
Concessions	-	-	-	-	-	N/A
Instruction	0.50	0.50	0.50	0.50	0.50	0.00%
SW Center, Lincoln Center	4.00	3.75	5.05	5.05	5.05	26.25%
Conference Center	-	-	-	-	-	N/A
Temp/Seasonal	38.00	37.25	37.25	37.25	37.25	-1.97%
TOTAL	46.65	46.05	46.00	46.00	46.00	0.00%

*Recreation Programs were located in a separate fund in FY14. Figures in this column are for comparison purposes only and do not factor into the total FTE count for the General Fund in FY14.

**CITY OF COLLEGE STATION
FY17 APPROVED BUDGET - RECREATION PROGRAMS**

PROGRAM	REVENUE	DIRECT COST	INDIRECT COST	FIELD COST	G&A	TOTAL COST	% OF REV RECOVERY	SUBSIDY
Adult Softball	\$ 110,000	\$ 150,699	\$ 43,547	\$ 42,000	\$ 10,549	\$ 246,795	44.57%	\$ (136,795)
Adult Volleyball	19,000	28,191	6,796	-	1,973	36,960	51.41%	(17,960)
Youth Basketball	55,000	63,651	6,796	-	4,456	74,903	73.43%	(19,903)
Youth Football	25,000	33,363	18,330	10,500	2,335	64,528	38.74%	(39,528)
Youth Volleyball	15,000	26,441	6,796	-	1,851	35,088	42.75%	(20,088)
Adult Kickball	21,000	15,113	16,412	12,600	1,058	45,183	46.48%	(24,183)
Challenger Sports	1,000	13,192	11,508	700	923	26,323	3.80%	(25,323)
Tennis	10,000	17,988	6,796	-	1,259	26,043	38.40%	(16,043)
No-Fee Programs	-	49,983	321,120	247,800	3,499	622,402	0.00%	(622,402)
Ultimate Frisbee	1,000	8,864	6,796	-	620	16,280	6.14%	(15,280)
TOTAL SPORTS	\$ 257,000	\$ 407,485	\$ 444,897	\$ 313,600	\$ 28,523	\$ 1,194,505	21.52%	\$ (937,505)
Xtra Ed	\$ 55,000	\$ 106,342	\$ 34,038	\$ -	\$ 7,444	\$ 147,824	37.21%	\$ (92,824)
TOTAL INSTRUCT	\$ 55,000	\$ 106,342	\$ 34,038	\$ -	\$ 7,444	\$ 147,824	37.21%	\$ (92,824)
SW Pool	\$ 60,000	\$ 175,929	\$ 16,729	\$ -	\$ 12,315	\$ 204,973	29.27%	\$ (144,973)
Thomas Pool	25,000	131,649	14,003	-	9,215	154,867	16.14%	(129,867)
Adamson Lagoon	233,500	312,783	19,455	-	21,895	354,133	65.94%	(120,633)
Splash Pads	-	10,781	7,189	-	755	18,725	0.00%	(18,725)
Swim Lessons	100,000	84,786	19,455	-	5,935	110,176	90.76%	(10,176)
Water Fitness	1,000	5,221	7,189	-	365	12,775	7.83%	(11,775)
Swim Team	25,000	43,439	11,279	-	3,040	57,758	43.28%	(32,758)
TOTAL AQUATICS	\$ 444,500	\$ 764,588	\$ 95,299	\$ -	\$ 53,520	\$ 913,407	48.66%	\$ (468,907)
SW Center-Senior	\$ 15,500	\$ 165,373	\$ 12,938	\$ -	\$ 11,576	\$ 189,887	8.16%	\$ (174,387)
SW Center-Teen	30,650	148,100	10,213	-	10,367	168,680	18.17%	(138,030)
Lincoln Center	70,000	489,928	37,471	-	34,295	561,694	12.46%	(491,694)
Lick Creek Nature Center	-	102,300	14,301	-	7,161	123,762	0.00%	(123,762)
TOTAL CENTERS	\$ 116,150	\$ 905,701	\$ 74,923	\$ -	\$ 63,399	\$ 1,044,023	11.13%	\$ (927,873)
TOTAL	\$ 872,650	\$ 2,184,116	\$ 649,157	\$ 313,600	\$ 152,886	\$ 3,299,759	26.45%	\$ (2,427,109)

PARKS AND RECREATION DEPARTMENT STRATEGIC PLAN

I. Mission Statement

To provide a diversity of facilities and leisure services which are geographically and demographically accessible to our citizens.

II. Top Departmental Goals for FY17

1. *Goal:* Provide facilities and programs as per the 2011-2020 Parks and Recreation Master Plan.
 - a. *Strategic Initiative:* Providing Core Services and Infrastructure
 - b. *Strategic Initiative:* Neighborhood Integrity
2. *Goal:* Provide and maintain quality parks, facilities and urban landscaping.
 - a. *Strategic Initiative:* Providing Core Services and Infrastructure
 - b. *Strategic Initiative:* Neighborhood Integrity
3. *Goal:* Provide City cemetery spaces, grounds maintenance, and customer service.
 - a. *Strategic Initiative:* Providing Core Services and Infrastructure
 - b. *Strategic Initiative:* Neighborhood Integrity
4. *Goal:* Provide helpful, friendly, customer-oriented library services to Brazos County residents.
 - a. *Strategic Initiative:* Providing Core Services and Infrastructure
5. *Goal:* Use the Recreation Fund to identify the costs and revenues associated with Sports, Instruction, Aquatics, the Southwood Community Center, and the Lincoln Recreation Center.
 - a. *Strategic Initiative:* Providing Core Services and Infrastructure
6. *Goal:* Promote, solicit, and conduct tourism events to bring visitors to College Station.
 - a. *Strategic Initiative:* Providing Core Services and Infrastructure
 - b. *Strategic Initiative:* Neighborhood Integrity
7. *Goal:* Expand marketing to inform the public of the benefits of Parks and Recreation, emphasizing the Economic Impact of Parks, the Health and Wellness benefits, and the Quality of Life aspects.
 - a. *Strategic Initiative:* Providing Core Services and Infrastructure
 - b. *Strategic Initiative:* Neighborhood Integrity

III. Key Departmental Issues & Needs and Potential Responses

- a. Issue: Maintain 7 acres of Parkland per 1,000 citizens
 - i. *Plan of Action:* purchase additional Community Parkland
- b. Issue: Provide high quality services to citizens
 - i. *Plan of Action:* *Conduct citizen satisfaction surveys

PARKS AND RECREATION DEPARTMENT STRATEGIC PLAN

- ii. *Plan of Action:* Maintain 90% park maintenance score on Park Facility Inspections
- c. Issue: Provide City cemetery spaces, grounds maintenance, and customer service.
 - i. *Plan of Action:* Provide cemetery spaces (regular, infant, niche)
- d. Issue: Provide helpful, friendly, customer-oriented library services to Brazos County residents.
 - i. *Plan of Action:* Conduct program and facility surveys on Library Services
 - ii. *Plan of Action:* Conduct/facilitate Library Services Audit
- e. Issue: The Recreation Fund will identify the costs and revenues associated with Sports, Instruction, Aquatics, the Southwood Community Center, and the Lincoln Recreation Center.
 - i. *Plan of Action:* Adjust Program fee structure to help programs to meet Council per cent recovery policy in each Recreation Fund area.
- f. Issue: Promote, solicit, and conduct tourism events to bring visitors to College Station.
 - i. *Plan of Action:* Focus emphasis on Sports Tourism and hosting of a variety of tournaments and expanding special event offerings
 - ii. *Plan of Action:* Construct and expand athletic facilities (Veteran’s Park and Southeast Community Park)
 - iii. *Plan of Action:* Strengthen relationships and facilitation of local leagues and sports organizations, and outside organizations such as the CVB.
 - iv. *Plan of Action:* Revise field use schedules to facilitate additional tournaments
- g. Issue: Expand marketing to inform the public of the benefits of Parks and Recreation, emphasizing the Economic Impact of Parks, the Health and Wellness benefits, and the Quality of Life aspects.
 - i. *Plan of Action:* Update the Parks and Recreation website
 - ii. *Plan of Action:* Produce three comprehensive Activity Guides per year
 - iii. *Plan of Action:* Work closely with Public Communications on marketing materials
 - iv. *Plan of Action:* Produce monthly newsletters and information e-mails
 - v. *Plan of Action:* Utilize Rec-Trac data to target marketing opportunities

IV. Key Performance Indicators (KPIs)

Measure	2015 Actual	2016 Actual	2017 Goals
Population	105,000	107,000	110,000
# of parks	57	58	59
# acres of park land (total)	1,372.23	1,373.35	1,485
# acres of neigh. & comm. park land	706.69	707.81	819
# acres neigh. & comm. park land/1,000 pop.	6.73	6.62	7.45

PARKS AND RECREATION DEPARTMENT STRATEGIC PLAN

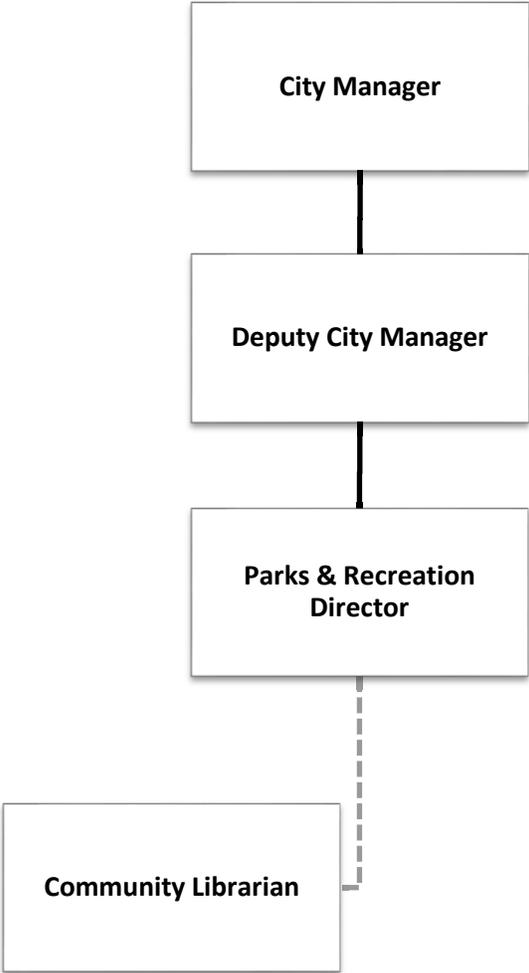
Measure	2015 Actual	2016 Actual	2017 Goals
Customer Overall Satisfaction	90%	90%	90%
Total Budget (including Library)	\$10,673,161	\$10,883,721	\$9,828,573
Total Revenues	\$1,059,631	\$1,129,629	\$1,090,256
Per Capita costs for services	\$91.56	\$91.16	\$79.44
Park maintenance inspection score	88%	90%	90%
Library Visits	217,776	220,000	235,000
Library Circulation	414,307	415,000	450,000
Cemetery spaces sold	204	172	200
Columbarium Niches sold	25	40	50
Cemetery total burials	149	147	150
Sports Programs participants	13,000	17,200	15,170
Instruction programs participants	1,600	972	1,500
Aquatics program participants	75,000	98,631	102,635
Recreation Centers participants	1,100	34,100	41,500



CITY OF COLLEGE STATION
Home of Texas A&M University®

COLLEGE STATION LIBRARY

CITY OF COLLEGE STATION



**City of College Station
Library
Department Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Library	\$ 1,138,568	\$ 1,101,851	\$ 1,100,914	\$ 1,102,770	\$ 1,185,030	7.55%
TOTAL	\$ 1,138,568	\$ 1,101,851	\$ 1,100,914	\$ 1,102,770	\$ 1,185,030	7.55%

EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ -			\$ -	\$ -	N/A
Supplies	527	1,070	578	913	913	-14.67%
Maintenance	1,687	2,178	1,778	2,185	2,185	0.32%
Purchased Services	1,096,354	1,053,953	1,053,908	1,055,022	1,096,623	4.05%
Capital Outlay	40,000	44,650	44,650	44,650	85,309	91.06%
TOTAL	\$ 1,138,568	\$ 1,101,851	\$ 1,100,914	\$ 1,102,770	\$ 1,185,030	7.55%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Library	-	-	-	-	-	N/A
TOTAL	-	-	-	-	-	N/A

Service Level Adjustments	One-Time	Recurring	Total
Library Books Purchase Increase submitted by City of College Station	\$ -	\$ 20,000	\$ 20,000
Library Books Purchase Increase submitted by City of Bryan	-	20,659	20,659
Library O&M Increase proposed by City of Bryan	-	41,601	41,601
Library SLA Total	\$ -	\$ 82,260	\$ 82,260

PLANNING & DEVELOPMENT SERVICES

CITY OF COLLEGE STATION



**City of College Station
Planning and Development Services
Department Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Administration	\$ 428,814	\$ 353,329	\$ 353,041	\$ 337,925	\$ 337,925	-4.36%
Civil Engineering	804,187	1,003,372	963,875	996,276	1,229,448	22.53%
Building	515,422	620,044	483,554	618,879	719,958	16.11%
Development Coordination	554,235	566,952	580,957	597,493	597,493	5.39%
Planning	541,127	709,647	662,884	672,584	722,584	1.82%
Transportation	101,815	205,241	175,501	121,296	121,296	-40.90%
Greenways	119,079	124,673	113,380	133,614	133,614	7.17%
Geographic Info. Services	41,464	76,756	67,937	95,554	95,554	24.49%
TOTAL	\$ 3,106,143	\$ 3,660,014	\$ 3,401,129	\$ 3,573,621	\$ 3,957,872	8.14%

EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 2,632,443	\$ 2,949,162	\$ 2,757,114	\$ 3,075,209	\$ 3,300,650	11.92%
Supplies	41,123	66,813	41,115	64,069	85,564	28.06%
Maintenance	32,561	49,430	47,719	56,500	60,100	21.59%
Purchased Services	400,016	594,609	555,181	377,843	511,558	-13.97%
Capital Outlay	-	-	-	-	-	N/A
TOTAL	\$ 3,106,143	\$ 3,660,014	\$ 3,401,129	\$ 3,573,621	\$ 3,957,872	8.14%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Administration	3.00	2.00	2.00	2.00	2.00	0.00%
Civil Engineering	9.00	9.00	10.00	10.00	12.00	20.00%
Building	7.00	8.00	8.00	8.00	9.00	12.50%
Development Coordination	8.00	9.00	9.00	9.00	9.00	0.00%
Planning	7.00	7.00	8.00	8.00	8.00	0.00%
Transportation	1.00	1.00	1.00	1.00	1.00	0.00%
Greenways	1.00	1.00	1.00	1.00	1.00	0.00%
Geographic Info. Services	1.00	1.00	1.50	1.50	1.50	0.00%
TOTAL	37.00	38.00	40.50	40.50	43.50	7.41%

Service Level Adjustments	One-Time	Recurring	Total
Graduate Engineer	\$ 7,285	\$ 109,719	\$ 117,004
Combination Building Inspector	35,895	65,184	101,079
Engineering Construction Inspector	38,085	78,083	116,168
Neighborhood Plan Implementation	50,000		50,000
Planning and Development Services SLA Total	\$ 131,265	\$ 252,986	\$ 384,251

PLANNING & DEVELOPMENT SERVICES STRATEGIC PLAN

I. Mission Statement

Helping keep College Station a safe and prosperous community with a special emphasis on creating places of lasting value that enrich people's lives.

Department Strategy: We will achieve our mission through:

- Sound management
- Professional planning
- Thorough and responsive project review and construction inspections
- Offering assistance in special places (neighborhoods, districts, corridors, etc.) to aid in maintaining their strength, vitality, and integrity

II. Top Departmental Goals for FY17

1. *Goal:* Fill open positions in P&DS, provide training for new employees, and actively pursue employee retention
 - a. *Strategic Initiatives:* Good Governance, Sustainable City, Core Services and Infrastructure, Neighborhood Integrity, and Improving Mobility
2. *Goal:* Initiate process of updating City's Comprehensive Plan (10-Year Update)
 - a. *Strategic Initiatives:* Good Governance, Financially Sustainable City, Core Services and Infrastructure, Neighborhood Integrity, Diverse Growing Economy, and Improving Mobility
3. *Goal:* Implement action items identified in the recently-approved amendments to Chapter 8, Growth Management & Capacity, of the City's Comprehensive Plan
 - a. *Strategic Initiatives:* Good Governance, Financially Sustainable City, Core Services and Infrastructure, Neighborhood Integrity, Diverse Growing Economy, and Improving Mobility
4. *Goal:* Continue to provide quality review and inspection of the built environment
 - a. *Strategic Initiatives:* Good Governance, Financially Sustainable City, Core Services and Infrastructure, Neighborhood Integrity, Diverse Growing Economy, and Improving Mobility
5. *Goal:* Continue implementation of small area and neighborhood plans
 - a. *Strategic Initiatives:* Diverse Growing Economy and Neighborhood Integrity

III. Key Departmental Issues & Needs and Potential Responses

- a. Issue: Fill open positions in Planning and Building Divisions
 - i. *Plan of Action:* Continue to work closely with Human Resources to actively recruit and hire needed personnel
- b. Issue: Seek funding to implement the strategies and actions identified in Chapter 8, Growth Management and Capacity, of the Comprehensive Plan

PLANNING & DEVELOPMENT SERVICES STRATEGIC PLAN

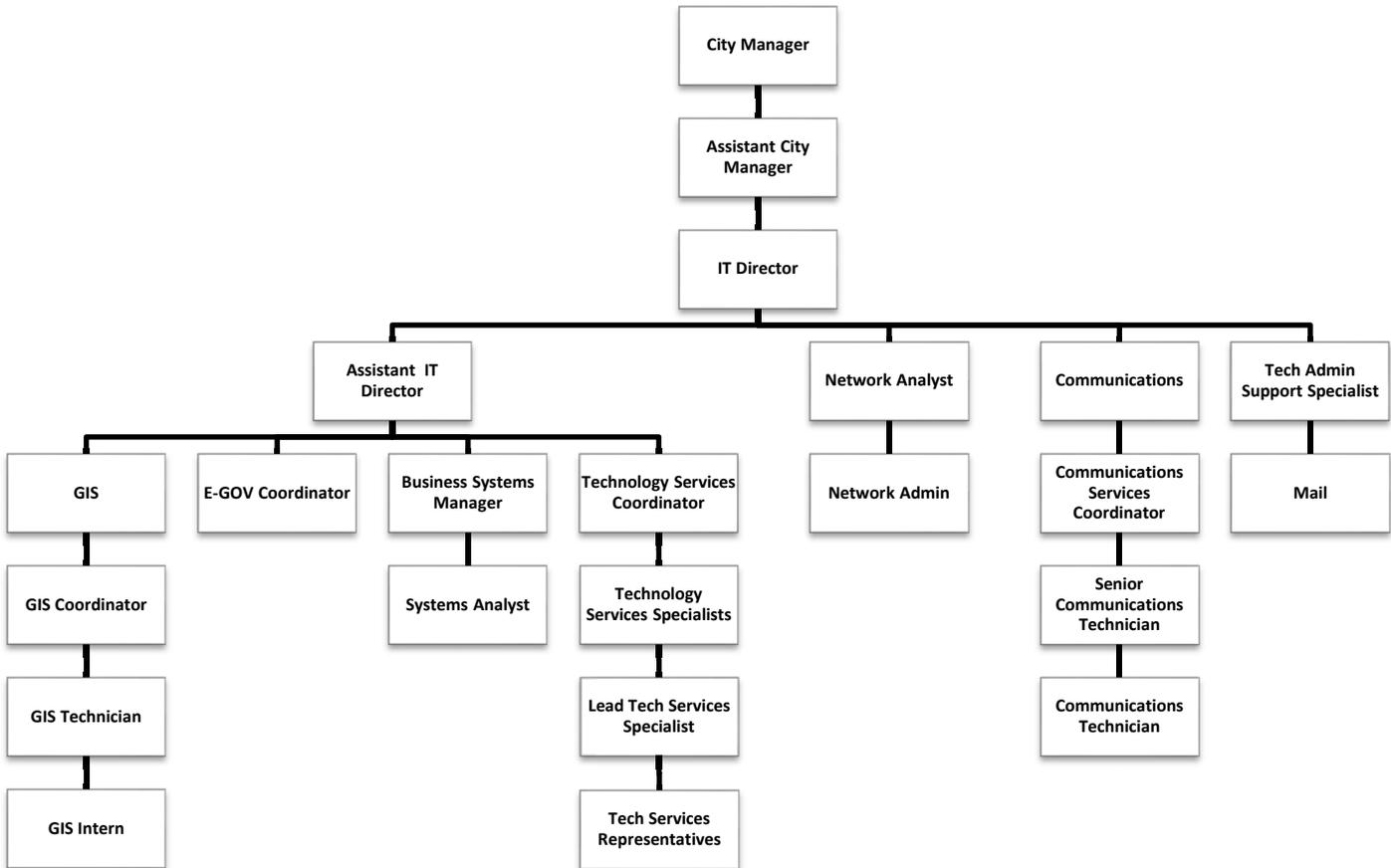
- i. *Plan of Action:* Submit a SLA for annexation via the exempt process and for development of a three-year annexation plan
- c. Issue: Continue quality and timely review of development projects
 - i. *Plan of Action:* Submit SLA for additional engineering inspector and building inspector as part of FY '17 budget process
 - ii. *Plan of Action:* Provide comprehensive training for new employees
- d. Issue: Continue implementation of small area and neighborhood plans
 - i. *Plan of Action:* Complete Wellborn zoning districts in compliance with the adopted Wellborn Community Plan
 - ii. *Plan of Action:* Submit SLA to fund implementation of plans
- e. Issue: Seek funding to implement Comprehensive Plan Update
 - i. *Plan of Action:* Submit a SLA for funding to retain a consultant

IV. Key Performance Indicators (KPIs)

Measure	2015 Actual	2016 Actual	2017 Goal
Number of Neighborhood, Corridor, and District plans being implemented	6	6	6
Number of building permits issued	1,980	2,080	2,200
Number of inspections performed by Building Inspectors	16,069	19,998	18,000
Number of development projects submitted (Planning)	315	608	400
Projected Department annual expenditures at or below annual budget	Yes	Yes	Yes
Value of building construction permits issued	\$257,813,200	\$451,368,381	\$290,000,000
Value of projects reviewed by Engineering	\$18,000,000	\$21,429,764	\$27,000,000
Value of projects inspected by Engineering Inspectors	\$27,000,000	\$32,800,000	\$93,000,000

INFORMATION TECHNOLOGY

CITY OF COLLEGE STATION



City of College Station Information Technology Department Summary

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Information Technology Administration	\$ 440,691	\$ 456,032	\$ 468,879	\$ 457,083	\$ 465,833	2.15%
E-Government	79,069	107,986	107,666	88,172	88,172	-18.35%
Geographic Information Services	198,084	205,203	211,495	228,562	228,562	11.38%
Mail	82,777	89,366	86,034	92,598	92,598	3.62%
Technology Services	850,575	741,250	720,762	829,774	829,774	11.94%
Business Services	1,292,062	1,984,994	1,937,293	2,196,806	2,196,806	0.00%
Network Services	422,515	511,047	483,357	400,887	441,137	10.04%
Communication Services	747,214	886,598	906,879	829,734	829,734	-6.41%
TOTAL	\$ 4,112,987	\$ 4,982,476	\$ 4,922,365	\$ 5,123,616	\$ 5,172,616	3.82%

EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 2,211,282	\$ 2,401,382	\$ 2,304,642	\$ 2,537,194	\$ 2,537,194	5.66%
Supplies	371,947	249,935	238,271	334,325	359,525	43.85%
Maintenance	933,991	1,551,620	1,564,658	1,628,464	1,633,514	5.28%
Purchased Services	570,982	644,687	681,124	603,633	622,383	-3.46%
Capital Outlay	24,785	134,852	133,670	20,000	20,000	-85.17%
TOTAL	\$ 4,112,987	\$ 4,982,476	\$ 4,922,365	\$ 5,123,616	\$ 5,172,616	3.82%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Information Technology Administration	3.00	3.00	3.00	3.00	3.00	0.00%
E-Government	1.00	1.00	1.00	1.00	1.00	0.00%
Geographic Information Services	2.25	2.25	2.25	2.25	2.25	0.00%
Mail	1.25	1.25	1.25	1.25	1.25	0.00%
Technology Services	9.00	9.00	9.00	9.00	9.00	0.00%
Business Services	6.00	6.00	7.00	7.00	7.00	0.00%
Network Services	3.00	3.00	3.00	3.00	3.00	0.00%
Communication Services	5.00	5.00	5.00	5.00	5.00	0.00%
TOTAL	30.50	30.50	31.50	31.50	31.50	0.00%

	One-Time	Recurring	Total
Service Level Adjustments			
Server Access Mgmt	\$ 35,200	\$ 5,050	\$ 40,250
Security Awareness Training	-	8,750	8,750
Information Technology SLA Total	\$ 35,200	\$ 13,800	\$ 49,000

INFORMATION TECHNOLOGY DEPARTMENT STRATEGIC PLAN

I. Mission Statement

Provide leadership, process governance, architecture resources and expertise in developing, deploying and maintaining modern information technologies to improve government efficiency and effectiveness.

II. Top Departmental Goals

1. *Goal:* Continue implementation of major enterprise systems, specifically the Enterprise Resource Planning System Replacement and the CAD/RMS system replacement
 - a. *Strategic Initiative:* Financially Sustainable City
 - b. *Strategic Initiative:* Core Infrastructure and Services
2. *Goal:* Develop a plan and request resources to address the continued need for additional electronic storage.
 - a. *Strategic Initiative:* Core Infrastructure and Services
3. *Goal:* Continue substantial progress toward implementing the Information Technology Infrastructure Library (ITIL) framework
 - a. *Strategic Initiative:* Core Infrastructure and Services
4. *Goal:* In accordance with Council Direction, explore options for making city data more open and accessible.
 - a. *Strategic Initiative:* Good Governance

III. Key Departmental Issues & Needs and Potential Responses

- a. Issue: Electronic Storage Need Continue to Increase.
 - i. *Plan of Action:* A CIP request was submitted for FY 17 for additional electronic storage. Options including cloud based storage are being examined to determine if cost savings can be realized while meeting city needs.
- b. Issue: The City Website was last updated in 2009. Newer technologies and functionality to provide better capability for staff and citizens exist.
 - i. *Plan of Action:* Submit “Website Upgrade/Replacement Project” to the FY 16 CIP list of proposed projects. Due to resource constraints, this project may be delayed to FY 17.
- c. Issue: City Fiber Optic Cable Needs
 - i. *Plan of Action:* A FY 17 CIP request was submitted to cover fiber optic needs for the next 5 years.
- d. Issue: Mobile workers cannot efficiently access business applications on the city network.
 - i. *Plan of Action:* A CIP request was submitted and approved for the FY 15 budget to fund the infrastructure hardware and software that will permit city employees to access the city network and applications from the field,

INFORMATION TECHNOLOGY DEPARTMENT STRATEGIC PLAN

regardless of the mobile device they are using. Implementation of this initiative is delayed due to ICE Project schedule changes.

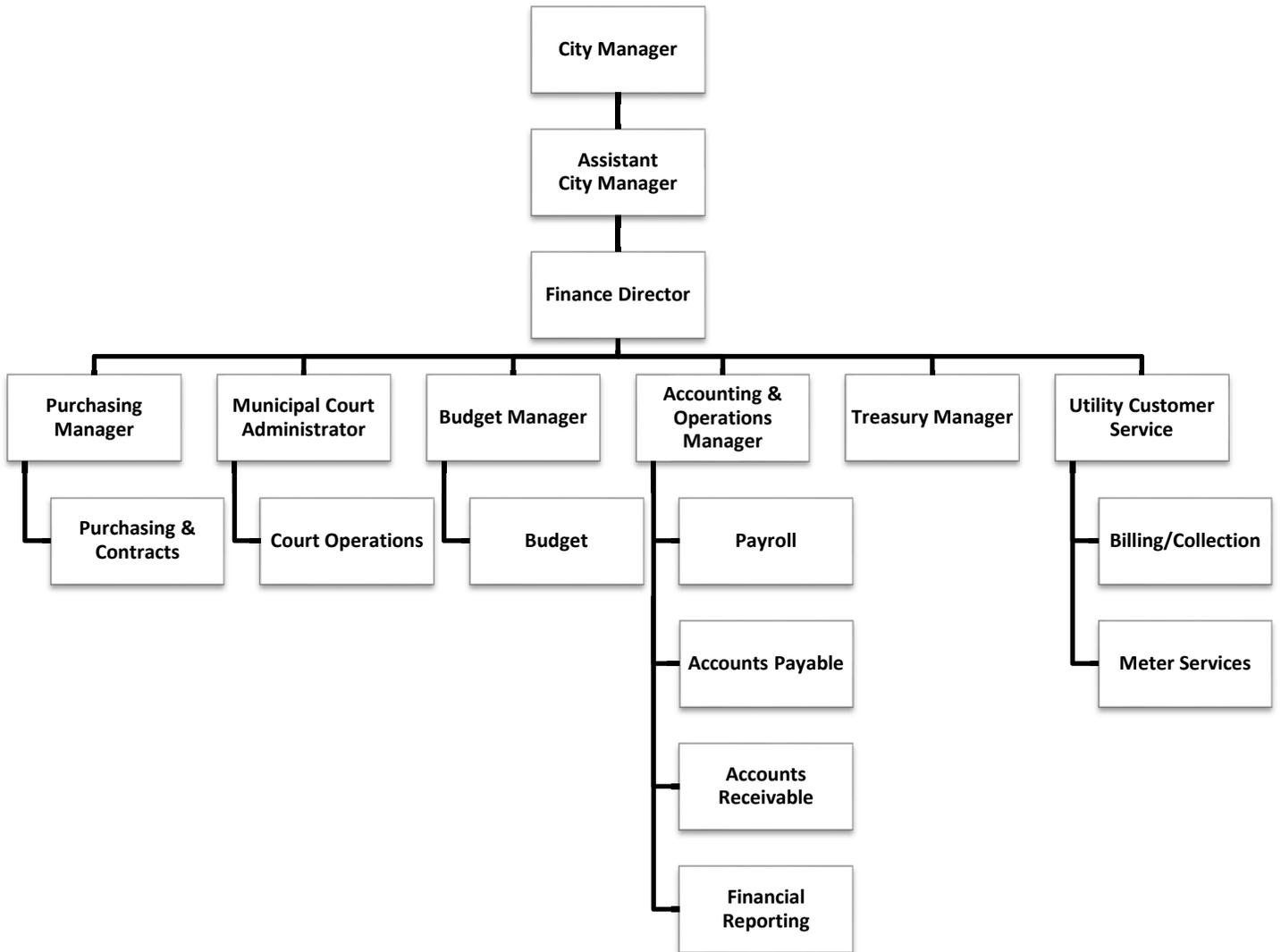
- e. Issue: Security of the city network and data continues to be a high priority.
 - i. *Plan of Action*: IT will continue to examine the security posture and make changes and recommendations to improve security while preserving access and capability. A SLA was submitted to fund the required annual security awareness training for city staff and work is continuing on implementing previous security enhancements.

IV. Key Performance Indicators (KPIs)

Measure	2015 Actual	2016 Actual	2017 Goal
Critical System Up-time at or above 99.9% (excl planned downtime)	99.9	99.9%	99.9%
Provide customer service to City Staff rated at Satisfied or Highly Satisfied on the Annual IT Customer Satisfaction Survey	N/A	N/A	85%
Tech Plan annually aligned with Council Strategic Plan	100%	100%	100%

FISCAL SERVICES

CITY OF COLLEGE STATION



**City of College Station
Fiscal Services
Department Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Fiscal Administration	\$ 325,320	\$ 518,767	\$ 400,502	\$ 354,242	\$ 422,965	-18.47%
Accounting / Treasury Operations	601,535	577,760	598,052	884,423	935,382	61.90%
Purchasing	379,101	471,780	429,437	395,395	395,395	-16.19%
Budget	764,774	882,282	920,483	680,861	680,861	-22.83%
Municipal Court	1,049,487	1,154,817	1,169,005	1,220,867	1,220,867	5.72%
Judiciary	190,746	198,415	203,316	207,501	207,501	4.58%
TOTAL	\$ 3,310,963	\$ 3,803,821	\$ 3,720,795	\$ 3,743,289	\$ 3,862,971	1.56%

EXPENDITURES BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 2,825,542	\$ 3,235,646	\$ 3,150,220	\$ 3,233,038	\$ 3,283,997	1.49%
Supplies	43,176	42,639	54,576	34,791	34,791	-18.41%
Maintenance	6,553	10,548	10,361	6,702	6,702	-36.46%
Purchased Services	427,692	473,788	464,438	468,758	537,481	13.44%
Capital Outlay	8,000	41,200	41,200	-	-	-100.00%
TOTAL	\$ 3,310,963	\$ 3,803,821	\$ 3,720,795	\$ 3,743,289	\$ 3,862,971	1.56%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Fiscal Administration	2.50	2.50	3.50	3.00	3.00	-14.29%
Accounting / Treasury Operations	7.00	7.00	8.00	11.00	12.00	50.00%
Purchasing	4.00	5.00	5.00	5.00	5.00	0.00%
Budget	7.00	8.00	10.00	6.00	6.00	-40.00%
Municipal Court	17.00	17.00	17.50	17.50	17.50	0.00%
Judiciary	1.50	1.50	1.50	1.50	1.50	0.00%
TOTAL	39.00	41.00	45.50	44.00	45.00	-1.10%

Service Level Adjustments	One-Time	Recurring	Total
HR/Payroll ERP Implementation Parallel Testing/Documentation Temp Labor	\$ 68,723	\$ -	\$ 68,723
Payroll Clerk	4,340	46,619	50,959
Fiscal Services SLA Total	\$ 73,063	\$ 46,619	\$ 119,682

FISCAL SERVICES DEPARTMENT STRATEGIC PLAN

I. Mission Statement

The Fiscal Services Department provides effective and efficient financial management services to internal and external customers. We promote and support fiscal responsibility through education and training, asset protection, accurate record keeping and reporting, quality purchasing practices and sound cash management through short and long range budget, financial and strategic planning.

II. Top Departmental Goals for FY17

1. *Goal:* Finance will set a standard of excellence by providing timely and accurate financial information to our internal departments, citizens and business community.
 - a. *Strategic Initiative:* Good Governance, Financially Sustainable City, Core Services and Infrastructure
2. *Goal:* Municipal Court will ensure compliance with all federal and state laws and local ordinances while providing efficient, uniform and fair administration of Court business.
 - a. *Strategic Initiative:* Good Governance, Financially Sustainable City, Core Services and Infrastructure
3. *Goal:* Utility Customer Service will provide timely services including connecting water and electric meters, capturing utility consumption and providing accurate billing and efficient collection services for electric, water, sewer, sanitation and drainage.
 - a. *Strategic Initiative:* Good Governance, Financially Sustainable City, Core Services and Infrastructure
4. *Goal:* Finance will improve efficiency and responsiveness by improving its business processes related to payroll and integrating payroll processing into a modernized ERP system
 - a. *Strategic Initiative:* Good Governance, Financially Sustainable City, Core Services and Infrastructure

III. Key Departmental Issues & Needs and Potential Responses

- a. Issue: ERP Project Implementation –HR / Payroll and Utility Customer Service
 - i. *Plan of Action:* With the implementation of a modernized ERP system, additional resources are required to successfully implement the system while meeting the existing service levels of the department.
- b. Issue: Staffing Utilization Risks – Accounting Operations/Treasury/Financial Reporting/Budget/Purchasing
 - i. *Plan of Action:* Review the structure of the department to ensure all existing resources are adequately backed-up and cross-trained. Develop a succession plan for key positions in the department to ensure all required service levels can be met on an ongoing basis.

FISCAL SERVICES DEPARTMENT STRATEGIC PLAN

- c. Issue: Municipal Court Payment Options and Reporting
 - i. *Plan of Action:* Municipal Court is preparing for a software change to replace the current credit card processing software. This will provide online inquiry and credit card processing in a more seamless manner. This change will improve customer service by allowing defendants to make full or partial payments via the online payment portal. There are also software interfaces that are anticipated that will make reporting easier.

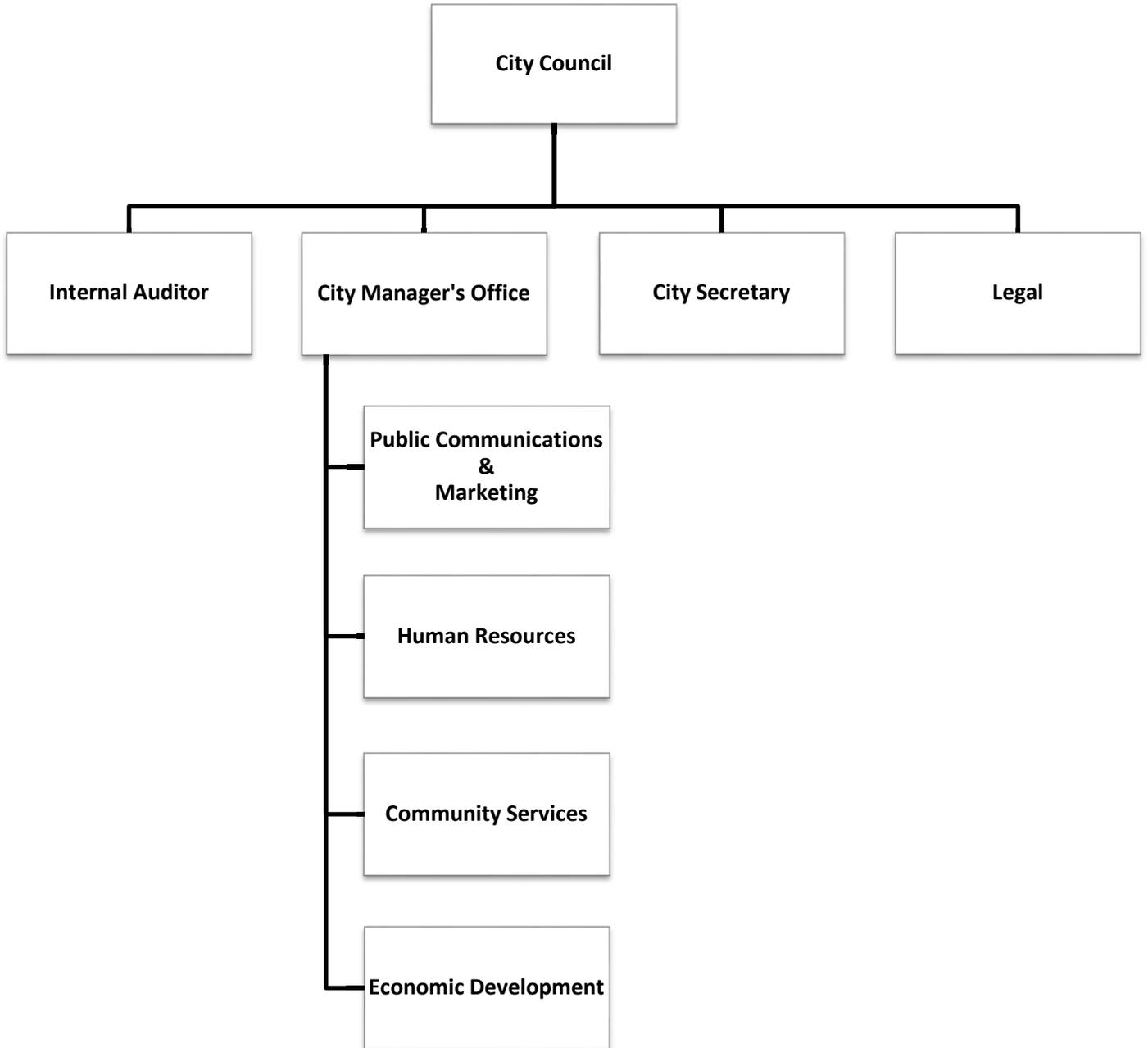
- d. Issue: Utility Customer Service – Meeting service demands as the number of utility accounts continues to increase.
 - i. *Plan of Action:* Begin implementation of a modernized ERP system and participate in the review, selection and implementation of a modernized, efficient work order system.

IV. Key Performance Indicators (KPIs)

Measure	2015 Actual	2016 Actual	2017 Goal
Receipt of Certificate of Excellence in Financial Reporting, Budget Presentation and Public Procurement (FY 15, FY16). Program change to Texas Transparency Stars FY 17.	Received all 3	Received all 3	Receive 3 of 5 eligible stars
Accounts Payable/Expenditures posted on the City website weekly.	Yes	Yes	Yes
Percent of City’s total expenditures handled through Fiscal Services with quotes, bids or proposals obtained whenever feasible.	94.89%	96.06%	95.00%
Number of Municipal Court cases disposed by payment, deferred disposition or judicial hearing	26,059	27,536	33,700 est
Municipal Court case disposition rate.	107%	96%	99%
Utility Customer Service – Percent of Utility payments processed by electronic means (EFT, automated check, website)	63.60%	70.61%	66.78%

GENERAL GOVERNMENT

CITY OF COLLEGE STATION



**City of College Station
General Government
Department Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Mayor & Council	\$ 25,621	\$ 32,652	\$ 28,929	\$ 36,322	\$ 36,322	11.24%
City Secretary's Office	446,579	494,043	477,914	523,586	529,586	7.19%
Internal Auditor	193,813	213,366	181,244	219,583	219,583	2.91%
City Manager's Office	1,088,794	931,780	939,068	1,171,802	1,349,082	44.79%
Economic Development	-	450,762	404,430	430,621	430,621	-4.47%
Legal	999,042	1,075,209	1,082,744	1,069,111	1,176,732	9.44%
Public Comm/Neighborhood Svcs	813,308	940,011	905,104	938,264	938,264	-0.19%
Community Services	507,258	603,229	596,653	652,044	652,044	8.09%
Human Resources	714,638	770,573	719,258	821,676	937,232	21.63%
TOTAL	\$ 4,789,053	\$ 5,511,625	\$ 5,335,344	\$ 5,863,009	\$ 6,269,466	13.75%

EXPENDITURES BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 4,044,251	\$ 4,464,057	\$ 4,463,028	\$ 4,980,511	\$ 5,110,938	14.49%
Supplies	158,450	160,501	133,103	155,552	158,282	-1.38%
Maintenance	10,628	22,363	18,439	14,980	14,980	-33.01%
Purchased Services	544,525	864,704	720,774	711,966	815,266	-5.72%
Capital Outlay	31,199	-	-	-	170,000	N/A
TOTAL	\$ 4,789,053	\$ 5,511,625	\$ 5,335,344	\$ 5,863,009	\$ 6,269,466	13.75%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Mayor & Council	-	-	-	-	-	N/A
City Secretary's Office	5.50	5.50	5.50	5.50	5.50	0.00%
Internal Auditor	2.00	2.00	2.00	2.00	2.00	0.00%
City Manager's Office	7.00	7.00	5.00	6.00	6.00	20.00%
Economic Development *	-	-	2.00	2.00	2.00	0.00%
Legal	9.00	9.00	9.00	9.00	10.00	11.11%
Public Communications	7.00	7.00	7.00	7.00	7.00	0.00%
Community Services	5.50	6.50	8.00	8.00	8.00	0.00%
Human Resources	7.00	7.00	8.00	8.00	8.00	0.00%
TOTAL	43.00	44.00	46.50	47.50	48.50	4.30%

Service Level Adjustments	One-Time	Recurring	Total
ADA Compliance Upgrades, Assistive Technology, and Training (CMO)	\$ 171,590	\$ 5,690	\$ 177,280
Municode Legal Review (Legal)	9,000	-	9,000
Municode Recodification (CSO)	6,000	-	6,000
Assistant City Attorney (Legal)	150	98,471	98,621
Temporary Staffing - ICE Project (HR)	100,556	-	100,556
Safety Program Resources (HR)	-	5,000	5,000
Recruiting Sourcing Resources (HR)	10,000	-	10,000
General Government SLA Total	\$ 297,296	\$ 109,161	\$ 406,457

* Economic Development activities were moved from City Manager's Office to establish a separate department in FY16.

CITY SECRETARY'S OFFICE STRATEGIC PLAN

I. Mission Statement

Our mission is to support, facilitate, and strengthen the City of College Station legislative process; maintain the integrity of the election process; and to exceed customer expectations through increased interaction, expanded services, technological improvements and continuous learning.

II. Top Departmental Goals for FY17

1. *Goal:* Assist the State in the development of the Home Burial Project
 - a. *Strategic Initiative:* Good Governance
2. *Goal:* Increase city-wide understanding of the City's retention policy and relating the TSLAC schedules to individual departments
 - a. *Strategic Initiative:* Good Governance
3. *Goal:* Improve digitization across all departments and software platforms
 - a. *Strategic Initiative:* Good Governance
4. *Goal:* Implement Legistar city-wide for all Boards and Commissions
 - a. *Strategic Initiative:* Good Governance

III. Key Departmental Issues & Needs and Potential Responses

- a. Issue: With the implementation of a new remote system for Vitals records, staff must be adequately trained on Vitals Statistics processes.
 - i. *Plan of Action:* Increase budget dollars allocated to training.
 - ii. *Plan of Action:* Actively search out training opportunities with the State, and establish an aggressive schedule for cross-training.
 - iii. *Plan of Action:* Continue to support and maintain good relationships with outside entities, such as hospitals, funeral homes, county, state and other Registrars throughout the state.
- b. Issue: Community growth is increasing the number of birth and death records and the requisite workload related to timely recording.
 - i. *Plan of Action:* Ensure the necessary staff, processes, and procedures are in place to handle
- c. Issue: 50% of departmental requests for records destruction have some form of deficiency related to inaccurate information, classification, or description of records.
 - i. *Plan of Action:* Reduce the percentage of deficient requests through training tailored to each department's needs.
- d. Issue: Obsolete legacy media, such as microfilm and microfiche, for records preservation.
 - i. *Plan of Action:* Coordinate with vendor to convert legacy media to .tiff or .pdf, to be stored in Laserfiche repository.

CITY SECRETARY’S OFFICE STRATEGIC PLAN

- e. Issue: Duplication of records throughout the City due to a lack of understanding of custodial requirements.
 - i. *Plan of Action:* Create schedules for each department to assist with the understanding of what is their record and what is not.

- f. Issue: Departmental reluctance to utilize Laserfiche as their records management solution
 - i. *Plan of Action:* Regardless of the software used to generate the record, integrate imaging with software capabilities (primarily Laserfiche) to capture records and store them
 - ii. *Plan of Action:* Implement destruction schedules for physical records after examining procedure and appropriate safeguards to ensure quality control and compliance with state statutes

IV. Key Performance Indicators (KPIs)

Division	2015 Actual	2016 Actual	2017 Goal
% of deficient department requests for destruction of records which have met their retention	50%	7%	0%
% of time Death certificates are provided within 1 day of request	100%	100%	100%
% of time Abstracts of Death are provided no later than the 10 th of the month	100%	100%	100%
% of time maintain less than 1% of errors with Vitals	100%	100%	100%
% of time agenda packets ready for Council the Friday before the meeting	100%	100%	100%
% of time draft minutes are submitted for Council review with one business day of the meeting	100%	100%	100%
% of time City records are scanned and indexed into Laserfiche within two days of receipt	100%	100%	100%
% of time open records requests are responded to within 10 days	100%	100%	100%

INTERNAL AUDIT STRATEGIC PLAN

I. Mission Statement

Provide an independent, objective audit and attestation activity designed to add value and improve city operations.

II. Top Departmental Goals for FY17

1. *Goal: Begin a continuous monitoring/auditing program*
 - a. *Strategic Initiative: Good Governance*
2. *Goal: Prepare for a peer review in order to comply with GAS*
 - a. *Strategic Initiative: Good Governance, Financially Sustainable City*

Note: Goals are based on the annual audit plan that was approved by the Audit Committee at the beginning of FY16. The FY17 audit plan will not be approved by the Audit Committee prior to October 1, 2016.

III. Key Departmental Issues & Needs and Potential Responses

- a. **Issue: Potential fraud discovered.** If a potential fraud is discovered other audit work will need to be put on hold in order to investigate this fraud. This could potentially lead us to not completing all of our assigned audits.
 - i. *Plan of Action:* If a potential fraud is discovered, we will limit the scope on our remaining audits so that we can still complete all assigned audits and still at least audit all of the major areas of risk.
- b. **Issue:** Audits take longer than expected
 - i. *Plan of Action:* If audits take longer than expected and we fall behind schedule, we will limit the scope on our remaining audits so that we can still complete all assigned audits and still at least audit all of the major areas of risk.

IV. Key Performance Indicators (KPIs)

Measure	2015 Actual	2016 Actual	2017 Goal
Percentage of annual audit plan completed	60%	80%	100%
Percentage of audit recommendations accepted	80%	70%	100%



CITY OF COLLEGE STATION
Home of Texas A&M University®

CITY MANAGER'S OFFICE STRATEGIC PLAN

I. Mission Statement

The City Manager's Office is responsible for administering the day-to-day operations of the city as well as implementing policy set by the City Council.

II. Top Departmental Goals for FY17

1. *Goal:* Encourage and Promote professional development of CMO staff
 - a. *Strategic Initiative:* Good Governance
2. *Goal:* Enhance cross coordination of departments in accomplishing Council's strategic plan
 - a. *Strategic Initiative:* Good Governance
 - b. *Strategic Initiative:* Core Services and Infrastructure
3. *Goal:* Provide general oversight of the ERP Implementation
 - a. *Strategic Initiative:* Good Governance
4. *Goal:* Provide general oversight over the FY17 Capital Improvement Program (CIP) Schedule
 - a. *Strategic Initiative:* Good Governance
 - b. *Strategic Initiative:* Core Services and Infrastructure
5. *Goal:* Manage relationships with governmental and community partners
 - a. *Strategic Initiative:* Good Governance

III. Key Departmental Issues & Needs and Potential Responses

- a. Issue: Continue to manage the growth of the city
 - i. *Plan of Action:* Track and stay up-to-date on development trends
- b. Issue: Improve communication and coordination within the CMO
 - i. *Plan of Action:* Continue standing meetings
- c. Issue: Keep track of legislative and judicial changes affecting municipal operations
 - i. *Plan of Action:* Work closely with our state and federal legislative officials and with the Chamber's Legislative Affairs Committee
- d. Issue: Implement the City Council's strategic plan
 - i. *Plan of Action:* Utilize departments and departmental strategic plans to ensure Council's strategic initiatives are being implemented
- e. Issue: Manage the CIP
 - i. *Plan of Action:* Oversight of development trends, major economic development projects, and internal needs to determine where CIP dollars can be best utilized

CITY MANAGER'S OFFICE STRATEGIC PLAN

- f. Issue: Continuously improve city processes and operations
 - i. *Plan of Action:* Continually evaluate city operations, processes, and procedures to take advantage of efficiency gains

- g. Issue: Engage with the citizenry
 - i. *Plan of Action:* Administer a periodic citizens survey
 - ii. *Plan of Action:* Continued utilization of the “cmo@cstx.gov” email address

- h. Issue: Promote continuous improvement and learning
 - i. *Plan of Action:* Encourage staff to participate and be active in TCMA, ICMA, TML, and other professional organizations

- i. Issue: Intergovernmental Relations
 - i. *Plan of Action:* Continue to work cooperatively with Texas A&M and City of Bryan

IV. **Key Performance Indicators (KPIs)**

KPI's are under development for the CMO.

ECONOMIC DEVELOPMENT STRATEGIC PLAN

I. Mission Statement

The Economic Development department will lead efforts to promote a diversified economy generating quality, stable, full-time jobs; bolstering the sales and property tax bases; and contributing to a high quality of life.

II. Top Departmental Goals for FY17

1. *Goal:* Establish a proactive economic development department.
 - a. *Strategic Initiative:* Good Governance
 - b. *Strategic Initiative:* Diverse Growing Economy
 - c. *Strategic Initiative:* Sustainable City
2. *Goal:* Develop a more strategic approach to retail development to expand the sales tax base.
 - a. *Strategic Initiative:* Diverse Growing Economy
 - b. *Strategic Initiative:* Sustainable City
3. *Goal:* Maximize existing infrastructure investments through complimentary land uses and development patterns.
 - a. *Strategic Initiative:* Diverse Growing Economy
 - b. *Strategic Initiative:* Core Services and Infrastructure
 - c. *Strategic Initiative:* Sustainable City
4. *Goal:* Develop a strategic plan for industrial and manufacturing recruitment and capitalize on the commercialization efforts of Texas A&M University.
 - a. *Strategic Initiative:* Diverse Growing Economy
 - b. *Strategic Initiative:* Sustainable City
5. *Goal:* Support and stimulate local tourism efforts through the sports, entertainment and hospitality markets.
 - a. *Strategic Initiative:* Diverse Growing Economy
 - b. *Strategic Initiative:* Sustainable City

III. Key Departmental Issues & Needs and Potential Responses

- a. Issue: Re-establish and develop the department.
 - i. *Plan of Action:* Develop essential tools to promote and market College Station.
 - ii. *Plan of Action:* Hire and train additional staff.
 - iii. *Plan of Action:* Establish a multi-year budget and identify funding sources.
- b. Issue: Develop an aggressive plan to support and expand retail development.
 - i. *Plan of Action:* Maintain up-to-date base retail data and identify existing gaps and opportunities.
 - ii. *Plan of Action:* Identify retail expansion opportunities, target retailers and site locations.
 - iii. *Plan of Action:* Develop and implement a retail action plan that includes direct recruitment of target retailers to shovel-ready sites.

ECONOMIC DEVELOPMENT STRATEGIC PLAN

- c. Issue: Support and expand the industrial, manufacturing and biotechnology markets.
 - i. *Plan of Action:* Identify potential site locations.
 - ii. *Plan of Action:* Improve our competitive edge and position properties to quickly respond to the industrial market.
 - iii. *Plan of Action:* Capitalize on the technology commercialization efforts through a partnership with Texas A&M University and local property owners.

- d. Issue: Maximize the City’s investment in infrastructure and facilities.
 - i. *Plan of Action:* Identify areas where the city has made significant investments.
 - ii. *Plan of Action:* Determine if we have maximized that investment through complimentary land uses and development patterns.

IV. Key Performance Indicators (KPIs)

Measure	2015 Actual	2016 Actual	2017 Goal
Number of fast-tracked projects	0	2	3
Direct recruitment of retailers to CS	10	25	25
ED Plan Implementation Projects	3	4	4
Target industry client recruitment with TAMU	1	1	3

CITY ATTORNEY'S OFFICE STRATEGIC PLAN

I. Mission Statement

With the highest level of integrity, the City Attorney's Office seeks to provide quality municipal legal services to the City and its elected and appointed officials and employees to assist the City with accomplishing its goals and serving the community effectively.

II. Top Departmental Goals for FY17

1. *Goal:* Manage internal workloads efficiently
 - a. *Strategic Initiative:* Financially Sustainable City
 - b. *Good Governance*
2. *Goal:* Retain capable attorneys, legal assistants and staff
 - a. *Strategic Initiative:* Good Governance
3. *Goal:* Meet increasing departmental demands for legal services
 - a. *Strategic Initiative:* Good Governance
4. *Goal:* Foster improved communications with departments
 - a. *Strategic Initiative:* Good Governance
5. *Goal:* Transition to paperless practice
 - a. *Strategic Initiative:* Sustainable City

III. Key Departmental Issues & Needs and Potential Responses

- a. Issue: Increased requests for legal services from City staff
 - i. *Plan of Action:* Request funding for an additional Assistant City Attorney to help manage increased requests for legal services
- b. Issue: Inefficient filing system and storage
 - i. *Plan of Action:* Implemented CityLaw case management system
 - ii. *Plan of Action:* Implementation complete except for calendar function
- c. Issue: Specialized training for attorneys and staff to meet departmental needs
 - i. *Plan of Action:* Develop training plan for each legal employee and allocate sufficient funds for training
- d. Issue: Develop effective contacts and relationships with members of the local bar
 - i. *Plan of Action:* Continue involvement with professional organizations
 - ii. *Plan of Action:* Continue involvement with Municipal legal organizations
 - iii. *Plan of Action:* Continue to develop contacts with the Brazos County District Attorney's Office and the Brazos County Attorney's Office through the Police Legal Advisor and Municipal Prosecutor
 - iv.
- e. Issue: Measure Client Departments satisfaction with Legal Services
 - i. *Plan of Action:* Developed and implemented a client satisfaction survey for City departmental feedback

CITY ATTORNEY’S OFFICE STRATEGIC PLAN

- ii. *Plan of Action:* Determine and apply any necessary changes based on client satisfaction survey
- f. **Issue:** Assist staff by providing proactive legal support
 - i. *Plan of Action:* Request funding to contract with Municode for a comprehensive legal review of the Code of Ordinances to update and revise provisions that are outdated or inconsistent with state or federal law
 - ii. *Plan of Action:* Continue to review and modify the Parks and Recreation Department’s standard form agreements and related policies
 - iii. *Plan of Action:* Engage outside counsel to review the City’s standard construction contract and professional services contract. Work with City staff to revise as necessary.

IV. Key Performance Indicators (KPIs)

Measure	2015 Actual	2016 Actual	2017 Goal
Number of requests for legal services	270	376	Meet departmental needs
Number of open records requests handled	507	875	Meet departmental needs
Number of hours attending continuing legal education	150	121.75	Meet professional requirements and departmental needs
Number of public meetings served	185	91	Meet City needs
Number of trials held in municipal court	70	58	Meet caseload needs
Number of cases resolved without trial (plea agreements, dismissals)	2,200	2,550	Meet caseload needs
Number of claims/lawsuits resolved	15	8	90% resolution
Number of claims/lawsuits open	8	16	Meet City needs
Number of easements prepared	50	87	Meet departmental needs
Number of real estate contracts prepared	20	6	Meet departmental needs
Number of contracts prepared or reviewed	275	327	Meet departmental needs
Number of ordinances/resolutions prepared or reviewed	150	154	Meet departmental needs
Leadership roles in professional organizations	5	5	3-5

PUBLIC COMMUNICATIONS DEPARTMENT STRATEGIC PLAN

I. Mission Statement

The Public Communications Office strives to present information in truthful, transparent and authentic ways that encourage engagement and build trust. This vision is best summarized by: *We care. We listen. We respond.*

II. Top Departmental Goals for FY17

1. Elevate the image of the City of College Station
 - a. *Strategic Initiatives:* All
2. Expose a wide variety of audiences to city messaging
 - a. *Strategic Initiatives:* All
3. Create opportunities for improved customer service and engagement
 - a. *Strategic Initiatives:* All

III. Key Departmental Issues, Needs and Potential Responses

- a. Issue: Growth has increased demands for outbound and inbound digital strategies and responses, but current staffing levels are insufficient.
 - i. *Plan of Action:* Add one Public Communications Assistant FTE
 - ii. *Plan of Action:* Free the Marketing & Communications Outreach Coordinator to plan and execute digital strategies, including daily website maintenance
- b. Issue: Growth in population and outreach threatens to exceed design capacity
 - i. *Plan of Action:* Add one Multimedia Coordinator FTE
- c. Issue: Growth in number of HOAs is severely testing the city's quality of support and education at current staffing levels
 - i. *Plan of Action:* Add one Neighborhood Services Assistant FTE
 - ii. *Plan of Action:* Enhance services to HOAs while creating a succession plan
- d. Issue: Continue to refine plan to effectively utilize Educational & Governmental Funds
 - i. *Plan of Action:* Review and revise multi-year broadcast equipment needs
 - ii. *Plan of Action:* Review and revise multi-year video production project list
 - iii. *Plan of Action:* Plan for potential audio/video needs in future city hall
- e. Issue: There is no plan or strategy for implementing mobile technologies for citizens
 - i. *Plan of Action:* Meet with IT staff to develop a clear strategy and plan
 - ii. *Plan of Action:* Engage other city departments to identify needs and priorities
 - iii. *Plan of Action:* Bring proposals to city manager and city council

PUBLIC COMMUNICATIONS DEPARTMENT STRATEGIC PLAN

IV. Key Performance Indicators (KPIs)

Measure	2015 Actual	2016 Actual	2017 Goal
Number of positive news stories strategically pitched to media	178	171	180
Media satisfaction survey results	100%	Scheduled for Q1 FY17	100%
Number of proactive, positive blog posts published	125	106	120
Number of views resulting from blog posts published	72,000	54,633	70,000

COMMUNITY SERVICES DEPARTMENT STRATEGIC PLAN

I. Mission Statement

The mission of the Community Services Department is to facilitate partnerships and leverage public and private resources that promote and preserve a community with strong and safe neighborhoods; decent and affordable housing; reliable infrastructure; cost-effective public services; and attractive community amenities that enhance the tax-base and improve the quality of life for all citizens of College Station.

II. Top Departmental Goals for FY17

1. *Goal:* Manage the City's CDBG & HOME grant programs
 - a. *Strategic Initiative:* Financially Sustainable City
2. *Goal:* Increase safe and affordable housing opportunities
 - a. *Strategic Initiative:* Neighborhood Integrity
3. *Goal:* Rehabilitate and improve streets, sidewalks, and other infrastructure in income-eligible neighborhoods
 - a. *Strategic Initiative:* Core Services and Infrastructure
4. *Goal:* Continue responsive code enforcement and expand proactive code enforcement throughout the City
 - a. *Strategic Initiative:* Neighborhood Integrity
5. *Goal:* Manage the Northgate District, including maintenance of non-parking assets, providing efficient parking operations, and an annual analysis of the Northgate Parking Fund
 - a. *Strategic Initiative:* Core Services and Infrastructure

III. Key Departmental Issues & Needs and Potential Responses

- a. Issue: Work collaboratively to invest CDBG & HOME grant funds to promote economic development and affordable housing development.
 - i. *Plan of Action:* Identify infrastructure improvements that will promote economic development
 - ii. *Plan of Action:* Work to attract housing developers and locate additional sources of fund to development affordable housing for both seniors and families
- b. Issue: Engage and expand partnerships and outreach to effectively serve the target population of the grant programs
 - i. *Plan of Action:* Provide technical assistance and program monitoring to funded and non-funded health and human service providers
 - ii. *Plan of Action:* Expand partnerships with non-profit and for-profit affordable housing providers and developers
 - iii. *Plan of Action:* Promote Fair Housing through public awareness initiatives

COMMUNITY SERVICES DEPARTMENT STRATEGIC PLAN

- c. Issue: Encourage financial education for the target population
 - i. *Plan of Action:* CD staff will participate in local collaborative efforts to increase local opportunities for financial education and financial coaching, including opportunities for city staff
 - ii. *Plan of Action:* Promote public awareness through participation in Financial Literacy Month activities
 - iii. *Plan of Action:* Continue Homebuyer Education classes and outreach to potential homebuyers, lenders, and real estate agents.

- d. Issue: Expand code enforcement activities
 - i. *Plan of Action:* Promote education efforts to residents and encourage voluntary compliance
 - ii. *Plan of Action:* Consistently, effectively and efficiently take enforcement action in response to code violations
 - iii. *Plan of Action:* Continue Parking Enforcement in neighborhoods
 - iv. *Plan of Action:* Continue to analyze the Rental Registration program to determine effectiveness

- e. Issue: Promote SeeClickFix to community to empower residents to take care of and improve their neighborhoods
 - i. *Plan of Action:* Expand the use and promotion of SCF
 - ii. *Plan of Action:* Work with other departments to more effectively manage SCF issues

- f. Issue: Continue to engage the Northgate District stakeholders
 - i. *Plan of Action:* Expand the relationship with the NDA representatives & Board
 - ii. *Plan of Action:* Maintain appropriate communication with NG stakeholders regarding development, maintenance, issues & opportunities

- g. Issue: Maintain the overall aesthetics of the Northgate District to ensure a positive experience of those who frequent the area and for visitors to our community, and maintain the Northgate fund through effective fiscal management.
 - i. *Plan of Action:* Provide additional services as able while maintaining spending within the current budget
 - ii. *Plan of Action:* Utilize Community Service Worker program to enhance the level of service while maintaining current staffing levels

IV. Key Performance Indicators (KPIs)

Measure	2015 Actual	2016 Actual	2017 Goal
# of housing assistance activities completed	87	67	85
# of residents receiving home buyer/financial education	59	98	75
# of Public Facility activities completed	4	3	4
# of code compliance cases initiated	5,983	6,079	5,000
NG Revenue vs NG Expenditures	\$1,436,569/ \$1,036,445	\$1,296,888/ \$1,454,027	\$1,355,925/ \$1,044,648

HUMAN RESOURCES/RISK MANAGEMENT DEPARTMENT STRATEGIC PLAN

I. Mission Statement

It is the mission of the Human Resources department to be a strategic partner in developing, implementing and supporting programs and processes that add value to the City of College Station and its employees, to ensure the effective recruitment, retention, productivity and engagement of its employees and to support the safety and welfare of our employees, citizens and customers.

II. Top Departmental Goals for FY17

1. *Goal:* Align with departments to recruit, retain & engage employees to effectively serve the citizens of College Station with the focus on recognition, performance, wellness, safety, engagement and development. Ongoing implementation of various programs and initiatives such as compensation survey, recognition programs, enhancement of training and development programs.
 - a. *Strategic Initiative:* Core services & infrastructure
2. *Goal:* Transition HR processes, as needed, to support the successful implementation of key initiatives (i.e. ERP, compensation strategy), and continue to review current processes and procedures to ensure they are effective and easy to access, utilizing electronic workflows whenever possible.
 - a. *Strategic Initiative:* Core services & infrastructure
3. *Goal:* Continued and enhanced design, delivery and implementation of employee development initiatives to support City strategies, departmental and individual goals.
 - a. *Strategic Initiative:* Core Services & infrastructure
4. *Goal:* Develop and report on key metrics to measure HR/RM's impact on the City's strategic goals, including those related to loss prevention, incidents and injuries, employment satisfaction, recruiting, retention and development
 - a. *Strategic Initiative:* Core Services & Infrastructure

III. Key Departmental Issues & Needs and Potential Plan of Actions:

- a. Issue: Ongoing staffing changes (i.e. retirement, job changes), complexity of work and a changing workforce requires a strategic effort on workforce planning, and organizational effectiveness plan to align the City for success in the future.
 - i. *Plan of Action:* Add a resource to provide the appropriate level of support.
 - ii. *Plan of Action:* Address a succession planning strategy to address gaps
 - iii. *Plan of Action:* Develop additional mentoring and pipeline hiring for addressing future positions
 - iv. *Plan of Action:* Increase internal development and career advancement opportunities.

HUMAN RESOURCES/RISK MANAGEMENT DEPARTMENT STRATEGIC PLAN

- b. Issue: Managing a complex and changing workforce with an increasing number of employee incidents, complexity of issues and need to address competency and performance goals, and need to educate supervisors and realign and communicate expectations on performance.
- i. *Plan of Action*: Reinforce current policies and expectations.
 - ii. *Plan of Action*: Develop a strategy to align department strategies and goals to ongoing issues related to employee performance.
 - iii. *Plan of Action*: Provide appropriate level of development, education and communication focusing on safety, engagement and individual responsibility.
- c. Issue: Increasing number of legislative changes. Understanding and supporting legislative changes at the Federal & State levels, such as Affordable Care Act, to ensure City remains in compliance to changes required, has knowledge of the impacts to these changes, and helps organization align practices and procedures accordingly.
- i. *Plan of Action*: Stay in alignment with requirements of the ACA law
 - ii. *Plan of Action*: Increase knowledge and education related to legislative concerns related to HR, Risk & Safety issues

IV. Key Performance Indicators (KPIs)

Measure	2015 Actual	2016 Actual	2017 Goal
Training & Development Classes held (Internal) <i>Note: Ouch Training Rollout 2016</i>	15	47	20*
Safety Training Classes held throughout the organization (doesn't include NHO)	48	49	50
Number of safety-related inspections conducted	7	9	3
Recruiting – Avg. time to fill open position (full-time)	49	50	45 days
New Hire Orientation – New Hire participation rate	100%	95%	100%

*Limited capability without additional resource

Debt Service Fund

The City's basic debt management policies are explained in the Financial Policy Statements included in Appendix F in this document. The City continues to review its debt management policies and to address the particular concerns and needs of the citizens. The City strives to only issue debt to meet capital needs. This fund is prepared on the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

State law in Texas sets the maximum ad valorem tax rate, including all obligations of the City, for a home rule city, such as College Station, at \$2.50 per \$100 valuation. The approved FY17 tax rate to finance general governmental services, including debt service, is 47.2500 cents per \$100 of valuation. The FY17 debt service portion of the tax rate is 19.5339 cents per \$100 of valuation. Current policy is to maintain at least 8.33% of annual appropriated expenditures as the Debt Service Fund balance at fiscal year-end. The fund is in compliance with that policy. The most recent debt issued by the City of College Station has earned ratings* from Moody's and Standard & Poor's as shown below:

Bond Type	Standard & Poor's	Moody's
General Obligation	AA+	Aa2
Utility Revenue	A+	Aa2
Certificates of Obligation	AA+	Aa2

*The ratings are standard ratings of Moody's and S&P. The highest rating available on S&P is AAA and the lowest "investment grade" debt issue is BBB. In contrast, Moody's highest rating is Aaa and the lowest "investment grade" is Bbb.

Revenues in the Debt Service Fund are projected to increase in FY17 by 10.5% from the FY16 revised budget. FY17 ad valorem tax collections are projected to increase by 11.53%. Total revenues projected to pay on the City's existing debt in FY17 are estimated to be \$15,413,142. Total expenditures out of the Debt Service Fund are estimated to be \$15,369,282. Of that total, budget for the General Obligation (GO) and Certificates of Obligation (CO) debt service expenditure is \$15,319,282.

In November of 2008, voters approved \$76,950,000 in GO Bond Authorization for streets, traffic, a new fire station, the Library expansion project, and parks and recreation projects including an addition at the Lincoln Center and the Lick Creek Park Nature Center. In FY16, GO debt in the amount of \$8,785,000 was issued. Projects for which this debt was issued were the Lakeway Drive Extension project, Traffic Signal projects and the Library Expansion. In FY17, it is projected that the City will issue the remaining GO debt from the 2008 GO Bond Authorization. This will include \$10,135,000 for the Lakeway Drive Extension project, \$3,700,000 for the Library Expansion project and \$3,555,000 for University Drive Pedestrian Improvements Phase II project.

In accordance with the direction provided by Council on August 13, 2015, a number of transportation projects were added to the Capital Improvement Program that are projected to be funded with CO debt over a five year period. Street and transportation projects for which CO debt is scheduled to be issued in FY17 include the Francis Drive Rehabilitation Phases I and II projects, the Cain/Deacon Union Pacific Railroad Cross Switch project, the Rock Prairie Road West – Wellborn to City Limits project, the Capstone and Barron Road Realignment project, Holleman Drive South Widening project, the Royder Road Expansion project, the Greens Prairie Trail – Arrington to City Limits West of W.S. Phillips Parkway project, the Greens Prairie Trail –City Limits West of Woodlake to Royder project, Oversize Participation projects, Traffic Signal projects and Sidewalk projects. In addition, debt is projected to be issued in FY17 for the ITS Master Plan Implementation project. The debt for most of the transportation projects is issued over multiple years as the projects progress.

In addition to the aforementioned transportation projects, it is anticipated that CO debt will be used for improvements at the City's aquatics facilities and in the various park facilities. CO debt is also planned for several technology projects, including the ERP System Replacement project, the Fiber Optic Infrastructure project, Electronic Storage Upgrades, the Fuel System Software replacement and the replacement of the City's Public Safety radios. It is anticipated that CO debt will also be used for the replacement of the Fire Department's Self-Contained Breathing Apparatus equipment and for the replacement of the planter boxes along Texas Avenue between George Bush Drive and University Drive. Also, during the FY17 budget workshops, direction was given by City Council to add additional budget for a second City Gateway Sign. It is anticipated that this project will be funded with COs.

In addition, CO debt is projected to be issued in FY17 to be used toward the construction of a new Police Station facility. It is anticipated that the debt for the construction of this facility would take place over two fiscal years and, based on current forecasts, would require a tax increase to support.

Each year, an analysis is done to determine what resources are needed and if refunding and call options are available and in the best interest of the City. It is not known at this time whether refunding will be done in FY17. The following section contains a schedule of requirements and a summary of requirements for all GOs and COs. The detailed schedule for each GO issue, CO issue and Utility Revenue Bond issue is found in Appendix H.



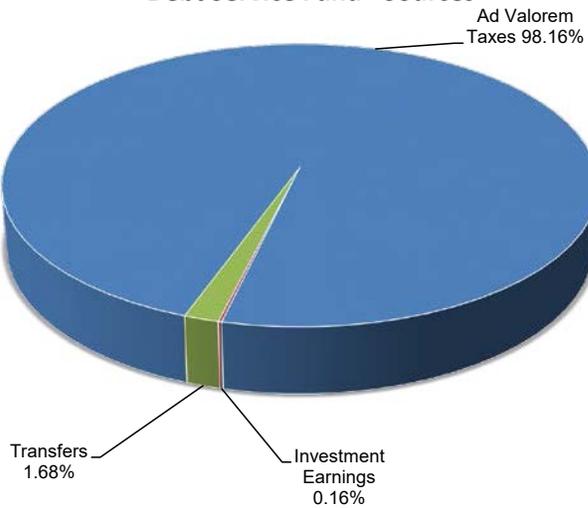
CITY OF COLLEGE STATION

Home of Texas A&M University®

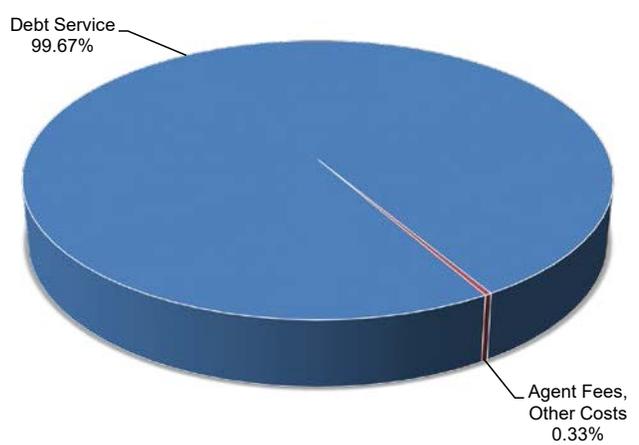
City of College Station Debt Service Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16-FY17
Beginning Fund Balance	\$ 3,214,434	\$ 2,814,048	\$ 2,814,048	\$ 3,631,731	\$ 3,631,731	
REVENUES	-					
Ad Valorem Taxes	\$ 12,655,920	\$ 13,565,252	\$ 13,565,252	\$ 15,129,437	\$ 15,129,437	11.53%
Investment Earnings	19,417	20,000	24,000	25,000	25,000	25.00%
Transfers	262,795	363,101	363,101	258,705	258,705	-28.75%
Proceeds/Long Term Debt	-	-	15,962,190	-	-	N/A
Other	-	-	1,000	-	-	N/A
Total Revenues	<u>\$ 12,938,132</u>	<u>\$ 13,948,353</u>	<u>\$ 29,915,543</u>	<u>\$ 15,413,142</u>	<u>\$ 15,413,142</u>	10.50%
Total Funds Available	<u>\$ 16,152,566</u>	<u>\$ 16,762,401</u>	<u>\$ 32,729,591</u>	<u>\$ 19,044,873</u>	<u>\$ 19,044,873</u>	13.62%
EXPENDITURES & TRANSFERS						
Debt Service	\$ 13,330,656	\$ 13,302,308	\$ 12,867,027	\$ 15,319,282	\$ 15,319,282	15.16%
Agent Fees, Other Costs	7,862	50,000	143,711	50,000	50,000	0.00%
Advance Refunding	-	-	16,087,122	-	-	N/A
Total Operating Expenses/Transfers	<u>\$ 13,338,518</u>	<u>\$ 13,352,308</u>	<u>\$ 29,097,860</u>	<u>\$ 15,369,282</u>	<u>\$ 15,369,282</u>	15.11%
Increase in Fund Balance	<u>\$ (400,386)</u>	<u>\$ 596,045</u>	<u>\$ 817,683</u>	<u>\$ 43,860</u>	<u>\$ 43,860</u>	
Measurement Focus Increase (Decrease)	\$ -	-				
Ending Fund Balance	<u>\$ 2,814,048</u>	<u>\$ 3,410,093</u>	<u>\$ 3,631,731</u>	<u>\$ 3,675,591</u>	<u>\$ 3,675,591</u>	

Debt Service Fund - Sources



Debt Service Fund - Uses



**DEBT SERVICE
SUMMARY OF REQUIREMENTS
CERTIFICATES OF OBLIGATION & GENERAL OBLIGATION BONDS
ALL SERIES
FY 2016-2017**

GENERAL OBLIGATION BONDS

ISSUE - PRINCIPAL	GENERAL	PARKING	ELECTRIC	WATER FUND	WASTEWATER	NEW	TOTAL
	DEBT	ENTERPRISE	FUND	FUND	FUND	MUNICIPAL	
	ASSOCIATED	ASSOCIATED	ASSOCIATED	ASSOCIATED	ASSOCIATED	CEMETERY	
						ASSOCIATED	
G.O. Series 2006 Refunding	-	-	-	-	-	-	-
G.O. Series 2007	-	-	-	-	-	-	-
G.O. Series 2008	375,000	-	-	-	-	-	375,000
G.O. Series 2009	140,000	-	-	-	-	-	140,000
G.O. Series 2009 Refunding	490,000	440,000	-	-	-	-	930,000
G.O. Series 2010	795,000	-	-	-	-	-	795,000
G.O. Series 2010 Refunding	1,400,000	-	280,000	1,225,000	1,060,000	-	3,965,000
G.O. Series 2011	215,000	-	-	-	-	-	215,000
G.O. Series 2012	135,000	-	-	-	-	-	135,000
G.O. Series 2012 Refunding	605,000	-	480,000	-	200,000	-	1,285,000
G.O. Series 2013	290,000	-	-	-	-	-	290,000
G.O. Series 2013 Refunding	405,000	-	235,000	325,000	125,000	-	1,090,000
G.O. Series 2014	445,000	-	-	-	-	-	445,000
G.O. Series 2014 Refunding	590,000	-	630,000	665,000	615,000	-	2,500,000
G.O. Series 2016	275,000	-	-	-	-	-	275,000
G.O. Series 2016 Refunding	1,420,000	-	105,000	435,000	210,000	25,000	2,195,000
TOTAL PRINCIPAL	\$ 7,580,000	\$ 440,000	\$ 1,730,000	\$ 2,650,000	\$ 2,210,000	\$ 25,000	\$ 14,635,000
ISSUE - INTEREST							
G.O. Series 2006 Refunding	-	-	-	-	-	-	-
C.O. Series 2007	-	-	-	-	-	-	-
G.O. Series 2008	57,644	-	-	-	-	-	57,644
G.O. Series 2009	103,408	-	-	-	-	-	103,408
G.O. Series 2009 Refunding	33,864	30,475	-	-	-	-	64,339
G.O. Series 2010	464,456	-	-	-	-	-	464,456
G.O. Series 2010 Refunding	220,150	-	69,500	277,775	239,550	-	806,975
G.O. Series 2011	5,550	-	-	-	-	-	5,550
G.O. Series 2012	108,331	-	-	-	-	-	108,331
G.O. Series 2012 Refunding	239,500	-	188,300	-	85,700	-	513,500
G.O. Series 2013	307,369	-	-	-	-	-	307,369
G.O. Series 2013 Refunding	211,700	-	87,800	120,200	5,100	-	424,800
G.O. Series 2014	473,700	-	-	-	-	-	473,700
G.O. Series 2014 Refunding	330,000	-	205,750	164,875	93,675	-	794,300
G.O. Series 2016	285,975	-	-	-	-	-	285,975
G.O. Series 2016 Refunding	425,304	-	199,888	419,650	182,794	129,414	1,357,050
TOTAL INTEREST	\$ 3,266,951	\$ 30,475	\$ 751,238	\$ 982,500	\$ 606,819	\$ 129,414	\$ 5,767,397
TOTAL PAYMENT	\$ 10,846,951 ¹	\$ 470,475 ²	\$ 2,481,238 ²	\$ 3,632,500 ²	\$ 2,816,819 ²	\$ 154,414 ^{2,3}	\$ 20,402,397

1. This portion of the General Obligation Bond (GOB) debt will be paid out of the debt service fund.
2. The bonds for the projects in these funds were originally issued as Certificates of Obligation (CO's). When the CO's were refunded, all refunded bonds were reissued as GO bonds as a cost saving measure. To have reissued as both GO bonds and CO bonds would have resulted in increased debt issuance costs. The Utility portion of the GO debt will be paid directly out of the Utility fund with which the debt is associated.
3. This portion of the GO debt will be paid out of the debt service fund, but one-half of the funds for the debt service payment will be transferred into the Debt Service Fund from Memorial Cemetery Fund.

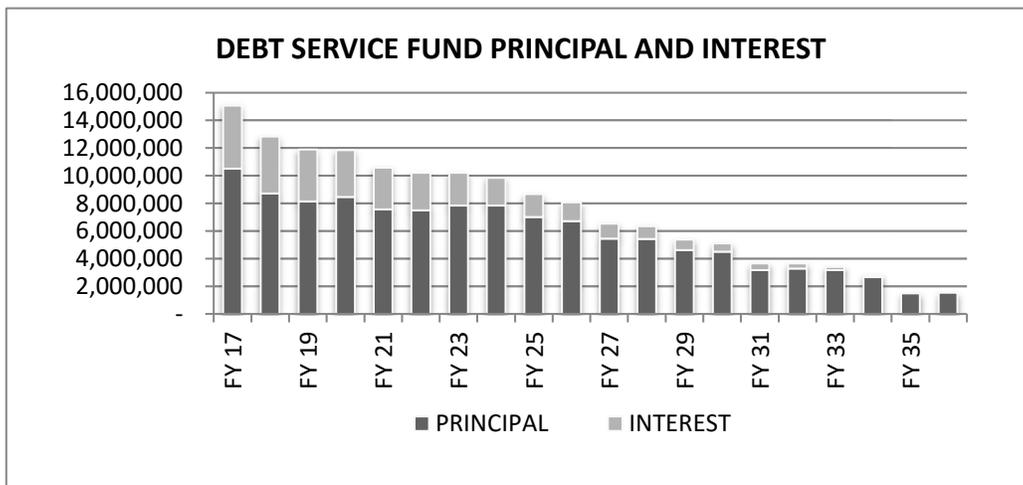
CERTIFICATES OF OBLIGATION BONDS

ISSUE - PRINCIPAL	GENERAL	ELECTRIC	WATER FUND	WASTEWATER	NEW	TOTAL	
	DEBT	FUND	FUND	FUND	MUNICIPAL		
	ASSOCIATED	ASSOCIATED	ASSOCIATED	ASSOCIATED	CEMETERY		
					ASSOCIATED		
					BVSWMA, INC.		
					ASSOCIATED		
C.O. Series 2007	-	-	-	-	-	-	-
C.O. Series 2008	110,000	300,000	305,000	100,000	300,000	-	1,115,000
C.O. Series 2009	40,000	485,000	290,000	-	25,000	210,000	1,050,000
C.O. Series 2010	85,000	105,000	-	15,000	-	-	205,000
C.O. Series 2011	-	190,000	-	125,000	-	-	315,000
C.O. Series 2012	-	320,000	120,000	240,000	-	-	680,000
C.O. Series 2013	-	310,000	-	75,000	-	-	385,000
C.O. Series 2014	735,000	260,000	195,000	340,000	-	-	1,530,000
C.O. Series 2016	1,780,000	-	265,000	-	-	-	2,045,000
TOTAL PRINCIPAL	\$ 2,750,000	\$ 1,970,000	\$ 1,175,000	\$ 895,000	\$ 325,000	\$ 210,000	\$ 7,325,000
ISSUE - INTEREST							
C.O. Series 2007	-	-	-	-	-	-	-
C.O. Series 2008	43,871	47,156	48,494	15,719	21,067	-	176,307
C.O. Series 2009	3,598	382,531	224,166	-	16,928	149,135	776,358
C.O. Series 2010	1,062	60,331	-	7,163	-	-	68,556
C.O. Series 2011	-	111,670	-	72,813	-	-	184,483
C.O. Series 2012	-	228,906	85,769	171,738	-	-	486,413
C.O. Series 2013	-	287,944	-	69,775	-	-	357,719
C.O. Series 2014	411,775	339,150	251,675	441,325	-	-	1,443,925
C.O. Series 2016	744,617	-	305,065	-	-	-	1,049,682
TOTAL INTEREST	\$ 1,204,923	\$ 1,457,688	\$ 915,169	\$ 778,533	\$ 37,995	\$ 149,135	\$ 4,543,443
TOTAL PAYMENT	\$ 3,954,923 ¹	\$ 3,427,688 ²	\$ 2,090,169 ²	\$ 1,673,533 ²	\$ 362,995 ³	\$ 359,135 ⁴	\$ 11,868,443

1. This portion of the Certificates of Obligation (CO) debt will be paid out of the debt service fund.
2. The Utility portion of the CO debt will be paid directly out of the Utility fund with which the debt is associated.
3. This portion of the CO debt will be paid out of the debt service fund, but one-half of the funds for the debt service payment will be transferred into the Debt Service Fund from Memorial Cemetery Fund.
4. Brazos Valley Solid Waste Management Agency, Inc. (BVSWMA, Inc.) associated debt will be paid out of the Sanitation Fund, but funds for the debt service payment will be transferred into the Sanitation Fund from BVSWMA, Inc.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
ALL DEBT SERVICE FUND SUPPORTED*
GOB & CO SERIES**

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL DUE ANNUALLY	PRINCIPAL OUTSTANDING AS OF OCTOBER 1
FY 17	10,505,000	4,555,577	15,060,577	115,602,500
FY 18	8,712,500	4,119,839	12,832,339	105,097,500
FY 19	8,142,500	3,739,376	11,881,876	96,385,000
FY 20	8,467,500	3,365,921	11,833,421	88,242,500
FY 21	7,555,000	3,025,891	10,580,891	79,775,000
FY 22	7,487,500	2,714,397	10,201,897	72,220,000
FY 23	7,850,000	2,369,928	10,219,928	64,732,500
FY 24	7,845,000	2,000,641	9,845,641	56,882,500
FY 25	7,022,500	1,653,855	8,676,355	49,037,500
FY 26	6,720,000	1,338,687	8,058,687	42,015,000
FY 27	5,437,500	1,094,820	6,532,320	35,295,000
FY 28	5,432,500	919,276	6,351,776	29,857,500
FY 29	4,615,000	755,148	5,370,148	24,425,000
FY 30	4,495,000	598,491	5,093,491	19,810,000
FY 31	3,180,000	466,306	3,646,306	15,315,000
FY 32	3,295,000	353,506	3,648,506	12,135,000
FY 33	3,160,000	239,188	3,399,188	8,840,000
FY 34	2,665,000	136,488	2,801,488	5,680,000
FY 35	1,485,000	68,175	1,553,175	3,015,000
FY 36	1,530,000	22,950	1,552,950	1,530,000



*Includes total of General Debt associated GO/CO Bonds and New Memorial Cemetery associated GO/CO Bonds (less \$3,290,600 portion that is being funded by Memorial Cemetery Fund. The FY17 portion that is funded by the Memorial Cemetery portion is \$258,705).

Economic Development Fund

The Economic Development Fund is utilized to account for funds that are to be used for business attraction and retention.

This fund is prepared on the *modified accrual basis of accounting*. Using this method, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies in Appendix F-1.

Revenue for the Economic Development Fund is collected from the General Fund. The approved funding level for FY17 is \$875,000 which includes a one-time transfer of \$500,000 for future economic development incentives. Investment earnings of \$2,000 are also included in the approved FY17 revenue budget.

The Economic Development Fund expenditure budget is comprised of “Cash Assistance” payments to various business prospects. This assistance is aimed at providing prospective businesses with start-up resources and provides existing businesses the opportunity to expand operations. A total of \$751,839 is projected in the FY17 Approved Budget for cash assistance.

Economic Development Cash Assistance			
Organization	FY16 Year End		FY17
	Est.		Approved
University Town Center	\$ 304,253	\$	-
Reynolds & Reynolds	55,000		55,000
Kalon Biotherapeutics	-		196,839
Economic Incentives TBD	-		500,000
Total	\$ 359,253	\$	751,839

Reynolds & Reynolds is eligible for an incentive payment of \$55,000 each year through FY17. To receive payment, they must maintain a property valuation of \$24,000,000 per year and annual payroll of at least \$18,000,000 per year. City Council approved an incentive agreement with Kalon Biotherapeutics in June 2014 with annual payments scheduled from October 2016 to October 2022. Kalon Biotherapeutics has an estimated \$196,839 incentive payment which will be based on Brazos Central Appraisal District certified taxable values as of August 25, 2016. In addition \$500,000 is approved to for economic development incentives to be determined.

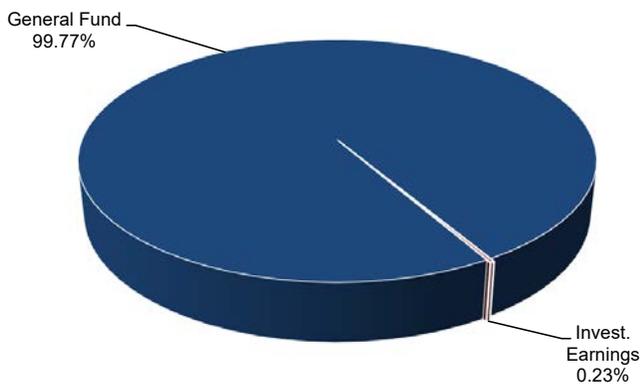
A one-time \$33,500 SLA is approved for the implementation of College Station’s retail development and recruitment strategy. A second one-time \$50,000 SLA is approved to develop and implement a target industries strategy in partnership with the Texas A&M University System.

If uncommitted at year-end, these funds will contribute to the fund balance carried over from year to year. This flexibility allows the City to recruit new and existing business, and ensures that College Station has a diverse and vibrant economy. Total approved expenditures for FY17 are \$870,339.

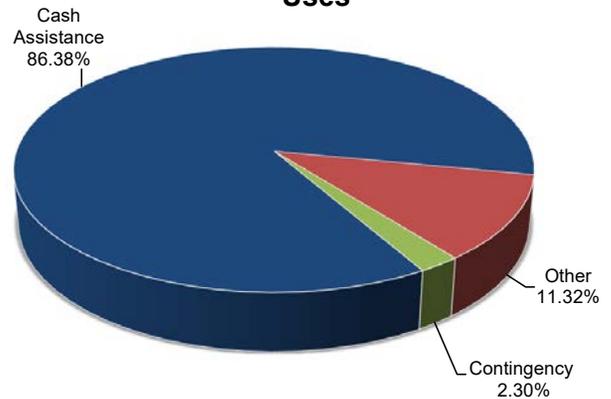
City of College Station Economic Development Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
BEGINNING BALANCE	\$ 327,442	\$ 665,211	\$ 665,211	\$ 669,958	\$ 669,958	
REVENUES						
Operating transfers						
General Fund	\$ 375,000	\$ 875,000	\$ 375,000	\$ 875,000	\$ 875,000	0.00%
Proceeds: Investment LP MMD East Project	25,000	-	-	-	-	N/A
Investment Earnings	1,978	1,000	4,000	2,000	2,000	100.00%
Total Revenues	<u>\$ 401,978</u>	<u>\$ 876,000</u>	<u>\$ 379,000</u>	<u>\$ 877,000</u>	<u>\$ 877,000</u>	0.11%
Total Funds Available	<u>\$ 729,420</u>	<u>\$ 1,541,211</u>	<u>\$ 1,044,211</u>	<u>\$ 1,546,958</u>	<u>\$ 1,546,958</u>	0.37%
EXPENDITURES & TRANSFERS						
Cash Assistance	\$ 45,000	\$ 751,839	\$ 359,253	\$ 751,839	\$ 751,839	0.00%
Other	19,305	15,000	15,000	15,000	98,500	556.67%
Contingency	-	20,000	-	20,000	20,000	0.00%
Total Operating & Transfers	<u>\$ 64,305</u>	<u>\$ 786,839</u>	<u>\$ 374,253</u>	<u>\$ 786,839</u>	<u>\$ 870,339</u>	10.61%
Increase/Decrease in Fund Balance	<u>\$ 337,673</u>	<u>\$ 89,161</u>	<u>\$ 4,747</u>	<u>\$ 90,161</u>	<u>\$ 6,661</u>	
Measurement Focus Increase (Decrease)	\$ 96					
Ending Fund Balance	<u>\$ 665,211</u>	<u>\$ 754,372</u>	<u>\$ 669,958</u>	<u>\$ 760,119</u>	<u>\$ 676,619</u>	

**Economic Development Fund -
Sources**



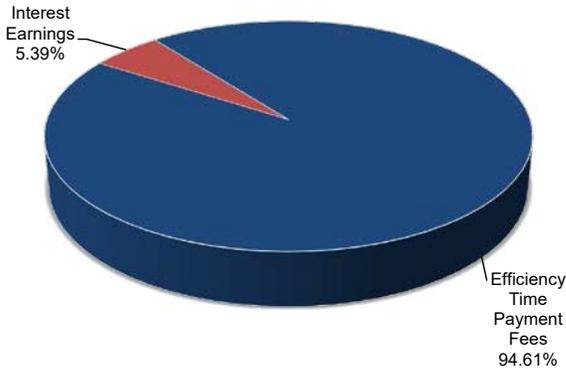
**Economic Development Fund -
Uses**



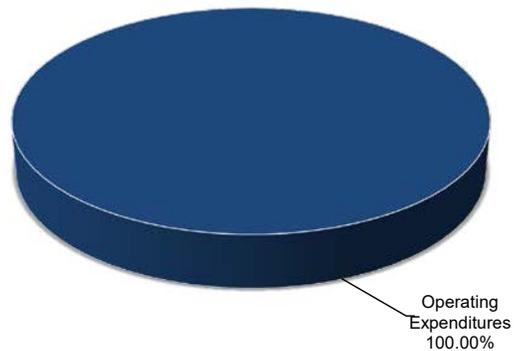
City of College Station Efficiency Time Payment Fee Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Beginning Fund Balance	\$ 57,391	\$ 59,226	\$ 59,226	\$ 55,341	\$ 55,341	
REVENUES						
Efficiency Time Payment Fees	\$ 5,630	\$ 6,462	\$ 4,981	\$ 4,831	\$ 4,831	-25.24%
Interest Earnings	232	211	289	275	275	30.33%
Total Revenues	<u>\$ 5,862</u>	<u>\$ 6,673</u>	<u>\$ 5,270</u>	<u>\$ 5,106</u>	<u>\$ 5,106</u>	-23.48%
EXPENDITURES						
Operating Expenditures	\$ 4,027	\$ 11,160	\$ 9,155	\$ 11,160	\$ 11,160	0.00%
Total Expenditures	<u>\$ 4,027</u>	<u>\$ 11,160</u>	<u>\$ 9,155</u>	<u>\$ 11,160</u>	<u>\$ 11,160</u>	0.00%
Increase (Decrease) in Fund Balance	<u>\$ 1,835</u>	<u>\$ (4,487)</u>	<u>\$ (3,885)</u>	<u>\$ (6,054)</u>	<u>\$ (6,054)</u>	34.92%
Measurement Focus Increase (Decrease)	\$ -					
Ending Fund Balance	<u><u>\$ 59,226</u></u>	<u><u>\$ 54,739</u></u>	<u><u>\$ 55,341</u></u>	<u><u>\$ 49,287</u></u>	<u><u>\$ 49,287</u></u>	

**Efficiency Time Payment Fee Fund
- Sources**



**Efficiency Time Payment Fee
Fund - Uses**



The Efficiency Time Payment Fee Fund can be used to improve the efficiency of the administration of justice in College Station. The City retains ten percent of the total fee collected from defendants who are delinquent in payment for more than thirty days for a misdemeanor offense, which amounts to \$2.50. Expected revenues in FY17 total \$5,106. Proposed expenditures in FY17 include \$11,160 for the printing and distribution of collection notices, as well as for the purchase of software to interface with Texas Department of Transportation (TxDOT).

Governmental Capital Improvement Project Budgets

On an annual basis, the City of College Station prepares a five-year Capital Improvements Program (CIP). The CIP is presented for City Council review as part of the annual budget process. The program consolidates all anticipated capital needs for which funding authorization exists. The program is divided into several sections depending on the services provided and the funding source.

Two categories of capital expenditures are defined by the City. The first category of capital expenditure is for major capital projects. Major capital projects are projects that cost more than \$50,000 and provide a fixed asset or equipment that has a useful life of three years or more. The second category of capital expenditure is for minor capital projects. Minor capital projects are projects that cost more than \$5,000 and less than \$50,000 and provide a fixed asset or equipment that has a useful life of three years or more.

The City only has legal authority to issue General Obligation (GO) debt after a successful citizen referendum. GO debt is debt that obligates the City to repay the issue with ad valorem tax revenues. The City may use GO debt for the acquisition and development of parks and recreation facilities; rights-of-way acquisition; construction and reconstruction of streets; and for public buildings such as City offices, libraries, fire stations and other general use facilities.

The most recent General Obligation bond election was held in November of 2008. Voters approved \$76,950,000 in General Obligation Bond (GOB) authorization to be issued over 7 years for streets, traffic, and fire station projects, the Library expansion project, and parks projects including an addition at the Lincoln Center and the Lick Creek Park Nature Center.

In FY16, the City issued \$8,785,000 in GOB debt for several General Government capital projects. This included \$4,000,000 for the Lakeway Drive Extension project, \$600,000 for traffic signal projects and \$4,185,000 for the Library Expansion project. In FY17, it is projected that the City will issue \$17,390,000 in General Obligation debt from the 2008 GOB authorization. This includes \$10,135,000 for the Lakeway Drive Extension project, \$3,555,000 for the University Drive Pedestrian Improvements project and \$3,700,000 for the Library Expansion project.

The City has statutory authority, and City Council policy allows for the use of non-voter authorized debt instruments such as Certificates of Obligation and Contract Obligations (generally referred to as COs). City Council policy allows the City to use such instruments for capital items such as the following:

- The purchase and replacement of major computer systems and other technology-based items that have useful lives of not more than ten years.
- The purchase and replacement of major equipment items such as fire-fighting equipment. The City has, however, developed policies and procedures to provide almost all of this equipment without issuing debt.
- The purchase and development of land for economic development uses.
- Transportation and facility infrastructure.
- Infrastructure for the Electric, Water and Wastewater utilities.

In accordance with the direction provided by Council on August 13, 2015, a number of transportation projects will be funded with CO debt over a five year period. In FY16, COs were issued for a number of these street and transportation projects. Included was \$200,000 to be used toward the design of the Munson Drive Rehabilitation project, \$1,330,000 for the Francis Drive Phases I and II Rehabilitation projects, \$4,100,000 for the Greens Prairie Trail from FM 2154 through Royder project, \$1,000,000 for the Cain/Deacon Union Pacific Railroad Cross Switch project, \$655,000 for the Design of the FM 2818 Capacity Improvements project, \$700,000 for the Rock Prairie Road West – Wellborn to City Limits project, \$800,000 for the Capstone and Barron Road Realignment project, \$500,000 for the Southside Neighborhood Safety Improvements project, \$1,500,000 for Holleman Drive South Widening project, \$515,000 for the Intersection Improvements at Greens Prairie Road and Arrington, \$2,700,000

for the Royder Road Expansion project and \$3,050,000 for the Intelligent Transportation System (ITS) Master Plan Implementation project.

In addition, \$3,000,000 in CO debt was issued in FY16 for the design of the Police Station facility.

Street and transportation projects for which CO debt is scheduled to be issued in FY17 include the Francis Drive Rehabilitation Phases I and II projects, the Cain/Deacon Union Pacific Railroad Cross Switch project, the Rock Prairie Road West – Wellborn to City Limits project, the Capstone and Barron Road Realignment project, Holleman Drive South Widening project, the Royder Road Expansion project, the Greens Prairie Trail – Arrington to City Limits West of W.S. Phillips Parkway project, the Greens Prairie Trail –City Limits West of Woodlake to Royder project, Oversize Participation projects, Traffic Signal projects and Sidewalk projects. In addition, debt is projected to be issued in FY17 for the ITS Master Plan Implementation project. The debt for most of the transportation projects is issued over multiple years as the projects progress.

In addition to the aforementioned transportation projects, it is anticipated that CO debt will be used for improvements at the City's aquatics facilities and in the various park facilities. CO debt is also planned for several technology projects, including the ERP System Replacement project, the Fiber Optic Infrastructure project, Electronic Storage Upgrades, the Fuel System Software replacement and the replacement of the City's Public Safety radios. It is anticipated that CO debt will also be used for the replacement of the Fire Department's Self-Contained Breathing Apparatus equipment and for the replacement of the planter boxes along Texas Avenue between George Bush Drive and University Drive. Also, during the FY17 budget workshops, direction was given by City Council to add additional budget for a second City Gateway Sign. It is anticipated that this project will be funded with COs.

In addition, CO debt is projected to be issued in FY17 to be used toward the construction of a new Police Station facility. It is anticipated that the debt for the construction of this facility would take place over two fiscal years and, based on current forecasts, would require a tax increase to support.

It is also anticipated that CO's in the amount of \$11,225,000 will be issued in FY17 for Water capital projects and that \$3,350,000 will be issued for Wastewater projects. CO debt is not projected to be issued for Electric capital projects in FY17.

GOVERNMENTAL CAPITAL PROJECTS

Below are descriptions of the governmental capital projects included in the FY17 Approved Budget. The funds expended on these projects are considered significant and non-routine.

STREETS, TRAFFIC, SIDEWALKS AND TRAIL CAPITAL PROJECTS

Street Rehabilitation Projects

In FY17, funds in the amount of \$3,351,008 are estimated to be spent on Street Rehabilitation projects. Rehabilitation projects expected to be completed in FY17 include the **Luther Street Rehabilitation project** and the **Munson Street Rehabilitation project**. The funding for these projects came from several sources. A portion of the funding came from proceeds from a Fire Department ladder truck that was sold in FY12. A portion of the funding for the replacement ladder truck came from the budget balances of street and transportation projects. These projects had been funded with CO debt and it was legally permissible to use the balance on the purchase of the ladder truck. As a portion of the funding for the replacement ladder truck originated from the budget balances of street projects, the proceeds from the sale of the truck that was sold are being used to fund a portion of the cost of these two street rehabilitation projects. In addition, \$1,000,000 of the funds needed for the Munson and Luther Rehabilitation projects will come from the Health Science Center Parkway budget balance. This cost of this project came in more favorable than expected and a portion of the remaining budget is being used on the rehabilitation projects. The budget for the Health Science Center Parkway originated from Barron Road Phase II authorization. The balance of the funds needed for the two rehabilitation projects will come from CO debt issued in FY14 and FY16.

In addition, estimates have been included in FY17 for the **Francis Drive Rehabilitation project**. This project is planned for two phases – from Glenhaven to Munson and from Munson to Walton. It is anticipated that construction on the project will begin in FY17 and will extend into FY18. A portion of the funding for the design of these projects was transferred from the General Fund. The balance of the needed funding will come from CO debt issue projected for FY17 and from projects that have been completed and came in under budget.

Street Extension/Capacity Improvement Projects

The expenditure of a significant amount of funds is anticipated in FY17 for Street Extension/Capacity Improvement projects. A total of \$29,417,019 is estimated to be expended on these project in FY17. Included in this estimate is \$354,170 for **Oversize Participation (OP) projects** that may arise throughout the fiscal year. These funds are used for building increased capacity on the streets that are being constructed by developers. The funding for the OP comes from several different sources. \$100,867 is what remains from the 2003 GOB. In addition, funds in the amount \$203,303, reflect assessments expected to be received as a result of the Holleman Extension project. As a significant portion of the Holleman Extension project budget was funded using OP funds, the received assessments will be earmarked for future OP projects. These funds will not be available for expenditure until they are received. In addition, included in FY17 is an estimate of \$50,000 in OP that is expected to be funded with CO debt issued in FY17.

An estimate of \$10,713,969 is projected in FY17 for construction on the **Lakeway Extension project**. This project was part of the 2008 GOB authorization and is for the extension of Lakeway from its current terminus north to the existing Lakeway section south of Scott & White. The project also includes the extension of Pebble Creek Parkway from State Highway 6 east to Lakeway extension. Construction is expected to begin in FY17 and be completed in FY18.

An estimate of \$2,021,703 is included for the construction of **Widening of Rock Prairie Road West project**. This project is for the reconstruction of Rock Prairie Road from approximately State Highway 6 to Longmire. This project will improve the capacity of this street segment and align additional travel lanes with the reconfigured Rock Prairie Road overpass. A portion of the budget for this project came from several projects that were completed under budget while the remaining portion came from COs issued in FY14.

A number of projects were added to the CIP last fiscal year in an effort to address some high priority transportation needs that were identified. Funding for the construction of projects is anticipated to come from COs. This includes the construction of **Improvements on Greens Prairie Trail from FM 2154 through Royder Road**. This project will be for the rehabilitation of Greens Prairie Trail from FM 2154 through the intersection with Royder Road with the proposed roadway being a 4-lane divided roadway. It is anticipated that this project will be constructed in conjunction with CSISD's plans for a future school. The funding for design of this project came from budget balances of two other projects that received favorable bids. Funding for construction is anticipated to come from COs. Other projects along this corridor and that are included in the FY17 CIP include the **Greens Prairie Road at Arrington Intersection Improvements project** and the **Royder Road Expansion project**. The Greens Prairie Road at Arrington Intersection Improvements project is for intersection improvements at Greens Prairie and Arrington Road. This may be signalization and/or other traffic control methods. The Royder Road Expansion project is for the reconstruction of Royder Road from approximately Greens Prairie Road to Green Prairie Trail. The existing asphalt roads are expected to be replaced with concrete roadways with curb, gutter, underground storm sewer and sidewalks.

Several projects have been added that involve roadway and grade crossing improvements at Union Pacific Railroad Crossings. The first of these projects is the **Relocation of the Union Pacific Railroad Crossing from Cain to Deacon**. This project is for the relocation of the Union Pacific Railroad Crossing from Cain to Deacon with the addition of a traffic signal. The second of these projects is the **Union Pacific Railroad Crossing and Roadway Improvements – Rock Prairie Road West – 2154 to the City Limits project**. This project includes the reconstruction of Rock Prairie Road West from approximately Wellborn Road to the city limits. The third of these projects is the **Capstone and Barron Road Realignment project**. This project includes the reconstruction and realignment of Capstone Drive and Barron Road from approximately Apricot Glen to Picadilly Circle.

Also included in the FY17 CIP is the **Design of Capacity Improvements on 2818 between Wellborn Road and George Bush Drive**. This project is for the design of capacity improvements on 2818 between Wellborn Road and George Bush Drive. Construction of these improvements is expected to be TxDOT funded, but completing the design at this time should help to expedite the project when funds become available. In addition, funding is included in the FY17 CIP for the **Holleman Drive South Widening project**. This project is for the widening of Holleman Drive South from North Dowling to Rock Prairie Road.

Other projects added to the CIP to address high priority transportation needs include the **Southside Neighborhood Safety Improvements – Holik, Park Place, Anna and Glade**. This project is for the rehabilitation of Park Place, Holik Street, Glade Street and Anna Street surrounding Oakwood Intermediate School. Currently the street cross-sections consist of a rural local street cross-section with open ditches and no pedestrian

accommodations for students walking to school. Design of this project will occur in FY16 and FY17, with construction scheduled for FY18 and FY19.

Several additional extension and capacity projects have been added to the Capital Program. While construction of these projects is scheduled for several years out, funds have been estimated in FY17 for preliminary engineering and surveying. These projects include **Greens Prairie Road - Arrington Road to City Limits West of Wallace Phillips Parkway**. This project includes the reconstruction of Greens Prairie Road from approximately Arrington Road to the city limits west of Wallace Phillips Parkway. Also included for future construction is the **Greens Prairie Trail – City Limits West of Woodlake to Royder Road**. This project is for the reconstruction of Greens Prairie Trail from the city limits west of Woodlake to Royder Road. Lastly, the extension of **Rock Prairie Road – State Highway 6 to Medical Way project** has been projected for future construction. This project is for the reconstruction of Rock Prairie Road from approximately State Highway 6 to Medical Avenue.

TxDOT Projects

An estimate of \$150,000 is included for **Improvements to the Greens Prairie Trail and FM 2154 Intersection**. This project is being completed in coordination with Brazos County and TxDOT. Phase I was bid by the County with participation from the City for traffic signal items. Phase II will be bid by TxDOT with participation from the County and the City. A portion of the budget for this project came from remaining OP funds and a portion of the budget came from the Health Science Center Parkway budget balance. The bids for the Health Science Center Parkway project came in more favorable than expected and a portion of the remaining budget was available for this project.

Traffic Projects

The FY17 Approved Budget includes an estimate of \$3,004,468 for traffic projects throughout the City. This includes an estimate of \$634,775 for a **signal and related roadway improvements at the intersection of Victoria Avenue and State Highway 40**. Also included in the estimated expenditures for traffic projects is \$262,193 for **future signal projects** that may be needed as determined by the results of traffic warrant studies. Another project included in FY17 is the **Replacement of the Planter Boxes** along Texas Avenue. The planter boxes along Texas Avenue between George Bush Drive and University Drive will be replaced.

The most significant traffic project to be included in the FY17 Approved Budget is for the **Intelligent Transportation System (ITS) Master Plan Implementation**. In 2013, an ITS Master Plan was developed in order to provide an evaluation status of the Traffic Division and identify any deficiencies in technology such as signal controllers and central system software that are at the end of their useful lives. Phases I and II of the project are complete and an estimate of \$1,707,500 is included in FY17 is for the next phase of the implementation plan. It is anticipated that CO debt will be issued for most of the capital costs of this project that are included in the CIP. In addition, the Texas A&M University System has committed \$850,000 for improvements beyond the original scope of the project.

Sidewalk and Trail Projects

The City of College Station has worked over the years to ensure adequate transportation infrastructure is constructed for pedestrians and bicyclists. The City has an adopted Bicycle, Pedestrian and Greenways Master Plan. The FY17 CIP includes an estimate of \$100,000 for **Sidewalk projects**. It is anticipated that funding for these projects will come from FY17 CO debt issue. In addition, \$5,782,824 is estimated to be spent on the construction of **Phase II of the University Drive Pedestrian Improvements project**. This project consists of implementing the remaining phases (2 through 5) of the Pedestrian Improvements on University Drive. The project is designed to improve pedestrian safety in the Northgate area of College Station while preserving vehicular mobility. The improvements included in the project will ultimately extend from College Main to South College Avenue

In addition, several transportation projects are expected to be completed in FY17 using Community Development Block Grant (CDBG) Funds. These projects include **Nimitz Street Rehabilitation**, the **San Saba Sidewalks project**, and the **Southwest Parkway North Sidewalk Phase I project**. These projects are described in more detail in the CDBG section of this budget document.

PARKS AND RECREATION CAPITAL PROJECTS

In FY17, expenditures in the amount of \$3,255,492 are estimated for Parks and Recreation capital improvement projects. Included is \$210,000 for **Field Redevelopment projects**. A portion of the funds will be used for replacement and repairs to numerous athletic facilities and parks throughout the City. The funds for these projects are collected from the fees paid by players and teams from both City leagues and outside user groups. The funds are used to pay for replacement items and facility upgrades at City athletic facilities.

An estimate of \$1,956,992 has been included in FY17 for the **Lincoln Center Expansion** construction. This project is for the expansion of the Lincoln Center building to include additional space for programming and storage. In addition, funds in the amount of \$290,000 are included for a number of **Renovations at the Pools**. These include the repair of structural cracks, pool decking renovations, plumbing repairs, grating replacement and the replacement of a slide feature. It is anticipated that CO debt will be issued for these renovations. In addition, budget has been included in the FY17 CIP for a number of **System-Wide Park Improvement projects**. These include the addition and replacement of play sets and playground surfacing, lighting improvements, parking lot renovations, facility repairs, gym equipment, sidewalk reconstruction, fencing upgrades, and basketball court resurfacing. These projects will be funded primarily with CO debt issue. The items that are not debt eligible will be funded with General Funds.

GENERAL GOVERNMENT AND CAPITAL EQUIPMENT CAPITAL PROJECTS

General government and capital equipment projects are planned assets that have value to more than one specific area of City operations. The two main divisions within this category are public facilities and technology/equipment projects. In FY17, \$21,426,620 is the estimated expenditure for public facility projects. Included is \$6,730,920 which will be used toward the **Library Expansion project**. This project is for the expansion and renovation of the Larry J. Ringer Library.

The FY17 budget also includes projects for existing City facilities and are necessary to address compliance and corrective maintenance needs. These projects are being funded with one-time General Funds that will be transferred to the General Government CIP Fund. The first of these projects is for the **replacement, containment repair, and cleaning of existing above-ground storage tanks**. This is necessary in order to meet Texas Commission on Environmental Quality (TCEQ) regulations. The second of these projects is the **addition of a tipping structure that will be used for street sweeping containment**. This structure is necessary for TCEQ and Environmental Protection Agency (EPA) compliance.

The approved budget also includes two public safety facility projects that are anticipated will be needed in the future. The first of these is a **new Police Station facility** and the second is **Fire Station #7**. The FY16 budget included funding for the design of a new Police Station and the first phase of construction is included in the FY17 budget. It is anticipated that COs will be issued for the construction of the Police Station. While not budgeted for expenditure in FY17, the five-year CIP also includes an estimate for the construction of Fire Station #7. Design is forecasted for FY18 with construction in FY19 and FY20. Also included in the FY17 facility capital project budget is budget to be used for the **conceptual planning/design of a community center**. The funding for this planning/design will come from the General Fund and will be transferred to the General Government CIP Fund of expenditure. Based on current forecasts, construction of a New Police Station, Fire Station #7 and a Community Center would require a tax increase.

Also included in the CIP for facility projects is an estimate for the construction of two **City Gateway Signs**. These projects are for the design and construction of a gateway monument signs. The first of these signs will be located at the State Highway 6 and University Drive Interchange within TXDOT ROW. The second sign will be located at the southern entrance of the City off of State Highway 6.

The FY17 Approved Budget also includes a projected expenditure of \$5,674,252 for technology and equipment projects. This includes the public safety **CAD/RMS (Computer Aided Dispatch/Records Management System) Replacement project**. This project is for the replacement of all software and hardware based systems managing the information resources of the College Station Police Department. The acquisition of a newer and more enhanced system will allow for a more efficient and productive department; as well as provide the opportunity to accomplish more robust and advanced tasks. Funding for this project comes from CO debt issue and balances from several completed projects. Another significant technology project that will continue in FY17 is the **Enterprise Resource Planning (ERP) System Replacement project**. This project is for the replacement of the City's primary financial and management software system. The project is occurring in several phases over the course of several years. CO debt issue accounts for a significant portion of the project funding. In addition, a

portion of the funding will come from General Fund and from the enterprise funds that are benefitting from the project.

Also included in the CIP is a FY17 estimate of \$225,000 for the **Fiber Optic Infrastructure project**. This project will support the installation of fiber optic cable to continue expansion of the City's network to new buildings and facilities, and to permit the connection of existing facilities that are not currently on the network. It is anticipated that fiber optic infrastructure expansion will be needed for the foreseeable future. The CIP includes an annual estimate for the next five years. It is anticipated that CO debt will be issued to fund the fiber optic infrastructure. The CIP also includes an estimate for the **Replacement/Upgrade of the City's Website**. Funding for this project will come from funds that were previously transferred to the General Government CIP Fund for expenditure on the Mobile Computing Infrastructure project. As the Mobile Computing Infrastructure project has been delayed, the funds will be redirected to the Website Replacement project. A transfer from the General Fund is forecasted in FY18 to fund the Mobile Computing Infrastructure project. Budget has been included in the FY17 technology CIP for the **Electronic Storage Upgrade project**. This project is needed to address the City's electronic storage needs. The demand has grown faster than anticipated and the storage system procured in 2014 is over 60% full. This project will be funded with CO debt as well as with funds that have been set aside for Virtual Storage Replacement. In addition, budget has been included for the **Replacement of the City's Fuel System Software**.

The FY17 Technology and Equipment portion of the CIP also includes two additional projects related to the replacement of Public Safety equipment. The first of these is the **replacement of the Self Contained Breathing Apparatus (SCBA)** equipment in the Fire Department. SCBA air packs allow firefighters to enter an Immediately Dangerous to Life or Health (IDLH) environment for firefighting or hazardous material emergencies to save lives and mitigate the situation. Current equipment is at the end of its service life. The project will include the replacement of air packs, air masks, SCBA cylinders, and all other related equipment. In addition, one compressor for station #2 will be added. Also approved for replacement in FY17 are the **police and fire hand-held radios**. This equipment is also nearing the end of its service life the manufacturer will no longer support these radios starting in FY18. It is anticipated that this public safety equipment will be funded with CO debt.

ADDITIONAL O&M COSTS

The FY17 Approved Budget includes a number of governmental capital projects that have been recently completed and have added operations and maintenance (O&M) expense. In particular, the City's General Fund has been and will continue to be impacted by capital projects as they come on line. In some situations, the O&M cost of a project is minimal and can be absorbed by the City department that is benefitting the most from the project. In other situations, the O&M cost is more significant and funding for these additional expenses is addressed through the Service Level Adjustment (SLA) process. In these situations, SLAs are submitted for the O&M needs of the capital projects and funding is considered as part of the budget process (i.e. for additional personnel). In some situations, the anticipated O&M cost is added to the base budget (i.e. additional budget for utility costs).

Departments are expected to consider the impact of current and planned capital improvement projects on operations and maintenance (O&M) budgets. This analysis is a component of the 5-year Strategic Business Plans that are completed by all City departments. Projections as to the impact of capital projects on O&M budgets that are included in the Strategic Business Plans are used by the Budget division in financial forecasting.

The FY17 Approved Budget includes \$548,951 for O&M related to General Government CIP projects that are anticipated to be completed in FY16 and FY17. Street projects for which O&M budget has been included are the Lick Creek Hike and Bike Trail, Intersection Improvements at Holleman & Eleanor, Eisenhower Street Sidewalk Improvements, Live Oak Sidewalk Improvements, Cross Street Sidewalk Improvements and the State Highway 40/Victoria Signal project. Budget for the anticipated O&M costs associated with the Lick Creek Nature Center has also been included in the FY17 budget, as has budget for the CAD/RMS System Replacement and the ERP System Replacement.

In addition to the budget included for FY17, O&M estimates are included in the financial forecasts for projects that are expected to be completed in the next five years. A more detailed sheet at the end of this section reflects the estimated O&M costs associated with the governmental capital projects. It is anticipated that the availability of funding for the O&M costs will be limited in upcoming years. Therefore, departments will continue to evaluate current operations before increases in budget will be approved. Recommendations may also be made to delay projects for which O&M funding does not exist.



CITY OF COLLEGE STATION
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**GENERAL GOVERNMENT
STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	BUDGET APPROPRIATIONS		
			APPROPRIATIONS THROUGH FY15	REVISED FY15 - 16 APPROPRIATIONS	APPROVED FY16 - 17 APPROPRIATIONS
BEGINNING FUND BALANCE:				\$ 11,590,741	\$ 24,488,549
ADDITIONAL RESOURCES:					
GENERAL OBLIGATION BONDS (08 GOB)				\$ 4,600,000	\$ 13,690,000
CERTIFICATES OF OBLIGATIONS				14,550,000	12,180,000
INTRAGOVERNMENTAL TRANSFERS				24,489	24,489
INTERGOVERNMENTAL TRANSFERS				850,000	1,207,532
INVESTMENT EARNINGS				50,000	90,000
OTHER				200,000	228,303
SUBTOTAL ADDITIONAL RESOURCES				\$ 20,274,489	\$ 27,420,324
TOTAL RESOURCES AVAILABLE				\$ 31,865,230	\$ 51,908,873
STREET REHABILITATION PROJECTS					
4	LUTHER STREET REHABILITATION	ST1401	1,420,698	1,420,698	-
1	MUNSON STREET REHABILITATION	ST1402	1,850,000	1,400,000	450,000
*1/4	FRANCIS DRIVE REHABILITATION PH I	ST1419	1,700,000	629,813	890,187
*1/4	FRANCIS DRIVE REHABILITATION PH II	ST1420	1,335,000	475,000	540,000
CLOSED PROJECTS					
SUBTOTAL			\$ 3,925,511	\$ 1,880,187	\$ 500,000
STREET EXTENSION/CAPACITY IMPROVEMENT PROJECTS					
2	OVERSIZE PARTICIPATION (2003 GOB)	ST0519	64,209	64,209	-
2	UNIVERSITY DR APTS OP	ST1618	36,658	36,658	-
1	OVERSIZE PARTICIPATION (HOLLEMAN ASSESSMENT)	ST1204	203,303	-	203,303
6	OVERSIZE PARTICIPATION (FY17 - FY20)	ST1701	250,000	-	50,000
3	LAKEWAY EXTENSION	ST1101	15,135,000	1,500,000	13,635,000
4	ROCK PRAIRIE ROAD WEST WIDENING	ST1304	3,497,921	3,497,921	-
*1/4/6	GREENS PRAIRIE TR FR 2154 THRU ROYDER	ST1504	5,345,000	840,517	4,100,000
6	CAIN/DEACON UNION PACIFIC RAILROAD CROSS SWITCH	ST1602	3,775,000	-	3,775,000
6	DESIGN OF FM 2818 CAPACITY IMPROVEMENTS	ST1603	655,000	-	655,000
6	ROCK PRAIRIE RD WEST - WELLBORN TO CITY LIMITS	ST1604	4,985,000	-	700,000
6	CAPSTONE AND BARRON REALIGNMENT	ST1605	5,635,000	-	800,000
6	SAFETY IMP - HOLIK, PARK PL, ANNA & GLADE	ST1606	2,090,000	-	500,000
6	HOLLEMAN DR S - N DOWLING TO ROCK PRAIRIE RD	ST1607	10,305,000	-	1,500,000
6	GREENS PRAIRIE RD AT ARRINGTON INTERSECTION IMPR	ST1608	515,000	-	515,000
6	GREENS PRAIRIE RD - ARRINGTON TO CL W of WS PHILLIPS	ST1702	4,230,000	-	-
6	GREENS PRAIRIE TRAIL - CL W OF WOODLAKE TO ROYDER	ST1703	2,860,000	-	-
6	ROYDER ROAD EXPANSION	ST1611	4,930,000	-	200,000
6	ROCK PRAIRIE RD - SH6 TO MEDICAL WAY	STTBD	4,290,000	-	-
CLOSED PROJECTS					
SUBTOTAL			\$ 5,939,305	\$ 26,583,303	\$ 23,309,483

**GENERAL GOVERNMENT
STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

PROJECTED EXPENDITURES								
PROJECT EXPENDITURES THROUGH FY14	FY 14-15 ACTUAL	PROJECTED FY 15-16	PROJECTED FY 16-17	PROJECTED FY 17-18	PROJECTED FY 18-19	PROJECTED FY 19-20	PROJECTED FY 20-21	PROJECTED FY 21-22
	\$ 23,569,205	\$ 19,681,609	\$ 24,488,549	\$ 9,561,146	\$ 1,296,774	\$ 33,089	\$ 48,089	\$ 28,089
	\$ -	\$ 4,615,000	\$ 13,690,000	\$ -	\$ -	\$ -	\$ -	\$ -
	-	17,050,000	12,180,000	15,990,000	3,995,000	8,335,000	-	-
	1,739,457	-	24,489	17,325	33,186	-	-	-
	187,020	46,951	1,207,532	-	-	-	-	-
	90,310	90,000	90,000	70,000	25,000	15,000	5,000	5,000
	107,897	239,537	228,303	50,000	340,000	170,000	-	-
	\$ 2,124,684	\$ 22,041,488	\$ 27,420,324	\$ 16,127,325	\$ 4,393,186	\$ 8,520,000	\$ 5,000	\$ 5,000
	\$ 25,693,889	\$ 41,723,097	\$ 51,908,873	\$ 25,688,471	\$ 5,689,960	\$ 8,553,089	\$ 53,089	\$ 33,089
22,634	67,787	633,550	696,727	-	-	-	-	-
5,676	216,229	406,760	1,221,335	-	-	-	-	-
270	50,984	176,200	1,093,454	379,092	-	-	-	-
626	26,601	57,200	339,492	911,081	-	-	-	-
-	2,507,927	1,044,869	-	-	-	-	-	-
\$ 29,206	\$ 2,869,528	\$ 2,318,579	\$ 3,351,008	\$ 1,290,173	\$ -	\$ -	\$ -	\$ -
-	-	-	64,209	-	-	-	-	-
-	-	-	36,658	-	-	-	-	-
-	-	-	203,303	-	-	-	-	-
-	-	-	50,000	100,000	50,000	50,000	-	-
85,918	39,619	1,329,488	10,713,969	2,966,006	-	-	-	-
1,754	189,815	1,284,649	2,021,703	-	-	-	-	-
-	1,349	875,200	4,319,800	148,651	-	-	-	-
-	149	220,000	1,646,000	1,908,851	-	-	-	-
-	313	520,000	134,687	-	-	-	-	-
-	109	253,000	2,137,000	2,594,891	-	-	-	-
-	149	147,000	1,371,000	4,003,000	113,851	-	-	-
-	453	72,000	264,000	877,000	876,547	-	-	-
-	-	620,648	3,133,227	6,551,125	-	-	-	-
-	409	120,000	394,591	-	-	-	-	-
-	-	-	100,000	119,000	1,866,000	2,145,000	-	-
-	-	-	100,000	-	1,310,000	1,450,000	-	-
-	128	195,000	2,726,872	2,008,000	-	-	-	-
-	-	-	-	-	-	4,290,000	-	-
-	271,382	770,288	-	-	-	-	-	-
\$ 87,672	\$ 503,875	\$ 6,407,273	\$ 29,417,019	\$ 21,276,524	\$ 4,216,398	\$ 7,935,000	\$ -	\$ -

**GENERAL GOVERNMENT
STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	BUDGET APPROPRIATIONS			
			APPROPRIATIONS THROUGH FY15	REVISED FY15 - 16 APPROPRIATIONS	APPROVED FY16 - 17 APPROPRIATIONS	
STREET TXDOT PROJECTS						
3/5	GREENS PRAIRIE/FM2154 IMPROVEMENTS	ST1505	600,000	403,303	196,697	-
	CLOSED TXDOT PROJECTS					
	SUBTOTAL		\$ 403,303	\$ 196,697	\$ -	
TRAFFIC PROJECTS						
6	FUTURE TRAFFIC SIGNAL PROJECTS	ST1704	1,500,000	-	-	200,000
3	TRAFFIC SIGNAL PROJECTS (2008 GOB)	ST1027	12,193	9,012	3,181	-
3	SIGNAL @ VICTORIA/SH 40	ST1503	800,000	542,023	257,977	-
3	LONGMIRE/HARVEY MITCHELL SIGNAL RECON DESIGN	ST1616	150,000	-	150,000	-
3	HARVEY RD/GEORGE BUSH SIGNAL RECON DESIGN	ST1615	125,000	-	125,000	-
3	FM 2818/FM 60 INTERCHANGE	ST1617	43,500	43,500	-	-
6	TX AVENUE PLANTER BOX REPLACEMENT	ST1706	400,000	-	-	400,000
4	ITS MASTER PLAN	ST1501	5,425,000	1,500,000	3,925,000	-
	CLOSED PROJECTS					
	SUBTOTAL		\$ 2,094,535	\$ 4,461,158	\$ 600,000	
SIDEWALKS & TRAILS						
6	SIDEWALK PROJECTS	ST1705	500,000	-	-	100,000
3	UNIVERSITY DR PEDESTRIAN IMP Ph II	ST1206	7,055,000	7,055,000	-	-
	CLOSED PROJECTS					
	SUBTOTAL		\$ 7,055,000	\$ -	\$ 100,000	
	CAPITAL PROJECTS SUBTOTAL		\$ 19,417,654	\$ 33,121,345	\$ 24,509,483	
	OTHER					
	DEBT ISSUANCE COSTS			100,000		125,000
	GENERAL & ADMIN. CHARGES			373,313		417,408
	TOTAL EXPENDITURES			\$ 33,594,658	\$ 25,051,891	
	Measurement Focus Increase (Decrease)					
	ENDING FUND BALANCE:			\$ (1,729,428)	\$ 26,856,982	

* Funded with General Funds to be transferred in to the Streets Capital Projects Fund.

1 Estimated \$500,000 to be received through future assessments related to Holleman Extension project. Funds will not be available for expenditure until they are received.

2 Indicates projects funded through 2003 G.O. Bond Authorization

3 Indicates projects funded through 2008 G.O. Bond Authorization

4 Funded with Certificates of Obligation (CO) debt or a combination of CO debt and budget balance from closed projects; ITS Master Plan budget includes \$850,000 to be received from TX A&M University System

5 Funded with budget balance from completed projects

6 Projects projected to be funded with Certificates of Obligation (CO) debt

**GENERAL GOVERNMENT
STREETS, TRAFFIC, SIDEWALKS, AND TRAILS CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

PROJECTED EXPENDITURES								
PROJECT EXPENDITURES THROUGH FY14	FY 14-15 ACTUAL	PROJECTED FY 15-16	PROJECTED FY 16-17	PROJECTED FY 17-18	PROJECTED FY 18-19	PROJECTED FY 19-20	PROJECTED FY 20-21	PROJECTED FY 21-22
-	-	450,000	150,000	-	-	-	-	-
-	113,368	1,302,861						
\$ -	\$ 113,368	\$ 1,752,861	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	250,000	500,000	500,000	250,000	-	-
-	-	-	12,193	-	-	-	-	-
-	40,225	125,000	634,775	-	-	-	-	-
-	-	150,000	-	-	-	-	-	-
-	-	125,000	-	-	-	-	-	-
-	-	43,500	-	-	-	-	-	-
-	-	-	400,000	-	-	-	-	-
-	1,295,614	971,413	1,707,500	825,000	625,473	-	-	-
-	490,451	419,810						
\$ -	\$ 1,826,290	\$ 1,834,723	\$ 3,004,468	\$ 1,325,000	\$ 1,125,473	\$ 250,000	\$ -	\$ -
-	-	-	100,000	100,000	150,000	150,000	-	-
251,227	50,344	970,605	5,782,824	-	-	-	-	-
-	278,664	3,437,658						
\$ 251,227	\$ 329,008	\$ 4,408,263	\$ 5,882,824	\$ 100,000	\$ 150,000	\$ 150,000	\$ -	\$ -
\$ 368,105	\$ 5,642,069	\$ 16,721,699	\$ 41,805,319	\$ 23,991,697	\$ 5,491,871	\$ 8,335,000	\$ -	\$ -
		-	-	-	-	-	-	-
	-	139,537	125,000	50,000	15,000	20,000	-	-
	370,211	373,313	417,408	350,000	150,000	150,000	25,000	25,000
	\$ 6,012,280	\$ 17,234,549	\$ 42,347,727	\$ 24,391,697	\$ 5,656,871	\$ 8,505,000	\$ 25,000	\$ 25,000
	\$ 19,681,609	\$ 24,488,549	\$ 9,561,146	\$ 1,296,774	\$ 33,089	\$ 48,089	\$ 28,089	\$ 8,089

**GENERAL GOVERNMENT
PARKS AND RECREATION PROJECTS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	BUDGET APPROPRIATIONS		
			APPROPRIATIONS THROUGH FY15	REVISED FY 15 - 16 APPROPRIATIONS	APPROVED FY 16 - 17 APPROPRIATIONS
BEGINNING FUND BALANCE:				\$ 4,784,238	\$2,504,962
ADDITIONAL RESOURCES:					
GENERAL OBLIGATION BONDS (2008 GOB)				\$ -	\$ -
CERTIFICATES OF OBLIGATIONS				-	1,025,000
INTERGOVERNMENTAL TRANSFERS				-	-
INTRAGOVERNMENTAL TRANSFERS				-	63,500
INVESTMENT EARNINGS				15,000	10,000
OTHER				85,000	86,700
SUBTOTAL ADDITIONAL RESOURCES				\$100,000	\$1,185,200
TOTAL RESOURCES AVAILABLE				\$4,884,238	\$3,690,162
PARK PROJECTS					
* FIELD REDEVELOPMENT	PK0300	ANNUAL	-	184,750	-
1 NEIGHBORHOOD PARKS REVOLVING FUND	PK0912	1,000,000	1,710,000	-	-
1 LINCOLN CENTER EXPANSION	PK1213	4,342,973	4,342,973	-	-
2 AQUATICS RENOVATION/IMPROVEMENTS	PK1701	290,000			290,000
2 SYSTEM-WIDE PARK IMPROVEMENTS	PK1702	2,884,000	-	-	735,000
CLOSED PROJECTS					
CAPITAL PROJECTS SUBTOTAL				\$ 184,750	\$ 1,025,000
MISCELLANEOUS				-	-
DEBT ISSUANCE COST				5,000	10,000
GENERAL & ADMIN. CHARGES				32,863	32,865
TOTAL EXPENDITURES				\$ 222,613	\$ 1,067,865
Measurement Focus Increase (Decrease)					
ENDING FUND BALANCE:				\$ 4,661,625	\$ 2,622,297

- * Project funded with Field Redevelopment fees from field users
- 1 Indicates projects funded through 2008 G.O. Bond Authorization
- 2 Indicates projects funded through Certificates of Obligation

**GENERAL GOVERNMENT
PARKS AND RECREATION PROJECTS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

PROJECTED EXPENDITURES								
PROJECT EXPENDITURES THROUGH FY14	FY 14-15 ACTUAL	PROJECTED FY 15-16	PROJECTED FY 16-17	PROJECTED FY 17-18	PROJECTED FY 18-19	PROJECTED FY 19-20	PROJECTED FY 20-21	PROJECTED FY 21-22
	\$ 8,645,168	\$8,218,662	\$ 2,504,962	\$ 391,805	\$ 277,705	\$ 190,405	\$ 124,905	\$ 86,205
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	1,025,000	-	-	-	-	-
	-	-	-	-	-	-	-	-
	300,000	-	63,500	695,000	716,000	738,000	-	-
	32,823	35,000	10,000	2,500	2,500	2,500	2,500	2,500
	202,943	85,000	86,700	88,400	90,200	92,000	93,800	95,700
	\$535,766	\$120,000	\$1,185,200	\$785,900	\$808,700	\$832,500	\$96,300	\$98,200
	\$9,180,934	\$8,338,662	\$3,690,162	\$1,177,705	\$1,086,405	\$1,022,905	\$221,205	\$184,405
	683,684	26,719	184,750	210,000	175,000	150,000	150,000	125,000
	712,615	1,705	985,680	-	-	-	-	-
	49,957	159,439	2,176,585	1,956,992	-	-	-	-
	-	-	-	290,000	-	-	-	-
	-	-	-	798,500	695,000	716,000	738,000	-
	741,413	2,453,822	-	-	-	-	-	-
	\$ 1,446,256	\$ 929,276	\$ 5,800,837	\$ 3,255,492	\$ 870,000	\$ 866,000	\$ 888,000	\$ 125,000
	-	-	-	-	-	-	-	-
	-	-	10,000	-	-	-	-	-
	32,996	32,863	32,865	30,000	30,000	10,000	10,000	10,000
	\$ 962,272	\$ 5,833,700	\$ 3,298,357	\$ 900,000	\$ 896,000	\$ 898,000	\$ 135,000	\$ 135,000
	\$ -	-	-	-	-	-	-	-
	\$8,218,662	\$2,504,962	\$ 391,805	\$ 277,705	\$ 190,405	\$ 124,905	\$ 86,205	\$ 49,405

**GENERAL GOVERNMENT
FACILITIES AND TECHNOLOGY CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

	PROJECT BUDGET AMOUNT	BUDGET APPROPRIATIONS				
		APPROPRIATIONS THROUGH FY15	REVISED FY15-16 APPROPRIATIONS	APPROVED FY16-17 APPROPRIATIONS		
BEGINNING FUND BALANCE:			\$ 3,038,588	\$ 7,867,694		
ADDITIONAL RESOURCES:						
GENERAL OBLIGATION BONDS (08 GOB)			\$ 4,185,000	\$ 3,700,000		
CERTIFICATES OF OBLIGATIONS			2,250,000	15,720,000		
INTERGOVERNMENTAL TRANSFERS			-	-		
INTRAGOVERNMENTAL TRANSFERS			2,336,650	804,000		
INVESTMENT EARNINGS			20,000	30,000		
OTHER			10,000	90,000		
			<u>8,801,650</u>	<u>20,344,000</u>		
SUBTOTAL ADDITIONAL RESOURCES			\$ 8,801,650	\$ 20,344,000		
			<u>11,840,238</u>	<u>28,211,694</u>		
TOTAL RESOURCES AVAILABLE			\$ 11,840,238	\$ 28,211,694		
PUBLIC FACILITIES						
1	LIBRARY EXPANSION	GG1010	8,385,000	1,065,000	7,320,000	-
5	STORAGE TANKS & CONTAINMENT	GG1601	212,000	-	212,000	-
5	PW's COMPLIANCE UPGRADES	GG1602	605,000	-	605,000	-
5	CITY GATEWAY SIGN #1	GG1501	200,000	150,000	50,000	-
2	CITY GATEWAY SIGN #2	GG1701	175,000	-	-	175,000
6	NEW POLICE STATION	GG1604	28,000,000	-	3,000,000	25,000,000
6	FIRE STATION #7	GGTBD	5,565,000	-	-	-
5	COMMUNITY CENTER PLANNING/DESIGN	GG1605	400,000	-	400,000	-
	CLOSED PROJECTS		-	-	1,269,650	-
	FACILITY PROJECTS SUBTOTAL				<u>12,856,650</u>	<u>25,175,000</u>
TECHNOLOGY/EQUIPMENT PROJECTS						
3	CAD/RMS SYSTEM REPLACEMENT	CO1301	2,748,900	2,680,804	-	68,096
4	ERP SYSTEM REPLACEMENT	CO1204	5,885,000	4,485,000	-	700,000
5	MOBILE COMPUTING INFRASTRUCTURE	CO1502	96,500	96,500	-	-
2	FIBER OPTIC INFRASTRUCTURE	CO1701	675,000	-	-	225,000
5	WEBSITE REPLACEMENT/UPGRADE	CO1702	115,500	-	-	115,500
2	STORAGE UPGRADE	CO1703	685,000	-	-	685,000
2	FUEL SYSTEM SOFTWARE REPLACEMENT	CO1706	200,000	-	-	200,000
2	SELF CONTAINED BREATHING APPARATUS REPL	CO1704	1,250,000	-	-	1,250,000
2	PUBLIC SAFETY RADIO REPLACEMENT	CO1705	1,385,000	-	-	1,385,000
	CLOSED PROJECTS					
	TECHNOLOGY/EQUIPMENT PROJECTS SUBTOTAL				<u>-</u>	<u>4,628,596</u>
	CAPITAL PROJECTS SUBTOTAL				<u>12,856,650</u>	<u>29,803,596</u>
	DEBT ISSUANCE COSTS				\$ 30,000	\$ 90,000
	TRANSFERS				-	-
	OTHER MISC				-	-
	GENERAL & ADMIN. CHARGES				81,790	89,439
	TOTAL EXPENDITURES				<u>12,968,440</u>	<u>29,983,035</u>
	Measurement Focus Increase (Decrease)					
	ENDING FUND BALANCE:				<u>(1,128,202)</u>	<u>(1,771,341)</u>

- Indicates projects funded through 2008 General Obligation (G.O.) Bond Authorization
- Funded primarily with Certificates of Obligation (C.O.) debt
- Funded with 03 G.O. debt issued for a New City Hall (\$430,766), a portion of the balance of the Radio System Replacement project (\$282,866), General Funds (\$406,823), Misc IT project balances (\$57,004), Fire Station Alerting balance (\$31,441) and C.O. debt (\$1,540,000)
- Estimated to be funded with General Funds (\$412,041); Water, WW and Electric Utility funds (\$1,375,561), Sanitation Fund (\$43,439), Drainage Fund (\$28,959), and C.O. debt (\$3,325,000).
- Funded with General Funds transferred to General Gov't CIP Fund
- Projects expected to be funded with G.O. and/or C.O. debt. Funding for these projects is projected to require an increase to the property tax rate in future years

**GENERAL GOVERNMENT
FACILITIES AND TECHNOLOGY CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

PROJECTED EXPENDITURES								
PROJECT EXPENDITURES THROUGH FY14	FY 14-15 ACTUAL	PROJECTED FY 15-16	PROJECTED FY16-17	PROJECTED FY17-18	PROJECTED FY18-19	PROJECTED FY19-20	PROJECTED FY20-21	PROJECTED FY21-22
	\$ 6,776,791	\$ 5,849,006	\$ 7,867,694	\$ 756,383	\$ 45,083	\$ 34,083	\$ 20,583	\$ 13,083
	\$ -	\$ 4,185,000	\$ 3,700,000	\$ -	\$ -	\$ -	\$ -	\$ -
	-	3,024,552	15,720,000	14,165,000	2,305,000	2,650,000	100,000	-
	-	-	-	-	-	-	-	-
	1,183,124	1,285,094	804,000	201,500	-	-	-	-
	25,263	25,000	30,000	25,000	10,000	2,500	2,500	2,500
	72	-	90,000	70,000	10,000	10,000	-	-
	\$ 1,208,459	\$ 8,519,646	\$ 20,344,000	\$ 14,461,500	\$ 2,325,000	\$ 2,662,500	\$ 102,500	\$ 2,500
	\$ 7,985,250	\$ 14,368,652	\$ 28,211,694	\$ 15,217,883	\$ 2,370,083	\$ 2,696,583	\$ 123,083	\$ 15,583
	7,636	76,444	1,570,000	6,730,920	-	-	-	-
	-	-	77,000	135,000	-	-	-	-
	-	-	309,000	296,000	-	-	-	-
	-	27,716	157,584	14,700	-	-	-	-
	-	-	-	175,000	-	-	-	-
	-	-	525,000	14,050,000	13,425,000	-	-	-
	-	-	-	803,000	2,206,000	2,556,000	-	-
	-	-	200,000	200,000	-	-	-	-
	-	-	150,000	-	-	-	-	-
	\$ 7,636	\$ 104,160	\$ 2,988,584	\$ 21,601,620	\$ 14,228,000	\$ 2,206,000	\$ 2,556,000	\$ -
	92,784	52,180	1,887,531	716,405	-	-	-	-
	1,104,134	1,787,953	1,347,266	1,097,347	548,300	-	-	-
	-	-	-	-	96,500	-	-	-
	-	-	-	225,000	150,000	100,000	100,000	100,000
	-	-	-	115,500	-	-	-	-
	-	-	-	685,000	-	-	-	-
	-	-	-	200,000	-	-	-	-
	-	-	-	1,250,000	-	-	-	-
	-	-	-	1,385,000	-	-	-	-
	107,876	171,235	-	-	-	-	-	-
	\$ 1,196,918	\$ 1,948,009	\$ 3,406,032	\$ 5,674,252	\$ 794,800	\$ 100,000	\$ 100,000	\$ 100,000
	\$ 2,052,169	\$ 6,394,616	\$ 27,275,872	\$ 15,022,800	\$ 2,306,000	\$ 2,656,000	\$ 100,000	\$ -
	\$ -	\$ 24,552	\$ 90,000	\$ 70,000	\$ 10,000	\$ 10,000	\$ -	\$ -
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	87,846	81,790	89,439	80,000	20,000	10,000	10,000	10,000
	\$ 2,140,015	\$ 6,500,958	\$ 27,455,311	\$ 15,172,800	\$ 2,336,000	\$ 2,676,000	\$ 110,000	\$ 10,000
	\$ 3,771	-	-	-	-	-	-	-
	\$ 5,849,006	\$ 7,867,694	\$ 756,383	\$ 45,083	\$ 34,083	\$ 20,583	\$ 13,083	\$ 5,583

**Governmental Funds Capital Improvement Projects
Estimated Operations and Maintenance Costs***

	Projected FY17	Projected FY18	Projected FY19	Projected FY20	Projected FY21	Projected FY22	Comments
FY17 O&M Included in FY17 Base Budget**							
Lick Creek Hike and Bike Trail	26,665	27,465	28,289	29,138	30,012	30,912	Trail maintenance costs
Intersection Imp @ Holleman/Eleanor	3,100	3,193	3,289	3,387	3,489	3,594	
Eisenhower Street Sidewalk Improvements	803	827	852	877	904	931	General sidewalk maintenance
Live Oak Sidewalk Improvements	819	844	869	895	922	949	General sidewalk maintenance
Cross Street Sidewalk Improvements	358	369	380	391	403	415	General sidewalk maintenance
State Hwy 40/Victoria Signal	4,090	4,213	4,339	4,469	4,603	4,741	Signal maintenance & utility costs
Lick Creek Nature Center	102,300	105,369	108,530	111,786	115,140	118,594	Personnel (part-time); supplies; utility costs; facilities maintenance; and other services
CAD/RMS System Replacement	214,106	220,529	227,145	233,959	240,978	240,978	Computer software maintenance
Enterprise Resource Planning System Repl	196,710	202,612	208,690	214,950	221,399	221,399	Computer software maintenance
FY17 O&M Included in FY17 Base Budget Subtotal**	\$ 548,951	\$ 565,420	\$ 582,382	\$ 599,853	\$ 617,849	\$ 622,513	
Street/Traffic Projects							
Southside Safety Improvements	-	-	-	1,295	1,334	1,374	General street maintenance
Greens Prairie/Arrington Signal	-	4,090	4,213	4,339	4,469	4,603	Signal maintenance & utility costs
Signal Rehab - Harvey @ GB East	-	4,090	4,213	4,339	4,469	4,603	Signal maintenance & utility costs
Signal Rehab - Longmire Dr @ Harvey Mitchell	-	4,090	4,213	4,339	4,469	4,603	Signal maintenance & utility costs
Future Signal Projects	-	-	8,180	8,425	8,678	8,939	Signal maintenance & utility costs
Lakeway Drive Extension	-	-	11,175	11,510	11,856	12,211	General street maintenance
ITS Master Plan	-	133,171	137,166	141,281	145,520	149,885	Traffic signal supplies and maintenance; 2 FTE positions
University Drive Pedestrian Improvements Ph II	-	2,700	2,781	2,864	2,950	3,038	Signal maintenance
Street/Traffic Projects Subtotal	\$ -	\$ 148,141	\$ 171,940	\$ 178,393	\$ 183,745	\$ 189,257	
Parks Projects							
Lincoln Center Addition	-	110,550	113,867	117,282	120,801	124,425	Personnel, supplies, utility costs and facilities maintenance
Parks Projects Subtotal	\$ -	\$ 110,550	\$ 113,867	\$ 117,282	\$ 120,801	\$ 124,425	
Facility and Technology Projects							
Library Expansion	-	206,000	212,180	218,545	225,102	231,855	Personnel (3 positions), supplies, utility costs, book replacement and facilities maintenance
Mobile Computing Infrastructure	-	-	7,000	7,210	7,426	7,649	Computer software maintenance
Website Replacement/Upgrade	-	3,000	-	-	-	-	Consulting and troubleshooting
Facilities and Technology Projects Totals	\$ -	\$ 209,000	\$ 219,180	\$ 225,755	\$ 232,528	\$ 239,504	
Total Estimated O&M Costs	\$ 548,951	\$ 1,033,111	\$ 1,087,369	\$ 1,121,284	\$ 1,154,923	\$ 1,175,699	

*The Operations and Maintenance (O&M) costs reflected above are estimates based on anticipated costs associated with each project. In some situations, the O&M cost of a project is minimal and can be absorbed by the City department that is benefiting the most from the project. In other situations, the O&M cost is more significant and funding for these additional expenses is addressed through the Service Level Adjustment (SLA) process. As the projects become better defined, the O&M estimates may be revised.

**The O&M budget for these projects was included in the FY17 Approved Budget.

Utility Funds

The utility funds account for revenues and expenses in the Electric, Water and Wastewater Funds. The Electric, Water and Wastewater Funds' budgets are prepared using the *modified accrual basis of accounting* and the *current financial resources measurement focus*. The budget measures the net change in working capital. The measurement focus adjustment to arrive at Actual 2015 Working Capital is necessary because the proprietary funds' financial statements are prepared using the *economic resources measurement focus* and the *accrual basis of accounting*.

The Electric Fund, the Water Fund and the Wastewater Fund account for the operation and maintenance of these Utility services that are self-supported by user fees.

Certificates of Obligation (CO) debt has been issued for utility projects since FY08. Prior to that time, Utility Revenue Bonds (URBs) were issued. In FY17, CO debt in the amount of \$11,400,000 is projected to be issued for Water capital improvement projects and CO debt in the amount of \$3,275,000 is projected to be issued for Wastewater capital improvement projects. Debt is not projected to be issued for Electric projects in FY17. It is anticipated that working capital will be used for the FY17 capital project expenditures in the Electric Fund.

Electric Fund

The FY17 Electric Fund revenue is estimated to be \$101,948,159. The FY17 revenue estimate includes a approved 1% decrease in residential and commercial electric utility rates. However, revenue overall reflects an approximate 1.16% net increase over the FY16 year-end estimate of \$100,778,967 due, in part, to growth that is expected to impact the system. The FY17 operating budget in the Electric Fund is projected to be \$73,415,791. This reflects a 1.00% increase from the FY16 revised budget.

Five Service Level Adjustments (SLAs) are included in the FY17 Electric Approved Budget. The first of these SLAs, in the amount of \$173,308, is for the addition of two Linemen positions. The Linemen positions handle daily customer calls; the installation of new equipment and the completion of system maintenance for electric service; completion of upgrades to the overhead and underground electric distribution system; and the installation of new overhead and underground feeder additions for future substations to provide for future system growth, stability and reliability. These additional positions are needed for the continued delivery of safe, dependable, efficient electric service for the citizens of College Station. A second approved SLA is the purchase of a Hydro Excavation Vacuum Trailer. This piece of equipment will be used for the safe hydro excavation of holes for many of the City's electric utility poles; for potholing done to locate buried facilities; to aid in pumping out and the safe clearing of man holes and subsurface vaults; and for the prevention of damage to other underground utilities. The estimated cost for this piece of equipment is \$82,500. The third SLA approved in the Electric Fund, in the amount of \$30,000, is for a SCADA Cyber Vulnerability Assessment. The Federal Energy Regulatory Commission (FERC) and the North American Energy Regulatory Corporation (NERC) Critical Infrastructure Protection (CIP) regulations require the performance of periodic Cyber Vulnerability Assessments on the SCADA system. This SLA is for a third party assessment to evaluate the vulnerability of the Electric SCADA system. In addition, an SLA in the amount of \$10,000 is included in the approved budget for Dog Bite Safety Training. This SLA is for onsite occupational dog bite safety training that demonstrates situations that employees are likely to encounter in the field. The last SLA included in the approved budget for the Electric Fund is for a Learning Thermostat Program. The Learning Thermostat Program will provide an incentive for residential electric customers to install remote capable energy efficient Learning Thermostats. The program will provide a rebate of \$35.00 for each Learning Thermostat purchased and installed. It is estimated that approximately 700 residential customers will take advantage of the program, which results in approximately \$25,000 in annual rebates.

The FY17 estimated non-operating budget is \$30,960,791 or 22.27% above the FY16 revised non-operating budget. A significant portion of this is due to an increase in the amount of funds being budgeted in FY17 to be transferred to the Electric Capital Improvement Projects Fund for use on electric capital projects. These funds are transferred in lieu of additional debt issuance. In FY16, \$12,150,000 was budgeted for this purpose, while in FY17, a total of \$16,600,000 is projected to be transferred for this purpose. It is anticipated that the reduction in the purchased power costs will allow the utility to use more cash for capital projects in lieu of debt issuance in future years.

The FY17 estimated ending working capital is anticipated to decrease 9.2% when compared to the FY16 estimated ending working capital. This is due primarily to the increase in the amount of funds being budgeted in FY17 to be transferred to the Electric Capital Improvement Projects Fund for use on electric capital projects. Each

year, the projected ending working capital is evaluated to determine if funds are available above the required 15% reserve for transfer in lieu of additional debt issuance. These funds are transferred in lieu of additional debt issuance. The FY17 working capital is projected to meet the 15% working capital requirement as outlined in the Fiscal and Budgetary Policy Statements.

Water Fund

Water Fund revenue for FY17 is estimated to be \$15,811,757. This is a 0.79% decrease from the FY16 year-end estimate of \$15,937,987. The FY16 year-end estimate includes several one-time revenue items that are not anticipated to recur in FY17. Also included in the FY17 revenue estimate is \$10,000 related to an approved FY17 SLA for fire flow fee testing. The Water Services Department currently conducts fire flow tests that are used for fire flow analysis. The testing is currently being conducted by Water Services for no fee. The approved SLA would require the requestor to pay a 'Fire Flow Test Fee' that would cover the City costs of performing the test. It is estimated that 200 fire hydrants are tested annually at a City cost of approximately \$50 per tested hydrant.

No rate increase is included for residential or commercial users in the Water Fund in FY17.

The FY17 approved operating budget in the Water Fund is \$8,148,844 or 11.83% greater than the FY16 revised budget. A significant portion of this is due the Service Level Adjustments that have been included in the FY17 approved budget. In addition, a portion of this is due to the reallocation of salary and benefits budgets between the Water and Wastewater Funds to more accurately reflect where the work is being performed. A number of SLA requests have been included in the FY17 Water Fund approved budget. Several of these SLAs are for equipment and technology upgrades and additions. The first of these, in the amount of \$58,000 is for an upgrade to a SCADA system processor. The processor currently used for SCADA system has reached the end of its useful life. The SLA is for the upgrade of the processor to the latest model. The second equipment SLA approved for FY17 is for the purchase of a mobile 6-inch potable water pump. This pump will provide the ability to dewater large diameter distribution leaks and reduce the associated outage time. An SLA in the amount of \$20,000 is included in the approved budget for an upgrade to an existing vehicle. The vehicle is due for replacement in FY17 and the additional funds will be used to upgrade to a higher load capacity that is needed to remain compliant with State Transportation Laws.

Also included in the FY17 approved Water Fund budget are two SLAs totaling \$92,031 for the addition of an Environmental Technician position and vehicle. The increased customer base and service area have created increased demand on the Environmental Services Division. This has resulted in the need for an additional Environmental Technician position and vehicle. An additional SLA included in the approved budget is for the expansion of the Water and Wastewater Design Guidelines, Specifications and Details. The current water and wastewater design guidelines were developed in the late 1990's. Over the years, the standards have been improved, however, much is missing within the design guidelines, specifications, and details. This SLA is for the hiring of a professional firm to rewrite the existing water/wastewater guidelines, specifications, and details. The total estimated cost is \$100,000, with the Water and Wastewater Funds splitting the cost equally. Also included in the FY17 approved Water budget is an SLA in the amount of \$225,000 for phase II of a corrosion control program. The City of College Station currently maintains many miles of metallic pipelines installed throughout the water collection, water transmission, and wastewater collection system. This pipe material is susceptible to galvanic corrosion caused by the differential soil conditions and/or electrical fields from adjacent electrical systems installed along gas/power lines. This approved SLA will study the soil resistivity and potential measurements along existing metallic pipelines by collecting field data and performing chemical analysis of soil samples. This study will then use the collected data to conduct a risk assessment matrix/table that will prioritize corrosion control concerns.

Two final SLAs included in the FY17 Water Fund are approved to be funded with revenue received in FY15 and FY16 from the sale of effluent. The proceeds from the sale of effluent were intended to be used for water conservation efforts and these two SLAs support those efforts. The first of these SLAs is for the addition of a chlorine booster system for the reclaimed water system located at Veterans Park. The system will include automated and remote operation and monitoring through the existing SCADA system, bulk storage of liquid chlorine, on-line chlorine analyzer that can provide real-time chlorine residual levels, and booster pumps capable of adding and mixing the treated water inside of the storage tank. The implementation of this project should result in being able to keep the irrigation system for the Veterans Park complex on the reclaimed water supply all year round while still meeting all of the permit requirements for this system. The second SLA approved to be funded with the revenue received from the sale of effluent is for the replacement of irrigation clocks at a number of City facilities. This program would allow for immediate monitoring of controllers using a web-based service. This

program is anticipated to use water more efficiently, with better control over the system. This program will shut down a broken line and alert the administrator of the problem. The system will also alert the administrator if the system has been tampered with.

The FY17 non-operating budget is \$9,169,116 or 37.23% higher than the FY16 revised non-operating budget. This is primarily due to an increase in the amount budgeted to be transferred in FY17 to the Water Capital Improvement Projects budget for water capital projects. Each year, the projected ending working capital is evaluated to determine if funds are available above the required 15% reserve for transfer in lieu of additional debt issuance. In FY16, no funds were budgeted for this transfer; whereas, \$1,850,000 is budgeted for this transfer in FY17. Also contributing to the overall increase in the FY17 non-operating budget is an increase in the debt service payment projected for FY17. It is higher than the amount budgeted for the FY16 debt service payment due to the additional debt issued in FY16.

The FY17 estimated ending working capital is anticipated to decrease 35.22% when compared to the FY16 estimated ending working capital. As explained above, a significant portion of this is due to an increase in the amount of funds being budgeted in FY17 to be transferred to the Water Capital Improvement Projects Fund for use on water capital projects.

Wastewater Fund

The Wastewater Fund revenue estimate for FY17 is \$16,648,687. This is a 9.08% increase over the FY16 year-end estimate of \$15,262,652. A significant portion of this projected increase is due to an 8% residential and commercial rate increase that has been included in the FY17 approved Wastewater budget. This rate increase is needed to support the projected Wastewater Capital Improvement Program (CIP) and the ongoing Wastewater operations and maintenance costs.

The FY17 Wastewater Fund operating budget is \$7,180,086 or 2.88% lower than the FY16 revised budget of \$7,393,233. A significant portion of this is due to the reallocation of salary and benefits budgets between the Water and Wastewater Funds to more accurately reflect where the work is being performed. The approved budget includes six SLAs in the Wastewater Fund. These SLAs include several equipment and technology requests. Similar to the request in the Water Fund, the first Wastewater request, in the amount of \$70,000, is for an upgrade to a SCADA system processor. The processor currently used for SCADA system has reached the end of its useful life. The SLA is for the upgrade of the processor to the latest model. A second technology upgrade requested in Wastewater is for the purchase of hardware and software to perform automated backup of critical data and server configuration for Plant SCADA systems. This estimated cost for this SLA is \$42,100. Another request included in the Wastewater budget is for the replacement of a 4-wheeler with a Gator. This request, for \$7,000, is to replace the 4-wheeler with a Gator that will be more suitable for collecting samples within the Carters Creek Plant area. The fourth Wastewater technology and equipment request is for additional security cameras at the Carters Creek Wastewater Treatment Plant. The request is for the replacement of existing cameras and enhancing coverage in the front of the Plant. With the addition of these cameras, complete coverage of the perimeter of the Plant will be provided. The cameras are estimated at \$43,600.

The addition of one position is included in the FY17 approved budget for Wastewater. This position is an Engineer in Training position and the request is for \$100,761. This position will provide the resources necessary to manage the increasing workload arising from the growth of the City of College Station. Currently, the Water Services Department has one engineer in the department. This position will provide an additional resource necessary for the department to continue to meet the engineering needs. The last SLA in the FY17 approved Wastewater budget is for the expansion of the Water and Wastewater Design Guidelines, Specifications and Details. As described above in the Water section, this SLA is for the hiring of a professional firm to rewrite the existing water/wastewater guidelines, specifications, and details. The total estimated cost is \$100,000, with the Water and Wastewater Funds splitting the cost equally.

The FY17 Wastewater Fund non-operating budget is \$13,112,272 or 81.14% higher than the FY16 revised non-operating budget. This is primarily due to an increase in the amount budgeted to be transferred in FY17 to the Wastewater Capital Improvement Projects budget for wastewater capital projects. Each year, the projected ending working capital is evaluated to determine if funds are available above the required 15% reserve for transfer in lieu of additional debt issuance. In FY16, \$1,200,000 was budgeted for this transfer; whereas, \$7,000,000 is budgeted for this transfer in FY17.

The FY17 estimated ending working capital is anticipated to decrease 57.68% when compared to the FY16 estimated ending working capital. As explained above, a significant portion of this is due to an increase in the

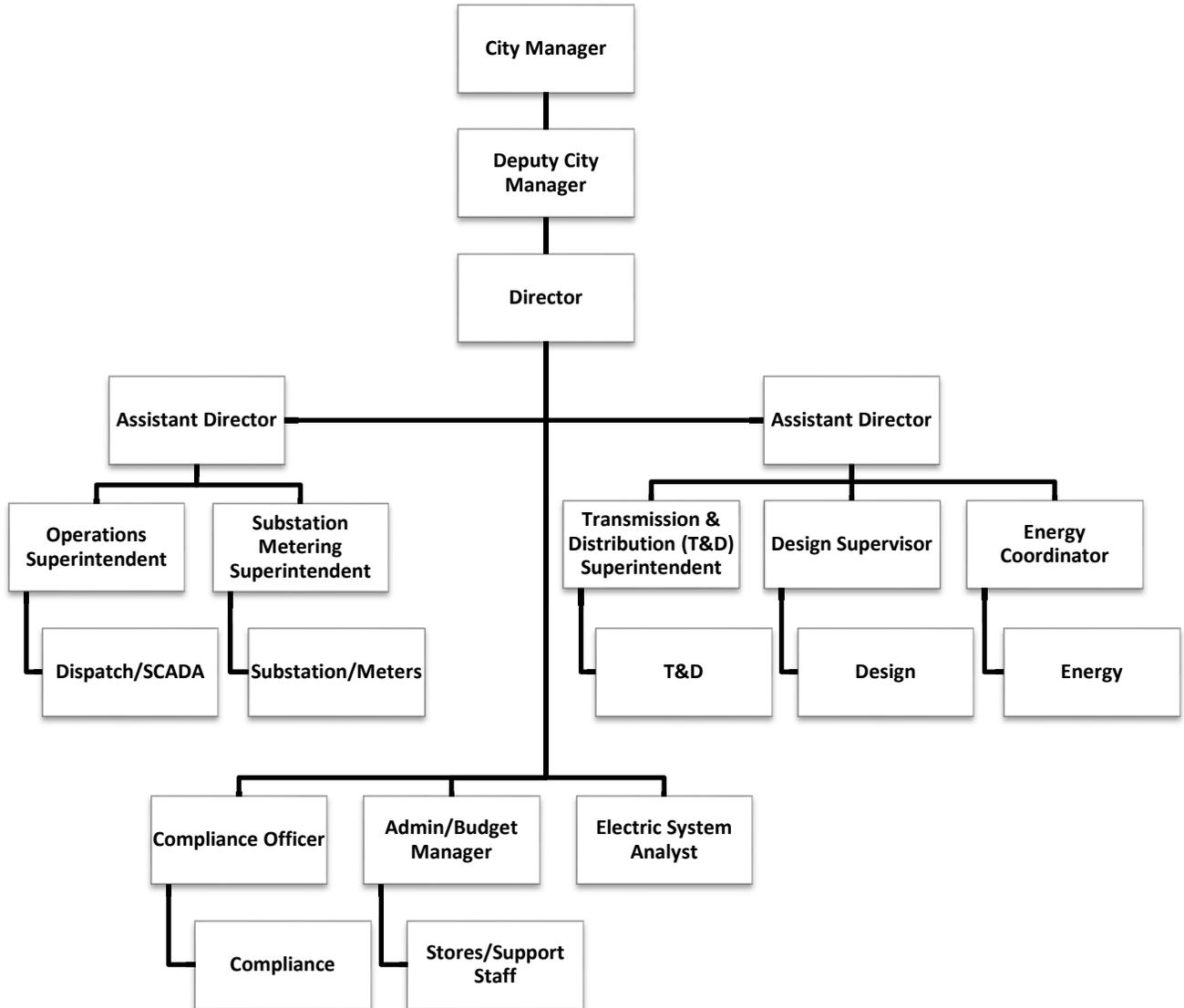
amount of funds being budgeted in FY17 to be transferred to the Wastewater Capital Improvement Projects Fund for use on wastewater capital projects. The transfer of working capital for use on capital projects had been planned and forecasted.



CITY OF COLLEGE STATION
Home of Texas A&M University®

ELECTRIC UTILITY

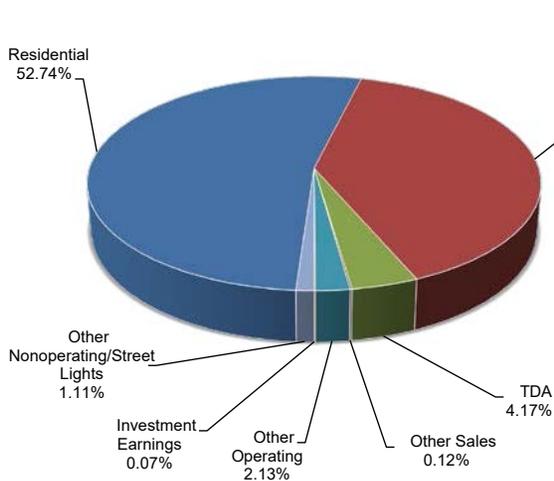
CITY OF COLLEGE STATION



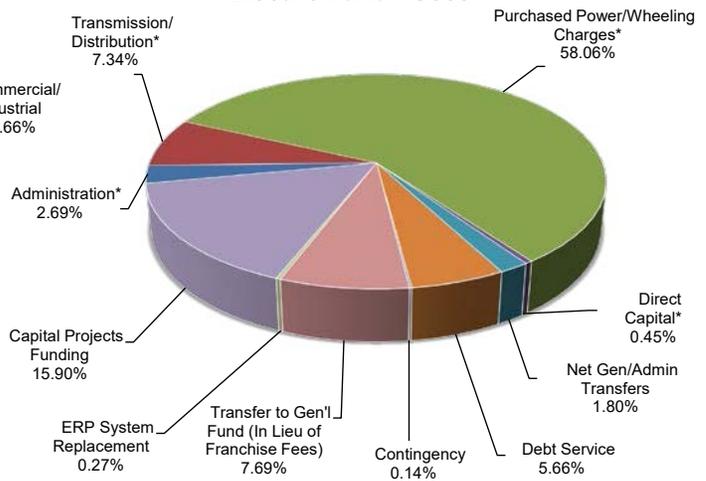
City of College Station Electric Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
REVENUES						
Residential	\$ 54,958,986	\$ 54,098,286	\$ 53,504,396	\$ 54,306,962	\$ 53,763,892	-0.62%
Commercial/ Industrial	39,569,668	39,448,705	40,435,059	40,839,410	40,431,016	2.49%
TDA	4,120,062	4,099,831	4,184,663	4,247,432	4,247,432	3.60%
Other Sales	114,577	127,046	122,000	124,440	124,440	-2.05%
Other Operating	2,115,951	2,127,823	2,127,823	2,170,379	2,170,379	2.00%
Investment Earnings	71,155	67,905	120,000	75,000	75,000	10.45%
Other Nonoperating/Street Lights	290,458	69,965	285,026	1,136,000	1,136,000	1523.67%
Total Revenues	\$ 101,240,857	\$ 100,039,561	\$ 100,778,967	\$ 102,899,623	\$ 101,948,159	1.91%
EXPENDITURES AND TRANSFERS						
Administration*	\$ 2,233,009	\$ 2,773,420	\$ 2,897,901	\$ 2,722,702	\$ 2,806,958	1.21%
Transmission/ Distribution*	6,861,039	7,653,789	7,436,072	7,425,868	7,662,420	0.11%
Purchased Power/Wheeling Charges*	62,063,960	60,235,835	58,100,000	60,606,000	60,606,000	0.61%
Direct Capital*	299,604	395,000	403,399	465,000	465,000	17.72%
Net Gen/Admin Transfers	1,580,181	1,631,242	1,631,242	1,875,413	1,875,413	14.97%
Total Operating, Expenditures and Transfers	\$ 73,037,793	\$ 72,689,286	\$ 70,468,614	\$ 73,094,983	\$ 73,415,791	1.00%
NONOPERATING EXPENDITURES						
Debt Service	\$ 6,144,989	\$ 6,127,686	\$ 6,096,286	\$ 5,908,927	\$ 5,908,927	-3.57%
Contingency	-	150,000	-	150,000	150,000	0.00%
Transfer to Gen'l Fund (In Lieu of Franchise Fees)	5,809,891	6,893,217	6,893,217	8,021,864	8,021,864	16.37%
ERP System Replacement	332,433	-	-	280,000	280,000	N/A
Capital Projects Funding	5,500,000	12,150,000	11,550,000	16,600,000	16,600,000	36.63%
Other	128,424	-	-	-	-	N/A
Total Non Operating Expenditures	\$ 17,915,737	\$ 25,320,903	\$ 24,539,503	\$ 30,960,791	\$ 30,960,791	22.27%
Total Expenditures and Transfers	\$ 90,953,530	\$ 98,010,189	\$ 95,008,117	\$ 104,055,774	\$ 104,376,582	6.50%
Increase/Decrease in Working Capital, modified accrual budgetary basis	\$ 10,287,327	\$ 2,029,372	\$ 5,770,850	\$ (1,156,151)	\$ (2,428,423)	
Measurement Focus Increase (Decrease)	\$ (564,247)					
Beginning Working Capital, accrual basis of accounting	\$ 10,897,506	\$ 20,620,586	\$ 20,620,586	\$ 26,391,436	\$ 26,391,436	
Ending Working Capital, accrual basis of accounting	\$ 20,620,586	\$ 22,649,958	\$ 26,391,436	\$ 25,235,285	\$ 23,963,013	

Electric Fund - Sources



Electric Fund - Uses



*Administration, Transmission/Distribution, Purchased Power/Wheeling Charges and Direct Capital make up the Operations & Maintenance portion of the Electric Budget.

**City of College Station
Electric Fund
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Warehouse	\$ 435,431	\$ 262,415	\$ 391,271	\$ 272,437	\$ 272,977	4.02%
Operations Administration	1,797,578	2,511,005	2,506,630	2,450,265	2,533,981	0.92%
Substations	965,134	1,633,971	1,233,404	1,564,195	1,565,681	-4.18%
Utility Dispatch	844,198	1,575,028	1,727,767	1,615,883	1,617,775	2.71%
Electric Compliance	122,861	321,875	298,076	283,297	313,567	-2.58%
Engineering & Design	425,956	816,311	775,792	829,140	830,222	1.70%
Energy Conservation	421,380	559,294	518,551	501,789	527,059	-5.76%
Transmission / Distribution	4,081,510	2,747,310	2,882,482	2,631,564	2,808,116	2.21%
Purchased Power/Wheeling Charges	62,063,960	60,235,835	58,100,000	60,606,000	60,606,000	0.61%
Direct Capital	299,604	395,000	403,399	465,000	465,000	17.72%
TOTAL	\$ 71,457,612	\$ 71,058,044	\$ 68,837,372	\$ 71,219,570	\$ 71,540,378	0.68%

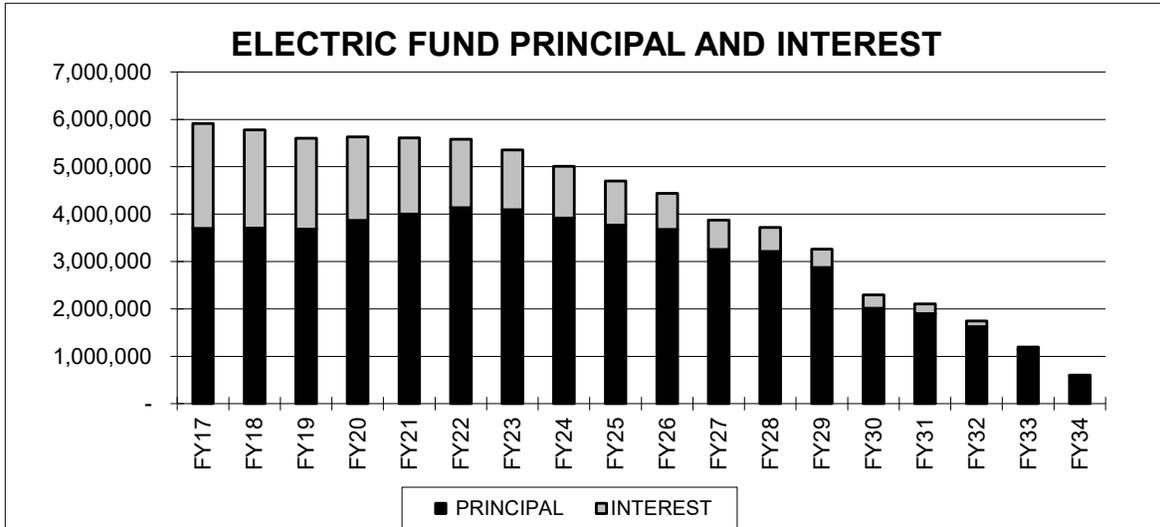
EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 6,038,151	\$ 6,659,280	\$ 6,883,626	\$ 6,874,500	\$ 7,024,808	5.49%
Supplies	930,312	812,420	781,985	609,800	627,300	-22.79%
Maintenance	216,657	288,457	257,950	285,601	287,601	-0.30%
Purchased Services	1,639,654	2,399,364	2,142,724	2,110,981	2,261,981	-5.73%
Purchased Power/Wheeling Charges	62,063,960	60,235,835	58,100,000	60,606,000	60,606,000	0.61%
Other Purchased Services	269,274	267,688	267,688	267,688	267,688	0.00%
Direct Capital	299,604	395,000	403,399	465,000	465,000	17.72%
TOTAL	\$ 71,457,612	\$ 71,058,044	\$ 68,837,372	\$ 71,219,570	\$ 71,540,378	0.68%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Warehouse / Operations Administration	12.50	12.50	12.50	12.50	12.50	0.00%
Transmission / Distribution Administration	58.00	60.00	62.00	62.00	64.00	3.23%
TOTAL	70.50	72.50	74.50	74.50	76.50	2.68%

Service Level Adjustments	One- Time	Recurring	Total
Two (2) Electric Linemen	\$ 17,000	\$ 156,308	\$ 173,308
Hydro Excavation Vacuum Trailer	80,000	2,500	82,500
SCADA Cyber Vulnerability Assessment	-	30,000	30,000
Dog Bite Safety Training	10,000	-	10,000
Learning Thermostat Rebate Program	-	25,000	25,000
Electric SLA Total	\$ 107,000	\$ 213,808	\$ 320,808

Debt Service Requirements Electric Fund All Electric URB, GO and CO Series

FISCAL YEAR	PRINCIPAL	INTEREST	FISCAL YEAR PAYMENT	PRINCIPAL OUTSTANDING OCT. 1
FY17	3,700,000	2,208,927	5,908,927	55,135,000
FY18	3,705,000	2,070,702	5,775,702	51,435,000
FY19	3,685,000	1,918,720	5,603,720	47,730,000
FY20	3,865,000	1,762,368	5,627,368	44,045,000
FY21	4,000,000	1,605,883	5,605,883	40,180,000
FY22	4,135,000	1,443,301	5,578,301	36,180,000
FY23	4,090,000	1,267,680	5,357,680	32,045,000
FY24	3,915,000	1,093,608	5,008,608	27,955,000
FY25	3,770,000	927,593	4,697,593	24,040,000
FY26	3,675,000	765,391	4,440,391	20,270,000
FY27	3,250,000	626,765	3,876,765	16,595,000
FY28	3,210,000	506,792	3,716,792	13,345,000
FY29	2,875,000	386,339	3,261,339	10,135,000
FY30	2,010,000	286,493	2,296,493	7,260,000
FY31	1,900,000	203,384	2,103,384	5,250,000
FY32	1,625,000	121,850	1,746,850	3,350,000
FY33	1,140,000	56,287	1,196,287	1,725,000
FY34	585,000	14,625	599,625	585,000



ELECTRIC DEPARTMENT STRATEGIC PLAN

I. Mission Statement

Provide high quality, customer owned electric service to our customers in College Station through:

- Exceptional reliability
- Outstanding customer service
- Controlling costs and rates
- Anticipating future needs
- Improving the quality of life through dependable service

II. Top Departmental Goals for FY17

1. *Goal:* Management of power supply contract(s) and the implementation of a Cost of Service Study to best utilize the financial assets of the utility.
 - a. *Strategic Initiative:* Core Services and Infrastructure
2. *Goal:* Compliance with state and federal regulatory authorities.
 - a. *Strategic Initiative:* Financially Sustainable City
3. *Goal:* Provide service to extensive growth in the Northgate and Bio-Corridor areas.
 - a. *Strategic Initiative:* Core Services and Infrastructure
 - b. *Strategic Initiative:* Diverse Growing Economy
4. *Goal:* Develop and maintain a trained and knowledgeable electric utility workforce.
 - a. *Strategic Initiative:* Core Services and Infrastructure
5. *Goal:* Culture of Safety: Plan, design, construct, and maintain the electric system to ensure employee and public safety.
 - a. *Strategic Initiative:* Core Services and Infrastructure

III. Key Departmental Issues & Needs and Potential Responses

- a. Issue: Employee Retention
 - i. *Plan of Action:* Create a culture of accountability.
 - ii. *Plan of Action:* Create an environment of healthy work behaviors that reward performance and encourage learning.
 - iii. *Plan of Action:* Focus on recruiting, developing, and retaining a quality work force.
 - iv. *Plan of Action:* Emphasizing “hiring for attitude” in the recruitment process.
 - v. *Plan of Action:* Encourage longevity by mentoring new recruits.
 - vi. *Plan of Action:* Continued training.
- b. Issue: Competitive Compensation
 - i. *Plan of Action:* Continue to address areas of concern for competitive salaries.
 - ii. *Plan of Action:* Benchmark labor markets that have recruited CSU personnel.
 - iii. *Plan of Action:* Update compensation survey on a periodic basis to maintain competitiveness.
- c. Issue: Unfunded Mandates from Regulatory Agencies

ELECTRIC DEPARTMENT STRATEGIC PLAN

- i. *Plan of Action:* Stay abreast of changing regulatory requirements as best possible to minimize current budget impacts and to provide for future funding to meet evolving compliance standards.
 - ii. *Plan of Action:* Maintain and develop subject matter experts (SME’s) for auditable occurrences.

- d. Issue: Safety of personnel / Safe work practices
 - i. *Plan of Action:* Utilize, train, and enforce the safety standards in the CSU Safety Manual.
 - ii. *Plan of Action:* Involve employees in developing and presenting an in-house safety program.

- e. Issue: Transition to and develop Department Specific and Citywide Software
 - i. *Plan of Action:* Select and Implement an Electric “best in class” work order system.
 - ii. *Plan of Action:* Implement ICE and GIS projects.
 - iii. *Plan of Action:* Evaluate business processes and use best practices to ensure software is used to its fullest potential.

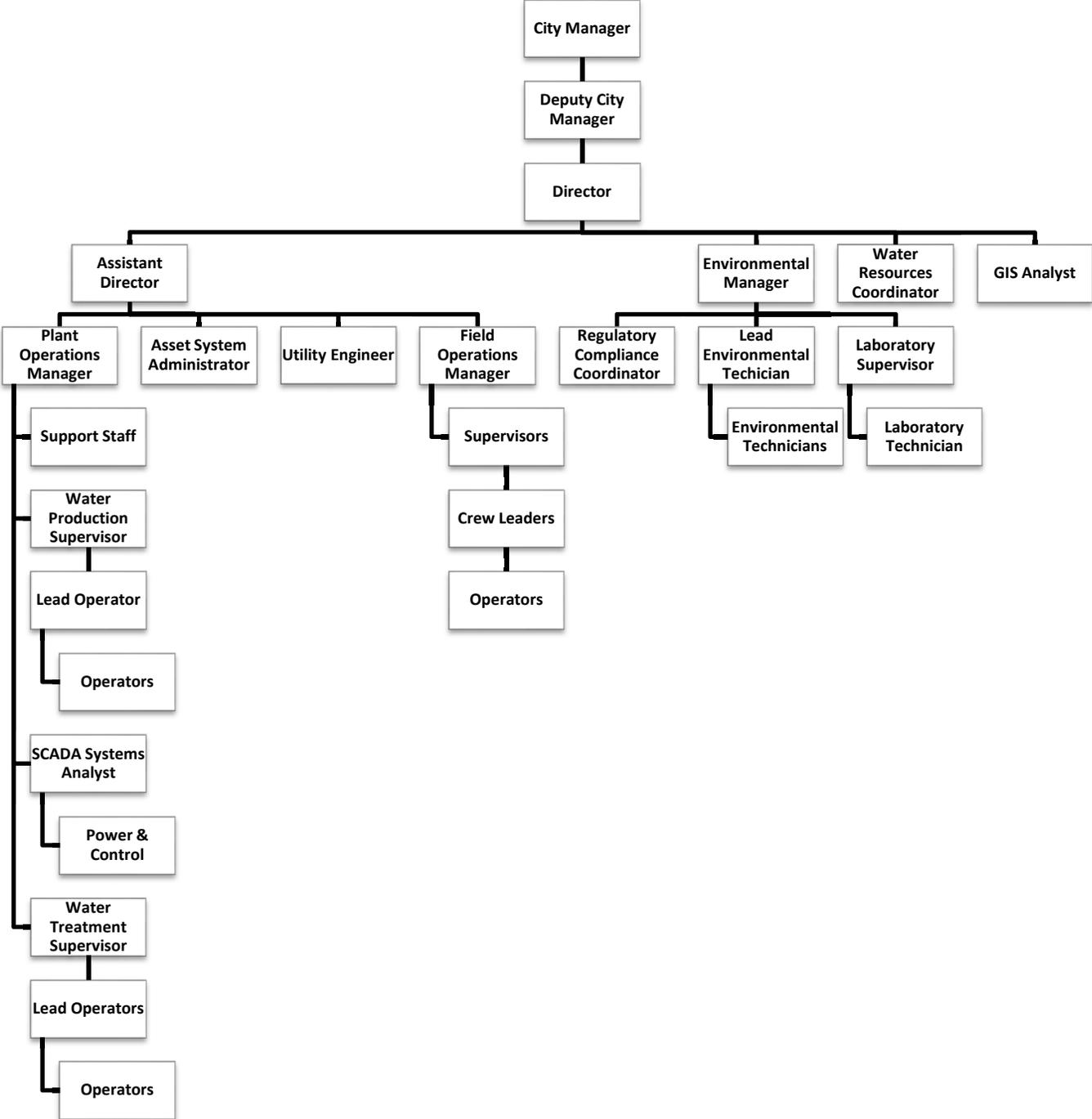
- f. Issue: Address aging Office and Warehouse Buildings for Water and Electric
 - i. *Plan of Action:* Fifteen year plan for office and space needs.
 - ii. *Plan of Action:* Look at property layout and needs.
 - iii. *Plan of Action:* Develop a design.

IV. Key Performance Indicators (KPIs)

Measure	2015 Actual	2016 Actual	2017 Goal
Meet budget requirements and provide projections	MET	MET	MEET
Meet Compliance goals and requirements	MET	MET	MEET
Meet reliability indices	MET	MET	MEET
Meet energy efficiency goals	MET	MET	MEET
Provide effective safety programs and maintain safe facilities	MET	MET	MEET

WATER SERVICES

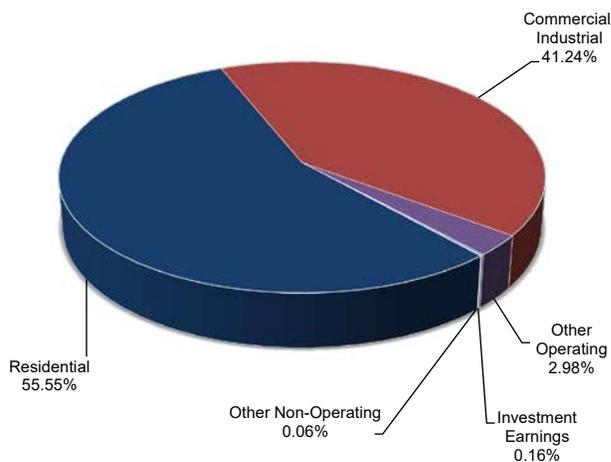
CITY OF COLLEGE STATION



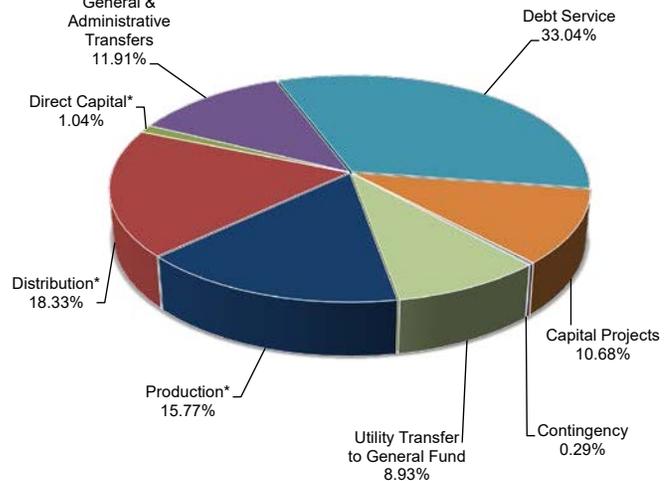
City of College Station Water Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
REVENUES						
Residential	\$ 8,150,339	\$ 8,243,000	\$ 8,627,637	\$ 8,783,466	\$ 8,783,466	6.56%
Commercial/ Industrial	6,028,060	6,165,025	6,331,350	6,521,291	6,521,291	5.78%
Commercial/Sale of Effluent	358,353	-	115,000	-	-	N/A
Other Operating	442,150	448,050	775,000	461,000	471,000	5.12%
Investment Earnings	13,874	21,218	25,000	26,000	26,000	22.54%
Other Non-Operating	845	24,311	64,000	10,000	10,000	-58.87%
Total Revenues	\$ 14,993,621	\$ 14,901,604	\$ 15,937,987	\$ 15,801,757	\$ 15,811,757	6.11%
EXPENDITURES AND TRANSFERS						
Production*	\$ 2,440,638	\$ 2,818,634	\$ 2,779,713	\$ 2,616,686	\$ 2,731,130	-3.10%
Distribution*	2,678,792	2,565,642	2,912,926	2,785,943	3,174,674	23.74%
Direct Capital*	168,020	50,000	61,794	50,000	180,000	260.00%
General & Administrative Transfers	1,824,706	1,852,438	1,853,438	2,063,040	2,063,040	11.37%
Total Operating Expenditures & Transfers	\$ 7,112,156	\$ 7,286,714	\$ 7,607,871	\$ 7,515,669	\$ 8,148,844	11.83%
NONOPERATING EXPENDITURES						
Debt Service	\$ 5,390,700	\$ 5,130,215	\$ 4,996,380	\$ 5,722,669	\$ 5,722,669	11.55%
Capital Projects	-	-	-	1,850,000	1,850,000	N/A
Contingency	-	-	-	50,000	50,000	N/A
ERP System Replacement	162,192	-	-	-	-	N/A
Utility Transfer to General Fund	1,457,675	1,501,405	1,501,405	1,546,447	1,546,447	3.00%
Other	-	-	-	-	-	N/A
Total Nonoperating Expenditures	\$ 7,010,567	\$ 6,631,620	\$ 6,497,785	\$ 9,169,116	\$ 9,169,116	38.26%
Total Expenditures & Transfers	\$ 14,122,723	\$ 13,918,334	\$ 14,105,656	\$ 16,684,785	\$ 17,317,960	24.43%
Increase/Decrease in Working Capital, modified accrual budgetary basis	\$ 870,898	\$ 983,270	\$ 1,832,331	\$ (883,029)	\$ (1,506,204)	
Measurement Focus Increase (Decrease)	\$ (77,676)					
Beginning Working Capital, accrual basis of accounting	\$ 1,651,225	\$ 2,444,447	\$ 2,444,447	\$ 4,276,778	\$ 4,276,778	
Ending Working Capital, accrual basis of accounting	\$ 2,444,447	\$ 3,427,717	\$ 4,276,778	\$ 3,393,749	\$ 2,770,574	

Water Fund - Sources



Water Fund - Uses



*Production, Distribution and Direct Capital make up the Operations & Maintenance portion of the Water Budget.

**City of College Station
Water Fund
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Production*	\$ 2,440,638	\$ 2,818,634	\$ 2,779,713	\$ 2,616,686	\$ 2,731,130	-3.10%
Distribution*	2,678,792	2,565,642	2,912,926	2,785,943	3,174,674	23.74%
Direct Capital	168,020	50,000	61,794	50,000	180,000	260.00%
TOTAL	\$ 5,287,450	\$ 5,434,276	\$ 5,754,433	\$ 5,452,629	\$ 6,085,804	11.99%

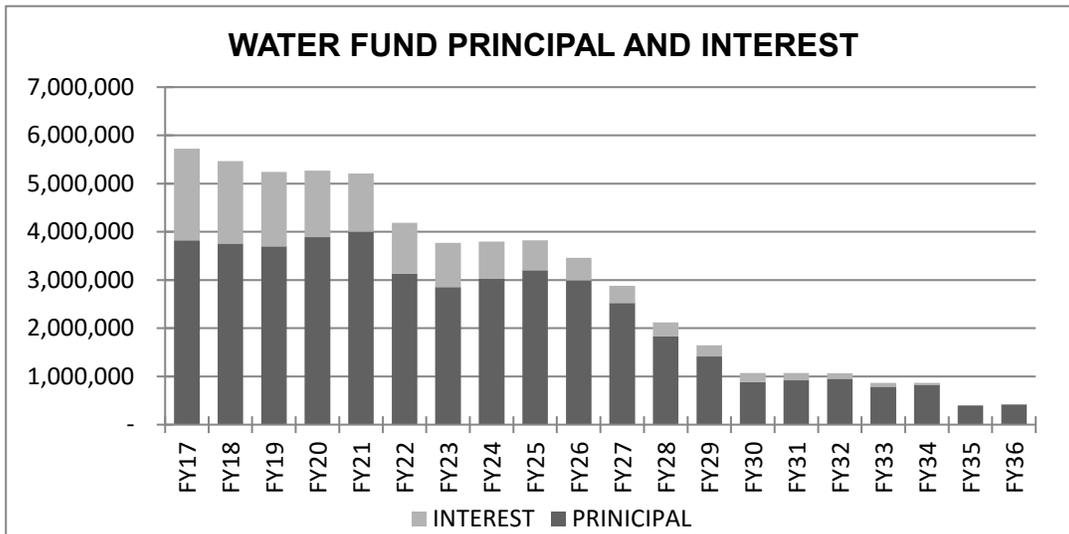
EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits*	\$ 2,283,067	\$ 2,275,110	\$ 2,760,373	\$ 2,670,508	\$ 2,717,964	19.47%
Supplies	572,274	699,380	714,192	535,882	657,101	-6.05%
Maintenance	78,075	100,066	92,928	100,338	104,338	4.27%
Purchased Services	1,987,144	2,105,720	1,930,363	1,880,401	2,210,901	5.00%
Other Purchased Services	198,870	204,000	194,783	215,500	215,500	0.00%
Direct Capital	168,020	50,000	61,794	50,000	180,000	260.00%
TOTAL	\$ 5,287,450	\$ 5,434,276	\$ 5,754,433	\$ 5,452,629	\$ 6,085,804	11.99%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Production*	5.00	5.00	5.00	5.00	5.00	0.00%
Distribution*	24.00	26.00	28.50	28.50	29.50	3.51%
TOTAL	29.00	31.00	33.50	33.50	34.50	2.99%

Service Level Adjustments	One -Time	Recurring	Total
PLC Processor Upgrade	\$ 58,000	\$	\$ 58,000
Mobile 6" Potable Water Pump	32,000	1,700	33,700
Environmental Technician Position	2,200	47,956	50,156
Environmental Technician Vehicle	35,000	6,875	41,875
Expansion of W/WW Specs	50,000	-	50,000
Service Truck Upgrade	20,000	-	20,000
Corrosion Control Program Phase II	225,000	-	225,000
Chlorine Disinfection Booster System/Reclaimed Water	40,000	6,500	46,500
Irrigation Clock Replacement (Part of Water Conservation Program)	107,944	-	107,944
Fire Flow Test Fee	-	(10,000)	(10,000)
Water Services SLA Total	\$ 570,144	\$ 53,031	\$ 623,175

Debt Service Requirements Water Fund All Water URB, GO and CO Series

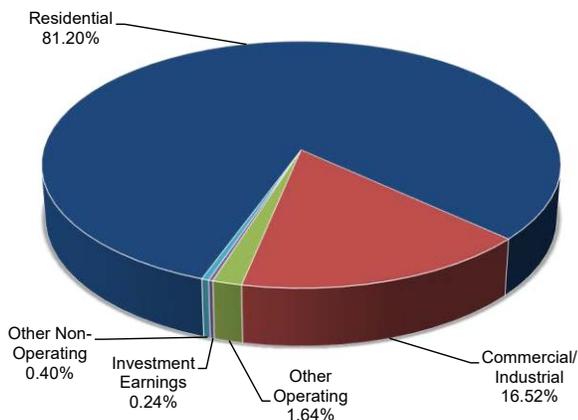
FISCAL YEAR	PRINCIPAL	INTEREST	FISCAL YEAR PAYMENT	PRINCIPAL OUTSTANDING OCT. 1
FY17	3,825,000	1,897,669	5,722,669	45,335,000
FY18	3,760,000	1,708,379	5,468,379	41,510,000
FY19	3,700,000	1,540,291	5,240,291	37,750,000
FY20	3,890,000	1,375,629	5,265,629	34,050,000
FY21	4,000,000	1,207,529	5,207,529	30,160,000
FY22	3,130,000	1,053,329	4,183,329	26,160,000
FY23	2,855,000	914,401	3,769,401	23,030,000
FY24	3,025,000	773,010	3,798,010	20,175,000
FY25	3,200,000	622,048	3,822,048	17,150,000
FY26	2,990,000	471,648	3,461,648	13,950,000
FY27	2,520,000	359,544	2,879,544	10,960,000
FY28	1,835,000	288,298	2,123,298	8,440,000
FY29	1,415,000	229,155	1,644,155	6,605,000
FY30	885,000	185,128	1,070,128	5,190,000
FY31	920,000	149,700	1,069,700	4,305,000
FY32	955,000	110,025	1,065,025	3,385,000
FY33	790,000	73,850	863,850	2,430,000
FY34	825,000	41,175	866,175	1,640,000
FY35	400,000	18,450	418,450	815,000
FY36	415,000	6,225	421,225	415,000



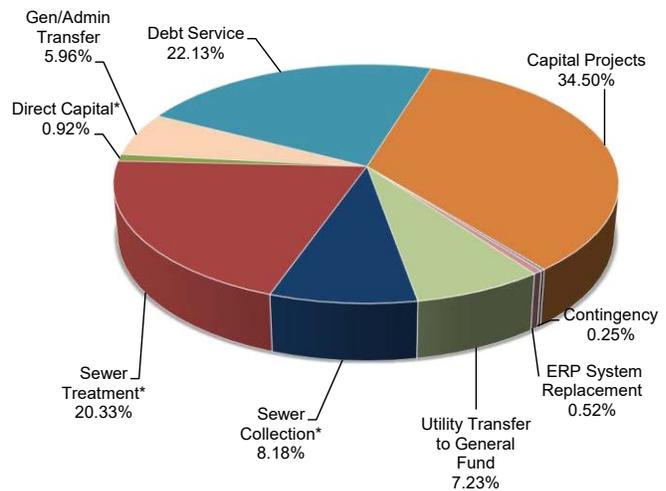
City of College Station Wastewater Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
REVENUES						
Residential	\$ 11,938,429	\$ 12,054,333	\$ 12,289,096	\$ 12,534,878	\$ 13,518,006	12.14%
Commercial/ Industrial	2,599,398	2,506,073	2,499,833	2,549,830	2,749,817	9.73%
Other Operating	300,725	252,350	265,743	273,715	273,715	8.47%
Investment Earnings	23,396	25,750	38,980	40,149	40,149	55.92%
Other Non-Operating	68,353	1,000	169,000	67,000	67,000	6600.00%
Total Revenues	\$ 14,930,301	\$ 14,839,506	\$ 15,262,652	\$ 15,465,572	\$ 16,648,687	12.19%
EXPENDITURES AND TRANSFERS						
Sewer Collection*	\$ 1,916,510	\$ 2,105,337	\$ 1,925,547	\$ 1,659,482	\$ 1,659,482	-21.18%
Sewer Treatment*	3,604,929	4,082,852	3,640,084	3,954,693	4,124,854	1.03%
Direct Capital*	127,414	42,700	69,502	42,700	186,900	337.70%
Gen/Admin Transfer	1,136,104	1,162,344	1,162,344	1,208,850	1,208,850	4.00%
Total Operating Expenditures and Transfers	\$ 6,784,957	\$ 7,393,233	\$ 6,797,477	\$ 6,865,725	\$ 7,180,086	-2.88%
NONOPERATING EXPENDITURES						
Debt Service	\$ 4,499,202	\$ 4,630,603	\$ 4,568,539	\$ 4,490,350	\$ 4,490,350	-3.03%
Capital Projects	-	1,200,000	1,200,000	7,000,000	7,000,000	483.33%
Contingency	-	-	-	50,000	50,000	N/A
ERP System Replacement	155,765	-	-	105,000	105,000	N/A
Utility Transfer to General Fund	1,318,700	1,358,261	1,358,261	1,466,922	1,466,922	8.00%
Total Nonoperating Expenditures	\$ 5,973,667	\$ 7,188,864	\$ 7,126,800	\$ 13,112,272	\$ 13,112,272	82.40%
Total Expenditures and Transfers	\$ 12,758,624	\$ 14,582,097	\$ 13,924,277	\$ 19,977,997	\$ 20,292,358	39.16%
Increase/Decrease in Working Capital, modified accrual budgetary basis	\$ 2,171,677	\$ 257,409	\$ 1,338,375	\$ (4,512,425)	\$ (3,643,671)	
Measurement Focus Increase (Decrease)	\$ 29,199					
Beginning Working Capital, accrual basis of accounting	\$ 2,777,971	\$ 4,978,847	\$ 4,978,847	\$ 6,317,222	\$ 6,317,222	
Ending Working Capital, accrual basis of accounting	\$ 4,978,847	\$ 5,236,256	\$ 6,317,222	\$ 1,804,797	\$ 2,673,551	

Wastewater Fund - Sources



Wastewater Fund - Uses



* Sewer Treatment, Sewer Collection and Direct Capital make up the Operations & Maintenance portion of the Wastewater Budget.

**City of College Station
Wastewater Fund
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Sewer Collection*	\$ 1,916,510	\$ 2,105,337	1,925,547	\$ 1,659,482	\$ 1,659,482	-21.18%
Sewer Treatment*	3,604,929	4,082,852	3,640,084	3,954,693	4,124,854	1.03%
Direct Capital	127,414	42,700	69,502	42,700	186,900	337.70%
TOTAL	\$ 5,648,853	\$ 6,230,889	\$ 5,635,133	\$ 5,656,875	\$ 5,971,236	-4.17%

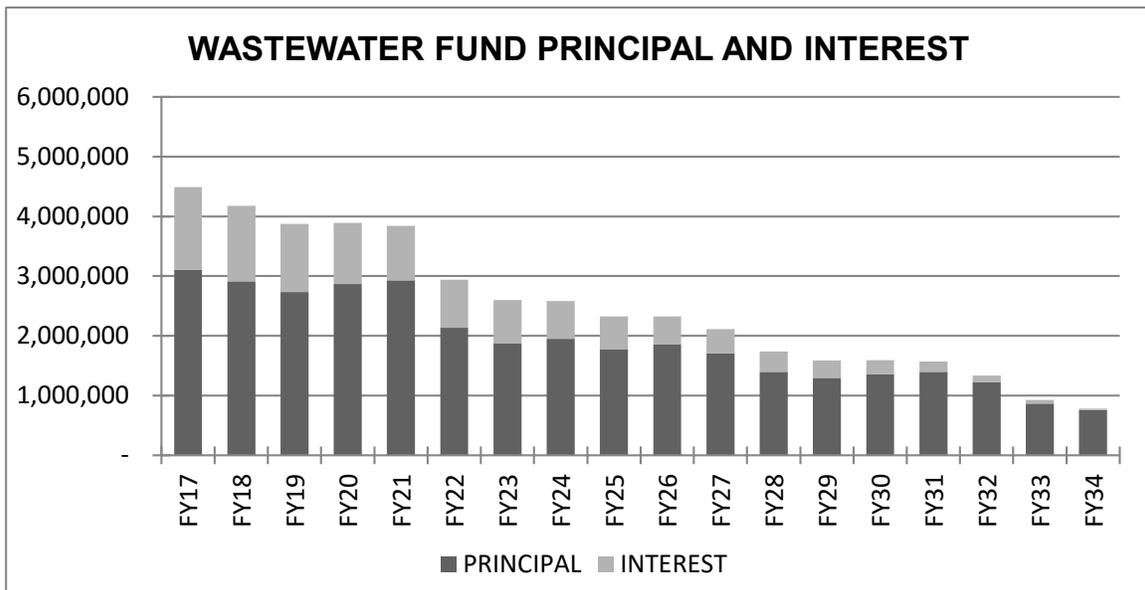
EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits*	\$ 2,418,413	\$ 3,125,261	\$ 2,432,397	\$ 2,920,611	\$ 3,002,535	-3.93%
Supplies	942,873	878,405	860,661	776,084	799,951	-8.93%
Maintenance	192,890	199,653	181,855	200,247	202,247	1.30%
Purchased Services	1,967,263	1,984,870	2,090,718	1,717,233	1,779,603	-10.34%
Other Purchased Services	-	-	-	-	-	NA
Direct Capital	127,414	42,700	69,502	42,700	186,900	337.70%
TOTAL	\$ 5,648,853	\$ 6,230,889	\$ 5,635,133	\$ 5,656,875	\$ 5,971,236	-4.17%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Sewer Collection*	23.00	23.00	25.00	25.00	25.00	0.00%
Sewer Treatment*	26.00	26.00	26.00	26.00	27.00	3.85%
TOTAL	49.00	49.00	51.00	51.00	52.00	1.96%

Service Level Adjustments	One -Time	Recurring	Total
PLC Processor Upgrade	\$ 70,000	\$ -	\$ 70,000
Automated Backup Solution & VMWare Upgrade	41,200	900	42,100
Engineer in Training Position	15,017	85,744	100,761
Replace 4-wheeler with Gator	7,000	900	7,900
Carters Creek Additional Security Cameras	43,000	600	43,600
Expansion of W/WW Specs	50,000	-	50,000
Wastewater Total	\$ 226,217	\$ 88,144	\$ 314,361

Debt Service Requirements Wastewater All Wastewater URB, GO and CO Series

FISCAL YEAR	PRINCIPAL	INTEREST	FISCAL YEAR PAYMENT	PRINCIPAL OUTSTANDING OCT. 1
FY17	3,105,000	1,385,350	4,490,350	34,145,000
FY18	2,915,000	1,261,400	4,176,400	31,040,000
FY19	2,735,000	1,137,982	3,872,982	28,125,000
FY20	2,865,000	1,023,528	3,888,528	25,390,000
FY21	2,930,000	908,437	3,838,437	22,525,000
FY22	2,135,000	805,107	2,940,107	19,595,000
FY23	1,880,000	716,867	2,596,867	17,460,000
FY24	1,950,000	631,082	2,581,082	15,580,000
FY25	1,775,000	549,777	2,324,777	13,630,000
FY26	1,855,000	470,560	2,325,560	11,855,000
FY27	1,710,000	400,453	2,110,453	10,000,000
FY28	1,395,000	344,030	1,739,030	8,290,000
FY29	1,295,000	290,081	1,585,081	6,895,000
FY30	1,355,000	234,755	1,589,755	5,600,000
FY31	1,395,000	173,565	1,568,565	4,245,000
FY32	1,225,000	110,669	1,335,669	2,850,000
FY33	865,000	59,275	924,275	1,625,000
FY34	760,000	19,000	779,000	760,000



WATER SERVICES DEPARTMENT STRATEGIC PLAN

I. Mission Statement

Protect public health and enable economic growth at a reasonable cost, by providing potable and palatable drinking water in adequate quantities for firefighting, as well as the sanitary collection and proper treatment of wastewater – all within the direction of the College Station City Council and regulatory framework of the Texas Commission on Environmental Quality, Texas Department of State Health Services, US Environmental Protection Agency, and the Brazos Valley Groundwater Conservation District.

II. Top Departmental Goals for 2017

1. *Goal:* Keep Water production and distribution capacities ahead of demand
 - a. *Strategic Initiative:* Core Services and Infrastructure
2. *Goal:* Keep Wastewater collection and treatment capacities ahead of demand
 - a. *Strategic Initiative:* Core Services and Infrastructure
3. *Goal:* Attract and retain an engaged and highly professional staff
 - a. *Strategic Initiative:* Core Services and Infrastructure
4. *Goal:* Meet or exceed all Regulatory standards and requirements
 - a. *Strategic Initiative:* Core Services and Infrastructure
5. *Goal:* Enhance effective water conservation strategies
 - a. *Strategic Initiative:* Sustainable City

III. Key Departmental Issues & Potential Responses

- a. Issues: Water supply & infrastructure must meet future demands:
 - i. *Plan of Action:* Work with P&DS to implement the Land Use Plan in the revised Comprehensive Plan
 - ii. *Plan of Action:* Implement 2016 update of the Water Master Plan through the budget process.
 - iii. *Plan of Action:* Update extended period simulation water system model as growth occurs
 - iv. *Plan of Action:* Develop Capital Improvement Plan to meet future needs
 - v. *Plan of Action:* Revise BVGCD Rules to protect Historic Usage
- b. Issues: Extend water supply with Water Conservation and Re-Use:
 - i. *Plan of Action:* Revise Water Conservation Rebates to get better results
 - ii. *Plan of Action:* Revise Subdivision Regulations to promote water conservation
 - iii. *Plan of Action:* Update Reclaimed Water Capital Plan in 2017
 - iv. *Plan of Action:* Brief City Council on the Direct Potable Reuse Study
 - v. *Plan of Action:* Conduct study on surface water as an Alternative Water Supply.

WATER SERVICES DEPARTMENT STRATEGIC PLAN

- c. Issues: Wastewater collection & treatment must meet current regulations and future demands:
 - i. *Plan of Action:* Complete full update of Wastewater CIP in 2016
 - ii. *Plan of Action:* Rehabilitate and increase capacity of the collection system to eliminate predictable Sanitary Sewer Overflows.
 - iii. *Plan of Action:* Plan for capacity expansion beginning in FY17.
 - iv. *Plan of Action:* Evaluate conversion to Anaerobic for production of methane

- d. Issues: Provide workforce proper compensation and incentives:
 - i. *Plan of Action:* Update compensation plan for identified positions, “worst first”.
 - ii. *Plan of Action:* Re-Establish Skill Band Pay system in 2017
 - iii. *Plan of Action:* Maintain Cross Training Certification Pay Plan.

- e. Issues: Maintain efficient operations and excellent customer service:
 - i. *Plan of Action:* Successfully accomplish all Performance Indicators
 - ii. *Plan of Action:* Evaluate the cost effectiveness of corrosion study / pipe condition assessment / pipe replacement.
 - iii. *Plan of Action:* Maintain APWA Accreditation standards
 - iv. *Plan of Action:* Execute two Rehabilitation projects every year
 - v. *Plan of Action:* Perform “cost of service” Rate study in 2018
 - vi. *Plan of Action:* Leverage ICE Project to provide most efficient delivery of service and maximize asset management.

IV. Key Performance Indicators (KPIs)

Measure	2015 Actual	2016 Actual	2017 Goal
Water/WW – Full APWA accreditation	Full	Full	Full
Water/WW – Provide Excellent Customer Service; Rated Excellent or Good in Citizen Survey	Not Measured	80%	92%
Water/WW – Technology practices are AWWA “Best in Class”	Best	Best	Best
Water/WW – Compliance with Reporting reqmts, % reports filed timely	100%	100%	100%
Water – Compliance with Standards, % of water sold in compliance	100%	100%	100%
Water – Minimize “unbilled” water, to 10% or below	2.46%	5%	8%
Water – continue reducing per capita daily use to 140 gallons by 2024.	146	150	149
Water – Adequate capacity; Peak day demand below 90% of max day capacity	89%	77%	80%
Water – Adequate capacity; Annual demand below 22,626 af/yr maximum	60%	61%	70%
Wastewater – Compliance with Treatment Stds, effluent meeting regs	100%	100%	100%

WATER SERVICES DEPARTMENT STRATEGIC PLAN

Wastewater - Adequate capacity; % capacity used at CC/LC	66/62	67/63%	65/65
Wastewater – Maximize re-use; million gallons reclaimed past 12 months	172	61	40



CITY OF COLLEGE STATION
Home of Texas A&M University®

Sanitation Fund

The Sanitation Fund is a user-fee, self-supported enterprise fund that accounts for the activities of collecting and disposing of residential and commercial refuse in the City. This service includes weekly residential collection, weekly bulky item pickup, weekly brush/yard clippings pick up, and bi-weekly recycling pick up. The recycling program and Clean Green activities are designed to help reduce the amount of solid waste deposited into the landfill. This fund is budgeted using the *modified accrual basis of accounting* and the *current financial resources measurement focus*. The budget measures the net change in working capital. The measurement focus adjustment to arrive at Actual 2015 Working Capital is necessary because the proprietary fund's financial statements are prepared using the *economic resources measurement focus* and the *accrual basis of accounting*.

FY17 revenues for the fund are estimated to be \$9,576,148. This is a 4.8% increase over the FY16 Revised Budget due to growth projections in Residential and Commercial Collections. No rate increase is included in the Sanitation Fund for FY17. A Sanitation cost of service and rate design study is in process to review the residential and commercial charges to ensure adequate coverage of costs of services. The City wants to ensure revenue sufficient to meet the operations, maintenance and capital needs of the City's Sanitation Enterprise Fund.

The approved budget for residential and commercial Sanitation operations for FY17 is \$8,087,457. This is an increase in operating costs due primarily to increased replacements costs of the Sanitation fleet. Sanitation will begin to reimburse the Equipment Replacement Fund in FY17 for the cost of vehicles purchased in previous years. Funding in the amount of \$51,190 is approved in the Sanitation Fund for Keep Brazos Beautiful (KBB) for operations, the Demonstration Garden at Texas Ave & George Bush location, beautification along with litter abatement, and educational programs.

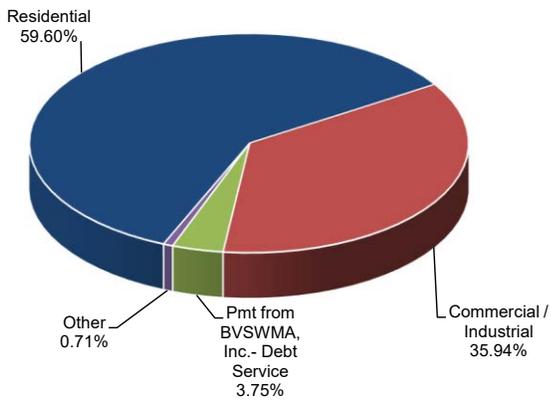
Non-operating expenditures are approved for \$867,364. Included is \$730,000 for the utility transfer to the General Fund as well as \$359,135 for the Twin Oaks Landfill debt service payment. The expenditure for the debt service payment will be offset by reimbursement received from the Brazos Valley Solid Waste Management Agency, Inc. (BWSWMA, Inc.). The non-operating expenditure budget includes a transfer from the General Fund and the Drainage Fund for street-sweeping costs. Total FY17 approved expenditures for the Sanitation Fund are \$9,872,971.

The FY17 Sanitation ending working capital is expected to decrease by 16.4% from the estimated FY16 ending working capital due to an increase in operating expenditures. The FY17 working capital is projected to meet the 15% working capital requirement as outlined in the Fiscal and Budgetary policy.

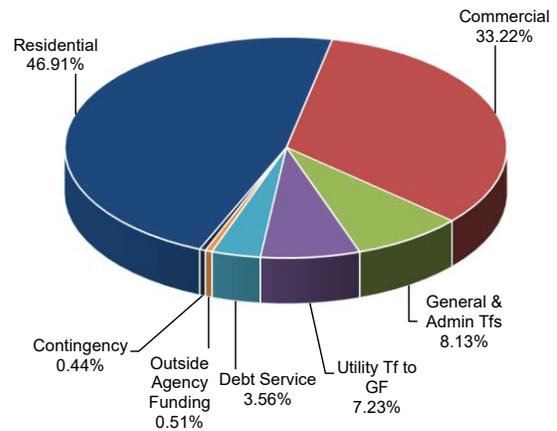
City of College Station Sanitation Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
REVENUES						
Residential	\$ 5,378,989	\$ 5,457,878	\$ 5,540,360	\$ 5,706,570	\$ 5,706,570	4.56%
Commercial / Industrial	3,244,175	3,212,965	3,341,500	3,441,745	3,441,745	7.12%
Other Operating	63,744	52,821	64,381	64,970	64,970	23.00%
Investment Earnings	2,305	2,030	2,317	2,328	2,328	14.68%
Payment from BVSWMA, Inc. for Debt Service	403,910	406,560	406,560	359,135	359,135	-11.66%
Other Non Operating	(173)	1,400	1,400	1,400	1,400	0.00%
Total Revenues	\$ 9,092,950	\$ 9,133,654	\$ 9,356,518	\$ 9,576,148	\$ 9,576,148	4.84%
EXPENDITURES AND TRANSFERS						
Residential*	\$ 4,006,714	\$ 4,328,289	\$ 4,299,639	\$ 4,734,408	\$ 4,734,408	9.38%
Commercial*	2,678,956	2,837,811	2,768,907	3,353,049	3,353,049	18.16%
General & Admin Transfers	709,350	750,205	750,205	816,960	816,960	8.90%
Outside Agency Funding	40,729	56,690	53,190	51,190	51,190	-9.70%
Contingency	-	1,000	-	50,000	50,000	4900.00%
Total Operating Expenditures & Transfers	\$ 7,435,749	\$ 7,973,995	\$ 7,871,941	\$ 9,005,607	\$ 9,005,607	12.94%
NONOPERATING EXPENDITURES/TRANSFERS						
Utility Transfer to General Fund	\$ 722,034	\$ 722,034	\$ 722,034	\$ 730,000	\$ 730,000	1.10%
Transfers In - Street Sweeping	(218,401)	(219,575)	(219,575)	(221,771)	(221,771)	1.00%
ERP System Replacement	44,313	-	-	-	-	N/A
Debt Service	403,049	406,560	406,560	359,135	359,135	-11.66%
Total Non Operating Expenditures	\$ 950,995	\$ 909,019	\$ 909,019	\$ 867,364	\$ 867,364	-4.58%
Total Operating & Non Operating Expenditures	\$ 8,386,744	\$ 8,883,014	\$ 8,780,960	\$ 9,872,971	\$ 9,872,971	11.14%
Increase/Decrease in Working Capital, modified accrual budgetary basis	\$ 706,206	\$ 250,640	\$ 575,558	\$ (296,823)	\$ (296,823)	
Measurement Focus Increase (Decrease)	\$ 16,509					
Beginning Working Capital, accrual basis of accounting	\$ 515,348	\$ 1,238,063	\$ 1,238,063	\$ 1,813,621	\$ 1,813,621	
Ending Working Capital, accrual basis of accounting	\$ 1,238,063	\$ 1,488,703	\$ 1,813,621	\$ 1,516,798	\$ 1,516,798	

Sanitation Fund - Sources



Sanitation Fund - Uses



*Residential and Commercial Operations are the O&M portion of the Sanitation Fund budget.

**City of College Station
Sanitation Fund
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Residential Collection	\$ 4,006,714	\$ 4,328,289	\$ 4,299,639	\$ 4,734,408	\$ 4,734,408	9.38%
Commercial Collection	2,678,956	2,837,811	2,768,907	3,353,049	3,353,049	18.16%
TOTAL	\$ 6,685,670	\$ 7,166,100	\$ 7,068,546	\$ 8,087,457	\$ 8,087,457	12.86%

EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 2,139,265	\$ 2,137,235	\$ 2,241,589	\$ 2,306,936	\$ 2,306,936	7.94%
Supplies	397,272	673,827	464,948	585,207	585,207	-13.15%
Maintenance	645,796	678,593	676,945	679,757	679,757	0.17%
Purchased Services	3,503,337	3,676,445	3,685,064	4,515,557	4,515,557	22.82%
TOTAL	\$ 6,685,670	\$ 7,166,100	\$ 7,068,546	\$ 8,087,457	\$ 8,087,457	12.86%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Residential Collection	23.25	24.25	25.50	25.00	25.00	-1.96%
Commercial Collection	12.25	11.25	12.50	12.50	12.50	0.00%
TOTAL	35.50	35.50	38.00	37.50	37.50	-1.32%

Northgate Parking Fund

The Northgate Parking Fund accounts for revenues and expenditures from the City's Northgate parking facilities. The revenue sources are Patricia Street Promenade Surface Lot, College Main Parking Garage, and metered street parking in the Northgate area.

This fund is budgeted using the *modified accrual basis of accounting* and the *current financial resources measurement focus*. The budget measures net change in working capital. The measurement focus adjustment to arrive at Actual 2015 Working Capital is necessary because the proprietary fund's financial statements are prepared using the *economic resources measurement focus* and the *accrual basis of accounting*.

FY17 parking fee revenue is estimated to be \$1,400,364 which is a slight decrease from the FY16 revised budget due to lower semester leases of spaces in the parking garage. Other revenues in this fund include investment earnings and miscellaneous revenue.

Approved expenditures for Northgate District parking operations are \$618,290. Also included in the Northgate Parking Fund is budget related to non-parking costs in the amount of \$204,145. This budget is included in the Northgate Parking Fund as these functions are handled by the Northgate Parking staff. However, funds are budgeted to be transferred from the General Fund to offset this cost. The approved FY17 expenditures include two SLAs. The first SLA for \$37,500 is handheld citation writers. A second SLA is approved to allocate \$16,057 for Americans with Disabilities Act (ADA) corrective maintenance. The City completed an ADA Self-Evaluation and Transition Plan in 2015 and areas of modification are needed to reach full compliance with current accessibility standards at the Northgate Parking Garage.

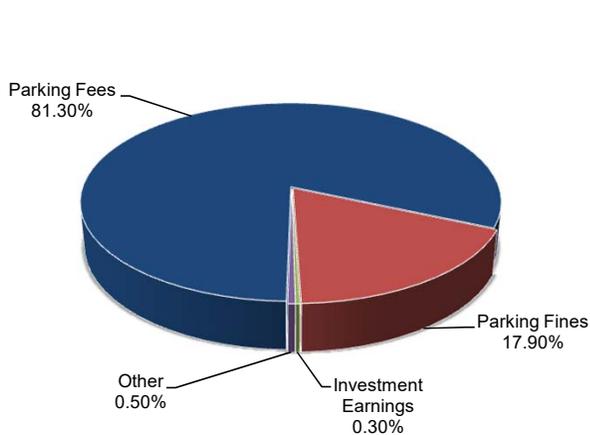
Included in the Northgate Parking Fund is budget of \$470,474 for the debt service payment related to the College Main Parking Garage. Budget is also included for two projects at the Parking Garage. The first is \$32,000 for LED lights at the parking garage, and \$50,000 is approved for elevator repair. Total approved Northgate Parking Fund expenditures are \$1,290,517.

Estimated ending working capital is anticipated to increase 14.6% when compared to FY16 due to lower capital costs planned for FY17. The FY17 working capital is projected to meet the 15% working capital requirement as outlined in the Fiscal and Budgetary policy.

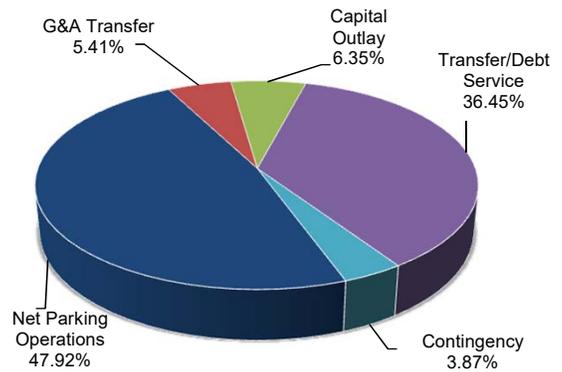
City of College Station Northgate Parking Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
REVENUES						
Parking Fees	\$ 1,193,101	\$ 1,191,276	\$ 1,162,867	\$ 1,138,714	\$ 1,138,714	-4.41%
Parking Fines	229,480	216,584	300,000	250,000	250,000	15.43%
Investment Earnings	4,452	1,355	6,492	4,000	4,000	195.20%
Other	9,536	7,611	11,100	7,650	7,650	0.51%
Total Revenues	\$ 1,436,569	\$ 1,416,826	\$ 1,480,459	\$ 1,400,364	\$ 1,400,364	-1.16%
EXPENDITURES						
Northgate District Operations	\$ 448,142	\$ 530,185	\$ 510,694	\$ 564,733	\$ 618,290	16.62%
Non Parking Costs	192,426	198,199	198,199	204,145	204,145	3.00%
Non Parking Transfer	(192,426)	(198,199)	(198,199)	(204,145)	(204,145)	3.00%
General & Administrative Transfers	88,516	77,183	77,183	69,753	69,753	-9.63%
Debt Service	466,375	463,925	463,925	470,474	470,474	1.41%
Capital Outlay	33,412	511,790	511,790	82,000	82,000	-83.98%
Contingency	-	50,000	-	50,000	50,000	0.00%
Total Expenditures	\$ 1,036,445	\$ 1,633,083	\$ 1,563,592	\$ 1,236,960	\$ 1,290,517	-20.98%
Increase/Decrease in Working Capital	\$ 400,124	\$ (216,257)	\$ (83,133)	\$ 163,404	\$ 109,847	
Measurement Focus Increase (Decrease)	\$ (73,763)					
Beginning Working Capital	\$ 508,373	\$ 834,734	\$ 834,734	\$ 751,601	\$ 751,601	
Ending Working Capital	\$ 834,734	\$ 618,476	\$ 751,601	\$ 915,005	\$ 861,448	

**Northgate Parking Enterprise Fund
- Sources**



Northgate Parking Enterprise Fund - Uses



**City of College Station
Northgate Parking Fund
Operations and Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Parking	\$ 673,982	\$ 1,240,174	\$ 1,220,683	\$ 850,878	\$ 904,435	(27.07%)
TOTAL	\$ 673,982	\$ 1,240,174	\$ 1,220,683	\$ 850,878	\$ 904,435	(27.07%)

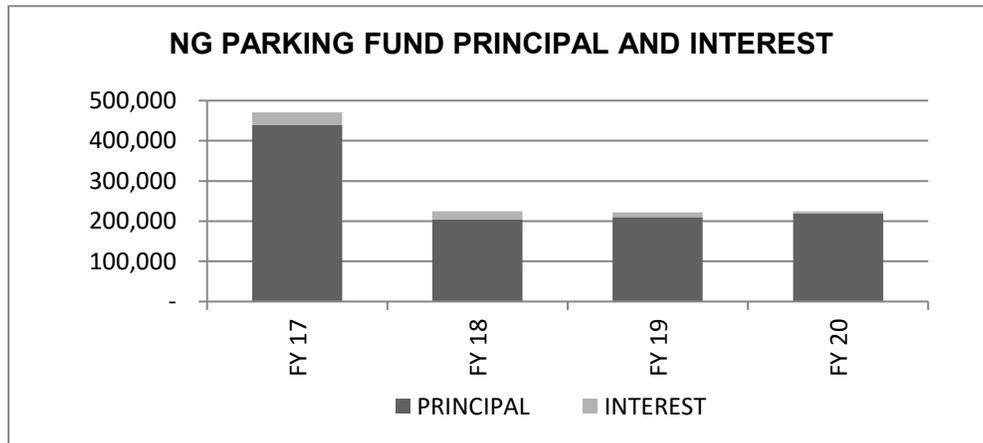
EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 312,424	\$ 345,381	\$ 354,468	\$ 388,833	\$ 388,833	12.58%
Supplies	24,538	15,800	13,250	17,585	17,585	11.30%
Maintenance	18,498	26,922	21,931	39,637	58,194	116.16%
Purchased Services	285,110	340,281	319,244	322,823	322,823	(5.13%)
General Capital	33,412	511,790	511,790	82,000	117,000	(77.14%)
TOTAL	\$ 673,982	\$ 1,240,174	\$ 1,220,683	\$ 850,878	\$ 904,435	(27.07%)

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Parking	8.00	8.00	8.00	8.00	8.00	0.00%
TOTAL	8.00	8.00	8.00	8.00	8.00	0.00%

Service Level Adjustments	One-Time	Recurring	Total
Hand Held Citation Writers	\$ 35,000	\$ 2,500	\$ 37,500
ADA compliance upgrades	16,057	-	16,057
Parking SLA Total	\$ 51,057	\$ 2,500	\$ 53,557

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
NORTHGATE PARKING FUND SUPPORTED
GOB SERIES**

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL DUE ANNUALLY	PRINCIPAL OUTSTANDING AS OF OCTOBER 1
FY 17	440,000	30,475	470,475	1,075,000
FY 18	205,000	19,738	224,738	635,000
FY 19	210,000	12,475	222,475	430,000
FY 20	220,000	4,400	224,400	220,000





CITY OF COLLEGE STATION
Home of Texas A&M University®

Utilities

Capital Projects Budget

On an annual basis, the City of College Station prepares a five-year Capital Improvements Program (CIP). The CIP is presented for City Council review as part of the annual budget process. The program consolidates all anticipated capital needs for which funding authorization exists. The program is divided into several sections depending on the services provided and the funding source.

Two categories of capital expenditures are defined by the City. The first category of capital expenditure is for major capital projects. Major capital projects are projects that cost more than \$50,000 and provide a fixed asset or equipment that has a useful life of three years or more. The second category of capital expenditure is for minor capital projects. Minor capital projects are projects that cost more than \$5,000 and less than \$50,000 and provide a fixed asset or equipment that has a useful life of three years or more.

Certificates of Obligation (CO) debt has been issued for utility projects since FY08. Prior to that time, Utility Revenue Bonds (URBs) were issued. In FY17, CO debt in the amount of \$11,400,000 is projected to be issued for Water capital improvement projects and \$3,275,000 is projected to be issued for Wastewater capital improvement projects. Debt is not projected to be issued for Electric projects in FY17. It is anticipated that working capital will be used for the FY17 capital project expenditures in this Fund.

Among the decisions and proposals that accompany capital project recommendations is an analysis of potential ongoing costs and any potential impact on utility rates that a project may have.

UTILITY CAPITAL PROJECTS

Below are descriptions of the utility capital projects included in the FY17 Approved Budget. The funds expended on these projects are considered significant and nonroutine.

Electric Capital Projects

The approved budget appropriation for electric capital projects is \$16,767,100. Included is \$2,050,000 for **General Plant projects**. This amount is for general plant upgrades as well as an estimate for costs related to addressing long-term facility programming needs. Funds in the amount of \$1,500,000 are estimated for **Overhead System Improvement projects**. These funds will be used for the construction of overhead feeder extensions and upgrades of existing overhead electric infrastructure. This includes the annual utility pole replacement program. Funds in the amount of \$3,100,000 are estimated for **Underground System Improvement projects**. These funds will be used for the construction of new underground electric projects and for conversion of overhead power lines to underground. Included in this estimate are various underground feeders in the Northgate area. Also included is underground on Rock Prairie Road and an underground duct system to coincide with the Lakeway Drive Extension project. A total of \$2,280,000 is included in the budget for **New Service and System Extension projects**. These funds will be used to provide electrical system services for new customer additions (residential, commercial, apartments and subdivisions). Funds in the amount of \$3,190,000 are included for **Thoroughfare Street Lighting projects**. These funds will be used for new thoroughfare street lighting projects and improvements to existing thoroughfare street lights. The FY17 estimate also includes the replacement of the City's residential and thoroughfare street lights with LED systems. A budget of \$1,385,000 is included for **Distribution projects** and \$3,230,000 is included for **Transmission projects**. Significant Transmission/Distribution projects planned for FY17 include improvements to the ring bus at the Greens Prairie Substation and improvements to the breaker configuration and transformer locations that will improve reliability and safety at this location. Also included in FY17 is an estimate for the purchase of land that will be needed for a future substation as well as an estimate for engineering costs related to the construction of the Graham Road Substation, which is planned for FY18. Other FY17 Transmission/Distribution projects include various SCADA enhancements, the installation of cameras in the substations, a 138 KV transmission switch replacement and various other minor capital improvements.

The FY17 Approved Budget includes an estimated \$16,600,000 in current revenues that will be transferred from operations to fund Electric capital projects. It is not anticipated that debt will be issued in FY17 for Electric capital projects.

Water Capital Projects

In FY17, \$8,733,640 is the new appropriation included for water capital projects. The total expenditures in FY17

for Water capital projects are projected to be \$17,158,393. Appropriations from prior years carry forward on capital projects and additional appropriations may be added each year as the projects progress. The FY17 projected expenditures exceed the FY17 appropriations as the projected expenditures include appropriations from prior years.

Water Production projects include an FY17 estimated expenditure of \$9,751,569. This includes an estimate for the purchase of land for a future well. It is anticipated that an additional well will be needed, and this budget will provide for the land purchase if a suitable site is identified. A total of \$3,132,522 is included for the start of construction on **Well #9** and \$2,959,038 is included for the **Well #9 Collection Line**. As capacity needs grow, the City is preparing for the construction of new wells. It is anticipated that the construction of well #9 and the well #9 collection line will begin in FY17 with completion scheduled for FY18. An estimate of \$988,025 is included in FY17 for the **Well Field Collection System Loop project**. This project is for the design, construction, and easement acquisition of a well field collection line along West OSR. This approved line connection will incorporate a redundant well field collection system and will also allow flow to be diverted during maintenance and outages in the well field. An additional project planned for FY17 is the **Rehabilitation of Water Well Pumps and Motors**. The project is for the rehabilitation of seven vertical turbine water well pumps and motors. This project is being phased over several years with a maximum of two rehabs a year. Other Production projects include the **Installation of Security Fencing at Sandy Point Pump Station** and the construction of an **Equipment Shed at the Dowling Road Pump Station**.

Funds in the amount of \$3,706,696 are projected to be expended on Water Distribution projects in FY17. This includes \$200,000 of general **Oversize Participation (OP)** funds. These funds are used to help meet future capacity needs by oversizing water lines above the minimum size required to serve a development. An estimate of \$150,000 has been included in FY17 for the **Sweetwater Forest Water Line Extension project**. This project is for the extension of a 12" water distribution line to serve the existing Sweetwater Forest Phase I subdivision. Several projects have been included in the FY17 budget for the extension of water lines along State Highway 6. The first is the **State Highway 6 Waterline Phase I (State Highway 40 to Venture)**, the second is the **State Highway 6 Waterline Phase II (Creagor Line to State Highway 40)** and the third is the **State Highway 6 Waterline Phase III (Creagor Lane to State Highway 40)**. These lines are needed to help address increased demand. The **Lakeway Waterline Extension** project is also included in FY17. This project is for the construction of an approximately 5,600 linear foot of 12-inch diameter water distribution system line along the potential projection of Lakeway Drive. Lastly, \$100,000 is estimated for **Miscellaneous Water Rehabilitation projects** that may arise throughout the fiscal year.

Rehabilitation projects included in the FY17 Approved Budget include the **Eastgate Rehabilitation project**. Construction is estimated to start in FY17 and be completed in FY18. This project will involve the replacement of water and sewer lines in the area bounded by Lincoln Avenue to the north, Walton Drive to the east, Francis Drive to the south, and Texas Avenue to the west. The water distribution lines are in need of replacement due to an increase in service disruptions caused by deteriorating materials. The project also includes some repair of existing aging streets in the respective project area. Another significant rehabilitation project scheduled to begin in FY17 is the **Woodson Village Water Line Rehabilitation project**. This project is for the rehabilitation of water and sewer lines in the Southgate area, in the vicinity of Haines Drive, Glade Street, Dexter Drive, and Timm Drive. The water distribution lines are in need of replacement due to an increase in service disruptions caused by deteriorating lines.

Several other utility rehabilitation projects are also included in the FY17 estimated expenditures. These include the **Luther Street Water Line Rehabilitation project**, the **Munson Street Water Line Rehabilitation project**, the **Francis Drive Water Line Rehabilitation project**, the **Nimitz Street Water Line Rehabilitation project** and the **Southside Safety Improvements - Park Place/Holik/Anna Water Line Rehabilitation project**. The utility line rehabilitation on these projects is being completed in coordination with the corresponding street rehabilitation projects.

Contingency in the amount of \$150,000 has been included in the FY17 Approved Budget. These funds will be available for use on unanticipated projects as well as to offset project overruns.

The FY17 budget includes an estimated \$1,850,000 in current revenues that will be transferred from operations to fund Water capital projects. In addition, the FY17 budget includes an estimated debt issue in the amount of \$11,400,000 for Water capital projects.

Wastewater Capital Projects

In FY17, \$14,414,810 is the new appropriation included for wastewater capital projects. The total expenditures in FY17 for Wastewater capital projects are projected to be \$20,670,431. Appropriations from prior years carry forward on capital projects and additional appropriations may be added each year as the projects progress. The FY17 projected expenditures exceed the FY17 appropriations as the projected expenditures include appropriations from prior years.

Wastewater Collection projects include \$200,000 for **Oversize Participation (OP)**. These funds are available to meet future anticipated capacity in the construction of wastewater lines above the minimum size needed to serve the development. Also included in the FY17 estimate is the **East Side FM 158 Sewer project**. As part of the Sanitary Sewer CCN swap with the City of Bryan associated with the BioCorridor infrastructure project, the East Side Sewer Project will provide sewer service to the service area within the City of Bryan Corporate Limits acquired as College Station Sewer Service area. The City of Bryan will reimburse the City of College Station for a significant portion of the cost of this project, in accordance with an Interlocal Agreement. An estimate of \$541,805 has been included in FY17 to be used toward the design of **Lick Creek Parallel Trunk Line Phases I and II**. These projects are for the design and construction of a parallel or replacement trunk line from State Highway 40 to the Lick Creek Wastewater Treatment Plant. Construction is estimated for FY18 and FY19. In addition, an estimate is included in FY17 for the **Bee Creek Parallel Trunkline project**. The existing Bee Creek Trunkline sub-basin currently serves areas along FM 2818, from areas north of Wellborn Road to the Carters Creek Wastewater Treatment Plant. This project will install a gravity line to increase the system capacity of the Bee Creek Trunkline sub-basin to accept the ultimate build-out demand anticipated in this respective area. This project is being completed in phases, with the third phase progressing in FY17.

Other Wastewater Collection projects scheduled for FY17 include **Phases I and II of the Northeast Sewer Trunkline**. The Northeast Sewer Trunkline currently serves areas West of State Highway 6 including Northgate, Hensel Park, Chimney Hill and the Gateway development. This trunkline also serves areas East of State Highway 6 spanning from FM 60 south to Carters Creek Wastewater Treatment Plant. Much of the existing trunkline was constructed in 1973 and spans along Carters Creek from Cooner Street to the Carters Creek Wastewater Treatment Plant. Phase I of the project will replace the existing line with a larger diameter line from State Highway 30 to the Horse Haven Subdivision and will increase capacity while also relocating the approved line further away from the wandering creek bank. Phase II of the project will replace the existing line with a larger diameter line, from the Horse Haven Subdivision to the Carters Creek Wastewater Treatment Plant. This trunkline replacement and relocation is necessary to proactively prevent surcharge events, emergency failures caused by erosion, and possible fines from the Texas Commission on Environmental Quality. Design of phase I began in FY16 with construction planned for FY17. Design of phase II is scheduled to begin in FY17. It is anticipated that approximately \$1.5 million of the expenditures for phase I will be funded with Community Development Block Grant funds.

Rehabilitation projects included in the FY17 Approved Budget include the **Eastgate Rehabilitation project**. Construction is estimated to start in FY17 and be completed in FY18. This project will involve the replacement of water and sewer lines in the area bounded by Lincoln Avenue to the north, Walton Drive to the east, Francis Drive to the south, and Texas Avenue to the west. The sewer lines are in need of replacement due to an increase in service disruptions caused by deteriorating materials, shallow lines, and poor access to mains located near back lot lines. The project also includes some street repair of existing aging streets in the respective project area. Other utility rehabilitation projects are also included in the FY17 estimated expenditures. These include the **Munson Street Sewer Line Rehabilitation project, the Francis Drive Sewer Line Rehabilitation project, the Nimitz Street Sewer Line Rehabilitation project** and the **Southside Safety Improvements - Park Place/Holik/Anna Sewer Line Rehabilitation project**. The utility line rehabilitation on these projects is being completed in coordination with the corresponding street rehabilitation projects.

Another significant rehabilitation project scheduled to begin in FY17 is the **Woodson Village Sewer Line Rehabilitation project**. This project is for the rehabilitation of water and sewer lines in the Southgate area, in the vicinity of Haines Drive, Glade Street, Dexter Drive, and Timm Drive. The sanitary sewer lines are in need of replacement due to an increase in service disruptions caused by deteriorating lines, shallow lines and poor access to main.

Funds in the amount of \$7,254,222 have been estimated in FY17 for Treatment and Disposal projects. This includes an estimate of \$341,000 for the installation related to the **Structure Coating Replacement at the Carters Creek Wastewater Treatment Plant (CCWWTP)**. The project is for new coatings on four clarifiers. The

repairs are necessary to ensure that the full service life of the equipment is realized and full regulatory compliance is maintained. Another FY17 Treatment and Disposal project is the **Lick Creek Generator Replacement**. This project is for the replacement and upgrade of the existing Lick Creek Wastewater Treatment Plant (LCWWTP) emergency power generator, which is nearing the end of its service life. The new generator will provide additional power so that more of the routine Plant processes can be completed while under generator power. The larger generator capacity will also provide operational redundancy and accommodate planned Plant Expansion. The design of this project should be completed in FY17, with installation scheduled for FY18. Also estimated in FY17 is \$118,500 for the **Installation of a Headworks Catwalk at the CCWWTP**. The catwalk will facilitate easier and safer cleaning of the number two grit channel of the headworks facility. Also included in FY17 is an estimate of \$785,189 for **Aeration Blower Improvements at the CCWWTP**. The current blowers have met the end of their useful service life and replacement will address performance issues.

Other Treatment and Disposal projects planned for FY17 include the **CCWWTP Fueling Station**. This project is for the replacement of the existing above ground fuel tanks at CCWWTP. Also included in FY17 is the **Replacement of the Carters Creek Screw Lift Pumps**. It is anticipated that two pumps will be replaced in FY17 and two will be replaced in FY18.

A significant project what has been added to the FY17 Wastewater CIP is the **Lick Creek Expansion and Nutrient Removal project**. The total current budget for this project is \$36,525,000, which includes an estimated \$3,100,000 expenditure in FY17. The results of the 2016 Wastewater Master plan indicate that a 3 MGD expansion will be required to meet the TCEQ permit requirements as development continues to occur within the LCWWTP sewershed. This project will increase the capacity of the LCWWTP from two million gallons per day to five million gallons per day while adding phosphorus removal capabilities to the plant. Design of the project is scheduled to begin in FY17 with construction expected to span several years.

Several General Plant projects are included in the FY17 Approved Budget. These include **SCADA at the New Lift Stations**. This project was created to fund the integration of new lift stations to the SCADA system. In addition, a FY17 estimate of \$818,240 is included for the **Carters Creek Electrical Improvements project**. This project is for the replacement of the Motor Control Centers (MCC's) for Plants 2 and 3. Construction of these improvements is scheduled for FY17 and FY18. Also included in the FY17 budget is an estimate of \$202,000 to **Repurpose Buildings at the CCWWTP**. In 2012, the construction of the new wastewater laboratory was completed. This project will renovate the old laboratory facility into a full service maintenance building and which will include an expansion of the employee locker rooms.

Two projects related to land acquisition have also been included in the FY17 budget. These projects are intended for the **purchase of land to serve as buffers** around the treatment plants. An estimate of \$300,000 has been included for the purchase of land surrounding the CCWWTP and \$560,000 has been included for the purchase of land surrounding the LCWWTP.

Also included in the FY17 CIP is \$125,000 for **Miscellaneous Wastewater Rehabilitation projects** that may arise throughout the fiscal year. Contingency in the amount of \$150,000 has also been included for use on unanticipated projects as well as to offset project overruns.

The FY17 budget includes an estimated \$7,000,000 in current revenues that will be transferred from operations to fund Wastewater capital projects. In addition, the FY17 budget includes an estimated debt issue in the amount of \$3,275,000 for Wastewater capital projects.

ADDITIONAL O&M COSTS

The City of College Station strives to provide superior electric, water, and wastewater services to its citizens. Part of this effort includes investment in the capital that makes up the infrastructure. These investments take place in the form of capital improvement projects. Some of these improvements require additional operating and maintenance (O&M) costs. These costs are identified and ultimately become part of the cost of providing these utility services. In some situations, the O&M cost of a project is minimal and can be absorbed by the City department that is benefiting the most from the project.

Departments are expected to consider the impact of current and planned capital improvement projects on O&M budgets. This analysis is a component of the 5-year Strategic Business Plans that are completed by all City departments. Projections as to the impact of capital projects on O&M budgets that are included in the Strategic Business Plans are used by the Budget and Financial Reporting division in financial forecasting. No additional budget was included in the FY17 Approved Budget for O&M costs related to recently completed Utility capital

projects. Projections for O&M are included in the financial forecasts for projects that are expected to be completed in the next 5 years. A more detailed sheet at the end of this section reflects the estimated O&M costs associated with the utility capital projects. The departments will continue to evaluate current operations before increases in budget will be approved.

**ELECTRIC SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2020-2021**

	FY14-15 Actual	FY15-16 REVISED BUDGET	FY15-16 ESTIMATE
BEGINNING FUND BALANCE:	\$ 1,555,777	\$ 1,167,118	\$ 1,167,118
UTILITY REVENUE BONDS/CO's	\$ -	\$ -	\$ -
INTEREST ON INVESTMENTS	641	10,000	1,000
INTERGOVERNMENTAL TRANSFERS	14,200	-	-
INTRAGOVERNMENTAL TRANSFERS	5,500,000	12,150,000	11,550,000
 SUBTOTAL ADDITIONAL RESOURCES	 \$ 5,514,841	 \$ 12,160,000	 \$ 11,551,000
 TOTAL RESOURCES AVAILABLE	 \$ 7,070,618	 \$ 13,327,118	 \$ 12,718,118
 CAPITAL PROJECTS:			
GENERAL PLANT	190,582	88,000	88,422
OVERHEAD SYSTEM IMPROV.	1,083,726	1,325,000	1,011,033
UNDERGROUND SYSTEM IMPROV.	1,074,986	2,928,925	2,456,691
NEW SERVICES & SYSTEM EXT.	2,226,597	2,180,000	2,298,714
RES. STREET LIGHTING	37,386	95,000	-
THOR. STREET LIGHTING	100,745	150,000	190,819
DISTRIBUTION	881,460	1,980,000	1,725,962
TRANSMISSION	379,187	3,613,000	4,545,986
 GENERAL AND ADMINISTRATIVE	 35,418	 35,000	 35,000
DEBT ISSUANCE COST	-	-	-
TOTAL EXPENDITURES	\$ 6,010,085	\$ 12,394,925	\$ 12,352,627
 MEASUREMENT FOCUS INCREASE (DECREASE)	 \$ 106,585		
 ENDING FUND BALANCE:	 \$ 1,167,118	 \$ 932,193	 \$ 365,491

**ELECTRIC SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2020-2021**

FY16-17 APPROVED BUDGET	PROJECTED FY17-18	PROJECTED FY18-19	PROJECTED FY19-20	PROJECTED FY20-21
\$ 365,491	\$ 199,391	\$ 95,391	\$ 130,391	\$ 44,391
\$ -	\$ -	\$ 8,200,000	\$ -	\$ -
1,000	1,000	1,000	1,000	1,000
-	-	-	-	-
<u>16,600,000</u>	<u>12,850,000</u>	<u>10,275,000</u>	<u>9,525,000</u>	<u>9,150,000</u>
<u>\$ 16,601,000</u>	<u>\$ 12,851,000</u>	<u>\$ 18,476,000</u>	<u>\$ 9,526,000</u>	<u>\$ 9,151,000</u>
<u>\$ 16,966,491</u>	<u>\$ 13,050,391</u>	<u>\$ 18,571,391</u>	<u>\$ 9,656,391</u>	<u>\$ 9,195,391</u>
2,050,000	225,000	2,300,000	1,050,000	300,000
1,500,000	1,650,000	1,650,000	1,800,000	1,800,000
3,100,000	1,700,000	1,600,000	2,050,000	2,050,000
2,280,000	2,280,000	11,305,000	2,375,000	2,375,000
-	-	-	-	-
3,190,000	120,000	100,000	100,000	100,000
1,385,000	4,045,000	545,000	1,440,000	1,480,000
3,230,000	2,900,000	866,000	762,000	995,000
32,100	35,000	35,000	35,000	35,000
-	-	40,000	-	-
<u>\$ 16,767,100</u>	<u>\$ 12,955,000</u>	<u>\$ 18,441,000</u>	<u>\$ 9,612,000</u>	<u>\$ 9,135,000</u>
<u>\$ 199,391</u>	<u>\$ 95,391</u>	<u>\$ 130,391</u>	<u>\$ 44,391</u>	<u>\$ 60,391</u>

**WATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

BUDGET APPROPRIATIONS

	PROJECT NUMBER	FY17 APPROVED BUDGET	APPROPRIATIONS THROUGH FY15	REVISED FY15 - 16 APPROPRIATIONS	APPROVED FY16 - 17 APPROPRIATIONS
BEGINNING FUND BALANCE:				\$ 8,415,431	\$ 3,944,112
ADDITIONAL RESOURCES:					
CERTIFICATES OF OBLIGATION				\$ 8,910,000	\$ 11,400,000
INTEREST ON INVESTMENTS				10,000	5,000
TRANSFERS FROM OPERATIONS				-	1,850,000
OTHER				-	-
				<u>\$ 8,920,000</u>	<u>\$ 13,255,000</u>
SUBTOTAL ADDITIONAL RESOURCES					
TOTAL RESOURCES AVAILABLE				<u>\$ 17,335,431</u>	<u>\$ 17,199,112</u>

PRODUCTION PROJECTS

SOURCE AND SUPPLY PLANT - WSWOC

LAND ACQUISITION - WELLS	WF0377324	6,050,000	6,345,917	-	-
WELL #9	WF1762004	5,228,000	600,000	3,345,000	1,283,000
WELL #9 COLLECTION LINE	WF1771590	3,337,000	325,000	1,651,000	1,361,000
WELL FIELD COLLECTION SYSTEM LOOP	WF1656029	1,130,000	247,900	875,200	6,900

WATER PUMPING AND TREATMENT PLANT - WPWOC

WATER WELL SOFT STARTERS	WF1656095	195,000	195,000	-	-
VARIABLE FREQUENCY DRIVE REPLACEMENT	WF1680680	1,360,000	416,500	943,500	-
REHAB OF WATER WELL PUMPS AND MOTORS	WA1877982	1,033,000	-	280,000	320,000
GREENS PRAIRIE WATER TANK REHAB	TBD	1,500,000	-	-	-
LONGMIRE/2818 VALVE REPLACEMENT	WA1872105	89,227	-	82,000	-
RPR ELEVATED STORAGE TANK W/ PRV'S	TBD	8,756,000	-	-	-

WATER GENERAL PLANT - WGWOC

UTILITY SERVICE CENTER RENOVATIONS	WF1441516	1,861,720	37,500	-	-
IMPROVED SECURITY FENCING AT SPPS	WA1957434	577,500	-	-	577,500
DOWLING ROAD EQUIPMENT SHED	WA1957439	696,000	-	-	696,000
CLOSED PROJECTS				705,000	

SUBTOTAL

<u>\$ 7,881,700</u>	<u>\$ 4,244,400</u>
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DISTRIBUTION PROJECTS

TRANSMISSION AND DISTRIBUTION PLANT - WTWOC

OVERSIZED PARTICIPATION	WA1700000	200,000	-	88,769	200,000
CASTLEGATE II, SECTION 207	WA1881135	17,574	-	17,574	-
CASTLEGATE II, SECTION 208	WA1880619	16,618	-	16,618	-
CASTLEGATE II, SECTION 209	WA1925872	44,865	-	44,865	-
THE CROSSING AT LICK CREEK PH I OP	WA1881145	17,039	-	17,039	-
THE CROSSING AT LICK CREEK PH II OP	WA1881145	15,135	-	15,135	-

**WATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

PROJECT EXPENDITURES

PROJECT EXPENDITURES THROUGH FY14	ACTUAL FY 14-15	PROJECTED FY 15-16	PROJECTED FY 16-17	PROJECTED FY 17-18	PROJECTED FY 18-19	PROJECTED FY 19-20	PROJECTED FY 20-21	PROJECTED FY 21-22
	\$ 8,415,431	\$ 3,427,890	\$ 3,944,112	\$ 40,719	\$ 40,761	\$ 69,601	\$ 60,035	\$ 71,486
	\$ -	\$ 7,900,000	\$ 11,400,000	\$ 8,625,000	\$ 8,450,000	\$ 3,425,000	\$ 550,000	\$ 7,775,000
	26,352	10,000	5,000	2,500	2,500	2,500	2,500	2,500
	-	-	1,850,000	975,000	1,625,000	1,275,000	1,450,000	75,000
	26,829	-	-	-	-	-	-	-
	<u>\$ 53,181</u>	<u>\$ 7,910,000</u>	<u>\$ 13,255,000</u>	<u>\$ 9,602,500</u>	<u>\$ 10,077,500</u>	<u>\$ 4,702,500</u>	<u>\$ 2,002,500</u>	<u>\$ 7,852,500</u>
	<u>\$ 8,468,612</u>	<u>\$ 11,337,890</u>	<u>\$ 17,199,112</u>	<u>\$ 9,643,219</u>	<u>\$ 10,118,261</u>	<u>\$ 4,772,101</u>	<u>\$ 2,062,535</u>	<u>\$ 7,923,986</u>
	4,950,024	-	1,099,976	-	-	-	-	-
	-	478	368,000	3,132,522	1,727,000	-	-	-
	-	162	205,000	2,959,038	172,800	-	-	-
	233	109,742	32,000	988,025	-	-	-	-
	-	-	195,000	-	-	-	-	-
	111,945	10,235	1,237,820	-	-	-	-	-
	-	-	284,508	298,508	298,508	151,476	-	-
	-	-	-	-	200,000	1,300,000	-	-
	-	-	89,227	-	-	-	-	-
	-	-	-	1,150,000	7,606,000	-	-	-
	-	-	-	63,594	1,142,500	508,750	146,876	-
	-	-	577,500	-	-	-	-	-
	-	-	696,000	-	-	-	-	-
	2,719,932	2,263,403						
	<u>\$ 5,062,202</u>	<u>\$ 2,840,549</u>	<u>\$ 4,674,958</u>	<u>\$ 9,751,569</u>	<u>\$ 3,411,902</u>	<u>\$ 9,099,976</u>	<u>\$ 1,808,750</u>	<u>\$ 146,876</u>
	2,078	-	88,769	200,000	100,000	100,000	100,000	100,000
	-	-	17,574	-	-	-	-	-
	-	-	16,618	-	-	-	-	-
	-	-	44,865	-	-	-	-	-
	-	-	17,039	-	-	-	-	-
	-	-	15,135	-	-	-	-	-

**WATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

BUDGET APPROPRIATIONS

	PROJECT NUMBER	FY17 APPROVED BUDGET	APPROPRIATIONS THROUGH FY15	REVISED FY15 - 16 APPROPRIATIONS	APPROVED FY16 - 17 APPROPRIATIONS
SPRING MEADOWS WATER LINE IMP	TBD	253,000	-	-	-
SWEETWATER FOREST WATER LINE EXTENSION	WA1869585	150,000	-	135,000	15,000
SH6 WATER LINE PH I (SH40 TO VENTURE DR)	WA1869602	1,225,000	-	335,000	890,000
SH6 WATER LINE PH II (CREAGOR LANE TO SH40)	WA1869603	1,300,000	-	350,000	950,000
SH 6 WATER LINE PH III (WOODCREEK TO SEBESTA)	WA1957432	2,810,000	-	-	635,000
LAKEWAY WATER LINE	WA1869604	705,000	-	705,000	-
DRPS TO WELLBORN RD WATER LINE REHAB	TBD	6,340,000	-	-	-
MISCELLANEOUS REHABILITATION	MISC	100,000	-	125,000	100,000
CLOSED PROJECTS				35,000	
SUBTOTAL				\$ 1,885,000	\$ 2,790,000
REHABILITATION PROJECTS:					
EASTGATE REHAB	WF1656023	2,645,000	370,415	2,274,585	-
COLLEGE HEIGHTS REHABILITATION	TBD	2,335,000	-	-	-
McCULLOCH UTILITY REHABILITATION	TBD	2,822,000	-	-	-
WOODSON VILLAGE REHAB	WA1957431	2,736,000	-	-	619,000
MUNSON UTILITY REHABILITATION	WF1749362	580,000	105,000	475,000	-
LUTHER UTILITY REHABILITATION	WF1735668	150,000	150,000	-	-
FRANCIS DR REHAB PH I	WF1749347	400,000	125,300	274,700	-
FRANCIS DR REHAB PH II	WF1749356	165,000	27,500	102,500	35,000
NIMITZ REHABILITATION	WF1701514	42,000	42,000	-	-
EISENHOWER REHAB	WF1711179	100,000	100,000	-	-
PARK PLACE/HOLIK/ANNA UTILITY REHAB	WA1945844	395,000	-	50,000	345,000
CLOSED PROJECTS				320,000	
SUBTOTAL				\$ 3,496,785	\$ 999,000
CAPITAL PROJECTS CONTINGENCY	WA1700001			65,000	150,000
NEW WATER SERVICES	Various			150,000	150,000
METER REPLACEMENT PROGRAM	Various			150,000	250,000
CAPITAL PROJECTS SUBTOTAL				\$ 13,628,485	\$ 8,583,400
GENERAL AND ADMINISTRATIVE				88,010	90,240
DEBT ISSUANCE COST				40,000	60,000
TOTAL EXPENDITURES				\$ 13,756,495	\$ 8,733,640
MEASUREMENT FOCUS INCREASE (DECREASE)					
ENDING FUND BALANCE:				\$ 3,578,936	\$ 8,465,472

**WATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

PROJECT EXPENDITURES

PROJECT EXPENDITURES THROUGH FY14	ACTUAL FY 14-15	PROJECTED FY 15-16	PROJECTED FY 16-17	PROJECTED FY 17-18	PROJECTED FY 18-19	PROJECTED FY 19-20	PROJECTED FY 20-21	PROJECTED FY 21-22
-	-	-	-	253,000	-	-	-	-
-	-	-	150,000	-	-	-	-	-
-	-	240,000	985,000	-	-	-	-	-
-	-	172,000	1,128,000	-	-	-	-	-
-	-	-	554,000	2,256,000	-	-	-	-
-	-	115,304	589,696	-	-	-	-	-
-	-	-	-	-	-	-	1,085,811	5,254,189
153,135	48,368	90,000	100,000	-	-	-	-	-
309,608	1,499,447	394,299						
<u>\$ 464,821</u>	<u>\$ 1,547,815</u>	<u>\$ 1,211,603</u>	<u>\$ 3,706,696</u>	<u>\$ 2,609,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 1,185,811</u>	<u>\$ 5,354,189</u>
125	121,665	125,000	1,564,210	834,000	-	-	-	-
-	-	-	-	-	-	-	263,362	2,071,638
-	-	-	-	-	423,684	2,398,316	-	-
-	-	-	619,000	2,117,000	-	-	-	-
-	56,611	432,809	90,580	-	-	-	-	-
-	763	92,150	57,087	-	-	-	-	-
-	1,018	62,800	250,032	86,150	-	-	-	-
-	-	8,085	42,509	114,406	-	-	-	-
-	-	11,000	31,000	-	-	-	-	-
3,774	4,937	91,289	-	-	-	-	-	-
-	-	49,530	345,470	-	-	-	-	-
50,461	432,107	16,544						
<u>\$ 54,360</u>	<u>\$ 617,101</u>	<u>\$ 889,207</u>	<u>\$ 2,999,888</u>	<u>\$ 3,151,556</u>	<u>\$ 423,684</u>	<u>\$ 2,398,316</u>	<u>\$ 263,362</u>	<u>\$ 2,071,638</u>
147,167	-	-	150,000	150,000	150,000	150,000	150,000	150,000
311,732	73,285	140,000	150,000	-	-	-	-	-
	191,072	350,000	250,000	150,000	150,000	150,000	150,000	150,000
<u>\$ 5,581,383</u>	<u>\$ 5,269,822</u>	<u>\$ 7,265,768</u>	<u>\$ 17,008,153</u>	<u>\$ 9,472,458</u>	<u>\$ 9,923,660</u>	<u>\$ 4,607,066</u>	<u>\$ 1,896,049</u>	<u>\$ 7,725,827</u>
	88,018	88,010	90,240	85,000	85,000	85,000	85,000	85,000
		40,000	60,000	45,000	40,000	20,000	10,000	40,000
	<u>\$ 5,357,840</u>	<u>\$ 7,393,778</u>	<u>\$ 17,158,393</u>	<u>\$ 9,602,458</u>	<u>\$ 10,048,660</u>	<u>\$ 4,712,066</u>	<u>\$ 1,991,049</u>	<u>\$ 7,850,827</u>
	\$ 317,118							
	<u>\$ 3,427,890</u>	<u>\$ 3,944,112</u>	<u>\$ 40,719</u>	<u>\$ 40,761</u>	<u>\$ 69,601</u>	<u>\$ 60,035</u>	<u>\$ 71,486</u>	<u>\$ 73,159</u>

**WASTEWATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

BUDGET APPROPRIATIONS

PROJECT NUMBER	FY17 APPROVED BUDGET	APPROPRIATIONS THROUGH FY15	REVISED FY15-16 APPROPRIATIONS	APPROVED FY16-17 APPROPRIATIONS
BEGINNING FUND BALANCE:			\$ 7,754,156	\$ 8,920,908
ADDITIONAL RESOURCES:				
UTILITY REVENUE BONDS/CERTIFICATES OF OBLIGATION			\$ -	\$ 3,275,000
INTEREST ON INVESTMENTS			5,000	25,000
TRANSFERS FROM OPERATIONS			1,200,000	7,000,000
INTERGOVERNMENTAL			-	-
OTHER			-	1,497,306
SUBTOTAL ADDITIONAL RESOURCES			\$ 1,205,000	\$ 11,797,306
TOTAL RESOURCES AVAILABLE			\$ 8,959,156	\$ 20,718,214

COLLECTION PROJECTS

COLLECTION PLANT - SCWOC

OVERSIZE PARTICIPATION	WW1700000	200,000	-	120,000	200,000
EAST SIDE FM 158 SEWER LINE	WF1382208	2,172,845	1,632,000	-	540,845
LICK CREEK PARALLEL TRUNK LINE - PH I	WW1877335	3,550,575	724,988	-	-
LICK CREEK PARALLEL TRUNK LINE - PH II	WF1656094	5,366,000	1,095,253	-	-
BEE CREEK PARALLEL TRUNK LINE	WF1369909	14,295,000	11,293,611	1,165,000	-
NORTHEAST SEWER TRUNKLINE PH I	WW1895942	3,502,000	-	600,000	2,902,000
NORTHEAST SEWER TRUNKLINE PH II	WW1957471	2,821,000	-	-	653,500
NORTHEAST SEWER TRUNKLINE PH III	TBD	6,023,000	-	-	-
NORTHEAST SEWER TRUNKLINE PH IV	TBD	3,742,000	-	-	-
MEDICAL DISTRICT INTERCEPTOR PH I	TBD	12,425,000	-	-	-
MEDICAL DISTRICT INTERCEPTOR PH II	TBD	3,160,000	-	-	-
SOUTHWOOD VALLEY TRUNKLINE PH I	TBD	2,577,000	-	-	-
SOUTHWOOD VALLEY TRUNKLINE PH II	TBD	1,565,000	-	-	-
CLOSED PROJECTS					-
SUBTOTAL			\$ 1,885,000	\$ 4,296,345	

REHABILITATION PROJECTS

EASTGATE REHAB	WF1656024	2,806,000	370,415	2,435,585	-
COLLEGE HEIGHTS REHAB	TBD	1,388,000	-	-	-
MUNSON UTILITY REHABILITATION	WF1749363	450,000	100,000	350,000	-
FRANCIS DR REHAB PH I	WF1749349	295,000	38,200	171,800	85,000
FRANCIS DR REHAB PH II	WF1749355	54,920	23,200	31,720	-
NIMITZ REHABILITATION	WF1701517	82,000	82,000	-	-
PARK PLACE/HOLIK/ANNA UTILITY REHAB	WW1945843	336,000	-	50,000	286,000
WOODSON VILLAGE REHAB	WW1957430	3,762,000	-	-	619,100
McCULLOCH UTILITY REHAB	TBD	3,770,000	-	-	-
DEXTER/THOMAS SEWER REHAB	WW1932973	100,000	-	100,000	-
CLOSED PROJECTS				205,080	
SUBTOTAL			\$ 3,344,185	\$ 990,100	

**WASTEWATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

PROJECT EXPENDITURES

PROJECT EXPENDITURES THROUGH FY14	ACTUAL FY 14-15	PROJECTED FY 15-16	PROJECTED FY 16-17	PROJECTED FY 17-18	PROJECTED FY 18-19	PROJECTED FY 19-20	PROJECTED FY 20-21	PROJECTED FY 21-22
	\$ 12,939,830	\$ 10,616,105	\$ 8,920,908	\$ 47,783	\$ 35,558	\$ 53,371	\$ 61,904	\$ 52,828
	\$ -	\$ -	\$ 3,275,000	\$ 23,500,000	\$ 26,750,000	\$ 20,400,000	\$ 15,600,000	\$ 14,150,000
	45,275	45,000	25,000	5,000	5,000	5,000	5,000	5,000
	-	1,200,000	7,000,000	4,375,000	3,100,000	2,175,000	1,825,000	2,650,000
	-	-	-	-	-	-	-	-
	773	-	1,497,306	1,524,000	-	-	-	-
	<u>\$ 46,048</u>	<u>\$ 1,245,000</u>	<u>\$ 11,797,306</u>	<u>\$ 29,404,000</u>	<u>\$ 29,855,000</u>	<u>\$ 22,580,000</u>	<u>\$ 17,430,000</u>	<u>\$ 16,805,000</u>
	<u>\$ 12,985,878</u>	<u>\$ 11,861,105</u>	<u>\$ 20,718,214</u>	<u>\$ 29,451,783</u>	<u>\$ 29,890,558</u>	<u>\$ 22,633,371</u>	<u>\$ 17,491,904</u>	<u>\$ 16,857,828</u>

-	-	20,000	200,000	100,000	100,000	100,000	100,000	100,000
73,845	-	179,000	140,000	1,780,000	-	-	-	-
-	-	92,380	200,000	3,258,195	-	-	-	-
-	-	100,000	341,805	3,673,318	1,250,877	-	-	-
3,600,894	46	95,000	5,179,000	2,078,800	2,046,800	-	-	-
-	-	378,640	3,123,360	-	-	-	-	-
-	-	-	524,500	1,500,000	796,500	-	-	-
-	-	-	-	1,025,920	3,500,000	1,497,080	-	-
-	-	-	-	-	660,272	2,000,000	1,081,728	-
-	-	-	-	-	-	2,250,000	5,175,000	5,000,000
-	-	-	-	-	-	-	692,828	2,467,172
-	-	-	-	-	-	-	322,000	2,255,000
-	-	-	-	-	-	-	251,000	1,314,000
	97,758	460						
<u>\$ 3,674,739</u>	<u>\$ 97,804</u>	<u>\$ 865,480</u>	<u>\$ 9,708,665</u>	<u>\$ 13,416,233</u>	<u>\$ 8,354,449</u>	<u>\$ 5,847,080</u>	<u>\$ 7,622,556</u>	<u>\$ 11,136,172</u>

125	121,665	236,500	2,014,000	433,710	-	-	-	-
-	-	-	-	-	-	-	263,740	1,124,260
-	49,668	143,698	256,634	-	-	-	-	-
-	-	20,420	205,470	69,110	-	-	-	-
-	-	6,490	14,630	33,800	-	-	-	-
-	-	26,000	56,000	-	-	-	-	-
-	-	49,530	286,470	-	-	-	-	-
-	-	-	619,100	1,642,900	1,500,000	-	-	-
-	-	-	-	-	423,684	3,346,316	-	-
-	-	100,000	-	-	-	-	-	-
	960,799	506,909						
<u>\$ 125</u>	<u>\$ 1,132,132</u>	<u>\$ 1,089,547</u>	<u>\$ 3,452,304</u>	<u>\$ 2,179,520</u>	<u>\$ 1,923,684</u>	<u>\$ 3,346,316</u>	<u>\$ 263,740</u>	<u>\$ 1,124,260</u>

**WASTEWATER SERVICE
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

BUDGET APPROPRIATIONS

PROJECT NUMBER	FY17 APPROVED BUDGET	APPROPRIATIONS THROUGH FY15	REVISED FY15-16 APPROPRIATIONS	APPROVED FY16-17 APPROPRIATIONS
TREATMENT & DISPOSAL PROJECTS				
<i>SLUDGE TREATMENT & DISPOSAL/PUMPING PLANT - SSWOC</i>				
CC CENTRIFUGE IMPROVEMENTS	WF1771887	1,900,000	1,806,685	38,315
CC TREATMENT STRUCTURE COATINGS REPL	WF1761833	408,000	369,735	38,265
LIFT STATION FORCE MAIN REHAB	TBD	72,000	-	-
VARIABLE FREQUENCY DRIVE REPL	WF1580237	250,000	178,500	71,500
LICK CREEK GENERATOR REPLACEMENT	WF1761997	1,365,000	755,000	41,000
CARTERS CREEK HEADWORKS CATWALK	WF1762000	118,500	105,000	-
CCWWTP 4&5 BLOWER IMPROVEMENTS	WF1611278	887,550	668,925	-
CARTERS CREEK FUELING STATION	WW1869610	150,000	150,000	-
CARTERS CREEK SCREW LIFT REPL	WW1952451	1,250,000	-	-
LICK CREEK RAW LIFT PUMPS	WW1869605	252,000	252,000	-
WASTEWATER DISINFECTION CONTROLLER	WW1869672	55,620	-	55,000
CC DIVERSION LIFT STATION & FORCE MAIN	TBD	9,975,000	-	-
HENSEL PARK LIFT STATION IMPROVEMENTS	TBD	5,555,000	-	-
LC CAPACITY EXPANSION & NUTRIENT REMOVAL	WW1945495	36,525,000	-	-
LICK CREEK INFLUENT SCREEN	TBD	1,240,000	-	-
CLOSED PROJECTS			30,000	-
<i>SEWER GENERAL PLANT - SGWOC</i>				
SCADA - NEW LIFT STATIONS	WF1359125	202,000	180,650	21,350
CC FIBER RING	WF1440366	160,000	-	-
CC ELECTRICAL IMPROVEMENTS	WF1677128	2,960,000	665,000	1,275,000
UTILITY SERVICE CENTER RENOVATIONS	WF1441517	1,861,720	37,500	-
AGGIE ACRES FIBER OPTIC CONDUIT	WF1440367	218,000	-	-
CARTER CREEK EQUIPMENT SHED	TBD	716,000	-	-
REPURPOSE CARTER CREEK BUILDINGS	WW1957448	202,000	-	202,000
CARTER CREEK LAND BUFFER	WW1872097	300,000	-	300,000
LICK CREEK LAND BUFFER	WW1868508	560,000	26,560	533,440
MISCELLANEOUS REHAB/WW SERVICES	MISC		-	125,000
CLOSED PROJECTS				-
SUBTOTAL			\$ 2,528,870	\$ 8,873,125
CAPITAL PROJECTS CONTINGENCY	WW1700001		-	150,000
CAPITAL PROJECTS SUBTOTAL			\$ 7,758,055	\$ 14,309,570
GENERAL AND ADMINISTRATIVE			88,010	90,240
DEBT ISSUANCE COST			-	15,000
TOTAL EXPENDITURES			\$ 7,846,065	\$ 14,414,810
MEASUREMENT FOCUS INCREASE (DECREASE)				
ENDING FUND BALANCE:			\$ 1,113,091	\$ 6,303,404

**Enterprise Funds Capital Improvement Projects
Estimated Operations and Maintenance Costs***

	Projected FY17	Projected FY18	Projected FY19	Projected FY20	Projected FY21	Projected FY22	Comments
Water Projects							
Well #9	\$ -	\$ -	\$ 94,600	\$ 97,438	\$ 100,361	\$ 103,372	Personnel, supplies, maintenance and utility costs
Well #9 Collection Line	-	-	1,600	1,648	1,697	1,748	Line maintenance
Wellfield Collection System Loop	-	240	240	240	240	240	Line maintenance
Variable Frequency Drive Replacement	-	2,800	2,884	2,971	3,060	3,151	General maintenance
Water Project Totals	\$ -	\$ 3,040	\$ 99,324	\$ 102,297	\$ 105,358	\$ 108,512	
Wastewater Projects							
Carters Creek Diversion Lift Station & Force Main	-	-	-	-	-	-	O&M to begin in FY23
Carters Creek Centrifuge Improvements	-	-	10,500	10,815	11,139	11,474	Supplies and maintenance
LCWWTP Capacity Expansion & Nutrient Removal	-	-	-	-	TBD	TBD	O&M to begin in FY21
Lick Creek Influent Screen	-	-	-	6,300	6,489	6,684	Utility costs
Wastewater Project Totals	\$ -	\$ -	\$ 10,500	\$ 17,115	\$ 17,628	\$ 18,157	
Total Estimated O&M Costs	\$ -	\$ 3,040	\$ 109,824	\$ 119,412	\$ 122,987	\$ 126,669	

*The Operations and Maintenance (O&M) costs reflected above are estimates based on anticipated costs associated with each project. In some situations, the O&M cost of a project is minimal and can be absorbed by the City department that is benefiting the most from the project. In other situations, the O&M cost is more significant and funding for these additional expenses is addressed through the Service Level Adjustment (SLA) process. As the projects become better defined, the O&M estimates may be revised.

Hotel Tax Fund

The primary funding source for the Hotel Tax Fund is the Hotel tax, a consumption type tax authorized under state statute. This tax allows the City to collect up to its current tax rate of 7% on rental income of hotels and motels within the city limits.

As outlined in Chapter 351 of the Tax Code, funds derived from the Hotel Tax Fund can only be spent if the following two-part test is met:

- I. Every expenditure must directly enhance and promote tourism and the convention and hotel industry.
- II. Every expenditure must clearly fit into one of nine statutorily provided categories for expenditure of local hotel occupancy tax revenues.
 1. Funding the establishment, improvement, or maintenance of a convention or visitor information center.
 2. Paying for the administrative costs for facilitating convention registration.
 3. Paying for tourism related advertising, and promotion of the city or its vicinity.
 4. Funding programs that enhance the arts.
 5. Funding historical restoration or preservation projects.
 6. Sporting events where the majority of participants are tourists in cities located in a county with a population of 290,000 or less.
 7. Enhancing and upgrading existing sport facilities or fields for certain municipalities. State of Texas House Bill 3629 was passed in the 2015 Legislative Session that provides authority for the City of College Station to use hotel tax revenue for constructing, operating, or expanding a sporting facility or sports field owned by the municipality, if the majority of the events at the facility or field are directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels in the municipality.
 8. Funding transportation systems for tourists.
 9. Signage directing the public to sights and attractions that are visited frequently by hotel guest in the municipality.

This fund is prepared on the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

The FY17 budgeted Hotel Tax revenue is \$5,391,000 which reflects a 2.5% increase over FY16 year-end estimate of \$5,259,912. Hotel tax revenues are forecasted to increase due to a continued solid tourism economy and the addition of several hotels. Investment earnings of \$40,000 are estimated for FY17.

Total City operating expenditures in the Hotel Tax Fund are \$7,379,890. This is a 36.4% increase from the FY16 revised budget due primarily to expected costs for the next phase of fields at Veterans Park in the amount of \$3,763,274, which will build two additional synthetic fields and provide other improvements to the existing athletic fields. Budget in the amount of \$1,700,000 is approved for the initial phase of the Southeast Park project. Funds are also budgeted for the fourth preferred access payment to Bryan/College Station Convention & Visitors Bureau (CVB) for the use of athletic facilities at Texas A&M University. The FY17 budget for this is \$690,000. The City of College Station provides Hotel Tax revenue to the CVB in order to secure preferred access to certain Texas A&M University facilities at preferred rates for the purpose of enhancing and promoting tourism and the convention and hotel industry in College Station and Brazos County.

Total City operating expenditures in the Hotel Tax Fund also include \$442,000 for expenditures related to Parks and Recreation Programs & Events. Programs in the budget include expenditures related to athletic events such as National & Regional Athletic Tournaments, and other events that are eligible for Hotel Tax funds. Seven service level adjustments related to Parks & Recreation programs and events are approved with the FY17 budget. The first SLA is \$23,000 to pay one-half of the costs to purchase a John Deere tractor to perform field maintenance at Veterans Park. The other half of this request is an approved SLA in the General Fund Parks and Recreation Budget. A second SLA is approved to pay \$5,000 one-fourth of the cost to purchase an Athletic Field Groomer for Beachy Central Park, Bee Creek and Lemontree parks. The balance of the approved SLA is in the General Fund Parks and Recreation Budget. The third SLA, in the amount of \$7,500, is for one-half of the cost to purchase a Toro Workman for field maintenance at Veterans Park. The balance of the approved SLA is in the General Fund Parks and Recreation Budget. A fourth SLA approves \$40,000 for tournament event equipment needs at Veterans Park & Athletic Complex to attract tourism based events. The fifth SLA approves \$50,000 for

bid requirements, if selected, for hosting the U.S. Quidditch Southern Regional and USA Ultimate National Collegiate Championship. The U.S. Quidditch Southern Regional will bring 80+ teams to town and the USA Ultimate National Collegiate Championship will bring 70+ teams to town. A sixth SLA approves \$15,000 for City-Wide Special Event Preparation & Travel that would allow our Tourism staff to prepare information and presentation materials as well as funds for travel to state and national events to help solidify our plans for College Station's own City-wide Special event. The seventh SLA is \$11,000 for one-half of the costs to purchase fans for the American Pavilion at Veterans Park. The fans would be utilized as an amenity for athletic events that come to town and the citizens that use the pavilion during the hot spring and summer months. The second half of the costs of the fans are approved in the General Fund Parks and Recreation Budget.

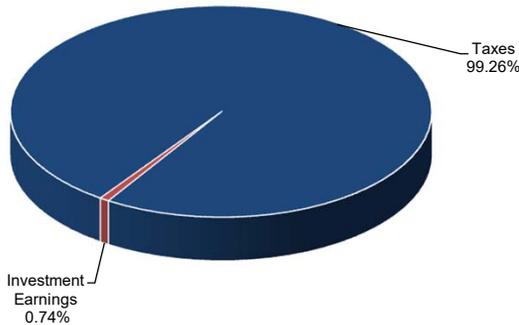
Other City operating expenditures approved in FY17 include \$300,000 for soliciting and hosting of sports tournaments in College Station. Funding in the amount of \$104,116 is approved for Public Communications and Marketing to be used for advertising the City to encourage visitors to come to College Station. Also included is \$80,000 for staff costs in the Public Communications (PC) Department. PC staff members will be responsible for strategically creating marketing materials that help increase tourism to College Station and its many amenities. In addition, PC staff will introduce College Station to other markets through the development of brochures, promotional videos, and marketing and advertising materials. It is anticipated that these responsibilities will be shared among PC staff members resulting in the time spent on the activities equating to one FTE position. The primary focus will be to create high-quality collaterals needed to bring tourism dollars to College Station. The position is budgeted in the General Fund and Hotel Tax funds will be transferred to the General Fund to cover the expenditures related to eligible activities. A SLA (\$40,000) is approved for the purchase of a City-wrapped vehicle to be used for marketing, promotional and business development of the City. The approved budget also contains \$25,000 for nonprofit/charitable organizations that hold events at local hotels and meet the criteria for Hotel Tax use. These funds will be distributed at the discretion of the City Manager. Funding is also approved for \$200,000 for City-Wide Special Event.

A total of \$3,158,206 of Hotel Tax funding is approved in FY17 Budget for Outside Agencies. This includes \$2,122,616 for the Bryan/College Station Convention & Visitors Bureau (CVB) for operational, sales/marketing, promotional, servicing and business development elements; \$400,000 for the CVB Grant Program; \$102,690 for Easterwood Airport Advertising; \$91,000 for Arts Council operations and maintenance; \$348,400 to Arts Council for affiliate funding and \$43,500 for marketing and public arts support; \$25,000 to Veterans Memorial; and \$25,000 for the Bryan/College Station Chamber of Commerce.

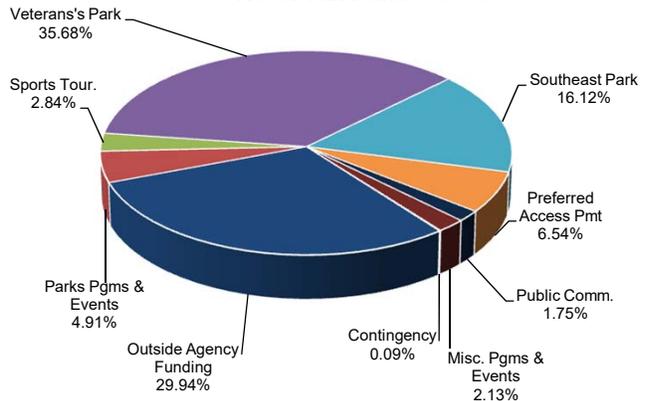
**City of College Station
Hotel Tax Fund
Fund Summary**

	<u>FY15 Actual</u>	<u>FY16 Revised Budget</u>	<u>FY16 Year-End Estimate</u>	<u>FY17 Approved Base Budget</u>	<u>FY17 Approved Budget</u>	<u>% Change in Budget from FY16 to FY17</u>
Beginning Fund Balance	\$ 5,157,946	\$ 16,078,406	\$ 16,078,406	\$ 17,272,120	\$ 17,272,120	
REVENUES						
Taxes	5,336,661	5,502,000	5,259,912	5,391,000	5,391,000	-2.02%
Chimney Hill Sale Proceeds/Fund Balance	9,260,688	-	-	-	-	N/A
Investment Earnings	35,957	40,000	88,872	40,000	40,000	0.00%
Other	6,700	-	10,266	-	-	
Total Revenues	<u>\$ 14,640,006</u>	<u>\$ 5,542,000</u>	<u>\$ 5,359,050</u>	<u>\$ 5,431,000</u>	<u>\$ 5,431,000</u>	-2.00%
Total Funds Available	<u>\$ 19,797,952</u>	<u>\$ 21,620,406</u>	<u>\$ 21,437,456</u>	<u>\$ 22,703,120</u>	<u>\$ 22,703,120</u>	5.01%
EXPENDITURES & TRANSFERS						
City Operations:						
Parks Programs & Events	\$ 569,531	\$ 557,659	\$ 453,833	\$ 326,000	\$ 442,000	-20.74%
Sports Tournament Promotional Funds	106,411	300,000	300,000	300,000	300,000	0.00%
Veteran's Park Synthetic Fields	581,575	3,673,274	210,000	3,763,274	3,763,274	2.45%
Southeast Park	-	-	-	1,700,000	1,700,000	N/A
Capital Purchases	-	160,000	160,000	-	75,500	-52.81%
Preferred Access Payment	292,567	510,000	288,742	690,000	690,000	35.29%
Public Communications	32,826	184,116	68,104	184,116	184,116	0.00%
Miscellaneous Programs & Events	4,943	25,000	112	225,000	225,000	800.00%
Total City Operations Expenditures	<u>\$ 1,587,853</u>	<u>\$ 5,410,049</u>	<u>\$ 1,480,791</u>	<u>\$ 7,188,390</u>	<u>\$ 7,379,890</u>	36.41%
Outside Agency Funding Expenditures:						
B/CS CVB O&M	\$ 1,321,294	\$ 1,727,855	\$ 1,727,855	\$ 1,727,855	\$ 2,122,616	22.85%
B/CS CVB Grant Program	206,499	350,000	313,990	350,000	400,000	14.29%
Easterwood Advertising	-	200,000	141,300	102,690	102,690	-48.66%
Aggies Go To War	112,500	-	-	-	-	N/A
Arts Council of Brazos Valley O&M	65,000	96,500	65,000	65,000	91,000	-5.70%
Arts Council of Brazos Valley Affiliate/Marketing Funding	386,400	386,400	386,400	391,900	391,900	1.42%
Veterans Memorial	15,000	25,000	25,000	25,000	25,000	0.00%
B/CS Chamber of Commerce O&M	25,000	25,000	25,000	25,000	25,000	0.00%
Total Outside Agency Expenditures	<u>\$ 2,131,693</u>	<u>\$ 2,810,755</u>	<u>\$ 2,684,545</u>	<u>\$ 2,687,445</u>	<u>\$ 3,158,206</u>	12.36%
Contingency	\$ -	\$ 50,000	\$ -	\$ 10,000	\$ 10,000	-80.00%
Total Operating Expenses & Transfers	<u>\$ 3,719,546</u>	<u>\$ 8,270,804</u>	<u>\$ 4,165,336</u>	<u>\$ 9,885,835</u>	<u>\$ 10,548,096</u>	27.53%
Measurement Focus Increase (Decrease)						
Increase (Decrease) in Fund Balance	<u>\$ 10,920,460</u>	<u>\$ (2,728,804)</u>	<u>\$ 1,193,714</u>	<u>\$ (4,454,835)</u>	<u>\$ (5,117,096)</u>	
Ending Fund Balance **	<u>\$ 16,078,406</u>	<u>\$ 13,349,602</u>	<u>\$ 17,272,120</u>	<u>\$ 12,817,285</u>	<u>\$ 12,155,024</u>	

Hotel Tax Fund - Sources



Hotel Tax Fund - Uses



** Remaining fund balance is forecast to be used for Athletic Field improvements including the next phase of Veterans Park buildout, and initial phases of Southeast Park development.

Community Development Fund

The Community Development Fund is used to account for grants received from the U. S. Department of Housing and Urban Development (HUD) by the City for use in revitalizing low and moderate income areas and addressing the needs of low and moderate income citizens.

The City has submitted an action plan to HUD for FY17 to receive the Community Development Block Grant (CDBG) and the Home Investment Partnership Program Grant (HOME). The CDBG program is a federal entitlement program that provides basic funding for general programs and administration. The grant allows administrators flexibility in the use of funds for a wide variety of eligible activities. The HOME program is a yearly entitlement grant that can only be used for housing programs that assist income-eligible individuals and households. Both CDBG and HOME allocations are based on a formula that includes criteria such as the age and condition of a community's housing stock, incidents of overcrowding, and the demographic characteristics of the City.

Community Development Block Grant funds are allocated to projects including public service agency funding, public facility and infrastructure improvement activities, owner-occupied housing rehabilitation, and Code Enforcement activities. Other eligible expenditures include grant administration, housing services, interim assistance, demolition, and acquisition.

In October 2009, the City purchased property on Holleman Drive with CDBG Funds with the intent to use it for a CDBG eligible development. Over time, City Council direction changed and a decision was made to sell the property to allow private development of the property to occur. HUD informed the City that since an eligible project was not completed, the City was required to repay the funds used to purchase the land. The HUD Director in Houston directed that the CDBG funds should not be returned to Treasury and directed the establishment of a CDBG Local Account Fund and the funds were deposited in a separate bank account and a new special revenue fund entitled CDBG Local Account Fund was set up to meet these requirements. The repayment, via a transfer of the funds, from the Community Development Fund to the new CDBG Local Account Fund occurred in FY16. The Community Development Fund lacked the funds to transfer into the newly-created local account and cash was loaned to the Community Development Fund from General Fund (\$893,638) and Wastewater Fund (\$1,497,306). Once the Holleman property sale is closed and the proceeds are made available, the General Fund and Wastewater Fund loans will be repaid. It is anticipated that the closing on the property will occur in FY17.

The City currently uses HOME Grant funds for owner-occupied rehabilitation assistance and down payment assistance. Funds are also approved for Community Housing Development Organizations (CHDO) activities, construction, rental rehabilitation, and Tenant Based Rental Assistance (TBRA).

This fund is prepared on the *modified accrual basis of accounting*. Under this basis revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

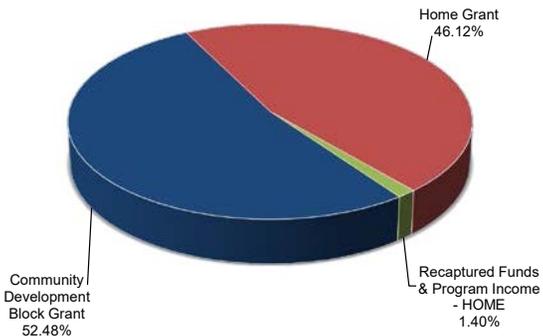
Grant amounts included in the FY17 Approved Budget include \$1,274,634 in Community Development Block Grant (CDBG) funds and \$1,119,887 in HOME Investment Partnership Grant (HOME) funds. In addition recaptured funds and program income of \$2,386,996 from the CDBG program and \$33,930 is expected to be received from HOME program.

CDBG appropriations include Public Facility projects that are intended to expand, improve and/or add public facilities and infrastructure when and where needed for designated low to moderate income areas of the city. Improvements for FY17 include street and sidewalk projects. An estimate of \$184,424 is included for the **Nimitz Street Rehabilitation project**. This project is for the rehabilitation of Nimitz Street from Lincoln Avenue to Ash Street. The proposed design is for a standard two-lane local street with sidewalk. Funds are included in FY17 for **San Saba Sidewalks** (\$188,578), **Georgie K. Fitch Park sidewalks** (\$127,875); and **Southwest Parkway North Sidewalks** (\$164,400). Funds are included for **Northeast Sewer Trunk line Phase I** (\$1,497,306). Funds from the 2017 grant and recaptured funds will be used for design of the upgrade to the trunk line and Phase One of construction. Overall, approved FY17 Public Facility appropriations total \$2,162,583.

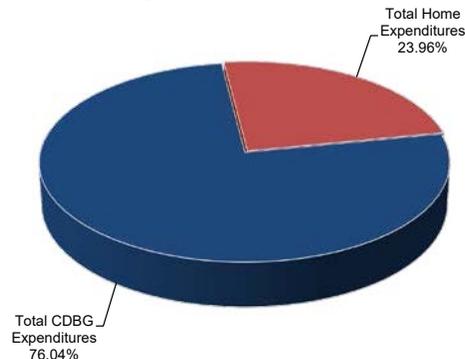
**City of College Station
Community Development Fund
Fund Summary**

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ (2,390,944)	\$ (2,390,944)	
REVENUES						
Grants						
Community Development Block Grant	\$ 1,168,685	\$ 1,535,279	\$ 1,475,688	\$ 1,274,634	\$ 1,274,634	-16.98%
Home Grant	958,107	705,116	562,776	1,119,897	1,119,897	58.82%
Recaptured Funds & Program Income - CDBG	-	-	-	2,386,996	2,386,996	N/A
Recaptured Funds & Program Income - HOME	60,527	81,931	38,674	33,930	33,930	-58.59%
Total Revenues	\$ 2,187,319	\$ 2,322,326	\$ 2,077,138	\$ 4,815,457	\$ 4,815,457	107.35%
TOTAL FUNDS AVAILABLE	\$ 2,187,319	\$ 2,322,326	\$ 2,077,138	\$ 2,424,513	\$ 2,424,513	4.40%
EXPENDITURES AND TRANSFERS						
Community Development Block Grant						
Housing Assistance/Rehab	\$ 10,287	\$ 24,930	\$ 22,424	\$ 28,268	\$ 28,268	13.39%
Clearance/Demolition	-	10,000	-	10,000	10,000	0.00%
Acquisitions	-	-	-	889,687	889,687	N/A
Interim Assistance	-	2,500	-	2,500	2,500	0.00%
Housing Services	18,334	19,848	11,136	20,000	20,000	0.77%
Public Service Agency Funding	161,668	160,501	110,195	186,198	186,198	16.01%
Code Enforcement	88,189	101,704	97,674	65,772	65,772	-35.33%
Administrative Fees	189,833	213,582	177,540	196,622	196,622	-7.94%
Economic Development	-	50,000	-	100,000	100,000	100.00%
Public Facilities Projects						
Nimitz Street Rehabilitation (ST1315)	42,891	417,511	215,000	184,424	184,424	-55.83%
Dominik #3 - Stallings to Munson (ST1412)	140	61,204	70,798	-	-	-100.00%
FM 2154 Sidewalks (ST1203)	45,831	-	263,356	-	-	N/A
Eisenhower Sidewalks (ST1610)	-	197,300	197,244	-	-	-100.00%
Live Oak Sidewalks (ST1612)	-	149,190	150,079	-	-	-100.00%
Cross Street ADA Sidewalks (ST1613)	-	127,009	128,334	-	-	-100.00%
San Saba Sidewalks(ST1614)	-	-	53,223	188,578	188,578	N/A
Northeast Trunkline PH1(WW1895942)	-	-	-	1,497,306	1,497,306	N/A
Georgie Fitch Park Improvements	-	-	-	127,875	127,875	N/A
Southwest Parkway North Sidewalks - PH1	-	-	-	164,400	164,400	N/A
Completed Projects	923,759	-	17,359	-	-	N/A
Total CDBG Expenditures	\$ 1,480,932	\$ 1,535,279	\$ 1,514,362	\$ 3,661,630	\$ 3,661,630	138.50%
Home Grant						
Homeowner Assistance (Rehab/Reconstruction)	-	109,662	80,000	\$ 195,354	\$ 195,354	78.14%
CHDO Operating Expenses	-	17,460	8,500	27,581	27,581	57.97%
New Construction	1,077	240,018	50,000	259,135	259,135	7.96%
Homebuyer's Assistance	162,757	313,603	206,100	331,081	331,081	5.57%
Tenant Based Rental Assistance	23,360	17,639	14,379	12,500	12,500	-29.13%
CHDO	487,414	46,828	191,797	284,016	284,016	506.51%
Administrative Fees	47,002	34,920	12,000	37,243	37,243	6.65%
Rental Rehabilitation	-	6,917	-	6,917	6,917	0.00%
Total Home Expenditures	\$ 721,610	\$ 787,047	\$ 562,776	\$ 1,153,827	\$ 1,153,827	46.60%
Other						
Total Other Expenditures	\$ -	\$ -	\$ 2,390,944	\$ -	\$ -	N/A
Total Operating Expenses & Transfers	\$ 2,202,542	\$ 2,322,326	\$ 4,468,082	\$ 4,815,457	\$ 4,815,457	107.35%
Expenditures Under (Over) Revenues	\$ (15,223)	\$ -	\$ (2,390,944)	\$ -	\$ -	
Measurement Focus Increase (Decrease)	15,223 *					
ENDING FUND BALANCE	\$ -	\$ -	\$ (2,390,944)	\$ (2,390,944)	\$ (2,390,944)	

Community Development Fund - Sources



Community Development Fund - Uses



*The City does not maintain a fund balance in the Community Development Fund. Grant funds available from the U. S. Department of Housing and Urban Development are maintained and drawn from the City's Line of Credit with the U. S. Treasury. The balance in the Line of Credit is indicated as the Total Funds available.

**City of College Station
Community Development Fund
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Community Development	\$ 355,533	\$ 309,159	\$ 293,701	\$ 318,078	\$ 318,078	2.88%
TOTAL	\$ 355,533	\$ 309,159	\$ 293,701	\$ 318,078	\$ 318,078	2.88%

EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 324,260	\$ 266,964	\$ 253,616	\$ 280,006	\$ 280,006	4.89%
Supplies	2,370	2,285	2,171	2,263	2,263	-0.96%
Maintenance	-	-	-	-	-	N/A
Purchased Services	28,903	39,910	37,915	35,809	35,809	-10.28%
Capital Outlay	-	-	-	-	-	N/A
TOTAL	\$ 355,533	\$ 309,159	\$ 293,701	\$ 318,078	\$ 318,078	2.88%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Community Development	4.00	6.00	4.00	4.00	4.00	0.00%
TOTAL	4.00	6.00	4.00	4.00	4.00	0.00%

**City of College Station
CDBG Local Account
Fund Summary**

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ 2,390,944	\$ 2,390,944	
REVENUES						
Transfer In from CD Fund	\$ -	\$ 2,390,944	\$ 2,390,944	\$ -	\$ -	
Total Revenues	<u>\$ -</u>	<u>\$ 2,390,944</u>	<u>\$ 2,390,944</u>	<u>\$ -</u>	<u>\$ -</u>	-100%
TOTAL FUNDS AVAILABLE	<u>-</u>	<u>2,390,944</u>	<u>2,390,944</u>	<u>2,390,944</u>	<u>2,390,944</u>	-100%
EXPENDITURES & TRANSFERS						
Transfer Out to CD Fund	\$ -	\$ 2,390,944	\$ -	\$ -	\$ -	-100%
Total Expenditures & Transfers	<u>\$ -</u>	<u>\$ 2,390,944</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	-100%
Increase (Decrease) in Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,390,944</u>	<u>\$ -</u>	<u>\$ -</u>	N/A
Measurement Focus Increase (Decrease)	\$ -					
ENDING FUND BALANCE	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 2,390,944</u></u>	<u><u>\$ 2,390,944</u></u>	<u><u>\$ 2,390,944</u></u>	

In October 2009, the City purchased a piece of property on Holleman Drive with CDBG Funds with the intent to use it for a CDBG eligible development. Over time, a decision was made to sell the property to allow private development of the property to occur. HUD has informed the City that because an eligible project has not been completed, the City would be required to repay the funds used to purchase the land. In an e-mail to City staff dated July 15, 2016, the HUD Director in Houston directed that the CDBG funds should not be returned to Treasury, but that the City should set up a CDBG Local Account Fund into which these funds would be deposited so that the HUD requirements are satisfied. City staff has established a separate bank account and a new special revenue fund entitled CDBG Local Account Fund to meet these requirements.

The HUD funds related to the Holleman property were originally received into the Community Development Fund. Therefore, the repayment of the funds had to originate from the Community Development Fund as a transfer to the new CDBG Local Account Fund. The Community Development Fund lacked the funds to transfer into the Local Account Fund. To meet the HUD requirement, cash was loaned to the Community Development Fund from the General Fund (\$893,638) and the Wastewater Fund (\$1,497,306).

Once the Holleman property sale is closed and the proceeds are made available, the General Fund and Wastewater Fund loans will be repaid. It is anticipated that the closing on the property will occur in the latter part of FY17.

**City of College Station
Roadway Maintenance Fund
Fund Summary**

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
BEGINNING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	
REVENUES						
Utility Revenues	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000	
Interest on Investments	-	-	-	-	-	
Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,000,000</u>	N/A
TOTAL FUNDS AVAILABLE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,000,000</u>	N/A
EXPENDITURES & TRANSFERS						
Roadway/Streets Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000	N/A
Total Expenditures & Transfers	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,000,000</u>	N/A
Increase (Decrease) in Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	N/A
Measurement Focus Increase (Decrease)	\$ -					
ENDING FUND BALANCE	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	

This fund is prepared using the *modified accrual basis of accounting*. This accounting method recognizes revenues when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

The Roadway Maintenance Fee Fund is a new fund established to administer financial activity related to the Roadway Maintenance Fee. Revenues are generated from a Roadway Maintenance fee assessed to City of College Station transportation system users. FY17 revenues are projected to be \$4,000,000. Expenses in the fund are dedicated to the rehabilitation and upgrade of streets necessitated by increased traffic pressure. Street maintenance projects are selected after a review of data that includes: overall road condition; increased traffic; and importance as a conduit for traffic through the community. An SLA is approved for \$2,585,000 to continue the rehabilitation and upgrade of streets due to increased traffic pressure. FY17 expenses are approved at \$4,000,000.

**City of College Station
Wolf Pen Creek TIF Fund
Fund Summary**

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
BEGINNING BALANCE	\$ 1,253,781	\$ 1,258,814	\$ 1,258,814	\$ 1,265,874	\$ 1,265,874	
REVENUES						
Investment Earnings	\$ 5,033	\$ 4,500	\$ 7,060	\$ 5,000	\$ 5,000	-100%
Total Revenues	<u>\$ 5,033</u>	<u>\$ 4,500</u>	<u>\$ 7,060</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	-100%
TOTAL FUNDS AVAILABLE	<u>1,258,814</u>	<u>1,263,314</u>	<u>1,265,874</u>	<u>1,270,874</u>	<u>1,270,874</u>	-100%
EXPENDITURES & TRANSFERS						
WPC Festival Site	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Reimbursement to CSISD/Brazos Co.	-	-	-	-	-	N/A
Transfer Out to CIP	-	-	-	-	-	N/A
Other	-	-	-	-	-	
Total Expenditures & Transfers	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	N/A
Increase (Decrease) in Fund Balance	<u>\$ 5,033</u>	<u>\$ 4,500</u>	<u>\$ 7,060</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	-100%
Measurement Focus Increase (Decrease)						
ENDING FUND BALANCE	<u>\$ 1,258,814</u>	<u>\$ 1,263,314</u>	<u>\$ 1,265,874</u>	<u>\$ 1,270,874</u>	<u>\$ 1,270,874</u>	

The Wolf Pen Creek (WPC) TIF Fund accounts for ad valorem tax and other revenues that are accrued to the WPC TIF District. The fund also accounts for expenditures on projects that take place in the WPC District.

This fund is prepared on the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

The TIF expired on December 31, 2009. Therefore, no ad valorem revenue is estimated to be received in FY17. In years past, the TIF received ad valorem taxes from the City of College Station, College Station Independent School District and Brazos County on the incremental increase in assessed valuation (captured value) over the base year (1989).

The fund balance includes a total of \$1,235,044 for a future payment to College Station Independent School District for the balance of the school district's portion of unspent WPC TIF funds.

**City of College Station
West Medical District TIRZ No. 18 Fund
Fund Summary**

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
BEGINNING BALANCE	\$ 75,131	\$ 267,285	\$ 267,285	\$ 450,347	\$ 450,347	
REVENUES						
Ad Valorem Tax COCS	\$ 191,936	\$ 181,562	\$ 181,562	\$ 227,635	\$ 227,635	25%
Ad Valorem Tax Brazos County	-	-	-	-	-	N/A
Investment Earnings	218	2,500	1,500	2,500	2,500	0%
Total Revenues	<u>\$ 192,154</u>	<u>\$ 184,062</u>	<u>\$ 183,062</u>	<u>\$ 230,135</u>	<u>\$ 230,135</u>	25%
TOTAL FUNDS AVAILABLE	<u>267,285</u>	<u>451,347</u>	<u>450,347</u>	<u>680,482</u>	<u>680,482</u>	51%
EXPENDITURES & TRANSFERS						
TIRZ #18 Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Total Expenditures & Transfers	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	N/A
Increase (Decrease) in Fund Balance	<u>\$ 192,154</u>	<u>\$ 184,062</u>	<u>\$ 183,062</u>	<u>\$ 230,135</u>	<u>\$ 230,135</u>	25%
Measurement Focus Increase (Decrease)	\$ -					
ENDING FUND BALANCE	<u>\$ 267,285</u>	<u>\$ 451,347</u>	<u>\$ 450,347</u>	<u>\$ 680,482</u>	<u>\$ 680,482</u>	

In October of 2012, the City Council approved an amendment of the City's Comprehensive Plan to include the College Station Medical District Master Plan. To realize the vision and economic development opportunities included in the Master Plan, significant barriers to development must be overcome. These barriers include, but are not limited to, lack of basic infrastructure (potable water, fire flow, sanitary sewer, etc) to serve development in the area and lack of transportation capacity (vehicular, pedestrian, etc) to meet the mobility needs present in the area.

The Master Plan identified a series of financial and management tools necessary to overcome these barriers and to maximize the development potential of the area. A key tool identified in the Master Plan is the use of Tax Increment Reinvestment Zones (TIRZ). Staff proposed the establishment of two TIRZ in the District.

A TIRZ is a political subdivision of a municipality or county in the state of Texas created to implement tax increment financing. TIRZ are special zones created to attract new investment to an area. TIRZ help finance the cost of redevelopment and encourage development in an area. Taxes attributable to new improvements (tax increments) are set-aside in a fund to finance public improvements within the boundaries of the zone.

Established in December 2012, the West Medical District TIRZ #18, encompasses the area near the State Highway 6/Rock Prairie Road Bridge and includes both The Med Hospital and the Scott & White Hospital. Development projects in this area include Rock Prairie Road (East and West), Normand Drive Extension, and other public works.

It is projected that new development in this portion of the District will meet or exceed \$117 million over a twenty year period. This development activity would yield an increment of approximately \$8.4 million in tax proceeds. These proceeds would be used to fund the required improvement projects, either through repayment of issued debt or on a "pay as you go" cash basis.

The City of College Station is the only participant in this TIRZ at this time. In FY17, an estimated \$227,635 in ad valorem tax will be collected in the West Medical District TIRZ #18. Interest earnings in the amount of \$2,500 are also estimated. No expenditures are projected for FY17. Therefore, the FY17 ending fund balance is projected to increase 51.1% over the projected FY16 ending fund balance.

**City of College Station
East Medical District TIRZ No. 19 Fund
Fund Summary**

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
BEGINNING BALANCE	\$ 1,037	\$ 2,045	\$ 2,045	\$ 2,917	\$ 2,917	
REVENUES						
Ad Valorem Tax COCS	\$ 1,005	\$ 822	\$ 822	\$ 2,921	\$ 2,921	255%
Ad Valorem Tax Brazos County	-	-	-	-	-	N/A
Investment Earnings	3	50	50	50	50	0%
Total Revenues	<u>\$ 1,008</u>	<u>\$ 872</u>	<u>\$ 872</u>	<u>\$ 2,971</u>	<u>\$ 2,971</u>	241%
TOTAL FUNDS AVAILABLE	<u>\$ 2,045</u>	<u>\$ 2,917</u>	<u>\$ 2,917</u>	<u>\$ 872</u>	<u>\$ 5,888</u>	102%
EXPENDITURES & TRANSFERS						
TIRZ #19 Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Total Expenditures & Transfers	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	N/A
Increase (Decrease) in Fund Balance	<u>\$ 1,008</u>	<u>\$ 872</u>	<u>\$ 872</u>	<u>\$ 2,971</u>	<u>\$ 2,971</u>	241%
Measurement Focus Increase (Decrease)	\$ -					
ENDING FUND BALANCE	<u>\$ 2,045</u>	<u>\$ 2,917</u>	<u>\$ 2,917</u>	<u>\$ 5,888</u>	<u>\$ 5,888</u>	

In October of 2012, the City Council approved an amendment of the City's Comprehensive Plan to include the College Station Medical District Master Plan. To realize the vision and economic development opportunities included in the Master Plan, significant barriers to development must be overcome. These barriers include, but are not limited to, lack of basic infrastructure (potable water, fire flow, sanitary sewer, etc) to serve development in the area and lack of transportation capacity (vehicular, pedestrian, etc) to meet the mobility needs present in the area.

The Master Plan identified a series of financial and management tools necessary to overcome these barriers and to maximize the development potential of the area. A key tool identified in the Master Plan is the use of Tax Increment Reinvestment Zones (TIRZ). Staff proposed the establishment of two TIRZ in the District.

A TIRZ is a political subdivision of a municipality or county in the state of Texas created to implement tax increment financing. TIRZ are special zones created to attract new investment to an area. TIRZ help finance the cost of redevelopment and encourage development in an area. Taxes attributable to new improvements (tax increments) are set-aside in a fund to finance public improvements within the boundaries of the zone.

Established in December 2012, the East Medical District TIRZ #19, encompasses the area east of the State Highway 6/Rock Prairie Road Bridge and includes most of the undeveloped properties within the District. Development projects in this area include Rock Prairie Road (East), Barron Road, Lakeway Drive, potable water, fire flow water supply, greenway trails, sanitary sewer service, and other public works.

It is projected that new development in this portion of the District will meet or exceed \$283 million over a twenty year period. This development activity would yield an increment of approximately \$30.8 million in tax proceeds. These proceeds would be used to fund the required improvement projects, either through reimbursement to private developers, repayment of issued debt, "pay as you go" basis, or a combination of these and others.

The City of College Station is the only participant in this TIRZ at this time. In FY17, it is anticipated that \$2,921 in ad valorem tax will be collected in the East Medical District TIRZ #19. No expenditures are projected for FY17. Therefore, the FY17 ending fund balance is projected to increase 101.9% over the projected FY16 ending fund balance.

Municipal Court Fee Funds

The College Station Municipal Court collects a number of special fees that are authorized by the Texas State Legislature. These fees are the Court Technology Fee, Court Security Fee, Efficiency Time Payment Fee, Juvenile Case Manager Fee and the Truancy Prevention Fee. Other fees collected specifically for child safety are collected in the General Fund and are used to pay for school crossing guards. These fees are paid by those who pay citations at College Station Municipal Court.

These funds are prepared using the *modified accrual basis of accounting*. This accounting method realizes revenues when they become measurable and available to finance expenditures for the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

Court Technology Fee Fund

The Court Technology Fee Fund revenues can be used to fund technology projects at the Municipal Court Facility. Projects can include enhancements and improvements to the Municipal Court computer system and other improvements that involve technology. Defendants convicted of a misdemeanor offense in the municipal court shall pay a municipal court technology fee of \$4.00 in addition to any other fines, penalties, or court costs required by city ordinance, state, or federal law.

The Court Technology Fee Fund generates revenues from Court Technology fees. Total approved revenues are \$80,017 in FY17. Approved expenditures in the amount of \$80,619 will be used for technology-related purchases such as computer hardware and software for court facilities as well as software training for Municipal Court employees.

Court Security Fee Fund

The Court Security Fee Fund revenues can be used to fund security personnel, security devices and security services for any building housing a municipal court of the city. Defendants convicted of a misdemeanor offense in the municipal court shall pay a municipal court building security fee of \$3.00 in addition to any other fines, penalties, or court costs required by city ordinance, state, or federal law. Approved FY17 fund revenues are \$58,022. Approved expenditures are \$46,044 for one-half of a court security FTE.

The FY17 ending fund balance is anticipated to increase 84% when compared to the FY16 estimated ending fund balance. This is due to reclassing 50% of the Court Security's only FTE expense from April through September 2016 to the Municipal Court department within General Fund in order to ensure that the Court Security Fund Balance for the period ending FY16 did not become negative. For FY17, the FTE will be budgeted 50% in the Court Security Fund and 50% in General Fund. The FTE will be budgeted between these two funds until the Court Security Fund Balance can recover enough to sustain 100%.

Efficiency Time Payment Fee Fund

The Efficiency Time Payment Fee Fund can be used for the purpose of improving the efficiency of the administration of justice in College Station. The City retains ten percent of the total fee collected from defendants who are delinquent in payment for more than thirty days for a misdemeanor offense, which amounts to \$2.50. Approved revenues in FY17 total \$5,106 while approved expenditures in FY17 total \$11,160. The base budgeted amount will be used to interface court system software with Texas Department of Transportation and printing and distribution of collection notices. The Efficiency Time Payment Fee Fund summary is located in the Governmental Funds section of this book.

The Efficiency Time Payment Fee Fund balance is forecasted to decrease throughout the next five years. Revenue activity has been highly variable over the past three years while expenditures continue to increase. The fund balance will continue to be monitored closely.

Juvenile Case Manager Fee Fund

The Juvenile Case Manager Fee Fund revenues are used to fund Juvenile Case Management and the City's Teen Court Program. As of June 2011, the Texas legislature has approved the use of these funds for training, travel, office supplies, and other necessary expenses relating to the position of the juvenile case manager to be paid from the Juvenile Case Manager Fee Fund. Defendants convicted of a misdemeanor offense in the municipal court shall pay a juvenile case manager fee of \$5.00 in addition to any other fines, penalties, or court costs required by city ordinance, state, or federal law.

Revenues in the Juvenile Case Manager Fee Fund are estimated to be \$98,217 in FY17. Approved FY17 expenditures in the amount of \$119,740 will provide funding for the salary and benefits of the Juvenile Case Manager and the Teen Court Coordinator positions, as well as for related supplies, travel and training. The FY17 approved budget also includes \$1,065 for the training and recognition of Teen Court volunteers.

Truancy Prevention Fee Fund

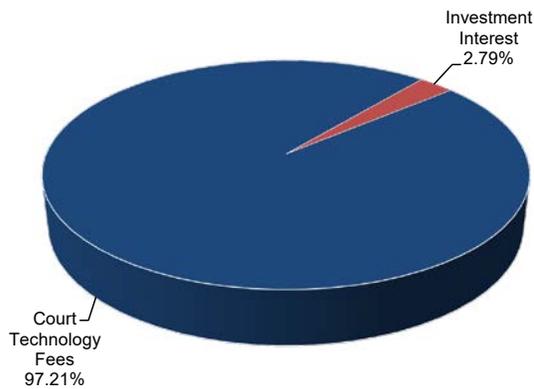
The Truancy Prevention Fee Fund revenues are used to fund truancy prevention and intervention services. Defendants convicted of a misdemeanor offense in the municipal court shall pay a truancy prevention fee of \$2.00 in addition to any other fines, penalties, or courts costs required by city ordinance, state, or federal law. Approved revenues in FY17 total \$16,145. A \$6,000 expenditures budget is approved for FY17 in order to fund training and travel, and printing and postage expenses associated with this fund.

The FY17 ending fund balance is anticipated to increase 26.7% when compared to the FY16 estimated ending fund balance. This is due to revenues increasing from last year and the fund having no related expenditures in FY14, FY15, or FY16. Furthermore, FY17 approved expenditures are less than anticipated revenues.

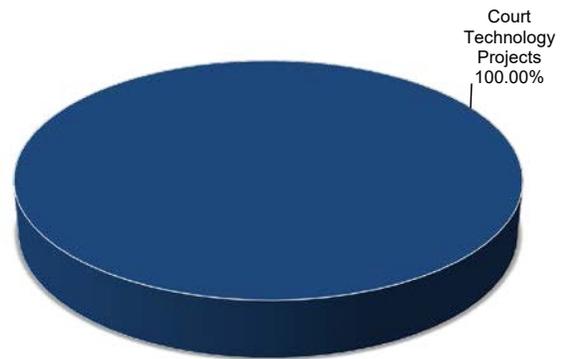
City of College Station Court Technology Fee Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Beginning Fund Balance	\$ 450,134	\$ 443,826	\$ 443,826	\$ 441,613	\$ 441,613	
REVENUES						
Court Technology Fees	\$ 64,479	\$ 59,545	\$ 77,396	\$ 77,783	\$ 77,783	30.63%
Investment Interest	1,774	1,543	2,223	2,234	2,234	44.78%
Total Revenues	<u>\$ 66,253</u>	<u>\$ 61,088</u>	<u>\$ 79,619</u>	<u>\$ 80,017</u>	<u>\$ 80,017</u>	30.99%
EXPENDITURES						
Court Technology Projects	\$ 72,561	\$ 99,519	\$ 81,832	\$ 80,619	\$ 80,619	-18.99%
Total Expenditures	<u>\$ 72,561</u>	<u>\$ 99,519</u>	<u>\$ 81,832</u>	<u>\$ 80,619</u>	<u>\$ 80,619</u>	-18.99%
Increase (Decrease) in Fund Balance	<u>\$ (6,308)</u>	<u>\$ (38,431)</u>	<u>\$ (2,213)</u>	<u>\$ (602)</u>	<u>\$ (602)</u>	
Ending Fund Balance	<u>\$ 443,826</u>	<u>\$ 405,395</u>	<u>\$ 441,613</u>	<u>\$ 441,011</u>	<u>\$ 441,011</u>	

Court Technology Fee Fund - Sources



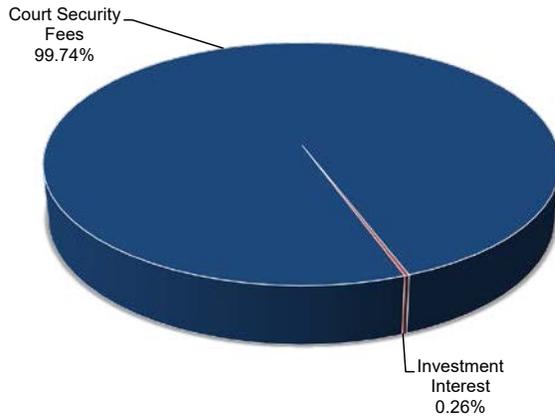
Court Technology Fee Fund - Uses



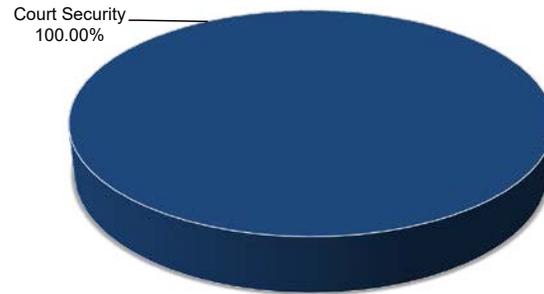
City of College Station Court Security Fee Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
BEGINNING FUND BALANCE	\$ 49,247	\$ 23,930	\$ 23,930	\$ 14,279	\$ 14,279	
REVENUES						
Court Security Fees	\$ 48,374	\$ 44,100	\$ 57,299	\$ 57,872	\$ 57,872	31.23%
Investment Interest	143	162	61	150	150	-7.41%
Other	-	17,000	-	-	-	-100.00%
Total Revenues	<u>\$ 48,517</u>	<u>\$ 61,262</u>	<u>\$ 57,360</u>	<u>\$ 58,022</u>	<u>\$ 58,022</u>	-5.29%
EXPENDITURES						
Court Security	\$ 73,834	\$ 59,880	\$ 67,011	\$ 46,044	\$ 46,044	-23.11%
Total Expenditures	<u>\$ 73,834</u>	<u>\$ 59,880</u>	<u>\$ 67,011</u>	<u>\$ 46,044</u>	<u>\$ 46,044</u>	-23.11%
Increase (Decrease) in Fund Balance	<u>\$ (25,317)</u>	<u>\$ 1,382</u>	<u>\$ (9,651)</u>	<u>\$ 11,978</u>	<u>\$ 11,978</u>	
Measurement Focus Increase (Decrease)	\$ -					
Ending Fund Balance	<u>\$ 23,930</u>	<u>\$ 25,312</u>	<u>\$ 14,279</u>	<u>\$ 26,257</u>	<u>\$ 26,257</u>	

Court Security Fee Fund - Sources



Court Security Fee Fund - Uses



**City of College Station
Court Security Fee Fund
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Court Security	\$ 73,834	\$ 59,880	\$ 67,011	\$ 46,044	\$ 46,044	-23.11%
TOTAL	\$ 73,834	\$ 59,880	\$ 67,011	\$ 46,044	\$ 46,044	-23.11%

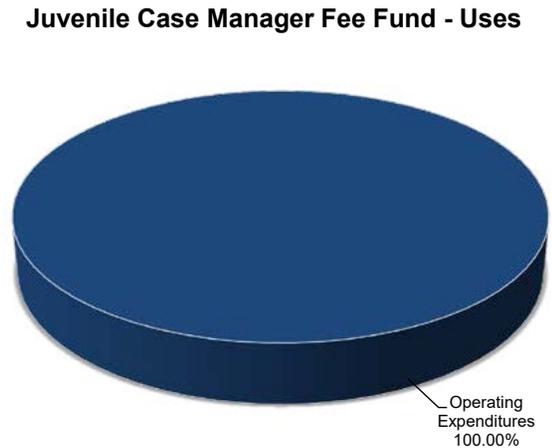
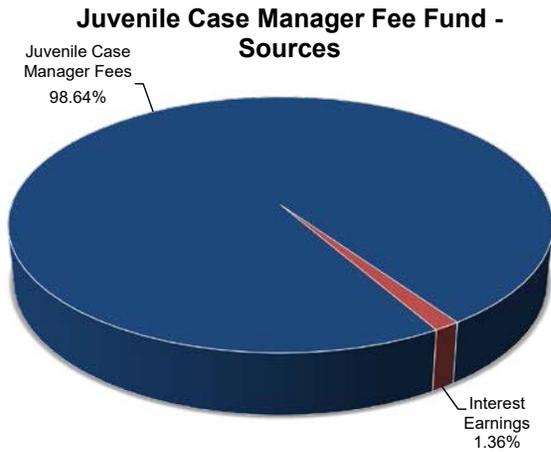
EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits*	\$ 73,834	\$ 59,880	\$ 67,011	\$ 46,044	\$ 46,044	-23.11%
Supplies	-	-	-	-	-	N/A
Maintenance	-	-	-	-	-	N/A
Purchased Services	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	N/A
TOTAL	\$ 73,834	\$ 59,880	\$ 67,011	\$ 46,044	\$ 46,044	-23.11%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Court Security	1.00	1.00	0.50	0.50	0.50	0.00%
TOTAL	1.00	1.00	0.50	0.50	0.50	0.00%

* Mid-way through FY16, 50% of the salary and benefits expenditures in this Fund were transferred to General Fund (Municipal Court Division) via Budget Amendment. The Court Security Fund will continue to fund 50% of the salary and benefits for FY17 while the other 50% is funded via the Municipal Court Division of Fiscal Services in the General Fund.

**City of College Station
Juvenile Case Manager Fee Fund
Fund Summary**

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Beginning Fund Balance	\$ 288,145	\$ 262,526	\$ 262,526	\$ 246,854	\$ 246,854	
REVENUES						
Juvenile Case Manager Fees	\$ 80,260	\$ 73,056	\$ 95,920	\$ 96,880	\$ 96,880	32.61%
Interest Earnings	1,093	1,033	1,324	1,337	1,337	29.43%
Total Revenues	<u>\$ 81,353</u>	<u>\$ 74,089</u>	<u>\$ 97,244</u>	<u>\$ 98,217</u>	<u>\$ 98,217</u>	32.57%
EXPENDITURES						
Operating Expenditures	\$ 106,972	\$ 111,433	\$ 112,916	\$ 119,740	\$ 119,740	7.45%
Total Expenditures	<u>\$ 106,972</u>	<u>\$ 111,433</u>	<u>\$ 112,916</u>	<u>\$ 119,740</u>	<u>\$ 119,740</u>	7.45%
Increase (Decrease) in Fund Balance	<u>\$ (25,619)</u>	<u>\$ (37,344)</u>	<u>\$ (15,672)</u>	<u>\$ (21,523)</u>	<u>\$ (21,523)</u>	
Measurement Focus Increase (Decrease)	\$ -					
Ending Fund Balance	<u>\$ 262,526</u>	<u>\$ 225,182</u>	<u>\$ 246,854</u>	<u>\$ 225,331</u>	<u>\$ 225,331</u>	



**City of College Station
 Juvenile Case Manager Fee Fund
 Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Juvenile Case Manager	\$106,972	\$111,433	\$112,916	\$ 119,740	\$ 119,740	7.45%
TOTAL	\$106,972	\$111,433	\$112,916	\$ 119,740	\$ 119,740	7.45%

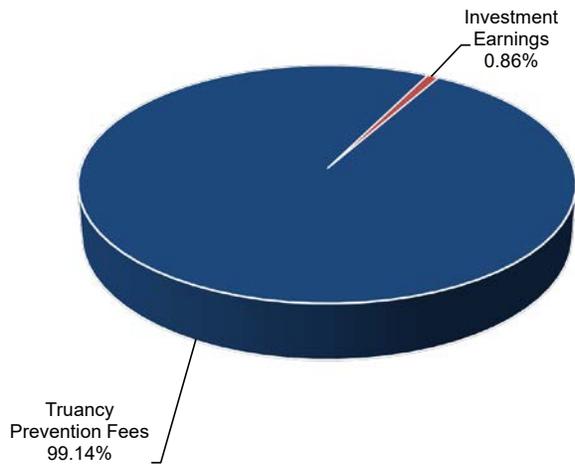
EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$100,269	\$100,838	\$104,826	\$ 109,175	\$ 109,175	8.27%
Supplies	156	1,030	1,100	1,000	1,000	-2.91%
Maintenance	-	-	-	-	-	N/A
Purchased Services	6,547	9,565	6,990	9,565	9,565	0.00%
Capital Outlay	-	-	-	-	-	N/A
TOTAL	\$106,972	\$111,433	\$112,916	\$ 119,740	\$ 119,740	7.45%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Juvenile Case Manager	1.75	1.75	1.75	1.75	1.75	0.00%
TOTAL	1.75	1.75	1.75	1.75	1.75	0.00%

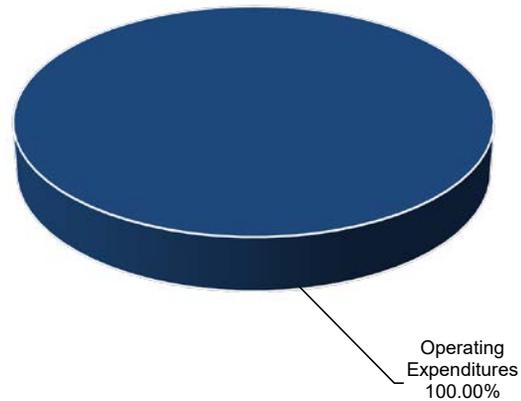
City of College Station Truancy Prevention Fee Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
BEGINNING BALANCE	\$ 8,508	\$ 22,005	\$ 22,005	\$ 37,992	\$ 37,992	
REVENUES						
Truancy Prevention Fees	\$ 13,436	\$ 12,749	\$ 15,848	\$ 16,006	\$ 16,006	26%
Investment Earnings	61	36	139	139	139	286%
Total Revenues	<u>\$ 13,497</u>	<u>\$ 12,785</u>	<u>\$ 15,987</u>	<u>\$ 16,145</u>	<u>\$ 16,145</u>	26%
TOTAL FUNDS AVAILABLE	<u>22,005</u>	<u>34,790</u>	<u>37,992</u>	<u>54,137</u>	<u>54,137</u>	56%
EXPENDITURES & TRANSFERS						
Operating Expenditures	\$ -	\$ 5,000	\$ -	\$ 6,000	\$ 6,000	20%
Total Expenditures & Transfers	<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ -</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>	20%
Increase (Decrease) in Fund Balance	<u>\$ 13,497</u>	<u>\$ 7,785</u>	<u>\$ 15,987</u>	<u>\$ 10,145</u>	<u>\$ 10,145</u>	30%
Measurement Focus Increase (Decrease)	\$ -					
ENDING FUND BALANCE	<u><u>\$ 22,005</u></u>	<u><u>\$ 29,790</u></u>	<u><u>\$ 37,992</u></u>	<u><u>\$ 48,137</u></u>	<u><u>\$ 48,137</u></u>	

**Truancy Prevention Fee Fund -
Sources**



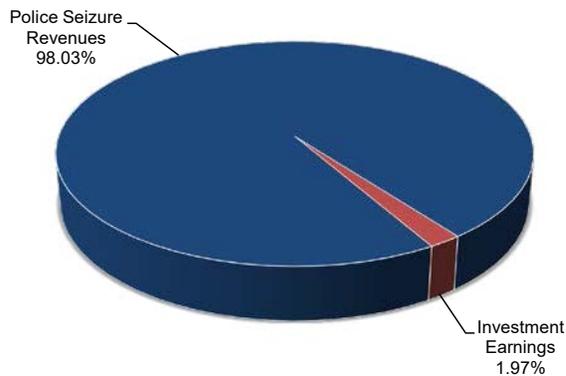
**Truancy Prevention Fee Fund -
Uses**



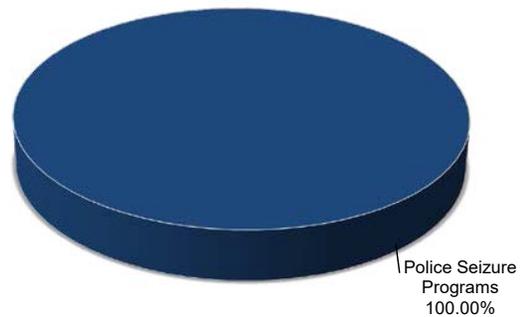
City of College Station Police Seizure Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Beginning Fund Balance	\$ 84,487	\$ 76,042	\$ 76,042	\$ 57,678	\$ 57,678	
REVENUES						
Police Seizure Revenues	\$ 5,070	\$ 15,000	\$ 37,918	\$ 20,000	\$ 20,000	33.33%
Investment Earnings	304	200	405	401	401	100.50%
Other	75	-	-	-	-	N/A
Total Revenues	<u>\$ 5,449</u>	<u>\$ 15,200</u>	<u>\$ 38,323</u>	<u>\$ 20,401</u>	<u>\$ 20,401</u>	34.22%
EXPENDITURES						
Police Seizure Programs	\$ 13,904	\$ 57,000	\$ 56,687	\$ 20,000	\$ 20,000	-64.91%
Total Expenditures	<u>\$ 13,904</u>	<u>\$ 57,000</u>	<u>\$ 56,687</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	-64.91%
Increase (Decrease) in Fund Balance	<u>\$ (8,455)</u>	<u>\$ (41,800)</u>	<u>\$ (18,364)</u>	<u>\$ 401</u>	<u>\$ 401</u>	
Measurement Focus Increase (Decrease)	\$ 10					
Ending Fund Balance	<u><u>\$ 76,042</u></u>	<u><u>\$ 34,242</u></u>	<u><u>\$ 57,678</u></u>	<u><u>\$ 58,079</u></u>	<u><u>\$ 58,079</u></u>	

Police Seizure Fund - Sources



Police Seizure Fund - Uses



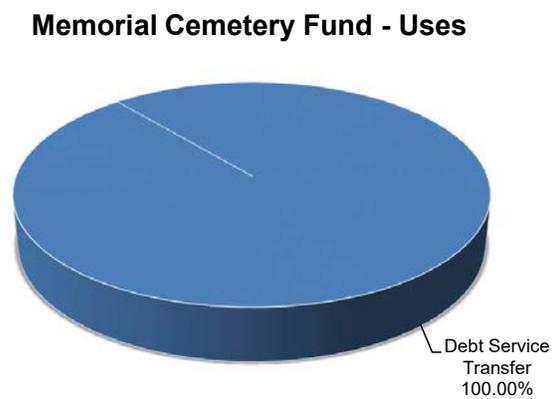
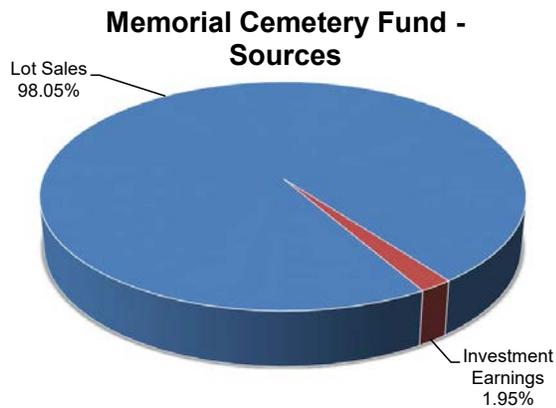
This fund is prepared using the *modified accrual basis of accounting*. This accounting method recognizes revenues when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

The Police Seizure Fund accounts for items received by the City through the Police Department as a result of criminal investigations. These funds are used for one-time equipment and other purchases to assist in police activities.

Police Seizure Fund revenues are estimated to be \$20,401 in FY17. Expenditures of \$20,000 are proposed in FY17. Expenditures from this fund are monitored throughout the year, and are adjusted based on revenue received and expected fund balance.

City of College Station Memorial Cemetery Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
REVENUES						
Lot Sales	\$ 240,398	\$ 243,478	\$ 233,626	\$ 252,004	\$ 252,004	3.50%
Investment Earnings	6,173	5,000	8,000	5,000	5,000	0.00%
Total Revenues	\$ 246,571	\$ 248,478	\$ 241,626	\$ 257,004	\$ 257,004	3.43%
EXPENDITURES						
Debt Service Transfer	\$ 262,794	\$ 363,101	\$ 363,101	\$ 258,705	\$ 258,705	(28.75%)
Misc Non-Operating Expenses	-	-	6,000	-	-	
Total Expenditures	\$ 262,794	\$ 363,101	\$ 369,101	\$ 258,705	\$ 258,705	(28.75%)
Increase/Decrease in Fund Balance	\$ (16,223)	\$ (114,623)	\$ (127,475)	\$ (1,701)	\$ (1,701)	
Beginning Fund Balance	\$1,561,202	\$1,544,979	\$1,544,979	\$ 1,417,504	\$ 1,417,504	
Ending Fund Balance	\$1,544,979	\$1,430,356	\$1,417,504	\$ 1,415,803	\$ 1,415,803	



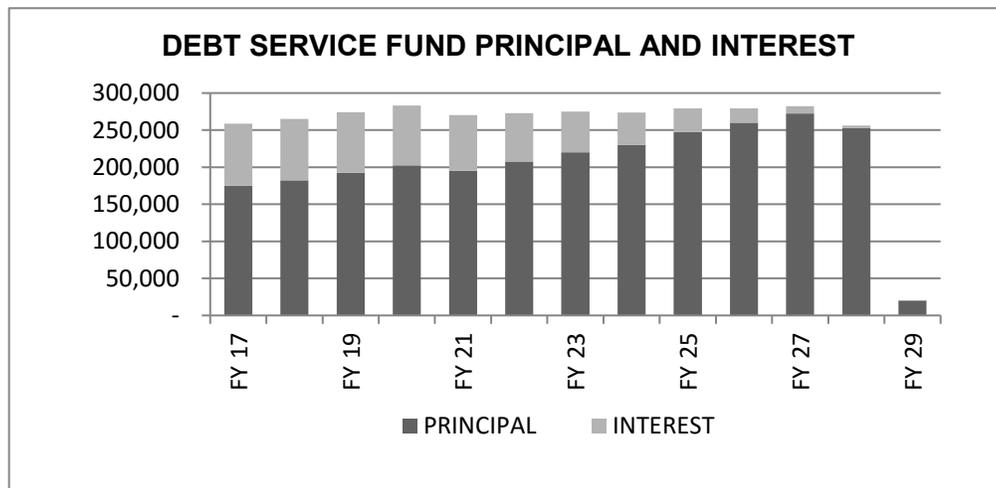
This fund is prepared on the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

The Memorial Cemetery Fund is a Special Revenue Fund that accounts for two-thirds of the sales of cemetery lots and other revenues that are accrued through the new Memorial Cemetery, which includes the Aggie Field of Honor. For FY17, approved revenue earnings are \$257,004. Revenues are from the sale of lots at the site and from investment earnings.

A transfer to the Debt Service Fund, in the amount of \$258,705, is included in the FY17 approved expenditure budget. This represents one-half of the total debt service related to the Memorial Cemetery. In FY17, it is approved that one-half of the Memorial Cemetery debt service will come from the Memorial Cemetery Fund and one-half of the payment will come from the Debt Service Fund. FY14 was the first year that a portion of the Memorial Cemetery debt service payment was covered by the Memorial Cemetery Fund. One-half of the debt service is projected to be covered by the Memorial Cemetery Fund in future years, but the Memorial Cemetery Fund will continue to be monitored to ensure that this can be supported. The Operations and Maintenance costs associated with the Memorial Cemetery Fund are included in the General Fund Parks and Recreation Department budget.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
MEMORIAL CEMETERY FUND SUPPORTED*
GOB & CO SERIES**

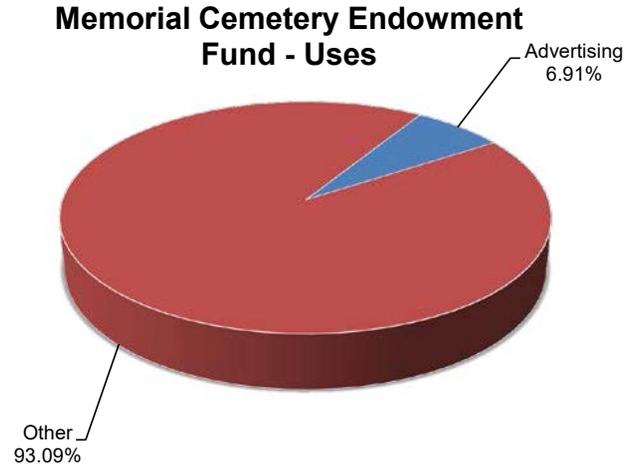
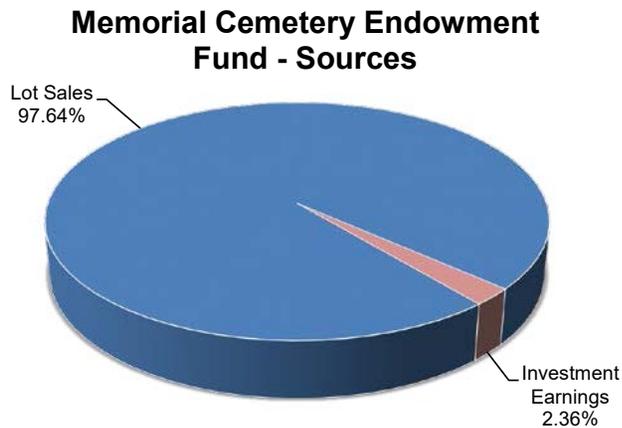
FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL DUE ANNUALLY	PRINCIPAL OUTSTANDING AS OF OCTOBER 1
FY 17	175,000	83,705	258,705	2,657,500
FY 18	182,500	82,830	265,330	2,482,500
FY 19	192,500	81,751	274,251	2,300,000
FY 20	202,500	80,642	283,142	2,107,500
FY 21	195,000	75,280	270,280	1,905,000
FY 22	207,500	65,367	272,867	1,710,000
FY 23	220,000	54,820	274,820	1,502,500
FY 24	230,000	43,692	273,692	1,282,500
FY 25	247,500	31,811	279,311	1,052,500
FY 26	260,000	19,167	279,167	805,000
FY 27	272,500	9,736	282,236	545,000
FY 28	252,500	3,840	256,340	272,500
FY 29	20,000	460	20,460	20,000



*These amounts do not reflect all of the Memorial Cemetery related debt service. The above amounts reflect one-half of the debt service as being paid from the Memorial Cemetery Fund from FY17 through FY29. The balance of the debt service is projected to be paid out of the Debt Service Fund. This will be evaluated on an annual basis and will be adjusted accordingly based on the financial condition of the Memorial Cemetery Fund and Debt Service Fund.

City of College Station Memorial Cemetery Endowment Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
REVENUES						
Lot Sales	\$ 118,405	\$ 119,922	\$ 115,069	\$ 124,121	\$ 124,121	3.50%
Investment Earnings	3,206	5,000	5,317	3,000	3,000	-40.00%
Other	66	-	-	-	-	N/A
Total Revenues	\$ 121,677	\$ 124,922	\$ 120,386	\$ 127,121	\$ 127,121	1.76%
EXPENDITURES						
Advertising	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00%
Other	-	15,000	19,362	-	134,750	798.33%
Total Expenditures	\$ -	\$ 25,000	\$ 29,362	\$ 10,000	\$ 144,750	479.00%
Increase/Decrease in Fund Balance	\$ 121,677	\$ 99,922	\$ 91,024	\$ 117,121	\$ (17,629)	
Beginning Fund Balance	\$ 757,991	\$ 879,668	\$ 879,668	\$ 970,692	\$ 970,692	
Ending Fund Balance	\$ 879,668	\$ 979,590	\$ 970,692	\$ 1,087,813	\$ 953,063	



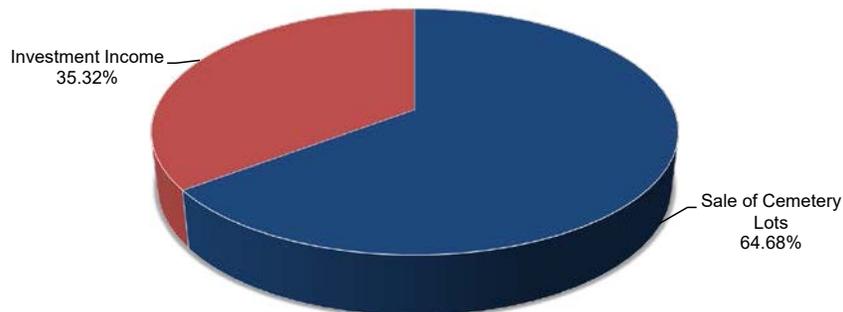
This fund is prepared on the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

The Memorial Cemetery Endowment Fund is a Special Revenue Fund that accounts for one-third of cemetery lot sales that are accrued through the Memorial Cemetery. For FY17, approved revenues are \$127,121. Revenues are projected to come from the sale of lots at the site and from interest earnings. FY17 approved expenditures are \$144,750, which includes \$10,000 for continued marketing of the cemetery plots, as well as a one-time service level adjustment of \$100,250 for the addition of a Jewish faith section. There are three other one-time service level adjustments totaling \$34,500 for the purchase of various equipment and wayfinding signs.

**City of College Station
Texas Avenue Cemetery Endowment Fund
Fund Summary**

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Beginning Fund Balance	\$ 1,811,132	\$ 1,851,533	\$ 1,851,533	\$ 1,884,778	\$ 1,884,778	
REVENUES						
Sale of Cemetery Lots	\$ 37,806	\$ 10,000	\$ 25,845	\$ 10,000	\$ 10,000	0.00%
Investment Income	7,348	5,460	10,500	5,460	5,460	0.00%
Other	-	-	-	-	-	N/A
Total Revenues	<u>\$ 45,154</u>	<u>\$ 15,460</u>	<u>\$ 36,345</u>	<u>\$ 15,460</u>	<u>\$ 15,460</u>	0.00%
Total Funds Available	<u>\$ 1,856,286</u>	<u>\$ 1,866,993</u>	<u>\$ 1,887,878</u>	<u>\$ 1,900,238</u>	<u>\$ 1,900,238</u>	1.78%
EXPENDITURES & TRANSFERS						
Other: Filing Fees	\$ 1,208	\$ -	\$ -	\$ -	\$ -	N/A
Other: Cemetery Plots	3,475	-	3,100	-	-	N/A
Total Expenditures & Transfers	<u>\$ 4,684</u>	<u>\$ -</u>	<u>\$ 3,100</u>	<u>\$ -</u>	<u>\$ -</u>	N/A
Increase in Fund Balance	<u>\$ 40,470</u>	<u>\$ 15,460</u>	<u>\$ 33,245</u>	<u>\$ 15,460</u>	<u>\$ 15,460</u>	
Measurement Focus Increase (Decrease)	\$ (69)					
Ending Fund Balance	<u><u>\$ 1,851,533</u></u>	<u><u>\$ 1,866,993</u></u>	<u><u>\$ 1,884,778</u></u>	<u><u>\$ 1,900,238</u></u>	<u><u>\$ 1,900,238</u></u>	

Texas Avenue Cemetery Endowment Fund - Sources



This fund is budgeted using the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

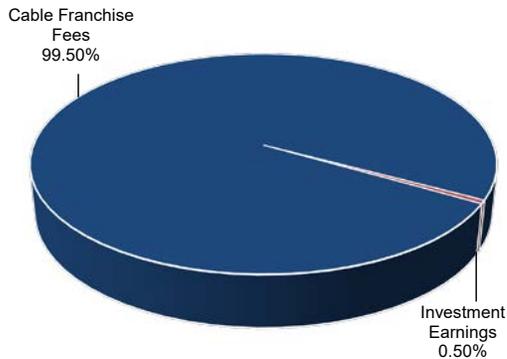
The Texas Avenue Cemetery Endowment Fund is a Special Revenue Fund that accounts for sales of cemetery lots and other revenues that are accrued through the College Station Cemetery on Texas Avenue. No expenditures are budgeted in this fund for FY17. The Operations and Maintenance costs associated with the Texas Avenue Cemetery are included in the General Fund Parks and Recreation Department budget.

For FY17, approved revenues are budgeted at \$15,460. The College Station Cemetery on Texas Avenue has few spaces remaining for sale.

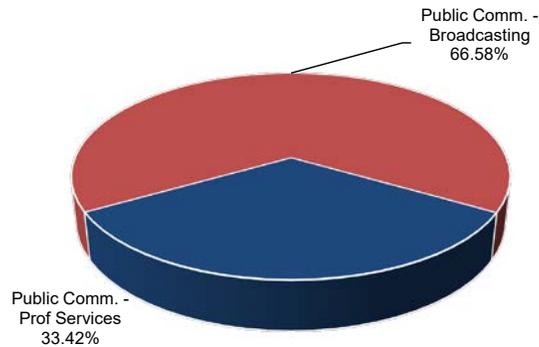
City of College Station
Public, Educational and Governmental (PEG) Access Channel Fee Fund
Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Beginning Fund Balance	\$ 230,247	\$ 385,976	\$ 385,976	\$ 508,973	\$ 508,973	
REVENUES						
Cable Franchise Fees	\$ 206,138	\$ 206,142	\$ 200,313	\$ 200,000	\$ 200,000	-2.98%
Trsf from Gen'l Fund (EG Fee Balance)	-	-	-	-	-	N/A
Investment Earnings	1,382	914	2,482	1,000	1,000	9.41%
Total Revenues	<u>\$ 207,520</u>	<u>\$ 207,056</u>	<u>\$ 202,795</u>	<u>\$ 201,000</u>	<u>\$ 201,000</u>	-2.92%
Total Funds Available	<u>\$ 437,767</u>	<u>\$ 593,032</u>	<u>\$ 588,771</u>	<u>\$ 709,973</u>	<u>\$ 709,973</u>	
EXPENDITURES & TRANSFERS						
Public Comm. - Prof Services	\$ 30,548	\$ 63,120	\$ 38,963	\$ 48,000	\$ 48,000	-23.95%
Public Comm. - Broadcasting	21,243	66,700	40,835	95,640	95,640	43.39%
Total Expenditures & Transfers	<u>\$ 51,791</u>	<u>\$ 129,820</u>	<u>\$ 79,798</u>	<u>\$ 143,640</u>	<u>\$ 143,640</u>	10.65%
Increase (Decrease) in Fund Balance	<u>\$ 155,729</u>	<u>\$ 77,236</u>	<u>\$ 122,997</u>	<u>\$ 57,360</u>	<u>\$ 57,360</u>	
Measurement Focus Increase (Decrease)	-					
Ending Fund Balance	<u>\$ 385,976</u>	<u>\$ 463,212</u>	<u>\$ 508,973</u>	<u>\$ 566,333</u>	<u>\$ 566,333</u>	

PEG Fee Fund - Sources



PEG Fee Fund - Uses



Public, Education and Government (PEG) Access Channel funds are collected in an amount equal to 1% of gross revenues in cable services provided per month. These funds may be used for educational and governmental broadcasting on Channel 19. Channel 19 provides unique programming that addresses the needs and interests of the citizens of College Station and its surrounding community. This includes information on City Council and Planning & Zoning meetings, development projects, special events, job opportunities, and many other pertinent issues and notices.

This fund is prepared using the *modified accrual basis of accounting*. This accounting method recognizes revenues when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

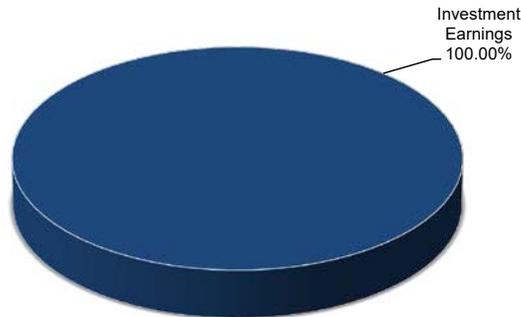
While the PEG Fee has been collected for a number of years in the General Fund, the PEG Fee Fund was established in FY14 due to changes in legislative requirements. The balance of the PEG fees collected in prior years, \$266,573, was transferred from the General Fund into the PEG Fee Fund at the beginning of FY14. Proposed FY17 PEG Fee Fund revenues from cable franchise fees and Investment Revenue total \$201,000. Expenditures of \$143,640 are proposed in FY17 to include various broadcasting upgrades.

The FY17 budgeted fund balance is anticipated to increase 11% when compared to the FY16 estimated ending fund balance.

City of College Station
R.E. Meyer Estate Restricted Gift Fund
Fund Summary

	<u>FY15 Actual</u>	<u>FY16 Revised Budget</u>	<u>FY16 Year-End Estimate</u>	<u>FY17 Approved Base Budget</u>	<u>FY17 Approved Budget</u>	<u>% Change in Budget from FY16 to FY17</u>
BEGINNING BALANCE	\$ 116,250	\$ 564,911	\$ 564,911	\$ 568,182	\$ 568,182	
REVENUES						
Restricted Gift Funds	\$ 446,407	\$ -	\$ -	\$ -	\$ -	N/A
Investment Earnings	2,254	2,200	3,271	2,200	2,200	0%
Total Revenues	<u>\$ 448,661</u>	<u>\$ 2,200</u>	<u>\$ 3,271</u>	<u>\$ 2,200</u>	<u>\$ 2,200</u>	0%
TOTAL FUNDS AVAILABLE	<u>564,911</u>	<u>567,111</u>	<u>568,182</u>	<u>570,382</u>	<u>570,382</u>	1%
EXPENDITURES & TRANSFERS						
Senior Programs	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Total Expenditures & Transfers	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	N/A
Increase (Decrease) in Fund Balance	<u>\$ 448,661</u>	<u>\$ 2,200</u>	<u>\$ 3,271</u>	<u>\$ 2,200</u>	<u>\$ 2,200</u>	0%
Measurement Focus Increase (Decrease)	\$ -					
ENDING FUND BALANCE	<u><u>\$ 564,911</u></u>	<u><u>\$ 567,111</u></u>	<u><u>\$ 568,182</u></u>	<u><u>\$ 570,382</u></u>	<u><u>\$ 570,382</u></u>	

**R.E. Meyer Estate Restricted Gift
Fund - Sources**



The R.E. Meyer Estate Restricted Gift Fund was established in FY14. Robert Earl "Bob" Meyer passed away in October of 2013. As part of his will, he generously bequeathed a portion of his estate to the College Station Parks and Recreation Department, with the gift being restricted for the benefit of programs for senior citizens. During Mr. Meyer's lifetime, he loved and supported the many senior programs offered by the Parks and Recreation Department Senior Services.

A total of \$562,657 from the estate has been received to date. In accordance with Mr. Meyer's will, these funds will be used for the purpose of programs designed to benefit senior citizens. No funds are currently planned for expenditure in FY17. As programming plans are developed, it is anticipated that these funds will be budgeted for future expenditure in accordance with the agreement.

Special Revenue Capital Improvement Projects

These funds are budgeted using the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of several items. The full listing of these exceptions can be found in the Financial Policies on page F-1.

SPECIAL REVENUE CAPITAL PROJECTS

Below are descriptions of the special revenue capital projects included in the FY17 Approved Budget. The funds expended on these projects are considered significant and non-routine.

Park Land Dedication Capital Improvement Projects

The Park Land Dedication Funds account for the receipt and expenditure of funds received by the City from residential land developers who dedicate land, or money in lieu of land, for use in the development of neighborhood parks in residential areas. The projects in the Park Land Dedication Capital Improvement Projects Funds are funded using the dedicated park land funds. Park Land dedication funds must be used for the development of parks within the zone to which the funds are dedicated. In FY17, estimates are included for Park Land Dedication projects that are anticipated to be completed in the various park zones.

In **Park Land Zone 3**, funds in the amount of \$135,000 are estimated for the **Fun for All Playground at Central Park**. This project is for the design and construction of an inclusive playground for children with special needs. The playground will provide a safe atmosphere while incorporating educational aspects and challenges to spark imagination and enhance quality of life. In addition to the budget in Park Land Zone 3, funds have been included in **Community Park Land Zone C** for this effort. It is anticipated that the FY17 funds will be used to complete the design of this project. The playground is a joint effort of the College Station Rotary Club, the College Station Noon Lions Club, the Kiwanis Club and the City of College Station. The service groups are pursuing possible grants and fund-raising opportunities for the construction of the playground.

In **Park Land Zone 4**, budget is included for the completion of the development of **Crescent Point Park**. The total project estimate is \$86,575 and will include the addition of exercise equipment, lights, water fountains and benches. Also included in Park Land Zone 4 is an estimate of \$95,000 for the **Raintree Park Improvements project**. This project is for the installation of a new playground, swing set and surfacing at Raintree Park.

In **Park Land Zone 7**, an estimate of \$105,000 has been included for the **Improvements at John Crompton Park project**. Improvements planned for this park include the installation of new LED light fixtures; a new park sign; a new sand volleyball court; and other amenities such as a picnic table, grills and benches.

In **Park Land Zone 9**, improvements are planned for **Woodland Hills Park**. These improvements include the installation of new surfacing under the existing swing set.

In **Park Land Zone 10**, estimates have been included for the development of two parks in the zone. The first of these is **Sonoma Park**. Amenities planned for this park include a sidewalk, play structure, surfacing, a covered area and a bench. The second park planned for development in FY17 in this zone is **Reatta Meadows Park**. The amenities planned in this park include a sidewalk, play structure, surfacing, a covered area, a bench and a water fountain.

In **Park Land Zone 12**, an estimate of \$24,000 is included for the installation of **trail lights at the Cove of Nantucket Park**.

Projects planned for **Park Land Zone 13** include the development of **Bridgewood Park**. Also planned in Park Land Zone 13 is the **installation of LED lights** on the tennis courts at **Castlegate Park**.

In **Park Land Zone 15** funds for the development of **Barracks Park** are included. This project is for development of the remaining three parks and for lighting of the existing four parks.

In addition to the aforementioned major projects, minor improvements are planned for a number of parks within the Park Land Zones. These include **signage at parks in Park Land Zones 2, 5 and 8** and the **installation of a new drinking fountain at Cy Miller Park in Park Land Zone 3**. In addition, funds that have not yet been

obligated to specific projects are budgeted in a number of Park Land Zones. These funds are available to be used for projects that arise throughout the year within the applicable Zones. Funds not used in the fiscal year will carry over to future fiscal years.

Drainage Capital Improvement Projects

Drainage capital projects are funded by revenue generated through a drainage utility fee that is collected from residential and commercial utility users. An estimate of \$200,000 is included in FY17 for **Minor Drainage Improvement projects**. These funds are used for minor unscheduled drainage projects that may arise throughout the fiscal year. Also included in the Drainage CIP is an estimate for the **Southwest Parkway Storm Drain Replacement project**. The existing storm drain is at the end of its service life and needs to be replaced. The total project estimate is \$435,000. Another significant Drainage capital project planned for FY17 is the **Culvert Replacement under John Milliff Road and Redmond Drive**. The project is for the replacement of the culverts and the slope stabilization of the creek bank.

Sidewalk Zone Capital Projects

The Sidewalk Zone Funds account for the receipt and expenditure of funds received by the City from developers who, upon approval of the Planning and Zoning Commission and in accordance with a number of criteria as defined by the City's Sidewalk ordinance, pay a fee in lieu of constructing the required sidewalk or multi-use path. Fees collected in lieu of sidewalk or multi-use path construction must be expended in the sidewalk zone within which the approved development is located. Fees collected in lieu of sidewalk construction must be used only for construction, reconstruction or land acquisition costs associated with sidewalks, multi-use paths and other non-vehicular ways.

The FY17 budget includes estimates for projects in two of the Sidewalk Zones. The first is an estimate of \$7,100 in **Sidewalk Zone 8** for the **Emerald Dove Sidewalk project**. This project is for the design and construction of a 6-foot sidewalk on one side of Emerald Dove from Creek View Elementary to Alexandria Avenue. The second project is for the use of **Sidewalk Zone 15** funds toward the sidewalks planned for construction as part of the **Holleman Drive South project**. This project includes the reconstruction and widening of Holleman Drive South from approximately North Dowling to Rock Prairie Road West. Sidewalks or a multi-use path will be included as part of the project. In addition to these projects, funds that have not yet been obligated to specific sidewalk projects are included in the FY17 budget in Sidewalk Zones 2, 3, 5, 9 and 13. Including these funds in the budget will make them available for use on projects that arise throughout the year within the applicable Zones. Funds not used in the fiscal year will carry over to future fiscal years.

Hotel Tax Fund Capital Projects

Included in the FY17 Approved Budget is an estimate for the construction of phase I of the **Build-Out of the Veterans Park and Athletic Complex**. The project will include the construction of two additional synthetic turf fields at Veterans Park along with parking and lighting to support the new fields. The synthetic turf fields will provide an all-weather playing surface that can be used immediately following a rain event. In addition, spectator areas and amenities will be added to these fields and to several existing fields as part of this project. The project will be funded using Hotel Tax funds as the project is anticipated to result in a significant number of individuals coming from outside of the community to play in tournaments held on these fields. The fields will be able to facilitate sports such as soccer, football, lacrosse, and a myriad of other sports events.

Also included in the Hotel Tax Fund is a FY17 estimate of \$1,700,000 for costs related to beginning the **development of Southeast Community Park**. The City currently owns the property on Rock Prairie Road next to the BSWMA landfill where this park is approved. This project would develop the park with 9 ball fields, parking, lighting, restrooms, picnic pavilion, batting cages, streets and park amenities. The Master Plan is currently under development. The project would be completed in phases and the FY17 estimate is to begin the project.

Additional O&M Costs

In some situations, the operations and maintenance (O&M) cost of a project is minimal and can be absorbed by the City department that is benefiting the most from the project. In other situations, the O&M cost is more significant and funding for these additional expenses is addressed through the Service Level Adjustment (SLA) process. In these situations, SLAs are submitted for the O&M needs of the capital projects and funding is considered as part of the budget process (i.e. for additional personnel). In some situations, the anticipated O&M cost is added to the base budget (i.e. additional budget for utility costs).

Departments are expected to consider the impact of current and planned capital improvement projects on O&M budgets. This analysis is a component of the 5-year Strategic Business Plans that are completed by all City departments. Projections as to the impact of capital projects on O&M budgets that are included in the Strategic Business Plans are used by the Finance Office in financial forecasting.

No additional budget was included in the FY17 Approved Budget for O&M costs related to recently completed Special Revenue capital projects. Projections for O&M are included in the financial forecasts for projects that are expected to be completed in the next 5 years. O&M estimates are included in the financial forecasts for projects that are expected to be completed in the next five years. A more detailed sheet at the end of this section reflects the estimated O&M costs associated with the special revenue capital projects. It is anticipated that the availability of funding for the O&M costs will be limited in upcoming years. Therefore, departments will continue to evaluate current operations before increases in budget will be approved. Recommendations may also be made to delay projects for which O&M funding does not exist.

**GENERAL GOVERNMENT
PARK LAND DEDICATION
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

	PROJECT NUMBER	PROJECT BUDGET AMOUNT	BUDGET APPROPRIATIONS		
			APPROPRIATIONS THROUGH FY15	REVISED FY 15-16 APPROPRIATIONS	APPROVED FY 16-17 APPROPRIATIONS
BEGINNING FUND BALANCE:				\$ 3,804,156	\$ 5,475,397
ADDITIONAL RESOURCES:					
CONTRIBUTIONS				\$ 300,000	\$ 400,000
INVESTMENT EARNINGS				10,000	10,000
INTRAGOVERNMENTAL TRANSFERS				-	-
OTHER				-	-
SUBTOTAL ADDITIONAL RESOURCES				\$ 310,000	\$ 410,000
TOTAL RESOURCES AVAILABLE				\$ 4,114,156	\$ 5,885,397
PARK LAND DEDICATION FUND					
ZONE 1 PARK	PK0051	275,000	-	-	275,000
ZONE 2 PARK	PK0052	2,500	-	-	2,500
ZONE 2 PARK SIGNAGE	PK1707	7,500	-	-	7,500
ZONE 3 PARK	PK0053	-	-	-	-
FUN FOR ALL PLAYGROUND	PK1409	135,000	-	85,000	50,000
CY MILLER PARK DRINKING FOUNTAIN	PK1710	3,500	-	-	3,500
ZONE 4 PARK	PK0054	-	-	90,000	-
CRESCENT POINT PARK	PK1601	86,575	-	75,000	11,575
RAINTREE PARK IMP	PK1711	95,000	-	-	95,000
ZONE 5 PARK	PK0055	-	-	4,000	-
ZONE 5 PARK SIGNAGE	PK1708	5,000	-	-	5,000
ZONE 6 PARK	PK0056	-	-	-	-
ZONE 7 PARK	PK0057	320,000	-	270,000	320,000
CROMPTON PARK IMPROVEMENTS	PK1703	105,000	-	-	105,000
ZONE 8 PARK	PK0058	-	-	7,500	-
ZONE 8 PARK SIGNAGE	PK1709	5,000	-	-	5,000
ZONE 9 PARK	PK0059	-	-	22,000	-
WOODLAND HILLS PARK IMP	PK1704	23,000	-	-	23,000
ZONE 10 PARK	PK0060	35,000	-	46,000	35,000
REATA PARK	PK1602	160,275	-	142,000	18,275
SONOMA PARK	PK1603	141,875	-	140,000	1,875
ZONE 11 PARK	PK0061	-	-	-	-
ZONE 12 PARK	PK0824	-	-	24,000	-
COVE OF NANTUCKET LIGHTS	PK1705	24,000	-	-	24,000
ZONE 13 PARK	PK0807	-	-	36,000	-
BRIDGEWOOD PARK	PK1517	100,000	60,000	40,000	-
CASTLEGATE TENNIS COURT LIGHTS	PK1706	40,000	-	-	40,000
ZONE 14 PARK	PK0717	90,000	-	90,000	90,000
ZONE 15 PARK	PK0808	500,000	-	265,000	500,000
BARRACKS PARK	PK1522	728,000	-	450,000	278,000
ZONE 24 PARK	PK1205	15,000	-	15,000	15,000
COMMUNITY PARK ZONE A	PK1304	560,000	-	325,000	560,000
COMMUNITY PARK ZONE B	PK1203	2,500,000	-	1,490,000	2,500,000
COMMUNITY PARK ZONE C	PK1204	-	-	-	-
FUN FOR ALL PLAYGROUND	PK1409	335,000	120,500	109,500	105,000
CLOSED PROJECTS				43,900	-
CAPITAL PROJECTS SUBTOTAL				\$ 3,769,900	\$ 5,070,225
OTHER				-	-
GENERAL & ADMIN. CHARGES				21,909	21,910
TOTAL EXPENDITURES				\$ 3,791,809	\$ 5,092,135
Measurement Focus Increase (Decrease)					
ENDING FUND BALANCE:				\$ 322,347	\$ 793,262

**GENERAL GOVERNMENT
PARK LAND DEDICATION
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

PROJECTED EXPENDITURES								
PROJECT EXPENDITURES THROUGH FY14	FY 14-15 ACTUAL	PROJECTED FY 15-16	PROJECTED FY 16-17	PROJECTED FY 17-18	PROJECTED FY 18-19	PROJECTED FY 19-20	PROJECTED FY 20-21	PROJECTED FY 21-22
	\$ 4,214,105	\$ 4,620,601	\$ 5,475,397	\$ 18,162	\$ 18,162	\$ 18,162	\$ 18,162	\$ 18,162
	\$ 998,295	\$ 1,400,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -
	18,323	10,000	10,000	-	-	-	-	-
	12,000	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	\$ 1,028,618	\$ 1,410,000	\$ 410,000	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 5,242,723	\$ 6,030,601	\$ 5,885,397	\$ 18,162	\$ 18,162	\$ 18,162	\$ 18,162	\$ 18,162
400,000	300,000	-	275,000	-	-	-	-	-
-	-	-	2,500	-	-	-	-	-
-	-	-	7,500	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	135,000	-	-	-	-	-
-	-	-	3,500	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	7,700	78,875	-	-	-	-	-
-	-	-	95,000	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	5,000	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	320,000	-	-	-	-	-
-	-	-	105,000	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	5,000	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	23,000	-	-	-	-	-
-	-	-	35,000	-	-	-	-	-
-	-	14,400	145,875	-	-	-	-	-
-	-	12,700	129,175	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	24,000	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	100,000	-	-	-	-	-	-
-	-	-	40,000	-	-	-	-	-
-	-	-	90,000	-	-	-	-	-
-	-	-	500,000	-	-	-	-	-
-	-	47,795	680,205	-	-	-	-	-
-	-	-	15,000	-	-	-	-	-
-	-	-	560,000	-	-	-	-	-
-	-	-	2,500,000	-	-	-	-	-
-	-	-	-	-	-	-	-	-
3,956	34,549	225,800	70,695	-	-	-	-	-
-	265,575	124,900	-	-	-	-	-	-
\$ 403,956	\$ 600,124	\$ 533,295	\$ 5,845,325	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-	-	-	-
20,042	21,909	21,910	-	-	-	-	-	-
\$ 620,166	\$ 555,204	\$ 5,867,235	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ (1,956)								
\$ 4,620,601	\$ 5,475,397	\$ 18,162	\$ 18,162	\$ 18,162	\$ 18,162	\$ 18,162	\$ 18,162	\$ 18,162

**DRAINAGE UTILITY
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

			BUDGET APPROPRIATIONS		
PROJECT NUMBER	PROJECT BUDGET AMOUNT	APPROPRIATIONS THROUGH FY15	REVISED FY15-16 APPROPRIATIONS	APPROVED FY16-17 APPROPRIATIONS	
BEGINNING FUND BALANCE:			\$	2,419,837	\$ 2,017,672
ADDITIONAL RESOURCES:					
UTILITY REVENUES			\$	2,184,100	\$ 2,274,100
INTEREST ON INVESTMENTS				8,000	12,000
OTHER				-	-
SUBTOTAL ADDITIONAL RESOURCES			\$	2,192,100	\$ 2,286,100
TOTAL RESOURCES AVAILABLE			\$	4,611,937	\$ 4,303,772
DRAINAGE CAPITAL					
MINOR DRAINAGE IMPROVEMENTS	SD1701	ANNUAL	100,000	100,000	200,000
DRAINAGE MASTER PLAN	SD1202		528,000	528,000	-
SOUTHWEST PKWY STORM DRAIN REPL	SD1602		435,000	-	435,000
SOUTHWOOD VALLEY DRAINAGE IMP	SDTBD		585,000	-	-
DRAINAGE IMP AT DOMINIK AND STALLINGS	SD1603		500,000	-	50,000
CULVERT AT J. MILLIFF RD AND REDMOND DR	SD1604		400,000	-	50,000
CLOSED PROJECTS					
CAPITAL G&A				209,391	219,861
CAPITAL PROJECTS SUBTOTAL			\$	844,391	\$ 869,861
DRAINAGE OPERATIONS					
DRAINAGE INSPECTION (PLANNING & DEV SERVICES)		ANNUAL		140,966	115,722
DRAINAGE MAINTENANCE OPERATIONS (PUBLIC WORKS)		ANNUAL		1,332,606	1,205,331
PAY PLAN				-	28,707
SLA's				-	409,129
ERP SYSTEM REPLACEMENT				-	-
STREET SWEEPING				118,575	119,761
MOSQUITO ABATEMENT				7,200	7,200
BEE CREEK MITIGATION MONITORING/REPORTING (SD0902)				13,000	-
TRANSFERS OUT				100,000	101,000
OTHER				-	-
GENERAL & ADMIN.				217,800	228,690
TOTAL EXPENDITURES			\$	2,774,538	\$ 3,085,400
Measurement Focus Increase (Decrease)					
ENDING FUND BALANCE:			\$	1,837,399	\$ 1,218,372

**DRAINAGE UTILITY
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2016-2017 THROUGH FISCAL YEAR 2021-2022**

PROJECTED EXPENDITURES

PROJECT EXPENDITURES THROUGH FY14	FY 14-15 ACTUAL	PROJECTED FY 15-16	PROJECTED FY 16-17	PROJECTED FY 17-18	PROJECTED FY 18-19	PROJECTED FY 19-20	PROJECTED FY 20-21	PROJECTED FY 21-22
	\$ 3,143,513	\$ 3,101,639	\$ 2,017,672	\$ 833,372	\$ 566,010	\$ 64,264	\$ 47,716	\$ 37,248
	\$ 2,146,486	\$ 2,207,841	\$ 2,274,100	\$ 2,342,300	\$ 2,412,600	\$ 2,485,000	\$ 2,559,600	\$ 2,636,400
	12,078	15,000	12,000	5,000	5,000	5,000	6,000	7,500
	-	3,441	-	-	-	-	-	-
	<u>\$ 2,158,564</u>	<u>\$ 2,226,282</u>	<u>\$ 2,286,100</u>	<u>\$ 2,347,300</u>	<u>\$ 2,417,600</u>	<u>\$ 2,490,000</u>	<u>\$ 2,565,600</u>	<u>\$ 2,643,900</u>
	<u>\$ 5,302,077</u>	<u>\$ 5,327,921</u>	<u>\$ 4,303,772</u>	<u>\$ 3,180,672</u>	<u>\$ 2,983,610</u>	<u>\$ 2,554,264</u>	<u>\$ 2,613,316</u>	<u>\$ 2,681,148</u>
	-	-	200,000	100,000	100,000	200,000	200,000	200,000
	431,382	3,283	93,335	-	-	-	-	-
	-	-	50,000	385,000	-	-	-	-
	-	-	-	-	585,000	-	-	-
	-	-	50,000	450,000	-	-	-	-
	-	-	50,000	-	350,000	-	-	-
	<u>382,699</u>	<u>1,039,386</u>						
	190,355	209,391	219,861	230,854	242,396	254,516	267,242	275,259
	<u>\$ 576,337</u>	<u>\$ 1,492,112</u>	<u>\$ 1,254,861</u>	<u>\$ 680,854</u>	<u>\$ 927,396</u>	<u>\$ 454,516</u>	<u>\$ 467,242</u>	<u>\$ 475,259</u>
	140,288	142,686	115,722	119,194	122,769	126,453	130,246	134,154
	1,035,114	1,231,876	1,205,331	1,241,491	1,278,736	1,317,098	1,356,611	1,397,309
	-	-	28,707	29,568	30,455	31,369	32,310	33,279
	-	-	409,129	73,263	75,461	77,725	80,056	82,458
	30,561	-	-	-	-	-	-	-
	117,401	118,575	119,761	120,958	122,168	123,390	124,624	125,870
	-	7,200	7,200	7,200	7,200	7,200	7,200	7,200
	-	-	-	-	-	-	-	-
	100,000	100,000	101,000	102,010	103,030	104,060	105,101	106,152
	6,901	-	-	-	-	-	-	-
	<u>193,836</u>	<u>217,800</u>	<u>228,690</u>	<u>240,125</u>	<u>252,131</u>	<u>264,737</u>	<u>272,679</u>	<u>280,860</u>
	<u>\$ 2,200,438</u>	<u>\$ 3,310,249</u>	<u>\$ 3,470,400</u>	<u>\$ 2,614,662</u>	<u>\$ 2,919,346</u>	<u>\$ 2,506,547</u>	<u>\$ 2,576,069</u>	<u>\$ 2,642,540</u>
	\$ -							
	<u>\$ 3,101,639</u>	<u>\$ 2,017,672</u>	<u>\$ 833,372</u>	<u>\$ 566,010</u>	<u>\$ 64,264</u>	<u>\$ 47,716</u>	<u>\$ 37,248</u>	<u>\$ 38,607</u>

**City of College Station
Drainage Utility Fund
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Civil Engineering	\$ 140,288	\$ 140,966	\$ 142,686	\$ 117,465	\$ 117,465	-16.67%
Drainage Maintenance	1,035,114	1,352,806	1,239,076	1,239,495	1,648,624	21.87%
TOTAL	\$ 1,175,402	\$ 1,493,772	\$ 1,381,762	\$ 1,356,960	\$ 1,766,089	18.23%

EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 711,019	\$ 862,911	\$ 822,624	\$ 902,375	\$ 950,754	10.18%
Supplies	48,033	111,621	58,717	93,161	103,861	-6.95%
Maintenance	115,607	119,358	113,967	118,492	331,992	178.15%
Purchased Services	286,092	261,992	248,454	242,932	379,482	44.84%
Capital Outlay	14,651	137,890	138,000	-	-	-100.00%
TOTAL	\$ 1,175,402	\$ 1,493,772	\$ 1,381,762	\$ 1,356,960	\$ 1,766,089	18.23%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY16 Approved Budget	% Change in Budget from FY16 to FY17
Civil Engineering	1.00	1.00	1.00	1.00	1.00	0.00%
Drainage Maintenance	14.00	15.00	16.00	16.00	17.00	6.25%
TOTAL	15.00	16.00	17.00	17.00	18.00	5.88%

Service Level Adjustments	One-Time	Recurring	Total
Drainage Maintenance Repair	\$ 200,000	\$ -	\$ 200,000
Drainage Dump Truck and Equipment Operator	138,000	71,129	209,129
Drainage SLA Totals	\$ 338,000	\$ 71,129	\$ 409,129

**City of College Station
Sidewalk Zone Funds
Fund Summary**

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
BEGINNING BALANCE	\$ 56,725	\$ 56,952	\$ 56,952	\$ 83,926	\$ 83,926	
REVENUES						
Contributions	\$ -	\$ -	\$ 26,974	\$ -	\$ -	
Investment Earnings	227	-	-	250	250	N/A
Total Revenues	<u>\$ 227</u>	<u>\$ -</u>	<u>\$ 26,974</u>	<u>\$ 250</u>	<u>\$ 250</u>	N/A
TOTAL FUNDS AVAILABLE	<u>56,952</u>	<u>56,952</u>	<u>83,926</u>	<u>84,176</u>	<u>84,176</u>	-100%
EXPENDITURES & TRANSFERS						
Sidewalk Zone 2	\$ -	\$ -	\$ -	\$ 6,500	\$ 6,500	N/A
Sidewalk Zone 3	-	-	-	12,000	12,000	N/A
Sidewalk Zone 5	-	-	-	30,000	30,000	N/A
Sidewalk Zone 8	-	-	-	-	-	N/A
Emerald Dove Sidewalk (ST1707)	-	-	-	7,100	7,100	N/A
Sidewalk Zone 9	-	-	-	9,500	9,500	N/A
Sidewalk Zone 13	-	-	-	5,500	5,500	N/A
Sidewalk Zone 15	-	-	-	-	-	N/A
Holleman Drive South Sidewalk	-	-	-	11,500	11,500	N/A
Other	-	-	-	-	-	N/A
Total Expenditures & Transfers	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 82,100</u>	<u>\$ 82,100</u>	N/A
Increase (Decrease) in Fund Balance	<u>\$ 227</u>	<u>\$ -</u>	<u>\$ 26,974</u>	<u>\$ (81,850)</u>	<u>\$ (81,850)</u>	N/A
Measurement Focus Increase (Decrease)	\$ -					
ENDING FUND BALANCE	<u>\$ 56,952</u>	<u>\$ 56,952</u>	<u>\$ 83,926</u>	<u>\$ 2,076</u>	<u>\$ 2,076</u>	

The Sidewalk Zone Funds account for the receipt and expenditure of funds received by the City from developers who, upon approval of the Planning and Zoning Commission and in accordance with a number of criteria as defined by the City's Sidewalk ordinance, pay a fee in lieu of constructing the required sidewalk or multi-use path. Fees collected in lieu of sidewalk or multi-use path construction must be expended in the sidewalk zone within which the proposed development is located. Fees collected in lieu of sidewalk construction must be used only for construction, reconstruction or land acquisition costs associated with sidewalks, multi-use paths and other non- vehicular ways.

The FY17 budget includes estimates for projects in two of the Sidewalk Zones. The first is an estimate of \$7,100 in Sidewalk Zone 8 for the Emerald Dove Sidewalk project. This project is for the design and construction of a 6-foot sidewalk on one side of Emerald Dove from Creek View Elementary to Alexandria Avenue. The second project is for the use of Sidewalk Zone 15 funds toward the sidewalks planned for construction as part of the Holleman Drive South project. This project includes the reconstruction and widening of Holleman Drive South from approximately North Dowling to Rock Prairie Road West. Sidewalks or a multi-use path will be included as part of the project. In addition to these projects, funds that have not yet been obligated to specific sidewalk projects are included in the FY17 budget in Sidewalk Zones 2, 3, 5, 9 and 13. Including these funds in the budget will make them available for use on projects that arise throughout the year within the applicable Zones. Funds not used in the fiscal year will carry over to future fiscal years.

The FY17 estimated ending fund balance is anticipated to decrease 98% from the FY16 ending fund balance. This would occur only if the funds budgeted in all of the Sidewalk Zones were expended.

**Special Revenue Funds Capital Improvement Projects
Estimated Operations and Maintenance Costs***

	Projected FY17	Projected FY18	Projected FY19	Projected FY20	Projected FY21	Projected FY22	Comments
Hotel Tax Funded Projects							
Veterans Park Build Out Ph I	\$ -	\$ 50,000	\$ 51,500	\$ 53,045	\$ 54,636	\$ 56,275	\$15,000 budgeted in FY16 for electric utility costs; \$10,000 for field maintenance added in FY14
Southeast Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	O&M TBD
Hotel Tax Funded Projects Subtotal	\$ -	\$ 50,000	\$ 51,500	\$ 53,045	\$ 54,636	\$ 56,275	
Parkland Dedication Projects							
Play for All Playground	\$ -	\$ 9,000	\$ 18,000	\$ 18,540	\$ 19,096	\$ 19,669	Playground maintenance and electric utility costs
Parkland Projects Totals	\$ -	\$ 9,000	\$ 18,000	\$ 18,540	\$ 19,096	\$ 19,669	
Community Development (CD) Fund Projects							
San Saba Sidewalk Improvements	-	502	517	533	549	565	General sidewalk maintenance
Southwest Parkway North Sidewalks	-	459	473	487	502	517	General sidewalk maintenance
CD Fund Projects Totals	\$ -	\$ 961	\$ 990	\$ 1,020	\$ 1,050	\$ 1,082	
Total Estimated O&M Costs	\$ -	\$ 59,961	\$ 70,490	\$ 72,605	\$ 74,783	\$ 77,026	

*The Operations and Maintenance (O&M) costs reflected above are estimates based on anticipated costs associated with each project. In some situations, the O&M cost of a project is minimal and can be absorbed by the City department that is benefiting the most from the project. In other situations, the O&M cost is more significant and funding for these additional expenses is addressed through the Service Level Adjustment (SLA) process. As the projects become better defined, the O&M estimates may be revised.

Insurance Funds

The City of College Station is partially self-insured for property & casualty and general liability, workers' compensation and unemployment compensation. The City became self-funded for employee and dependent health care in January 2004. The current health care program is administered by Blue Cross/Blue Shield. These Insurance Funds are accounted for as Internal Service Funds.

Actuarially-based charges are made to each of the operating funds using relevant bases (i.e., health insurance is charged monthly per full-time participating employee, while unemployment and worker's compensation are charged as a percentage of gross salary). This method of funding allows the City to more accurately reflect the costs of claims against the various funds and to minimize potential risks.

For financial statement reporting, Insurance Funds (Internal Service Funds) are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. The Insurance Funds (Internal Service Funds) are budgeted using the *modified accrual basis of accounting* and the *current financial resources measurement focus*. The budget measures the net change in working capital (current assets less current liabilities). The measurement focus adjustment to arrive at Actual 2015 Working Capital is necessary because the insurance funds' (internal service funds') working capital results from using the *economic resources measurement focus* and the *accrual basis of accounting* for financial reporting purposes.

Property & Casualty Insurance Fund

Budgeted premiums are based on the actual amounts charged to departments to cover the City's Property and Casualty costs. The approved premium revenue for FY17 is \$799,548, a reduction of 20% from FY16. Approved investment earnings are \$9,000 and other revenues, including subrogation, are projected to be \$5,000. The total approved revenues for the Property & Casualty Insurance Fund are \$813,548. Approved FY17 expenditures in this fund are \$1,119,965.

Employee Benefits Fund

Approved revenues in the Employee Benefits Fund are \$11,812,379. This includes a 10% increase in City-paid employee Health Insurance premiums. This increase is necessary to help offset rising claims costs. The FY17 approved budget also includes \$465,689 for the continued operation of the newly-established Employee Health Clinic. This health clinic provides acute and preventive primary care, occupational medicine, workers' compensation care, and wellness services. Services are available to City health plan-enrolled employees, dependents and retirees to encourage wellness and pro-active medical intervention and treatment. In addition, included in the FY17 approved budget is \$315,000 for an Other Post-Employment Benefits (OPEB) Trust. The approved expenditures for the Employee Benefits Fund are \$12,732,249. The FY17 ending working capital in this fund is projected to decrease 13.20% when compared to the FY16 estimated ending working capital. This is due to the continued rise in healthcare costs with no corresponding increase in employee-paid contributions.

Workers' Compensation Insurance Fund

Budgeted premiums are based on the actual amounts charged to departments to cover the City's Workers Compensation costs. In FY17, approved revenues are \$593,546 and approved expenditures are \$678,215.

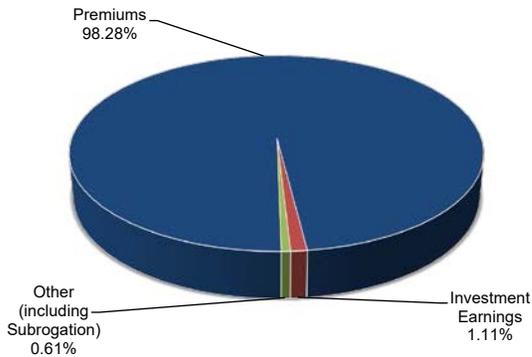
Unemployment Insurance Fund

Revenues in this fund are typically collected based as a percentage of each employee's salary; however, in FY17 the decision was made to forego collection of this revenue due to the increase in working capital in recent years. The Working Capital has increased every year since FY14. Therefore, FY17 approved revenues (investment earnings only) are \$1,904. Claims costs in the amount of \$50,000 are approved for FY17.

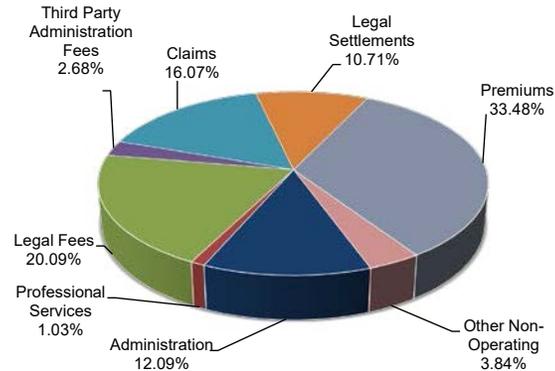
City of College Station Property & Casualty Insurance Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
REVENUES						
Premiums	\$ 951,836	\$ 999,428	\$ 961,928	\$ 799,548	\$ 799,548	-20.00%
Investment Earnings	15,621	12,329	9,942	9,000	9,000	-27.00%
Other (including Subrogation)	150,637	5,000	82,530	5,000	5,000	0.00%
Other Revenue	1,371,030	-	-	-	-	N/A
Total Revenues	\$ 2,489,124	\$ 1,016,757	\$ 1,054,400	\$ 813,548	\$ 813,548	-19.99%
EXPENDITURES AND TRANSFERS						
Administration	\$ 91,821	\$ 132,870	\$ 116,303	\$ 135,415	\$ 135,415	1.92%
Professional Services	16,301	11,550	11,249	11,550	11,550	0.00%
Legal Fees	1,514,643	225,000	134,166	225,000	225,000	0.00%
Third Party Administration Fees	24,773	28,560	27,027	30,000	30,000	5.04%
Claims	451,054	175,000	252,444	180,000	180,000	2.86%
Legal Settlements	-	120,000	12,000	120,000	120,000	0.00%
Premiums	310,470	370,107	314,843	375,000	375,000	1.32%
Other Non-Operating	26,110	43,000	52,690	43,000	43,000	0.00%
Transfers Out	-	-	-	-	-	N/A
Total Operating Expenses & Transfers	\$ 2,435,172	\$ 1,106,087	\$ 920,722	\$ 1,119,965	\$ 1,119,965	1.25%
Increase (Decrease) in Working Capital, modified accrual budgetary basis	\$ 53,952	\$ (89,330)	\$ 133,678	\$ (306,417)	\$ (306,417)	
Measurement Focus Increase (Decrease)	\$ 13,791					
Beginning Working Capital, accrual basis of accounting	\$ 1,542,999	\$ 1,610,742	\$ 1,610,742	\$ 1,744,420	\$ 1,744,420	
Ending Working Capital, accrual basis of accounting	\$ 1,610,742	\$ 1,521,412	\$ 1,744,420	\$ 1,438,003	\$ 1,438,003	

Property & Casualty Insurance Fund - Sources



Property & Casualty Insurance Fund - Uses



**City of College Station
Property & Casualty Insurance Fund
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Property & Casualty	\$ 108,122	\$ 144,420	\$ 127,552	\$ 146,965	\$ 146,965	1.76%
TOTAL	\$ 108,122	\$ 144,420	\$ 127,552	\$ 146,965	\$ 146,965	1.76%

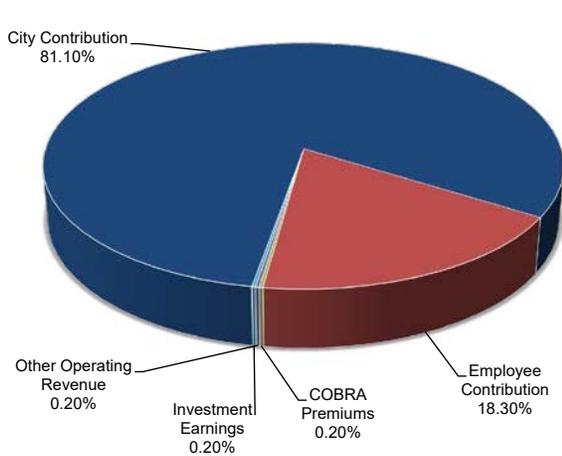
EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 91,821	\$ 132,860	\$ 116,303	\$ 135,415	\$ 135,415	1.92%
Supplies	-	10	-	-	-	-100.00%
Maintenance	-	-	-	-	-	N/A
Purchased Services	16,301	11,550	11,249	11,550	11,550	0.00%
Capital Outlay	-	-	-	-	-	N/A
TOTAL	\$ 108,122	\$ 144,420	\$ 127,552	\$ 146,965	\$ 146,965	1.76%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Property & Casualty	1.00	1.00	1.50	1.50	1.50	0.00%
TOTAL	1.00	1.00	1.50	1.50	1.50	0.00%

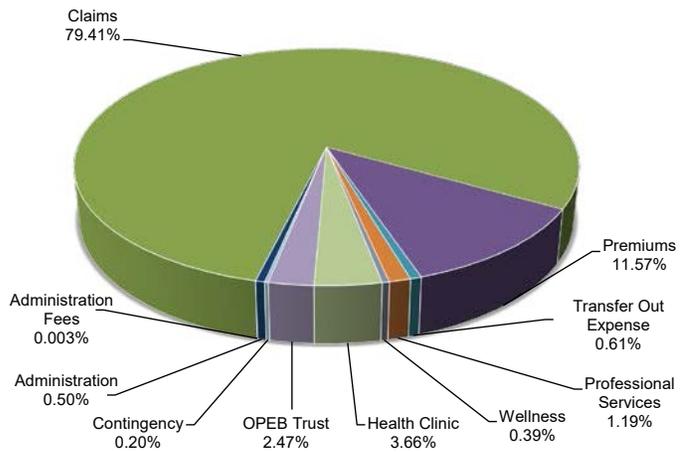
City of College Station Employee Benefits Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
REVENUES						
City Contribution	\$ 7,070,631	\$ 7,576,140	\$ 7,740,174	\$ 9,581,873	\$ 9,581,873	26.47%
Employee Contribution	2,302,922	2,521,028	2,386,119	2,165,506	2,165,506	-14.10%
COBRA Premiums	2,384	25,000	5,656	25,000	25,000	0.00%
Other Operating Revenues	26,490	20,000	20,000	20,000	20,000	0.00%
Investment Earnings	35,965	16,391	41,832	20,000	20,000	22.02%
Total Revenues	\$ 9,438,393	\$ 10,158,559	\$ 10,193,781	\$ 11,812,379	\$ 11,812,379	16.28%
EXPENDITURES & TRANSFERS						
Administration	\$ 61,590	\$ 61,462	\$ 52,968	\$ 63,137	\$ 63,137	2.73%
Administration Fees	2,666	432	2,849	432	432	0.00%
Claims	8,112,655	8,635,350	8,794,890	10,110,690	10,110,690	17.08%
Premiums	1,239,229	1,805,074	1,336,554	1,473,407	1,473,407	-18.37%
Transfer Out Expense	69,120	75,654	75,000	78,000	78,000	3.10%
Professional Services	130,420	93,696	144,932	150,894	150,894	61.05%
Wellness	33,701	50,000	31,559	50,000	50,000	0.00%
Other Operating	11,796	3,500	3,410	-	-	-100.00%
Health Clinic	-	550,000	84,860	465,689	465,689	-15.33%
OPEB Trust	-	300,000	-	315,000	315,000	5.00%
Contingency	-	25,000	-	25,000	25,000	0.00%
Total Operating Expenses & Transfers	\$ 9,661,177	\$ 11,600,168	\$ 10,527,022	\$ 12,732,249	\$ 12,732,249	9.76%
Increase (Decrease) in Working Capital, modified accrual budgetary basis	\$ (222,784)	\$ (1,441,609)	\$ (333,241)	\$ (919,870)	\$ (919,870)	
Measurement Focus Increase (Decrease)	\$ 11,590					
Beginning Working Capital, accrual basis of accounting	\$ 7,502,752	\$ 7,291,558	\$ 7,291,558	\$ 6,958,317	\$ 6,958,317	
Ending Working Capital, accrual basis of accounting	\$ 7,291,558	\$ 5,849,949	\$ 6,958,317	\$ 6,040,040	\$ 6,038,447	

Employee Benefits Fund - Sources



Employee Benefits Fund - Uses



**City of College Station
Employee Benefits Fund
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION							
		FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Employee Benefits Admin	\$	64,256	\$ 61,894	\$ 55,817	\$ 63,569	\$ 63,569	2.71%
TOTAL	\$	64,256	\$ 61,894	\$ 55,817	\$ 63,569	\$ 63,569	2.71%

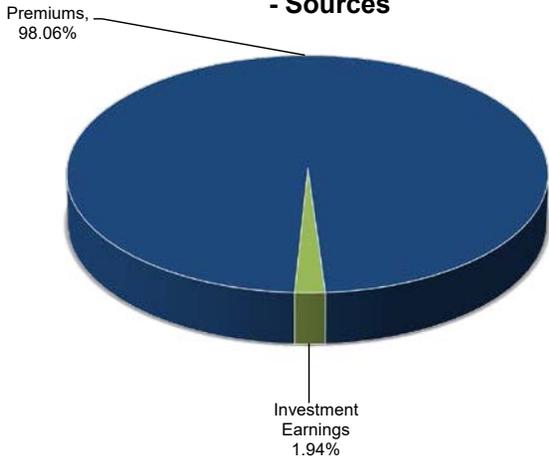
EXPENDITURE BY CLASSIFICATION							
		FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$	61,590	\$ 61,462	\$ 52,968	\$ 63,137	\$ 63,137	2.73%
Supplies		-	-	-	-	-	N/A
Maintenance		-	-	-	-	-	N/A
Purchased Services		2,666	432	2,849	432	432	0.00%
Capital Outlay		-	-	-	-	-	N/A
TOTAL	\$	64,256	\$ 61,894	\$ 55,817	\$ 63,569	\$ 63,569	2.71%

PERSONNEL							
		FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Comp & Benefits Assistant		1.00	1.00	1.00	1.00	1.00	0.00%
TOTAL		1.00	1.00	1.00	1.00	1.00	0.00%

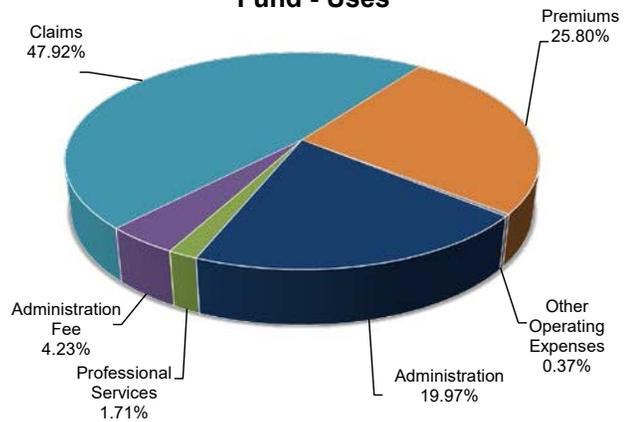
City of College Station Workers' Compensation Insurance Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
REVENUES						
Premiums	\$ 492,182	\$ 549,514	\$ 551,742	\$ 582,046	\$ 582,046	5.92%
Other Operating Revenues	-	500	-	-	-	-100.00%
Investment Earnings	9,857	9,100	11,801	11,500	11,500	26.37%
Reimbursed Expenses	-	500	-	-	-	-100.00%
Total Revenues	\$ 502,040	\$ 559,614	\$ 563,543	\$ 593,546	\$ 593,546	6.06%
EXPENDITURES AND TRANSFERS						
Administration	\$ 91,818	\$ 132,860	\$ 116,358	\$ 135,415	\$ 135,415	1.92%
Supplies	-	10	-	-	-	-100.00%
Professional Services	11,000	11,600	11,000	11,600	11,600	0.00%
Administration Fee	24,773	28,700	24,948	28,700	28,700	0.00%
Claims	166,310	325,000	162,540	325,000	325,000	0.00%
Premiums	155,538	175,000	145,090	175,000	175,000	0.00%
Other Operating Expenses	14,507	2,500	625	2,500	2,500	0.00%
Transfers Out	-	-	-	-	-	N/A
Total Operating Expenses & Xfers	\$ 463,946	\$ 675,670	\$ 460,561	\$ 678,215	\$ 678,215	0.38%
Increase (Decrease) in Working Capital, modified accrual budgetary basis	\$ 38,093	\$ (116,056)	\$ 102,982	\$ (84,669)	\$ (84,669)	
Measurement Focus Increase (Decrease)	\$ 13,817					
Beginning Working Capital, accrual basis of accounting	\$ 2,123,904	\$ 2,175,814	\$ 2,175,814	\$ 2,278,796	\$ 2,278,796	
Ending Working Capital, accrual basis of accounting	\$ 2,175,814	\$ 2,059,758	\$ 2,278,796	\$ 2,194,127	\$ 2,194,127	

**Workers Compensation Insurance Fund
- Sources**



**Workers Compensation Insurance
Fund - Uses**



City of College Station
Workers' Compensation Insurance Fund
Operations & Maintenance Summary

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Workers' Compensation	\$ 102,818	\$ 144,470	\$ 127,358	\$ 147,015	\$ 147,015	1.76%
TOTAL	\$ 102,818	\$ 144,470	\$ 127,358	\$ 147,015	\$ 147,015	1.76%

EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 91,818	\$ 132,860	\$ 116,358	\$ 135,415	\$ 135,415	1.92%
Supplies	-	10	-	-	-	-100.00%
Maintenance	-	-	-	-	-	N/A
Purchased Services	11,000	11,600	11,000	11,600	11,600	0.00%
Capital Outlay	-	-	-	-	-	N/A
TOTAL	\$ 102,818	\$ 144,470	\$ 127,358	\$ 147,015	\$ 147,015	1.76%

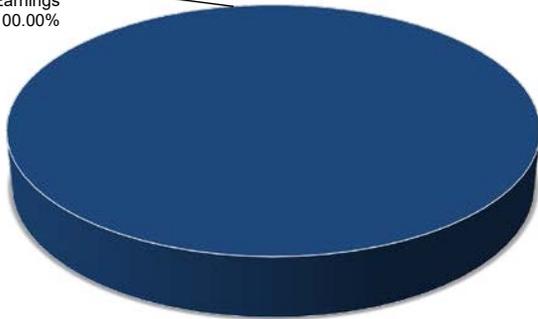
PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Workers' Compensation	1.00	1.00	1.50	1.50	1.50	0.00%
TOTAL	1.00	1.00	1.50	1.50	1.50	0.00%

City of College Station Unemployment Insurance Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
REVENUES						
Premiums	\$ 30,394	\$ 31,836	\$ 31,627	\$ -	\$ -	-100.00%
Investment Earnings	1,610	900	2,116	1,904	1,904	111.56%
Total Revenues	\$ 32,004	\$ 32,736	\$ 33,743	\$ 1,904	\$ 1,904	-94.18%
EXPENDITURES						
Claims	\$ 10,986	\$ 50,000	\$ 13,469	\$ 50,000	\$ 50,000	0.00%
Total Operating Expenses & Transfers	\$ 10,986	\$ 50,000	\$ 13,469	\$ 50,000	\$ 50,000	0.00%
Increase (Decrease) in Working Capital, modified accrual budgetary basis	\$ 21,019	\$ (17,264)	\$ 20,274	\$ (48,096)	\$ (48,096)	
Measurement Focus Increase (Decrease)	\$ -					
Beginning Working Capital, accrual basis of accounting	\$ 387,056	\$ 408,075	\$ 408,075	\$ 428,349	\$ 428,349	
Ending Working Capital, accrual basis of accounting	\$ 408,075	\$ 390,811	\$ 428,349	\$ 380,253	\$ 380,253	

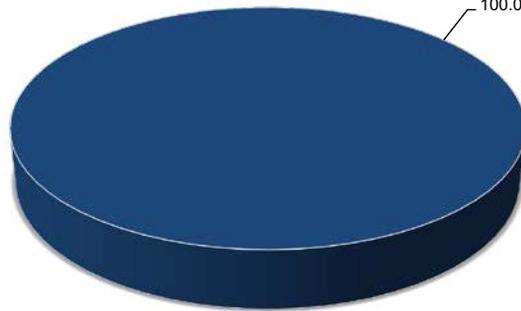
**Unemployment Insurance Fund -
Sources**

Investment
Earnings
100.00%



**Unemployment Insurance Fund -
Uses**

Claims
100.00%





CITY OF COLLEGE STATION
Home of Texas A&M University®

Equipment Replacement Fund

The Equipment Replacement Fund is an internal service fund that provides equipment and fleet replacements within the City of College Station. In an effort to better control costs, the fund receives rental charges from departments based on the economic life of their equipment and vehicles. The equipment and vehicle replacements are then purchased out of this fund as scheduled and/or as conditions warrant. This fund is prepared on the *modified accrual basis of accounting* where cash transactions are included in the budget presentation in lieu of non-cash transactions such as depreciation. The focus is on the net change in working capital.

Specific rental charges are based upon the estimated replacement price of the individual items. Approved replacement policies include the following:

1. All qualified existing fleet equipment will be replaced through the Equipment Replacement Fund. Other equipment will be replaced through the budget process.
2. Each department will be charged an annual replacement fee based on the useful life and anticipated replacement cost of each vehicle assigned to that department. Each year, the fleet superintendent meets with various departments and determines what items need to be replaced. The list is submitted to the Budget Office for funding recommendations and inclusion in the annual budget after it has been approved by the director of each department.
3. Police, Fire, and Emergency Management are charged for Mobile Data Terminals (MDTs). The Information Technology department evaluates the hardware and software required to operate the system each year to determine what hardware may need to be replaced. The anticipated life of the MDT units is five years.
4. Each department will be charged an annual copier replacement fee based upon the number of authorized copiers. Each year, the company contracted to maintain copiers evaluates each copier and determines which copiers need to be replaced. The approved replacement list is then further evaluated by Budget and IT representatives based on the availability of funds. New (additions to the inventory) copiers are funded through the department's operating budget.
5. Uninterruptible Power Supplies (UPS) provide temporary battery power to run critical equipment in the event of a power interruption. These units generally serve equipment that supports all departments. The UPS's at approved locations are funded from the Equipment Replacement Fund and each department contributes to their replacement and maintenance.
6. Virtual servers/storage devices allows the City to run the same application on multiple servers without purchasing additional hardware. The IT department estimates the annual cost of replacement.
7. Other equipment, not specifically detailed above, will be handled in a similar manner. Representatives of affected departments will be responsible for meeting with Fiscal Services to determine if inclusion in the Equipment Replacement Fund is warranted.

In FY17, \$1,026,504 is approved for new fleet purchases as follows: Police Department \$30,000 to purchase a vehicle for Criminal Investigations Division and \$181,504 for the purchase of two patrol vehicles; Fire Department \$285,000 for ladder truck equipment (to be purchased out of Equipment Replacement Fund); Planning & Development \$67,000 for the purchase of two trucks; Public Works-Streets Maintenance \$30,000 for milling machine attachment for skid steer; Parks & Recreation \$156,000 to purchase a truck, compact excavator, pull spray rig, tractor, athletic field groomer, and Toro workman; Drainage Maintenance \$135,000 dump truck; Electric \$80,000 vacuum trailer; Water \$55,000 for SUV purchase and upgrade to vehicle #9410 replacement; and Wastewater \$7,000 to purchase a John Deere Gator.

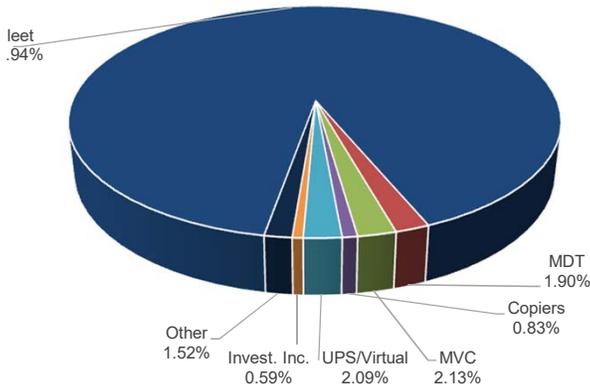
A trade-in is anticipated on some vehicle purchases, and the trade-in value is used to offset the expected cost of the vehicle. A list outlining the vehicles to be replaced is included on the pages that follow.

The FY17 Equipment Replacement ending working capital is expected to increase by 6.0% from the estimated FY16 ending working capital due to anticipated contributions increases from the departments. The working capital in the Equipment Replacement Fund fluctuates from year to year based on the vehicles that are up for replacement. A five-year fund forecast is prepared to ensure that the Fund has sufficient working capital to accommodate the scheduled replacements.

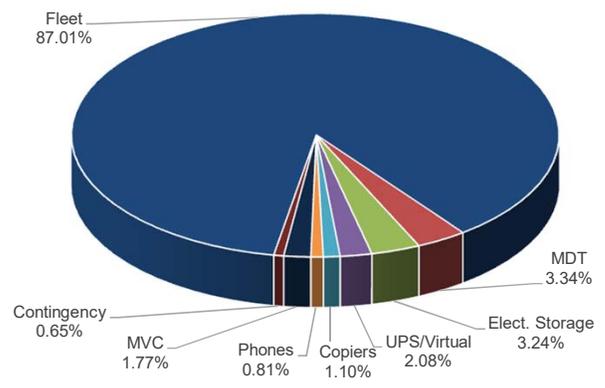
**City of College Station
Equipment Replacement Fund
Fund Summary**

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
REVENUES						
Fleet Rentals	\$ 4,856,126	\$ 6,298,294	\$ 6,331,794	\$ 5,278,514	\$ 6,020,018	-4.42%
Mobile Data Terminal Rentals	109,164	123,476	123,476	125,674	125,674	1.78%
Mobile Video Camera Systems	95,985	70,985	70,985	141,082	141,082	98.75%
Copier Rentals	64,421	55,659	55,659	55,023	55,023	-1.14%
Uninterruptible Power Supply Rentals	35,071	40,449	40,449	47,670	47,670	17.85%
Virtual Storage / Storage Devices	85,056	85,056	85,056	90,993	90,993	6.98%
Investment Income	30,583	20,600	39,782	39,000	39,000	89.32%
Transfers In	-	1,300,000	-	-	-	-100.00%
Other Non Operating Revenues	45,451	100,000	40,000	100,000	100,000	0.00%
Total Revenues	\$ 5,321,857	\$ 8,094,519	\$ 6,787,201	\$ 5,877,956	\$ 6,619,460	-18.22%
EXPENDITURES						
Fleet Purchase & Replacement	\$ 5,951,270	\$ 6,265,012	\$ 5,786,212	\$ 4,348,000	\$ 5,374,504	-14.21%
Mobile Data Terminal Replacement	26,074	-	-	206,055	206,055	N/A
Electronic Storage - Transfer to GG CIP	-	-	-	200,000	200,000	N/A
Uninterruptible Power Supply Replacement	98,817	61,076	61,000	64,760	64,760	6.03%
Virtual Storage Devices	-	195,196	-	64,000	64,000	-67.21%
Copier Replacement	11,700	80,213	80,000	67,760	67,760	-15.52%
Phone System Replacement - Phase One	-	-	-	-	50,000	N/A
Mobile Video Camera Systems	18,372	50,440	50,440	109,596	109,596	117.28%
Other	5,387	-	-	-	-	N/A
Contingency	-	40,000	-	40,000	40,000	0.00%
Total Expenditures	\$ 6,111,620	\$ 6,691,937	\$ 5,977,652	\$ 5,100,171	\$ 6,176,675	-7.70%
Increase (Decrease) in Working Capital, modified accrual budgetary basis	\$ (789,763)	\$ 1,402,582	\$ 809,549	\$ 777,785	\$ 442,785	
Measurement Focus Increase (Decrease)	\$ 248,692					
Beginning Working Capital, accrual basis of accounting	\$ 7,127,392	\$ 6,586,321	\$ 6,586,321	\$ 7,395,870	\$ 7,395,870	
Ending Working Capital, accrual basis of accounting	\$ 6,586,321	\$ 7,988,903	\$ 7,395,870	\$ 8,173,655	\$ 7,838,655	

Equipment Replacement Fund - Sources



Equipment Replacement Fund - Uses



FY17 Approved Fleet Replacement Schedule

<u>Department</u>	<u>Ref #</u>	<u>Year</u>	<u>Description</u>	<u>Replacement Cost</u>
Police	4005	2004	Ford F250	\$ 35,000
Police	4105	2013	Chev Tahoe PPV	60,000
Police	4106	2013	Chev Tahoe PPV	60,000
Police	4107	2013	Chev Tahoe PPV	60,000
Police	4108	2013	Chev Tahoe PPV	60,000
Police	4109	2013	Chev Tahoe PPV	60,000
Police	4110	2013	Chev Tahoe PPV	60,000
Police	4111	2013	Chev Tahoe PPV	60,000
Police	4112	2013	Chev Tahoe PPV	60,000
Police	4113	2013	Chev Tahoe PPV	60,000
Police	4114	2013	Chev Tahoe PPV	60,000
Police	4115	2013	Chev Tahoe PPV	60,000
Police	4225	2009	Ford Taurus	30,000
Police	41107	2012	Chev Tahoe PPV	60,000
Police	41108	2012	Chev Tahoe PPV	60,000
Police	41109	2012	Chev Tahoe PPV	60,000
				\$ 905,000
Fire	5208	2005	Ford F150	\$ 35,000
Fire	5216	2002	Fire Safety Trailer	56,000
Fire	5221	2005	Ford F150	35,000
				\$ 126,000
Public Works/Facility Maintenance	1909	2005	Ford F250	\$ 35,000
Public Works/Streets	3142	2007	DYNAPAC Drum Roller	160,000
Public Works/Traffic	3414	2008	FORD F150	30,000
Public Works/Traffic	3416	2010	FORD F250	35,000
				\$ 260,000
Parks & Rec/East District	8325	2008	Ford F350	\$ 55,000
Parks & Rec/West District	8426	2012	Toro 60" Mower	17,000
Parks & Rec/Parks Oper. Admin.	8432	2008	Ford F350	55,000
				\$ 127,000
Information Technology/Mail	1808	2006	Ford Escape	\$ 30,000
Information Technology/Communications	1809	2007	Ford F150	30,000
Information Technology/Communications	1812	2009	Ford Ranger	30,000
Information Technology/Technology Svcs	2606	2006	Ford Escape	30,000
Information Technology/Technology Svcs	2609	2005	Ford F150	30,000
Information Technology/Technology Svcs	2610	2006	Ford E150 Van	30,000
				\$ 180,000
Human Resources	6406	2006	Ford Crown Victoria Sedan	\$ 30,000
				\$ 30,000
General Fund Total				\$ 1,628,000
Electric	9210	2007	Ford F750 Bucket Truck	\$ 220,000
Electric	9237	2004	Digger Derrick	220,000
Electric	9255	2007	Chev 2500 Truck	35,000
Electric	9257	2006	Freightliner bucket Truck	230,000
Electric	9262	2004	Underground Puller	130,000
Electric	9268	2003	Volvo 90' Bucket Truck	340,000
				\$ 1,175,000
Water	9410	2008	Ford F250	\$ 35,000
Water	9434	2011	Chev Silv CC Hybrid	42,000
Water	9461	2008	Ford F350	55,000
Water	9495	2006	Ford F450 Service Truck	55,000
				\$ 187,000
Wastewater	9526	2007	Freightliner Dump Truck	\$ 120,000
				\$ 120,000
Sanitation/Residential	7136	2012	Side Loader	\$ 360,000
Sanitation/Commercial	7218	2012	Front Loader	360,000
Sanitation/Commercial	7219	2012	Front Loader	360,000
				\$ 1,080,000

FY17 Approved Fleet Replacement Schedule

<u>Department</u>	<u>Ref #</u>	<u>Year</u>	<u>Description</u>	<u>Replacement Cost</u>
Drainage	3220	2004	Batwing Shredder	\$ 23,000
Drainage	3228	2008	Ford F350	55,000
Drainage	3240	2007	Bobcat Skidsteer	80,000
Drainage Total				\$ 158,000
Total Vehicle Replacement Costs (All Funds)				\$ 4,348,000

FY17 Approved New Fleet Purchases

Police		CID Vehicle	\$ 30,000
Police		Patrol SUV	90,752
Police		Patrol SUV	90,752
Fire		Ladder Truck equipment	285,000
Planning & Development - Civil Engineering		Truck	35,000
Planning & Development - Develop. Svcs.		Truck	32,000
		2' Milling Machine Attachment for Skid	
Public Works - Streets Maintenance		Steer	30,000
Parks & Recreation		Truck	30,000
Parks & Recreation		Bobcat Compact Excavator	30,000
Parks & Recreation		Turf Tech Pull Spray Rig	15,000
Parks & Recreation/Hotel Tax Fund		John Deere Tractor	46,000
Parks & Recreation/Hotel Tax Fund		Athletic Field Groomer	20,000
Parks & Recreation/Hotel Tax Fund		Toro Workman	15,000
Drainage Maintenance		Dump Truck	135,000
Electric		Hydro Excavation Vacuum Trailer	80,000
Water		SUV	35,000
Water	9410	Service Truck upgrade	20,000
Wastewater		John Deere Gator	7,000
Total New Fleet Purchases			\$ 1,026,504
Total Vehicle Replacement Costs and New Fleet Purchases			\$ 5,374,504

FY17 Approved Copier Replacement Schedule

Legal		Color 5000	\$ 16,852
Community Services		IR2535i	4,900
Finance		XEROX 5855APT	9,979
Municipal Court		IR ADVANCE 4051	8,600
Police Patrol		IR 2535i	5,225
PARD - Community Center		MP 3550SP/	1,625
Electric - CSU Common		IR3045	5,695
Parks - Adamson		MP 3550SP/	7,442
Pub Works - Fleet		MP 3550SP/	7,442
Total Copier Replacement Costs			\$ 67,760

FY17 Miscellaneous Equipment Purchases

Various		Phone System - Phase 1	\$ 50,000
Various		Mobile Data Terminals	206,055
Various		Mobile Video Cameras	109,596
Various		UPS Batteries	64,760
Various		Virtual Server/Storage	64,000
Total Equipment Purchases			\$ 494,411



CITY OF COLLEGE STATION
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Fleet Maintenance Fund

The Fleet Maintenance Fund is an Internal Service Fund which receives revenue based on expected costs of departmental transportation and uses those funds to pay for maintaining the City's fleet of vehicles.

Internal Service Funds are budgeted using the *modified accrual basis of accounting* and the *current financial resources measurement focus*. The budget measures the net change in working capital (current assets less current liabilities) to arrive at Actual 2015 Working Capital. This is necessary because the internal service fund's working capital results from using the *economic resources measurement focus* and the *accrual basis of accounting* for financial reporting purposes.

Estimates for annual funding levels have been developed using a number of techniques that forecast fleet maintenance costs. Each department with assigned vehicles will be charged an annual maintenance fee to cover inspections and maintenance. The revenues are transferred from departmental budgets on a monthly basis to ensure that sufficient funds will be available to fund all expenses related to the specific functions.

In FY17, total estimated revenues in the Fleet Maintenance Fund are forecasted to be \$2,196,144. Approved revenue includes \$39,100 in SLAs related to fleet additions.

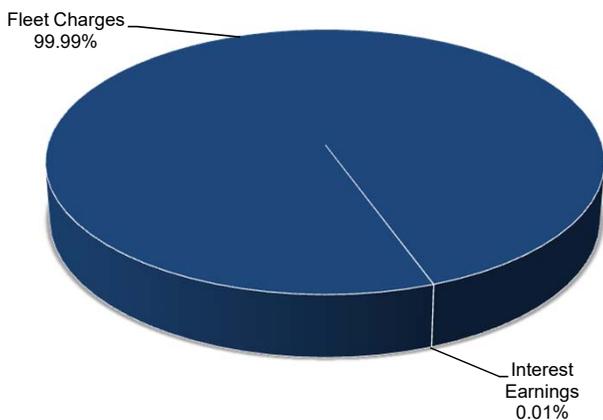
The approved FY17 Fleet Maintenance expenditures are \$2,096,323. This includes a \$9,700 SLA for environmental and safety compliance upgrades.

The FY17 budgeted ending working capital is anticipated to increase 30.9% when compared to the FY16 estimated ending working capital due to a budgeted increase in fleet charges revenue in order to meet the needs of the fund.

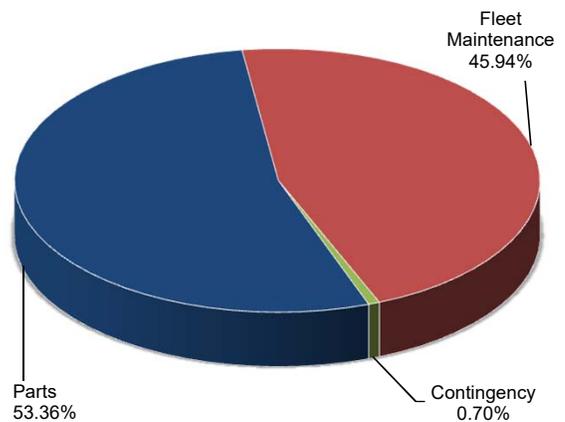
City of College Station Fleet Maintenance Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
REVENUES						
Fleet Charges	\$ 2,091,341	\$ 2,133,608	\$ 2,133,608	\$ 2,156,744	\$ 2,195,844	2.92%
Interest Earnings	712	404	288	300	300	-25.74%
Other	-	-	405	-	-	N/A
Total Revenues	\$ 2,092,053	\$ 2,134,012	\$ 2,134,301	\$ 2,157,044	\$ 2,196,144	2.91%
EXPENDITURES						
Parts	\$ 1,016,847	\$ 1,102,593	\$ 1,105,423	\$ 1,118,208	\$ 1,118,208	1.42%
Fleet Services	955,763	961,035	943,283	953,415	963,115	0.22%
Contingency	-	4,274	-	15,000	15,000	250.96%
Other	-	-	-	-	-	N/A
Total Expenditures	\$ 1,972,610	\$ 2,067,902	\$ 2,048,706	\$ 2,086,623	\$ 2,096,323	1.37%
Increase (Decrease) in Working Capital, Modified Accrual Basis of Accounting	\$ 119,443	\$ 66,110	\$ 85,595	\$ 70,421	\$ 99,821	
Measurement Focus Increase (Decrease)	\$ (8,378)					
Beginning Working Capital, Accrual Basis of Accounting	\$ 126,745	\$ 237,810	\$ 237,810	\$ 323,405	\$ 323,405	
Ending Working Capital, Accrual Basis of Accounting	\$ 237,810	\$ 303,920	\$ 323,405	\$ 393,826	\$ 423,226	

Fleet Maintenance Fund - Sources



Fleet Maintenance Fund - Uses



**City of College Station
Fleet Maintenance Fund
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Parts	\$ 1,016,847	\$ 1,102,593	\$ 1,105,423	\$ 1,118,208	\$ 1,118,208	1.42%
Fleet Services	955,763	961,035	943,283	953,415	963,115	0.22%
TOTAL	\$ 1,972,610	\$ 2,063,628	\$ 2,048,706	\$ 2,071,623	\$ 2,081,323	0.86%

EXPENDITURE BY CLASSIFICATION						
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Salaries & Benefits	\$ 933,090	\$ 932,078	\$ 961,477	\$ 992,247	\$ 992,247	6.46%
Supplies	913,793	1,001,299	965,131	988,849	998,549	-0.27%
Maintenance	19,169	21,400	19,754	33,316	33,316	55.68%
Purchased Services	76,737	76,160	69,653	20,211	20,211	-73.46%
General Capital	29,821	32,691	32,691	37,000	37,000	13.18%
TOTAL	\$ 1,972,610	\$ 2,063,628	\$ 2,048,706	\$ 2,071,623	\$ 2,081,323	0.86%

PERSONNEL						
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
Parts	2.00	2.00	3.00	3.00	3.00	0.00%
Fleet Services	13.00	13.00	13.00	13.00	13.00	0.00%
TOTAL	15.00	15.00	16.00	16.00	16.00	0.00%

Service Level Adjustments	One-Time	Recurring	Total
Environmental & Safety Compliance Upgrades	\$ 9,700	\$ -	\$ 9,700
Fleet SLA Total	\$ 9,700	\$ -	\$ 9,700



CITY OF COLLEGE STATION

Home of Texas A&M University®

Utility Customer Service Fund

The Utility Customer Service Fund is an Internal Service Fund used to account for expenses associated with reading electric and water meters within the city limits of College Station; completing connect and disconnect work requests; and providing customer service activities including billing and collections for Electric, Water, Wastewater, Sanitation, and Drainage utilities. While the billing functions and connects/disconnects are conducted by City employees, the meter reading functions were outsourced starting April 1, 2016.

For financial statement reporting, Internal Service Funds are reported using the *economic resources measurement focus* and the *accrual basis of accounting*.

The measurement focus adjustment to arrive at Actual Working Capital is necessary because the (internal service) fund's working capital results from using the *economic resources measurement focus* and the *accrual basis of accounting* for financial reporting purposes. The Utility Customer Service Fund (Internal Service Fund) is budgeted using the *modified accrual basis of accounting* and the *current financial resources measurement focus*. The budget measures the net change in working capital (current assets less current liabilities).

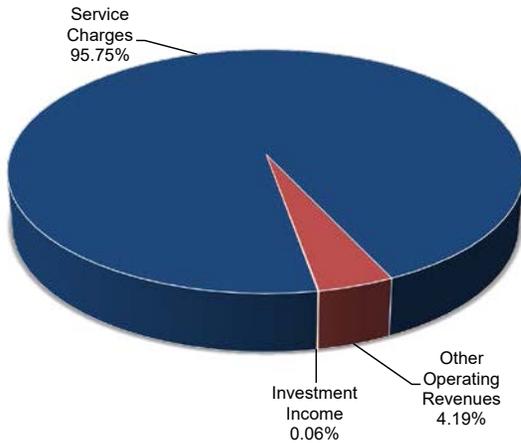
Revenues in the Utility Customer Service Fund are received as service charges from the various enterprise funds and the Drainage Fund. Revenues of \$2,647,139 are approved for FY17.

FY17 approved expenditures are \$2,759,995. Two SLAs are included in the approved budget. The first SLA will fund year 3 of 3 of the Enterprise Resource Planning (ERP) Process Documentation, which will provide contract services to assist with documenting new processes as part of the system implementation that is scheduled to take place in FY17. This will be a one-time expenditure of \$85,904. The second SLA, in the amount of \$40,293, is for the addition of one full-time Customer Service Representative for Billing Services. This position will help ensure that a high level of customer service is maintained, as well as decrease delays in billings caused by the current shortage of manpower in that department.

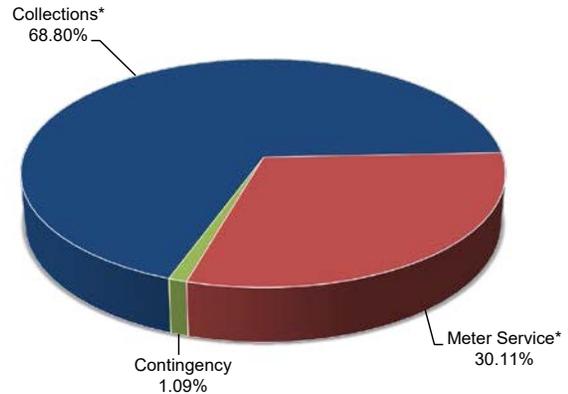
City of College Station Utility Customer Service Fund Fund Summary

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17
BEGINNING WORKING CAPITAL	\$ 284,274	\$ 434,591	\$ 434,591	\$ 250,415	\$ 250,415	
REVENUES & SERVICE CHARGES						
Service Charges	\$ 2,184,188	\$ 2,176,425	\$ 2,176,425	\$ 2,534,530	\$ 2,534,530	16.45%
Other Operating Revenues	167,495	154,856	111,894	110,949	110,949	-28.35%
Investment Income	1,432	693	1,581	1,660	1,660	139.54%
Non Operating	-	-	-	-	-	N/A
Total Revenues	<u>\$ 2,353,115</u>	<u>\$ 2,331,974</u>	<u>\$ 2,289,900</u>	<u>\$ 2,647,139</u>	<u>\$ 2,647,139</u>	13.51%
Total Funds Available	<u>\$ 2,637,389</u>	<u>\$ 2,766,565</u>	<u>\$ 2,724,491</u>	<u>\$ 2,897,554</u>	<u>\$ 2,897,554</u>	4.73%
EXPENDITURES						
Collections*	\$ 1,562,287	\$ 1,734,668	\$ 1,712,501	\$ 1,772,709	\$ 1,898,906	9.47%
Meter Service*	641,741	791,667	761,575	831,089	831,089	4.98%
Contingency	-	7,352	-	30,000	30,000	308.05%
Other	-	-	-	-	-	N/A
Total Expenditures	<u>\$ 2,204,028</u>	<u>\$ 2,533,687</u>	<u>\$ 2,474,076</u>	<u>\$ 2,633,798</u>	<u>\$ 2,759,995</u>	8.93%
Increase/Decrease in Working Capital	<u>\$ 149,087</u>	<u>\$ (201,713)</u>	<u>\$ (184,176)</u>	<u>\$ 13,341</u>	<u>\$ (112,856)</u>	
Measurement Focus Increase (Decrease)	\$ 1,230					
ENDING WORKING CAPITAL	<u>\$ 434,591</u>	<u>\$ 232,878</u>	<u>\$ 250,415</u>	<u>\$ 230,524</u>	<u>\$ 137,559</u>	

Utility Customer Service Fund - Sources



Utility Customer Service Fund - Uses



* Collections and Meter Service make up the Operations & Maintenance portion of the Utility Customer Service Budget.

**City of College Station
Utility Customer Service Fund
Operations & Maintenance Summary**

EXPENDITURE BY DIVISION							
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17	
Billing/Collections	\$ 1,562,287	\$ 1,734,668	\$ 1,712,501	\$ 1,772,709	\$ 1,898,906	9.47%	
Meter Services	641,741	791,667	761,575	831,089	831,089	4.98%	
TOTAL	\$ 2,204,028	\$ 2,526,335	\$ 2,474,076	\$ 2,603,798	\$ 2,729,995	8.06%	

EXPENDITURE BY CLASSIFICATION							
	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17	
Salaries & Benefits	\$ 1,319,915	\$ 1,404,034	\$ 1,237,549	\$ 1,180,848	\$ 1,221,141	-13.03%	
Supplies	41,473	58,510	40,910	44,983	44,983	-23.12%	
Maintenance	22,493	58,803	64,812	12,911	12,911	-78.04%	
Purchased Services	820,147	1,004,988	1,130,805	1,365,056	1,450,960	44.38%	
Capital Outlay	-	-	-	-	-	N/A	
TOTAL	\$ 2,204,028	\$ 2,526,335	\$ 2,474,076	\$ 2,603,798	\$ 2,729,995	8.06%	

PERSONNEL							
	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY17 Approved Base Budget	FY17 Approved Budget	% Change in Budget from FY16 to FY17	
Billing/Collections	17.00	17.00	18.00	18.00	19.00	5.56%	
Meter Services	11.00	12.00	4.00	4.00	4.00	0.00%	
TOTAL	28.00	29.00	22.00	22.00	23.00	4.55%	

	One-Time	Recurring	Total
Service Level Adjustments			
Contract Labor - ERP Implementation	\$ 85,904	\$ -	\$ 85,904
Addition of Customer Service Rep for Billing	-	40,293	40,293
Utility Customer Service SLA Totals	\$ 85,904	\$ 40,293	\$ 126,197



CITY OF COLLEGE STATION
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ORDINANCE NO. 2016-3809

AN ORDINANCE ADOPTING A BUDGET FOR THE 2016-17 FISCAL YEAR AND AUTHORIZING EXPENDITURES AS THEREIN PROVIDED.

WHEREAS, a proposed budget for the fiscal year October 1, 2016, to September 30, 2017, was prepared and presented to the City Council and a public hearing held thereon as prescribed by law and the Charter of the City of College Station, Texas, notice of said hearing having first been duly given; and

WHEREAS, the City Council has reviewed and amended the proposed budget and changes as approved by the City Council have been identified and their effect included in the budget; now therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

PART 1: That the proposed budget as amended by the City Council of the City of College Station, which is made a part hereof to the same extent as if set forth at length herein, is hereby adopted and approved, a copy of which is on file in the Office of the City Secretary in College Station, Texas.

PART 2: That authorization is hereby granted for the expenditure of the same under the respective items contained in said budget with the approved fiscal and budgetary policy statements of the City.

PART 3: That the City Manager and his authorized and designated employees, at his discretion, be, and are hereby authorized to approve and execute contracts and documents authorizing the payment of funds and to expend public funds for expenditures that are \$100,000 or less; to approve and execute change orders authorizing the expenditure of funds pursuant to the TEXAS LOCAL GOVERNMENT CODE or as provided in the original contract document. The intent of this section is to provide the ability to conduct daily affairs of the City which involve numerous decisions of a routine nature.

PART 4: That the City Manager and his authorized and designated employees, at his discretion, be, and are hereby, authorized to provide for transfers of any unexpended or unencumbered appropriation balance within each of the various departments in the General Fund and within any other fund of the City and to authorize transfers of Contingent Appropriations within a fund up to an amount equal to expenditures that are \$100,000 or less.

PART 5: That the City Council hereby approves the funding and the purchases that are made pursuant to interlocal agreements as provided by CHAPTER 271, SUBCHAPTERS (D) AND (F) of the TEXAS LOCAL GOVERNMENT CODE in this budget and authorizes the City Manager and his authorized and designated employees, at his discretion, to approve and execute contracts and documents authorizing the payment of funds, and to expend

public funds that have been expressly designated, approved, and appropriated in this budget for new and replacement equipment as set out in the 2016-17 Fiscal Year Equipment Replacement Fund, and technology related hardware and software as set out in Attachment "A" to this Ordinance.

PART 6: That the City Manager and his authorized and designated employees, at his discretion, be, and are hereby authorized to approve and execute all contracts and documents authorizing the payment of funds and to expend public funds for expenditures related to the Enterprise Resource Planning (ERP) System; to approve and execute change orders authorizing the expenditure of funds pursuant to the TEXAS LOCAL GOVERNMENT CODE or as provided in the original contract documents. Expenditures must be appropriated from available funds. The intent of this section is to provide the ability to conduct daily affairs of the City which involve numerous decisions of a routine nature.

PART 7: That this ordinance shall become effective immediately after passage and approval.

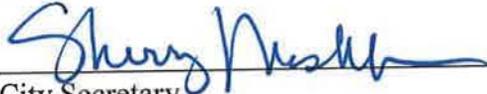
PASSED AND APPROVED THIS 22nd DAY OF SEPTEMBER, 2016.

APPROVED:



Mayor

ATTEST:



City Secretary

APPROVED:



City Attorney

ATTACHMENT A

Potential Technology Purchases made through a variety of Cooperative Purchasing Interlocal agreements as provided by Chapter 271, Subcaptors (D) and (F) of the Texas Local Government Code.

ITEM	Quantity	Estimated Avg. Unit Cost	Projected Total
Scheduled Replacement/Repair/Additions			
Replacement PCs (Desktops and Workstations)	150	1,000	150,000
Replacement Monitors	50	145	7,250
Replacement Printers	15	950	14,250
Replacement Laptops	45	950	42,750
Replacement Copiers			75,000
Replacement Scanners			13,000
Printer replacement Parts			3,000
PC Replacement Parts (Video Cards, Hard Drive & Memory)			5,000
Replace virtual servers (includes 5 Hosts)		80,000	80,000
Replace single server	3	7,000	21,000
Server replacement parts			10,000
Server OS replacement/upgrade			7,000
New Storage (Upgrade Project)			683,000
SQL Std		4,000	4,000
Replacement UPS battery/units			25,000
Estimated Additional Desktop Software			35,000
Includes but not limited to New & Upgrade versions of Adobe Acrobat, PageMaker, Photoshop Illustrator, Premier, Audition, Microsoft Publisher, Windows 7/8, Frontpage, Project, Visio, Vstudio.net, AutoCAD, Crystal, Corel			
Computer Network Maint and Equipment Replacement			30,000
Motorola Radio Repair/Replacement			37,000
Telephone Repair/Replacement			100,000
Fiber ring expansion			225,000
Website Redesign			115,450
Subtotal - Scheduled Replacement			1,682,700
Service Level Adjustments			
Open Data Project Services			65,000
Server Access Management			41,000

ATTACHMENT A

Potential Technology Purchases made through a variety of Cooperative Purchasing Interlocal agreements as provided by Chapter 271, Subcaptors (D) and (F) of the Texas Local Government Code.

ITEM	Quantity	Estimated Avg. Unit Cost	Projected Total
Radio Replacement for Public Safety			1,385,000
Handheld citation writers for Northgate and Code Enforcement			37,500
E-citation Ticket Writers			18,900
PW Fuel Software Replacement			200,000
CEOC A/V Upgrade			27,500
Communication Infrastructure Improvements			30,000
Fiber to Lift Stations			64,000
PLC Processor Upgrade (10 processors in Water Production)			58,000
PLC Processor Upgrade (12 processors in Waste Water)			70,000
Specific Energy Pump Optimization Software Program			52,600
Backup Solution and VMWare Upgrade			42,100
CCWWTP Security Cameras			43,600
Subtotal - Service Level Adjustments			2,135,200

Unscheduled Replacements/Additions

Estimated Additional PC setups not identified specifically in budget includes but not limited to: Monitor, network card, extended warranty, added memory	30	1,000	30,000
Estimated Standard Desktop Software not identified specifically in budget Includes but not limited to: Microsoft Office , Trend, Microsoft Windows client access license, Novell ZenWorks			20,000
Estimated Additional Desktop Software Includes but not limited to New & Upgrade versions of Adobe Acrobat, PageMaker, Photoshop Illustrator, Premier, Audition Microsoft Publisher, Windows 7 Frontpage, Project, Visio, Vstudio.net AutoCAD, ESRI ArcGIS, Crystal Corel Draw, Cognos			20,000
Estimated Additional Printers/Plotters			15,000
Estimated Memory upgrades includes: desktop pcs, printers laptops			2,000
Estimated PC misc parts includes: CD Burners, harddrives modems, network cards, DVD Burner			8,000

ATTACHMENT A

Potential Technology Purchases made through a variety of Cooperative Purchasing Interlocal agreements as provided by Chapter 271, Subcaptors (D) and (F) of the Texas Local Government Code.

ITEM	Quantity	Estimated Avg. Unit Cost	Projected Total
mice, network cables			
Estimated Monitor upgrades includes: Flat Panel and larger than 24" monitor			5,000
Estimated Additional Scanners	20	800	16,000
Estimated Additional Moblie Devices/ Toughbook, laptops, tablets	65	1,500	97,500
Estimated Network Upgrades			20,000
Estimated Motorola Radio Repair/Replacement			15,000
Sub-Total Unscheduled Replacement/Additions			248,500
Phone System Maintenance			
Cisco SmartNet Maintenance			50,000
Subtotal - Phone System Maintenance			50,000
Network Software on Master License Agreement (MLA)			
Microsoft Enterprise Agreement			60,000
CAD/RMS Project Software			100,000
CommVault			80,000
VMWARE support through VMWare	24	874	20,976
Vcenter Support	4	1,499	5,996
ZenWorks Configuration Management - 904 nodes			11,000
ZenWorks Asset Management -904 nodes			4,700
ZenWorks Patch Management - 904 nodes			8,000
Subtotal - Network Software on MLA			290,672
PC Hardware and Software Maintenance			
HP Printer/Plotter Maintenance			8,000
AutoCAD			7,000
Barracuda Spam/Spyware			5,500
Siemens Access Control System			28,000
Subtotal - PC Software Maintenance			48,500
IBM Hardware and Software Maintenance			
Hardware Maintenance (2 power 7's)			15,000
Power 7 Software Subscription and Support	2		7,700
Subtotal - IBM Hardware and Software Maintenance			22,700

Grand Total 4,478,272

ORDINANCE NO. 2016-3810

AN ORDINANCE LEVYING THE AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF COLLEGE STATION, TEXAS, AND PROVIDING FOR THE GENERAL DEBT SERVICE FUND FOR THE YEAR 2016-17 AND APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLLEGE STATION, TEXAS:

SECTION 1. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of College Station, Texas, and to provide General Debt Service for the 2016-17 fiscal year upon all property, real, personal and mixed within the corporate limits of said city subject to taxation, a tax of forty-seven and twenty-five hundredths cents (\$0.472500) on each one hundred dollar (\$100.00) valuation of property, and said tax being so levied and apportioned to the specific purpose herein set forth:

1. For the maintenance and support of the general government (General Fund), twenty-seven and seventy-one hundredths and sixty-one thousandths cents (\$0.277161) on each one hundred dollar (\$100.00) valuation of property; and
2. For the general obligation debt service (Debt Service Fund), nineteen and fifty-three hundredths and thirty-nine thousandths cents (\$0.195339) on each one hundred dollars (\$100.00) valuation of property to be used for principal and interest payments on bonds and other obligations of the fund.

SECTION II. All moneys collected under this ordinance for the specific items therein named, shall be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and the Assessor and Collector of Taxes and the Chief Financial Officer shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. It is hereby made the duty of the Tax Assessor and Collector to deliver a statement at the time of depositing any money, showing from what source such taxes were received and to what account (General Fund or General Debt Service Fund) the funds were deposited.

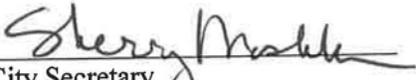
SECTION III. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 11.63 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$17.71.

SECTION IV. That this ordinance shall take effect and be in force from and after its passage.

PASSED AND APPROVED THIS 22nd DAY OF SEPTEMBER 2016.

ATTEST:


City Secretary

APPROVED:


Mayor

APPROVED:


City Attorney

FY17 APPROVED SERVICE LEVEL ADJUSTMENTS (SLAs) LISTING

Fund	Dept	Description	One-Time	Recurring	Revenue	Net Total	Increase	
			Cost	Cost			FTE	Vehicle
GENERAL FUND								
Police		Five Patrol Officers & Two Fleet Patrol Vehicles	281,706	427,534	-	709,240	5.00	2.00
Police		CID Police Assistant	36,060	59,872	-	95,932	1.00	1.00
Police		Digital Evidence Technician	4,530	52,487	-	57,017	1.00	-
Police		Department Maintenance Items	-	51,178	-	51,178	-	-
Police		Tactical Budget	-	20,000	-	20,000	-	-
TOTAL POLICE			322,296	611,071	-	933,367	7.00	3.00
Fire		CEOC Technology Replacement	27,500	-	-	27,500	-	-
Fire		Ladder Staffing - Fire Station 6 - Phase 3 of 3	197,602	503,948	-	701,550	5.00	-
Fire		Ladder Equip - Station 6	-	3,600	-	3,600	-	-
Fire		Firefighting Foam & Med Supplies	-	32,200	-	32,200	-	-
TOTAL FIRE			225,102	539,748	-	764,850	5.00	-
Public Works		Pavement Management Assessment	200,000	-	-	200,000	-	-
Public Works		Traffic Signs & Markings Maintenance Plan Implementation	-	50,000	-	50,000	-	-
Public Works		Facility Maintenance Funds - Corrective Increase	352,240	-	-	352,240	-	-
Public Works		Tree Maintenance Program	-	20,000	-	20,000	-	-
Public Works		Warrant/Intersection Safety Studies	-	50,000	-	50,000	-	-
Public Works		Transportation Improvement Studies	-	50,000	-	50,000	-	-
Public Works		2 ft Milling Machine Attachment for Skid Steer	30,000	5,500	-	35,500	-	-
Public Works		Texas Avenue Planterbox Replacement	-	20,000	-	20,000	-	-
TOTAL PUBLIC WORKS			582,240	195,500	-	777,740	-	-
PARD		CAPRA Reaccreditation	10,000	-	-	10,000	-	-
PARD		Veterans Park Build Out O&M Increase	-	10,000	-	10,000	-	-
PARD		Operations Groundworkers Staffing Increase	-	132,648	-	132,648	3.00	-
PARD		Bobcat E20ZTS Compact Excavator	30,000	-	-	30,000	-	-
PARD		1/2 Ton Pickup Truck and Mobile Radio	33,800	1,300	-	35,100	-	1.00
PARD		Turf Tech Pull 300 Spray Rig	15,000	-	-	15,000	-	-
PARD - Library		Library Books Purchase Increase proposed by City of College Station	-	20,000	-	20,000	-	-
PARD - Library		Library O&M Increase	-	41,601	-	41,601	-	-
PARD - Library		Library Books Purchase Increase proposed by City of Bryan	-	20,659	-	20,659	-	-
PARD - HOT Funded		John Deere 5053 Tractor	23,000	-	-	23,000	-	-
PARD - HOT Funded		Toro Sand Pro Athletic Field Groomer	15,000	-	-	15,000	-	-
PARD - HOT Funded		Toro Workman	7,500	-	-	7,500	-	-
PARD - HOT Funded		Veterans Park American Pavillion Fans	22,000	-	-	22,000	-	-
PARD - HOT Funded		Tournament/Event Equipment Needs	40,000	-	-	40,000	-	-
PARD - HOT Funded		Regional & National Level Event Bid Fulfillments	50,000	-	-	50,000	-	-
PARD - HOT Funded		City-Wide Special Event Prep & Travel	15,000	-	-	15,000	-	-
TOTAL PARD			261,300	226,208	-	487,508	3.00	1.00
P&DS		Graduate Engineer I or II/Engineer I or II (Based on Qualifications)	7,285	109,719	-	117,004	1.00	-
P&DS		Combination Building Inspector	35,895	65,184	-	101,079	1.00	1.00
P&DS		One Engineering Construction Inspector	38,085	78,083	-	116,168	1.00	1.00
P&DS		Neighborhood Plan Implementation	50,000	-	-	50,000	-	-
TOTAL P&DS			131,265	252,986	-	384,251	3.00	2.00
IT		Server Access Mgmt	35,200	5,050	-	40,250	-	-
IT		Security Awareness Training	-	8,750	-	8,750	-	-
TOTAL IT			35,200	13,800	-	49,000	-	-
Fiscal		HR/Payroll ERP Implementation Parallel Testing/Documentation Temp	68,723	-	-	68,723	-	-
Fiscal		Payroll Clerk	4,340	46,619	-	50,959	1.00	-
TOTAL FISCAL			73,063	46,619	-	119,682	1.00	-
General Govt - City Manager		ADA Training and Improvements	171,590	5,690	-	177,280	-	-
General Govt - City Secretary		Municode Legal Review	6,000	-	-	6,000	-	-
General Govt - Legal		Municode Legal Review & Recodification	9,000	-	-	9,000	-	-
General Govt - Legal		Assistant City Attorney	150	98,471	-	98,621	1.00	-
General Govt - HR		Temporary Staffing (ICE Project)	100,556	-	-	100,556	-	-
General Govt - HR		Safety Program Resources	-	5,000	-	5,000	-	-
General Govt - HR		Recruiting Sourcing Resources	10,000	-	-	10,000	-	-
TOTAL GG			297,296	109,161	-	406,457	1.00	-
Hotel Tax - PARD		Tournament/Event Equipment Needs	(40,000)	-	-	(40,000)	-	-
Hotel Tax - PARD		Regional & National Level Event Bid Fulfillments	(50,000)	-	-	(50,000)	-	-
Hotel Tax - PARD		City-Wide Special Event Prep & Travel	(15,000)	-	-	(15,000)	-	-
Hotel Tax - PARD		Veterans Park American Pavillion Fans	(11,000)	-	-	(11,000)	-	-
TOTAL TRANSFERS			(116,000)	-	-	(116,000)	-	-
TOTAL GENERAL FUND			1,811,762	1,995,093	-	3,806,855	20.00	6.00
WATER FUND								
Water		PLC Processor Upgrade	58,000	-	-	58,000	-	-
Water		Mobile 6" Potable Water Pump	32,000	1,700	-	33,700	-	-
Water		Environmental Technician Position	2,200	47,956	-	50,156	1.00	-
Water		Environmental Technician Vehicle	35,000	6,875	-	41,875	-	1.00
Water		Expansion of W/WW Specs	50,000	-	-	50,000	-	-
Water		Service Truck Upgrade	20,000	-	-	20,000	-	1.00
Water		Corrosion Control Program Phase II	225,000	-	-	225,000	-	-
Water		Chlorine Disinfection Booster System/Reclaimed Water	40,000	6,500	-	46,500	-	-
Water		Irrigation Clock Replacement (Part of Water Conservation Program)	107,944	-	-	107,944	-	-
Water		Fire Flow Test Fee	-	-	(10,000)	(10,000)	-	-
TOTAL WATER FUND			570,144	63,031	(10,000)	623,175	1.00	2.00

FY17 APPROVED SERVICE LEVEL ADJUSTMENTS (SLAs) LISTING

Fund	Dept	Description	One-Time	Recurring	Revenue	Net Total	Increase	
			Cost	Cost			FTE	Vehicle
ELECTRIC FUND								
Electric		Two (2) Electric Linemen	17,000	156,308	-	173,308	2.00	-
Electric		Hydro Excavation Vacuum Trailer	80,000	2,500	-	82,500	-	1.00
Electric		SCADA Cyber Vulnerability Assessment	-	30,000	-	30,000	-	-
Electric		Dog Bite Safety Training	10,000	-	-	10,000	-	-
Electric		Learning Thermostat Rebate Program	-	25,000	-	25,000	-	-
TOTAL ELECTRIC FUND			107,000	213,808	-	320,808	2.00	1.00
WASTEWATER FUND								
Wastewater		PLC Processor Upgrade	70,000	-	-	70,000	-	-
Wastewater		Automated Backup Solution & VMWare Upgrade	41,200	900	-	42,100	-	-
Wastewater		Engineer in Training Position	15,017	85,744	-	100,761	1.00	-
Wastewater		Replace 4-wheeler with Gator	7,000	900	-	7,900	-	-
Wastewater		Carters Creek Additional Security Cameras	43,000	600	-	43,600	-	-
Wastewater		Expansion of W/WW Specs	50,000	-	-	50,000	-	-
TOTAL WASTEWATER FUND			226,217	88,144	-	314,361	1.00	-
ROADWAY MAINTENANCE FUND								
Roadway Maintenance Fund		Pavement Repair Funds (Street)	-	2,585,000	-	2,585,000	-	-
TOTAL ROADWAY MAINTENANCE FUND			-	2,585,000	-	2,585,000	-	-
NORTHGATE PARKING FUND								
Northgate Parking		Replace Hand Held Citation Writers	35,000	2,500	-	37,500	-	-
Northgate Parking		ADA Compliance	16,057	-	-	16,057	-	-
TOTAL NORTHGATE PARKING FUND			51,057	2,500	-	53,557	-	-
ECONOMIC DEVELOPMENT FUND								
Economic Development		Retail Recruitment Strategy	33,500	-	-	33,500	-	-
Economic Development		Enhanced Target Industries Strategy	50,000	-	-	50,000	-	-
TOTAL NORTHGATE PARKING FUND			83,500	-	-	83,500	-	-
HOTEL TAX FUND								
Hotel Tax		Wrapped City Car	40,000	-	-	40,000	-	-
Hotel Tax		Convention & Visitor's Bureau Operating & Maintenance	119,136	-	-	119,136	-	-
Hotel Tax		Convention & Visitor's Bureau New Facility	275,625	-	-	275,625	-	-
Hotel Tax		Arts Council New Facility	26,000	-	-	26,000	-	-
Hotel Tax		Convention & Visitor's Bureau Grants	50,000	-	-	50,000	-	-
Hotel Tax - PARD		John Deere 5053 Tractor	23,000	-	-	23,000	-	-
Hotel Tax - PARD		Toro Sand Pro Athletic Field Groomer	5,000	-	-	5,000	-	-
Hotel Tax - PARD		Toro Workman	7,500	-	-	7,500	-	-
Hotel Tax - PARD		Tournament/Event Equipment Needs	40,000	-	-	40,000	-	-
Hotel Tax - PARD		Regional & National Level Event Bid Fulfillments	50,000	-	-	50,000	-	-
Hotel Tax - PARD		City-Wide Special Event Prep & Travel	15,000	-	-	15,000	-	-
Hotel Tax - PARD		Veterans Park American Pavillion Fans	11,000	-	-	11,000	-	-
TOTAL HOTEL TAX FUND			662,261	-	-	662,261	-	-
CEMETERY FUND								
Cemetery		Cemetery Golf Cart	12,000	-	-	12,000	-	-
Cemetery		Engineering/Construction-Jewish Faith Section (AFOH)	100,250	-	-	100,250	-	-
Cemetery		Micro Rain Sprinkler (Cemetery)	7,500	-	-	7,500	-	-
Cemetery		Wayfinding signage	15,000	-	-	15,000	-	-
TOTAL CEMETERY FUND			134,750	-	-	134,750	-	-
DRAINAGE FUND								
Drainage Fund		Drainage Maintenance Repair Funds	200,000	-	-	200,000	-	-
Drainage Fund		Drainage Dump Truck and Equipment Operator	138,000	71,129	-	209,129	1.00	1.00
TOTAL DRAINAGE FUND			338,000	71,129	-	409,129	1.00	1.00
UTILITY CUSTOMER SERVICE FUND								
Fiscal - Billing Services		ERP Implementation Temps	85,904	-	-	85,904	-	-
Fiscal - Billing Services		Customer Service Representative	-	40,293	-	40,293	1.00	-
TOTAL UTILITY CUSTOMER SERVICE FUND			85,904	40,293	-	126,197	1.00	-
FLEET MAINTENANCE FUND								
Fleet Maintenance		Environmental & Safety Compliance Upgrades	9,700	-	-	9,700	-	-
TOTAL FLEET MAINTENANCE FUND			9,700	-	-	9,700	-	-
EQUIPMENT REPLACEMENT FUND								
Equipment Replacement Fund		Cisco 7962 Phone Replacements (Phase One)	50,000	-	-	50,000	-	-
Equipment Replacement Fund		Ladder Equip - Station 6	285,000	-	-	285,000	-	-
TOTAL EQUIPMENT REPLACEMENT FUND			335,000	-	-	335,000	-	-
GENERAL GOVERNMENT CIP								
General Government CIP		SCBA Equipment Replacement (Fire Department)	1,250,000	-	-	1,250,000	-	-
General Government CIP		Portable Radio Replacement (Fire Department)	565,000	-	-	565,000	-	-
General Government CIP		Portable Radio Replacement (Police Department)	820,000	-	-	820,000	-	-
General Government CIP		Fuel System Software Replacement	200,000	-	-	200,000	-	-
TOTAL GENERAL GOVERNMENT CIP			2,835,000	-	-	2,835,000	-	-
STREETS CIP								
Streets CIP		Texas Avenue Planterbox Replacement (Public Works)	400,000	-	-	400,000	-	-
TOTAL STREETS CIP			400,000	-	-	400,000	-	-

FY17 APPROVED SERVICE LEVEL ADJUSTMENTS (SLAs) LISTING

<u>Fund</u>	<u>Dept</u>	<u>Description</u>	<u>One-Time</u>	<u>Recurring</u>	<u>Revenue</u>	<u>Net Total</u>	<u>Increase</u>	
			<u>Cost</u>	<u>Cost</u>			<u>FTE</u>	<u>Vehicle</u>
PARKS	CIP							
		Parks CIP	65,000	-	-	65,000	-	-
		Parks CIP	40,000	-	-	40,000	-	-
		Parks CIP	77,000	-	-	77,000	-	-
		Parks CIP	72,000	-	-	72,000	-	-
		Parks CIP	75,000	-	-	75,000	-	-
		Parks CIP	45,000	-	-	45,000	-	-
		Parks CIP	40,000	-	-	40,000	-	-
		Parks CIP	110,000	-	-	110,000	-	-
		Parks CIP	27,000	-	-	27,000	-	-
		Parks CIP	5,000	-	-	5,000	-	-
		Parks CIP	118,000	-	-	118,000	-	-
		Parks CIP	60,000	-	-	60,000	-	-
		Parks CIP	112,000	-	-	112,000	-	-
		Parks CIP	25,000	-	-	25,000	-	-
		Parks CIP	125,000	-	-	125,000	-	-
		Parks CIP	12,500	-	-	12,500	-	-
		Parks CIP	12,000	-	-	12,000	-	-
		TOTAL PARKS CIP	1,020,500	-	-	1,020,500	-	-
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TOTAL ALL FUNDS			8,670,795	5,058,998	(10,000)	13,719,793	26.00	10.00

FY17 SERVICE LEVEL ADJUSTMENTS (SLAs) NOT RECOMMENDED LISTING

Fund	Dept	Description	One-Time	Recurring	Revenue	Net Total	Increase	
			Cost	Cost			FTE	Vehicle
GENERAL FUND								
Police		CID Police Assistant	6,060	55,646	-	61,706	1.00	-
Police		Special Investigation Unit Investigator	32,609	96,848	-	129,457	1.00	1.00
Police		Public Communications Specialist	7,590	78,060	-	85,650	1.00	-
Police		Inventory Control Specialist	4,740	55,845	-	60,585	1.00	-
Police		Department Maintenance Items	-	5,000	-	5,000	-	-
Police		Tactical Budget	-	17,364	-	17,364	-	-
TOTAL POLICE			50,999	308,763	-	359,762	4.00	1.00
Fire		FTO Assignment Pay	-	88,631	-	88,631	-	-
Fire		CSFD Safety EMS Caption (Ph 3 of 3)	48,517	110,617	-	159,134	1.00	-
Fire		Retain Engine 51-53, Update Equipment and New Ambulance	535,226	30,000	-	565,226	-	1.00
Fire		Deputy Fire Marshall	95,322	104,108	-	199,430	1.00	1.00
Fire		CSFD Accreditation Mgr-Internal Affairs Battalion Chief	91,926	141,588	-	233,514	1.00	1.00
Fire		Knox Box Replacement	20,864	-	-	20,864	-	-
Fire		Paramedic & Firefighter Training	313,383	20,000	-	333,383	-	-
TOTAL FIRE			1,105,238	494,944	-	1,600,182	3.00	3.00
Public Works		Signs & Markings Mgmt Assessment (w/streets)	54,150	-	-	54,150	-	-
Public Works		GIS Analyst	8,475	73,353	-	81,828	1.00	-
Public Works		Public Works Needs Assessment	50,000	-	-	50,000	-	-
Public Works		Traffic Signs & Markings Maintenance Plan Implementation	-	50,000	-	50,000	-	-
Public Works		Facility Maintenance Funds - Corrective Increase	202,549	-	-	202,549	-	-
Public Works		Landscape Maintenance Increase	-	100,000	-	100,000	-	-
Public Works		Tree Maintenance Program	-	91,500	-	91,500	-	-
Public Works		Large Tree Trimming (ROW) Outsourcing	-	100,000	-	100,000	-	-
Public Works		Additional Training for Project Managers and Land Agents	-	6,750	-	6,750	-	-
Public Works		TEEX Safety Program and Site Inspections	-	24,710	-	24,710	-	-
Public Works		Street Name Sign Tech	38,500	74,857	(56,250)	57,107	1.00	1.00
Public Works		Facility Maintenance - Scissor Lift	25,632	1,709	-	27,341	-	-
Public Works		Preventative Maintenance Funds	-	87,500	-	87,500	-	-
Public Works		Streets Division Water Truck	170,000	19,500	-	189,500	-	1.00
Public Works		Irrigation Clock Replacement (Part of Water Conservation Progr	-	4,330	-	4,330	-	-
Public Works		ADA Facility Corrective Maintenance	65,932	-	-	65,932	-	-
Public Works		Two Additional Game Day Message Control Boards	-	3,200	-	3,200	-	-
TOTAL PUBLIC WORKS			615,238	637,409	(56,250)	1,196,397	2.00	2.00
PARD		Toro Pro Sweep for Athletic Fields	15,000	-	-	15,000	-	-
PARD		Athletic Field Roller	12,000	-	-	12,000	-	-
PARD		Turfco Meter-Matic Top Dresser	15,000	-	-	15,000	-	-
PARD		Veterans Park Fan Replacement-Softball Pentagon	32,000	-	-	32,000	-	-
PARD		Bobcat Skidsteer attachments	10,000	-	-	10,000	-	-
PARD		Redexim Verti-quake Sandmaster	60,000	-	-	60,000	-	-
PARD		Court Resurfacing and Shade Structure	60,000	-	-	60,000	-	-
PARD		Engineering Services-Central Pavillion (ADA)	40,000	-	-	40,000	-	-
PARD		Engineering Services-Central & Bachman Lots (ADA)	80,000	-	-	80,000	-	-
PARD		Butterfly Seed	5,000	-	-	5,000	-	-
TOTAL PARD			329,000	-	-	329,000	-	-
P&DS		Funding for Annexation via the Exempt Process	25,000	-	-	25,000	-	-
P&DS		Ten Year Update of City Comprehensive Plan	250,000	-	-	250,000	-	-
P&DS		One Engineering Construction Inspector	38,085	78,083	-	116,168	1.00	1.00
P&DS		Annexation via Three Year Process	50,500	-	-	50,500	-	-
P&DS		Travel & Training Increase for Building Division	4,000	-	-	4,000	-	-
TOTAL P&DS			367,585	78,083	-	445,668	1.00	1.00
IT		Cisco 7962 Phone Replacements	127,181	-	-	127,181	-	-
IT		IT Equipment Replacement Policy Change	-	101,146	-	101,146	-	-
TOTAL IT			127,181	101,146	-	228,327	-	-
General Govt - City Manager		Part-Time Intern	-	11,206	-	11,206	0.50	-
General Govt - City Secretary		Legacy Media Conversions	2,500	-	-	2,500	-	-
General Govt - City Secretary		Shredding Services	-	2,400	-	2,400	-	-
General Govt - City Secretary		Misc. Maintenance Items	2,675	705	-	3,380	-	-
General Govt - Mayor/Council		Misc. Maintenance Items	-	2,000	-	2,000	-	-
General Govt - Internal Auditor		Office Personnel Restructure Strategy	-	16,699	-	16,699	0.50	-
General Govt - HR		Learning Development Funding Position	6,000	93,165	-	99,165	1.00	-
TOTAL GG			11,175	126,175	-	137,350	2.00	-
TOTAL GENERAL FUND			2,606,416	1,746,520	(56,250)	4,296,686	12.00	7.00
WATER FUND								
Water		SUV for Engineering & Management Staff	38,000	6,900	-	44,900	-	1.00
Water		Environmental Services Vehicle	35,000	6,875	-	41,875	-	1.00
Water		Service Truck Upgrade	120,000	12,000	-	132,000	-	1.00
Water		Specific Energy Pump Optimization Program	46,000	6,600	-	52,600	-	-
TOTAL WATER FUND			239,000	32,375	-	271,375	-	3.00
ELECTRIC FUND								
Electric		Electric Business Services Manager	5,000	97,994	-	102,994	1.00	-
Electric		Vehicle for Electric Engineers	32,500	8,800	-	41,300	-	1.00
TOTAL ELECTRIC FUND			37,500	106,794	-	144,294	1.00	1.00

FY17 SERVICE LEVEL ADJUSTMENTS (SLAs) NOT RECOMMENDED LISTING

<u>Fund</u>	<u>Dept</u>	<u>Description</u>	<u>One-Time</u>	<u>Recurring</u>	<u>Revenue</u>	<u>Net Total</u>	<u>Increase</u>	
			<u>Cost</u>	<u>Cost</u>			<u>FTE</u>	<u>Vehicle</u>
FLEET MAINTENANCE FUND								
	Fleet Maintenance	Onsite oil analyzer	87,600	2,700	-	90,300	-	-
TOTAL FLEET MAINTENANCE FUND			87,600	2,700	-	90,300	-	-
DRAINAGE FUND								
	Drainage Fund	Street Sweeper FTE and Sweeping Vehicle	253,000	69,688	-	322,688	1.00	1.00
	Drainage Fund	Small Dump Truck	71,500	3,500	-	75,000	-	1.00
	Drainage Fund	Mosquito Abatement FTE, Truck and Sprayer	42,850	61,407	-	104,257	1.00	1.00
	Drainage Fund	Storm Drain Inspection Camera	126,000	3,500	-	129,500	-	-
	Drainage Fund	Drainage Maintenance Repair Funds	-	200,000	-	200,000	-	-
	Drainage Fund	Storm Drain Clean Out Trailer	65,000	1,000	-	66,000	-	1.00
TOTAL DRAINAGE FUND			558,350	339,095	-	897,445	2.00	4.00
TOTAL ALL FUNDS			3,528,866	2,227,484	(56,250)	5,700,100	15.00	15.00

Personnel List

	Revised Budget FTE FY15	Revised Budget FTE FY16	Base Budget FTE FY17	Approved SLAs FTE FY17	Approved Budget FTE FY17	Revised Budget FY15	Revised Budget FY16	Base Budget FY17	Approved SLAs FY17	Approved Budget FY17
Police Department										
Administration Division										
Police Chief	1.00	1.00	1.00	-	1.00	\$ 134,410	\$ 135,807	\$ 141,299	\$ -	\$ 141,299
Assistant Chief	3.00	3.00	3.00	-	3.00	299,292	293,564	338,143	-	338,143
Lieutenant	2.00	2.00	2.00	-	2.00	179,420	184,788	207,385	-	207,385
Accreditation Manager	1.00	1.00	1.00	-	1.00	75,425	75,425	76,934	-	76,934
Tech. Services Coordinator	1.00	1.00	1.00	-	1.00	66,884	66,884	68,222	-	68,222
Public Safety GIS Analyst	1.00	1.00	1.00	-	1.00	56,523	48,463	57,325	-	57,325
Staff Assistant	1.00	-	-	-	-	39,520	39,520	-	-	-
Administrative Support Specialist	-	1.00	1.00	-	1.00	-	-	37,638	-	37,638
Secretary	2.00	2.00	2.00	-	2.00	50,419	51,534	53,789	-	53,789
Total	12.00	12.00	12.00	-	12.00	\$ 901,893	\$ 895,985	\$ 980,735	\$ -	\$ 980,735
Uniform Patrol Division										
Lieutenant	3.00	3.00	3.00	-	3.00	\$ 266,450	\$ 277,102	\$ 301,889	\$ -	\$ 301,889
Sergeant	12.00	12.00	12.00	-	12.00	856,651	903,545	1,011,138	-	1,011,138
Police Officer	82.00	82.00	82.00	5.00	87.00	4,081,521	4,456,420	4,699,098	242,225	4,941,323
Criminal Intelligence Analyst	1.00	1.00	1.00	-	1.00	53,089	56,274	58,843	-	58,843
Police Assistant	2.00	3.00	3.00	-	3.00	58,968	92,436	91,906	-	91,906
Total	100.00	101.00	101.00	5.00	106.00	\$ 5,316,679	\$ 5,785,777	\$ 6,162,874	\$ 242,225	\$ 6,405,099
Criminal Investigation Division										
Lieutenant	1.00	1.00	1.00	-	1.00	\$ 90,230	\$ 92,914	\$ 103,165	\$ -	\$ 103,165
Sergeant	3.00	3.00	3.00	-	3.00	220,210	228,156	253,810	-	253,810
Police Officer	14.00	15.00	15.00	-	15.00	797,119	767,080	927,287	-	927,287
Civilian Forensic Specialist	1.00	1.00	1.00	-	1.00	46,164	46,164	51,796	-	51,796
Crime Scene Technician	1.00	1.00	1.00	-	1.00	33,904	41,122	42,994	-	42,994
Victim Advocate	1.00	1.00	1.00	-	1.00	44,782	46,574	48,932	-	48,932
Police Assistant	1.00	1.00	1.00	1.00	2.00	32,032	32,989	34,486	31,712	66,198
Secretary	1.00	1.00	1.00	-	1.00	25,168	24,483	29,120	-	29,120
Total	23.00	24.00	24.00	1.00	25.00	\$ 1,289,609	\$ 1,279,482	\$ 1,491,590	\$ 31,712	\$ 1,523,302
Recruiting and Training Division										
Lieutenant	1.00	1.00	1.00	-	1.00	\$ 90,230	\$ 92,914	\$ 103,157	\$ -	\$ 103,157
Sergeant	2.00	2.00	2.00	-	2.00	148,090	153,754	165,821	-	165,821
Police Officer	2.00	3.00	3.00	-	3.00	105,176	158,464	183,176	-	183,176
Police Assistant/ Civilian Training Coordinator	1.00	1.00	1.00	-	1.00	31,096	29,681	31,990	-	31,990
Total	6.00	7.00	7.00	-	7.00	\$ 374,592	\$ 434,813	\$ 484,144	\$ -	\$ 484,144
Support Services Division										
Support Services Manager	1.00	1.00	1.00	-	1.00	\$ 48,194	\$ 50,603	\$ 53,575	\$ -	\$ 53,575
Animal Control Supervisor	-	1.00	1.00	-	1.00	-	41,787	41,787	-	41,787
Animal Control Officer	4.00	3.00	3.00	-	3.00	112,226	80,509	93,538	-	93,538
Assistant Buyer / Quartermaster	1.00	1.00	1.00	-	1.00	31,741	33,488	35,090	-	35,090
Total	6.00	6.00	6.00	-	6.00	\$ 192,161	\$ 206,387	\$ 223,990	\$ -	\$ 223,990
Communications										
Communication Manager	1.00	1.00	1.00	-	1.00	\$ 53,620	\$ 55,229	\$ 57,735	\$ -	\$ 57,735
Communication Supervisor	3.00	3.00	3.00	-	3.00	144,144	146,744	159,702	-	159,702
Sr. Communications Operator	4.00	1.00	1.00	-	1.00	138,233	147,606	47,278	-	47,278
Communications Operator	16.00	20.00	20.00	-	20.00	495,328	552,986	701,537	-	701,537
Detention Officer	10.00	-	-	-	-	301,359	-	-	-	-
Holding Facility Supervisor	1.00	-	-	-	-	43,805	-	-	-	-
Dispatch Assistant	1.00	1.00	1.00	-	1.00	24,482	25,210	27,248	-	27,248
Total	36.00	26.00	26.00	-	26.00	1,200,971	\$ 927,775	993,500	-	993,500
Jail										
Detention Officer	-	10.00	10.00	-	10.00	\$ -	\$ 311,251	\$ 335,505	\$ -	\$ 335,505
Holding Facility Supervisor	-	1.00	1.00	-	1.00	-	40,976	43,035	-	43,035
Total	-	11.00	11.00	-	11.00	\$ -	\$ 352,227	378,540	-	378,540
Special Operations Division										
Lieutenant	1.00	1.00	1.00	-	1.00	\$ 89,190	\$ 91,874	\$ 103,157	\$ -	\$ 103,157
Sergeant	1.00	1.00	1.00	-	1.00	73,632	75,837	85,139	-	85,139
Police Officer	6.00	6.00	6.00	-	6.00	321,733	217,467	341,423	-	341,423
* School Crossing Guard-Temp/Seasonal	2.50	2.50	2.50	-	2.50	42,571	42,688	42,923	-	42,923
Total	10.50	10.50	10.50	-	10.50	527,126	\$ 427,866	572,642	-	572,642
Information Services Division										
Information Services Manager	1.00	1.00	1.00	-	1.00	\$ 68,952	\$ 70,569	\$ 71,980	\$ -	\$ 71,980
Asst Information Svcs Manager	1.00	1.00	1.00	-	1.00	45,261	45,074	43,867	-	43,867
Evidence Technician	2.00	2.00	2.00	1.00	3.00	67,142	59,987	62,156	31,712	93,868
Police Assistant	1.00	1.00	1.00	-	1.00	29,835	31,013	32,656	-	32,656
Sr. Records Technician	2.00	2.00	2.00	-	2.00	66,102	69,493	65,116	-	65,116
Records Technician	2.00	2.00	2.00	-	2.00	49,962	49,504	54,496	-	54,496
Total	9.00	9.00	9.00	1.00	10.00	\$ 327,254	\$ 325,640	\$ 330,271	\$ 31,712	\$ 361,983
Police Position Totals										
Full Time Total	200.00	204.00	204.00	7.00	211.00	\$ 10,087,714	\$ 10,241,037	\$ 11,575,363	\$ 305,649	\$ 11,881,012
* Temp/Seasonal & Part-Time Non-Benefitted Total	2.50	2.50	2.50	-	2.50	42,571	42,688	42,923	-	42,923
Police Department Totals	202.50	206.50	206.50	7.00	213.50	\$ 10,130,285	\$ 10,635,952	\$ 11,618,286	\$ 305,649	\$ 11,923,935
Fire Department										
Fire Administration Division										
Fire Chief	1.00	1.00	1.00	-	1.00	\$ 134,410	\$ 139,114	\$ 144,736	\$ -	\$ 144,736
Planning and Research Coordinator	1.00	-	-	-	-	75,421	-	-	-	-
Assistant Buyer / Quartermaster	1.00	1.00	1.00	-	1.00	39,790	41,683	44,096	-	44,096
Staff Assistant	1.00	1.00	1.00	-	1.00	31,470	32,968	35,547	-	35,547
Secretary	1.00	1.00	1.00	-	1.00	29,075	30,098	33,530	-	33,530
Total	5.00	4.00	4.00	-	4.00	\$ 310,166	\$ 243,863	\$ 257,909	\$ -	\$ 257,909

* Temp/Seasonal/PT Non-Benefitted Position

C-1 Personnel

Personnel List

	Revised Budget FTE FY15	Revised Budget FTE FY16	Base Budget FTE FY17	Approved SLAs FTE FY17	Approved Budget FTE FY17	Revised Budget FY15	Revised Budget FY16	Base Budget FY17	Approved SLAs FY17	Approved Budget FY17
Emergency Management Division										
Emergency Management Coordinator	1.00	1.00	1.00	-	1.00	\$ 64,771	\$ 67,524	\$ 70,591	\$ -	\$ 70,591
Staff Assistant	1.00	1.00	1.00	-	1.00	35,651	36,899	38,750	-	38,750
Total	2.00	2.00	2.00	-	2.00	\$ 100,422	\$ 104,423	\$ 109,341	\$ -	\$ 109,341
Fire Suppression Division										
Asst. Fire Chief	1.00	1.00	1.00	-	1.00	\$ 109,096	\$ 117,145	\$ 113,997	\$ -	\$ 113,997
Battalion Chief	3.00	3.00	3.00	-	3.00	249,300	267,234	288,604	-	288,604
Captain	4.00	3.00	3.00	3.00	6.00	223,034	235,027	247,570	216,000	463,570
Lieutenant	14.00	14.00	14.00	-	14.00	884,811	920,687	972,025	-	972,025
Apparatus Operator	21.00	20.00	20.00	4.00	24.00	1,193,105	1,173,768	1,247,035	208,000	1,455,035
Firefighter 1st Class	-	30.00	30.00	(7.00)	23.00	-	-	1,552,183	(359,703)	1,192,480
Firefighter	-	24.00	24.00	5.00	29.00	-	-	1,019,170	232,960	1,252,130
Firefighter	42.00	-	-	-	-	1,972,610	1,705,791	-	-	-
Firefighter II	2.00	-	-	-	-	82,402	126,934	-	-	-
Firefighter III	3.00	-	-	-	-	117,996	323,113	-	-	-
Total	90.00	95.00	95.00	5.00	100.00	\$ 4,832,354	\$ 4,869,699	\$ 5,440,584	\$ 297,257	\$ 5,737,841
Fire Prevention Division										
Asst. Fire Chief	1.00	1.00	1.00	-	1.00	\$ 95,000	\$ 101,275	\$ 105,875	\$ -	\$ 105,875
Fire Marshal	1.00	1.00	1.00	-	1.00	78,214	84,157	88,192	-	88,192
Deputy Fire Marshal	4.00	4.00	4.00	-	4.00	259,083	266,667	287,648	-	287,648
Public Education Officer	1.00	1.00	1.00	-	1.00	47,382	49,175	52,150	-	52,150
Total	7.00	7.00	7.00	-	7.00	\$ 479,679	\$ 501,274	\$ 533,865	\$ -	\$ 533,865
EMS Division										
Fire/EMS Training Coordinator	1.00	-	-	-	-	\$ 80,267	\$ -	\$ -	\$ -	\$ -
EMS Supervisor (Captain)	2.00	2.00	2.00	-	2.00	76,392	141,196	154,627	-	154,627
Lieutenant - Fire	4.00	4.00	4.00	-	4.00	254,480	253,239	273,815	-	273,815
Apparatus Operator	6.00	7.00	7.00	-	7.00	343,500	415,222	446,438	-	446,438
Firefighter 1st Class	-	16.00	16.00	-	16.00	-	-	783,415	-	783,415
Firefighter	-	12.00	12.00	-	12.00	-	-	514,376	-	514,376
Firefighter	24.00	-	-	-	-	1,144,520	772,000	-	-	-
Firefighter II	5.00	-	-	-	-	206,004	325,153	-	-	-
Firefighter III	-	-	-	-	-	-	161,557	-	-	-
Total	42.00	41.00	41.00	-	41.00	\$ 2,105,163	\$ 2,068,367	\$ 2,172,671	\$ -	\$ 2,172,671
Fire Training Division										
Battalion Chief	-	1.00	1.00	-	1.00	\$ -	\$ 80,350	\$ 84,240	\$ -	\$ 84,240
Fire/EMS Training Coordinator	-	1.00	1.00	-	1.00	-	86,216	87,942	-	87,942
Captain	-	1.00	1.00	-	1.00	-	68,848	81,744	-	81,744
Total	0.00	3.00	3.00	0.00	3.00	\$ -	\$ 235,414	\$ 253,926	\$ -	\$ 253,926
Fire Position Totals										
Full Time Total	146.00	152.00	152.00	5.00	157.00	\$ 7,827,784	\$ 8,023,040	\$ 8,768,296	\$ 297,257	\$ 9,065,553
* Temp/Seasonal & Part-Time Non-Benefitted Total	-	-	-	-	-	-	-	-	-	-
Fire Department Totals	146.00	152.00	152.00	5.00	157.00	\$ 7,827,784	\$ 8,023,040	\$ 8,768,296	\$ 297,257	\$ 9,065,553
Public Works Department										
Public Works Administration Division										
Director of Public Works	1.00	1.00	1.00	-	1.00	\$ 126,069	\$ 130,481	\$ 135,761	\$ -	\$ 135,761
Assistant Public Works Director	0.50	1.00	1.00	-	1.00	47,504	47,504	96,907	-	96,907
Public Works Business Services Manager	1.00	1.00	1.00	-	1.00	60,302	62,865	65,922	-	65,922
Asset & Infrastructure Management Coordinator	1.00	1.00	1.00	-	1.00	43,471	45,319	50,071	-	50,071
Staff Assistant	1.00	-	-	-	-	39,520	39,520	-	-	-
Customer Service Representative	1.00	1.00	1.00	-	1.00	31,407	31,408	33,634	-	33,634
Total	5.50	5.00	5.00	-	5.00	\$ 348,272	\$ 357,097	\$ 382,295	\$ -	\$ 382,295
Traffic Engineering Division										
Senior Engineer II	1.00	1.00	1.00	-	1.00	\$ 75,425	\$ 92,970	\$ 97,198	\$ -	\$ 97,198
Engineer I	1.00	2.00	2.00	-	2.00	57,192	134,502	137,659	-	137,659
Total	2.00	3.00	3.00	-	3.00	\$ 132,617	\$ 227,472	\$ 234,857	\$ -	\$ 234,857
Facilities Maintenance Division										
Facility Maint. Superintendent	1.00	1.00	1.00	-	1.00	\$ 75,425	\$ 60,500	\$ 63,442	\$ -	\$ 63,442
Sr. Facility Maint. Technician	1.00	1.00	1.00	-	1.00	51,750	48,838	51,314	-	51,314
Facility Maint. Technician	6.00	6.00	6.00	-	6.00	234,708	230,525	238,284	-	238,284
Facilities Maintenance Staff Assistant	1.00	1.00	1.00	-	1.00	28,267	32,240	34,632	-	34,632
Total	9.00	9.00	9.00	-	9.00	\$ 390,150	\$ 372,103	\$ 387,672	\$ -	\$ 387,672
Capital Projects Division										
Assistant Director of PW/Capital Projects	1.00	1.00	1.00	-	1.00	\$ 85,000	\$ 92,597	\$ 96,814	\$ -	\$ 96,814
Graduate Engineer I	2.00	-	-	-	-	117,659	108,670	-	-	-
Graduate Engineer II	3.00	4.00	4.00	-	4.00	176,548	186,413	251,850	-	251,850
Engineer I	1.00	1.00	1.00	-	1.00	63,084	71,400	74,641	-	74,641
Engineer II	-	1.00	1.00	-	1.00	-	-	71,102	-	71,102
Land Agent	1.00	1.00	1.00	-	1.00	70,569	70,569	71,980	-	71,980
Assistant Land Agent	1.00	1.00	1.00	-	1.00	47,237	49,008	51,232	-	51,232
Total	9.00	9.00	9.00	-	9.00	\$ 560,097	\$ 578,657	\$ 617,619	\$ -	\$ 617,619
Streets Maintenance Division										
Street Superintendent	1.00	1.00	1.00	-	1.00	\$ 58,987	\$ 62,837	\$ 65,879	\$ -	\$ 65,879
Crew Leader	2.00	2.00	2.00	-	2.00	82,243	76,502	79,810	-	79,810
Equipment Operator	13.00	13.00	13.00	-	13.00	415,254	407,679	426,815	-	426,815
Light Equipment Operator	3.00	3.00	3.00	-	3.00	72,718	75,173	81,744	-	81,744
Total	19.00	19.00	19.00	-	19.00	\$ 629,203	\$ 622,191	\$ 654,248	\$ -	\$ 654,248

* Temp/Seasonal/PT Non-Benefitted Position

C-2 Personnel

Personnel List

	Revised Budget FTE FY15	Revised Budget FTE FY16	Base Budget FTE FY17	Approved SLAs FTE FY17	Approved Budget FTE FY17	Revised Budget FY15	Revised Budget FY16	Base Budget FY17	Approved SLAs FY17	Approved Budget FY17
Traffic Signs/ Markings Division										
Signs & Markings Foreman	1.00	1.00	1.00	-	1.00	\$ 45,282	\$ 47,070	\$ 50,419	-	\$ 50,419
Signs Technician	2.00	3.00	3.00	-	3.00	61,651	62,567	100,090	-	100,090
Total	3.00	4.00	4.00	-	4.00	\$ 106,933	\$ 109,637	\$ 150,509	\$ -	\$ 150,509
Irrigation Maintenance Division										
Landscape Supervisor	1.00	1.00	1.00	-	1.00	\$ 36,941	\$ 38,788	\$ 51,314	-	\$ 51,314
Irrigation Specialist	2.00	2.00	2.00	-	2.00	59,280	62,837	65,374	-	65,374
Total	3.00	3.00	3.00	-	3.00	\$ 96,221	\$ 101,625	\$ 116,688	\$ -	\$ 116,688
Traffic Signal Systems Division										
Traffic Systems Superintendent	1.00	1.00	1.00	-	1.00	\$ 75,425	\$ 75,425	\$ 76,934	-	\$ 76,934
Traffic Systems Foreman	1.00	1.00	1.00	-	1.00	54,538	57,803	60,570	-	60,570
Traffic Signal Technician	4.00	3.00	3.00	-	3.00	168,189	165,654	138,071	-	138,071
Total	6.00	5.00	5.00	-	5.00	\$ 298,151	\$ 298,882	\$ 275,575	\$ -	\$ 275,575
Public Works Position Totals										
Full Time Total	56.50	57.00	57.00	-	57.00	\$ 2,561,644	\$ 2,667,664	\$ 2,819,463	-	\$ 2,819,463
* Temp/Seasonal & Part-Time Non-Benefitted Total	-	-	-	-	-	-	-	-	-	-
Public Works Department Totals	56.50	57.00	57.00	-	57.00	\$ 2,561,644	\$ 2,667,664	\$ 2,819,463	\$ -	\$ 2,819,463
Parks & Recreation Department										
Parks & Recreation Administration Division										
Director of Parks & Recreation	1.00	1.00	1.00	-	1.00	\$ 125,882	\$ 129,973	\$ 135,231	-	\$ 135,231
Asst. Director of Parks & Rec.	-	-	-	-	-	-	-	-	-	-
Administrative Support Supervisor	1.00	1.00	1.00	-	1.00	51,834	43,471	45,454	-	45,454
Special Events and Marketing Coordinator	1.00	1.00	1.00	-	1.00	44,325	46,987	49,837	-	49,837
Staff Assistant	2.00	2.00	2.00	-	2.00	61,131	59,965	63,003	-	63,003
Secretary	2.00	2.00	2.00	-	2.00	49,130	50,107	54,746	-	54,746
* Secretary-Temp/Seasonal	0.50	0.25	0.25	-	0.25	1,860	1,860	1,865	-	1,865
Total	7.50	7.25	7.25	-	7.25	\$ 334,161	\$ 332,363	\$ 350,136	\$ -	\$ 350,136
Hotel Tax Fund (HOT) Programs - Athletics										
Tourism Manager (Parks & Recreation Manager)	1.00	0.70	0.70	-	0.70	\$ 62,642	\$ 46,480	\$ 55,277	-	\$ 55,277
Lead Athletic Supervisor	-	0.20	0.20	-	0.20	-	-	10,014	-	10,014
Recreation Supervisor	-	-	-	-	-	-	9,233	-	-	-
Athletic Activities Assistant	0.20	0.20	0.20	-	0.20	6,184	6,136	6,386	-	6,386
* Special Events Workers	-	0.25	-	-	-	12,446	12,446	12,549	-	12,549
Total	1.20	1.35	1.10	-	1.10	\$ 81,272	\$ 74,294	\$ 84,226	\$ -	\$ 84,226
Recreation - Administration										
Recreation Manager	1.00	1.00	1.00	-	1.00	\$ 70,228	\$ 73,739	\$ 76,934	-	\$ 76,934
Assistant Recreation Supervisor - School Age Care	1.00	0.20	0.20	-	0.20	31,741	6,165	6,415	-	6,415
* Custodian	0.50	0.25	0.25	-	0.25	833	833	895	-	895
Total	2.50	1.45	1.45	-	1.45	\$ 102,802	\$ 80,738	\$ 84,244	\$ -	\$ 84,244
Recreation - Tourism-Special Events										
Recreation Supervisor	1.00	0.50	1.00	-	1.00	\$ 56,523	\$ 27,725	\$ 57,969	-	\$ 57,969
Event Activities Assistant	-	0.50	1.00	-	1.00	-	14,820	29,640	-	29,640
* Recreation Assistant/ Special Events	0.50	0.50	-	-	-	37,649	37,753	-	-	-
* Special Events Workers	0.50	0.50	0.75	-	0.75	37,649	37,753	59,924	-	59,924
Total	2.00	2.00	2.75	-	2.75	\$ 131,821	\$ 118,050	\$ 147,533	\$ -	\$ 147,533
Hotel Tax Fund (HOT) Programs - Special Events										
Tourism Supervisor - Special Events	-	0.50	-	-	-	-	27,725	-	-	-
Event Activities Assistant	-	0.50	-	-	-	-	14,820	-	-	-
* Special Events Workers	-	0.25	-	-	-	13,683	13,683	-	-	-
Total	-	1.25	-	-	-	\$ 13,683	\$ 56,228	\$ -	\$ -	\$ -
Parks Operations - Administration										
Assistant Director of Parks & Recreation	1.00	1.00	1.00	-	1.00	\$ 95,007	\$ 95,007	\$ 96,907	-	\$ 96,907
Parks Manager	1.00	1.00	1.00	-	1.00	54,593	57,192	68,029	-	68,029
Project and Asset Manager	1.00	1.00	1.00	-	1.00	70,569	57,869	62,572	-	62,572
Total	3.00	3.00	3.00	-	3.00	\$ 220,169	\$ 210,068	\$ 227,508	\$ -	\$ 227,508
Parks Operations - East District										
Parks Operations Supervisor	1.00	1.00	1.00	-	1.00	\$ 47,424	\$ 38,788	\$ 38,438	-	\$ 38,438
Parks Crew Leader	3.00	3.00	3.00	-	3.00	117,187	118,560	120,930	-	120,930
Light Equipment Operator	5.00	5.00	5.00	-	5.00	140,670	143,770	156,209	-	156,209
Irrigation Specialist	3.00	3.00	3.00	-	3.00	91,655	93,922	93,761	-	93,761
Grounds Worker	7.00	7.00	7.00	1.00	8.00	156,395	156,690	179,629	27,456	207,085
* Grounds Worker-Temp/Seasonal	1.00	1.00	0.50	-	0.50	28,507	28,507	13,942	-	13,942
Total	20.00	20.00	19.50	1.00	20.50	\$ 581,839	\$ 580,237	\$ 602,909	\$ 27,456	\$ 630,365
Parks Operations - South District										
Parks Operations Supervisor	1.00	1.00	1.00	-	1.00	\$ 42,661	\$ 40,602	\$ 42,245	-	\$ 42,245
Forestry Crew Leader	1.00	1.00	1.00	-	1.00	36,878	39,520	31,075	-	31,075
Parks Crew Leader	1.00	1.00	1.00	-	1.00	39,520	39,520	40,310	-	40,310
Forestry/Horticulture Worker	2.00	2.00	2.00	-	2.00	48,964	49,567	52,333	-	52,333
Grounds Worker	4.00	4.00	4.00	1.00	5.00	100,706	94,827	107,911	27,456	135,367
Maintenance Specialist	0.25	0.70	0.70	-	0.70	10,795	30,256	30,867	-	30,867
* Grounds Worker-Temp/Seasonal	1.00	1.00	-	-	-	20,172	20,172	20,228	-	20,228
Total	10.25	10.70	9.70	1.00	10.70	\$ 299,696	\$ 314,464	\$ 324,969	\$ 27,456	\$ 352,425

* Temp/Seasonal/PT Non-Benefitted Position

C-3 Personnel

Personnel List

	Revised Budget FTE FY15	Revised Budget FTE FY16	Base Budget FTE FY17	Approved SLAs FTE FY17	Approved Budget FTE FY17	Revised Budget FY15	Revised Budget FY16	Base Budget FY17	Approved SLAs FY17	Approved Budget FY17
Parks Operations - West District										
Parks Operations Supervisor	1.00	1.00	1.00	-	1.00	\$ 47,424	\$ 49,317	\$ 51,293	\$ -	\$ 51,293
Parks Crew Leader	2.00	2.00	2.00	-	2.00	71,365	70,949	73,008	-	73,008
Light Equipment Operator	2.00	2.00	2.00	-	2.00	61,339	54,725	58,597	-	58,597
Grounds Worker	4.00	4.00	4.00	1.00	5.00	96,512	98,021	110,402	27,456	137,858
* Grounds Worker-Temp/Seasonal	1.00	1.00	-	-	-	15,223	15,223	-	-	-
Total	10.00	10.00	9.00	1.00	10.00	\$ 291,863	\$ 288,234	\$ 293,300	\$ 27,456	\$ 320,756
Parks Operations Division Total										
	43.25	43.70	41.20	3.00	44.20	\$ 1,393,567	\$ 1,393,003	\$ 1,448,686	\$ 82,368	\$ 1,531,054
Cemetery										
Cemetery Sexton	1.00	1.00	1.00	-	1.00	\$ 49,192	\$ 40,635	\$ 39,874	\$ -	\$ 39,874
Horticulture Crew Leader	1.00	1.00	1.00	-	1.00	35,090	38,314	29,411	-	29,411
Forestry/Horticulture Worker	2.00	2.00	2.00	-	2.00	48,610	50,461	55,245	-	55,245
Total	4.00	4.00	4.00	-	4.00	\$ 132,891	\$ 129,409	\$ 124,530	\$ -	\$ 124,530
Recreation Programs (budget in Rec Fund Prior to FY15)										
Tourism Manager (Parks & Recreation Manager)	-	0.30	0.30	-	0.30	\$ -	\$ 19,920	\$ 23,625	\$ -	\$ 23,625
Recreation Sports Admin - Recreation Supervisor	1.00	0.80	0.80	-	0.80	46,164	36,931	40,417	-	40,417
Recreation Sports Admin - Athletic Activities Assistant	1.80	0.80	0.80	-	0.80	54,184	24,544	25,542	-	25,542
SW Center - Recreation Supervisor	0.25	0.25	0.25	-	0.25	16,721	16,721	17,056	-	17,056
SW Center - Senior Services Coordinator	0.50	1.00	1.00	-	1.00	29,505	39,505	61,399	-	61,399
Aquatics - Pools Supervisor	1.00	1.00	1.00	-	1.00	66,884	66,884	68,222	-	68,222
Aquatics - Maintenance Specialist	0.75	0.30	0.30	-	0.30	24,313	12,967	13,229	-	13,229
Instruction(Xtra Education) - Recreation Supervisor	0.50	0.50	0.50	-	0.50	33,442	33,442	34,111	-	34,111
SW Center (Teen) - Recreation Supervisor	0.25	0.25	0.25	-	0.25	16,721	16,721	17,056	-	17,056
SW Center (Teen) - Assistant Supervisor	-	0.40	0.40	-	0.40	-	6,165	12,829	-	12,829
Lincoln Center - Supervisor	1.00	1.00	1.00	-	1.00	66,884	66,884	68,222	-	68,222
Lincoln Center - Assistant Supervisor	1.00	1.00	1.00	-	1.00	43,222	43,222	44,096	-	44,096
Assistant Recreation Supervisor - School Age Care	-	0.40	0.40	-	0.40	-	6,165	14,119	-	14,119
Secretary	0.75	0.75	0.75	-	0.75	20,748	20,748	21,590	-	21,590
* Temp/Seasonal & Part-Time Non-Benefitted	37.25	37.25	37.25	-	37.25	653,460	669,553	669,495	-	669,495
Total	46.05	46.00	46.00	-	46.00	\$ 1,072,248	\$ 1,080,372	\$ 1,131,008	\$ -	\$ 1,131,008
Parks & Recreation Position Totals										
Full Time Total	64.25	64.75	64.75	3.00	67.75	\$ 2,440,962	\$ 2,426,676	\$ 2,591,465	\$ 82,368	\$ 2,673,833
* Temp/Seasonal & Part-Time Non-Benefitted Total	42.25	42.25	39.00	-	39.00	821,482	837,782	778,898	-	778,898
Parks & Recreation Department Totals	106.50	107.00	103.75	3.00	106.75	\$ 3,262,444	\$ 3,264,458	\$ 3,370,363	\$ 82,368	\$ 3,452,731
Planning & Development Services Department										
Administration Division										
Director of Planning & Development Services	1.00	1.00	1.00	-	1.00	\$ 120,330	\$ 126,270	\$ 133,301	\$ -	\$ 133,301
Asst. Dir. Planning & Development Services	1.00	1.00	1.00	-	1.00	83,387	87,557	91,548	-	91,548
Total	2.00	2.00	2.00	-	2.00	\$ 203,717	\$ 213,827	\$ 224,849	\$ -	\$ 224,849
Engineering Division										
City Engineer	1.00	1.00	1.00	-	1.00	\$ 95,007	\$ 101,657	\$ 103,690	\$ -	\$ 103,690
Assistant City Engineer	2.00	2.00	2.00	-	2.00	142,907	185,341	165,400	-	165,400
Graduate Engineer II	1.00	2.00	2.00	1.00	3.00	61,711	130,558	105,042	77,054	182,096
Construction Inspector	4.00	4.00	4.00	1.00	5.00	194,360	184,321	190,319	45,240	235,559
Programs Specialist	1.00	1.00	1.00	-	1.00	36,941	38,043	38,188	-	38,188
Total	9.00	10.00	10.00	2.00	12.00	\$ 530,926	\$ 639,920	\$ 602,639	\$ 122,294	\$ 724,933
Building Inspection Division										
Building Official	1.00	1.00	1.00	-	1.00	\$ 83,450	\$ 75,000	\$ 70,487	\$ -	\$ 70,487
Plans Examiner	3.00	3.00	3.00	-	3.00	143,963	154,752	158,707	-	158,707
Combination Building Inspector	4.00	4.00	4.00	1.00	5.00	159,862	155,889	157,415	37,606	195,021
Total	8.00	8.00	8.00	1.00	9.00	\$ 387,275	\$ 385,641	\$ 386,609	\$ 37,606	\$ 424,215
Development Coordination Division										
Development Coordinator	1.00	1.00	1.00	-	1.00	\$ 75,425	\$ 75,425	\$ 76,934	\$ -	\$ 76,934
Staff Assistant	3.00	3.00	3.00	-	3.00	103,389	102,502	103,209	-	103,209
Administrative Support Specialist	1.00	1.00	1.00	-	1.00	39,603	41,184	37,627	-	37,627
Address Tech/Permit Technician II	2.00	2.00	2.00	-	2.00	60,258	62,900	66,248	-	66,248
Permit Tech I	2.00	2.00	2.00	-	2.00	52,062	53,248	53,708	-	53,708
Total	9.00	9.00	9.00	-	9.00	\$ 330,737	\$ 335,259	\$ 337,726	\$ -	\$ 337,726
Planning Division										
Planning Administrator	-	1.00	1.00	-	1.00	\$ -	\$ -	\$ 58,336	\$ -	\$ 58,336
Principal Planner	2.00	-	-	-	-	131,393	136,676	-	-	-
Sr. Planner	1.00	5.00	5.00	-	5.00	51,709	53,260	257,407	-	257,407
Staff Planner	3.00	2.00	2.00	-	2.00	136,571	137,368	106,689	-	106,689
Planning Technician	1.00	-	-	-	-	36,899	35,360	-	-	-
Total	7.00	8.00	8.00	-	8.00	\$ 356,572	\$ 362,664	\$ 422,432	\$ -	\$ 422,432
Community and Neighborhood Services										
Transportation Planning Coordinator	1.00	1.00	1.00	-	1.00	\$ 67,930	\$ 74,893	\$ 78,308	\$ -	\$ 78,308
Greenways Program Manager	1.00	1.00	1.00	-	1.00	64,210	66,457	69,990	-	69,990
GIS Technician	1.00	1.00	1.00	-	1.00	-	32,367	34,507	-	34,507
* GIS Technician	-	0.50	0.50	-	0.50	33,904	15,413	16,104	-	16,104
Total	3.00	3.50	3.50	-	3.50	\$ 166,044	\$ 189,130	\$ 198,909	\$ -	\$ 198,909
Planning & Development Services Position Totals										
Full Time Total	38.00	40.00	40.00	3.00	43.00	\$ 1,941,367	\$ 2,111,028	\$ 2,157,060	\$ 159,900	\$ 2,316,960
* Temp/Seasonal & Part-Time Non-Benefitted Total	-	0.50	0.50	-	0.50	33,904	15,413	16,104	-	16,104
Planning & Development Services Dept. Totals	38.00	40.50	40.50	3.00	43.50	\$ 1,975,271	\$ 2,126,441	\$ 2,173,164	\$ 159,900	\$ 2,333,064

* Temp/Seasonal/PT Non-Benefitted Position

C-4 Personnel

Personnel List

	Revised Budget FTE FY15	Revised Budget FTE FY16	Base Budget FTE FY17	Approved SLAs FTE FY17	Approved Budget FTE FY17	Revised Budget FY15	Revised Budget FY16	Base Budget FY17	Approved SLAs FY17	Approved Budget FY17
Information Technology										
IT Administration Division										
Director of Information Technology	1.00	1.00	1.00	-	1.00	\$ 117,437	\$ 124,483	\$ 131,407	\$ -	\$ 131,407
Asst. Director of Information Technology	1.00	1.00	1.00	-	1.00	91,125	95,007	96,907	-	96,907
Technical Administrative Support Specialist	1.00	1.00	1.00	-	1.00	33,550	35,235	37,024	-	37,024
Total	3.00	3.00	3.00	-	3.00	\$ 242,112	\$ 254,725	\$ 265,338	\$ -	\$ 265,338
E-Government Division										
E-Government Coordinator	1.00	1.00	1.00	-	1.00	\$ 49,213	\$ 50,935	\$ 57,326	\$ -	\$ 57,326
Total	1.00	1.00	1.00	-	1.00	\$ 49,213	\$ 50,935	\$ 57,326	\$ -	\$ 57,326
Geographic Information Services Division										
GIS Coordinator	1.00	1.00	1.00	-	1.00	\$ 67,891	\$ 71,286	\$ 74,898	\$ -	\$ 74,898
GIS Analyst	1.00	1.00	1.00	-	1.00	46,164	48,888	57,325	-	57,325
* GIS Intern	0.25	0.25	0.25	-	0.25	11,779	11,811	11,908	-	11,908
Total	2.25	2.25	2.25	-	2.25	\$ 125,834	\$ 131,985	\$ 144,131	\$ -	\$ 144,131
Mail Division										
Postal Services Assistant	0.75	0.75	0.75	-	0.75	\$ 18,330	\$ 18,876	\$ 15,765	\$ -	\$ 15,765
Mail Clerk	0.50	0.50	0.50	-	0.50	12,178	10,400	12,730	-	12,730
Total	1.25	1.25	1.25	-	1.25	\$ 30,508	\$ 29,276	\$ 28,495	\$ -	\$ 28,495
Technology Services										
Technology Services Coordinator	1.00	1.00	1.00	-	1.00	\$ 57,495	\$ 60,887	\$ 57,325	\$ -	\$ 57,325
Lead Technology Services Specialist	1.00	1.00	1.00	-	1.00	47,304	45,760	47,882	-	47,882
Technology Services Specialist	5.00	5.00	5.00	-	5.00	196,408	198,058	206,253	-	206,253
Technology Services Representative	2.00	2.00	2.00	-	2.00	56,690	57,241	65,738	-	65,738
Total	9.00	9.00	9.00	-	9.00	\$ 357,896	\$ 361,946	\$ 377,198	\$ -	\$ 377,198
Business Services										
Business Systems Manager	1.00	1.00	1.00	-	1.00	\$ 72,072	\$ 72,072	\$ 71,477	\$ -	\$ 71,477
Database Administrator	-	1.00	1.00	-	1.00	-	28,261	60,000	-	60,000
Systems Analyst	5.00	5.00	5.00	-	5.00	296,300	285,400	313,184	-	313,184
Total	6.00	7.00	7.00	-	7.00	\$ 368,372	\$ 385,733	\$ 444,661	\$ -	\$ 444,661
Network Services										
Network Systems Analyst	2.00	2.00	2.00	-	2.00	\$ 133,768	\$ 133,768	\$ 136,383	\$ -	\$ 136,383
Network Systems Administrator	1.00	1.00	1.00	-	1.00	51,750	51,750	50,000	-	50,000
Total	3.00	3.00	3.00	-	3.00	\$ 185,518	\$ 185,518	\$ 186,383	\$ -	\$ 186,383
Communication Services Division										
Communication Services Coordinator	1.00	1.00	1.00	-	1.00	\$ 54,808	\$ 56,427	\$ 59,280	\$ -	\$ 59,280
Sr. Communications Technician	1.00	1.00	1.00	-	1.00	53,997	56,722	58,552	-	58,552
Communications Technician	3.00	3.00	3.00	-	3.00	127,088	122,321	118,601	-	118,601
Total	5.00	5.00	5.00	-	5.00	\$ 235,893	\$ 235,470	\$ 236,433	\$ -	\$ 236,433
Information Technology Position Totals										
Full Time Total	30.25	31.25	31.25	-	31.25	\$ 1,583,567	\$ 1,623,777	\$ 1,728,057	\$ -	\$ 1,728,057
* Temp/Seasonal & Part-Time Non-Benefitted Total	0.25	0.25	0.25	-	0.25	11,779	11,811	11,908	-	11,908
Information Technology Department Totals	30.50	31.50	31.50	-	31.50	\$ 1,595,346	\$ 1,635,588	\$ 1,739,965	\$ -	\$ 1,739,965
Fiscal Services Department										
Fiscal Administration Division										
Assistant City Manager	1.00	1.00	-	-	-	\$ 160,184	\$ 166,591	\$ -	\$ -	\$ -
Finance Director	-	1.00	1.00	-	1.00	-	115,000	129,000	-	129,000
Senior Finance Analyst	-	-	1.00	-	1.00	-	-	60,000	-	60,000
Staff Assistant	1.00	1.00	1.00	-	1.00	29,120	29,994	31,366	-	31,366
Quality Assurance Records Assistant	0.50	0.50	-	-	-	6,882	6,882	-	-	-
Total	2.50	3.50	3.00	-	3.00	\$ 196,186	\$ 318,467	\$ 220,366	\$ -	\$ 220,366
Accounting / Treasury Operations Division										
Accounting / Treasury Operations Manager	1.00	-	-	-	-	\$ 69,784	\$ 72,401	\$ -	\$ -	\$ -
Accounting Manager	-	1.00	1.00	-	1.00	-	-	65,000	-	65,000
Treasury Manager	-	1.00	1.00	-	1.00	-	-	65,000	-	65,000
Finance Analyst	1.00	-	-	-	-	50,920	46,164	-	-	-
Financial Reporting Supervisor	-	-	1.00	-	1.00	57,500	63,000	65,857	-	65,857
Staff Accountant	-	-	2.00	-	2.00	-	98,000	100,140	-	100,140
Accounting Ops Supervisor	1.00	1.00	1.00	-	1.00	55,494	50,000	52,532	-	52,532
Accounting Assistant	1.00	1.00	1.00	-	1.00	30,805	29,390	31,179	-	31,179
Accounts Payable Clerk	2.00	2.00	2.00	-	2.00	51,397	75,631	58,843	-	58,843
Accounts Receivable Clerk	-	1.00	1.00	-	1.00	-	-	30,013	-	30,013
Payroll Administrator	1.00	1.00	1.00	-	1.00	41,413	43,077	45,240	-	45,240
Payroll Clerk	-	-	-	1.00	1.00	-	-	-	30,160	30,160
Total	7.00	8.00	11.00	1.00	12.00	\$ 357,312	\$ 477,663	\$ 513,804	\$ 30,160	\$ 543,964
Purchasing Division										
Asst. Fiscal Services Director	1.00	-	-	-	-	\$ 89,814	\$ 93,182	\$ -	\$ -	\$ -
Purchasing Manager	-	1.00	1.00	-	1.00	-	-	68,500	-	68,500
Buyer	2.00	2.00	2.00	-	2.00	110,219	114,628	105,569	-	105,569
Contract Administrator	1.00	1.00	1.00	-	1.00	57,192	53,631	62,386	-	62,386
Assistant Buyer	1.00	1.00	1.00	-	1.00	34,486	35,859	37,669	-	37,669
Total	5.00	5.00	5.00	-	5.00	\$ 291,712	\$ 297,300	\$ 274,124	\$ -	\$ 274,124

* Temp/Seasonal/PT Non-Benefitted Position

Personnel List

	Revised Budget FTE FY15	Revised Budget FTE FY16	Base Budget FTE FY17	Approved SLAs FTE FY17	Approved Budget FTE FY17	Revised Budget FY15	Revised Budget FY16	Base Budget FY17	Approved SLAs FY17	Approved Budget FY17
Budget										
Budget Manager	1.00	1.00	1.00	-	1.00	\$ 75,275	\$ 78,098	\$ 81,527	\$ -	\$ 81,527
Operating & Capital Budget Lead	1.00	1.00	1.00	-	1.00	71,136	74,693	76,934	-	76,934
Financial Reporting Supervisor	1.00	1.00	-	-	-	-	-	-	-	-
Senior Finance Analyst	-	1.00	-	-	-	-	-	-	-	-
Budget Analyst	3.00	3.00	3.00	-	3.00	159,363	160,340	170,774	-	170,774
Staff Accountant	2.00	3.00	1.00	-	1.00	99,121	54,410	60,250	-	60,250
Total	8.00	10.00	6.00	-	6.00	\$ 462,395	\$ 367,541	\$ 389,485	\$ -	\$ 389,485
Municipal Court Division										
Municipal Court Administrator	1.00	1.00	1.00	-	1.00	\$ 66,893	\$ 69,736	\$ 73,270	\$ -	\$ 73,270
Court Operations Supervisor	1.00	1.00	1.00	-	1.00	48,214	50,505	53,067	-	53,067
Collections Services Coordinator	1.00	1.00	1.00	-	1.00	39,374	40,955	43,014	-	43,014
Customer Services Coordinator	1.00	1.00	1.00	-	1.00	36,941	36,941	38,189	-	38,189
Asst. Collections Coordinator	1.00	1.00	1.00	-	1.00	32,365	33,488	35,006	-	35,006
Docket Coordinator	1.00	1.00	1.00	-	1.00	28,267	29,269	29,702	-	29,702
Payment Compliance Representative	2.00	2.00	2.00	-	2.00	54,621	54,215	57,428	-	57,428
Deputy Court Clerk	6.00	6.00	6.00	-	6.00	153,150	156,854	168,356	-	168,356
City Marshal	1.00	1.00	1.00	-	1.00	72,238	75,837	83,058	-	83,058
Deputy City Marshal	2.00	2.50	2.50	-	2.50	100,360	107,940	147,734	-	147,734
Total	17.00	17.50	17.50	-	17.50	\$ 632,424	\$ 655,740	\$ 728,824	\$ -	\$ 728,824
Municipal Court Judges Division										
Municipal Court Judge	1.00	1.00	1.00	-	1.00	\$ 131,250	\$ 137,813	\$ 147,595	\$ -	\$ 147,595
* Municipal Court Judge (PTNB)	0.50	0.50	0.50	-	0.50	6,246	6,263	6,315	-	6,315
Total	1.50	1.50	1.50	-	1.50	\$ 137,496	\$ 144,076	\$ 153,910	\$ -	\$ 153,910
Fiscal Services Position Totals										
Full Time Total	40.00	44.50	43.50	1.00	44.50	\$ 1,943,995	\$ 2,254,523	\$ 2,274,198	\$ 30,160	\$ 2,304,358
* Temp/Seasonal & Part-Time Non-Benefitted Total	1.00	1.00	1.00	-	0.50	6,246	6,263	6,315	-	6,315
Fiscal Services Department Totals	41.00	45.50	44.00	1.00	45.00	\$ 1,950,241	\$ 2,260,786	\$ 2,280,513	\$ 30,160	\$ 2,310,673
General Government										
City Secretary Division										
City Secretary	1.00	1.00	1.00	-	1.00	\$ 86,625	\$ 95,000	\$ 101,753	\$ -	\$ 101,753
Deputy City Secretary	1.00	1.00	1.00	-	1.00	54,574	54,496	57,801	-	57,801
Deputy Local Registrar	1.00	1.00	1.00	-	1.00	33,301	29,224	31,574	-	31,574
Records Management Administrator	1.00	1.00	1.00	-	1.00	31,096	32,261	46,803	-	46,803
Administrative Support Assistant	1.00	1.00	1.00	-	1.00	24,482	25,043	26,728	-	26,728
Historical Records Coordinator	0.50	0.50	0.50	-	0.50	15,548	16,089	16,605	-	16,605
Total	5.50	5.50	5.50	-	5.50	\$ 245,626	\$ 252,113	\$ 281,264	\$ -	\$ 281,264
Internal Audit Division										
Internal Auditor	1.00	1.00	1.00	-	1.00	\$ 89,250	\$ 93,713	\$ 99,421	\$ -	\$ 99,421
Assistant City Internal Auditor	1.00	1.00	1.00	-	1.00	48,402	51,306	51,796	-	51,796
Full Time Total	2.00	2.00	2.00	-	2.00	\$ 137,652	\$ 145,019	\$ 151,217	\$ -	\$ 151,217
* Temp/Seasonal & Part-Time Non-Benefitted Total	-	-	-	-	-	-	-	-	-	-
Internal Audit Total	2.00	2.00	2.00	-	2.00	\$ 137,652	\$ 145,019	\$ 151,217	\$ -	\$ 151,217
City Manager Division										
City Manager	1.00	1.00	1.00	-	1.00	\$ 180,495	\$ 190,800	\$ 206,303	\$ -	\$ 206,303
Deputy City Manager	1.00	1.00	1.00	-	1.00	165,453	170,775	179,426	-	179,426
Assistant City Manager	1.00	1.00	2.00	-	2.00	152,441	164,989	344,973	-	344,973
Special Projects Coordinator	1.00	1.00	1.00	-	1.00	46,391	62,000	64,813	-	64,813
Economic Development Director	1.00	-	-	-	-	91,601	-	-	-	-
Economic Development Manager	1.00	-	-	-	-	52,851	-	-	-	-
Executive Assistant to the City Manager	1.00	1.00	1.00	-	1.00	51,893	51,750	52,790	-	52,790
Total	7.00	5.00	6.00	-	6.00	\$ 749,308	\$ 640,314	\$ 848,305	\$ -	\$ 848,305
Economic Development Division										
Economic Development Director	-	1.00	1.00	-	1.00	\$ -	\$ 120,000	\$ 124,856	\$ -	\$ 124,856
Economic Development Manager	-	1.00	1.00	-	1.00	-	63,903	85,500	-	85,500
* Temp/Seasonal	-	1.00	1.00	-	1.00	-	-	37,203	-	37,203
Total	-	2.00	2.00	-	2.00	\$ -	\$ 183,903	\$ 247,559	\$ -	\$ 247,559
Legal Division										
City Attorney	1.00	1.00	1.00	-	1.00	\$ 152,250	\$ 160,000	\$ 171,357	\$ -	\$ 171,357
Deputy City Attorney	1.00	1.00	1.00	-	1.00	123,594	128,228	125,466	-	125,466
Senior Assistant City Attorney I	1.00	2.00	2.00	-	2.00	87,129	92,704	170,890	-	170,890
Assistant City Attorney I	1.00	1.00	1.00	1.00	2.00	55,458	59,000	63,183	-	63,183
Assistant City Attorney II	1.00	-	-	-	-	59,088	66,349	-	69,533	69,533
Legal Assistant/Office Manager	1.00	1.00	1.00	-	1.00	49,254	53,664	55,411	-	55,411
Legal Assistant I	1.00	1.00	1.00	-	1.00	37,439	40,706	33,946	-	33,946
Legal Assistant II	1.00	1.00	1.00	-	1.00	43,341	47,320	50,419	-	50,419
Legal Secretary	1.00	1.00	1.00	-	1.00	26,811	27,615	30,493	-	30,493
Total	9.00	9.00	9.00	1.00	10.00	\$ 634,364	\$ 675,586	\$ 701,165	\$ 69,533	\$ 770,698
Public Communications										
Public Communications Director	1.00	1.00	1.00	-	1.00	\$ 116,126	\$ 120,191	\$ 125,047	\$ -	\$ 125,047
Public Communications Manager	1.00	1.00	1.00	-	1.00	79,851	80,411	82,019	-	82,019
Broadcast Media Specialist	1.00	1.00	1.00	-	1.00	63,045	63,045	64,306	-	64,306
External Relations Manager	1.00	1.00	1.00	-	1.00	61,443	65,000	67,968	-	67,968
Multi-Media Coordinator	1.00	1.00	1.00	-	1.00	56,678	57,000	59,589	-	59,589
Marketing & Community Outreach Coordinator	1.00	1.00	1.00	-	1.00	42,203	50,000	52,277	-	52,277
Neighborhood & Community Relations Coordinator	1.00	1.00	1.00	-	1.00	54,974	56,899	59,483	-	59,483
Total	7.00	7.00	7.00	-	7.00	\$ 474,320	\$ 492,546	\$ 510,689	\$ -	\$ 510,689

* Temp/Seasonal/PT Non-Benefitted Position

C-6 Personnel

Personnel List

	Revised Budget FTE FY15	Revised Budget FTE FY16	Base Budget FTE FY17	Approved SLAs FTE FY17	Approved Budget FTE FY17	Revised Budget FY15	Revised Budget FY16	Base Budget FY17	Approved SLAs FY17	Approved Budget FY17
Community Services Department										
Community Services Administration										
Community Services Director	1.00	1.00	1.00	-	1.00	\$ 104,000	\$ 107,640	\$ 114,415	\$ -	\$ 114,415
Community Services Assistant Director	1.00	1.00	1.00	-	1.00	51,946	57,192	72,527	-	72,527
Staff Assistant	0.50	1.00	1.00	-	1.00	23,892	33,034	34,486	-	34,486
Total	2.50	3.00	3.00	-	3.00	\$ 179,838	\$ 197,866	\$ 221,428	\$ -	\$ 221,428
Code Enforcement Division										
Code Enforcement Supervisor	1.00	1.00	1.00	-	1.00	\$ 40,934	\$ 42,973	\$ 45,531	\$ -	\$ 45,531
Code Enforcement Officer	2.00	3.00	3.00	-	3.00	63,906	93,671	104,542	-	104,542
Staff Assistant	1.00	1.00	1.00	-	1.00	28,267	28,267	31,179	-	31,179
Total	4.00	5.00	5.00	-	5.00	\$ 133,107	\$ 164,911	\$ 181,252	\$ -	\$ 181,252
Community Services Position Totals										
Full Time Total	6.50	8.00	8.00	-	8.00	\$ 312,945	\$ 362,777	\$ 402,680	\$ -	\$ 402,680
* Temp/Seasonal & Part-Time Non-Benefitted Total	-	-	-	-	-	-	-	-	-	-
Community Services Dept. Totals	6.50	8.00	8.00	-	8.00	\$ 312,945	\$ 362,777	\$ 402,680	\$ -	\$ 402,680
Human Resources Division										
Human Resources Director	1.00	1.00	1.00	-	1.00	\$ 119,621	\$ 124,406	\$ 130,073	\$ -	\$ 130,073
Human Resources Services Manager	1.00	1.00	1.00	-	1.00	54,705	60,600	63,981	-	63,981
Compensation & Benefits Manager	1.00	1.00	1.00	-	1.00	62,941	68,731	72,900	-	72,900
Compensation Analyst	-	1.00	1.00	-	1.00	-	-	56,828	-	56,828
Human Resources Generalist II	1.00	-	-	-	-	54,392	56,024	-	-	-
Human Resources Generalist I	1.00	2.00	2.00	-	2.00	47,818	47,500	99,308	-	99,308
Staff Assistant	2.00	2.00	2.00	-	2.00	57,948	58,635	63,086	-	63,086
Total	7.00	8.00	8.00	-	8.00	\$ 397,425	\$ 415,896	\$ 486,176	\$ -	\$ 486,176
General Government Position Totals										
Full Time Total	44.00	46.50	47.50	1.00	48.50	\$ 2,951,640	\$ 3,168,154	\$ 3,629,055	\$ 69,533	\$ 3,698,588
* Temp/Seasonal & Part-Time Non-Benefitted Total	-	-	-	-	-	-	-	-	-	-
General Government Department Totals	44.00	46.50	47.50	1.00	48.50	\$ 2,951,640	\$ 3,168,154	\$ 3,629,055	\$ 69,533	\$ 3,698,588
General Fund Position Totals										
Full Time Total	619.00	640.00	640.00	20.00	660.00	\$ 31,338,674	\$ 32,876,657	\$ 35,505,754	\$ 944,867	\$ 36,450,621
* Temp/Seasonal & Part-Time Non-Benefitted Total	46.00	46.50	43.25	-	42.75	915,982	905,426	893,351	-	893,351
GENERAL FUND TOTALS	665.00	686.50	682.75	20.00	702.75	\$ 32,254,656	\$ 33,782,083	\$ 36,399,105	\$ 944,867	\$ 37,343,972
Court Security Fee Fund										
Court Security Division										
Deputy City Marshal	1.00	0.50	0.50	-	0.50	\$ 48,605	\$ 50,170	\$ 31,465	\$ -	\$ 31,465
Total	1.00	0.50	0.50	-	0.50	\$ 48,605	\$ 50,170	\$ 31,465	\$ -	\$ 31,465
Court Security Fee Fund Position Totals										
Full Time Total	1.00	0.50	0.50	-	0.50	\$ 48,605	\$ 50,170	\$ 31,465	\$ -	\$ 31,465
* Temp/Seasonal & Part-Time Non-Benefitted Total	-	-	-	-	-	-	-	-	-	-
COURT SECURITY FEE FUND TOTALS	1.00	0.50	0.50	-	0.50	\$ 48,605	\$ 50,170	\$ 31,465	\$ -	\$ 31,465
Juvenile Case Manager Fee Fund										
Juvenile Case Manager Division										
Juvenile Case Manager	1.00	1.00	1.00	-	1.00	\$ 39,541	\$ 40,934	\$ 42,786	\$ -	\$ 42,786
Teen Court Coordinator	0.75	0.75	0.75	-	0.75	29,640	29,640	30,233	-	30,233
Total	1.75	1.75	1.75	-	1.75	\$ 69,181	\$ 70,574	\$ 73,019	\$ -	\$ 73,019
Juvenile Case Manager Fee Fund Position Totals										
Full Time Total	1.75	1.75	1.75	-	1.75	\$ 69,181	\$ 70,574	\$ 73,019	\$ -	\$ 73,019
* Temp/Seasonal & Part-Time Non-Benefitted Total	-	-	-	-	-	-	-	-	-	-
JUVENILE CASE MANAGER FEE FUND TOTALS	1.75	1.75	1.75	-	1.75	\$ 69,181	\$ 70,574	\$ 73,019	\$ -	\$ 73,019
Community Development Fund										
Community Development Division										
CD Analyst - Housing	1.00	1.00	1.00	-	1.00	\$ 48,506	\$ 53,864	\$ 56,581	\$ -	\$ 56,581
CD Analyst	2.00	2.00	2.00	-	2.00	99,341	99,654	105,708	-	105,708
Staff Assistant	0.50	-	-	-	-	23,982	-	-	-	-
Code Enforcement Officer	2.00	1.00	1.00	-	1.00	74,006	34,099	34,923	-	34,923
* CD Project Specialist	0.50	-	-	-	-	10,747	10,776	-	-	-
Total	6.00	4.00	4.00	-	4.00	\$ 256,582	\$ 198,393	\$ 197,212	\$ -	\$ 197,212
Community Development Fund Position Totals										
Full Time Total	5.50	4.00	4.00	-	4.00	\$ 245,835	\$ 187,617	\$ 197,212	\$ -	\$ 197,212
* Temp/Seasonal & Part-Time Non-Benefitted Total	0.50	-	-	-	-	10,747	10,776	-	-	-
COMMUNITY DEVELOPMENT FUND TOTALS	6.00	4.00	4.00	-	4.00	\$ 256,582	\$ 198,393	\$ 197,212	\$ -	\$ 197,212
Northgate Parking Fund										
Northgate Parking Division										
District Supervisor	1.00	1.00	1.00	-	1.00	\$ 44,782	\$ 46,798	\$ 49,645	\$ -	\$ 49,645
District Sr. Coordinator	1.00	1.00	1.00	-	1.00	35,315	35,235	36,899	-	36,899
District Coordinator	3.00	4.00	4.00	-	4.00	78,790	111,604	119,034	-	119,034
* District Specialist	3.00	2.00	2.00	-	2.00	67,301	42,301	42,734	-	42,734
Total	8.00	8.00	8.00	-	8.00	\$ 226,188	\$ 235,938	\$ 248,312	\$ -	\$ 248,312
Northgate Parking Fund Position Totals										
Full Time Total	5.00	6.00	6.00	-	6.00	\$ 158,887	\$ 193,637	\$ 205,578	\$ -	\$ 205,578
* Temp/Seasonal & Part-Time Non-Benefitted Total	3.00	2.00	2.00	-	2.00	67,301	42,301	42,734	-	42,734
NORTHGATE PARKING FUND TOTALS	8.00	8.00	8.00	-	8.00	\$ 226,188	\$ 235,938	\$ 248,312	\$ -	\$ 248,312

* Temp/Seasonal/PT Non-Benefitted Position

Personnel List

	Revised Budget FTE FY15	Revised Budget FTE FY16	Base Budget FTE FY17	Approved SLAs FTE FY17	Approved Budget FTE FY17	Revised Budget FY15	Revised Budget FY16	Base Budget FY17	Approved SLAs FY17	Approved Budget FY17
Electric Fund										
Operations Administration Division										
Warehouse Operations Activity Center										
Warehouse Supervisor	1.00	1.00	1.00	-	1.00	\$ 65,458	\$ 65,582	\$ 66,893	\$ -	\$ 66,893
Warehouse Assistant	3.00	3.00	3.00	-	3.00	107,536	108,368	113,734	-	113,734
* Warehouse Clerk-Temp/Seasonal	0.50	0.50	0.50	-	0.50	6,546	6,546	6,600	-	6,600
Total	4.50	4.50	4.50	-	4.50	\$ 179,540	\$ 184,780	\$ 187,227	\$ -	\$ 187,227
Administration Activity Center										
Director of Electric Utility	1.00	1.00	1.00	-	1.00	\$ 149,781	\$ 155,023	\$ 162,075	\$ -	\$ 162,075
Assistant Director of Electric Utility	2.00	2.00	2.00	-	2.00	245,154	254,360	266,384	-	266,384
Utilities Admin. Mgr.	1.00	1.00	1.00	-	1.00	83,970	57,328	91,738	-	91,738
Electric System Data Analyst	1.00	2.00	2.00	-	2.00	49,670	54,753	112,303	-	112,303
Accounting Assistant	1.00	1.00	1.00	-	1.00	32,968	34,133	35,693	-	35,693
Staff Assistant	1.00	2.00	2.00	-	2.00	30,514	33,904	65,734	-	65,734
Secretary	1.00	-	-	-	-	29,869	30,930	-	-	-
Total	8.00	9.00	9.00	-	9.00	\$ 621,926	\$ 620,431	\$ 733,927	\$ -	\$ 733,927
Operations Admin. Division Totals	12.50	13.50	13.50	-	13.50	\$ 801,466	\$ 805,211	\$ 921,154	\$ -	\$ 921,154
Substations Divisions										
Elec. Sub/ Metering Superintendent	1.00	1.00	1.00	-	1.00	\$ 108,160	\$ 111,946	\$ 117,481	\$ -	\$ 117,481
Substation Supervisor	1.00	1.00	1.00	-	1.00	76,211	80,950	84,731	-	84,731
Metering Supervisor	1.00	1.00	1.00	-	1.00	76,211	85,130	89,098	-	89,098
Graduate Engineer I	-	1.00	1.00	-	1.00	-	-	63,835	-	63,835
Electrical Meters Technician	2.00	3.00	3.00	-	3.00	115,606	197,652	203,405	-	203,405
Electrical Substation Technician	4.00	4.00	4.00	-	4.00	210,965	228,601	229,340	-	229,340
Total	9.00	11.00	11.00	-	11.00	\$ 587,153	\$ 704,279	\$ 787,890	\$ -	\$ 787,890
Utility Dispatch Operations										
Utility Dispatch Ops Superintendent.	1.00	1.00	1.00	-	1.00	94,058	98,055	104,007	-	104,007
Utility Dispatch Ops Supervisor	2.00	2.00	2.00	-	2.00	136,420	147,125	151,926	-	151,926
Utility Dispatch Operator	8.00	8.00	8.00	-	8.00	477,381	504,130	559,377	-	559,377
SCADA Systems Analyst - Lead	1.00	1.00	1.00	-	1.00	82,410	85,294	80,061	-	80,061
SCADA Systems Technician	1.00	1.00	1.00	-	1.00	52,104	61,234	64,584	-	64,584
SCADA IT Analyst	1.00	1.00	1.00	-	1.00	73,632	76,209	83,000	-	83,000
Total	14.00	14.00	14.00	-	14.00	\$ 916,005	\$ 972,047	\$ 1,042,955	\$ -	\$ 1,042,955
Electric Compliance										
Electric Utilities Compliance Officer	1.00	1.00	1.00	-	1.00	\$ 88,733	\$ 91,838	\$ 96,494	\$ -	\$ 96,494
Electric Compliance/Records Coordinator	1.00	1.00	1.00	-	1.00	67,588	69,923	73,106	-	73,106
Total	2.00	2.00	2.00	-	2.00	\$ 156,321	\$ 161,761	\$ 169,600	\$ -	\$ 169,600
Engineering & Design										
Electrical Inspector Lead	3.00	3.00	3.00	-	3.00	\$ 164,570	\$ 158,620	\$ 164,258	\$ -	\$ 164,258
Electrical Inspector Lead	-	1.00	1.00	-	1.00	-	-	76,527	-	76,527
Electrical Inspector Lead	1.00	1.00	1.00	-	1.00	56,930	58,926	61,069	-	61,069
Line Locator	1.00	1.00	1.00	-	1.00	38,022	39,541	41,954	-	41,954
Electrical Engineer	1.00	-	-	-	-	70,034	72,835	-	-	-
Graduate Engineer II	1.00	1.00	1.00	-	1.00	66,511	63,835	57,265	-	57,265
GIS Technician	1.00	1.00	1.00	-	1.00	40,206	38,373	41,038	-	41,038
* Electric Utility Asst	1.00	1.00	1.00	-	1.00	9,262	9,287	5,016	-	5,016
Total	9.00	9.00	9.00	-	9.00	\$ 445,535	\$ 441,417	\$ 447,127	\$ -	\$ 447,127
Energy Management Service										
Energy Auditor	1.00	1.00	1.00	-	1.00	\$ 59,862	\$ 59,862	\$ 61,069	\$ -	\$ 61,069
Energy Coordinator	1.00	1.00	1.00	-	1.00	68,872	71,524	74,769	-	74,769
Key Accounts Rep	1.00	-	-	-	-	42,016	44,533	-	-	-
Total	3.00	2.00	2.00	-	2.00	\$ 170,750	\$ 175,919	\$ 135,838	\$ -	\$ 135,838
Electrical Transmission & Distribution Division										
Elect Trans/Dist Foreman	6.00	6.00	6.00	-	6.00	\$ 386,506	\$ 412,304	\$ 425,376	\$ -	\$ 425,376
Elect Trans/Dist Supervisor	2.00	2.00	2.00	-	2.00	156,320	170,082	176,942	-	176,942
Elect Distribution Ops Coordinator	1.00	-	-	-	-	80,571	82,992	-	-	-
Electrical Trans/Dist Superintendent	1.00	1.00	1.00	-	1.00	91,311	95,877	100,247	-	100,247
Line Technician	13.00	14.00	14.00	2.00	16.00	539,524	624,938	683,457	106,620	790,077
* Electric Utility Asst	-	-	-	-	-	-	-	5,621	-	5,621
Total	23.00	23.00	23.00	2.00	25.00	\$ 1,254,232	\$ 1,386,193	\$ 1,391,643	106,620	\$ 1,498,263
Electric Fund Position Totals										
Full Time Total	71.00	73.00	73.00	2.00	75.00	\$ 4,315,654	\$ 4,630,994	\$ 4,878,970	\$ 106,620	\$ 4,985,590
* Temp/Seasonal & Part-Time Non-Benefitted Total	1.50	1.50	1.50	-	1.50	15,808	15,833	17,237	-	17,237
ELECTRIC FUND TOTALS	72.50	74.50	74.50	2.00	76.50	\$ 4,331,462	\$ 4,646,827	\$ 4,896,207	\$ 106,620	\$ 5,002,827
Water Fund										
Water Production Activity Center										
Water Production Supervisor	1.00	1.00	1.00	-	1.00	\$ 46,571	\$ 48,415	\$ 50,614	\$ -	\$ 50,614
Lead Water Production Operator	1.00	1.00	1.00	-	1.00	36,982	38,272	40,414	-	40,414
Water Production Operator	3.00	3.00	3.00	-	3.00	115,586	112,382	115,647	-	115,647
Total	5.00	5.00	5.00	-	5.00	\$ 199,139	\$ 199,069	\$ 206,675	\$ -	\$ 206,675

* Temp/Seasonal/PT Non-Benefitted Position

C-8 Personnel

Personnel List

	Revised Budget FTE FY15	Revised Budget FTE FY16	Base Budget FTE FY17	Approved SLAs FTE FY17	Approved Budget FTE FY17	Revised Budget FY15	Revised Budget FY16	Base Budget FY17	Approved SLAs FY17	Approved Budget FY17
Water Distribution Activity Center										
Director of Water/Wastewater Utility	1.00	1.00	1.00	-	1.00	\$ 126,069	\$ 131,112	\$ 137,422	\$ -	\$ 137,422
Field Operations Manager	1.00	1.00	1.00	-	1.00	75,425	75,425	76,934	-	76,934
Regulatory Compliance Coordinator	1.00	1.00	1.00	-	1.00	43,471	44,992	50,070	-	50,070
Water Services Program Coordinator	1.00	1.00	1.00	-	1.00	63,045	63,045	64,306	-	64,306
Senior Engineer I	1.00	1.00	1.00	-	1.00	-	79,261	88,126	-	88,126
Maintenance Supervisor	2.00	2.00	2.00	-	2.00	112,091	116,905	105,808	-	105,808
GIS Analyst	1.00	1.00	1.00	-	1.00	54,642	56,827	60,364	-	60,364
Crew Leader	6.00	7.00	7.00	-	7.00	238,222	282,819	280,084	-	280,084
Environmental Technician	1.00	2.00	2.00	1.00	3.00	40,248	72,509	79,332	31,450	110,782
W/WW Systems Operator	10.00	11.00	11.00	-	11.00	304,855	364,920	356,934	-	356,934
* Environmental Technician	0.50	-	-	-	-	5,278	-	-	-	-
* GIS Technician	0.50	0.50	0.50	-	0.50	5,278	5,242	10,571	-	10,571
Total	26.00	28.50	28.50	1.00	29.50	\$ 1,141,207	\$ 1,293,057	\$ 1,309,951	\$ 31,450	\$ 1,341,401
Water Fund Position Totals										
Full Time Total	30.00	33.00	33.00	1.00	34.00	\$ 1,329,791	\$ 1,486,884	\$ 1,506,055	\$ 31,450	\$ 1,537,505
* Temp/Seasonal & Part-Time Non-Benefitted Total	1.00	0.50	0.50	-	0.50	10,555	5,242	10,571	-	10,571
WATER FUND TOTALS	31.00	33.50	33.50	1.00	34.50	\$ 1,340,346	\$ 1,492,126	\$ 1,516,626	\$ 31,450	\$ 1,548,076
Wastewater Fund										
Wastewater Collection Activity Center										
Asst Director of Water/Wastewater Utility	1.00	1.00	1.00	-	1.00	\$ 86,632	\$ 90,097	\$ 94,238	\$ -	\$ 94,238
Environmental Manager	1.00	1.00	1.00	-	1.00	75,425	75,425	76,934	-	76,934
Lead Environmental Technician	1.00	1.00	1.00	-	1.00	47,070	47,070	48,006	-	48,006
Environmental Technician	1.00	1.00	1.00	-	1.00	32,367	33,550	37,286	-	37,286
Asset Management Coordinator	1.00	1.00	1.00	-	1.00	47,195	49,083	51,518	-	51,518
Staff Assistant	-	1.00	1.00	-	1.00	-	30,242	33,634	-	33,634
Maintenance Supervisor	1.00	1.00	1.00	-	1.00	60,653	63,045	64,306	-	64,306
Crew Leader	5.00	5.00	5.00	-	5.00	197,746	202,736	200,741	-	200,741
W/WW Systems Operator	12.00	12.00	12.00	-	12.00	351,780	418,598	381,415	-	381,415
Total	23.00	24.00	24.00	-	24.00	\$ 898,868	\$ 1,009,846	\$ 988,078	\$ -	\$ 988,078
Wastewater Treatment Activity Center										
Plant Operations Manager	1.00	1.00	1.00	-	1.00	\$ 70,179	\$ 72,811	\$ 76,728	\$ -	\$ 76,728
WWTP Supervisor	1.00	1.00	1.00	-	1.00	60,840	63,045	64,306	-	64,306
SCADA Systems Analyst	1.00	1.00	1.00	-	1.00	66,884	66,884	59,931	-	59,931
Lead WWTP Operator	3.00	3.00	3.00	-	3.00	132,912	135,345	140,566	-	140,566
W/W Plant Operator	12.00	13.00	13.00	-	13.00	387,795	388,209	449,396	-	449,396
Power & Control Specialist WTR	4.00	4.00	4.00	-	4.00	164,703	165,360	173,200	-	173,200
Engineer in Training	-	-	-	1.00	1.00	-	-	-	60,310	60,310
Staff Assistant	1.00	1.00	1.00	-	1.00	30,061	30,160	31,782	-	31,782
Laboratory Supervisor	1.00	1.00	1.00	-	1.00	40,830	42,058	38,189	-	38,189
Lab Technician	2.00	2.00	2.00	-	2.00	67,205	70,013	73,320	-	73,320
Total	26.00	27.00	27.00	1.00	28.00	\$ 1,021,410	\$ 1,033,885	\$ 1,107,418	\$ 60,310	\$ 1,167,728
Wastewater Fund Position Totals										
Full Time Total	49.00	51.00	51.00	1.00	52.00	\$ 1,920,278	\$ 2,043,731	\$ 2,095,496	\$ 60,310	\$ 2,155,806
* Temp/Seasonal & Part-Time Non-Benefitted Total	-	-	-	-	-	-	-	-	-	-
WASTEWATER FUND TOTALS	49.00	51.00	51.00	1.00	52.00	\$ 1,920,278	\$ 2,043,731	\$ 2,095,496	\$ 60,310	\$ 2,155,806
Water Services Position Totals										
Full Time Total	79.00	84.00	84.00	2.00	86.00	\$ 3,250,069	\$ 3,530,615	\$ 3,601,551	\$ 91,760	\$ 3,693,311
* Temp/Seasonal & Part-Time Non-Benefitted Total	1.00	0.50	0.50	-	0.50	10,555	5,242	10,571	-	10,571
WATER SERVICES DEPARTMENT TOTAL	80.00	84.50	84.50	2.00	86.50	\$ 3,260,624	\$ 3,535,857	\$ 3,612,122	\$ 91,760	\$ 3,703,882
Sanitation Fund										
Residential Collection Activity Center										
Assistant Director of Public Works	0.25	-	-	-	-	\$ 23,752	\$ 23,752	\$ -	\$ -	\$ -
Sanitation Superintendent	1.00	0.50	0.50	-	0.50	72,072	74,955	38,467	-	38,467
Sanitation Foreman	1.00	1.00	1.00	-	1.00	51,750	40,643	42,786	-	42,786
Container Coordinator	-	1.00	1.00	-	1.00	-	-	40,872	-	40,872
Route Manager	17.00	18.00	18.00	-	18.00	522,889	634,023	627,037	-	627,037
Equipment Operator	2.00	2.00	2.00	-	2.00	70,866	69,368	72,779	-	72,779
Recycling & Env Compliance Mgr	1.00	1.00	1.00	-	1.00	49,171	54,082	56,541	-	56,541
Staff Assistant	-	0.50	0.50	-	0.50	-	-	20,155	-	20,155
Customer Service Representative	1.00	0.50	0.50	-	0.50	31,408	27,352	15,754	-	15,754
* Public Works Intern	1.00	1.00	0.50	-	0.50	10,400	10,429	10,515	-	10,515
Total	24.25	25.50	25.00	-	25.00	\$ 832,308	\$ 934,604	\$ 924,906	\$ -	\$ 924,906
Commercial Collection Activity Center										
Assistant Director of Public Works	0.25	-	-	-	-	\$ 23,752	\$ 23,752	\$ -	\$ -	\$ -
Sanitation Superintendent	-	0.50	0.50	-	0.50	-	-	38,467	-	38,467
Sanitation Foreman	1.00	1.00	1.00	-	1.00	51,750	51,750	52,790	-	52,790
Container Coordinator	2.00	1.00	1.00	-	1.00	74,942	71,284	33,509	-	33,509
Staff Assistant	-	0.50	0.50	-	0.50	-	-	20,155	-	20,155
Customer Service Representative	-	0.50	0.50	-	0.50	-	-	14,362	-	14,362
Route Manager	8.00	9.00	9.00	-	9.00	263,349	267,406	309,316	-	309,316
Total	11.25	12.50	12.50	-	12.50	\$ 413,793	\$ 414,192	\$ 468,599	\$ -	\$ 468,599
Sanitation Fund Position Totals										
Full Time Total	34.50	37.00	37.00	-	37.00	\$ 1,235,701	\$ 1,338,367	\$ 1,382,990	\$ -	\$ 1,382,990
* Temp/Seasonal & Part-Time Non-Benefitted Total	1.00	1.00	0.50	-	0.50	10,400	10,429	10,515	-	10,515
SANITATION FUND TOTALS	35.50	38.00	37.50	-	37.50	\$ 1,246,101	\$ 1,348,796	\$ 1,393,505	\$ -	\$ 1,393,505

* Temp/Seasonal/PT Non-Benefitted Position

Personnel List

	Revised Budget FTE FY15	Revised Budget FTE FY16	Base Budget FTE FY17	Approved SLAs FTE FY17	Approved Budget FTE FY17	Revised Budget FY15	Revised Budget FY16	Base Budget FY17	Approved SLAs FY17	Approved Budget FY17
Property & Casualty Insurance Fund										
Property & Casualty Insurance Division										
Risk Manager	0.50	0.50	0.50	-	0.50	\$ 36,774	\$ 40,352	\$ 42,398	\$ -	\$ 42,398
Security/SafetyCoordinator	-	0.50	0.50	-	0.50	\$ -	\$ 26,629	25,250	-	25,250
Risk Claims Coordinator	0.50	0.50	0.50	-	0.50	26,218	27,293	29,094	-	29,094
Total	1.00	1.50	1.50	-	1.50	\$ 62,992	\$ 94,274	\$ 96,742	\$ -	\$ 96,742
Property & Casualty Insurance Fund Position Totals										
Full Time Total	1.00	1.50	1.50	-	1.50	\$ 62,992	\$ 94,274	\$ 96,742	\$ -	\$ 96,742
* Temp/Seasonal & Part-Time Non-Benefitted Total	-	-	-	-	-	-	-	-	-	-
PROPERTY CASUALTY FUND TOTALS	1.00	1.50	1.50	-	1.50	\$ 62,992	\$ 94,274	\$ 96,742	\$ -	\$ 96,742
Employee Benefits Fund										
Employee Benefits Division										
Comp & Benefits Specialist	1.00	1.00	1.00	-	1.00	\$ 40,976	\$ 69,623	\$ 43,867	\$ -	\$ 43,867
Total	1.00	1.00	1.00	-	1.00	\$ 40,976	\$ 69,623	\$ 43,867	\$ -	\$ 43,867
Employee Benefits Fund Position Totals										
Full Time Total	1.00	1.00	1.00	-	1.00	\$ 40,976	\$ 69,623	\$ 43,867	\$ -	\$ 43,867
* Temp/Seasonal & Part-Time Non-Benefitted Total	-	-	-	-	-	-	-	-	-	-
EMPLOYEE BENEFITS FUND TOTALS	1.00	1.00	1.00	-	1.00	\$ 40,976	\$ 69,623	\$ 43,867	\$ -	\$ 43,867
Worker's Compensation Insurance Fund										
Worker's Compensation Insurance Division										
Risk Manager	0.50	0.50	0.50	-	0.50	\$ 36,774	\$ 40,352	\$ 42,398	\$ -	\$ 42,398
Security/SafetyCoordinator	-	0.50	0.50	-	0.50	\$ -	\$ 26,629	25,250	-	25,250
Risk Claims Coordinator	0.50	0.50	0.50	-	0.50	26,218	27,293	29,094	-	29,094
Total	1.00	1.50	1.50	-	1.50	\$ 62,992	\$ 94,274	\$ 96,742	\$ -	\$ 96,742
Worker's Compensation Insurance Fund Position Totals										
Full Time Total	1.00	1.50	1.50	-	1.50	\$ 62,992	\$ 94,274	\$ 96,742	\$ -	\$ 96,742
* Temp/Seasonal & Part-Time Non-Benefitted Total	-	-	-	-	-	-	-	-	-	-
WORKER'S COMPENSATION FUND TOTALS	1.00	1.50	1.50	-	1.50	\$ 62,992	\$ 94,274	\$ 96,742	\$ -	\$ 96,742
Utility Customer Service Fund										
Utility Customer Service Activity Center										
Utilities Office Manager	1.00	1.00	1.00	-	1.00	\$ 57,678	\$ 59,697	\$ 62,708	\$ -	\$ 62,708
Customer Service Supervisor	1.00	1.00	1.00	-	1.00	44,782	46,910	50,070	-	50,070
Senior Customer Serv. Rep.	3.00	4.00	4.00	-	4.00	108,160	124,765	131,774	-	131,774
Customer Service Rep.	12.00	12.00	12.00	1.00	13.00	343,658	329,472	347,111	24,960	372,071
Total	17.00	18.00	18.00	1.00	19.00	\$ 554,278	\$ 560,844	\$ 591,663	\$ 24,960	\$ 616,623
Meter Services Activity Center										
Meter Services Supervisor	1.00	1.00	1.00	-	1.00	\$ 54,808	\$ 54,808	\$ 54,808	\$ -	\$ 54,808
Meter Tech Crew Leader	1.00	1.00	1.00	-	1.00	39,520	39,520	40,310	-	40,310
Meter Services Technician	2.00	2.00	2.00	-	2.00	100,031	78,166	76,149	-	76,149
Meter Services Crew Leader	1.00	-	-	-	-	29,692	30,888	-	-	-
Meter Services Field Rep.	7.00	-	-	-	-	149,217	151,114	-	-	-
Total	12.00	4.00	4.00	-	4.00	\$ 373,268	\$ 354,496	\$ 171,267	\$ -	\$ 171,267
Utility Customer Service Position Totals										
Full Time Total	29.00	22.00	22.00	1.00	23.00	\$ 927,546	\$ 915,340	\$ 762,930	\$ 24,960	\$ 787,890
* Temp/Seasonal & Part-Time Non-Benefitted Total	-	-	-	-	-	-	-	-	-	-
UTILITY CUSTOMER SERVICE FUND TOTALS	29.00	22.00	22.00	1.00	23.00	\$ 927,546	\$ 915,340	\$ 762,930	\$ 24,960	\$ 787,890
Fleet Maintenance Fund										
Fleet Services Parts Activity Center										
Assistant Buyer	1.00	1.00	1.00	-	1.00	\$ 39,104	\$ 40,477	\$ 42,640	\$ -	\$ 42,640
Runner/Porter	1.00	1.00	1.00	-	1.00	22,672	20,613	25,459	-	25,459
Warehouse Assistant	1.00	1.00	1.00	-	1.00	32,531	33,675	37,170	-	37,170
Total	3.00	3.00	3.00	-	3.00	\$ 94,307	\$ 94,765	\$ 105,269	\$ -	\$ 105,269
Fleet Services Admin. Activity Center										
Fleet Services Superintendent	1.00	1.00	1.00	-	1.00	\$ 59,987	\$ 62,387	\$ 65,409	\$ -	\$ 65,409
Shop Foreman	1.00	1.00	1.00	-	1.00	41,392	42,952	45,448	-	45,448
Mechanic	10.00	10.00	10.00	-	10.00	384,155	397,135	413,775	-	413,775
Customer Service Rep.	1.00	1.00	1.00	-	1.00	31,408	24,960	26,728	-	26,728
Total	13.00	13.00	13.00	-	13.00	\$ 516,942	\$ 527,434	\$ 551,360	\$ -	\$ 551,360
Fleet Maintenance Fund Position Totals										
Full Time Total	16.00	16.00	16.00	-	16.00	\$ 611,249	\$ 622,199	\$ 656,629	\$ -	\$ 656,629
* Temp/Seasonal & Part-Time Non-Benefitted Total	-	-	-	-	-	-	-	-	-	-
FLEET MAINTENANCE FUND TOTALS	16.00	16.00	16.00	-	16.00	\$ 611,249	\$ 622,199	\$ 656,629	\$ -	\$ 656,629
Drainage Utility Fund										
Engineering Division										
Drainage Inspector	1.00	1.00	1.00	-	1.00	\$ 47,070	\$ 47,070	\$ 48,006	\$ -	\$ 48,006
Total	1.00	1.00	1.00	-	1.00	\$ 47,070	\$ 47,070	\$ 48,006	\$ -	\$ 48,006

* Temp/Seasonal/PT Non-Benefitted Position

C-10 Personnel

Personnel List

	Revised Budget FTE FY15	Revised Budget FTE FY16	Base Budget FTE FY17	Approved SLAs FTE FY17	Approved Budget FTE FY17	Revised Budget FY15	Revised Budget FY16	Base Budget FY17	Approved SLAs FY17	Approved Budget FY17
Drainage Division										
Foreman	2.00	2.00	2.00	-	2.00	\$ 77,576	\$ 87,027	\$ 80,704	\$ -	\$ 80,704
Crew Leader	1.00	1.00	1.00	-	1.00	41,246	44,054	44,096	-	44,096
Equipment Operator	8.00	8.00	8.00	1.00	9.00	253,865	237,203	252,948	30,163	283,111
GIS Technician	1.00	1.00	1.00	-	1.00	31,200	32,760	33,363	-	33,363
Administrative Support Specialist	-	1.00	1.00	-	1.00	-	33,550	35,927	-	35,927
Light Equipment Operator	3.00	3.00	3.00	-	3.00	79,373	81,057	85,488	-	85,488
Total	15.00	16.00	16.00	1.00	17.00	\$ 483,260	\$ 515,651	\$ 532,526	\$ 30,163	\$ 562,689
Drainage Utility Fund Position Totals										
Full Time Total	16.00	17.00	17.00	1.00	18.00	\$ 530,330	\$ 562,721	\$ 580,532	\$ 30,163	\$ 610,695
* Temp/Seasonal & Part-Time Non-Benefitted Total	-	-	-	-	-	-	-	-	-	-
DRAINAGE UTILITY FUND TOTALS	16.00	17.00	17.00	1.00	18.00	\$ 530,330	\$ 562,721	\$ 580,532	\$ 30,163	\$ 610,695
All Funds Full-time Total	880.75	905.25	905.25	26.00	931.25	\$ 42,898,691	\$ 45,237,062	\$ 48,113,981	\$ 1,198,370	\$ 49,312,351
All Funds Temp/Seasonal & Part-Time Non-Benefitted Total	53.00	51.50	47.25	-	47.25	1,030,793	\$ 990,007	974,408	-	974,408
ALL FUNDS TOTAL	933.75	956.75	952.50	26.00	978.50	\$ 43,929,484	\$ 46,227,069	\$ 49,088,389	\$ 1,198,370	\$ 50,286,759

* Temp/Seasonal/PT Non-Benefitted Position

Revenue for Major Funds

Type	Account Description	FY13 Actual	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Budget
GENERAL FUND REVENUES							
Investment Earnings							
	Investment Income	77,593	60,226	86,031	62,220	132,673	100,000
	Invest Inc - FMV Adjust	-	-	-	-	-	-
	Investment Earnings Total	77,593	60,226	86,031	62,220	132,673	100,000
Ad Valorem Taxes							
	Tax - Current Ad Valorem	13,824,900	14,294,238	16,868,432	18,155,815	18,137,814	21,412,427
	Tax - Delinquent Ad Valorem	66,744	63,916	75,453	70,000	199,618	70,000
	Tax - Penal/Interest Ad Valorem	46,958	44,200	56,553	42,000	56,291	42,000
	Ad Valorem Taxes Total	13,938,602	14,402,353	17,000,439	18,267,815	18,393,722	21,524,427
Sales Tax							
	Tax - Local Sales Tax	23,064,035	24,565,649	26,687,963	27,592,000	26,948,296	27,487,262
	Sales Tax Total	23,064,035	24,565,649	26,687,963	27,592,000	26,948,296	27,487,262
Other Taxes							
	Tax - Mixed Drink	442,737	576,176	614,216	627,016	678,755	627,016
	Tax - Natural Gas Franchise	377,341	556,885	516,736	585,800	455,793	485,000
	Tax - Oil & Gas Franchise	27,573	27,573	33,107	27,849	27,573	27,849
	Tax - Telecable Franchise	1,040,248	1,020,290	1,022,597	1,032,823	1,020,336	1,032,823
	Tax - Telephone Franchise	623,550	626,740	627,402	570,000	647,513	625,000
	Tax - Use of Streets	140,379	175,856	46,254	49,191	53,643	49,191
	Tax -BTU Franchise	-	-	201,406	191,746	223,678	191,746
	Other Taxes Total	2,651,828	2,983,520	3,061,718	3,084,425	3,107,292	3,038,625
Charges for Services - General Government							
	CSO -Certificate Searches	39,776	45,455	50,583	46,920	50,249	46,920
	CSO - Notary Fee	155	48	67	53	30	53
	CSO - Postage/Certificate Mail	360	585	841	520	526	520
	CSO - Xerox/Repro Charges	160	108	146	265	65	265
	CSO - TML Application Fees	-	-	1,580	-	-	-
	P&DS - Mineral Interest Royalty	2,052	25,871	5,466	5,212	13,159	5,212
	General Government Total	42,503	72,067	58,682	52,970	64,030	52,970
Charges for Services - Fiscal Department							
	Court - City Omni	18,606	18,289	15,541	19,633	17,157	19,633
	Court - Court Dismissal Fees	11,830	9,590	7,810	10,404	15,330	10,404
	Court - Expungement Fee	90	300	210	212	225	212
	Court - FTA Warrant Services	321	161	117	416	150	416
	Court - General Admin Fees	48,522	42,199	53,207	47,858	60,471	47,858
	Court - Notary Fees	336	348	216	212	174	212
	Court - Teen Court Admin Fees	774	520	727	1,062	751	1,062
	Court - Time Pmt Fee/Unreserved	28,803	27,536	22,506	31,836	21,184	25,000
	Court - Truancy Prevention	-	-	-	-	-	-
	Court - Warrant Service Fee	126,786	125,139	111,704	122,039	97,611	110,000
	Fiscal Department Total	236,069	224,083	212,038	233,672	213,052	214,797
Charges for Services - Police Department							
	Police - Arrest Fees	87,858	79,117	80,880	92,700	98,017	92,700
	Police- Escort Services	31,845	26,666	8,900	27,540	11,800	27,540
	Police - False Alarms	21,927	27,431	21,503	26,010	26,092	26,010
	Police - Fingerprinting	4,270	3,604	4,180	3,672	3,330	3,672
	Police - Housing of Prisoners	10	-	-	-	-	-
	Police - Police Reports	9,087	7,697	8,248	7,650	9,992	7,650
	Police - PoliceReports-US, LLC	-	-	-	-	-	-
	Police - Records Check	343	418	351	530	556	530
	Police - Unclaimed Money	-	-	2,615	-	724	-
	Police - SRO Reimbursement	-	-	-	310,000	335,424	343,008
	Police Department Total	155,340	144,933	126,677	468,102	485,935	501,110
Charges for Services - Fire Department							
	Fire - EMS Athletic Standbys	15,700	19,425	12,175	20,210	54,719	20,210
	Fire - EMS Reports	-	12	7	-	-	-
	Fire - EMS Transport - Emergicon	1,451,090	1,510,405	1,679,112	1,683,000	1,621,847	1,683,000
	Fire - EMS Transport - NRS	65	50	60	31	614	31
	Fire - EMS Transport (County)	162,172	161,653	161,648	163,200	214,240	266,828
	Fire - Administration Fees	1,320	1,440	240	1,061	-	1,061
	Fire - Auto Fire Alarm	3,000	6,800	13,000	5,306	20,313	10,000

Revenue for Major Funds

Type	Account Description	FY13 Actual	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Budget
	Fire - Auto Hood Test	250	700	1,200	1,433	1,025	1,433
	Fire - Daycare Centers	950	1,100	1,100	902	775	902
	Fire - Fire Sprinkler/Standpipe	8,550	12,650	18,100	13,265	27,450	20,000
	Fire - Foster Homes	510	693	450	583	540	583
	Fire - Fuel Line Leak	1,700	3,700	2,800	1,274	8,933	3,000
	Fire - Fuel Tank Leak	-	300	300	-	300	-
	Fire - Health Care Facilities	1,000	1,200	1,450	1,274	825	1,274
	Fire - Mowing Charges	2,146	2,322	-	3,714	-	-
	Fire - Nursing Homes	150	300	450	318	375	318
	Fire - Revenue Rescue	-	11,029	47,251	20,400	5,647	-
	Fire - Travel Fee-Outside City	-	-	-	-	26	-
	Fire - Intergovtal-Reimb Trng	-	-	2,077	-	8,515	-
	Fire - Task Force Reimb	-	-	31,736	-	8,386	-
	Fire Department Total	1,648,604	1,733,779	1,973,156	1,915,971	1,974,530	2,008,640

Charges for Services - Planning & Development Dept

	O&G Road Reimbursement	-	-	-	-	32,097	-
	P&DS - Misc Fees	364,389	407,899	533,462	373,553	663,566	850,000
	Planning & Development Total	364,389	407,899	533,462	373,553	695,663	850,000

Charges for Services - Community Services

	CS - Administration Fees	-	-	360	-	120	-
	CS - Mowing Charges	-	-	1,241	-	101	3,714
	Community Services Total	-	-	1,601	-	221	3,714

Charges for Services - Parks & Recreation

	PARD - Recreation Programs	(128)	3,760	12,233	-	5,069	8,000
	PARD - Tournament Fees	66,818	126,260	110,274	75,000	77,753	75,000
	PARD - Heritage Programs	-	1,690	3,534	2,000	4,228	2,000
	PARD - Grave Open/Close Fee	75	175	75	155	225	155
	PARD - Post Burial Fees	22,400	27,700	26,150	32,000	25,967	27,000
	PARD - WPC Ticket Sales (NT)	3,453	5,545	3,614	6,000	200	4,200
	* PARD - Aquatics-Jr Lifeguard	-	-	1,745	1,000	1,970	1,000
	* PARD - Aquatics-Lifeguard Train	-	-	10,930	7,500	4,290	7,500
	* PARD - Southwood Pool Rec Programs	-	-	35,975	60,000	37,398	50,000
	* PARD - Thomas Pool Rec Programs	-	-	22,520	20,000	18,050	20,000
	* PARD - Adamson Lagoon Rec Programs	-	-	179,528	200,000	189,605	180,000
	* PARD - Natatorium Rec Programs	-	-	23,509	-	-	-
	* PARD - Swim Lessons Rec Programs	-	-	86,243	100,000	81,386	100,000
	* PARD - Water Fitness Rec Programs	-	-	1,150	1,000	1,600	1,000
	* PARD - Swim Team Rec Programs	-	-	20,235	30,000	17,960	25,000
	* PARD - Stroke Clinic Rec Programs	-	-	-	-	-	-
	* PARD - Senior Center Rec Programs	-	-	6,117	8,500	7,118	8,500
	* PARD - Teen Center Rec Programs	-	-	978	650	782	650
	* PARD - Lincoln Center Rec Programs	-	-	38,308	25,000	39,970	40,000
	* PARD - Adult Softball Rec Programs	-	-	89,510	95,000	92,068	95,000
	* PARD - Adult Volleyball Rec Programs	-	-	14,420	19,000	13,620	19,000
	* PARD - Youth Basketball Rec Programs	-	-	54,880	55,000	56,392	55,000
	* PARD - Youth Flag Football Rec Programs	-	-	22,625	25,000	24,798	25,000
	* PARD - Youth Volleyball Rec Programs	-	-	15,220	15,000	18,988	15,000
	* PARD - Adult Kickball Rec Programs	-	-	26,694	21,000	27,543	21,000
	* PARD - Challenger Sports Rec Programs	-	-	1,035	1,000	1,055	1,000
	* PARD - Tennis Instruction Rec Programs	-	-	19,746	10,000	16,758	10,000
	* PARD - Summer Track Rec Programs	-	-	-	-	-	-
	* PARD - Ultimate Frisbee Rec Programs	-	-	-	-	1,070	1,000
	* PARD - Xtra Education Rec Programs	-	-	35,657	55,000	61,871	55,000
	Parks & Recreation Total	92,618	165,130	862,904	864,805	827,733	847,005

* Revenue was in the Recreation Fund for FY13 and FY14.

Charges for Services Total	2,539,523	2,747,890	3,768,520	3,909,073	4,261,164	4,478,236
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Fines & Penalties

	Gen Gov't - Fines/Penalties-Parking	-	-	-	-	32	-
	Court - Fines/Penalties-Bond Forfeits	2,052	3,912	1,143	3,745	445	3,745
	Court - Fines/Penalties-Chld Safety Fd	30,708	33,576	31,830	32,252	37,837	32,252
	Court - Fines/Penalties-ChldSafeT Seat	38,773	30,611	16,955	33,293	31,879	33,293
	Court - Fines/Penalties-CityPrkg Fines	200	23,960	29,827	106	46,118	40,000
	Court - Fines/Penalties-CivilPrkg Fine	914	356	558	1,062	-	1,062
	Court - Fines/Penalties-Miscellaneous	100,780	91,586	1,411,367	2,643,840	2,840,088	2,725,000

Revenue for Major Funds

Type	Account Description	FY13 Actual	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Budget
	Court - Fines/Penalties-Traffic Fines	35,978	33,005	36,126	31,212	45,367	31,212
	Court - Fines/Penalties-Cr Access Bus	-	-	-	-	-	-
	Fines & Penalties Total	209,405	217,006	1,527,806	2,745,510	3,001,765	2,866,564
Licenses & Permits							
	Gen Gov't - License/Permit-Mixed Drink	36,263	38,203	6,168	36,050	45,816	36,050
	Gen Gov't - License/Permit-Cr Acc Bus Reg	-	200	150	-	-	-
	PD - License/Permit-Child Safe Prog	98,453	100,525	98,322	100,000	108,558	100,000
	PD - License/Permit-Taxi	-	-	865	-	2,515	-
	PD - License/Permit-Itinerant Vend	-	-	4,455	4,120	3,225	4,120
	PD - License/Permit-Livestock Per	140	425	350	-	245	-
	PD- License/Permit-Wrecker Lic	2,530	2,756	2,080	2,780	-	-
	PD- License/Permit-Trans Ntwk Comp	-	-	-	-	1,200	-
	Fire - License/Permit-Ambulance Lic	850	1,250	1,200	1,236	1,550	1,236
	P&DS - Contractor Reg	26,390	29,677	29,047	27,873	34,313	27,873
	P&DS - Permits	992,262	1,169,132	1,244,553	904,760	1,731,020	1,250,000
	P&DS - License/Permit-Mixed Drink	-	-	-	-	-	-
	P&DS - Rental Registration	70,973	81,975	78,449	82,000	86,897	-
	CS - Rental Registration	-	-	-	-	-	82,000
	Licenses & Permits Total	1,227,861	1,424,142	1,465,638	1,158,819	2,015,340	1,501,279
Other Revenue							
	Gen Gov't - Reimbursed Expenses	18,368	15,742	11,713	5,202	5,314	5,202
	Gen Gov't - Restitution	-	-	6,648	-	8,386	-
	Gen Gov't - Contributions/Donations-Misc	49,825	2,941	-	-	-	-
	Gen Gov't - Misc Operating Revenues	806	700	847	640	1,051	640
	Fiscal - Other Fees-Credit Card Conven	56,939	57,481	55,454	58,262	63,369	58,262
	Fiscal - Forfeitures-Perform Guarantees	-	-	-	-	-	-
	Fiscal - Misc Operating Revenues	2,742,804	2,533,479	948,173	-	(20,443)	-
	PD - Other Fees-Credit Card Conven	263	30	27	51	17	51
	PD - Restitution	2,068	1,571	1,129	1,152	1,129	1,152
	PD - Contributions/Sponsorships	3,625	4,150	505	5,306	505	5,306
	PD - Misc Operating Revenues	284,359	466,046	373,859	101,793	153,276	146,660
	Fire - Reimbursed Expenses	45,941	17,981	15,509	18,000	79,797	18,000
	Fire - Restitution	11,529	13,185	5,273	4,700	4,700	4,700
	Fire - Contributions/Sponsorships	540	100	576	520	6,800	520
	Fire - Misc Operating Revenues	-	-	-	-	-	-
	P&DS - Forfeitures-Perform Guarantees	-	-	-	-	-	-
	P&DS - Reimbursed Expenses	-	-	36	-	-	-
	PARD - Rentals-Ball fields	72,674	94,881	(20,629)	60,000	7,980	30,000
	PARD - Rentals-Park Pavilions	40,926	36,525	35,920	37,000	40,237	40,000
	PARD - Rentals-WPC Amphitheater	16,172	12,315	14,595	12,000	17,950	12,000
	PARD - Rentals-Equipment-Nontaxable	1,085	-	-	1,061	-	-
	PARD - Rentals-Miscellaneous	50,620	10,342	-	11,012	-	-
	PARD - Reimbursed Expenses	2,606	5,480	13,119	8,000	8,200	8,000
	PARD - Contributions/Sponsorships	3,000	3,825	-	5,121	2,280	5,121
	PARD - Concessions-WPC	11,032	281	4,811	3,130	4,895	3,130
	PARD - Misc Operating Revenues	2,562	3,005	4,967	3,000	3,232	3,000
	* PARD - Contributions/Sponsorships	-	-	170	-	-	-
	* PARD - Rentals-Southwood Pool	-	-	8,830	10,000	8,740	10,000
	* PARD - Rentals-Thomas Park Pool	-	-	5,580	2,500	6,330	5,000
	* PARD - Rentals-Adamson Lagoon	-	-	32,071	30,000	31,125	30,000
	* PARD - Concessions-Adamson Pool	-	-	17,423	10,000	17,756	15,000
	* PARD - Reimbursed Expenses-Natatorium	-	-	5,569	-	-	-
	* PARD - Concessions-Southwood Comm Ctr	-	-	849	-	735	-
	* PARD - Concessions-SW Center Seniors	-	-	55	-	(55)	-
	* PARD - Rentals-SW Center-Teen	-	-	28,830	25,000	25,988	30,000
	* PARD - Contributions/Sponsorships - Teen	-	-	-	-	-	-
	* PARD - Rentals-Lincoln Center	-	-	25,565	25,000	22,973	30,000
	* PARD - Contributions/Sponsorships - Lincoln Ctr	-	-	-	-	-	-
	* PARD - Concessions-Lincoln Center	-	-	-	-	-	-
	* PARD - Concessions-Adult Softball	-	-	12,001	15,000	10,612	15,000
	* PARD - Contributions/Sponsorships Yth Bskbal	-	-	-	-	-	-
	IT - Reimbursed Expenses	-	-	-	1,061	8,835	1,061
	Other Revenue Total	3,417,743	3,280,060	1,609,476	454,511	442,716	477,805

* Revenue was in the Recreation Fund for FY13 and FY14.

Revenue for Major Funds

Type	Account Description	FY13 Actual	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Budget
Intergovernmental							
	Gen Gov't - Grants-Federal	(1,390)	-	-	-	-	-
	Fiscal - Other Intergovt-Reimb Costs	-	-	-	-	-	-
	PD - Grants-Federal	45,289	14,352	30,237	-	116,329	-
	PD - Grants-State	109,358	16,282	-	-	15,735	-
	PD - Other Intergovt-Reimb Costs	-	-	19,769	-	10,700	-
	Fire - Grants-Federal	45,298	-	8,392	317,003	112,139	522,512
	Fire - Grants-State (includes Easterwood ILA)	196,200	11,212	199,860	196,200	422,736	211,853
	Fire - Other Intergovt-Reimb Costs	75,028	147,256	56,013	40,000	33,816	40,000
	Pub Work-Oth Intergov-Reimb	-	-	-	-	200,000	-
*	PARD - Grants-Federal - Senior Center	-	-	7,000	7,000	6,416	7,000
	Intergovernmental Total	469,783	189,103	321,271	560,203	917,871	781,365

* Revenue was in the Recreation Fund for FY13 and FY14.

Utility Transfer							
	Utility Transfer-Electric	5,809,891	5,809,891	5,809,891	6,893,217	6,893,217	8,021,864
	Utility Transfer-Sanitation	722,034	722,034	722,034	722,034	722,034	730,000
	Utility Transfer-Wastewater	1,243,000	1,280,290	1,318,700	1,358,261	1,358,261	1,466,922
	Utility Transfer-Water	1,374,000	1,415,220	1,457,675	1,501,405	1,501,405	1,546,447
	Utility Transfer Total	9,148,925	9,227,435	9,308,300	10,474,917	10,474,917	11,765,233

Misc Non-Operating							
	Gen Gov't - Cash Over/Short	5,747	4,091	2,747	1,530	8,652	1,530
	Gen Gov't - Fiber Lease Income	-	-	-	-	22,937	-
	Gen Gov't - Realized Gain/Loss	-	-	-	-	-	-
	Gen Gov't - Sale of Scrap Metal	13,770	14,192	6,471	10,925	51,641	10,925
	Gen Gov't - Misc Nonoperating Revenue	127,524	61,180	2,709,632	74,201	75,575	74,201
	Fiscal - Collection Service Fees	999	615	654	795	674	795
	P&DS - Cash Over/Short	-	-	18	-	40	-
	PARD - Misc Nonoperating Revenue - Tourism	-	-	-	-	19	-
	Non-Dept - Proceeds from Sale of Property	-	4,259,903	1,550,000	-	-	-
	PARD - Cash Over/Short - Sports Admin	-	-	-	-	-	-
	Misc Non-Operating Total	148,040	4,339,981	4,269,521	87,451	159,538	87,451

General Fund Total	56,893,336	63,437,365	69,106,681	68,396,944	69,855,293	74,108,247
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HOTEL TAX FUND REVENUES							
	Hotel/Motel Tax Revenue	4,368,694	4,948,454	5,336,661	5,502,000	5,259,912	5,391,000
	Chimney Hill Proceeds/Fund Balance	-	-	9,260,688	-	-	-
	HOT Tax Penalty/Interest	25,173	17,623	-	-	-	-
	Investment Income	22,556	17,623	35,957	40,000	88,872	40,000
	Misc Non-Operating Revenue	-	-	6,700	-	10,266	-
	Hotel Tax Fund Total	4,416,424	4,983,700	14,640,006	5,542,000	5,359,050	5,431,000

DEBT SERVICE FUND REVENUES							
	Tax - Current Ad Valorem	11,501,460	11,843,070	12,546,517	13,465,252	13,465,252	15,029,437
	Tax - Delinquent Ad Valorem	61,878	58,497	65,383	60,000	60,000	60,000
	Tax - Penal/Interest Ad Valorem	40,749	37,301	44,020	40,000	40,000	40,000
	Investment Income	22,180	14,326	19,417	20,000	24,000	25,000
	Proceeds/Long Term Debt	5,255,000	8,535,000	-	-	13,915,000	-
	Premiums on Bonds Sold	951,174	1,249,223	-	-	2,047,190	-
	Misc Non-Operating Revenue	-	917	-	-	1,000	-
*	Memorial Cemetery Fund	-	196,058	262,795	363,101	363,101	258,705
	Debt Service Fund Total	17,832,442	21,934,393	12,938,132	13,948,353	29,915,543	15,413,142

* Transfers in from other funds

ELECTRIC FUND REVENUES							
	Sales - Residential/Taxable	53,264,925	54,750,951	57,354,391	56,467,738	55,937,360	56,117,386
	Sales - Commercial/Taxable	28,614,231	29,334,037	30,070,976	29,867,597	30,374,879	30,474,171
	Sales - Commercial/Non-Taxable	10,892,085	11,465,204	11,223,349	11,311,487	11,811,879	11,850,783
	Sales - Security Lights	98,333	96,142	95,450	96,508	96,000	97,920
	Sales - Other	22,967	31,431	19,127	30,538	26,000	26,520
	Other Fees - Pole Contact and Use	252,039	228,461	228,066	237,952	237,952	242,711
	Foreiture/Discounts/Penalties	1,369,580	1,311,670	1,426,190	1,424,334	1,426,000	1,454,520
	Other Fees - Connect Fees	290,029	272,310	249,448	273,315	270,761	276,176
	Misc Operating Revenue	195,300	199,532	208,684	192,222	193,110	196,972
	Investment Income	85,324	71,632	71,155	67,905	120,000	75,000
	Insurance Reimbursement	11,927	1,273	4,773	-	-	-

Revenue for Major Funds

Type	Account Description	FY13 Actual	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Budget
	Reimbursed Expenses	9,236	16,733	216,066	16,000	219,694	-
	Cash Over/Short	(60)	22	(38)	-	-	-
	Collection Service Fees	10,542	8,868	9,861	9,045	10,000	10,000
	Sale of Scrap Metal	34,583	42,732	31,277	34,000	40,000	40,000
	Misc Non-Operating Revenue	4,012	81,404	4,989	10,920	15,332	15,000
	Other Misc Operating Revenue	-	-	3,563	-	-	-
	Other Nonoperating/Street Lights	-	-	-	-	-	1,071,000
	Other Misc Non-Operating Revenue	-	-	23,531	-	-	-
Electric Fund Total		95,155,053	97,912,403	101,240,857	100,039,561	100,778,967	101,948,159

WATER FUND REVENUES

	Sales - Residential/Non-Taxable	8,696,630	7,717,683	8,150,339	8,243,000	8,627,637	8,783,466
	Sales - Commercial/Non-Taxable	6,152,669	5,756,304	6,028,060	6,165,025	6,331,350	6,521,291
	W-Rev-Sls-Comm-Effluent	-	-	358,353	-	115,000	-
	Other Fees - Connect Fees	100,332	98,585	92,993	103,000	100,000	110,000
	Sales-Water Taps	220,476	312,602	349,157	345,050	675,000	361,000
	Other Fees-Misc Operating Rev	150	-	-	-	-	-
	Investment Income	35,994	17,566	13,874	21,218	25,000	26,000
	Collection Service Fees	7	3	1	-	-	-
	Lease Income	7,269	7,269	706	7,269	5,000	5,000
	Sale of Scrap Metal	16,363	5,666	820	17,042	4,000	5,000
	Misc Non-Operating Revenue	6,602	90,665	(682)	-	55,000	-
	General Fund	-	80,000	-	-	-	-
Water Fund Total		15,236,492	14,086,343	14,993,621	14,901,604	15,937,987	15,811,757

WASTEWATER FUND REVENUES

	Sales - Residential/Non-Taxable	11,734,148	11,585,396	11,938,429	12,054,333	12,289,096	13,518,006
	Sales - Commercial/Non-Taxable	2,434,661	2,490,878	2,599,398	2,506,073	2,499,833	2,749,817
	Sales-Water Taps	177,560	246,810	300,725	252,350	265,743	273,715
	Other Fees-Misc Operating Rev	3,935	11,042	1,950	-	-	-
	Investment Income	35,877	22,604	23,396	25,750	39,980	40,149
	WW-Rev-Sp Assm/Impact Fees	60,624	60,424	65,589	-	169,000	67,000
	WW-Rev-Reimbursed Expenses	1,097	-	41	-	-	-
	Sale of Scrap Metal	301	-	-	-	-	-
	Misc Non-Operating Revenue	238	37,652	-	1,000	-	-
	WW-Rev-Collection Svc Fees	-	-	-	-	-	-
	WW-Rev-Tr In-Comm Dev Fd	-	-	773	-	-	-
	Other Revenue	-	-	-	-	-	-
	General Fund	-	80,000	-	-	-	-
Wastewater Fund Total		14,448,441	14,534,806	14,930,301	14,839,506	15,263,652	16,648,687

SANITATION FUND REVENUES

	Sales - Residential/Taxable	4,968,452	5,184,717	5,344,523	5,430,743	5,504,859	5,670,004
	Sales - Residential/Non-Taxable	24,828	34,225	34,466	27,135	35,501	36,565
	Sales - Commercial/Taxable	1,930,754	2,234,250	2,653,078	2,628,726	2,732,670	2,814,650
	Sales - Commercial/Non-Taxable	429,115	505,898	591,097	584,239	608,830	627,095
	Sales - State Surcharge	912	790	809	1,061	1,294	1,305
	San-Rev-Rent-Rolloff Ctr-Nt	11,848	17,163	18,185	14,775	18,026	18,173
	San-Rev-Rent-Rolloff Ctr-Tx	1,900	2,716	3,115	987	1,204	1,215
	San-Rev-Oth Fees-Taxable	18,362	22,048	29,351	21,434	26,088	26,364
	San-Rev-Oth Fees-Nontaxable	1,652	2,874	3,482	3,122	3,809	3,840
	San-Rev-Misc Nonop Rev	45	173	(173)	-	-	-
	San-Rev-Sls-Other-Recycling	10,836	9,775	579	11,442	13,959	14,074
	San-Rev-Invest Income-BVSWMA	397,710	400,960	403,910	406,560	406,560	359,135
	Investment Income	1,403	855	2,305	2,030	2,317	2,328
	San-Rev-Reimbursed Expenses	9,200	-	-	-	-	-
	San-Rev-Grants-State	982	-	5,500	-	-	-
	San-Rev-Collection Svc Fees	2,550	2,286	2,722	1,400	1,400	1,400
	San-Rev-Sale of Scrap Metal	575	-	-	-	-	-
Sanitation Fund Total		7,811,122	8,418,729	9,092,950	9,133,654	9,356,518	9,576,148

DRAINAGE FUND REVENUES

	Dra-Rev-Investment Income	12,814	8,856	12,078	8,000	15,000	12,000
	Dra-Rev-Sales-Resident-Nontax	1,618,708	1,652,971	1,721,191	1,753,600	1,774,372	1,827,600
	Dra-Rev-Sales-Commer-Nontax	390,472	407,941	425,295	430,500	433,469	446,500
	Dra-Rev-Other	-	-	-	-	3,441	-
Drainage Fund Total		2,021,994	2,069,768	2,158,564	2,192,100	2,226,282	2,286,100

Revenue for Major Funds

Type	Account Description	FY13 Actual	FY14 Actual	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Budget
<i>ROADWAY MAINTENANCE FUND REVENUES</i>							
	Rdwy-Rev-Sales-Resident-Nontax	-	-	-	-	-	3,214,634
	Rdwy-Rev-Sales-Comm-Taxable	-	-	-	-	-	-
	Rdwy-Rev-Sales-Comm-Nontax	-	-	-	-	-	785,366
	Roadway Maintenance Fund Total	-	-	-	-	-	4,000,000
Major Funds Revenue Total		213,815,302	227,377,508	239,101,113	228,993,722	248,693,292	245,223,241

ARTICLE V THE BUDGET

Fiscal Year

Section 45. The fiscal year of the City of College Station shall be determined by ordinance of the Council. Such fiscal year shall also constitute the budget and accounting year.

Preparation and Submission of Budget

Section 46. The City Manager, between thirty (30) and ninety (90) days prior to the beginning of each fiscal year, shall submit to the City Council a proposed budget which shall provide a complete financial plan for the fiscal year.

Proposed Expenditures Compared With Other Years

Section 47. The City Manager shall, in the preparation of the budget, place in parallel columns opposite the various items of expenditures the actual amount of such items of expenditures for the last completed fiscal year, the estimated for the current fiscal year, and the proposed amount for the ensuing fiscal year.

Budget a Public Record

Section 48. The budget and all supporting schedules shall be filed with the City Secretary when submitted to the City Council and shall be a public record for inspection by anyone. The City Manager shall cause copies to be made for distribution to all interested persons.

Notice of Public Hearing on Budget

Section 49. At the meeting at which the budget is submitted, the City Council shall fix the time and place of a public hearing on the budget and shall cause to be published a notice of the hearing setting forth the time and place thereof at least five (5) days before the date of the hearing.

Public Hearing on Budget

Section 50. At the time and place set for a public hearing on the budget, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the budget submitted, and all interested persons shall be given an opportunity to be heard for or against any item or the amount of any item therein contained.

Proceedings on Budget After Public Hearing Amending or Supplementing Budget

Section 51. After the conclusion of such public hearing, the City Council may insert new items or may increase or decrease the items of the budget, except items in proposed expenditures fixed by law. Before inserting any additional item or increasing any item of appropriation which will increase the total budget by three (3%) percent or more, it must cause to be published a notice setting forth the nature of the proposed increases and fixing a place and time, not less than five (5) days after publication, at which the City Council will hold a public hearing thereon.

Proceedings on Adoption of Budget

Section 52. After such further hearing, the City Council may insert the additional item or items, and make the increase or increases, to the amount in each case indicated by the published notice, or to a lesser amount; but where it shall increase the total proposed expenditures, it shall also

provide for an increase in the total anticipated revenue to at least equal such total proposed expenditures.

Vote Required for Adoption

Section 53. The budget shall be adopted by the favorable vote of a majority of the members of the entire City Council.

Date of Final Adoption; Failure to Adopt

Section 54. The budget shall be finally adopted not later than the twenty-seventh day of the last month of the fiscal year. Should the City Council take no final action on or prior to such day, the budget as submitted by the City Manager shall be deemed to have been finally adopted.

Effective Date of Budget; Certification; Copies Made Available

Section 55. Upon final adoption, the budget shall be filed with the City Secretary and such other officials as may be designated by state law. The final budget shall be printed, or otherwise reproduced, and a reasonable number of copies shall be made available for the use of all offices, departments and agencies, and for the use of interested persons and civic organizations.

Budget Establishes Appropriations

Section 56. From the effective date of the budget, the several amounts stated therein as proposed expenditures shall be and become appropriated to the several objects and purposes therein named.

Budget Establishes Amount to be Raised by Property Tax

Section 57. From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the City in the corresponding tax year.

Contingent Appropriation

Section 58. Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than three (3) percent of the total budget expenditure, to be used in case of unforeseen items of expenditures. Such contingent appropriation shall be under the control of, and distributed by, the City Manager, after approval by the City Council. Expenditures from this appropriation shall be made only in case of established emergencies and a detailed account of such expenditures shall be recorded and reported. The proceeds of the contingent appropriation shall be disbursed only by transfer to other departmental appropriation, the spending of which shall be charged to the departments or activities for which the appropriations are made.

Estimated Expenditures Shall Not Exceed Estimated Resources

Section 59. The total estimated expenditures of the general fund and debt fund shall not exceed the total estimated resources of each fund.

The City Council may by ordinance amend the budget during a fiscal year if one of the following conditions exists:

1. If during the fiscal year the City Manager certifies that there are available for appropriation revenues in excess of those estimated in the budget, the City Council, by ordinance, may make supplemental appropriations for the year up to the amount of such excess. Before approval, the Council shall hold a public hearing on the proposed budget amendment. A notice of the time and place of a public hearing on the supplemental appropriation shall be published in the official newspaper of the City of College Station. The notice shall be placed in the newspaper at least five (5) business days before the date of the hearing.
2. To meet a public emergency affecting life, health and property of the public peace, the City Council may make emergency appropriations. Such appropriations may be made by emergency ordinance. To the extent that there are no available unappropriated revenues or a sufficient fund balance to meet such appropriations, the Council may by such emergency ordinance authorize the issuance of emergency notes, which may be renewed from time to time, but the emergency notes and renewals of any such notes made during a fiscal year shall be paid not later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made.
3. If at any time during the fiscal year it appears probable to the City Manager that the revenues or fund balances available will be insufficient to meet the amounts appropriated, the City Manager shall report to the City Council without delay, indicating the estimated amount of the deficit, any remedial action taken and recommendations as to any other steps to be taken. The Council shall then take such further action as it deems necessary to prevent or reduce any deficit and for that purpose it may by ordinance reduce one or more appropriations.

Lapse of Appropriation

Section 60. All appropriations shall lapse at the end of the fiscal year to the extent that they shall not have been expended or lawfully encumbered.

FISCAL AND BUDGETARY POLICY STATEMENTS

I. STATEMENT OF PURPOSE

The broader intent of the following Fiscal and Budgetary Policy Statements is to enable the City to achieve a long-term stable and positive financial condition. The watchwords of the City's financial management include integrity, prudent stewardship, planning, accountability, and full disclosure.

The more specific purpose is to provide guidelines to the Chief Financial Officer in planning and directing the City's day-to-day financial affairs and in developing recommendations to the City Manager and City Council.

The scope of these policies generally spans, among other issues, accounting, purchasing, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash and investment management, expenditure control, asset management, debt management, and planning concepts, in order to:

- A. Present fairly and with full disclosure the financial position and results of the financial operations of the City in conformity with generally accepted accounting principles (GAAP), and
- B. Determine and demonstrate compliance with finance related legal and contractual issues in accordance with provisions of the Texas Local Government Code and other pertinent legal documents and mandates.

The City Council will annually review and approve the Fiscal and Budgetary Policy Statements as part of the budget process.

II. OPERATING BUDGET

- A. **PREPARATION.** Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The "operating budget" is the City's annual financial operating plan. The budget includes all of the operating departments of the City, the debt service fund, all capital projects funds, and the internal service funds of the City. The budgets for the General Funds and Special Revenue Funds are prepared in the Office of Budget and Strategic Planning on the *modified accrual basis of accounting*. Under this basis, revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred with the exception of: unmatured interest on long term debt which is recognized when due and certain compensated absences and claims and judgments such as accrued vacation leave which are recognized when the obligations are expected to be liquidated with expendable resources.

The budgets for the Enterprise and Internal Service Funds are similarly prepared on the *modified accrual basis of accounting* where cash transactions are included in the budget presentation in lieu of non cash transactions such as depreciation. The focus is on the net change in working capital (current assets less current liabilities).

The budget is prepared with the cooperation of all City Departments, and is submitted to the City Manager who makes any necessary changes and transmits the document to the City Council. The budget shall be presented to the City Council no later than six weeks prior to fiscal year end, and shall be enacted by the City Council on or before the twenty-seventh day of the last month of the preceding fiscal year.

- 1. **APPROVED BUDGET.** An approved budget shall be prepared by the Manager with the participation of all of the City's Department Directors within the provisions of the City Charter.
 - a. The budget shall include four basic segments for review and evaluation: (1) personnel costs, (2) base budget for operations and maintenance costs, (3) service level adjustments for increases or decreases to existing service levels, and (4) revenues.

- b. The budget review process shall include Council participation in the development of each of the four segments of the approved budget and a public hearing to allow for citizen participation in the budget preparation.
 - c. The budget process shall span sufficient time to address policy and fiscal issues by the Council.
 - d. A copy of the approved budget shall be filed with the City Secretary when it is submitted to the City Council in accordance with the provisions of the City Charter.
2. **ADOPTION.** Upon the presentation of an approved budget document to the Council, the Council shall call and publicize a public hearing. The Council will subsequently adopt by ordinance such budget as it may have been amended as the City's Annual Budget, effective for the fiscal year beginning October 1.
 3. **BUDGET AWARD.** The operating budget will be submitted annually to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Award for Distinguished Budget Presentation.
- B. BALANCED BUDGET.** The operating budget will be balanced with current revenues, exclusive of beginning resources, greater than or equal to current expenditures/expenses. Excess balances shall be used as capital funds or other non-recurring expenditures.
- C. PLANNING.** The budget process will be coordinated so as to identify major policy issues for City Council. The budget process will be a part of an overall strategic planning process for the City.
- D. REPORTING.** Periodic financial reports will be prepared to enable the Department Directors to assess their budgetary and operational performance and to enable the Office of Budget and Strategic Planning to monitor and control the budget as authorized by the City Manager. Summary financial reports will be presented to the City Council quarterly within thirty (30) working days after the end of each quarter. Such reports will be in a format appropriate to enable the City Council to understand the big picture budget status.
- E. CONTROL.** Operating expense control is addressed in Section IV. of these Policies.
- F. CONTINGENT APPROPRIATION.** Pursuant to Section 58 of the Charter of the City of College Station, the City will establish an adequate contingent appropriation in each of the operating funds. The expenditure for this appropriation shall be made only in cases of emergency, and a detailed account shall be recorded and reported. The proceeds shall be disbursed only by transfer to departmental appropriation. The transfer of this budget appropriation shall be under the control of the City Manager and may be distributed by him in amounts not exceeding \$100,000. Any transfer involving more than such amounts must be expressly approved in advance by the City Council.

All transfers from the contingent appropriation will be evaluated using the following criteria:

1. Is the request of such an emergency nature that it must be made immediately?
2. Why was the item not budgeted in the normal budget process?
3. Why can't the transfer be made within the division or department?

III. REVENUE MANAGEMENT.

- A. OPTIMUM CHARACTERISTICS.** The City will strive for the following optimum characteristics in its revenue system:
1. **SIMPLICITY.** The City, where possible and without sacrificing accuracy, will strive to keep the revenue system simple in order to reduce compliance costs for the taxpayer or service recipient. A corresponding decrease in the

City's cost of collection and a reduction in avoidance to pay will thus result. The City will avoid nuisance taxes or charges as revenue sources.

2. **CERTAINTY.** A knowledge and understanding of revenue sources increases the reliability of the revenue system. The City will understand its revenue sources and enact consistent collection policies to provide assurances that the revenue base will materialize according to budgets and plans.
3. **EQUITY.** The City shall make every effort to maintain equity in its revenue system; i.e., the City shall seek to minimize or eliminate all forms of subsidization between entities, funds, services, utilities, and customer classes.
4. **REVENUE ADEQUACY.** The City shall require that there be a balance in the revenue system; i.e., the revenue base will have the characteristic of fairness and neutrality as it applies to cost of service, willingness to pay, and ability to pay.
5. **ADMINISTRATION.** The benefits of a revenue source will exceed the cost of levying and collecting that revenue. The cost of collection will be reviewed annually for cost effectiveness as a part of the indirect cost and cost of service analysis. Where appropriate, the City will use the administrative processes of State or Federal collection agencies in order to reduce administrative costs.
6. **DIVERSIFICATION AND STABILITY.** A diversified revenue system with a stable source of income shall be maintained. This approach will help avoid instabilities in particular revenue sources due to factors such as fluctuations in the economy and variations in the weather. Stability is achieved by a balance between elastic and inelastic revenue sources.

B. OTHER CONSIDERATIONS. The following considerations and issues will guide the City in its revenue policies concerning specific sources of funds:

1. **COST/BENEFIT OF INCENTIVES FOR ECONOMIC DEVELOPMENT.** The City will use due caution in the analysis of any tax or fee incentives that are used to encourage development. Ideally, a cost/benefit (fiscal impact) analysis will be performed as part of such evaluation.
2. **NON-RECURRING REVENUES.** One-time or non-recurring revenues will not be used to finance ongoing operations. Non-recurring revenues should be used only for one-time expenditures such as long-lived capital needs. They will not be used for budget balancing purposes.
3. **PROPERTY TAX REVENUES.** All real and business personal property located within the City shall be valued at 100% of the fair market value for any given year based on the current appraisal supplied to the City by the Brazos County Appraisal District. Reappraisal and reassessment shall be done at a minimum of once every three years.

A ninety-six and one half percent (96.5%) collection rate shall serve each year as a minimum goal for tax collections. The City Manager may, for budget and forecasting purposes, use up to the tax rate in effect for the current year's budget. This policy will require that the City Manager justify a tax rate that is different from the current tax rate. The justification will be based on City Council directions, needs arising from voter authorized bonds, or other extraordinary conditions as may arise from time to time.

4. **INVESTMENT INCOME.** Earnings from investment (both interest and capital gains) of available monies, whether pooled or not, will be distributed to the funds in accordance with the equity balance of the fund from which monies were provided to be invested.
5. **USER-BASED FEES AND SERVICE CHARGES.** For services associated with a user fee or charge, the direct and indirect costs of that service will be offset by a fee where possible. There will be a review of fees and charges no less than once every three years to ensure that fees provide adequate coverage of costs of services. User charges

may be classified as “full cost recovery,” “partial cost recovery I,” “partial cost recovery II” and “minimal cost recovery,” based upon City Council policy.

- a. Full fee support (80-100%) will be obtained from enterprise operations such as utilities, sanitation service, landfill, cemetery and licenses and permits.
- b. Partial fee support I (50-80%) will be generated by charges for emergency medical services, miscellaneous licenses and fines, and all adults’ sports programs.
- c. Partial fee support II (20%-50%) will be generated by charges for youth programs and activities.
- d. Minimum fee support (0-20%) will be obtained from other parks, recreational and cultural programs and activities.

6. ENTERPRISE FUND RATES. The City will review and adopt utility rates as needed to generate revenues required to fully cover operating expenses, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital.

Additionally, enterprise activity rates will include transfers to and receive credits from other funds as follows:

- a. General and Administrative (G&A) Charges. G&A costs will be charged to all funds for services of general overhead, such as administration, finance, customer billing, personnel, technology, engineering, legal counsel, and other costs as appropriate. The charges will be determined through an indirect cost allocation study following accepted practices and procedures.
- b. Unmetered City of College Station Street Light Costs. The electric power cost related to the unmetered City of College street lights will be incurred in the Electric Fund as part of the overall purchased power cost. The General Fund will reimburse the Electric Fund for the estimated cost of this service. The reimbursement amount will be estimated on an annual basis and will be based on the number of applicable street lights, estimated power consumption and estimated maintenance costs.
- c. Utility Transfer to General Fund. The intent of this transfer is to provide a benefit to the citizens for their ownership of the various utility operations. An in-lieu-of-franchise fee is included as part of the rate computation of the transfer and is consistent with the franchise rates charged to investor owned utilities franchised to operate within the City.

(1) Electric Fund

- (1) *In-Lieu-of-Franchise Fee* - The in-lieu-of-franchise fee will be calculated based on kWh usage at a rate of that would equate to an approximate 8.0% franchise fee. The final total transfer amount will not exceed 8.0% of total estimated operating revenues.

(2) Water, Wastewater and Sanitation Funds

This transfer will be made in accordance with the following two methods, not to exceed 10% of the total estimated operating revenues for the Water and Wastewater Funds, and 10% for the Sanitation Fund:

- (1) *In-Lieu-of-Franchise Fee*. In-lieu-of-franchise fee will be included as part of the rate computation at 6% of gross sales consistent with the franchise rates charged to investor owned utilities franchised to operate within the City.
- (2) *Utility Transfer to the General Fund*. This transfer will be calculated at 8% of total Fund Equity.

- 7. INTERGOVERNMENTAL REVENUES.** Reliance on intergovernmental revenues (grants) will be eliminated or reduced. Any potential grants will be examined for matching and continuation of program requirements. These revenue sources should be used only for projects and programs where operating and maintenance costs that have been included in the financial forecast and their ultimate effect on operations and revenue requirements are anticipated.
- 8. REVENUE MONITORING.** Revenues as they are received will be regularly compared to budgeted revenues and variances will be investigated. This process will be summarized in the appropriate budget report.

IV. EXPENDITURE CONTROL

- A. APPROPRIATIONS.** The point of budgetary control is at the department level in the General Fund and at the fund level in all other funds. When budget adjustments among Departments and/or funds are necessary, they must be approved by the City Council and must meet other requirements as outlined in the City Charter. Budget appropriation amendments at lower levels of control shall be made in accordance with the applicable administrative procedures.
- B. AMENDMENTS TO THE BUDGET.** In accordance with the City Charter, the budget may be amended after the following conditions are met:
1. The City Manager certifies that there are available revenues in excess of those estimated in the Budget.
 2. The City Council holds a public hearing on the supplemental appropriation.
 3. The City Council approves the supplemental appropriation.
- C. CENTRAL CONTROL.** Modifications within the operating categories (salaries, supplies, maintenance, services, capital etc.) can be made with the approval of the City Manager. Modifications to reserve categories and interdepartmental budget totals will be done only by City Council consent with formal briefing and council action.
- D. PURCHASING.** The City shall make expenditures to promote the best interests of the citizens of College Station. The City shall encourage free and unrestricted competition on bids and purchases, ensuring the taxpayers the best possible return on and use of their tax dollars. It shall be the policy of the City to fully comply with and make purchases or expenditures pursuant to the City's Purchasing Manual which includes policies, rules, regulations, procedures, state and federal law.

The Purchasing office, a division of Fiscal Services, is the central authority for all purchasing activity \$3,000 and greater. The City Manager or his designee, in consultation with appropriate City Departments, may determine the procurement method for goods and services that provides the best value to the City. The purchase of goods or services by the City at a total cost of less than \$3,000 may be approved by the applicable department in accordance with the department's internal control procedures.

- E. PROMPT PAYMENT.** All invoices approved for payment by the proper City authorities shall be paid within thirty (30) calendar days of receipt of goods or services or invoice date, whichever is later, in accordance with the provisions of Chapter 2251 of the Local Government Code.

The Chief Financial Officer shall establish and maintain proper procedures which will enable the City to take advantage of all purchase discounts, when possible, except in the instance where payments can be reasonably and legally delayed in order to maximize the City's investable cash.

- F. RISK MANAGEMENT.** The City will aggressively pursue every opportunity to provide for the Public's and City employees' safety and to manage its risks. The goal shall be to minimize the risk of loss of resources through liability claims with an emphasis on safety programs. All reasonable options will be investigated to finance risks. Such options may include risk transfer, insurance, and risk retention. Where risk is retained, reserves will be established based upon actuarial determinations and not be used for purposes other than for financing losses.

- G. REPORTING.** Summary reports will be prepared showing actual expenditures as compared to the original budget and prior year expenditures.

V. CAPITAL BUDGET AND PROGRAM

- A. PREPARATION.** The City's capital budget will include all capital projects funds and all capital resources. The budget will be prepared annually on a project basis. The capital budget will be prepared by the Office of Budget and Strategic Planning with the involvement of responsible departments.
- B. CONTROL.** All capital project expenditures must be appropriated in the capital budget. The Chief Financial Officer must certify the availability of resources before any capital project contract is presented to the City Council for approval.
- C. PROGRAM PLANNING.** The capital budget will be taken from the capital improvements project plan for future years. The planning time frame for the capital improvements project plan should normally be five years, with a minimum of at least three years. The replacement and maintenance for capital items should also be projected for the next five years. Future maintenance and operational costs will be considered so that these costs can be included as appropriate in the annual budget.
- D. FINANCING PROGRAMS.** Where applicable, assessments, impact fees, pro-rata charges, or other fees should be used to fund capital projects which have a primary benefit to specific, identifiable property owners.

Recognizing that long-term debt is usually a more expensive financing method, alternative financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected lives which equal or exceed the average life of the debt issue.

- E. REPORTING.** Periodic financial reports will be prepared to enable the Department Directors to manage their capital budgets and to enable the Office of Budget and Strategic Planning to monitor and control the capital budget as authorized by the City Manager. Summary capital project status reports will be presented to the City Council monthly.

VI. CAPITAL MAINTENANCE & REPLACEMENT

The City recognizes that deferred maintenance and not anticipating capital replacements increases future capital costs. In order to address these issues, the City Council has approved a number of policies to address these issues.

- A. STREETS CAPITAL MAINTENANCE AND REPLACEMENT.** It is the policy of the City to annually provide significant funding for the Streets Division within the Public Works Department to use for a residential street maintenance program.
- B. BUILDING CAPITAL MAINTENANCE AND REPLACEMENT.** It is the policy of the City to annually provide significant funding for major maintenance on its buildings such as roof air conditioning, flooring and other replacements.
- C. PARKING LOTS AND INTERNAL ROADWAYS.** It is the policy of the City to annually provide significant funding to pay for major maintenance of parking lots and internal roadways.
- D. TECHNOLOGY.** The Information Technology Department (IT) centrally manages and budgets for replacement and maintenance of certain equipment and software city wide. Replacement schedules attempt to balance both the business needs and budget capacity of the City.

Replacement is based on a set replacement schedule for designated end user devices and replacement of certain desktop software applications as needed.

Major replacements for the computer systems including hardware and software will be anticipated for a five-year period and included with the capital projects lists presented in the annual budget.

- E. FLEET REPLACEMENT.** The City has a major investment in its fleet of cars, trucks, tractors, backhoes, and other equipment. The City will anticipate replacing existing equipment, as necessary and will establish charges that are assigned to departments to account for the cost of that replacement. The replacement fund may be used to provide funding for new equipment providing a charge to departments that recovers the initial investment and lost opportunity costs and maintains the ability of the fund to provide for replacement of all covered equipment.
- F. RADIOS, COPIERS, OTHER EQUIPMENT, AND TELEPHONES.** The City has a major investment in its radios, copiers, and telephone equipment. As a part of the on-going infrastructure maintenance and replacement, the City has anticipated the useful life of such equipment and established a means of charging the cost of replacement of that equipment to the various departments in order to recognize the city's continuing need.

VII. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

- A. ACCOUNTING.** The City is solely responsible for the recording and reporting of its financial affairs, both internally and externally. The Chief Financial Officer is the City's Chief Fiscal Officer and is responsible for establishing the structure for the City's Chart of Accounts and for assuring that procedures are in place to properly record financial transactions and report the City's financial position.

B. AUDITING.

- 1. QUALIFICATIONS OF THE AUDITOR.** In conformance with the City's Charter and according to the provisions of Texas Local Government Code, Title 4, Chapter 103, the City will be audited annually by outside independent accountants ("auditor"). The auditor must be a CPA firm of regional reputation and must demonstrate that it has the breadth and depth of staff to conduct the City's audit in accordance with generally accepted auditing standards (GAAS) and contractual requirements. The auditor must be registered as a partnership or corporation of certified public accountants, holding a license under Chapter 901 Texas Occupations Code, capable of demonstrating that it has sufficient staff which will enable it to conduct the City's audit in accordance with generally accepted auditing standards as required by the City Charter and applicable state and federal laws. The auditor's report on the City's financial statements will be completed and filed with the City Secretary within 120 days of the City's fiscal year end, and the auditor will jointly review the management letter with the City Council within 30 days of its receipt by the staff.

In conjunction with their review, the Chief Financial Officer shall respond in writing to the City Manager and City Council regarding the auditor's Management Letter, addressing the issues contained therein. The Council shall schedule its formal acceptance of the auditor's report upon the resolution of any issues resulting from the joint review.

- 2. RESPONSIBILITY OF AUDITOR TO CITY COUNCIL.** The auditor is retained by and is accountable directly to the City Council and will have access to direct communication with the City Council if the City Staff is unresponsive to auditor recommendations or if the auditor considers such communication necessary to fulfill its legal and professional responsibilities.
- 3. SELECTION OF AUDITOR.** The City will not require a periodic rotation of outside auditors, but will circulate requests for proposal for audit services at least every five years. Authorization for the City's annual audit shall occur no less than 30 days prior to the end of the fiscal year.
- 4. CITY INTERNAL AUDITOR.** Pursuant to Article III, Section 30 of the City Charter, the City may appoint an officer of the City to be the City Internal Auditor. The internal auditor will assist management in preventing, detecting and deterring fraud by monitoring the design and proper functioning of internal control policies and procedures. The internal auditor may conduct performance audits, special investigations, and special studies under the direction of the City Council or Audit Committee.

C. FINANCIAL REPORTING.

1. **EXTERNAL REPORTING.** The City shall prepare a written Comprehensive Annual Financial Report (CAFR) that shall be presented to the Council within 120 calendar days of the City's fiscal year end. Accuracy and timeliness of the CAFR are the responsibility of City staff. The CAFR shall be prepared in accordance with GAAP and shall be presented annually to the Government Finance Officer's Association (GFOA) for evaluation and consideration for the Certificate of Achievement for Excellence in Financial Reporting. If City staffing limitations preclude such timely reporting, the Chief Financial Officer will inform the City Council of the delay and the reasons therefore.
2. **INTERNAL REPORTING.** The Fiscal Services Department will prepare internal financial reports, sufficient to plan, monitor, and control the City's financial affairs. Internal financial reporting objectives are addressed throughout these policies.

VIII. ASSET MANAGEMENT

- A. INVESTMENTS.** The Chief Financial Officer or the designee shall promptly invest all City funds with the depository bank in accordance with the provisions of the current Bank Depository Agreement or in any negotiable instrument authorized by the City Council under the provisions of the Public Funds Investment Act of 1987 as amended, and in accordance with the City Council's approved Investment Policies.

An investment report will be provided to the City Council quarterly. This report shall provide both summary and detailed information on the City's investment portfolio.

- B. CASH MANAGEMENT.** The City's cash flow will be managed to maximize the cash available to invest. Such cash management will entail the centralization of cash collections, where feasible, including utility bills, building and related permits and licenses, fines, fees, and other collection offices as appropriate.

Periodic review of cash flow position will be performed to determine performance of cash management and conformance to investment policies. The underlying theme will be that idle cash will be invested with the intent to 1) safeguard assets, 2) maintain liquidity, and 3) maximize return. Where legally permitted, pooling of investments will be done.

- C. FIXED ASSETS AND INVENTORY.** These assets will be reasonably safeguarded and properly accounted for, and prudently insured.

A fixed asset of the City shall be defined as a purchased or otherwise acquired piece of equipment, vehicle, furniture, fixture, capital improvement, addition to existing capital investments, land, buildings or accessioned Library materials which has an original cost or value of at least \$5,000 and a useful life of more than three years. All expenditures related to specific capital projects are exceptions to the rule. Assets owned by the electric utility will be capitalized in accordance with Federal Energy Regulatory Commission (FERC) guidelines. Furthermore, assets owned by either the water or wastewater utilities will be capitalized in accordance with the National Association of Regulatory Utility Commissioners (NARUC) guidelines.

The City's fixed assets shall be reasonably safeguarded and properly accounted for and sufficiently insured. Responsibility for the safeguarding of the City's fixed assets lies with the department director in whose department the fixed asset is assigned. The Fiscal Services Department shall maintain the permanent records of the City's fixed assets including description, cost, department of responsibility, date of acquisition, depreciation and expected useful life.

- D. COMPUTER SYSTEM/DATA SECURITY.** The City shall provide security of its computer/network system and data files through physical and logical security systems that will include, but not limited to, double back-to-back firewalls and a two-tier spam/virus protection system. The physical location of computer/network systems shall be in locations inaccessible to unauthorized personnel.

IX. DEBT MANAGEMENT

A. DEBT ISSUANCE. The City will issue debt only for the purpose of acquiring or constructing capital assets for the general benefit of its citizens and to allow it to fulfill its various missions as a city. Debt may be issued for the purposes of purchasing land or rights-of-way and/or improvements to land, for construction projects to provide for the general good, and for capital equipment.

1. GENERAL OBLIGATION BONDS (GO's). GO's will be used only to fund capital assets of the general government and are not to be used to fund operating needs of the City. GO's are backed by the full faith and credit of the City as well as the ad valorem tax authority of the City, to the extent allowed by law. The term of a bond issue will not exceed the useful life of the asset(s) funded by the bond issue and will generally be limited to no more than twenty (20) years. General obligation bonds must be authorized by a vote of the citizens of the City of College Station.

2. REVENUE BONDS (RB's). RB'S will be issued to provide for the capital needs of any activities where the capital requirements are necessary for continuation or expansion of a service which produces a revenue and for which the asset may reasonably be expected to provide for a revenue stream to fund the debt service requirements. The term of the obligation should not exceed the useful life of the asset(s) to be funded by the bond issue and will generally be limited to no more than twenty (20) years.

3. CERTIFICATES OF OBLIGATION, Contract Obligations, etc. (CO's). CO's will be used in order to fund capital requirements that are not otherwise covered under either revenue bonds or general obligation bonds. Debt service for CO's may be either from general revenues or backed by a specific revenue stream or streams or by a combination of both. Generally CO's will be used to fund capital assets when GO's and RB's are not appropriate and when authorized under law. The term of the obligation may not exceed the useful life of the asset(s) to be funded by the proceeds of the debt issue and will generally be limited to no more than ten (10) years, but may extend to twenty (20) years when the asset is of a nature that its anticipated useful life exceeds 20 years.

B. METHOD OF ISSUANCE AND BIDDING PARAMETERS.

1. METHOD OF SALE. The City will use a competitive bidding process in the sale of bonds unless the nature of the issue warrants a negotiated bid. In situations where a competitive bidding process is not elected, the City will publicly present the reasons why, and the City will participate with the financial advisor in the selection of the underwriter or direct purchaser.

2. BIDDING PARAMETERS. The notice of sale will be carefully constructed so as to ensure the best possible bid for the City, in light of the existing market conditions and other prevailing factors.

C. ANALYSIS OF FINANCING ALTERNATIVES. Staff will explore alternatives to the issuance of debt for capital acquisitions and construction projects. These alternatives will include, but not be limited to, 1) grants in aid, 2) use of reserves, 3) use of current revenues, 4) contributions from developers and others, 5) leases, and 6) impact fees.

D. DISCLOSURE. Full disclosure of operating costs along with capital costs will be made to the bond rating agencies and other users of financial information. The City staff, with the assistance of financial advisors and bond counsel, will prepare the necessary materials for presentation to the rating agencies, will aid in the production of Preliminary Official Statements, and will take responsibility for the accuracy of all financial information released.

E. FEDERAL REQUIREMENTS. The City will maintain procedures to comply with arbitrage rebate and other Federal requirements.

F. DEBT STRUCTURING. The City will issue bonds for 20 years or less, not to exceed the life of the asset acquired.

The structure should approximate level annual debt service unless operational matters dictate otherwise or if market conditions indicate potential savings could result from modifying the level payment stream.

Consideration of market factors, such as the tax-exempt qualification, minimum tax alternative, and so forth will be given during the structuring of long-term debt instruments.

X. FINANCIAL CONDITIONS, RESERVES, AND STABILITY RATIOS

A. OPERATIONAL COVERAGE. (NO OPERATING DEFICITS). The City will maintain an operational coverage of 1.00, such that current operating revenues will at least equal or exceed current operating expenditures.

Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. Reserves will be used only for emergencies or non-recurring expenditures, except when balances can be reduced because their levels exceed guideline minimums as stated in Paragraph B, following.

B. OPERATING RESERVES/FUND BALANCES

1. The unobligated fund balance in the General Fund should be at least 15% of the annual budgeted General Fund expenses. This percentage is the equivalent of 55 days expenditures. An additional amount of up to 3.0% should be maintained for extraordinary items or contingencies. Cash and investments alone should be equivalent to 30 days of operating expenditures.
2. The working capital (current assets less current liabilities) in the enterprise funds should be maintained at 15% of total operating expenses or the equivalent of 55 days. Cash and Investments alone should be equivalent to 30 days of operations.
3. The Hotel Tax Fund fund balance should be at least 15% of the annual budgeted expenditures. Adequate reserves are essential due to the nature of this revenue source and the reliance organizations have on this revenue source to maintain ongoing operations.
4. The Internal Service Funds will attain and retain fund balance/working capital balances appropriate for the fund.
 - (a) Some funds such as Fleet Maintenance and Utility Customer Service need only a minimal working capital balance in order to meet the needs of the fund.
 - (b) Other funds-such as the various insurance funds where risk is retained by the City in a self-insurance mode, a reserve will be established based upon an actuarial determination. Such reserve will be used for no other purposes than for financing losses under the insurance program.
 - (c) The Replacement Fund will have a working capital balance that will provide resources to replace covered equipment when it is necessary to be replaced. The funds will be replenished based on anticipated life of equipment and adjusted based on changes in the costs the covered equipment.

C. LIABILITIES AND RECEIVABLES. Procedures will be followed to maximize discounts and reduce penalties offered by creditors. Current liabilities will be paid within 30 days of the invoice date or on receipt of the goods or services, whichever is later. Accounts Receivable procedures will target collection for a maximum of 30 days from service, with any receivables aging past 90 days to go to a collection agency. The Chief Financial Officer is authorized to write-off uncollectible accounts that are delinquent for more than 365 days, if the proper delinquency procedures have been followed.

D. CAPITAL AND DEBT SERVICE FUNDS.

1. Monies in the capital projects funds will be used within 36 months of receipt. Balances will be used to generate interest income to offset increases in construction costs or other associated costs. Capital project funds are intended to be expended.
2. Revenues in the General Debt Service Fund are stable, based on property tax revenues and transfers from other funds. Remaining balances are maintained to meet contingencies and to make certain that the next year's debt

service payments may be met in a timely manner. The fund balance should not fall below $8\frac{1}{3}\%$ (one month) of average budgeted expenditures (in line with IRS guidelines).

XI. INTERNAL CONTROLS

- A. WRITTEN PROCEDURES.** Wherever possible, written procedures will be established and maintained by the Chief Financial Officer for all functions involving purchasing, cash handling and/or accounting throughout the City. These procedures will embrace the general concepts of fiscal responsibility set forth in this policy statement.
- B. DEPARTMENT DIRECTORS' RESPONSIBILITIES.** Each department Director is responsible for ensuring that good internal controls are followed throughout his or her Department, that all Fiscal Services Department directives or internal controls are implemented, and that all independent auditor internal control recommendations are addressed. Departments will develop and periodically update written internal control procedures.
- C. INTERNAL REVIEWS/AUDITS.** The Accounting Division will complete a review/audit of any department or procedure as directed by the Chief Financial Officer. Audits of petty cash and cash receipts will be randomly scheduled and conducted on an annual basis.

City of College Station
Land Area and Public Safety Statistics
(as of September 2016)

Date incorporated:	October, 1938
Date first charter adopted:	October, 1938
Date present charter adopted:	May, 1992
Date of last charter amendment:	November, 2012
Form of government:	Council-Manager

Elections:	
Number of registered voters in last uncontested election in November 2015:	40,701
Number of registered voters in last municipal election (November 2014):	36,789
Number of votes cast in last municipal election (November 2014):	13,178
% of registered voters voting in last municipal election (November 2014):	35.82%

Miles of streets	
Centerline Miles (CoCS, TXDoT, TAMU, Private & County)	542.89
Centerline Miles maintained by City	326.97

Miles of Sanitary Sewer Line: 346 linear miles

Fire Protection	
Number of stations:	6
Number of proposed full-time employees:	157

Police Protection	
Number of approved full-time employees:	213.5
Number of approved patrol units:	41
One jail facility with a capacity of:	17

Area in Square Miles	
Year	Square Miles
1938	2.00
1940	2.51
1950	2.91
1960	6.34
1970	16.00
1980	24.01
1984	28.47
1994	32.55
1995	38.14
1996	40.69
2003	47.22
2004	47.23
2008	49.60
2009	49.60
2010	49.60
2011	50.60
2012	50.80
2015*	51.16

*Square miles have not changed since 2015.

City of College Station Population and Demographic Estimates

Population Count	2016 *	109,142
	2015	104,459
	2014	102,117
	2013	99,918
	2012	97,888
	2010	93,583
	2000	67,890
	1990	52,456
	1980	37,296
	1970	17,676
	1960	11,396

* Estimate based upon Certificates of Occupancies. Source: City of College Station, Department of Planning and Development Services as of September 2016.

Sex and Age

Male	51.1%
Female	48.9%

Under 5 years	4.9%
5 to 9 years	4.0%
10 to 14 years	4.3%
15 to 19 years	14.5%
20 to 24 years	32.7%
25 to 34 years	14.6%
35 to 44 years	8.0%
45 to 54 years	6.3%
55 to 59 years	3.0%
60 to 64 years	2.6%
65 to 74 years	3.0%
75 to 84 years	1.5%
85 years and older	0.5%
Median Age	22.6

Race

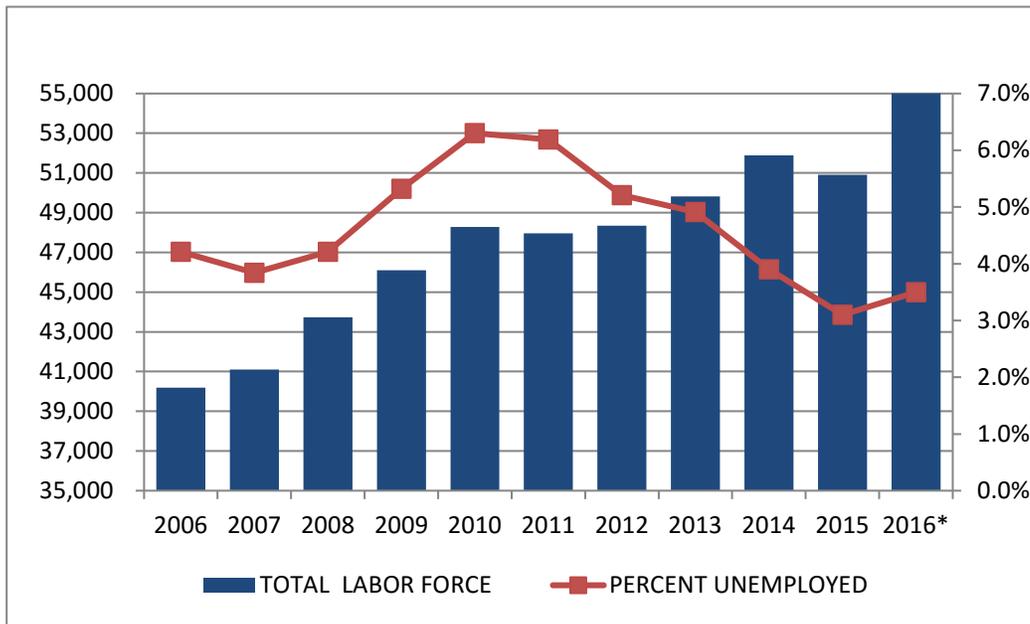
White	67.5%
Black or African American	6.6%
Hispanic or Latino	14.3%
American Indian and Alaska Native	0.2%
Asian	9.2%
Native Hawaiian and Other Pacific Islander	0.1%
Some other race	0.1%
Two or more races	1.9%

Source for Above: Source: U.S. Census Bureau, 2010-2014 American Community Survey

Primary Labor Force for College Station

2006 - 2016
(as of June 2016)

YEAR	TOTAL LABOR FORCE	NUMBER EMPLOYED	NUMBER UNEMPLOYED	PERCENT UNEMPLOYED
2006	40,182	38,490	1,692	4.2%
2007	41,099	39,521	1,578	3.8%
2008	43,729	41,888	1,841	4.2%
2009	46,102	43,648	2,454	5.3%
2010	48,273	45,231	3,042	6.3%
2011	47,957	44,987	2,970	6.2%
2012	48,351	45,832	2,519	5.2%
2013	49,813	47,633	2,447	4.9%
2014	51,890	49,857	2,033	3.9%
2015	50,916	49,322	1,594	3.1%
2016*	55,504	53,564	1,940	3.5%



Source: U.S. Bureau of Labor Statistics

* 2016 represents labor force and employment through September 2016.

** In 2005, the Bureau of Labor Statistics introduced a new methodology for calculating the unemployment rate. Along with the new calculation method, Robertson and Grimes county were added to the Bryan/College Station MSA.

City of College Station

Economic Characteristics

Civilian Labor Force Occupations for College Station

Civilian employed population 16 years and over:

Management, professional, and related occupations	46.7%
Service occupations	16.5%
Sales and office occupations	25.9%
Construction, extraction, maintenance and repair occupations	5.8%
Production, transportation, and material moving occupations	5.1%

Source: U.S. Census Bureau, 2010-2014 American Community Survey 5-year Estimate

Income and Benefits for College Station (in 2013 Inflation-Adjusted Dollars)

Households

Less than \$10,000	20.3%
\$10,000 to \$14,999	7.9%
\$15,000 to \$24,999	12.2%
\$25,000 to \$34,999	10.7%
\$35,000 to \$49,999	11.1%
\$50,000 to \$74,999	11.8%
\$75,000 to \$99,999	8.8%
\$100,000 to \$149,999	9.5%
\$150,000 to \$199,999	3.5%
\$200,000 or more	4.2%
Median household income (dollars)	\$33,434
Mean household income (dollars)	\$57,444

Families

Less than \$10,000	8.5%
\$10,000 to \$14,999	3.7%
\$15,000 to \$24,999	8.4%
\$25,000 to \$34,999	7.5%
\$35,000 to \$49,999	11.4%
\$50,000 to \$74,999	15.6%
\$75,000 to \$99,999	13.2%
\$100,000 to \$149,999	16.7%
\$150,000 to \$199,999	7.3%
\$200,000 or more	7.7%
Median household income (dollars)	\$66,765
Mean household income (dollars)	\$87,480

Non-family Households

Median household income (dollars)	\$19,544
Mean household income (dollars)	\$30,187

Mean travel time to work 17.2 minutes

Source: U.S. Census Bureau, 2010-2014 American Community Survey 5-year Estimate

Texas A&M University Enrollment

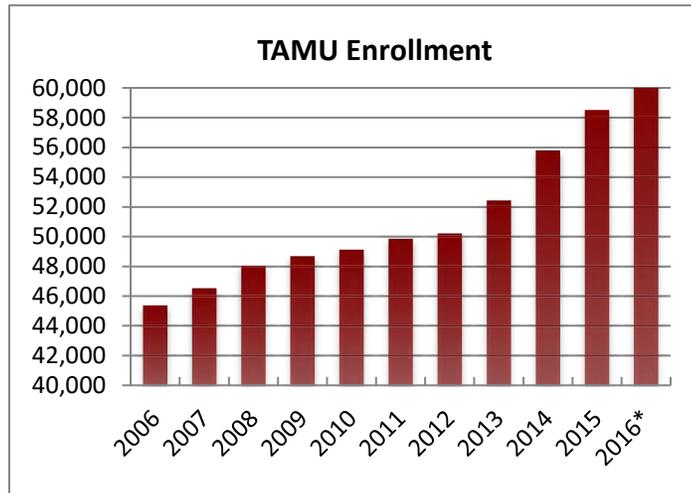
2006 - 2016



Established in 1876, Texas A&M University became the first public higher education institution in Texas. Today, an estimated 60,979 students are enrolled in one of 10 colleges and 75 departments. Texas A&M has the largest engineering school in the U.S.

Research spending at the University recently topped \$820 million per year. With such a unique past, Texas A&M University gives College Station great tradition.

<u>YEAR</u>	<u>UNIVERSITY ENROLLMENT</u>
2006	45,380
2007	46,542
2008	48,039
2009	48,702
2010	49,129
2011	49,861
2012	50,227
2013	52,449
2014	55,810
2015	58,515
2016*	60,979



*Source: Texas A&M University Enrollment Profile Fall for years 2006-2016. Figures for 2016 are based on preliminary estimates from the Texas A&M Fall 2016 20th Class Day Headcount.

City of College Station
Principal Taxpayers
(as of September 2016)

College Station - Top 10 Taxpayers	Type of Business	2016 Assessed Valuation	Percent of Total Assessed Valuation
CCP College Station I, LLC	Apartments	\$61,727,000	0.77%
College Station Hospital, LP	Medical	57,451,650	0.72%
Post Oak Mall - College Station LLC	Retail Mall	57,260,420	0.72%
Woodridge College Station Phase II, LLC	Apartments	54,965,810	0.69%
Woodridge College Station I, LLC	Apartments	52,800,680	0.66%
Midway Hospitality, LP	Hotel	51,395,920	0.64%
SHP-The Callaway House, LP	Apartments	50,726,063	0.63%
Culpepper Family, LP	Apartments	47,459,390	0.59%
SW Meadows Point, LP	Housing	45,867,137	0.57%
Jamespoint Management Co	Housing	44,256,149	0.55%
		\$523,910,219	6.56%
Top 5 Commercial Taxpayers *	Type of Business	Assessed Valuation	Valuation
Post Oak Mall - College Station LLC	Retail Mall	\$57,260,420	0.72%
College Station Hospital LP	Medical	46,712,280	0.58%
Wal-Mart Real Estate Business Trust	Retail	35,080,420	0.44%
Cambridge I Holdings, LLC	Hotel	31,061,428	0.39%
HEB;H E Butt Store Prop CO #1	Retail	30,112,250	0.38%
		\$200,226,798	2.51%
Top 5 Industrial Taxpayers *	Type of Business	Assessed Valuation	Valuation
Dealer Computer Services Inc	Retail	\$25,558,820	0.32%
AT&T Mobility LLC	Telecommunications	15,072,640	0.19%
Lawson Properties II, LLC	Retail	3,432,650	0.04%
Dallas MTA, LP	Telecommunications	3,377,670	0.04%
Sprintcom Inc	Telecommunications	3,068,090	0.04%
		\$50,509,870	0.63%

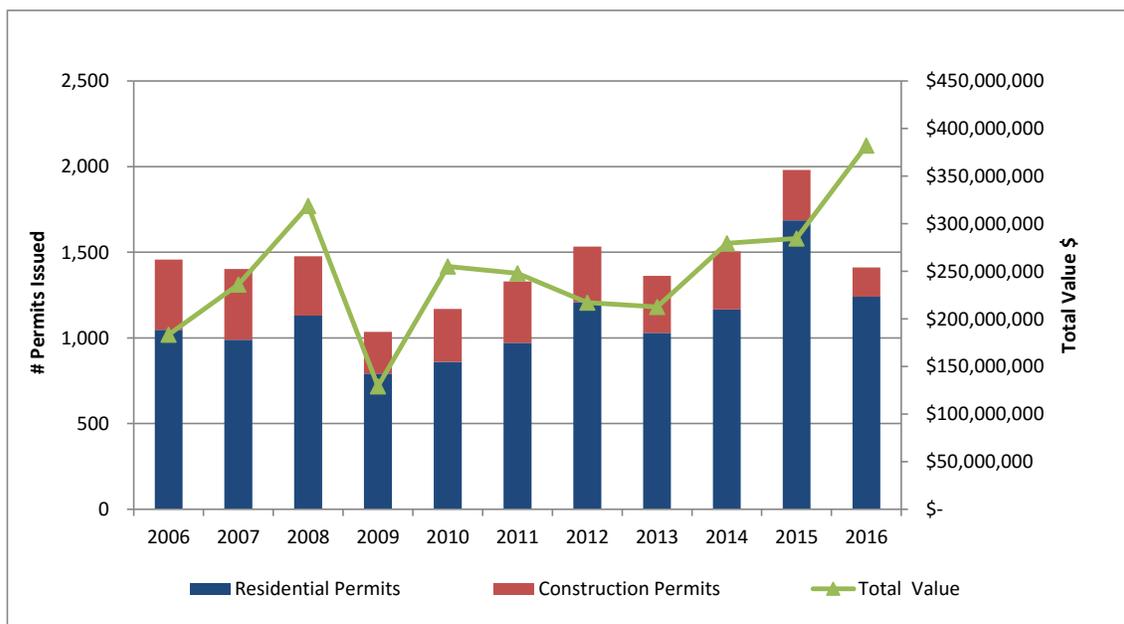
Source: Brazos County Appraisal District

*Taxpayers may own additional land that is not classified as commercial or industrial therefore the value is not picked up on the commercial and industrial value report.

City of College Station Construction Permits Last Ten Calendar Years

Year	Residential Construction		Commercial Construction		Total	
	Residential Permits	Value	Construction Permits	Value	Permits	Total Value
2005	1,991	\$ 127,265,816	419	\$ 31,169,195	2,410	\$ 158,435,011
2006	1,048	\$ 126,249,768	410	\$ 57,162,203	1,458	\$ 183,411,971
2007	990	\$ 161,466,990	413	\$ 74,683,795	1,403	\$ 236,150,785
2008	1,131	\$ 164,494,779	346	\$ 154,313,994	1,477	\$ 318,808,773
2009	792	\$ 82,316,558	243	\$ 46,947,099	1,035	\$ 129,263,657
2010	860	\$ 93,158,066	309	\$ 162,053,510	1,169	\$ 255,211,576
2011	971	\$ 124,132,135	359	\$ 123,779,052	1,330	\$ 247,911,187
2012	1,208	\$ 149,737,218	325	\$ 67,478,910	1,533	\$ 217,216,128
2013	1,030	\$ 145,142,757	333	\$ 67,516,132	1,363	\$ 212,658,889
2014	1,167	\$ 211,909,494	338	\$ 67,570,229	1,505	\$ 279,479,723
2015	1,687	\$ 206,336,883	294	\$ 78,209,095	1,981	\$ 284,545,978
2016 **	1,241	\$ 279,361,325	171	\$ 102,867,630	1,412	\$ 382,228,955

**Reflects January through September 2016



* NOTE:

*Residential Construction includes: Single family dwellings, Duplexes and Apartments as well as residential remodels and additions, slabs, roofs, and swimming pools.

*Commercial Construction includes: Commercial new construction, slab, remodel, and addition, as well as Hotel/Motel/Inn, demolition, storage/accessory and sign permits.

***In April of FY15, Planning and Development Services migrated to new software called TrakIt. Reporting capabilities for TrakIt differ from reporting capabilities from the previous software. P&DS prepared estimates based on the capabilities of the new software for the months after the transition. Estimates may differ slightly from Newsletter totals published on the CS website.

Source: The City of College Station, Planning and Development Services



Park System Inventory 2016



PARK NAME	PARK TYPE	ACREAGE	PARK ZONE	DEVELOPMENT	RESTROOMS	SHELTER / GAZEBO	PAVILION	PICNIC UNITS	PLAY UNITS	OPEN PLAY AREA	WATER FEATURE OR POND	NATURE TRAIL	JOGGING WALKING TRAIL	EXERCISE STATION	BASKETBALL COURT	SOCCER FIELDS	SOFTBALL FIELDS	BASEBALL FIELDS	TENNIS COURTS	VOLLEYBALL	SWIMMING POOL	PARKING SPACES	PUBLIC ART	OTHER		
ANDERSON	N	8.94	6	D	0		0	•6	•	•			•1/3		•2	•F5							30			
ART & MYRA BRIGHT	N	13.00	4	D		•		•2	•2	•			•1/2													
BARRACKS	N	7.32	15	D		•4								•						•2			6		Dog Park & Horseshoes	
BEE CREEK & D.A. "ANDY" ANDERSON ARBORETUM	C	43.5	B	D	0	0	0	•6	•4	•	•P	•1/3	•1/2				OF2		04	•	0	237			Batting Cage & Arboretum	
BILLIE MADELEY	N	5.14	2	D								•1											2			
BRIDGEWOOD	M	1.40	13	U									•1/3													
BRISON	N	9.20	6	D						•			•1/3										10		Bonfire Memorial Lights	
BROTHERS POND	N	16.12	5	D		•		•3	•2	•	•FP		01/2	•	•1/2		•F	•F								
BRIAN BACHMANN COMMUNITY PARK	C	44.70	B	D	0	•	0	•	•	•					02	OF2 •F3		OF6	04	•	0	544			Skate Park SWC Center Horseshoe Pit	
CARTER'S CROSSING	N	7.34	4	D		•		•					•1/8													
CASTLEGATE	N	8.26	13	D		•		•2	•2	•	01P		•1/3	•					02							
CASTLEROCK	N	5.86	10	D		•		•2	•3				01/3			•F	•F									
COVE OF NANTUCKET	N	3.92	12	D									•1/3													
CREEK VIEW	N	14.01	10	D		•		•	•	•			01/2	•		•F	•F						7		School	
CRESCENT POINTE	N	5.00	4	D									•1/3													
CY MILLER	M	2.50	3	D		•		•			•FP		•1/3										0		Police Dept.	
EASTGATE	M	1.80	2	D						•													0			
EDELWEISS	N	12.30	5	D		•		•	•2	•			•1/2		•	•F	•F			•			10			
EDELWEISS GARTENS	N	13.60	10	D		•		•	•2	•			01/2		•											
EMERALD FOREST	N	4.59	8	D				•2	0				01/3		01/2											
ETONBURY	N	1.12	13	U		0		•																		
GABBARD	N	10.67	6	D		•		•4	•2	•	•FP		01/3				•F	•F								
GEORGIE K. FITCH	N	11.30	5	D		•		•2	•2	•			01/3		0		•F	•F								
HENSEL (TAMU)	C	29.70	B	D	0	•4	03	•20	•2	•			•1/3							•			70		TAMU	
JACK & DOROTHY MILLER	N	10.00	5	D		0		•3	•2	•			•1/3	•	○C	•F	•F	•F								School
JOHN CROMPTON	N	15.26	7	D	0	0	0	•	•		•FP		•1		•								50			
LEMONTREE	N	15.40	6	D	0			•3	•	•			•1		•1/2		OF						37			
LICK CREEK	RN	515.54	D	D								•2	•3										60			
LIONS	M	1.50	2	D				•3	•2						○C								10			
LONGMIRE	N	4.16	5	D				•2					•1/4													
LUTHER JONES	M	1.80	6	D						•							•F									
MERRY OAKS	N	4.60	2	D				•2	•2	•			01/3		•											
NORTHGATE PARK	M	1.59	1	U																						
OAKS	N	7.50	2	D	0		0	•7	•	•			•1/4		○C					0						Disc Golf Horseshoes
PARKWAY	M	1.90	2	D				•	•2	•																
PEBBLE CREEK	N	10.20	11	D		•		•2	•4	•			•1/2		○C	•F2	•F	•F								School
PHILLIPS	N	3.76	13	D		0		•																		
REATTA MEADOWS	N	3.00	10	U																						
RICHARD CARTER	N	7.14	2	D		•				•			•1/3											•	State Historic	
SANDSTONE	N	15.21	8	D		•		•	•	•			•1/3	•	•	•F2	•F2	•F2					48			
SMITH TRACT	N	11.80	4	U																						

PARK NAME	PARK TYPE	ACREAGE	PARK ZONE	DEVELOPMENT	RESTROOMS	SHELTER / GAZEBO	PAVILION	PICNIC UNITS	PLAY UNITS	OPEN PLAY AREA	WATER FEATURE OR POND	NATURE TRAIL	JOGGING WALKING TRAIL	EXERCISE STATION	BASKETBALL COURT	SOCCER FIELDS	SOFTBALL FIELDS	BASEBALL FIELDS	TENNIS COURTS	VOLLEYBALL	SWIMMING POOL	PARKING SPACES	PUBLIC ART	OTHER
SONOMA	N	7.16	10	U																				
SOUTHEAST	C	66.68	C	U																				
SOUTHERN OAKS	N	14.49	10	D		•		•2	•2	•			•1/3		•									Disc Golf
SOUTHWEST	N	9.42	6	D		•		•			P		01/3	•										
STEEPLECHASE	N	9.00	5	D		•		•2	•2	•			01/2		0									Dog Park
STEPHEN C. BEACHY CENTRAL	C	47.20	C	D	02	02	0	•10	0	•	•2FP	•1	01	•	0	0F3	0F4	0F	02	•		297		PARD Office
SUMMIT CROSSING	N	8.81	4	U																				
THOMAS	C	16.10	C	D		0		•5	•4	•			01	•	•2	•F			02	•	0	27		
UNIVERSITY	N	10.20	2	D		•		•	02	•	P		01/2									22		Dog Park
VETERANS ATHLETIC	RA	150.00	C	D	03	0	0	•	•	•			•1.5			0F11	0F5					1269	0	Veterans Memorial, History Mile
W.A. TARROW (W. Smith)	C	21.26	B	D	0	0	0	•2	03	•			01/3	○2C 01		•F	0F3 •F2				SP	319	0	Batting Cage Lincoln Center State Historic
WALLACE LAKE	N	2.6	13	D						•	OP		01/8	0								20		
WILDWOOD	C	30.00	D	U																				
WINDWOOD	M	1.37	4	D		•		•2	•2	•			01											
WOLF PEN CREEK	C	47.17	C	D	03	0		•	0	•	P		02	•								66	0	Amphitheater, Green Room, Plaza, Disc Golf, Festival Site
WOODCREEK	N	6.60	8	D				•2	0	•			•1/3		01/2					0				
WOODLAND HILLS	N	14.40	9	D		•		•	03	•			01/2											

QUANTITY	PARK TYPE	TOTAL ACREAGE*
8	Mini	13.86
39	Neighborhood	347.64
Total Neighborhood Park Acreage		361.50
9	Community	346.31
Total Community Park Acreage		346.31
1	Regional Nature	515.54
1	Regional Athletic	150.00
58 Total Parks ~ 1,373.35 Acres		
Developed Parks: 49 Parks		
Undeveloped Parks: 9 Parks		
<i>* Cemeteries are not included in acreage totals.</i>		
2	Municipal Cemeteries	75 Acres

KEY	
A - Arboretum	RN - Regional Nature Park
C - Community Park	RA - Regional Athletic Park
D - Developed	SP - Spray/Splash Park
FP - Fishing Pond	State Historic - State Marker on site
F - Open Practice Fields	U - Undeveloped
M - Mini Park	N - Neighborhood Park
P - Pond (Non-fishing)	○ - Lighted Facilities
	● - Unlighted Facilities

PARK ACREAGE PER 1,000 RESIDENTS	
Neighborhood Park Acres per 1,000 (360.34 Acres)	3.52
Community Park Acres per 1,000 (346.31 Acres)	3.15
Total Acreage per 1,000 Residents	6.90
<i>Based on March 2015 Population Estimate of 102,429 received from the Office of Planning & Development Services.</i>	

* Mini parks are neighborhood parks, and as such, are included in the totals for Neighborhood Parks.
 ** The Arboretum, as part of Bee Creek Park, is included in the total acreage for Community Parks.

City of College Station
College Station Utilities Statistics
(as of September 2016)

Utility Funds:

Electric System:

Connected Meters	39,830
Annual System Energy Sales	826,767
Peak Demand	206
Number of Substations	7
Miles of Distribution Lines	478
Overhead	203
Underground	275

Water System:

Water Connections	41,000
Gallons Per Capita Per Day:	160 gal/day
Number of Wells	9
Water Production Capacity	29,000,000
Number of Ground Storage Tanks	2
Total capacity (gallons)	8,000,000
Number of Elevated Storage Tanks	2
Total capacity (gallons)	5,000,000
Miles of Water Lines	437
Average Daily Water Use	12 Million Gallons

Sanitation Fund:

Number of Residential Tons Collected	21,577
Number of Commercial Tons Collected	40,302
Recycling Tonnage	1,999
Clean/Green Tonnage	3,856
Landfill size	20 acres at Twin Oaks Landfill

Number of Employees:

Electric	76.5
Water	34.5
Sewer	52

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2008
PRINCIPAL - \$9,455,000**

Streets - \$8,813,000; Traffic Signals and Safety System Improvements - \$602,000;
Park Projects \$40,000;

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-17	375,000	4.000%	32,572	407,572		
8-15-17			25,072	25,072	432,644	5,610,000
2-15-18	395,000	4.000%	25,072	420,072		
8-15-18			17,172	17,172	437,244	5,215,000
2-15-19	410,000	4.000%	17,172	427,172		
8-15-19			8,972	8,972	436,144	4,805,000
2-15-20	435,000	4.125%	8,972	443,972		
8-15-20			0	0	443,972	4,370,000
Interest	1,126,820					

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2009
PRINCIPAL - \$3,335,000**

Streets - \$595,000; Traffic Signals and Safety System Improvements - \$455,000;
Park Projects \$1,535,000; Fire Station #6 - \$750,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-17	140,000	3.500%	52,929	192,929		
8-15-17			50,479	50,479	243,408	2,385,000
2-15-18	155,000	3.500%	50,479	205,479		
8-15-18			47,766	47,766	253,245	2,230,000
2-15-19	155,000	3.700%	47,766	202,766		
8-15-19			44,899	44,899	247,665	2,075,000
2-15-20	160,000	3.900%	44,899	204,899		
8-15-20			41,779	41,779	246,678	1,915,000
2-15-21	175,000	4.000%	41,779	216,779		
8-15-21			38,279	38,279	255,058	1,740,000
2-15-22	180,000	4.050%	38,279	218,279		
8-15-22			34,634	34,634	252,913	1,560,000
2-15-23	195,000	4.050%	34,634	229,634		
8-15-23			30,685	30,685	260,319	1,365,000
2-15-24	200,000	4.300%	30,685	230,685		
8-15-24			26,385	26,385	257,070	1,165,000
2-15-25	210,000	4.300%	26,385	236,385		
8-15-25			21,870	21,870	258,255	955,000
2-15-26	220,000	4.500%	21,870	241,870		
8-15-26			16,920	16,920	258,790	735,000
2-15-27	225,000	4.500%	16,920	241,920		
8-15-27			11,858	11,858	253,778	510,000
2-15-28	250,000	4.650%	11,858	261,858		
8-18-28			6,045	6,045	267,903	260,000
2-15-29	260,000	4.650%	6,045	266,045	266,045	0
Interest	1,646,531					

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2009 (Refunding)
PRINCIPAL - \$8,095,000**

Refunding of Series 1998 (GOB), 1999 (GOB), 2000 (GOB) and 2000A (CO)

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-17	930,000	3.250%	39,725	969,725		
8-15-17			24,613	24,613	994,338	1,340,000
2-15-18	430,000	3.500%	24,613	454,613		
8-15-18			17,088	17,088	471,700	910,000
2-15-19	445,000	3.500%	17,088	462,088		
8-15-19			9,300	9,300	471,388	465,000
2-15-20	465,000	4.000%	9,300	474,300	474,300	0
Interest	1,053,475					

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2010
PRINCIPAL - \$19,635,000**

Streets - \$12,525,000; Park Projects \$870,000; Fire Station #6 - \$6,240,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-17	795,000	2.000%	236,203	1,031,203		
8-15-17			228,253	228,253	1,259,456	14,340,000
2-15-18	830,000	3.000%	228,253	1,058,253		
8-15-18			215,803	215,803	1,274,056	13,510,000
2-15-19	870,000	3.000%	215,803	1,085,803		
8-15-19			202,753	202,753	1,288,556	12,640,000
2-15-20	910,000	3.000%	202,753	1,112,753		
8-15-20			189,103	189,103	1,301,856	11,730,000
2-15-21	950,000	3.000%	189,103	1,139,103		
8-15-21			174,853	174,853	1,313,956	10,780,000
2-15-22	995,000	3.000%	174,853	1,169,853		
8-15-22			159,928	159,928	1,329,781	9,785,000
2-15-23	1,040,000	3.000%	159,928	1,199,928		
8-15-23			144,328	144,328	1,344,256	8,745,000
2-15-24	1,090,000	3.000%	144,328	1,234,328		
8-15-24			127,978	127,978	1,362,306	7,655,000
2-15-25	1,135,000	3.125%	127,978	1,262,978		
8-15-25			110,244	110,244	1,373,222	6,520,000
2-15-26	1,190,000	3.250%	110,244	1,300,244		
8-15-26			90,906	90,906	1,391,150	5,330,000
2-15-27	1,245,000	3.250%	90,906	1,335,906		
8-15-27			70,675	70,675	1,406,581	4,085,000
2-15-28	1,300,000	3.375%	70,675	1,370,675		
8-18-28			48,738	48,738	1,419,413	2,785,000
2-15-29	1,360,000	3.500%	48,738	1,408,738		
8-15-29			24,938	24,938	1,433,675	1,425,000
2-15-30	1,425,000	3.500%	24,938	1,449,938	1,449,938	0
Interest	6,848,276					

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2010 (Refunding)
PRINCIPAL - \$37,150,000**

Refunding of Series 2000 (URB), 2001 (GOB, CO & URB) and 2002 (GOB, CO & URB)

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-17	3,965,000	5.000%	453,050	4,418,050		
8-15-17			353,925	353,925	4,771,975	16,720,000
2-15-18	3,905,000	5.000%	353,925	4,258,925		
8-15-18			256,300	256,300	4,515,225	12,815,000
2-15-19	4,115,000	4.000%	256,300	4,371,300		
8-15-19			174,000	174,000	4,545,300	8,700,000
2-15-20	4,290,000	4.000%	174,000	4,464,000		
8-15-20			88,200	88,200	4,552,200	4,410,000
2-15-21	3,375,000	4.000%	88,200	3,463,200		
8-15-21			20,700	20,700	3,483,900	1,035,000
2-15-22	1,035,000	4.000%	20,700	1,055,700	1,055,700	0
Interest	9,856,613					

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2011
PRINCIPAL - \$1,960,000**

Streets/Transportation Projects - \$700,000; Parks and Recreation Projects - \$1,260,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-17	215,000	1.500%	3,581	218,581		
8-15-17			1,969	1,969	220,550	225,000
2-15-18	225,000	1.750%	1,969	226,969		
8-15-18			0	0	226,969	0
Interest	75,193					

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2012
PRINCIPAL - \$4,435,000**

Streets - \$4,260,000; Park Projects \$175,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-17	135,000	4.000%	55,516	190,516		
8-15-17			52,816	52,816	243,331	3,015,000
2-15-18	140,000	4.000%	52,816	192,816		
8-15-18			50,016	50,016	242,831	2,875,000
2-15-19	145,000	5.000%	50,016	195,016		
8-15-19			46,391	46,391	241,406	2,730,000
2-15-20	150,000	5.000%	46,391	196,391		
8-15-20			42,641	42,641	239,031	2,580,000
2-15-21	160,000	5.000%	42,641	202,641		
8-15-21			38,641	38,641	241,281	2,420,000
2-15-22	165,000	3.000%	38,641	203,641		
8-15-22			36,166	36,166	239,806	2,255,000
2-15-23	170,000	5.000%	36,166	206,166		
8-15-23			31,916	31,916	238,081	2,085,000
2-15-24	180,000	5.000%	31,916	211,916		
8-15-24			27,416	27,416	239,331	1,905,000
2-15-25	185,000	3.000%	27,416	212,416		
8-15-25			24,641	24,641	237,056	1,720,000
2-15-26	195,000	3.000%	24,641	219,641		
8-15-26			21,716	21,716	241,356	1,525,000
2-15-27	205,000	3.125%	21,716	226,716		
8-15-27			18,513	18,513	245,228	1,320,000
2-15-28	210,000	3.125%	18,513	228,513		
8-18-28			15,231	15,231	243,744	1,110,000
2-15-29	215,000	3.250%	15,231	230,231		
8-15-29			11,738	11,738	241,969	895,000
2-15-30	225,000	3.250%	11,738	236,738		
8-15-30			8,081	8,081	244,819	670,000
2-15-31	230,000	3.375%	8,081	238,081		
8-15-31			4,200	4,200	242,281	440,000
2-15-32	240,000	3.500%	4,200	244,200	244,200	200,000
Interest	1,423,938					

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2012 Refunding
PRINCIPAL - \$16,850,000**

Refunding of Series 2003 (GOB & URB Refunding), 2004 (GOB and Refunding), 2003A (CO & URB) and 2004 (CO)

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-17	1,285,000	4.000%	269,600	1,554,600		
8-15-17			243,900	243,900	1,798,500	10,175,000
2-15-18	1,335,000	4.000%	243,900	1,578,900		
8-15-18			217,200	217,200	1,796,100	8,840,000
2-15-19	1,410,000	5.000%	217,200	1,627,200		
8-15-19			181,950	181,950	1,809,150	7,430,000
2-15-20	1,485,000	5.000%	181,950	1,666,950		
8-15-20			144,825	144,825	1,811,775	5,945,000
2-15-21	1,565,000	5.000%	144,825	1,709,825		
8-15-21			105,700	105,700	1,815,525	4,380,000
2-15-22	1,645,000	*	105,700	1,750,700		
8-15-22			68,375	68,375	1,819,075	2,735,000
2-15-23	1,735,000	5.000%	68,375	1,803,375		
8-15-23			25,000	25,000	1,828,375	1,000,000
2-15-24	1,000,000	5.000%	25,000	1,025,000		
8-15-24				0	1,025,000	0

Interest 4,855,012

*Denotes bifurcated maturity.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2013
PRINCIPAL - \$9,020,000***

Streets Capital Projects - \$6,525,000 and Parks Capital Projects - \$2,725,000

*Due to the premium and discount received on this debt issue, the City only had to issue \$9,020,000 in bonds.
Total debt proceeds received were \$9,250,000. A premium of \$230,000 was paid to the City.

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
						9,020,000
2-15-17	290,000	4.000%	156,584	446,584		
8-15-17			150,784	150,784	597,369	6,905,000
2-15-18	305,000	4.000%	150,784	455,784		
8-15-18			144,684	144,684	600,469	6,600,000
2-15-19	315,000	5.000%	144,684	459,684		
8-15-19			136,809	136,809	596,494	6,285,000
2-15-20	335,000	5.000%	136,809	471,809		
8-15-20			128,434	128,434	600,244	5,950,000
2-15-21	345,000	*	128,434	473,434		
8-15-21			123,259	123,259	596,694	5,605,000
2-15-22	360,000	5.000%	123,259	483,259		
8-15-22			114,259	114,259	597,519	5,245,000
2-15-23	375,000	5.000%	114,259	489,259		
8-15-23			104,884	104,884	594,144	4,870,000
2-15-24	395,000	5.000%	104,884	499,884		
8-15-24			95,009	95,009	594,894	4,475,000
2-15-25	420,000	5.000%	95,009	515,009		
8-15-25			84,509	84,509	599,519	4,055,000
2-15-26	440,000	4.000%	84,509	524,509		
8-15-26			75,709	75,709	600,219	3,615,000
2-15-27	455,000	4.000%	75,709	530,709		
8-15-27			66,609	66,609	597,319	3,160,000
2-15-28	475,000	4.000%	66,609	541,609		
8-18-28			57,109	57,109	598,719	2,685,000
2-15-29	495,000	4.125%	57,109	552,109		
8-15-29			46,900	46,900	599,009	2,190,000
2-15-30	510,000	4.250%	46,900	556,900		
8-15-30			36,063	36,063	592,963	1,680,000
2-15-31	540,000	4.250%	36,063	576,063		
8-15-31			24,588	24,588	600,650	1,140,000
2-15-32	560,000	4.250%	24,588	584,588		
8-15-32			12,688	12,688	597,275	580,000
2-15-33	580,000	4.375%	12,688	592,688	592,688	0
Interest	3,941,658					

*Denotes bifurcated maturity.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2013 Refunding
PRINCIPAL - \$11,740,000**

Refunding of Series 2005 (GOB, CO & URB) and portion of 2005A (URB)

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
						11,740,000
2-15-17	1,090,000	4.000%	223,300	1,313,300		
8-15-17			201,500	201,500	1,514,800	8,430,000
2-15-18	990,000	4.000%	201,500	1,191,500		
8-15-18			181,700	181,700	1,373,200	7,440,000
2-15-19	880,000	5.000%	181,700	1,061,700		
8-15-19			159,700	159,700	1,221,400	6,560,000
2-15-20	935,000	5.000%	159,700	1,094,700		
8-15-20			136,325	136,325	1,231,025	5,625,000
2-15-21	1,000,000	*	136,325	1,136,325		
8-15-21			115,625	115,625	1,251,950	4,625,000
2-15-22	1,055,000	5.000%	115,625	1,170,625		
8-15-22			89,250	89,250	1,259,875	3,570,000
2-15-23	1,120,000	5.000%	89,250	1,209,250		
8-15-23			61,250	61,250	1,270,500	2,450,000
2-15-24	1,190,000	5.000%	61,250	1,251,250		
8-15-24			31,500	31,500	1,282,750	1,260,000
2-15-25	1,260,000	5.000%	31,500	1,291,500		
8-15-25				0	1,291,500	0
Interest	3,642,272					

*Denotes bifurcated maturity.

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2014
PRINCIPAL - \$12,695,000***

Streets Capital Projects - \$7,610,000, Facility Capital Projects - \$500,000 and Parks Capital Projects - \$5,580,000

*Due to the premium and discount received on this debt issue, a total of \$12,695,000 in bonds was issued.

Total debt proceeds received were \$13,690,000. A premium of \$995,000 was paid to the City.

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
						12,695,000
2-15-17	445,000	3.000%	240,188	685,188		
8-15-17			233,513	233,513	918,700	11,365,000
2-15-18	460,000	5.000%	233,513	693,513		
8-15-18			222,013	222,013	915,525	10,905,000
2-15-19	485,000	5.000%	222,013	707,013		
8-15-19			209,888	209,888	916,900	10,420,000
2-15-20	510,000	5.000%	209,888	719,888		
8-15-20			197,138	197,138	917,025	9,910,000
2-15-21	530,000	3.000%	197,138	727,138		
8-15-21			189,188	189,188	916,325	9,380,000
2-15-22	550,000	3.000%	189,188	739,188		
8-15-22			180,938	180,938	920,125	8,830,000
2-15-23	570,000	5.000%	180,938	750,938		
8-15-23			166,688	166,688	917,625	8,260,000
2-15-24	600,000	5.000%	166,688	766,688		
8-15-24			151,688	151,688	918,375	7,660,000
2-15-25	630,000	5.000%	151,688	781,688		
8-15-25			135,938	135,938	917,625	7,030,000
2-15-26	665,000	5.000%	135,938	800,938		
8-15-26			119,313	119,313	920,250	6,365,000
2-15-27	695,000	4.000%	119,313	814,313		
8-15-27			105,413	105,413	919,725	5,670,000
2-15-28	720,000	4.000%	105,413	825,413		
8-18-28			91,013	91,013	916,425	4,950,000
2-15-29	750,000	4.000%	91,013	841,013		
8-15-29			76,013	76,013	917,025	4,200,000
2-15-30	780,000	4.000%	76,013	856,013		
8-15-30			60,413	60,413	916,425	3,420,000
2-15-31	810,000	3.500%	60,413	870,413		
8-15-31			46,238	46,238	916,650	2,610,000
2-15-32	840,000	3.500%	46,238	886,238		
8-15-32			31,538	31,538	917,775	1,770,000
2-15-33	870,000	3.500%	31,538	901,538		
8-15-33			16,313	16,313	917,850	900,000
2-15-34	900,000	3.625%	16,313	916,313	916,313	0
Interest	5,655,030					

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2014 Refunding
PRINCIPAL - \$23,170,000**

Refunding of Series 2006 (GOB, CO & URB) and portion of 2005A (URB)

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
						23,170,000
2-15-17	2,500,000	3.000%	415,900	2,915,900		
8-15-17			378,400	378,400	3,294,300	16,500,000
2-15-18	2,005,000	5.000%	378,400	2,383,400		
8-15-18			328,275	328,275	2,711,675	14,495,000
2-15-19	1,500,000	5.000%	328,275	1,828,275		
8-15-19			290,775	290,775	2,119,050	12,995,000
2-15-20	1,590,000	5.000%	290,775	1,880,775		
8-15-20			251,025	251,025	2,131,800	11,405,000
2-15-21	1,670,000	3.000%	251,025	1,921,025		
8-15-21			225,975	225,975	2,147,000	9,735,000
2-15-22	1,740,000	3.000%	225,975	1,965,975		
8-15-22			199,875	199,875	2,165,850	7,995,000
2-15-23	1,825,000	5.000%	199,875	2,024,875		
8-15-23			154,250	154,250	2,179,125	6,170,000
2-15-24	1,940,000	5.000%	154,250	2,094,250		
8-15-24			105,750	105,750	2,200,000	4,230,000
2-15-25	2,055,000	5.000%	105,750	2,160,750		
8-15-25			54,375	54,375	2,215,125	2,175,000
2-15-26	2,175,000	5.000%	54,375	2,229,375		
Interest	6,126,595					

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2016
PRINCIPAL - \$8,265,000***

Street Projects - \$4,600,000 and Library Expansion - \$4,185,000
*Due to the premium and discount received on this debt issue, a total of \$8,265,000 in bonds was issued.
Total debt proceeds received were \$8,785,000. A premium of \$520,000 was paid to the City.

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
						8,265,000
2-15-17	275,000	2.000%	144,363	419,363		
8-15-17			141,613	141,613	560,975	7,990,000
2-15-18	280,000	5.000%	141,613	421,613		
8-15-18			134,613	134,613	556,225	7,710,000
2-15-19	295,000	5.000%	134,613	429,613		
8-15-19			127,238	127,238	556,850	7,415,000
2-15-20	310,000	5.000%	127,238	437,238		
8-15-20			119,488	119,488	556,725	7,105,000
2-15-21	325,000	5.000%	119,488	444,488		
8-15-21			111,363	111,363	555,850	6,780,000
2-15-22	345,000	5.000%	111,363	456,363		
8-15-22			102,738	102,738	559,100	6,435,000
2-15-23	360,000	5.000%	102,738	462,738		
8-15-23			93,738	93,738	556,475	6,075,000
2-15-24	380,000	5.000%	93,738	473,738		
8-15-24			84,238	84,238	557,975	5,695,000
2-15-25	400,000	5.000%	84,238	484,238		
8-15-25			74,238	74,238	558,475	5,295,000
2-15-26	420,000	5.000%	74,238	494,238		
8-15-26			63,738	63,738	557,975	4,875,000
2-15-27	435,000	2.000%	63,738	498,738		
8-15-27			59,388	59,388	558,125	4,440,000
2-15-28	445,000	2.125%	59,388	504,388		
8-15-28			54,659	54,659	559,047	3,995,000
2-15-29	455,000	2.250%	54,659	509,659		
8-15-29			49,541	49,541	559,200	3,540,000
2-15-30	465,000	2.375%	49,541	514,541		
8-15-30			44,019	44,019	558,559	3,075,000
2-15-31	475,000	2.500%	44,019	519,019		
8-15-31			38,081	38,081	557,100	2,600,000
2-15-32	490,000	2.625%	38,081	528,081		
8-15-32			31,650	31,650	559,731	2,110,000
2-15-33	505,000	3.000%	31,650	536,650		
8-15-33			24,075	24,075	560,725	1,605,000
2-15-34	520,000	3.000%	24,075	544,075		
8-15-34			16,275	16,275	560,350	1,085,000
2-15-35	535,000	3.000%	16,275	551,275		
8-15-35			8,250	8,250	559,525	550,000
2-15-36	550,000	3.000%	8,250	558,250	558,250	
Interest	2,902,238					

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
G.O.B. SERIES 2016 Refunding
PRINCIPAL - \$32,625,000**

Refunding of Series 2006 (GOB), Series 2007 (GOB, CO and URB), and portions of Series 2008 (GOB and CO)

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
						32,625,000
2-15-17	2,195,000	2.000%	689,500	2,884,500		
8-15-17			667,550	667,550	3,552,050	30,430,000
2-15-18	1,810,000	5.000%	667,550	2,477,550		
8-15-18			622,300	622,300	3,099,850	28,620,000
2-15-19	1,105,000	5.000%	622,300	1,727,300		
8-15-19			594,675	594,675	2,321,975	27,515,000
2-15-20	1,165,000	5.000%	594,675	1,759,675		
8-15-20			565,550	565,550	2,325,225	26,350,000
2-15-21	2,875,000	5.000%	565,550	3,440,550		
8-15-21			493,675	493,675	3,934,225	23,475,000
2-15-22	3,055,000	5.000%	493,675	3,548,675		
8-15-22			417,300	417,300	3,965,975	20,420,000
2-15-23	3,245,000	5.000%	417,300	3,662,300		
8-15-23			336,175	336,175	3,998,475	17,175,000
2-15-24	3,415,000	5.000%	336,175	3,751,175		
8-15-24			250,800	250,800	4,001,975	13,760,000
2-15-25	3,620,000	5.000%	250,800	3,870,800		
8-15-25			160,300	160,300	4,031,100	10,140,000
2-15-26	3,830,000	5.000%	160,300	3,990,300		
8-15-26			64,550	64,550	4,054,850	6,310,000
2-15-27	3,990,000	2.000%	64,550	4,054,550		
8-15-27			24,650	24,650	4,079,200	2,320,000
2-15-28	2,320,000	2.125%	24,650	2,344,650	2,344,650	
Interest	9,084,550					

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2008
PRINCIPAL - \$26,440,000

Street Projects \$1,800,000; Park Projects \$1,427,000; Cemetery Project \$6,748,000; Municipal Facility Improvements \$250,000; Wireless Infrastructure \$200,000; Electric Projects \$6,700,000; Water Projects \$6,900,000; WW Projects \$2,200,000; Issuance Costs \$215,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-17	1,115,000	4.750%	101,394	1,216,394		
8-15-17			74,913	74,913	1,291,306	4,820,000
2-15-18	1,170,000	4.000%	74,913	1,244,913		
8-15-18			51,513	51,513	1,296,425	3,650,000
2-15-19	1,235,000	4.000%	51,513	1,286,513		
8-15-19			26,813	26,813	1,313,325	2,415,000
2-15-20	1,300,000	4.125%	26,813	1,326,813		
Interest	407,869					

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2009
PRINCIPAL - \$29,010,000

Cemetery Project - \$540,000; Technology Projects - \$2,710,000; Convention Center - \$915,000*;
Landfill - \$5,120,000; Electric Projects - \$12,095,000; Water Projects - \$7,500,000; Debt Issuance Cost - \$150,000

*\$2,305,000 of Convention Center debt was defeased in FY12 thereby reducing the principal
outstanding to \$600,000 (payments of \$315,000 made prior to defeasance). The \$600,000 Convention Center
debt balance was transferred to the Electric Fund in FY13 in lieu of additional debt issuance in that fund.

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-17	1,050,000	3.500%	397,367	1,447,367		
8-15-17			378,992	378,992	1,826,359	17,695,000
2-15-18	1,105,000	3.500%	378,992	1,483,992		
8-15-18			359,654	359,654	1,843,646	16,590,000
2-15-19	1,165,000	3.750%	359,654	1,524,654		
8-15-19			337,811	337,811	1,862,465	15,425,000
2-15-20	1,220,000	4.000%	337,811	1,557,811		
8-15-20			313,411	313,411	1,871,221	14,205,000
2-15-21	1,285,000	4.000%	313,411	1,598,411		
8-15-21			287,711	287,711	1,886,121	12,920,000
2-15-22	1,345,000	4.000%	287,711	1,632,711		
8-15-22			260,811	260,811	1,893,521	11,575,000
2-15-23	1,415,000	4.125%	260,811	1,675,811		
8-15-23			231,626	231,626	1,907,437	10,160,000
2-15-24	1,485,000	4.250%	231,626	1,716,626		
8-15-24			200,070	200,070	1,916,696	8,675,000
2-15-25	1,570,000	5.000%	200,070	1,770,070		
8-15-25			160,820	160,820	1,930,890	7,105,000
2-15-26	1,645,000	4.500%	160,820	1,805,820		
8-15-26			123,808	123,808	1,929,628	5,460,000
2-15-27	1,730,000	4.500%	123,808	1,853,808		
8-15-27			84,883	84,883	1,938,690	3,730,000
2-15-28	1,815,000	4.500%	84,883	1,899,883		
8-15-28			44,045	44,045	1,943,928	1,915,000
2-15-29	1,915,000	4.600%	44,045	1,959,045	1,959,045	0
Interest	10,439,466					

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2010
PRINCIPAL - \$3,900,000**

Arts Council of Brazos Valley Building - \$520,000; Electric Projects - \$2,530,000;
Information Technology Projects - \$410,000; Wastewater Projects - \$300,000; Debt Issuance Cost - \$140,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-17	205,000	2.500%	35,559	240,559		
8-15-17			32,997	32,997	273,556	2,120,000
2-15-18	125,000	2.500%	32,997	157,997		
8-15-18			31,434	31,434	189,431	1,995,000
2-15-19	130,000	2.500%	31,434	161,434		
8-15-19			29,809	29,809	191,244	1,865,000
2-15-20	135,000	2.500%	29,809	164,809		
8-15-20			28,122	28,122	192,931	1,730,000
2-15-21	140,000	3.000%	28,122	168,122		
8-15-21			26,022	26,022	194,144	1,590,000
2-15-22	145,000	3.000%	26,022	171,022		
8-15-22			23,847	23,847	194,869	1,445,000
2-15-23	155,000	3.000%	23,847	178,847		
8-15-23			21,522	21,522	200,369	1,290,000
2-15-24	160,000	3.000%	21,522	181,522		
8-15-24			19,122	19,122	200,644	1,130,000
2-15-25	170,000	3.125%	19,122	189,122		
8-15-25			16,466	16,466	205,588	960,000
2-15-26	175,000	3.250%	16,466	191,466		
8-15-26			13,622	13,622	205,088	785,000
2-15-27	185,000	3.375%	13,622	198,622		
8-15-27			10,500	10,500	209,122	600,000
2-15-28	190,000	3.500%	10,500	200,500		
8-15-28			7,175	7,175	207,675	410,000
2-15-29	200,000	3.500%	7,175	207,175		
8-15-29			3,675	3,675	210,850	210,000
2-15-30	210,000	3.500%	3,675	213,675	213,675	0
Interest	1,054,355					

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2011
PRINCIPAL - \$7,935,000

Electric Projects - \$4,790,000; Wastewater Projects - \$3,130,000; Gen'l Gov't Debt Issuance Costs - \$15,000

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-17	315,000	2.000%	93,816	408,816		
8-15-17			90,666	90,666	499,483	6,205,000
2-15-18	325,000	2.000%	90,666	415,666		
8-15-18			87,416	87,416	503,083	5,880,000
2-15-19	340,000	2.250%	87,416	427,416		
8-15-19			83,591	83,591	511,008	5,540,000
2-15-20	355,000	2.250%	83,591	438,591		
8-15-20			79,598	79,598	518,189	5,185,000
2-15-21	370,000	2.200%	79,598	449,598		
8-15-21			75,528	75,528	525,125	4,815,000
2-15-22	390,000	2.400%	75,528	465,528		
8-15-22			70,848	70,848	536,375	4,425,000
2-15-23	405,000	2.600%	70,848	475,848		
8-15-23			65,583	65,583	541,430	4,020,000
2-15-24	430,000	2.800%	65,583	495,583		
8-15-24			59,563	59,563	555,145	3,590,000
2-15-25	445,000	3.000%	59,563	504,563		
8-15-25			52,888	52,888	557,450	3,145,000
2-15-26	465,000	3.100%	52,888	517,888		
8-15-26			45,680	45,680	563,568	2,680,000
2-15-27	490,000	3.200%	45,680	535,680		
8-15-27			37,840	37,840	573,520	2,190,000
2-15-28	510,000	3.300%	37,840	547,840		
8-15-28			29,425	29,425	577,265	1,680,000
2-15-29	535,000	3.400%	29,425	564,425		
8-15-29			20,330	20,330	584,755	1,145,000
2-15-30	560,000	3.500%	20,330	580,330		
8-15-30			10,530	10,530	590,860	585,000
2-15-31	585,000	3.600%	10,530	595,530	595,530	0
Interest	2,509,214					

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2012
PRINCIPAL - \$16,415,000*

Electric Projects - \$8,000,000; Water Projects - \$3,000,000; Wastewater Projects - \$6,000,000; Debt Issuance Costs - \$215,000

*Due to the premium and discount received on this debt issue, the City only had to issue \$16.415 million in bonds.

Total Debt proceeds received = \$17.215 million. Premium of \$800,000 was paid to the City.

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
2-15-17	680,000	3.000%	248,306	928,306		
8-15-17			238,106	238,106	1,166,413	13,355,000
2-15-18	700,000	3.000%	238,106	938,106		
8-15-18			227,606	227,606	1,165,713	12,655,000
2-15-19	725,000	3.000%	227,606	952,606		
8-15-19			216,731	216,731	1,169,338	11,930,000
2-15-20	740,000	3.000%	216,731	956,731		
8-15-20			205,631	205,631	1,162,363	11,190,000
2-15-21	765,000	4.000%	205,631	970,631		
8-15-21			190,331	190,331	1,160,963	10,425,000
2-15-22	795,000	4.000%	190,331	985,331		
8-15-22			174,431	174,431	1,159,763	9,630,000
2-15-23	830,000	4.000%	174,431	1,004,431		
8-15-23			157,831	157,831	1,162,263	8,800,000
2-15-24	860,000	3.000%	157,831	1,017,831		
8-15-24			144,931	144,931	1,162,763	7,940,000
2-15-25	885,000	3.000%	144,931	1,029,931		
8-15-25			131,656	131,656	1,161,588	7,055,000
2-15-26	910,000	3.000%	131,656	1,041,656		
8-15-26			118,006	118,006	1,159,663	6,145,000
2-15-27	935,000	3.125%	118,006	1,053,006		
8-15-27			103,397	103,397	1,156,403	5,210,000
2-15-28	965,000	3.125%	103,397	1,068,397		
8-15-28			88,319	88,319	1,156,716	4,245,000
2-15-29	1,000,000	3.250%	88,319	1,088,319		
8-15-29			72,069	72,069	1,160,388	3,245,000
2-15-30	1,035,000	3.250%	72,069	1,107,069		
8-15-30			55,250	55,250	1,162,319	2,210,000
2-15-31	1,075,000	5.000%	55,250	1,130,250		
8-15-31			28,375	28,375	1,158,625	1,135,000
2-15-32	1,135,000	5.000%	28,375	1,163,375	1,163,375	0
Interest	6,817,775					

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2013
PRINCIPAL - \$10,230,000***

Electric Projects - \$8,250,000 and Wastewater Projects - \$2,000,000

*Due to the premium and discount received on this debt issue, the City only had to issue \$10,230,000 in bonds.

Total debt proceeds received were \$10,250,000. A premium of \$20,000 was paid to the City.

<u>PAYMENT DATE</u>	<u>PRINCIPAL AMOUNT</u>	<u>INTEREST RATE</u>	<u>INTEREST AMOUNT</u>	<u>TOTAL DUE ON PAYMENT DATE</u>	<u>TOTAL DUE EACH YEAR</u>	<u>PRINCIPAL AMOUNT OUTSTANDING</u>
						10,230,000
2-15-17	385,000	3.000%	181,747	566,747		
8-15-17			175,972	175,972	742,719	8,735,000
2-15-18	400,000	4.000%	175,972	575,972		
8-15-18			167,972	167,972	743,944	8,335,000
2-15-19	415,000	5.000%	167,972	582,972		
8-15-19			157,597	157,597	740,569	7,920,000
2-15-20	435,000	4.000%	157,597	592,597		
8-15-20			148,897	148,897	741,494	7,485,000
2-15-21	455,000	3.000%	148,897	603,897		
8-15-21			142,072	142,072	745,969	7,030,000
2-15-22	470,000	4.000%	142,072	612,072		
8-15-22			132,672	132,672	744,744	6,560,000
2-15-23	490,000	4.000%	132,672	622,672		
8-15-23			122,872	122,872	745,544	6,070,000
2-15-24	510,000	3.250%	122,872	632,872		
8-15-24			114,584	114,584	747,456	5,560,000
2-15-25	525,000	3.500%	114,584	639,584		
8-15-25			105,397	105,397	744,981	5,035,000
2-15-26	540,000	4.000%	105,397	645,397		
8-15-26			94,597	94,597	739,994	4,495,000
2-15-27	565,000	4.000%	94,597	659,597		
8-15-27			83,297	83,297	742,894	3,930,000
2-15-28	590,000	4.000%	83,297	673,297		
8-15-28			71,497	71,497	744,794	3,340,000
2-15-29	615,000	4.125%	71,497	686,497		
8-15-29			58,813	58,813	745,309	2,725,000
2-15-30	640,000	4.250%	58,813	698,813		
8-15-30			45,213	45,213	744,025	2,085,000
2-15-31	665,000	4.250%	45,213	710,213		
8-15-31			31,081	31,081	741,294	1,420,000
2-15-32	695,000	4.250%	31,081	726,081		
8-15-32			16,313	16,313	742,394	725,000
2-15-33	725,000	4.500%	16,313	741,313	741,313	0
Interest	4,638,159					

**DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2014
PRINCIPAL - \$34,005,000***

IT Projects - \$5,105,000; Street Projects - \$6,940,000

Electric Projects - \$8,750,000, Water Projects- \$6,500,000 and Wastewater Projects - \$11,400,000

*Due to the premium and discount received on this debt issue, \$34,005,000 in bonds were issued. Total debt proceeds received were \$38,695,000. A premium of \$4,690,000 was paid to the City.

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						34,005,000
2-15-17	1,530,000	3.000%	733,438	2,263,438		
8-15-17			710,488	710,488	2,973,925	29,450,000
2-15-18	1,585,000	5.000%	710,488	2,295,488		
8-15-18			670,863	670,863	2,966,350	27,865,000
2-15-19	1,670,000	5.000%	670,863	2,340,863		
8-15-19			629,113	629,113	2,969,975	26,195,000
2-15-20	1,685,000	5.000%	629,113	2,314,113		
8-15-20			599,626	599,626	2,913,738	24,510,000
2-15-21	1,750,000	5.000%	599,626	2,349,626		
8-15-21			569,000	569,000	2,918,626	22,760,000
2-15-22	1,825,000	5.000%	569,000	2,394,000		
8-15-22			523,375	523,375	2,917,375	20,935,000
2-15-23	1,920,000	5.000%	523,375	2,443,375		
8-15-23			475,375	475,375	2,918,750	19,015,000
2-15-24	2,025,000	5.000%	475,375	2,500,375		
8-15-24			424,750	424,750	2,925,125	16,990,000
2-15-25	1,345,000	5.000%	424,750	1,769,750		
8-15-25			391,125	391,125	2,160,875	15,645,000
2-15-26	1,410,000	5.000%	391,125	1,801,125		
8-15-26			355,875	355,875	2,157,000	14,235,000
2-15-27	1,480,000	5.000%	355,875	1,835,875		
8-15-27			318,875	318,875	2,154,750	12,755,000
2-15-28	1,560,000	5.000%	318,875	1,878,875		
8-15-28			279,875	279,875	2,158,750	11,195,000
2-15-29	1,640,000	5.000%	279,875	1,919,875		
8-15-29			238,875	238,875	2,158,750	9,555,000
2-15-30	1,730,000	5.000%	238,875	1,968,875		
8-15-30			195,625	195,625	2,164,500	7,825,000
2-15-31	1,815,000	5.000%	195,625	2,010,625		
8-15-31			150,250	150,250	2,160,875	6,010,000
2-15-32	1,905,000	5.000%	150,250	2,055,250		
8-15-32			102,625	102,625	2,157,875	4,105,000
2-15-33	2,000,000	5.000%	102,625	2,102,625		
8-15-33			52,625	52,625	2,155,250	2,105,000
2-15-34	2,105,000	5.000%	52,625	2,157,625		
Interest	17,014,534					

DEBT SERVICE
SCHEDULE OF REQUIREMENTS
Certificates of Obligation, Series 2016
PRINCIPAL - \$25,720,000*

Street Projects - \$17,050,000; Police Station Design - \$3,000,000;
Water Projects- \$7,900,000

*Due to the premium and discount received on this debt issue, \$25,720,000 in bonds were issued.
Total debt proceeds received were \$27,950,000. A premium of \$2,230,000 was paid to the City.

PAYMENT DATE	PRINCIPAL AMOUNT	INTEREST RATE	INTEREST AMOUNT	TOTAL DUE ON PAYMENT DATE	TOTAL DUE EACH YEAR	PRINCIPAL AMOUNT OUTSTANDING
						25,720,000
2-15-17	2,045,000	5.000%	588,573	2,633,573		
8-15-17			461,109	461,109	3,094,682	23,675,000
2-15-18	1,025,000	5.000%	461,109	1,486,109		
8-15-18			435,484	435,484	1,921,594	22,650,000
2-15-19	1,085,000	5.000%	435,484	1,520,484		
8-15-19			408,359	408,359	1,928,844	21,565,000
2-15-20	1,140,000	5.000%	408,359	1,548,359		
8-15-20			379,859	379,859	1,928,219	20,425,000
2-15-21	1,195,000	5.000%	379,859	1,574,859		
8-15-21			349,984	349,984	1,924,844	19,230,000
2-15-22	1,260,000	5.000%	349,984	1,609,984		
8-15-22			318,484	318,484	1,928,469	17,970,000
2-15-23	1,315,000	5.000%	318,484	1,633,484		
8-15-23			285,609	285,609	1,919,094	16,655,000
2-15-24	1,390,000	5.000%	285,609	1,675,609		
8-15-24			250,859	250,859	1,926,469	15,265,000
2-15-25	1,460,000	4.000%	250,859	1,710,859		
8-15-25			214,359	214,359	1,925,219	13,805,000
2-15-26	1,535,000	2.000%	214,359	1,749,359		
8-15-26			175,984	175,984	1,925,344	12,270,000
2-15-27	1,085,000	2.250%	175,984	1,260,984		
8-15-27			154,284	154,284	1,415,269	11,185,000
2-15-28	1,115,000	2.375%	154,284	1,269,284		
8-15-28			143,134	143,134	1,412,419	10,070,000
2-15-29	1,140,000	3.000%	143,134	1,283,134		
8-15-29			130,309	130,309	1,413,444	8,930,000
2-15-30	1,165,000	3.000%	130,309	1,295,309		
8-15-30			116,475	116,475	1,411,784	7,765,000
2-15-31	1,200,000	3.000%	116,475	1,316,475		
8-15-31			98,475	98,475	1,414,950	6,565,000
2-15-32	1,235,000	3.000%	98,475	1,333,475		
8-15-32			79,950	79,950	1,413,425	5,330,000
2-15-33	1,275,000	3.000%	79,950	1,354,950		
8-15-33			60,825	60,825	1,415,775	4,055,000
2-15-34	1,310,000	3.000%	60,825	1,370,825		
8-15-34			41,175	41,175	1,412,000	2,745,000
2-15-35	1,350,000	3.000%	41,175	1,391,175		
8-15-35			20,925	20,925	1,412,100	1,395,000
2-15-36	1,395,000	3.000%	20,925	1,415,925		
Interest	8,839,866					

General Fund Transfers and Other (Sources) Uses

The General Fund has several different types of transfers and other sources and uses of funds as reported in the bottom sections of the General Fund Fund Summary. This appendix provides the details within the categories of General & Administrative Transfers, Interfund Transfers, Public Agency Funding, Consulting Services, Capital Projects and Other.

The **General and Administrative (G&A) Transfers** are used to reflect the recovery of the costs associated with the administrative services provided by service departments within the General Fund to other funds. Administrative services within the General Fund include accounting, purchasing, technology, budgeting, legal, human resources, etc. These costs are allocated based on the results of an annual cost allocation plan done in the early part of the budget process by an outside consulting firm.

The **Interfund Transfers** section includes both transfers into the General Fund as well as transfers out of the General Fund to other funds. The transfers into the General Fund are primarily to reimburse operating expenses that were incurred during the course of business that may be funded from a different source of revenue. For example, many of the sports tournaments that are run by the Parks and Recreation Department can be funded with Hotel Tax funds if they meet the criteria for the use of hotel taxes. Seven SLAs are approved for: \$40,000 for various tournament and event equipment needs; \$50,000 for regional and national level even bid fulfillments; \$15,000 to for city-wide special event preparation and travel; \$11,000 for Veteran's Park American Pavilion fans; and a total of \$35,500 for various equipment used to maintain the fields. The expenditures for these items will be incurred in the General Fund, so a transfer is included from the Hotel Tax Fund to the General Fund. The transfers out of the General Fund are primarily to cover expenditures incurred in other funds for purposes such as economic development agreements where separate funds were set up for ease of tracking purposes. There is a transfer of \$500,000 to Economic Development for incentive payments to be determined that was approved in the FY16 Approved Budget, but will be completed in FY17.

The **Public Agency Funding** section details the agencies that are funded from the General Fund. These agencies provide services for the citizens of College Station. Each year, the amount of funding received by each agency depends on the request made by the agency, Council direction, and the availability of funds.

The **Consulting Services** section details the consulting firms that represent the various interests that the Council has determined benefit the citizens. An example is the state legislative consulting firm that keeps City staff and Council aware of legislation that may impact the City of College Station.

The **Capital Projects** section details the projects that are funded with cash from the General Fund (instead of issuing debt). Depending on the General Fund balance (after meeting the required reserve) there may be funds available that can be used for one-time purchases – such as capital projects.

The **Other** section covers items that are transferred out of the General Fund for purposes not mentioned above.

**City of College Station
General Fund Transfers and Other (Sources) Uses**

	FY15 Actual	FY16 Revised Budget	FY16 Year-End Estimate	FY17 Approved Base Budget	FY17 Approved Budget
INTERFUND TRANSFERS					
Transfer In-Community Dev Fd	-	-	(24,386)	(24,630)	(24,630)
Transfer In-Hotel Tax Fd - HOT Funded Projects	(593,399)	(470,159)	(320,000)	(326,000)	(326,000)
Transfer In-Hotel Tax Fd - 1x SLAs	-	(87,500)	(133,833)	-	(116,000)
Transfer In-Hotel Tax Fd - Public Comm Mktg	-	(184,116)	(68,104)	(184,116)	(184,116)
Transfer In-Empl Benefit Fd	(69,120)	(75,654)	(75,654)	(78,000)	(78,000)
Transfer In-Streets CIP Fd - S&B	(263,740)	(636,956)	(251,956)	(400,000)	(400,000)
Transfer In-Drainage Fd	(100,000)	(100,000)	(100,000)	(101,000)	(101,000)
Transfer In-Hotel Tax Fd	(8,957)	-	-	-	-
Transfer Out-Econ Dev Fd	375,000	875,000	375,000	875,000	875,000
Transfer Out-Electric Fd	-	-	-	1,071,000	1,071,000
Transfer Out-Sanitation Fd	101,000	101,000	101,000	101,000	101,000
Transfer Out-NG Parking Fd	192,426	198,199	198,199	204,145	204,145
Transfer Out-Equip Repl Fd	266,000	1,571,000	271,000	-	-
TOTAL:	(100,790)	1,190,814	(28,735)	1,137,399	1,021,399
GENERAL & ADMINISTRATIVE TRANSFERS					
G&A Transfer In-Park Escrow Fd	(21,997)	(21,909)	(21,909)	(21,910)	(21,910)
G&A Transfer In-Rec Programs	(149,339)	(146,150)	(146,150)	(152,886)	(152,886)
G&A Transfer In-Mem Cem Fd	-	-	-	-	-
G&A Transfer In-Electric Fd	(1,224,563)	(1,283,230)	(1,283,230)	(1,402,447)	(1,402,447)
G&A Transfer In-Water Fd	(725,749)	(760,524)	(760,524)	(859,942)	(859,942)
G&A Transfer In-Wastewater Fd	(629,843)	(654,066)	(654,066)	(661,890)	(661,890)
G&A Transfer In-Sanitation Fd	(560,449)	(598,058)	(598,058)	(646,616)	(646,616)
G&A Transfer In-NG Parking Fd	(88,516)	(77,183)	(77,183)	(69,753)	(69,753)
G&A Transfer In-Empl Bene Fd	-	-	-	-	-
G&A Transfer In-Gen Gov CIP Fd	(87,846)	(81,790)	(81,790)	(89,439)	(89,439)
G&A Transfer In-Parks CIP Fd	(32,996)	(32,863)	(32,863)	(32,865)	(32,865)
G&A Transfer In-Streets CIP Fd	(370,211)	(373,313)	(373,313)	(417,408)	(417,408)
G&A Transfer In-Elec CIP Fd	(35,418)	(33,597)	(33,597)	(32,100)	(32,100)
G&A Transfer In-Water CIP Fd	(88,018)	(88,010)	(88,010)	(90,240)	(90,240)
G&A Transfer In-WW CIP Fd	(88,018)	(88,010)	(88,010)	(90,240)	(90,240)
G&A Transfer In-Drainage Fd	(309,740)	(351,117)	(351,117)	(400,364)	(400,364)
TOTAL:	(4,412,703)	(4,589,820)	(4,589,820)	(4,968,100)	(4,968,100)
PUBLIC AGENCY FUNDING					
Lions Club (Fireworks)	15,000	15,000	15,000	15,000	15,000
Research Valley Partnership	350,000	350,000	350,000	350,000	350,000
Arts Council of Brazos Valley	35,000	35,000	35,000	35,000	35,000
Health District	326,500	326,500	326,500	326,500	326,500
Appraisal District	256,000	280,253	280,253	288,661	288,661
Animal Shelter	205,000	205,000	205,000	235,000	235,000
TOTAL:	1,187,500	1,211,753	1,211,753	1,250,161	1,250,161
CONSULTING SERVICES					
Deep East TX COG	5,000	5,000	-	-	-
Legislative Consulting	36,000	-	4,000	40,000	40,000
Muniservices	21,398	45,000	57,575	45,000	45,000
TOTAL:	62,398	50,000	61,575	85,000	85,000
CAPITAL OUTLAY/PROJECT XFERS					
Altec Bucket Truck	116,044	-	-	-	-
Hazmat Truck	13,852	671,232	671,232	-	-
Gen Gov CIP - Gateway Project	150,000	-	-	-	-
Gen Gov CIP - Imagery Updates	21,843	-	-	-	-
Gen Gov CIP - Mobile Computing Infrastructure	67,550	-	-	-	-
Gen Gov CIP - Website Redesign	-	-	-	19,000	19,000
Gen Gov CIP - Phase II of Berry Dunn-ERP	212,041	-	-	-	-
Gen Gov CIP - CAD/RMS Replacement	-	68,094	68,094	-	-
Gen Gov CIP - Storage Tanks/Containment	-	212,000	212,000	-	-
Gen Gov CIP - Police Station Corrective Maintenance	-	1,319,650	175,000	-	-
Gen Gov CIP - Public Works Compliance Upgrades	-	605,000	605,000	-	-
Gen Gov CIP - Community Center Design	-	200,000	200,000	200,000	200,000
PARD CIP - System Wide Park Improvements	-	-	-	63,500	63,500
Streets CIP - ITS Master Plan	-	-	-	24,489	24,489
Streets CIP - Eisenhower St Ext	606,831	-	-	-	-
Streets CIP - Norman to Rock Prairie Sidewalks	292,544	-	-	-	-
Park Land CIP - Park Land Zone Fd	12,000	-	-	-	-
TOTAL:	1,492,705	3,075,976	1,931,326	306,989	306,989
OTHER					
Other Oper-Miscellaneous	(10,919)	-	(50,275)	-	-
Other Oper-Offsite Office Sp	-	195,000	195,000	116,784	116,784
Nonoper Exp-Miscellaneous	27,194	35,000	35,245	35,245	35,245
Contingency	-	97,689	19,068	1,156,634	1,156,634
TOTAL:	16,275	327,689	199,038	1,308,663	1,308,663
TOTAL NONDEPARTMENTAL:	(1,754,615)	1,266,412	(1,214,863)	(879,889)	(995,889)

Outside Agency Funding

The City funds a number of outside agencies each fiscal year that provide services for the citizens of College Station. The amount of funding received by each agency depends on Council direction and the availability of funds. Agencies have been funded from various funds, including General Fund, Community Development Fund, Hotel Tax Fund, and Sanitation Fund.

City Council approved a resolution adopting a new Outside Agency Funding Policy in February 2007. This policy established four categories of Outside Agencies: Contract Partners, Department Budget Agencies, non-CDBG eligible Agencies, and CDBG eligible Agencies. Contract Partners are agencies that have been identified based on their economic impact and the community services provided to the City. The Contract Partner agencies are the Bryan/College Station Convention and Visitors Bureau (CVB), The Research Valley Partnership (RVP) and the Arts Council of the Brazos Valley (ACBV). Department Budget Agencies are Agencies whose work directly supports the goals of a City Department. Department Budget Agencies include the College Station Noon Lions Club and Keep Brazos Beautiful (KBB).

Funding in the amount of \$350,000 from the General Fund is approved for the RVP in the FY17 Budget. The RVP is an organization established to promote economic development in the area and is funded by the Cities of College Station and Bryan, and Brazos County. Additionally, \$35,000 from the General Fund is approved for funding of the ACSV operations and maintenance and Noon Lions Club is approved for \$15,000 in FY17 for costs associated with the annual community 4th of July celebration. General Fund Outside Agency funding also includes funding of \$235,000 for the Aggieland Humane Society, \$326,500 for the Brazos County Health District and \$288,661 for payments to Brazos Central Appraisal District for funding allotments based on 2015 levies. The total approved FY17 Outside Agency funding from the General Fund is \$1,250,161.

A total of \$3,158,206 of Hotel Tax funding is the FY17 approved base funding level for Outside Agencies. This includes \$2,122,616 for the Bryan/College Station Convention & Visitors Bureau (CVB) for operational, sales/marketing, promotional, servicing and business development elements; \$400,000 for the CVB Grant Program; \$91,000 for Arts Council operations and maintenance; \$348,400 to Arts Council for affiliate funding and \$43,500 for marketing and public arts support; \$102,690 to Easterwood Airport for advertising; \$25,000 to Veterans Memorial to begin development of the Mexican War Memorial and WWI memorial at Veterans Park; and \$25,000 for the Bryan/College Station Chamber of Commerce.

Funding in the amount of \$51,190 is approved in the Sanitation Fund for Keep Brazos Beautiful (KBB). Funding will be used for operations, beautification, educational programs and litter abatement. KBB promotes litter abatement and beautification programs throughout the Brazos Valley thus supporting one of the Sanitation Department's primary objectives.

Community Development Block Grant (CDBG) eligible agencies have a selection process via the Joint Relief Funding Review Committee (JRFRC). This committee is made up of members from College Station and Bryan. The JRFRC reviews all requests for CDBG Funds available for public agencies and makes recommendations to both cities for agencies funding. A total of \$147,466 is for CDBG eligible organizations listed on the following page.

Total approved FY17 Outside Agency funding by the City of College Station is \$4,607,023.

City of College Station FY17 Approved Outside Agency Funding

	FY16 Approved Base	FY16 Total Revised	FY17 Approved Base	FY17 Total Approved
GENERAL FUND				
RESEARCH VALLEY PARTNERSHIP	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
ARTS COUNCIL OPERATIONS AND MAINTENANCE	35,000	35,000	35,000	35,000
NOON LIONS CLUB - 4TH OF JULY	15,000	15,000	15,000	15,000
AGGIELAND HUMANE SOCIETY	205,000	205,000	235,000	235,000
BRAZOS CO. HEALTH DISTRICT	326,500	326,500	326,500	326,500
BRAZOS CENTRAL APPRAISAL DISTRICT	280,253	280,253	288,661	288,661
	<u>\$ 1,211,753</u>	<u>\$ 1,211,753</u>	<u>\$ 1,250,161</u>	<u>\$ 1,250,161</u>
HOTEL TAX FUND				
ARTS COUNCIL AFFILIATE FUNDING	\$ 348,400	\$ 348,400	\$ 348,400	\$ 348,400
ARTS COUNCIL MARKETING/ PUBLIC ART SUPPORT	38,000	38,000	43,500	43,500
ARTS COUNCIL OPERATIONS AND MAINTENANCE	96,500	96,500	65,000	91,000
CONVENTION AND VISITORS BUREAU (CVB)	1,727,855	1,727,855	1,727,855	2,122,616
CONVENTION AND VISITORS BUREAU GRANT PROGRAM	350,000	350,000	350,000	400,000
EASTERWOOD ADVERTISING	200,000	200,000	102,690	102,690
B/CS CHAMBER OF COMMERCE	25,000	25,000	25,000	25,000
VETERANS MEMORIAL	25,000	25,000	25,000	25,000
	<u>\$ 2,810,755</u>	<u>\$ 2,810,755</u>	<u>\$ 2,687,445</u>	<u>\$ 3,158,206</u>
SANITATION FUND				
KEEP BRAZOS BEAUTIFUL	\$ 56,690	\$ 56,690	\$ 51,190	\$ 51,190
	<u>\$ 56,690</u>	<u>\$ 56,690</u>	<u>\$ 51,190</u>	<u>\$ 51,190</u>
COMMUNITY DEVELOPMENT				
MHMR AUTHORITY OF BRAZOS VALLEY	\$ 50,000	\$ 50,000	\$ -	\$ -
TWIN CITY MISSION	32,715	32,715	27,489	27,489
BRAZOS VALLEY CENTER FOR INDEPENDENT LIVING	13,759	13,759	-	-
EASTER SEALS DBA BRAZOS VALLEY REHABILITATION	39,000	39,000	33,750	33,750
BIG BROTHERS BIG SISTERS	-	-	25,606	25,606
CATHOLIC CHARITIES	-	-	10,621	10,621
FAMILY PROMISE	-	-	20,000	20,000
UNITY PARTNERS DBA PROJECT UNITY	-	-	30,000	30,000
	<u>\$ 135,474</u>	<u>\$ 135,474</u>	<u>\$ 147,466</u>	<u>\$ 147,466</u>
TOTAL OUTSIDE AGENCY FUNDING	<u>\$ 4,214,672</u>	<u>\$ 4,214,672</u>	<u>\$ 4,136,262</u>	<u>\$ 4,607,023</u>

Glossary of Terms

ADA: Americans with Disability Act

ARRA: American Recovery and Reinvestment Act of 2009

CAFR: Comprehensive Annual Financial Report

CAPRA: Commission for Accreditation of Park and Recreation Agencies

CCWWTP: Carter Creek Wastewater Treatment Plant

CDBG: Community Development Block Grant

CHDO: Community Housing Development Organizations

CIP: Capital Improvement Program

CSISD: College Station Independent School District

CO: Certificates of Obligation

COB: City of Bryan

COCS: City of College Station

ERP: Enterprise Resource Planning

FTE: Full-time equivalent

FY: Fiscal Year

GAAP: Generally Accepted Accounting Principles

GASB: Governmental Accounting Standards Board

GFOA: Government Finance Officers Association of the United States and Canada

GIS: Geographical Information System

GOB: General Obligation Bonds

HSA: Health Savings Account

ILA: Interlocal Agreement

ISO: Insurance Services Organization

LCWWTP: Lick Creek Wastewater Treatment Plant

MMD: Municipal Management District

NRPA: National Recreation and Park Association

O&M: Operations and Maintenance

PARD: Parks and Recreation Department

PEG Fee: Public, Educational and Governmental Access Channel Fee

PPO: Preferred Provider Organization

SCADA: Supervisory Control and Data Acquisition

SLA: Service Level Adjustment

SRO: School Resource Officer

TAAF: Texas Amateur Athletic Federation

TBRA: Tenant Based Rental Assistance

TDA: Transmission Delivery Adjustment

TIF: Tax Increment Financing

TIRZ: Tax Increment Reinvestment Zone

UCS: Utility Customer Services

W/WW: Water/Wastewater

A

Account: A separate financial reporting unit for budgeting, management, or accounting purposes.

Accrual Basis of Accounting: A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when a good or service is used.

Activity Center: The lowest level at which costs for operations are maintained.

Ad Valorem Tax: A tax based on the value of property.

Appropriation: A legal authorization granted by the Council to make or incur expenditures/expenses for specific purposes.

Audit: An examination, usually by an official or private accounting firm retained by the council, which reports on the accuracy of the annual financial report prepared by the accounting department.

B

Balanced Budget: A balanced budget indicates that there is no budget shortage or budget surplus present during a specific time period.

Base Budget: A budget process in which departments are provided with a maximum level for their annual budget requests. The budget office requires separate justification for proposed spending levels that exceed the target which are submitted as Service Level Adjustments (SLAs).

Bond: A promise to repay borrowed money on a particular date, often ten or twenty years into the future, generally to obtain long-term financing for capital projects.

Budget: A plan, approved by the Council, of financial operation embodying an estimate of proposed expenditures/expenses for the fiscal year and the proposed means of funding these expenditure estimates.

Budget Amendment: A revision of the adopted budget that, when approved by the council, replaces the original budget appropriation.

Budget Calendar: A timetable showing when particular tasks must be completed in order for the council to approve the spending plan before the beginning of the next fiscal year.

Budgetary Control: The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

C

Capital Budget: A spending plan for improvements to or acquisition of land, facilities, and infrastructure.

Capital Improvement Program (CIP): A multi-year program of projects that addresses repair and replacement of existing infrastructure, as well as development of new facilities to accommodate future growth.

Capital/Major Project Expenditure/Expense: An expenditure/expense that results in the acquisition or addition of a fixed asset or the improvement to an existing fixed asset. Major capital expenditures are more than \$50,000 and provide a fixed asset or equipment that has a useful life of three years or more. Minor capital expenditures are more than \$5,000 and less than \$50,000 and provide a fixed asset or equipment that has a useful life of three years or more.

Capital Outlay: A disbursement of money which results in the acquisition or addition to fixed assets.

Capital Projects Funds: Funds used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays including the acquisition or construction of capital facilities and other capital assets.

Cash Basis: Method of accounting and budgeting that recognizes revenues when received and expenditures when paid.

Certificates of Obligation (CO): Long-term debt that is authorized by the City Council and does not require prior voter approval.

Chart of Accounts: A chart detailing the system of general ledger accounts.

Community Housing Development Organizations (CHDO): A certified, private nonprofit, community-based service organization whose primary purpose is to provide and develop decent, affordable housing for the community it serves and receives HOME program funds.

City Council: The current elected officials of the City as set forth in the City's Charter.

City Manager: The individual appointed by City Council who is responsible for the administration of City affairs.

Comprehensive Annual Financial Report (CAFR): The published results of the City's annual audit.

Competitive Procurement: Before the City may enter into a contract that requires an expenditure of more than \$50,000 from one or more municipal funds, the City must comply with Local Government Code Chapter 252. Typically this involves competitive bidding or competitive proposals that are advertised, posted online, and publicly opened. The City Council must approve all contracts/expenditures greater than \$50,000.

Contingency: A budgeted appropriation within a fund for unanticipated expenditure requirements.

Contract Obligation Bonds: Long-term debt that places the assets purchased or constructed as a part of the security for the issue.

Current Expense: An obligation as a result of an incurred expenditure/expense due for payment within a twelve (12) month period.

Current Revenue: The revenues or resources of a City convertible to cash within a twelve (12) month period.

D

Debt Service: The annual amount of money necessary to pay the interest and principal (or sinking fund contribution) on outstanding debt.

Deficit: The excess of expenditures over revenues during an accounting period.

Department: Separate branch of operation in the organization structure.

Division: Unit of a department.

E

Economic Resources Measurement Focus: This measure accounts for the assets related to the inflow, outflow and balance of goods and services that affect the City's net assets.

Effective Tax Rate: The effective tax rate is the rate that will raise the same revenues on the same properties this year as last year.

Effectiveness Measure: Measure that demonstrates whether a program is accomplishing its intended results. These should show the impact of the program.

Efficiency Measure: This is a ratio of inputs to outputs. For example: cost per inspection, calls for service per officer.

Emergency: An unexpected occurrence, i.e., damaging weather conditions that require the unplanned use of City funds.

Encumbrance: Obligation to expend appropriated monies as a result of a processed purchase order or a contract for purchases legally entered on behalf of the City.

Enterprise Funds: Funds that are used to represent the economic results of activities that are maintained similar to those of private business, where revenues are recorded when earned and expenses are recorded as resources are used.

Equity: See Fund Balance.

Expenditure/Expense: Decrease in net financial resources for the purpose of acquiring goods or services. The General Fund recognizes expenditures and the Proprietary Funds recognize expenses.

F

Fiscal Year: A twelve month reporting period, for the City of College Station, the fiscal year is from October 1st through the following September 30th.

Fixed Assets: Asset of a long-term nature which is intended to continue to be held or used, such as land, building, and improvements other than buildings, machinery, and equipment.

Full-Time Equivalent: A position that is equivalent to a full-time 40 hour work week. This is the method by which full-time, part-time, and temporary/seasonal employees are accounted for.

Freeport Goods: Property that under Article VIII, Section 1-J, of the Texas Constitution is not taxable.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance (Equity): The excess of fund assets over liabilities. Accumulated balances are the result of continual excess of revenues over expenditures/expenses. A negative fund balance is a deficit balance.

G

General and Administrative Costs (G&A): Costs associated with the administration of City services.

General Fund: The City fund used to account for all financial resources and expenditures of the City except those required to be accounted for in another fund.

General Ledger: The collection of accounts reflecting the financial position and results of operations for the City.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of and guidelines to financial accounting and reporting as set forth by the Governmental Accounting Standards Board (GASB).

General Obligation (GO) Bonds: Bonds for whose payment the full faith and credit of the City has been pledged.

Governmental Accounting Standards Board (GASB): The authoritative accounting and financial reporting standard-setting body of government agencies.

Governmental Funds: Funds that are maintained on a modified accrual basis with an emphasis on when cash is expended or obligated and revenues are recorded when measurable and available.

Grant: A payment of money from one governmental unit to another or from a governmental unit to a not-for-profit agency for a specific program or purpose.

I

Interfund Borrowing: A transfer of money from a fund that has a surplus to a fund that has a temporary revenue shortfall.

Interfund Transfer: The transfer of money from one fund to another in a governmental unit.

Internal Service Funds: Generally accounted for similar to enterprise funds. These funds are used to account for enterprise types of activities for the benefit of city departments such as fleet maintenance, self insurance, and print/mail.

Implementation Plan: The specific actions that will be taken to implement a strategy within the City's strategic plan.

Investments: Securities held for the production of income, generally in the form of interest.

L

Line Item Budget: The presentation of the City's adopted budget in a format presenting each Department's approved expenditure/expense by specific account.

Long-Term Debt: Obligation of the City with a remaining maturity term of more than one (1) year.

M

Major Funds: Any governmental fund that has revenues, expenditures, assets and/or liabilities that constitute more than 10% of the revenues, expenditures, assets, or liabilities of the total governmental funds budget. Additionally, the fund must be 5% of the total revenues, expenditures, assets and/or liabilities for the combined governmental funds *and* enterprise funds budget. Any fund the government feels is of considerable importance to financial statement readers may also be designated as a major fund.

Mission Statement: Purpose of the organization; why the organization exists and whom it benefits.

Measurement Focus Adjustment: The standard that determines: (1) the assets and liabilities that are included on the balance sheet for the governmental unit; and (2) if the operating statement shows "financial flow" or "capital maintenance" information relating to revenues and expenditures.

Modified Accrual Basis of Accounting: The basis of accounting in which revenues are recognized when they become measurable and available to finance expenditures of the current period. Expenditures are recognized when the goods or services are received.

Municipal Management District: a self-governed district that is used to fund costs with a special district.

N

Net Working Capital: Current Assets less Current Liabilities in an enterprise or internal service fund.

Non-Recurring Revenues: Resources recognized by the City that are unique and occur only one time or without pattern.

O

Official Budget: The budget as adopted by Council.

One-Time Revenues: See Non-Recurring Revenues.

Operating Budget: A plan, approved by the Council, of financial operations embodying an estimate of proposed expenditures/expenses for the fiscal year and the proposed means of financing them.

Output Measure: This is the quantity of work produced or generated.

P

Performance Measure: Tool to determine the levels of service are being provided by the organization.

Proprietary Funds: See Enterprise Funds.

Public Hearing: An open meeting regarding proposed operating or capital budget allocations, which provides the citizens with an opportunity to voice their views on the merits of the proposals.

R

Reserves: An account used to designate a portion of the fund balance (equity) as legally segregated for a specific future use.

Retained Earnings: The equity account reflecting the accumulated earnings of the Utility Funds.

Revenues (Resources): An increase in assets due to the performance of a service or the sale of goods. In the General Fund, revenues are recognized when earned, measurable, and reasonably assured to be received within 60 days.

Risk: The liability, either realized or potential, related to the City's daily operations.

Rollback rate: The rollback rate is the highest rate that can be adopted before citizens can initiate a petition to rollback the tax rate to the rollback rate.

S

Service Level: The current outcomes and services provided to citizens and customers by the City as approved in the annual budget.

Service Level Adjustment (SLA): Request for additional resources requiring a decision by management and council and justified on the basis of adding to or reducing services and/or performance improvements.

Sinking Fund: A fund which is accumulated through periodic contributions which must be placed in the sinking fund so that the total contributions plus their compounded earnings will be sufficient to redeem the sinking fund bonds when they mature.

Special Revenue Fund: A fund used to account for revenues legally earmarked for a specific purpose used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects.

Strategy: A policy choice that identifies purposes, policies, programs, actions, decisions, or resource allocations that define what path the City will take to move toward the visions and why that path has been chosen.

T

Tax Levy: The total amount of taxes imposed by the City on taxable property, as determined by the Brazos County Appraisal District, within the City's corporate limits.

Transfers: A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

Tax Increment Financing (TIF): Financing procedure utilized by local governments for redevelopment and improvement projects on existing structures.

Tax Increment Financing Reinvestment Zone (TIRZ): Taxes attributable to new improvements (tax increments) are set-aside in a fund to finance public improvements within the boundaries of the zone.

U

Undesignated Fund Balance: The portion of the fund balance that is unencumbered from any obligation of the City.

User-Based Fee/Charge: A monetary fee or charge placed upon the user of services of the City.

Utility Funds: The funds used to account for the operations of the City's electric, water, sanitary sewer, and solid waste disposal activities.

Utility Revenue Bond: Debt issued by the City and approved by the Council for which payment is secured by pledged utility revenue.

W

Working Capital: The difference between current assets and current liabilities.



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